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Board of Trustees Meeting Minutes 2013-06-21

Bowling Green State University

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MINUTES
Board of Trustees
Bowling Green State University
June 21, 2013

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the Bowen-Thompson Student Union Room 308 at the Bowling Green campus on June 21, 2013: William Primrose III, Chair; Stephen Daley, Vivienne Felix, Daniel Keller, David Levey, Megan Newlove, Betty Montgomery, Debra Ryan, and Fran Voll. Trustee James Bailey was not present.

Also present: Mary Ellen Mazey, President; Patrick Pauken, Secretary to the Board; Rodney Rogers, Senior Vice President for Academic Affairs and Provost; Albert Colom, Vice President for Enrollment Management; Sean FitzGerald, General Counsel; Sherideen Stoll, Vice President for Finance and Administration; Shea McGrew, Vice President for University Advancement; Jill Carr, Senior Associate Vice President for Student Affairs and Dean of Students; Rebecca Ferguson, Chief Human Resources Officer; Lisa Mattiace, Chief of Staff; Barbara Waddell, Director of Equity & Diversity and Assistant to the Provost for Personnel and Academic Conduct; media representatives; and a number of observers.

Mr. Primrose called the meeting to order at 9:03 a.m. The Board Secretary called the roll and announced that a quorum was present (eight trustees).

PRESIDENT'S REPORT

President Mary Ellen Mazey updated the Board on several initiatives including the reaccreditation visit from the Higher Learning Commission, the collective bargaining agreement negotiated between the University and the Bowling Green State University Faculty Association, the Honors College, academic programming, and athletics. President Mazey thanked Chair Primrose for this leadership for the past two years.

INFORMATION ITEMS

Mr. Krakoff presented to the Board the status of the landscape/civic structure, signage, and wayfinding master plan. Mr. Krakoff also provided the board with a status update of the Exterior Design Guidelines and an update on targeted master plan projects. Ms. Stoll presented the FY2014 proposed educational and general budgets.

ACTION ITEMS

Ms. Stoll presented and led the Board through the first six action items.

Approval of Fiscal Year 2014 Instructional and General Fee Revisions

No. 51-2013 Mr. Primrose moved and Ms. Newlove seconded that:

WHEREAS, boards of trustees at public colleges and universities in Ohio are responsible for establishing the fees to be charged for instructional and other educational services; and

WHEREAS, the State of Ohio's biennial budget (S.B. 59) for Fiscal Year 2014 and 2015 allows for in-state undergraduate instructional (i.e., tuition) and general fee increases that do not exceed 2.0 percent annually; and

WHEREAS, the University is expecting a decrease of more than \$3 million (4.5 percent) in support from State Share of Instruction for Fiscal Year 2014;

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby approves an annual increase to in-state undergraduate instructional fees for the Bowling Green (2.0 percent) and Firelands (2.0 percent) campuses and an annual increase of 2.0 percent in general fees for all students, and other adjustments and increases as reflected in the attached schedules to be effective for fall semester 2013.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Daley, Mr. Keller, Mr. Levey, Ms. Montgomery, Ms. Newlove, Mr. Primrose, Ms. Ryan, and Mr. Voll. The motion was approved with eight affirmative votes.

Approval of Fiscal Year 2014 Budgets – Bowling Green and Firelands Campuses

No. 52-2013 Mr. Primrose moved and Mr. Voll seconded that:

WHEREAS, an annual budget is prepared to provide a financial plan to guide the University for the next fiscal year; and

WHEREAS, the University's Educational and General (unrestricted) budgets reflect expected state appropriations in Fiscal Year 2013 of \$64.4 million for the Bowling Green campus and \$4.3 million for the Firelands campus; and

WHEREAS, the University's revenue estimates for tuition include an approximate 2.0 percent increase in the in-state undergraduate tuition rate for both campuses; and

WHEREAS, the Bowling Green campus budget includes merit compensation, promotion/tenure, a market adjustment pool with associated benefits, as well as additional operating allocations as described in the background to the resolution; and

WHEREAS, the Firelands campus budget includes merit compensation, promotion/tenure, a market adjustment pool with associated benefits, as well as adjustments to operating allocations as described in the background to the resolution; and

WHEREAS, the Bowling Green campus Educational and General budget with total expenditures of \$280,521,157 as fully described in the detailed budget provided in the FY 2014 Budget Book have been proposed; and

WHEREAS, the Firelands campus Educational and General budget with total expenditures of \$13,989,122 as fully described in the detailed budget provided in the FY 2014 Budget Book have been proposed; and

WHEREAS, the General Fee and related Auxiliary budgets with total revenues of \$33,729,882 as fully described in the detailed budgets provided in the Budget Book for Fiscal Year 2014 have been proposed; and

WHEREAS, the Miscellaneous Auxiliary budgets with total revenues of \$12,198,447 as fully described in the detailed budgets provided in the Budget Book for Fiscal Year 2014 have been proposed; and

WHEREAS, the Residence Hall budget with total revenues of \$34,471,360 as fully described in the detailed budget provided in the Budget Book for Fiscal Year 2014 have been proposed; and

WHEREAS, the Dining Hall budget with total revenues of \$25,242,798 as fully described in the detailed budget provided in the Budget Book for Fiscal Year 2014 have been proposed;

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees approves the Fiscal Year 2014 Educational and General budgets, the General Fee and Related Auxiliary budgets, the Miscellaneous Auxiliary budgets, the Residence Hall budget, and the Dining Hall budget as fully described in the detailed budgets provided in the proposed Budget Book for Fiscal Year 2014 for the Bowling Green and Firelands campuses.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Daley, Mr. Keller, Mr. Levey, Ms. Montgomery, Ms. Newlove, Mr. Primrose, Ms. Ryan, and Mr. Voll. The motion was approved with eight affirmative votes.

Approval of Moseley Hall, Hanna Hall and South Hall Interior Demolition and Construction Management Pre-Construction Services

No. 53-2013 Mr. Primrose moved and Mr. Daley seconded that:

WHEREAS, funds in the amount of \$3,430,580 have been identified from future long-term debt issuance for

the interior demolition and construction management pre-construction services on Moseley, Hanna, and South Halls as part of the Bowling Green Campus Master Plan; and

WHEREAS, space model and classroom/faculty office planning is nearing completion; and

WHEREAS, the project work is to begin over the 2013 summer to avoid the loss of valuable construction time prior to the Board's next scheduled meeting in early fall 2013; and

WHEREAS, approved work may proceed on one, two or all three identified buildings as determined by cost analyses work still being performed; and

WHEREAS, the design, bidding, and construction will follow all applicable state laws and regulations;

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby authorizes the Vice President for Finance and Administration to proceed with the project as described above.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Daley, Mr. Keller, Mr. Levey, Ms. Montgomery, Ms. Newlove, Mr. Primrose, Ms. Ryan, and Mr. Voll. The motion was approved with eight affirmative votes.

Approval of Infrastructure Engineering for Moseley Hall, South Hall, Hanna Hall and University Hall Renovations

No. 54-2013 Mr. Primrose moved and Ms. Ryan seconded that:

WHEREAS, funds in the amount of \$2,000,000 have been identified from existing State Capital Project funds; and

WHEREAS, the project scope will include engineering services to design the infrastructure necessary to support the utility requirements of Moseley, Hanna, University, and South Halls as part of the Bowling Green Campus Master Plan; and

WHEREAS, the design, bidding, and construction will follow all applicable state laws and regulations;

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby authorizes the Vice President for Finance and Administration to proceed with the project as described above.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Daley, Mr. Keller, Mr. Levey, Ms. Montgomery, Ms. Newlove, Mr. Primrose, Ms. Ryan, and Mr. Voll. The motion was approved with eight affirmative votes.

Approval of Huntington Building Renovations

No. 55-2013 Mr. Primrose moved and Ms. Ryan seconded that:

WHEREAS, funds in the amount of \$4,475,000 have been identified from future long-term debt issuance for renovations to the Huntington Building, an enabling project as part of the Bowling Green Campus Master Plan; and

WHEREAS, the project work is to be performed over the next 14 to 16 months; and

WHEREAS, the project work to be performed will include limited renovations in office spaces to include ceilings, lights, carpet, paint and office landscaping/furniture, some upgrades to restroom spaces, improved, shared building conference spaces and some HVAC repairs and mechanical upgrades (VAV); and

WHEREAS, the renovation will allow a significant number of support service departments and units to be permanently housed in the Huntington Building; and

WHEREAS, the design, bidding, and construction will follow all applicable state laws and regulations;

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby authorizes the Vice President for Finance and Administration to proceed with the project as described above.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Mr. Keller, Mr. Levey, Ms. Montgomery, Ms. Newlove, Mr. Primrose, Ms. Ryan, and Mr. Voll. The motion was approved with eight affirmative votes.

Approval of Math Emporium in Olscamp Hall

No. 56-2013 Mr. Primrose moved and Mr. Daley seconded that:

WHEREAS, funds in the amount of \$5,650,000 have been identified from future long-term debt issuance for creation of the Math Emporium, an enabling project as part of the Bowling Green Campus Master Plan; and

WHEREAS, the Math Emporium will be a 14,000 square foot space consisting of a 200-seat open area of computer systems clustered in various group configurations to accommodate individual or small group study, two 60-65 seat classrooms, a tutor oversight station, and several small testing rooms located on the first floor of Olscamp Hall; and

WHEREAS, the project work is to be performed over the next 12 to 14 months; and

WHEREAS, the project work to be performed will include demolition of existing corridors and interior walls creating contiguous floor space; HVAC modifications; power and data connections distributed throughout the 14,000 square feet space; energy efficient lighting, ceilings, flooring and wall finishes; and function-specific furniture; and

WHEREAS, the renovation will assist BGSU in making important improvements to undergraduate math instruction, improving student success and contributing to degree attainment; and

WHEREAS, the design, bidding, and construction will follow all applicable state laws and regulations;

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby authorizes the Vice President for Finance and Administration to proceed with the project as described above.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Mr. Keller, Mr. Levey, Ms. Montgomery, Ms. Newlove, Mr. Primrose, Ms. Ryan, and Mr. Voll. The motion was approved with eight affirmative votes.

Authorization to Proceed with Name Change of Honors Program to Honors College

No. 57-2013 Mr. Primrose moved and Ms. Ryan seconded that:

the Board of Trustees authorize the Senior Vice President for Academic Affairs and Provost to work with faculty governance to rename the Honors Program and create the infrastructure for an Honors College.

All signified in affirmative. Motion carried.

Approval of Clean Air and Smoking Policy Proposal

No. 58-2013 Mr. Primrose moved and Ms. Newlove seconded that:

the Board of Trustees approve the proposed Clean Air and Smoking Policy.

All signified in affirmative. Motion carried.

President Mazey presented items nine and ten for Board approval.

Appointment of Mr. Trent Shea McGrew as Vice President for University Advancement and President/CEO, BGSU Foundation, Inc.

No. 59-2013 Mr. Primrose moved and Ms. Newlove seconded that:

the Board of Trustees ratify the appointment of Mr. Trent Shea McGrew as Vice President for University Advancement and President/CEO BGSU Foundation, Inc.

All signified in affirmative. Motion carried. Chair Primrose congratulated Mr. McGrew and welcomed him to Bowling Green.

Appointment of Mr. D. Christopher Kingston as Director of Intercollegiate Athletics

No. 60-2013 Mr. Primrose moved and Mr. Voll seconded that:

the Board of Trustees ratify the appointment of Mr. D. Christopher Kingston as Director of Intercollegiate Athletics.

All signified in affirmative. Motion carried. Chair Primrose congratulated Mr. Kingston and welcomed him to Bowling Green.

Provost Rogers presented action item number 11 for approval.

Appointment of Dr. Laura Stafford as a Professor with Tenure in the School of Media and Communication

No. 61-2013 Mr. Primrose moved and Ms. Montgomery seconded that:

the Board of Trustees ratify the appointment of Dr. Laura Stafford as Director of the School of Media and Communication and approve the appointment of Dr. Stafford as a professor with tenure in the School of Media and Communication in the College of Arts and Sciences.

All signified in affirmative. Motion carried.

Election of Officers for Bowling Green State University Board of Trustees

On behalf of the Governance Committee, Ms. Newlove presented the nominees for the 2013-14 officer positions on the Bowling Green State University Board of Trustees

No. 62-2013 Ms. Newlove moved and Mr. Levey seconded that:

approval be given to the election of the following persons as officers of the Bowling Green State University Board of Trustees for 2013-2014.

Chair, Debra Ryan
Vice-Chair, Fran Voll
Secretary, Patrick Pauken

All signified in affirmative. Motion carried.

ADJOURNMENT

The meeting was adjourned at 12:37 p.m.