

12-7-2018

## Board of Trustees Meeting Minutes 2018-12-07

Bowling Green State University

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**MINUTES**  
Board of Trustees  
Bowling Green State University  
December 7, 2018

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the Cedar Point Center at the BGSU Firelands campus on December 7, 2018: Daniel Keller, Chair; Steve Daley, Marilyn Eisele, Drew Forhan, Linda Forte, Ava Harter, Kyle Johnson, Betty Montgomery, Bruce Nyberg, David O'Brien, Geoff Radbill, and Adam Smidi.

Also present: Rodney Rogers, President; Patrick Pauken, Secretary to the Board; John Fischer, Interim Provost and Senior Vice President; Sean FitzGerald, Vice President and General Counsel; Sherideen Stoll, Vice President for Finance and Administration; Pam Conlin, Vice President for University Advancement; Thomas Gibson, Vice President for Student Affairs and Vice Provost; Mike Ogawa, Vice President for Research and Economic Engagement; William Balzer, Vice President for Faculty Affairs and Strategic Initiatives; Dave Kielemeyer, Chief Marketing and Communications Officer; Cecilia Castellano, Vice Provost for Strategic Enrollment Planning; Sue Houston, Vice President for Partnerships and Chief of Staff; Viva McCarver, Chief Human Resources Officer; Bruce Meyer, Associate Vice President for Capital Planning and Campus Operations; John Ellinger, Chief Information Officer; Jennifer McCary, Assistant Vice President for Student Affairs and Title IX Coordinator; media representatives; and a number of observers.

Mr. Keller called the meeting to order at 1:52 p.m. The Board Secretary called the roll and announced that a quorum was present (seven trustees).

**PRESIDENT'S REPORT**

President Rodney Rogers welcomed attendees to BGSU Firelands and provided an update on the strategic planning process, provost search, Maurer Center construction progress, athletics, and the comprehensive campaign.

**MINUTES**

No. 12-2019 Ms. Montgomery moved and Mr. O'Brien seconded that the minutes of September 27-28, 2018, meeting be approved as written.

All signified in affirmative. Motion carried.

**ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

Ms. Eisele, Chair of the Academic and Student Affairs Committee, reported that the committee had three action items for Board consideration.

Approval of Personnel Changes since the September 28, 2018 meeting

No. 13-2019 Ms. Eisele moved and Ms. Harter seconded that:

**BGSU REPORT OF PERSONNEL CHANGES  
FULL-TIME FACULTY  
December 7, 2018**

_	Name (last, first)	Rank	Department	College	Effective Date	Base Salary	Explanation of Change
<b>New Appointments</b>							
1	Abramovsky, Dov	Instructor	English	A&S	August 20, 2018	\$40,000	Non-Tenure Track Renewable. Plus \$10,000 stipend. Tiajin Polytechnic University, China.
2	Zappitelli, Debra	Sr. Lecturer	School of Family and Consumer Sciences	EDHD	August 20, 2018	\$71,851	Non-Tenure Track Nonrenewable. Rehire. Hire-by-invitation.
2	Bussard, Michelle	Instructor	Public and Allied Health	HHS	October 1, 2018	\$92,000	Non-Tenure Track Renewable. Fiscal year appointment.

**PERSONNEL CHANGES  
ADMINISTRATIVE STAFF  
September 7, 2018 to November 14, 2018**

**New Administrative Appointments: Full Time and Part Time**

Name	Explanation	Position	Department	Division	Fiscal Year Salary	Effective Date
Ballard, Christopher	New Hire	Coordinator, Aquatics	Recreation and Wellness	Student Affairs	\$41,517	11/5/18
Blumer, Rachel	New Hire	Coordinator, Fine Arts Recruitment and Admissions	School of Art	Academic Affairs	\$43,998	10/24/18
Carter, Amanda	New Hire	Recruiting & Outreach Coordinator	College of Health & Human Services	Academic Affairs	\$44,990	9/10/18
Conlin, Pamela	New Hire	Vice President, University Advancement	Vice President, University Advancement	University Advancement	\$300,000	10/8/18
Fox, Lori	New Hire	Academic Advisor	Student Services, College of Education and Human Development	Academic Affairs	\$46,500	10/1/18
Hallock, Kyle	New Hire	Assistant Baseball Coach	Men's Baseball	President	\$43,000	9/10/18
Heilmeier, James	New Hire	Director of Campus Services	Campus Services	Finance & Administration	\$82,000	11/5/18
Hiser, Mallory	New Hire	New Media & Design Coordinator	Intercollegiate Athletics	President	\$39,998	9/17/18
Islam, Md Rezwan	New Hire	Business Analyst	Office of Residence Life	Student Affairs	\$53,000	10/8/18
Kollaparti, Puneeth	New Hire	Applications Developer	Information Technology Services	Finance & Administration	\$80,000	10/8/18
Kraut, Matthew	New Hire	Technology Support Specialist	Information Technology Services	Finance & Administration	\$51,000	10/29/18
McIntosh, Sharon	New Hire	eCampus Program Coordinator	On-Line & Summer Academic Programs	Academic Affairs	\$42,494	11/5/18
Menard, Tiffany	New Hire	Interim Program Advisor	TRIO Programs	Student Affairs	\$47,000	10/22/18
Mendoza, Marco	New Hire	Assistant Manager, Recording Services	Musical Arts Dean	Academic Affairs	\$48,000	9/17/18
Reithmeier, Briana	New Hire	Academic Advisor	Student Services, College of Education and Human Development	Academic Affairs	\$46,500	10/15/18
Sentel, Zachary	New Hire	Technology Support Specialist	Information Technology Services	Finance & Administration	\$51,000	11/13/18
Sherock, Sherri	New Hire	Space Planner	Design & Construction	Finance & Administration	\$72,000	10/22/18
Stein, Stephen	New Hire	Video Coordinator	Intercollegiate Athletics	President	\$48,100	9/4/18
Tracy, Geoffrey	New Hire	Coordinator of Special Projects	Finance & Administration	Finance & Administration	\$79,114	10/1/18

**Changes in Assignment, Title, and/or Salary**

Name	Explanation	Position	Department	Division	Fiscal Year Salary	Effective Date
Brown, Michael	Salary Increase	Sales and Marketing Manager	Bowen-Thompson Student Union	Finance & Administration	From: \$53,789 To: \$58,789	11/1/18
Addison, Michael	Salary Increase	Applications Developer	Information Technology Services	Finance & Administration	From: \$72,828 To: \$74,000	11/1/18
Agrawal, Pallavi	Salary Increase	Applications Developer	Information Technology Services	Finance & Administration	From: \$73,440 To: \$74,000	11/1/18
Ampiauw, Victoria	Salary Increase	Director, TRIO Programs	TRIO Programs	Student Affairs	From: \$74,460 To: \$80,460	10/1/18

Beck, Jerry	Salary Increase	Applications Developer	Information Technology Services	Finance & Administration	From: \$72,828 To: \$74,000	11/1/18
Blackwood, Scott	Salary Increase	Applications Developer	Information Technology Services	Finance & Administration	From: \$70,000 To: \$74,000	11/1/18
Bullins, Christopher	Salary Increase	Dean of Students	Office of the Dean of Students	Student Affairs	From: \$92,874 To: \$105,000	9/1/18
Burns, William	Salary Increase	Assistant Director	Center for Regional Development	Academic Affairs	From: \$84,537 To: \$86,227	9/1/18
Caris, Kimberly	Position/Department Change	From: eCampus Advisor/Recruiter To: Academic Advisor	From: Online & Summer Academic Programs To: Office of Undergraduate Student Development	Academic Affairs	From: \$46,922 To: \$47,922	9/25/18
Carrillo, Juan	Salary Increase	Assistant Women's Track and Field Coach	Women's Track	President	From: \$30,000 To: \$45,000	9/1/18
Cravens, Jordan	Promotion	From: Associate Director, Leadership Giving To: Director of Development	From: Alumni Affairs To: Development Office	University Advancement	From: \$60,221 To: \$70,000	9/1/18
Cubberly, Eric	Salary Increase	Coordinator, Employer Interactions/Internships	Career Center	Academic Affairs	From: \$40,269 To: \$41,080	9/4/18
Daughton, Jamie	Promotion	Director, Registration & Scheduling	Registration and Records	Academic Affairs	From: \$62,220 To: \$65,953	10/1/18
Deitering, Gregory	Salary Increase	Senior Applications Developer	Information Technology Services	Finance & Administration	From: \$72,217 To: \$84,000	11/1/18
Eid, Erik	Salary Increase	Applications Developer	Information Technology Services	Finance & Administration	From: \$74,010 To: \$80,000	11/1/18
Feasel, Carroll	Promotion	From: Executive Assistant/Budget Administrator To: Executive Assistant	From: College of Health and Human Services To: Office of the President	From: Academic Affairs To: President	From: \$62,674 To: \$65,808	9/24/18
Griner, Kimberly	Promotion	From: Accounting Specialist To: Business Operations Specialist	Business Operations	Finance & Administration	From: \$37,842 To: \$43,534	10/7/18
Hall, Lauren	Salary Increase	Senior Applications Developer	Information Technology Services	Finance & Administration	From: \$74,484 To: \$84,000	11/1/18
Johnson, Kari	Salary Increase	Manager, University Libraries Programs & Facilities	University Libraries	Academic Affairs	From: \$64,518 To: \$67,518	9/1/18
Kimmel, Nicholas	Salary Increase	Applications Developer	Information Technology Services	Finance & Administration	From: \$73,422 To: \$77,000	11/1/18
LaForest, Clinton	Salary Increase	Applications Developer	Information Technology Services	Finance & Administration	From: \$66,757 To: \$77,000	11/1/18

Larkin, Linda	Salary Increase	Applications Developer	Information Technology Services	Finance & Administration	From: \$71,400 To: \$80,000	11/1/18
Leigh, Bradley	Salary Increase	Executive Director	Business Operations	Finance & Administration	From: \$144,018 To: \$157,482	9/1/18
Parker, Danielle	Promotion	From: Assistant Director of Development To: Director of Development	Development Office	University Advancement	From: \$49,939 To: \$71,400	9/1/18
Parsons, Shawn	Salary Increase	Senior Network Technician	Information Technology Services	Finance & Administration	From: \$62,006 To: \$63,500	10/1/18
Payne, Benjamin	Position/ Department Change	From: Technology Support Specialist To: Asset Management Supervisor	Information Technology Services	Finance & Administration	From: \$53,321 To: \$60,000	9/17/18
Pedraza, Nicole	Position/Department Change	From: Coordinator, Student Employment Services To: Budget and Operations Administrator	College of Health & Human Services	Academic Affairs	From: \$45,906 To: \$52,000	10/1/18
Rinearson, Carla	Salary Increase	Applications Developer	Information Technology Services	Finance & Administration	From: \$72,724 To: \$80,000	11/1/18
Schumacher, Donald	Salary Increase	Senior Applications Developer	Information Technology Services	Finance & Administration	From: \$88,108 To: \$93,108	11/1/18
Shiple, Mary	Salary Increase	Applications Developer	Information Technology Services	Finance & Administration	From: \$71,977 To: \$77,000	11/1/18
Snelling, Louis	Salary Increase	Head Coach Men's & Women's Cross Country/Head Women's Track and Field	Women's Track	President	From: \$63,783 To: \$66,972	7/1/18
Spradlin, Jaime	Position/ Department Change	From: Coordinator, Business Operations and Grants To: Manager, UL Budgets/Facilities	From: Chemistry To: University Libraries	Academic Affairs	From: \$51,124 To: \$63,663	10/1/18
Thompson, Michael	Position/ Department Change	From: Technology Support Specialist To: Server Administrator	Information Technology Services	Finance & Administration	From: \$55,080 To: \$60,588	10/15/18
Toth, Christopher	Salary Increase	Senior Network Technician	Information Technology Services	Finance & Administration	From: \$62,006 To: \$63,500	10/1/18
Van Tress, Jeremy	Position/ Department Change	From: Manager, Postal and Printing To: Assistant Director, Business Operations	Postal Services	Finance & Administration	From: \$63,240 To: \$75,000	9/1/18
Vicars, Derrick	Salary Increase	Assistant Women's Track and Field Coach	Women's Track	President	From: \$36,414 To: \$37,485	10/1/18
Walker, Jocelyn	Promotion	From: eCampus Program Coordinator To: eCampus Advisor/Recruiter	On-Line & Summer Academic Programs	Academic Affairs	From: \$41,080 To: \$45,500	10/25/18
Weimer, David	Salary Increase	Applications Developer	Information Technology Services	Finance & Administration	From: \$71,410 To: \$77,000	11/1/18
Wiechman, Sandra	Salary Increase	Safe Communities Program Coordinator	Recreation and Wellness	Student Affairs	From: \$48,748 To: \$48,755	10/1/18

Wilbert, Shelley	Contract Increase	Educational Advisor	TRIO Programs	Student Affairs	From: \$44,597 To: \$50,597	10/1/18
Young, Elizabeth	Position/ Department Change	From: Senior Financial Accountant To: Senior Internal Auditor	From: Controller's Office To: Internal Auditing	Finance & Administration	From: \$61,200 To: \$70,000	10/29/18

### Contracts Concluded

Name	Explanation	Position	Department	Division	Fiscal Year Salary	Effective Date
Arnold, Laura	Retirement	Director Registration & Scheduling	Registration and Records	Academic Affairs	\$77,088	10/1/18
DeLong, Bethany	Resignation	Academic Advisor	Student Services, College of Education and Human Development	Academic Affairs	\$48,405	10/11/18
Harvey, Michelle	Resignation	Communications Event Specialist	College of Arts & Sciences Dean	Academic Affairs	\$53,321	9/15/18
Zahler, Megan	Resignation	Assistant Dean	Firelands College Admissions	Academic Affairs	\$88,740	11/10/18

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Ms. Eisele, Mr. Forhan, Ms. Harter, Mr. Keller, Ms. Montgomery, and Mr. O’Brien. The motion was approved with seven affirmative votes.

### Approval of Physics Major (Bachelor of Arts)

No. 14-2019 Ms. Eisele moved and Mr. O’Brien seconded that:

WHEREAS, a significant number of incoming physics majors at Bowling Green State University (BGSU) are not ready to start calculus, which is a corequisite for the start of the freshman physics sequence, causing students in the B.S. in Physics to fall a full year behind;

WHEREAS, students who transfer into BGSU and those who wish to change their major to physics after beginning at BGSU in other majors may be in the same position, further delaying their graduation;

WHEREAS, as a result of these circumstances, many physics majors leave the program within a year;

WHEREAS, a proposed B.A. in Physics will help to address these concerns;

WHEREAS, while B.S. graduates are prepared for graduate school and/or a wide variety of other professional positions, the proposed B.A. in Physics will place more emphasis on preparation for jobs immediately following the bachelor’s degree;

WHEREAS, students in the B.A. in Physics would be required to take 3 fewer hours of physics, but an additional 3 hours of mathematics and 10 hours of chemistry that are strongly recommended, but not required for the B.S.;

WHEREAS, students in the B.A. will focus more on practical, rather than theoretical, physics and math courses and will be encouraged to build additional skills in other areas, such as computer science, technology, or business;

WHEREAS, while B.S. students are required to participate in research, students in the proposed B.A. will be given the option to participate in an internship instead;

WHEREAS, with the prospect of professional positions outside of academia immediately following the bachelor’s degree, the proposed B.A. will assist in student recruitment and retention; and

WHEREAS, the BGSU Faculty Senate approved the proposed B.A. in Physics at its meeting on October 2, 2018.

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees approves the Bachelor of Arts in Physics.

All signified in affirmative. Motion carried.

Bachelor of Science in Resort and Attraction Management

No. 15-2019 Ms. Eisele moved and Ms. Montgomery seconded that:

WHEREAS, currently, there are very few specialized degrees that specifically address resort and attraction management leadership in the country;

WHEREAS, there is an undeveloped and sizeable opportunity for an undergraduate degree targeted specifically to prospective resort and attraction managers;

WHEREAS, with very few specialized degrees that address resort and attraction and management and the large number of amusement parks and other attractions, the prospective demand for a BGSU program in Resort and Attraction Management (RAAM) is high;

WHEREAS, the goal of the proposed RAAM program is to provide prospective resort and theme park attraction managers with the knowledge, skills, and aptitude needed to successfully lead organizations within the resort and attraction industry;

WHEREAS, the RAAM program will prepare students to be successful leaders in the resort and attraction management industry by delivering an applied immersive learning experience within an integrated curriculum dedicated to academics, industry engagement, and professional career development;

WHEREAS, the RAAM program will offer immersive learning experiences outside the classroom and provide applied learning experiences, including co-ops locally, domestically, and worldwide;

WHEREAS, the curriculum will enhance the business acumen of students by providing a fundamental knowledge in revenue management, cost control mechanisms, technological awareness, communication skills, and ethics;

WHEREAS, serving the demand for resort and theme park managers requires a unique and customized educational program that fits within the seasonality of the industry and offers opportunities for students to complete co-ops and other applied active learning opportunities during a time frame that is accommodating for potential employers;

WHEREAS, an adapted degree program will allow students to take courses during the resort and attraction industry's slow season and complete co-ops during the peak season;

WHEREAS, students will matriculate through the courses in a 2+2 sequenced cohort program, requiring the completion of 62 credit hours;

WHEREAS, approximately 50 students will be in each cohort;

WHEREAS, by partnering with Cedar Fair, BGSU can position itself as a feeder school to their organization and others by helping develop future management leaders;

WHEREAS, Cedar Fair can encourage employees to enroll in the program as a way to cultivate talented employees into tomorrow's leaders; and

WHEREAS, at its meeting on December 4, 2018, the BGSU Faculty Senate approved the proposed Bachelor of Science in Resort and Attraction Management.

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees approves the Bachelor of Science in Resort and Attraction Management.

All signified in affirmative. Motion carried.

Ms. Forte reported that the committee also heard an update from Academic Affairs and Student Affairs, presented by Dr. Fischer and Dr. Gibson.

#### **FINANCIAL AFFAIRS/FACILITIES COMMITTEE**

Mr. Daley, Chair of the Financial Affairs/Facilities Committee, reported that the Committee had five items for Board consideration.

#### Approval of FY 2019 and FY 2020 Tuition for Online Graduate MBA Program

No. 16-2019 Mr. Daley moved and Mr. Forhan seconded that:

WHEREAS, boards of trustees at public colleges and universities in Ohio are responsible for establishing the fees to be charged for instructional and other educational services; and

WHEREAS, Bowling Green State University wishes to begin offering a competitively-priced, high-quality graduate Master's of Business Administration degree online as part of our eCampus offerings, and

WHEREAS, the program is intended to appeal to working professionals who require greater flexibility in order to successfully enroll and complete a graduate program, and

WHEREAS, the program pricing is intended to provide students with pricing certainty through a stated total price that will apply through the duration of their program up to a maximum of five semesters or ten consecutive sessions;

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby approves the Online Graduate MBA Program tuition as presented in the attached schedules for FY 2019 and FY 2020.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Daley, Ms. Eisele, Mr. Forhan, Ms. Harter, Mr. Keller, Ms. Montgomery, and Mr. O'Brien. The motion was approved with seven affirmative votes.

#### Approval of Classroom Upgrades 2019

No. 17-2019 Mr. Daley moved and Ms. Harter seconded that:

EAS, funds in the amount of \$1,300,000 have been identified from classroom upgrade reserve funds to continue classroom renovations identified as part of the Bowling Green Campus Master Plan; and

WHEREAS, the project work is to be performed over the 2019 summer period; and

WHEREAS, the project work to be performed will include converting nine existing classrooms in the Moore Musical Arts Building into active learning classrooms with improved flexible furniture, improved finishes, and improved technology and equipment; and

WHEREAS, the completed classrooms will support BGSU's efforts to increase the number of active learning classrooms with seating for 40-70 students; and

WHEREAS, the completed classrooms will assist in BGSU's effort to improve central classroom scheduling by the Registrar's office and improve classroom utilization; and

WHEREAS, the design, bidding, and construction will follow all applicable state laws and regulations;



NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby authorizes the Vice President for Finance and Administration to proceed with the project as described above.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Ms. Eisele, Mr. Forhan, Ms. Harter, Mr. Keller, Ms. Montgomery, and Mr. O’Brien. The motion was approved with seven affirmative votes.

Approval of Offenhauer Renovation - Building Envelope

No. 18-2019 Mr. Daley moved and Ms. Eisele seconded that:

WHEREAS, funds in the amount of \$1,722,864 have been identified from Residence Life – Renewal and Replacement Reserves; and

WHEREAS, the project work is to be performed over the 2019 and 2020 summer periods; and

WHEREAS, the project work to be performed will include waterproofing and repairs to window seals, brick and mortar joints; and

WHEREAS, the design, bidding, and construction will follow all applicable state laws and regulations;

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby authorizes the Vice President for Finance and Administration to proceed with the project as described above.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Ms. Eisele, Mr. Forhan, Ms. Harter, Mr. Keller, Ms. Montgomery, and Mr. O’Brien. The motion was approved with seven affirmative votes.

Approval of Naming the Dr. Joseph F. and Mrs. Cecilia M. Castellano Counseling Room

No. 19-2019 Mr. Daley moved and Mr. O’Brien seconded that:

WHEREAS, Dr. Joseph Castellano was an accounting professor for thirty years at Wright State University and, prior, twenty years at the University of Dayton;

WHEREAS, Dr. Castellano served as the Dean of the College of Business at both Wright State and the University of Dayton;

WHEREAS, Joseph and Cecilia Castellano have three children;

WHEREAS, Cecilia Castellano earned a bachelor’s degree in communication in 1990 and master’s degrees in guidance and college student personnel in 1992 from Bowling Green State University (BGSU);

WHEREAS, Cecilia Castellano is Vice Provost for Strategic Enrollment at BGSU;

WHEREAS, Frank Castellano attended BGSU before transferring to Wright State to study medicine;

WHEREAS, he is a neuroradiologist and president at Columbus Radiology in Columbus, Ohio;

WHEREAS, Joe Castellano earned a bachelor’s degree in technology in 1993 from BGSU;

WHEREAS, as a student, Joe played football for the Falcons and was part of the 1991 championship team;

WHEREAS, Joe owns the Amber Rose restaurant in Dayton, Ohio;

WHEREAS, the University has received a gift from Cecilia Castellano and Robert Ashenfelter, Frank and Amy Castellano, and Joe and Jennifer Castellano to honor the legacy and support of their parents;

WHEREAS, in recognition of this gift, it is fitting that a space be named in their honor; and

WHEREAS, a counseling room has been identified as the space to be named.

NOW, THEREFORE, BE IT RESOLVED, in recognition of this generous support, the Bowling Green State University Board of Trustees approves the naming of the Dr. Joseph F. and Mrs. Cecilia M. Castellano Counseling Room.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Ms. Eisele, Mr. Forhan, Ms. Harter, Mr. Keller, Ms. Montgomery, and Mr. O’Brien. The motion was approved with seven affirmative votes.

Approval of Naming the Hiroko Nakamoto Lecture Hall

No. 20-2019 Mr. Daley moved and Ms. Montgomery seconded that:

WHEREAS, Ms. Hiroko Nakamoto graduated with a bachelor’s degree in fine arts from Bowling Green State University (BGSU) in 1954;

WHEREAS, Ms. Nakamoto received an honorary doctoral degree from BGSU in 1992;

WHEREAS, Ms. Nakamoto is the founder, owner, and president of Hiroko Nakamoto Interior Design Studio;

WHEREAS, as a student, Ms. Nakamoto was a member of Delta Phi Delta and the World Student Association;

WHEREAS, in 1973, Ms. Nakamoto received the BGSU Distinguished Alumna Award;

WHEREAS, Ms. Nakamoto has served as a director on the BGSU Foundation Board and is a member of The Presidents Club, 1910 Society, and Leadership Circle;

WHEREAS, Ms. Nakamoto is a long-time supporter of BGSU, establishing the Hiroko Nakamoto Japanese Studies Scholarship, the Hiroko Nakamoto Peace Studies Endowment, the Hiroko Nakamoto Japanese Gardens fund, the Hiroko Nakamoto Peace Lecture Endowment, and the Hiroko Nakamoto fund for Japanese Education;

WHEREAS, Ms. Nakamoto also contributed to the Building Dreams Campaign, the Student Union Capital Improvement Endowment, the Medici Circle Patrons of Art, and the College of Arts and Sciences;

WHEREAS, she has gifted countless pieces of traditional Japanese artwork to BGSU’s Fine Arts Gallery Collection;

WHEREAS, the University has received a significant gift from Ms. Nakamoto;

WHEREAS, in recognition of this gift, it is fitting that a space be named in her honor; and

WHEREAS, the lecture hall in the Fine Arts Center building has been identified as the space to be named.

NOW, THEREFORE, BE IT RESOLVED, in recognition of the generous support from Hiroko Nakamoto, the Bowling Green State University Board of Trustees approves the naming of the Hiroko Nakamoto Lecture Hall in BGSU’s Fine Arts Center.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Ms. Eisele, Mr. Forhan, Ms. Harter, Mr. Keller, Ms. Montgomery, and Mr. O’Brien. The motion was approved with seven affirmative votes.

Approval of Joint Use Agreement Between Bowling Green State University and Erie County Port Authority

No. 21-2019 Mr. Daley moved and Mr. O’Brien seconded that:

WHEREAS, HB 529 provided \$800,000 in capital funds for a capital project for a Sandusky location for classes supporting the new Bachelor's Degree in Resort and Attraction Management, also referred to as a BGSU Hospitality Program, and

WHEREAS, the State of Ohio requires the establishment of a Joint Use Agreement as a condition to receive the capital funding, and

WHEREAS, the Joint Use Agreement provides for continued access to the constructed facility for the purpose of conducting the BGSU Hospitality Program and enhancing public services to members of the Sandusky and Firelands communities;

NOW, THEREFORE, BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby authorizes the University President and the Vice President for Finance and Administration, or either of them, such authority as may be necessary to execute and deliver a Joint Use Agreement with the Erie County Port Authority (or such other nonprofit organization or public body as is necessary to accomplish the purposes of the capital project) as described above in accordance with Ohio law.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Daley, Ms. Eisele, Mr. Forhan, Ms. Harter, Mr. Keller, Ms. Montgomery, and Mr. O'Brien. The motion was approved with seven affirmative votes.

Mr. Daley reported that Ms. Sheri Stoll provided presentations on three informational items, including the University Investment Schedule through October 31, 2018, Capital Projects Status Report through October 31, 2018, and E & G Expenditure Report through September 30, 2018.

#### **AUDIT COMMITTEE**

Audit Committee Chair, Mr. Forhan, reported that the only action item before the committee was the approval of minutes from the September 27, 2018, meeting. Discussion items on the agenda included a presentation on Enterprise Risk Management, led by Dr. Stephanie Sickler, Director of Risk Management; presentation of WBGU Financial Statements let by Sheri Stoll and Jim Lambert; a summary of fraud hotline statistics; a report on current audit findings; a correction action update; and an Audit Committee training topic.

#### **DEVELOPMENT COMMITTEE**

Joint Development Committee Chair, Mr. O'Brien stated that the only action item before the committee was the approval of minutes from September 27, 2018. Discussion items on the agenda included a *Changing Lives for the World* campaign report; a Foundation Board Update; and a University Advancement update.

#### **INVESTMENT COMMITTEE**

Vice Chair, Mr. Daley reported that the committee had one action item for Board consideration.

#### **Approval of Portfolio Rebalancing and Addition of New Managers**

No. 22-2019 Mr. Daley moved and Mr. Forhan seconded that:

WHEREAS, the University maintains significant assets in a diversified investment portfolio, and

WHEREAS, the University has engaged the services of Mercer Investment Consulting to serve as investment advisor, and

WHEREAS, Mercer has performed an analysis of the University's long term investment goals and an in-depth review of the University's current asset allocation and investment managers, and

WHEREAS, Mercer has presented their recommendations for rebalancing the University's existing investment portfolio that is consistent with the guidelines provided in University's investment policy, and

NOW, THEREFORE, BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby approves the rebalancing of the investment portfolio presented to the Joint Investment Committee on December 6, 2018 and authorizes the Vice President for Finance and Administration to proceed with 1) liquidating the Loomis Sayles Core Plus Bond Fund, 2) liquidating the Vanguard Short Term Investment Grade Fund, 3) redeeming \$2.5 million from the Vanguard Total Bond Market Institutional Fund and 4) reinvesting the proceeds to the Vanguard Short Term Treasury Index Fund; and

BE IT FURTHER RESOLVED, the Board of Trustees also authorizes the Vice President for Finance and Administration to proceed with 1) liquidating the Aberdeen Emerging Markets Fund and 2) reinvesting the proceeds to the Vanguard Emerging Markets Fund and to take any other actions necessary to implement Mercer's recommendations relative to rebalancing the University's invested assets in a timely and prudent manner.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Daley, Ms. Eisele, Mr. Forhan, Ms. Harter, Mr. Keller, Ms. Montgomery, and Mr. O'Brien. The motion was approved with seven affirmative votes.

Mr. Daley stated that information and discussion items included a review of market performance and October 31, 2018, Investment Schedule; and draft University and Foundation Investment Portfolio Benchmarking/Comparison.

Chair Keller introduced President Rogers to provide the background on the following two items for Board approval.

Appointment of Dr. Joe Benjamin Whitehead as a Professor with Tenure in the Department of Physics and Astronomy

No. 23-2019 Mr. Keller moved and Ms. Montgomery seconded that:

the Board of Trustees approve the appointment of Dr. Joe Benjamin Whitehead as a professor with tenure in the Department of Physics and Astronomy in the College of Arts and Sciences.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Daley, Ms. Eisele, Mr. Forhan, Ms. Harter, Mr. Keller, Ms. Montgomery, and Mr. O'Brien. The motion was approved with seven affirmative votes.

Bowling Green State University Focus on the Future

No. 24-2019 Mr. Keller moved and Mr. Forhan seconded that:

WHEREAS, as a public university, Bowling Green State University focuses on contributing to the public good and embraces its role as a national model in addressing the educational, economic, and social vitality of our region, the state of Ohio, the nation, and the world;

WHEREAS, in February 2018, Bowling Green State University President Rodney Rogers initiated "Focus on the Future", a strategic planning process for the University;

WHEREAS, throughout spring, summer, and fall semesters, university community members, including students, faculty, staff, and alumni, were given opportunities to respond and contribute to draft goals, objectives, and strategic initiatives in a series of open forums, both face-to-face and online;

WHEREAS, feedback from these collaborative dialogues was considered and incorporated into a revised strategic plan;

WHEREAS, the final plan contains six objectives that emphasize undergraduate and graduate student learning experiences; BGSU's research and creative activities; a community that fosters diversity and inclusion; expansion of domestic and international engagement and partnerships; physical, organizational, academic, and financial infrastructure; and BGSU's profile as a national, comprehensive research university that drives the social, economic, educational, and cultural vitality of our region, nation, and world;

WHEREAS, these objectives are ways to accomplish our major goals, which in turn, relate to bringing our mission and vision to life; and

NOW, THEREFORE, BE IT RESOLVED that the Bowling Green State University Board of Trustees, approves the “Focus on the Future” strategic plan.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Ms. Eisele, Mr. Forhan, Ms. Harter, Mr. Keller, Ms. Montgomery, and Mr. O’Brien. The motion was approved with seven affirmative votes.

#### **ANNOUNCEMENTS**

Mr. Keller made a few brief announcements before the Board’s adjournment.

#### **PASSING OF THE GAVEL**

Mr. Keller continued the tradition of “passing of the gavel” to provide Trustees the opportunity to highlight accomplishments and efforts of programs and individuals at Bowling Green State University.

#### **ADJOURNMENT**

At 2:44 p.m., Mr. Forhan moved and Ms. Montgomery seconded that the meeting be adjourned.