

6-23-2016

## Board of Trustees Meeting Minutes 2016-06-23

Bowling Green State University

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**MINUTES**  
Board of Trustees  
Bowling Green State University  
June 23, 2016

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the Cedar Point Auditorium at BGSU Firelands on June 23, 2016: David Levey, Chair; James Bailey, Meg Burrell, Cody Clemens, Stephen Daley, Marilyn Eisele, Daniel Keller, Karen Morrison, Megan Newlove, Bruce Nyberg, and Richard Ross.

Also present: Mary Ellen Mazey, President; Patrick Pauken, Secretary to the Board; Rodney Rogers, Provost and Senior Vice President; Sherideen Stoll, Vice President for Finance and Administration; Sean FitzGerald, Vice President and General Counsel; Sidney Childs, Interim Vice President for Student Affairs; Shea McGrew, Vice President for University Advancement; William Balzer, Vice President, Faculty Affairs and Strategic Initiatives; Dave Kilmeyer, Chief Marketing and Communications Officer; Steve Krakoff, Vice President for Capital Planning and Campus Operations; Viva McCarver, Chief Human Resources Officer; Lisa Mattiace, Chief of Staff; media representatives; and a number of observers.

Mr. Levey called the meeting to order at 10:16 a.m. The Board Secretary called the roll and announced that a quorum was present (seven trustees). Mr. Levey welcomed newly appointed Trustees Dr. Richard Ross and Mr. Cody Clemens.

**PRESIDENT'S REPORT**

President Mary Ellen Mazey thanked Dean Andrew Kurtz and the staff of BGSU Firelands for hosting the June meeting. President Mazey touched on several items being brought forward for approval including the FY 2017 budget, the College Completion Plan, charter amendments, and the Memorandum of Understanding with the BGSU Foundation Board.

**MINUTES**

No. 46-2016 Ms. Newlove moved and Ms. Morrison seconded that the minutes of the May 6, 2016, meeting be approved as written.

All signified in affirmative. Motion carried.

Chair Levey introduced Vice President Sheri Stoll to present the Fiscal year 2017 Proposed Educational and General Budgets and the Efficiency Review and Implementation Plan.

Approval of Fiscal Year 2017 Budgets – Bowling Green and Firelands Campuses

No. 47-2016 Mr. Levey moved and Mr. Daley seconded that:

WHEREAS, an annual budget is prepared to provide a financial plan to guide the University for the next fiscal year; and

WHEREAS, the University's unrestricted Educational and General (E & G) Budgets reflect expected state appropriations in Fiscal Year 2017 of \$70.7 (\$3.8 million or 5.7 percent increase over prior year) million for the Bowling Green Campus; and \$4.4 million (\$86k or 2.0 percent increase over prior year) for the Firelands Campus; and

WHEREAS, the Bowling Green E & G budget provides \$195.1 million from total tuition and general fees (\$2.2 million or 1.2 percent increase over prior year) reflecting the anticipated impact of enrollment increases only as no tuition or general fee rate increases are permitted in this fiscal year; and

WHEREAS, the Firelands E & G budget reflects \$8.7 million from total tuition and general fees (\$356k or 4.2 percent increase over prior year) reflecting the anticipated impact of enrollment increases only as no tuition or general fee rate increase are permitted in this fiscal year; and

WHEREAS, both campus budgets include merit compensation pools, promotion/tenure, a market adjustment pool, and associated benefits, as well as modest additions, reductions or reallocations in operating expenses as described more fully in the background to the resolution; and

WHEREAS, the Bowling Green Campus Educational and General Budget with total expenditures of \$288,376,367 as fully described in the detailed budget provided in the *BGSU FY 2017 Proposed Budgets Book* have been proposed; and

WHEREAS, the Firelands Campus Educational and General Budget with total expenditures of \$13,423,607 as fully described in the detailed budget provided in the *BGSU FY 2017 Proposed Budgets Book* have been proposed; and

WHEREAS, the General Fee and related Auxiliary Budgets with total revenues of \$37,354,033 as fully described in the detailed budgets provided in the *BGSU FY 2017 Proposed Budgets Book* have been proposed; and

WHEREAS, the Miscellaneous Auxiliary Budgets with total revenues of \$14,229,023 as fully described in the detailed budgets provided in the *BGSU FY 2017 Proposed Budgets Book* have been proposed; and

WHEREAS, the Residence Hall Budget with total revenues of \$36,710,252 as fully described in the detailed budget provided in the *BGSU FY 2017 Proposed Budgets Book* have been proposed; and

WHEREAS, the Dining Hall Budget with total revenues of \$25,190,229 as fully described in the detailed budget provided in the *BGSU FY 2017 Proposed Budgets Book* have been proposed; and

WHEREAS, the combined, total revenues for Bowling Green State University of \$415,283,511 as fully described in the detailed budget provided in the *BGSU FY 2017 Proposed Budgets Book* have been proposed;

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees approves the Fiscal Year 2017 Educational and General Budgets, the General Fee and Related Auxiliary Budgets, the Miscellaneous Auxiliary Budgets, the Residence Hall Budget, and the Dining Hall Budget as fully described in the detailed budgets provided in the proposed *BGSU FY 2017 Proposed Budgets Book* for Fiscal Year 2017 for the Bowling Green and Firelands Campuses.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Ms. Eisele, Mr. Keller, Mr. Levey, Ms. Morrison, Ms. Newlove, and Dr. Ross. The motion was approved with seven affirmative votes.

#### Approval of Bowling Green State University Efficiency Review and Implementation Plan

No. 48-2016 Ms. Newlove moved and Ms. Eisele seconded that:

WHEREAS, Gov. John R. Kasich created the Ohio Task Force on Affordability and Efficiency to make recommendations to Ohio’s institutions of higher education; and

WHEREAS, House Bill 64 (Section 369.550) requires each institution’s board of trustees to complete an efficiency review, based on the Task Force’s recommendations, by July 1, 2016, and submit their findings and implementation plans to the chancellor within 30 days, or by August 1, 2016;

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees approves BGSU’s Efficiency Review and Implementation Plan as described in the attached document.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Ms. Eisele, Mr. Keller, Mr. Levey, Ms. Morrison, Ms. Newlove, and Dr. Ross. The motion was approved with seven affirmative votes.

Mr. Levey introduced Provost Rodney Rogers to present the following five action items.

#### Approval of Bowling Green State University College Completion Plan Update

No. 49-2016 Dr. Ross moved and Ms. Newlove seconded that:

WHEREAS, Ohio Revised Code (ORC) sec. 3345.81 requires, not later than June 30, 2014, and at least once

every two years thereafter, each institution of higher education to adopt an institution-specific strategic completion plan designed to increase the number of degrees and certificates awarded to students;

WHEREAS, ORC sec. 3345.81 states that the plan shall be consistent with the mission and strategic priorities of the institution, include measurable student completion goals, and align with the state's workforce development priorities; and

WHEREAS, on May 9, 2014, Bowling Green State University's Board of Trustees adopted its first Strategic Completion Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby adopts the attached, updated Strategic Completion Plan; and

BE IT FURTHER RESOLVED, that a copy of this updated plan be forwarded to the Chancellor of Higher Education.

All signified in affirmative. Motion carried.

#### Approval of Master of Social Work

No. 50-2016 Ms. Morrison moved and Mr. Daley seconded that:

WHEREAS, Bowling Green State University (BGSU) offers a bachelor of science degree in social work designed to prepare graduates to be generalist social work practitioners;

WHEREAS, BGSU offers a bachelor of science degree in gerontology and a master of science degree in interdisciplinary gerontology;

WHEREAS, BGSU's programs in these areas are popular, productive, and very well regarded;

WHEREAS, presently, there is no master of social work program offered in Northwest Ohio that focuses on the needs of the aging population;

WHEREAS, BGSU's Department of Human Services, which houses the social work and gerontology programs, proposes to institute a new Master of Social Work (MSW) degree with a gerontology concentration;

WHEREAS, the MSW program will be a professional master's degree that prepares individuals for advanced generalist practice with older adults;

WHEREAS, the MSW program combines courses from the Social Work and Gerontology programs;

WHEREAS, students for the program will come from professionals within federal, state, and local agencies and organizations that provide programs and services for individuals over the age of sixty; and from recent undergraduates wishing to continue their academic studies in order to enhance both their knowledge and marketability in the field;

WHEREAS, a survey of current BGSU students, program graduates, employees in again services, and agency supervisors/directors revealed a high level of interest and need for such a program in Northwest Ohio;

WHEREAS, Ohio ranks sixth in the number of older adults in the United States, with an expectation that the number of older adults in Ohio will grow 30% between 2010 and 2020;

WHEREAS, the percentage of people over 65 in counties comprising northwest Ohio is 17.5%, which is higher than the state's overall percentage of 14.3%;

WHEREAS, Northwest Ohio's changing demographics translates into an increased need for geriatric services and a social service workforce;

WHEREAS, an MSW program with a gerontological concentration in northwest Ohio is an important part of

developing a social service workforce and will produce graduates with the proper education to meet northwest Ohio's needs; and

WHEREAS, at its meeting on April 26, 2016, the Bowling Green State University Faculty Senate approved the proposal for the Master of Social Work degree.

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees approves the proposed Master of Social Work degree.

All signified in affirmative. Motion carried.

Chair Levey stated that unless there were objections, the three amendments to the Academic Charter would be considered in one motion.

Approval of Academic Charter Amendment – Academic Honesty Policy

No. 51-2016

WHEREAS, consistent with its core values, Bowling Green State University (BGSU) strives to build, enhance, and sustain an environment of ethical and principled intellectual pursuit;

WHEREAS, to that end, the University has enacted and administered an Academic Honesty Policy (the Policy), codified in Part B-I.G of the Faculty Handbook in the Academic Charter;

WHEREAS, the Policy is designed, in part, to communicate to all members of the University community the conviction of the University and its faculty that cheating, plagiarism, and other forms of academic dishonesty are destructive of the mission of the University and are universally disapproved;

WHEREAS, the Policy states procedures for accomplishing this objective through the work of students, faculty, academic deans, and the Academic Honesty Committee;

WHEREAS, periodically, it is necessary to revisit the Policy and its procedures to ensure that the Policy is successfully administered;

WHEREAS, after consultation with the Undergraduate Student Government, the Faculty Senate Amendments and Bylaws Committee proposed amendments to the Policy that allow students to waive their appeals;

WHEREAS, allowing students the right to waive their appeals will keep the process moving forward in cases where the students do not intend to appeal; and

WHEREAS, the Faculty Senate approved these proposed amendments on April 5, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby approves the amendment to B-I.G of the Faculty Handbook in the Academic Charter.

Approval of Academic Charter Amendment – Primacy of Law

No. 52-2016

WHEREAS, the Faculty Senate is the primary body for shared governance at Bowling Green State University (BGSU);

WHEREAS, all matters of university governance take place within a larger framework of federal and state law;

WHEREAS, it is important that BGSU governance documents and policies are written and enforced not only with those documents and policies considered, but also in compliance with applicable law;

WHEREAS, where conflicts exist, develop, or appear to exist, resolution shall be defined first under

requirements of applicable law, then according to negotiated provisions of the collective bargaining agreement between BGSU and the BGSU Faculty Association, and then under the provisions of the Academic Charter;

WHEREAS, BGSU's Amendments and Bylaws Committee have proposed amendments to Article I and Article XIV of the Academic Charter that reflect this resolution of conflict in law, contract, and policy; and

WHEREAS, the Faculty Senate approved these proposed amendments on April 26, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby approves the amendment to Article I and Article XIV of the Academic Charter.

Approval of Academic Charter Amendment – Senate Executive Committee Invitations

No. 53-2016

WHEREAS, the Faculty Senate is the primary body for shared governance at Bowling Green State University;

WHEREAS, the Faculty Senate has seven Senate standing committees that assist in conducting the business of the Senate;

WHEREAS, the Senate Executive Committee (SEC) is one of these standing committees;

WHEREAS, the SEC is responsible for the business of the Senate and receives reports and recommendations from Senate standing committees;

WHEREAS, in furtherance of the work of the Faculty Senate and in order to enhance knowledge and communication of Senate business to Senate standing committee leaders, the Amendments and Bylaws Committee introduced an amendment to Article IV.F. of BGSU's Academic Charter through which the SEC would extend a standing invitation to the chair or designee of each Senate standing committee and a representative of the BGSU Faculty Association (BGSU-FA);

WHEREAS, attendance will not be mandatory and representatives from Senate standing committees and the BGSU-FA will not have voting privileges on the SEC; and

WHEREAS, the Faculty Senate approved these proposed amendments on April 26, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby approves the amendment to Article IV.F of the Academic Charter.

Ms. Newlove moved and Mr. Daley seconded that the three amendments to the Academic Charter be approved. All signified in affirmative. Motion carried.

Chief Marketing and Communications Officer, Mr. Dave Kielmeyer, presented the following action item.

Approval of Appointments to the WBGU-TV Public Advisory Council for Television (PACT)

No. 54-2016 Ms. Newlove moved and Ms. Morrison seconded that:

approval be given to the appointments of the following persons to the Public Advisory Council for Television (PACT) – WBGU-TV, pursuant to Article II, Section I, of the Revised Charter of Association.

For a first three-year term ending in May of 2019

Roger Fisher – Waterville, Ohio  
Bethanne Reynolds – Findlay, Ohio  
Scott Schuler – Wapakoneta, Ohio  
Scott Younger – Findlay, Ohio

All signified in affirmative. Motion carried.

Mr. Shea McGrew, Vice President for University Advancement, presented the next action item.

Approval of Memorandum of Understanding by and between Bowling Green State University and the Bowling Green State University Foundation, Inc. (BGSU Foundation)

No. 55-2016 Ms. Newlove moved and Mr. Daley seconded that:

WHEREAS, from 2007 to 2015 the University and the BGSU Foundation operated under a Memorandum of Understanding (MOU) which described the working relationship between the two entities; and

WHEREAS, following discussion about how to optimize the working relationship to further the strategic plan and priorities of the University, a BGSU Foundation ad hoc committee drafted a new MOU; and

WHEREAS, the BGSU Foundation Board of Directors unanimously approved this new Memorandum of Understanding between the University and the BGSU Foundation at its May 13, 2016 Board meeting; and

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees approves the Memorandum of Understanding by and between Bowling Green State University and the Bowling Green State University Foundation, Inc.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Ms. Eisele, Mr. Keller, Mr. Levey, Ms. Morrison, Ms. Newlove, and Dr. Ross. The motion was approved with seven affirmative votes.

Board of Trustees 2017-18 Meeting Schedule

No. 56-2016 Ms. Newlove moved and Ms. Eisele seconded that:

Approval be given to the Proposed Board of Trustees Schedule of Meetings for 2017-18, as listed below.

October 5-6, 2017  
December 7-8, 2017  
February 22-23, 2018  
May 3-4, 2018  
June 21-22, 2018

All signified in affirmative. Motion carried.

Election of Officers

No. 57-2016 Ms. Morrison moved and Mr. Daley seconded that:

Approval be given to the election of the following persons as officers of the Bowling Green State University Board of Trustees for 2016-2017.

Chair, David Levey  
Vice-Chair, Megan Newlove  
Secretary, Patrick Pauken

All signified in affirmative. Motion carried.

Authorizing the Lease or Sale of Land for Private Development – Firelands Campus

No. 58-2016 Mr. Keller moved and Ms. Newlove seconded that:

WHEREAS, the State of Ohio owns several parcels of real estate adjacent to the Firelands campus which is held for the benefit of Bowling Green State University; and

WHEREAS, these parcels which are indicated in the attached map comprises approximately 95 acres, and are not presently or foreseeably needed for current or future University uses; and

WHEREAS, local economic development authorities (City of Huron, Erie County) have informed the University that these parcels have been identified by an interested party as being appropriate and necessary for potential economic development opportunities in the region; and

WHEREAS, University has long recognized the important role it has in promoting and assisting economic development initiatives; and

WHEREAS, economic development opportunities can require the University to respond promptly to take best advantage of economic opportunities; and

WHEREAS, this Board has determined to authorize the University President and the Vice President for Finance and Administration to either lease or sell the subject parcel as they in their judgment determine is best to advance the interests of the University and to negotiate, sign and deliver such documents as are necessary to complete such transactions between the University, as either a seller or lessor, and such appropriate purchase or lessee as may be determined by them. Such transactions shall conform to applicable laws and the authorizations in this resolution, as determined by the University's Vice President and General Counsel and the Attorney General of the State of Ohio;

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of Bowling Green State University as follows:

Section 1. Ground Lease or Sale Authorized. This Board authorizes the University President and the Vice President for Finance and Administration to either lease or sell the subject parcels as they in their judgment determine is best to advance the interests of the University and to negotiate, sign and deliver such documents, containing such terms as they determine are necessary to complete such transactions between the University, as either a seller or lessor, and such appropriate purchase or lessee as may be determined by them. Such transactions shall conform to applicable laws and the authorizations in this resolution, as determined by the University's Vice President and General Counsel and the Attorney General of the State of Ohio;

Section 2. Related Matters. The President and the Vice President for Finance and Administration, or either one of them, is authorized to sign and deliver on behalf of the University temporary and permanent easements, certifications and other instruments that may be necessary or appropriate to carry out the lease or sale of the subject parcels and permit development.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Daley, Ms. Eisele, Mr. Keller, Mr. Levey, Ms. Morrison, Ms. Newlove, and Dr. Ross. The motion was approved with seven affirmative votes.

Chair Levey stated that unless there is an objection, he would like to amend the agenda with the addition of a final item. He indicated that President Mazey has had several areas of accomplishment such as the Strategic Plan, increase in enrollment, increase in retention, and a positive relationship with the BGSU Foundation.

#### Presidential Evaluation and Compensation

No. 59-2016 Mr. Levey moved and Mr. Daley seconded that:

The Bowling Green State University Board of Trustees approve a 2.5% salary increase and a 10% contribution to a deferred compensation account.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Daley, Ms. Eisele, Mr. Keller, Mr. Levey, Ms. Morrison, Ms. Newlove, and Dr. Ross. The motion was approved with seven affirmative votes.



## **ANNOUNCEMENTS**

Mr. Levey made a few brief announcements before the Board's adjournment. He announced that the next meeting will be held on September 30, 2016.

Mr. Levey continued the tradition of "passing of the gavel" to give Trustees the opportunity to highlight accomplishments and efforts of programs and individuals at Bowling Green State University.

## **ADJOURNMENT**

At 11:57 a.m. Ms. Morrison moved and Ms. Newlove seconded that the meeting be adjourned.