

3-23-2007

## Board of Trustees Meeting Minutes 2007-03-23

Bowling Green State University

Follow this and additional works at: <https://scholarworks.bgsu.edu/bot>

**How does access to this work benefit you? Let us know!**

---

### Repository Citation

Bowling Green State University, "Board of Trustees Meeting Minutes 2007-03-23" (2007). *Board of Trustees Meeting Minutes*. 829.

<https://scholarworks.bgsu.edu/bot/829>

This Article is brought to you for free and open access by the University Publications at ScholarWorks@BGSU. It has been accepted for inclusion in Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@BGSU.

**MINUTES**  
Board of Trustees  
Bowling Green State University  
March 23, 2007

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the McFall Assembly Room on the Bowling Green State University campus on March 23, 2007: Michael R. Wilcox, Chair; Raquel Colon, Sharon Cook, Brady Gaskins, John F. Harbal, Stephanie Imhoff, Michael Marsh, John Moore, Bill Primrose, Debra Ryan, and J. Robert Sebo.

Also present were President Sidney Ribeau; Rich Hebein, Faculty Representative to the Board; Stephen Kendall, Administrative Staff Representative; Deanna Vatan-Woodhouse, Graduate Student Representative; Lorrie Sawaie, Classified Staff Representative; Bernard Little, Undergraduate Student Representative; Amie Gohlike, representing the Firelands Advisory Board; Mark Gromko, Interim Provost and Vice President for Academic Affairs; Linda Dobb, Executive Vice President and Secretary to the Board; Jim Smith, Vice President for Economic Development and Regional Growth; Gaylyn Finn, Treasurer; media representatives; and a number of observers.

Chair Wilcox called the meeting to order at 1:40 p.m. The Board Secretary called the roll and announced that a quorum was present (11 trustees).

**PRESIDENT'S REPORT**

Dr. Ribeau congratulated and thanked the faculty for all their work. This is the time in a faculty member's career that represents a recognition of all the hard work, struggles, sacrifices, and time away from family and friends they have spent to create a body of scholarship and knowledge. BGSU wants to do everything possible to create an environment where faculty will want to stay and do the work that is so important to our students, to our community, and to each academic discipline.

Dr. Ribeau acknowledged faculty members who were recognized in the news media recently: Dr. Ed Danzinger, Molly Laflin, Dr. Melkote, and Dr. Sherry Sullivan. Each has been recognized for their teaching, scholarship, and leadership throughout the community. We appreciate all of their work and for setting examples of the leadership and integrity that our academic community really represents, not just at Bowling Green, but throughout the entire state. BGSU contributes value to Ohio that is not always recognized by legislators.

Dr. Ribeau stated that we are also very proud of our falcons. Not only are they very competitive athletes, they are great students. Carin Horne, a senior, graduated in 3½ years. She is still playing basketball but she has already graduated and is now taking graduate courses. The graduation rate of our student athletes exceeds the general student population. They are truly students first, and we are very proud of that.

We have both a Teaching Fair and an important Business Conference taking place in the Student Union today. In April, the College of Education & Human Development and our Career Center will be working together to help 167 School Districts and individual schools come to a Teacher Job Fair. The Teacher Job Fair is successful because of BGSU's reputation as one of the finest and largest Colleges of Education in the United States. This is a testament to the work of our faculty in preparing our students so well.

Dr. Ribeau briefly discussed private giving to the University. Through the leadership of the Foundation, and all of our Boards, BGSU has surpassed the \$110 million mark. Our goal is \$120 million and we still have 2 more years. The fundraising activities are having a positive impact on the work of our faculty. The Building Dreams Campaign and other fundraising efforts are primarily for scholarships and endowed professorships for academic programs. A third important category is new programs, such as the entrepreneurship program.

Dance Marathon is this weekend. This is the largest philanthropic event with which our students are involved. Students work year round toward Dance Marathon. Good luck to our students, and we thank them for being positive role models for everyone.

Lastly, Dr. Ribeau acknowledged Trustee Sharon Cook and Student Trustee Raquel Colon. This will be the last meeting for both trustees.

## MINUTES

No. 21-2007 Marsh moved and Sebo seconded that the minutes of the December 1, 2006 meeting be approved as written. The motion was carried.

## PROMOTION & TENURE

Interim Provost Gromko congratulated the faculty members who are receiving tenure and promotion. The Office of the Provost has been reviewing notebooks for each candidate. It is a difficult task but very rewarding because of the incredible work that these faculty have done on behalf of the university. Dr. Gromko stated that he is very pleased and proud to present these faculty members. Each Dean presented their candidates; each faculty member stood as their name was called.

Mr. Wilcox thanked all the candidates on behalf of Bowling Green State University for all they do to help students.

No. 22-2007 Marsh moved and Sebo seconded that approval be given to the 2007-08 Promotion and Tenure Recommendations, as submitted.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Cook, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, and Mr. Wilcox. The motion was approved with 9 affirmative votes.

## ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Mr. Marsh gave a report on the Academic and Student Affairs committee.

### Personnel Changes since December 1, 2006 meeting

No. 23-2007 Marsh moved and Primrose seconded that the Board of Trustees has reviewed and ratified the Personnel changes since the December 1, 2006 meeting.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Cook, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, and Mr. Wilcox. The motion was approved with 9 affirmative votes.

## PERSONNEL CHANGES

### FULL-TIME FACULTY

March 23, 2007

#### New

#### Appointments

Name (last, first)	Rank	Department	College	Effective Date/Status/Salary
Baker, Milt	Instructor	Dean's Office	CBA	11/6/06. Executive in Residence and Director, Dallas-Hamilton Center for Entrepreneurial Leadership.
Fortman, Cheryl	Instructor	Teaching and Learning	EDHD	1/8/07. Instructor, non-tenure fixed term 1 of 3.

Changes in Assignment, Rank and/or Salary

Name (last, first)	Rank	Department	College	Change/Effective Date
Gromko, Mark	Professor	Academic Affairs	AA	Change in title and salary: from Vice Provost for Academic Programs to Interim Provost. Effective: 1/2/07.
Madigan, Daniel	Professor	Academic Affairs	AA	Change in title: from Interim Director for the Scholarship of Engagement to Acting Vice Provost for Academic Programs. Effective: 1/1/2007 - 6/30/2007.
Fink, Bonnie	Lecturer	Center for Teaching, Learning, & Tech.	AA	Change in salary: increase in Interim Director of CTLT stipend. Effective: 11/1/06.
Barnes, Julie	Professor	Computer Science	A&S	Change in title and salary: from Professor, Computer Science to Associate Dean, College of Arts & Sciences. Effective: 1/8/07.
Rao, B. Madhu	Professor	Applied Statistics and Operations Research	CBA	Change in title and salary: resigned as Chair of ASOR, appointed Associate Dean of the College of Business Administration. Effective: 1/1/07.
Yeh, B. Arthur	Professor	Applied Statistics and Operations Research	CBA	Change in title and salary: appointed Interim Chair of ASOR for spring semester 2007. Salary: addition of stipend. Effective: 1/1/07.
Klein, Daniel	Associate Professor	Finance	CBA	Change in title: resigned position as Director of Entrepreneurship Academic Programs. Salary: removed stipend for AY. Effective: 1/5/07.
Cornelius, Steven	Professor	Musicology/Composition/Theory	CMA	Change in title: appointed Provost's Associate in the Office of the Provost and Vice President for Academic Affairs. Effective: 1/1/07 - 6/30/07.
Pissanos, Becky	Associate Professor	Human Movement, Sport, and Leisure Studies	EDHD	Change in title and salary: from Licensure Officer to National Council for Accreditation of Teacher Education & Licensure Director. Salary: addition of stipend for spring semester. Effective: 1/1/07.
Mertler, Craig	Associate Professor	Leadership and Policy Studies	EDHD	Change in title and salary: appointed Interim Director for Spring Semester 2007. Salary: add stipend. Effective: 1/8/07.
Myers, Eric	Instructor	Leadership and Policy Studies	EDHD	Change in title: no longer Director of Principalship Cohort Leadership Academy. Effective: 1/8/07.
Pauken, Patrick	Associate Professor	Leadership and Policy Studies	EDHD	Change in title and salary: no longer Interim Division Chair due to reorganization of school. Salary: remove stipend for spring semester 2007. Effective: 1/8/07.
Vannatta, Rachel	Associate Professor	Leadership and Policy Studies	EDHD	Change in title and salary: remove Interim Director assignment and stipend for spring semester 2007 while on faculty improvement leave. Effective: 1/8/07.



Folkins, John	Professor	Research Institute	GC	Change in title: from Provost and Vice President for Academic Affairs to Chief Executive Officer of the Research Institute. Effective: 1/2/07.
Rabine, Julie	Associate Professor	University Libraries	UL	Change in salary: addition of stipend for additional duties including oversight for UL budgets. Effective: 12/15/06.

#### Resignations

Name (last, first)	Rank	Department	College	Effective Date
Francis, Patrick	Instructor	Geography	A&S	12/15/2006
Heiligmann, Rodney	Assistant Professor	Visual Communication and Technology Education	TECH	12/15/2006

#### Retirement

Name (last, first)	Rank	Department	College	Effective Date
Padmaraj, Raj	Professor	Finance	CBA	1/1/2007

#### Leave without

#### pay

Name (last, first)	Rank	Department	College	Effective Date
Celli-Szporluk, Larissa	Associate Professor	English	A&S	Spring Semester 2007 - salary reduced to accommodate four days leave without pay during spring semester.

### PERSONNEL CHANGES ADMINISTRATIVE STAFF

December 2, 2006 through March 22, 2007

#### New Appointments: Full Time

Name (last, first)	Position	College/Department	Salary	Effective Dates
<u>Executive Vice-President</u>				
Young, Joshua Charles	Technology Support Specialist	Info. Technology Services	\$36,258 FY	11/28/06 to 06/30/07
<u>President</u>				
Bell, Donald L.	Project Manager	Office of the President	\$168,000 FY	11/01/06 to 06/30/07
<u>Provost and Academic Affairs</u>				
Laurene, Anthony	Financial Aid Web and Server Application Manager	Student Financial Aid	\$39,000FY	01/02/07 to 06/30/07
Naderer, Ellen M.	Program Coordinator (formerly classified employee)	BGSU Firelands Campus	\$48,452 FY	01/01/07 to 06/30/07

#### Finance and Administration

Hahn, Jacqueline	Internal Auditor	Internal Auditing Office	\$47,000 FY	12/11/06 to 06/30/07
Overholt, Steven E	Course Materials Manager	University Bookstore	\$48,000 FY	11/13/06 to 06/30/07
Whitmore, Molly K	Internal Control Coordinator	Internal Auditing Office	\$59,000 FY	01/02/06 to 06/30/07
<u>Student Affairs</u>				
Campbell, Matthew	Assistant Football Coach	Intercollegiate Athletics	\$65,000 FY	01/31/07 to 06/30/07
Gonzaga, Adam	Assistant Football Coach	Intercollegiate Athletics	\$53,000 FY	01/04/07 to 06/30/07
Majewski, Donna	Staff Pharmacist	Student Health Services	\$76,800 FY	02/05/07 to 06/30/07
Schueller, Douglas	Assistant Men's Ice Hockey Coach	Intercollegiate Athletics	\$44,000 FY	11/13/06 to 06/30/07
Snyder, Julie	Interim Coordinator of Orientation	Student Life	\$43,500 FY	01/08/07 to 06/30/07
Ward, Sean	Residential Network Coordinator	Residence Life	\$40,000 FY	12/04/06 to 06/30/07
<u>University Advancement</u>				
Karns, Dan	Major Gift Officer	Alumni and Development	\$58,500 FY	11/13/06 to 06/30/07

Changes in Assignment, Title, and/or Salary

Name (last, first)	Position	College/Department	Salary	Effective Dates
<u>Executive Vice-President</u>				
Koenig, Karen	Computer Training Specialist (salary change due to going from full time to part time)	Continuing and Extended Education	From: \$41,890 FY To: \$24,436 FY	2/01/07 to 06/30/07
Zachary, Mary Beth	Head, Access Services (salary change due to correction of original contract)	University Libraries	From: \$76,492 FY To: \$74,689 FY	12/01/06 to 06/30/07
<u>Provost and Academic Affairs</u>				
Bunner, Betsy	AIDS Education Project Director and Research Associate (salary change is due to extention of grant funded contract)	College of Health and Human Services	From: \$60,872 FY To: \$60,872 FY	01/01/07 to 06/30/07
Dachik, Jim	Screen Shop Supervisor(salary change due to re-evaluation of position)	Theater and Film Department	From: \$39,376 FY To: \$41,345 FY	1/1/07 to 06-30- 07
Hribar, Carolyn	HIV Grant Project Coordinator (salary change is due to correction of fiscal year salary amount)	College of Health and Human Services	From: \$34,156 FY To: \$34,825 FY	01/01/07 to 12/31/07
Neufeld, Kelsey	Recruitment and Data Coordinator (salary change due to additional duties of grant)	Psychology Department	From: \$29,640 FY To: \$32,604 FY	10/01/06 to 06/30/07

Price, Cynthia	Associate Vice Provost/Director of SPAR (due to re-evaluation of the position)	Sponsored Programs and Research	From: \$92,032 FY To: \$97,365 FY	11/01/06 to 06/30/07
Sexton, Judy	Data Management Coordinator (salary change due to additional duties of grant)	Psychology Department	From: \$36,920 FY To: \$38,028 FY	10/01/06 to 06/30/07

Finance and Administration

Williams-Nell, Tawn	From: Associate Bursar To: Acting Bursar (salary increase and title change due to increased responsibilities)	Bursar	From: \$59,950 FY To: \$68,007 FY	9/25/06 to 06/30/07
---------------------	---	--------	--	------------------------

Student Affairs

Christain, Kevon	Residence Hall Director (change in salary due to correction of fiscal year salary amount)	Residence Life	From: \$27,849 FY To: \$28,406 FY	07/05/06 to 06/30/07
Cole, Danton	Assistant Ice Hockey Coach (salary increase due to moving from Second Assistant Coach to First Assistant Coach)	Intercollegiate Athletics	From: \$48,755 FY To: \$58,755 FY	11/13/06 to 06/30/07
Dowling, Carrie	From: Part Time Alcohol and Chemical Dependency Counselor To: Full time Interim Director, Wellness Program (salary increase and title change due to increased responsibilities)	Student Health Service	From: \$30,146 FY To: \$43,066 FY	11/30/06 to 06/30/07
Hoffman, Barbara	From: Health Promotion Coordinator To: Interim Associate Director of Educational and Clinical Services (salary increase and title change due to changed responsibilities)	Student Health Service	From: \$70,000 FY To: \$76,000 FY	12/04/06 to 06/30/07
Jager, Barbara	From: Coordinator of Tutorial Services To: Part-time Program Advisor (due to change in duties)	Student Support Services	From: \$36,297 FY To: \$18,148 FY	01/01/07 to 06/30/07
Luczyk, Sarah	Residence Hall Director (change in salary due to correction of fiscal year salary amount)	Residence Life	From: \$27,849 FY To: \$28,406 FY	07/05/06 to 06/30/07
Shouse, Reggie	Residence Hall Director (change in salary due to correction of fiscal year salary amount)	Residence Life	From: \$27,849 FY To: \$28,406 FY	07/10/06 to 06/30/07

## Contracts Concluded

Name (last, first)	Position	College/Department	Reason	Effective Date
<u>Executive Vice-President</u>				
Bankey, Michael	Assistant Dean and Director of PACE	Continuing and Extended Education	accepted another position	01/04/07
McComas, Michael	Applications Security Analyst	Information Technology Services	resigned	02/23/07
<u>Provost and Academic Affairs</u>				
Wesishaar, Susan	Coordinator of Fine Arts	School of Art	relocation	12/08/06
<u>Student Affairs</u>				
Azzanni, Zachary D.	Assistant Football Coach	Intercollegiate Athletics	resigned	01/08/07
Burstein, Erik	Assistant Women's Soccer Coach	Intercollegiate Athletics	resigned	02/28/07
Durkin, Daniel	Assistant Football Coach	Intercollegiate Athletics	resigned	01/31/07
Jonathon Fogarty, Ronald E.	Assistant Ice Hockey Coach	Intercollegiate Athletics	resigned	11/06/06
Foldenauer, Janet	Assistant Dean of Students	Student Life	relocation	02/02/07
Heinzelman, Robert	Staff Physician	Student Health Service	accepted another position	01/12/07
Horn, Jason	Assistant Athletic Director for Marketing and Corporate Relations	Intercollegiate Athletics	accepted another position	11/30/06
Lovett, John B	Assistant Football Coach	Intercollegiate Athletics	resigned	02/09/07
Mackay, Marilyn	Laboratory Coordinator	Student Health Service	resigned	02/23/07
Martin, Kevin	Associate Director, Clinical and Educational Services	Student Health Service	resigned	12/03/06
Springer, Dennis	Assistant Football Coach	Intercollegiate Athletics	accepted another position	12/22/06
Studrawa, Gregory John	Assistant Head Football Coach and Offensive Coordinator	Intercollegiate Athletics	resigned	01/31/07

## Retirements

Name (last, first)	Position	College/Department	Retirement Plan	Effective Date
<u>Provost and Academic Affairs</u>				
Palmer, Gene	Information Specialist	Registration & Records	OPERS	01/31/07
<u>Student Affairs</u>				
Klopfenstein, Florence	Manager	University Dining Services	OPERS	01/01/06



University Advancement

White, Carol      Administrative Assistant      Alumni & Development      OPERS      01/31/07

**Deceased**

Name (last, first)	Position	College/Department	Effective Date
King, Timothy	Assoc. Director, Residence Life	Residence Life	02/09/07

Designation of Appointing Authority for Classified Staff Employees

No. 24-2007      Marsh moved and Ryan seconded that:

WHEREAS,      except for the authority of the state personnel board of review, the powers, duties, and functions of the Department of Administrative Services and of the Director of Administrative Services specified in Chapter 124 of the Ohio Revised Code are statutorily vested in the Board of Trustees, or its designees; and

WHEREAS,      in order to promote efficiency of operation and avoid delay in the execution and completion of personnel actions, the Board has determined that it is in the best interests of the University and such staff to delegate certain of its authorities to the President and other managers of the University, provided that, such delegation is achieved in a manner that is commensurate with the legal rights of independent review afforded classified staff.

NOW THEREFORE BE IT RESOLVED, that pursuant to Division (F) of Section 124.14 of the Ohio Revised Code, the Board of Trustees hereby delegates to the President, and to the Assistant Vice President of Human Resources (and to such other University managers as the President may subsequently designate), such of the Board's powers, duties, and functions as the same are described in such Division (F) to the extent that the same may pertain to the classified staff employees of the University, to those seeking such a classification with the University, and to those employees or potential employees of the University who may challenge a classification or a failure to classify a position in the classified service; and

FURTHER RESOLVED, that nothing contained herein shall be construed to limit the rights of appeal to the state personnel board of review to any classified staff that have that right under law.

Proposed Emeritus Recommendations

No. 25-2007      Marsh moved and Cook seconded that approval be given to the appointment to emeritus status of the following faculty members, as recommended by the appropriate department, the college dean, the Committee on Honorary Degrees and Commemoratives, the Provost, and the University President.

Dr. John Bentley, Professor, Department of Performance Studies

Dr. Arthur Jared Crandall, Associate Professor, Department of Physics and Astronomy

Dr. Kenneth Crocker, Professor, Department of Marketing

Dr. F. Scott Regan, Professor, Department of Theatre & Film

Faculty Senate Reconfiguration Proposal for a New School: the School of Earth, Environment, and Society

- No. 26-2007 Marsh moved and Ryan seconded that approval be given to reconfiguring a new school: the School of Earth, Environment, and Society (consisting of the Center for Environmental Programs, the Department of Geology, and the Department of Geography) now be recognized as a free standing school within the college.

Proposal for Undergraduate major, Bachelor of Musical Arts

- No. 27-2007 Marsh moved and Sebo seconded approval be given to the proposed undergraduate Bachelor of Musical Arts Degree, pending approval by the Ohio Board of Regents.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Cook, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, and Mr. Wilcox. The motion was approved with 9 affirmative votes.

Proposed Revisions to the Classified Staff Handbook

- No. 28-2007 Marsh moved and Harbal seconded that approval be given to the proposed revisions to the Classified Staff Handbook, as outlined in the attached.

Administrative Staff Handbook changes

- No. 29-2007 Marsh moved and Harbal seconded that approval be given to the proposed revisions to the Administrative Staff Handbook, as outlined in the attached.

Student Handbook changes

- No. 30-2007 Marsh moved and Harbal seconded that approval be given to the proposed revisions to the 2007-2008 Student Handbook, as outlined in the attached.

Bowling Green State University Research Institute Appointment of the Board of Directors

- No. 31-2007 Marsh moved and Moore seconded that:

WHEREAS, the Bowling Green State University Research Institute, Inc., a new Ohio non-profit corporation (the "Research Institute"), was formed "to promote and further the educational mission of Bowling Green State University (the "University") including, but not limited to, receiving, holding, marketing, commercializing, and otherwise managing University developed intellectual properties and other properties having actual or potential commercial value and, by so doing, providing additional incentive for the promotion and expansion of the research and academic efforts of the University";

WHEREAS, the only "Member" of the new corporation is Bowling Green State University, "acting through and by its Board of Trustees";

WHEREAS, Article III (Board of Directors), Section 3 of the Research Institute Code of Regulations ("Bylaws") states that the "Board of Directors shall consist of at least five (5), but not more than nine (9) Members"; and Section 5 states "that the Directors appointed at the initial meeting of the Member may be appointed for varying terms as follows: one-third for one year; one-third for two years; and one-third (or one (1) person, if only five (5) Directors are appointed) for three (3) years";

WHEREAS, Article III, Section 4 of the Bylaws also states: "The Board of Directors shall also include at least three (3) *ex officio* non-voting Members ("*ex officio* Directors") who shall be non-administrative faculty members of Bowling Green State University, selected by the Faculty Senate of the University, for terms of two (2) years each."; and

WHEREAS, the University Board of Trustees has reviewed the list of proposed Board of Directors (including the proposed *ex officio* faculty-selected Directors) for the Research Institute and has determined that the proposed Board of Directors is qualified to perform the duties of that office and that it is in the best interest of the University to appoint these Directors.

NOW THEREFORE BE IT RESOLVED, that Bowling Green State University hereby appoints the following persons as members of the Board of Directors of the Research Institute for the term appearing next to their respective names:

<u>Name</u>	<u>Term</u>
Bruce Nyberg, Regional President, Huntington National Bank Detroit, Michigan	1 year
Daniel Keller, President KELLCO Venture Capital and Private Equity Investments, formerly Corporate Vice President, Cedar Fair, L.P., Huron, Ohio	1 year
Charles Stocking, President Principle Business Enterprises, Dunbridge, Ohio	2 years
George Baty, President Cresset Chemical Company Weston, Ohio	2 years
James Bayer, Formerly President, Crescent Manufacturing Holland, Ohio	3 years

FURTHER RESOLVED, that the following non-administrative University faculty members are appointed for two year terms as the initial *ex officio* non-voting Members ("*ex officio* Directors") of the Board of Directors of the Research Institute:

<u>Name</u>	<u>Rank</u>	<u>Academic Unit</u>
Ronald Scherer	Professor	Communication Disorders
Sheila Roberts	Associate Professor	Geology
Milton Baker	Entrepreneur in Residence	Entrepreneurship Center

#### AUDIT COMMITTEE

Mr. Moore stated that at the audit committee meeting on March 22, 2007, the December Minutes were approved. Also, the External Audit plan from Ernst & Young was approved. The Internal Audit plan was presented by Mel Hudson-Nowak. Mr. Moore stated that the Internal Audit office is fully staffed and thanked Ms. Hudson-Nowak for her excellent work.



## INVESTMENT COMMITTEE

Mr. Sebo stated that at the Investment Committee meeting, the January 30 minutes were approved. The performance of the different university and foundation portfolios were reviewed. Domestic Equities fell in January but fiscal year- to- date it is up 12.6%. International Equities also took a hit in February but are still 18.1% ahead. Alternatives in January were 1% positive, but up 17% year-to-date. The Domestic Fixed Income was up in February, with an overall 6% increase year-to-date. Overall performance of the entire portfolio was even for February but up almost 12% on a year-to-date basis.

Mr. Sebo stated that proposed changes in the University Investment Policy were aimed at clarifying roles in the selection and monitoring of investment managers. The changes in investment managers will occur on a five year basis and competitive bids will be brought in. The committee has three alternative investment concepts to review, but currently, the committee is very pleased. Additional alternative investment options for the Foundation were also discussed.

## CAPITAL CAMPAIGN UPDATE

Mr. Sebo stated that we have surpassed \$110 million of the \$120 million goal. We are very appreciative of our friends and alumni who have helped us obtain this goal. Three of the major areas were discussed: scholarships (\$36 million donated, this is over what was projected); sustaining the university (over \$40 million donated); and the Sebo Athletic Center (over \$7 million donated). The Development office is having an informal party to celebrate the campaign today.

An architectural firm is close to being signed for the Wolfe Center which means the design, floor plan, and development of the building can begin soon, along with fundraising for the completion of the building.

The weekend of April 13 & 14 will be a spring celebration at BGSU. At noon on Friday, Guy Kawasaki will be the keynote speaker at the Sebo Entrepreneurial Lecture Series; and on Saturday at 2:00 p.m., Eva Marie Saint and her husband will perform a dramatic reading. Later that evening, the University Libraries will hold a special event to commemorate the 40<sup>th</sup> Anniversary of the Jerome Library. Other activities will also be held that weekend.

## FINANCIAL AFFAIRS AND FACILITIES COMMITTEE

Mr. Harbal stated that FAF had a productive meeting.

### Out-of-Cycle Auxiliary Improvement project

No. 32-2007 Harbal moved and Primrose seconded that approval be given to the allocation of funds in the amount of \$240,000 for the Student Recreation Center for weight and cardio machinery, \$160,000 for Bookstore Office renovations, and \$200,000 for Residence Life for the transfer from Kreischer Tuckpointing to Harshman Landscape upgrades.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Cook, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, and Mr. Wilcox. The motion was approved with 9 affirmative votes.

### Investment Policy changes

No. 33-2007 Harbal moved and Moore seconded that approval be given to the proposed revisions to the University Investment Policy as attached.

### Special Fee Requests for Study Abroad 2008-2009

No. 34-2007 Harbal moved and Moore seconded that approval be given to the changes in the Special Fees for Study Abroad, effective 2008-09, as listed.



Memorandum of Understanding By and Between Bowling Green State University and the Bowling Green State University Alumni Association

No. 35-2007 Harbal moved and Marsh seconded that:

Whereas, the University and the Alumni Association executed a Letter of Understanding dated April 14, 1977 for the purpose of outlining certain aspects of their relationship;

Whereas, by its terms, such Letter expired on November 1, 2001 and the parties executed a subsequent Interim Memorandum of Understanding, essentially extending the Letter of Understanding through October 31, 2002;

Whereas, the University and the Alumni Association desire to further their cooperation, better align the common elements of their respective missions, and set forth their current understandings concerning various aspects of their prospective relationship;

Whereas, the University and the Alumni Association have negotiated a new Memorandum of Understanding, attached to this Resolution, that furthers such purpose; and

Whereas, the new Memorandum of Understanding has been approved by formal action of the Alumni Associations Board of Trustees.

Now Therefore Be It Resolved, that the Board hereby approves the attached Memorandum of Understanding and hereby authorizes the President, and/or such person or persons as the President may delegate, to execute the Agreement on behalf of the University and to do all things necessary and appropriate to carryout its terms and conditions.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Cook, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, and Mr. Wilcox. The motion was approved with 9 affirmative votes.

Student Legal Services, Inc. Agreement

No. 36-2007 Harbal moved and Primrose seconded that:

WHEREAS, Section 3345.022 of the Ohio Revised Code authorizes the Board of Trustees to enter into a contract for the provision of legal services to University students through a prepaid legal services plan established by attorneys admitted to the practice of law in this State;

WHEREAS, such section of the Code requires that the Board approve the fees or charges to students who participate in the plan and that such fees or charges be sufficient to defray the University's cost of administering the plan;

WHEREAS, a student's participation in the plan must be voluntary and the legal services provided must be reasonably related to student welfare, to the advancement or successful completion of student education, or must otherwise serve a public purpose within the powers of the University;

WHEREAS, the University has allowed for the maintenance of such a plan for the benefit of its students since at least 1984 (the "Plan"); and

WHEREAS, the Board has determined that it is in the best interests of the University, its students, and the greater community to maintain and modify the Plan and to provide for its continued operation, as detailed in the attached draft Agreement (the "Agreement") hereby incorporated into this Resolution.

NOW THEREFORE BE IT RESOLVED, that pursuant to its authorities under Section 3345.022 of the Revised Code of Ohio, the Board hereby approves the Agreement, the Plan's Schedule of Benefits attached thereto, and the student fees stated in that Schedule and hereby authorizes the President, and/or such person or persons as the President may delegate, to execute the Agreement on behalf of the University and to do all things necessary and appropriate to carryout its terms and conditions.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Cook, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, and Mr. Wilcox. The motion was approved with 9 affirmative votes.

Mr. Harbal stated that the Financial Affairs committee had several discussion items including an update on student health insurance. Over 2500 students are enrolled in the student health insurance program. The committee had an excellent presentation on the depth of the program. The policy has been well received. The quality of the implementation from the insurance company was excellent as far as paid claims are concerned.

An update on the Dunbridge project was also given. Dr. Ribeau and Dr. Dalton talked extensively about the state budget situation and ongoing deliberations. Further clarification of the university budget will occur at the June meeting. A number of capital projects were reviewed and discussed.

Trustee Primrose gave an update on sponsored grants and contracts.

Sponsored Grants and Contracts Awarded: November and December 2006, and January 2007

No. 37-2007 Primrose moved and Marsh seconded that grants and/or contracts in the amount of \$1,816,360.03 for the month of November, \$1,225,549.00 for the month of December 2006, and \$1,312,751.00 for the month of January 2007 be accepted and expenditures applicable thereto in that amount be authorized.

<u>2006</u>	<u>Total for Period</u>	<u>Fiscal Year to Date</u>
November	1,816,360.03	7,938,798.14
December	1,225,549.00	9,164,347.14
 <u>2007</u>	 <u>Total for Period</u>	 <u>Fiscal Year to Date</u>
January	1,312,751.00	10,477,098.14

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Cook, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, and Mr. Wilcox. The motion was approved with 9 affirmative votes.

BOARD OF TRUSTEES LEADERSHIP SCHOLARSHIP

Mr. Wilcox stated that this is the time when the winners of the Board of Trustee Scholarships are announced. Two awards are given: one to an undergraduate and one to a graduate student.

Ms. Colon thanked Chair Wilcox and stated that she worked with Brady Gaskins, as well as a few other members of the administration to review applications. For the undergraduate student, Carla Bertoldi is a Business Pre-Law major with a minor in music. She is very active in her sorority, Alpha Xi Delta and is currently the Social Chair. In addition Carla founded, and now chairs the Panhellenic Philanthropy group, which recognizes various fraternities and sororities for their charitable work. She has been a member of the Core Committee for Dance Marathon and has worked with the Wood County Public Library on the "First Book" Program. The Committee was impressed with Carla's dedication to encouraging others to participate in giving and with her work for the Foundation Fighting Blindness. Carla's own mother suffers from a degenerative disease, which has affected her sight. In addition to her numerous campus activities, Carla works almost full-time to support her studies. She carries a 3.07 GPA and hopes to become a theatrical agent. This summer she will be an intern at a Los Angeles-based talent agency. She

impressed the committee both on paper and in person. Therefore, the committee recommends Carla Bertoldi for the Undergraduate Leadership Scholarship.

Brady Gaskins thanked Chairman Wilcox and announced that the Committee's recommendation for the graduate student recipient is Linh Nguyen. Linh is a first year graduate student in the College Student Personnel Program. She did her undergraduate work at the University of Florida where she was actively involved in various campus organizations. Here, at Bowling Green, she stepped right into leadership positions at the end of last semester. She works in the Graduate Student Senate and is currently serving as the Treasurer. She is also a Graduate Advisor for the Asian Communities United and a Student Graduate Representative to the Student Affairs Diversity Committee. She carries a 4.0 GPA. One of her recommendation letters was from Dr. Ellen Broido from the College Student Personnel Program and Dr. Broido wrote "I've been impressed by Linh's inquisitiveness, her confidence, her willingness to take risks, and her commitment to working for social justice." Dr. Broido continued by saying that, "Linh is not a 'center of attention' leader that seeks the lime light. Instead, she looks around, sees what needs done and makes it happen." Again, Linh impressed the committee very much with her commitment to her graduate studies and commitment to Bowling Green State University.

Mr. Wilcox thanked both Brady and Raquel for identifying two very qualified candidates and recipients. The Board of Trustees Scholarship has been in place since 1997 and is available because of contributions from past and present Board members.

#### REPORTS - CONSTITUENT REPRESENTATIVES

##### Firelands College Board Representative – Amie Gohlike

Ms. Gohlike thanked everyone for the opportunity to represent Firelands College.

On December 16, ten local residents participated in a special pinning ceremony in conjunction with the recent graduation in the Associates of Applied Science degree in Respiratory Care Technology. Vice President Dean James Smith was the keynote speaker for this event.

On January 11, the Early Childhood Education program and the Humanities department at BGSU Firelands sponsored the grand opening of "Where Ideas Learn to Fly." This is an art exhibit unique to Ohio showcasing children's creative and critical thinking.

On February 5, the Office of Student and Campus Activities kicked off "Man's Inhumanity to Man." This was a compelling film series that examined Cambodia's killing fields, the American Civil Rights movement, genocide, hate crimes, and the holocaust.

The Office of Admissions and Financial Aid at BGSU Firelands hosted a state-wide Financial Aid event, College Goal on Sunday on February 11. This was a free event presented by the Ohio Association of Student Financial Aid offices. The event assisted about 200 students and parents with Financial Aid questions.

On February 16, the PCA CITE grant launch included a Firelands project. BGSU Firelands faculty and students are working to develop a literacy partnership with the staff and parents of the Norwalk Central Catholic School system.

On March 20, Ed Barlow, who is a top motivational futurist, delivered the keynote address at the 34<sup>th</sup> Annual University Business Symposium entitled "Aligning Firelands to the 21<sup>st</sup> Century." Over 300 community members, students, and faculty were present. His keynote was followed by a community panel discussion and a community think tank. The University Business Symposium is co-sponsored by BGSU Firelands, the Erie County Chamber of Commerce, the Huron Chamber of Commerce, and the EHOVE Career Center. Fifteen local businesses, foundations, and individuals provided funding for this event. This year's symposium is the first phase of a project entitled "Shaping the Future of the Firelands."

To conclude, the James McBride Arboretum Board, the primary leadership group for the management and development of the Arboretum facility at BGSU Firelands, has just completed its new strategic plan. This planning



process, under the leadership of Dean Bill Balzer, outlines how the arboretum will transition and grow over the next decade. A copy of the plan was provided to Dr. Linda Dobb for the permanent files.

Administrative Staff Council Representative – Stephen Kendall

Mr. Kendall greeted the Board and thanked them for their support of the university. A special thank you was given to Mr. Wilcox for attending ASC's March meeting. Mr. Kendall also thanked the board for approving the flexible scheduling amendment to the ASC handbook.

ASC's External Affairs Committee recently conducted a fundraiser for dance marathon. ASC will continue to work on the Dunbridge Project and the Beyond Bursarables project.

On April 3, ASC will honor four employees as BG Best Award winners at its spring reception. ASC will also recognize Coach Miller and the Women's basketball team for their historic season.

Classified Staff Council Representative – Lorrie Sawaie

Ms. Sawaie greeted the Board.

Ms. Sawaie discussed House Bill 187 which mandates equal and proper Civil Service procedures for all colleges and universities. CSC is looking forward to providing assistance on updating and creating processes and procedures through shared governance. Ms. Sawaie thanked Larry Weiss for the information he has supplied CSC on H.B. 187.

The CSC professional development funds have been used effectively, with three people taking advantage of the opportunity to attend conferences so far.

CSC's ombud, Jay Samalak, has taken an administrative staff position, so CSC appointed Nancy Posey, past CSC chair, to help at this time. Year-to-date, the ombuds have collectively handled a total of 83 contacts with only one ongoing, and have spent approximately 101 hours. An Ad Hoc committee evaluating the effectiveness of the ombuds positions resulted in modifying the term of service from a one year appointment to a three year rotating position.

The CSC Bylaws Committee has been working on updating the classified staff handbook.

Classified staff is going to be involved in Dance Marathon this year. CSC will be involved in an obstacle course with the miracle children, a trivia contest with BGSU students, an hour of dancing, as well as penny banks across campus for individuals to contribute loose change. All funds raised will stay in our local community.

Another area of community engagement that CSC is involved with is the American Cancer Society's Relay for Life on May 18-19. Classified staff is proud to be the first team to represent BGSU at this annual event. The 10 member team, named Babes Galore Standing United (BGSU) is headed up by Becky Lentz-Paskvan. A bake sale, Arby's day, and personal fundraising have raised a total of \$1,591 to date.

CSC is still looking into a peer job auditing process to handle job audits for its own constituent group. CSC has spoken with ASC on the successes and challenges of this process. CSC is looking into the possibility of adopting this process for job audits.

The CSC Annual Awards Ceremony will be held in Olscamp Hall on April 19<sup>th</sup>.

Bowling Green State University will be hosting the Ohio Staff Council for Higher Education spring meeting on March 30<sup>th</sup> in the Bowen-Thompson Student Union. Currently, 7 universities and 33 people will be in attendance.

Faculty Representative – Rich Hebein

Dr. Hebein greeted the Board. Dr. Hebein congratulated the faculty who received promotion and tenure today. Dr. Hebein thanked the Board for approving the School of Earth, Environment, and Society, and the Music degree.



The Dunbridge project was briefly discussed. Dr. Hebein stated that he has had conversations with Mr. Trimboli regarding the project. While Dr. Hebein stated great things can come from the project, it is the faculty's point of view, that the idea of putting a residential learning community in that particular location has two drawbacks. First, learning communities, according to the master plan, are supposed to go along Wooster Street where they would be in close contact with the rest of the academic community, faculty offices, and classroom space. Second, part of the master plan consideration was to keep all academic classroom space within a ten minute radius for walking. The Dunbridge location would not satisfy that requirement. If the master plan changes, the nature of the campus will also.

Dr. Hebein stated that this is his last report to the Board. Pat Pauken, the new Senate Chair, will be giving the report in June.

#### Graduate Student Representative – Deanna Vatan-Woodhouse

Ms. Vatan-Woodhouse greeted the Board.

GSS completed the administration of a graduate student satisfaction survey. It was sent to approximately 3,000 students with a 15% return rate. Trustee Gaskins and Dr. Bill Knight will work together to generate the results.

The creative writing program students has worked with the Graduate College to address electronic thesis and dissertation concerns.

Graduate Professional Development day was held in January and was a huge success. Approximately 70 students from 27 academic departments and programs participated. Ms. Woodhouse thanked everyone who participated.

The GSS Annual Awards ceremony will be recognizing the outstanding work of BGSU students on April 27. Among the awards given out will be the Charles E. Shanklin award which is named after a former trustee.

GSS and USG have been working together to formally evaluate the piloted changes to the December commencement ceremonies. Based on the results, the changes are successful. Ms. Woodhouse thanked Dr. Camille Consolvo for facilitating the evaluation.

Beginning May 4, students will no longer be able to bursar items. Ms. Woodhouse thanked the administration for continuing to work with students on this process and the transition to a new process.

The Dunbridge project was briefly discussed. GSS appreciates the extensive research that has been done by Mr. Trimboli's staff regarding the housing component of the project and hopes to see more research regarding the academic components of the project.

Ms. Woodhouse recognized students who are doing great work at BGSU. Ms. Casey Sacks, who is working with Bob DeBard in the Higher Education Administration program, completed a study assessing how membership in Greek organizations affected academic performance in first year college students. Her work, which included the analysis of 35,000 student records, will be presented at an upcoming conference and will be published in the *Journal of College Student Development* which is the top journal in her field.

Mr. Lou Benedict has given presentations and written articles that were accepted on the topic of College and University Student Publications and the first amendment. In addition, he was awarded a scholarship from the Stetson University College of Law to attend its Law and Higher Education conference in February of 2007.

From Leisure and Tourism Studies, Mr. Jeremy Culpepper published a paper in the *Parks & Recreation Magazine*. He also co-authored and presented a conference paper for the Northeast Recreation Symposium. He has a 4.0 GPA and has been accepted to Clemson University for his Ph.D. studies.

Ms. Woodhouse thanked many individuals. First, Trustees Colon and Gaskins, for their work on the scholarship committee, Trustee Gaskins for listening to GSS concerns; Mr. Marsh for speaking at the Higher Ed conference this past winter; and Ms. Cook for her time as a Trustee.

Ms. Woodhouse stated that this is her last meeting. She will be continuing her dissertation research next year.

Undergraduate Student Representative – Bernard Little

Mr. Little greeted the Board.

Tom Bethany has been working in conjunction with the city to develop the idea of a teen center with the support of Dr. Dobb, the city, and the mayor. The teen center will be located at the BG City Park and is scheduled to open in August. This will give teens something to do after school and on the weekends. BGSU students will help staff the center.

Mr. Little thanked the Board members for approving the travel policy.

USG is continuing to work on the Dunbridge Project as well as the Bursarables Project. With Bursarables ending May 4, students have taken on an initiative to educate each other about money management.

Dance Marathon has been in existence for 12 years. To date, over \$1.5 million has been raised. The students are looking forward to continued success with Dance Marathon this weekend.

USG will be taking a trip on March 28 to speak to legislators in Columbus. They will be talking about funding for higher education and how students can help.

Mr. Little announced that this is his last Board meeting and he is looking forward to graduation. Starting June 29, he will be attending Miami University of Ohio as a graduate student.

Mr. Wilcox thanked the student body for their support at the basketball games.

Board of Trustees Schedule of Meetings for 2007-2008

No. 38-2007 Wilcox moved and Harbal seconded that approval be given to the Proposed Board of Trustees Schedule of Meetings for 2007-2008, as listed below.

September 27 – 28, 2007

November 29 – 30, 2007

February 28 – 29, 2008

May 1 – 2, 2008

Mr. Wilcox recognized the accomplishments and thanked both Raquel Colon and Sharon Cook for being Trustees. Ms. Colon thanked the Board for the opportunity to serve. She stated that the experience was very beneficial and will always be remembered. Ms. Cook thanked everyone for the great experience. She thanked everyone for making BGSU the great place it is today.

ANNOUNCEMENTS

Commencement is May 4 and 5, 2007.

Mr. Wilcox stated the next Board meeting will be June 22, 2007.

ADJOURNMENT

The meeting was adjourned at 2:45 p.m.