Reviewers: I offer this checklist to assist you with your review of an *educational/ professional* manuscript submitted to *IJARE*. Do not submit it with your review*. It is for personal use only*. Please provide your constructive feedback to the editor and/or the author(s).

* Have you read the 150 word (or less) abstract and determined whether it contains pertinent information summarizing the educational manuscript including
	+ statement of intended purpose *and/or* goal of the manuscript?
	+ reference to appropriate and relevant background literature, not opinion?
	+ clear main points and ideas associated with the topic?
	+ identification of implications, conclusions, or “take home messages?”
* Are all appropriate *keywords* listed at the end of the abstract?
* Is each table, figure, photo, and video available and understandable? Does each facilitate understanding of the information without unnecessarily duplicating the text?
* Conversely, should any textual information be summarized in a table for better clarity and understanding by readers?
* Are references included and cited using the American Psychological Association (APA) format (refer to *Publication Manual*, 6th ed. or to Purdue OWL APA)?
* **Have you provided a page-by-page and line-by-line set of general and specific comments** (or attached an edited version of the manuscript)**, suggesting where edits should be made and raising appropriate questions for author(s)?**
* Especially for articles you recommend for *major* *revisions* or *rejection* (w/ or w/o potential resubmission), have you provided specific and constructive ideas for how the author(s) can make the manuscript (more) acceptable?
* Have authors largely avoided *jargon* and/or at least defined terms in context?
* Have your commented upon the appropriate voice and tone of the article (we recommend the use of first person voice and active tense verbs) and its readability?
* Have the authors run spell- and grammar-checkers plus proofread the document sufficiently to eliminate misspellings and typographic errors?
* If English is not the author(s)’ first language, would assistance from a technical writer with English skills improve this manuscript?
* Could a naïve, intelligent English-speaking person comprehend the manuscript?
* **Overall**, will the information provided in this manuscript contribute to the wider body of aquatic literature, expand our knowledge of aquatics, and represent the field (and *IJARE*) well?

*Suggestions for improving this checklist or comments on its usefulness always appreciated!*