12-1-2006

Board of Trustees Meeting Minutes 2006-12-01

Bowling Green State University

Follow this and additional works at: https://scholarworks.bgsu.edu/bot

Repository Citation
Bowling Green State University, "Board of Trustees Meeting Minutes 2006-12-01" (2006). Board of Trustees Meeting Minutes. 828.
https://scholarworks.bgsu.edu/bot/828

This Article is brought to you for free and open access by the University Publications at ScholarWorks@BGSU. It has been accepted for inclusion in Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@BGSU.
MINUTES
Board of Trustees
Bowling Green State University
December 1, 2006

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in Room 308 of the Bowen-Thompson Student Union on the Bowling Green State University campus on December 1, 2006: Michael R. Wilcox, Chair; Raquel Colon, Sharon Cook, Brady Gaskins, John F. Harbal, Stephanie Imhoff, Michael Marsh, John Moore, Bill Primrose, Debra Ryan, and J. Robert Sebo.

Also present were President Sidney Ribeau; Julie Barnes, Faculty Representative to the Board; Stephen Kendall, Administrative Staff Representative; Deanna Vatan-Woodhouse, Graduate Student Representative; Lorrie Sawaie, Classified Staff Representative; Bernard Little, Undergraduate Student Representative; Amie Gohlike, representing the Firelands Advisory Board; J. Christopher Dalton, Senior Vice President for Finance; John W. Folkins, Provost and Vice President for Academic Affairs; Linda Dobb, Executive Vice President and Secretary to the Board; Jim Smith, Vice President for Economic Development and Regional Growth; J. Douglas Smith, Vice President for University Advancement; Edward Whipple, Vice President for Student Affairs; Gaylyn Finn, Treasurer; media representatives; and a number of observers.

Chair Wilcox called the meeting to order at 1:00 p.m. The Board Secretary called the roll and announced that a quorum was present (11 trustees).

Chair Wilcox wished Dr. Dalton a happy birthday as Dr. Dobb presented him with birthday cupcakes.

PRESIDENT’S REPORT

Dr. Ribeau stated that it had been a very busy fall semester. The College of Education had several initiatives that were receiving state-wide and national attention, including the new Institute for Child and Family Policy, the Martha Weber Reading Center, and the Institute for Democratic Education, which recently received a sizeable grant to support its initiatives.

The College of Business Administration was proud to host Clay Matill, who spoke on business ethics in a lecture sponsored by Ed and Linda Reiter.

The College of Musical Arts continues to collaborate with the College of Arts and Sciences and the Department of Theatre on the upcoming Wolfe Center for the Performing Arts.

The faculty continue to bring national recognition to Bowling Green State University. Recently, Professor Scott Rogers, Chair of the Biology Department, was quoted in the Washington Post, the LA Times, and many other news outlets for his research on influenza. The November 8 Faculty Recognition dinner was notable for highlighting our researchers, long-serving faculty, and retirees. Thank you to Trustees Wilcox and Sebo for attending.

Lastly, Dr. Ribeau was proud to announce that Bowling Green State University had been accepted among those institutions which are distinctly involved with Community Engagement by the Carnegie Foundation. This is a competitive process and only a limited number of institutions were inducted. Congratulations to Sandra MacNevin, the University, and all the faculty and staff who have worked to achieve this classification.

MINUTES

No. 10-2007 Harbal moved and Moore seconded that the minutes of the October 13, 2006 meeting be approved as written. The motion was carried.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Mr. Marsh gave a report on Academic and Student Affairs.
Personnel Changes since October 13, 2006 meeting

Marsh moved and Ryan seconded that the Board of Trustees has reviewed and ratified the Personnel changes since the October 13, 2006 meeting.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Cook, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, and Mr. Wilcox. The motion was approved with 9 affirmative votes.

PERSONNEL CHANGES
FULL-TIME FACULTY
December 1, 2006

New Appointments

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Rank</th>
<th>Department</th>
<th>College</th>
<th>Effective Date/Status/Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evans, Gwen</td>
<td>Assistant Professor</td>
<td>Library</td>
<td>UL</td>
<td>9/29/2006. Probationary 1 of 7. $59,000 FY.</td>
</tr>
</tbody>
</table>

Changes in Assignment, Rank and/or Salary

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Rank</th>
<th>Department</th>
<th>College</th>
<th>Change/Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lab, Steve</td>
<td>Professor</td>
<td>Criminal Justice</td>
<td>HHS</td>
<td>Change in assignment and salary: remove Chair stipend for spring semester 2007 while on Faculty Improvement Leave. Effective: 1/8/2007.</td>
</tr>
<tr>
<td>Williams, Marian</td>
<td>Associate Professor</td>
<td>Criminal Justice</td>
<td>HHS</td>
<td>Change in assignment and salary: add Acting Chair stipend of $1,500 for spring semester 2007. Effective: 1/8/2007.</td>
</tr>
</tbody>
</table>

Resignations

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Rank</th>
<th>Department</th>
<th>College</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Francis, Patrick</td>
<td>Instructor</td>
<td>Geography</td>
<td>A&amp;S</td>
<td>12/31/2006</td>
</tr>
<tr>
<td>Gidlow, Liette</td>
<td>Associate Professor</td>
<td>History</td>
<td>A&amp;S</td>
<td>12/31/2006</td>
</tr>
<tr>
<td>Everett, Andrea</td>
<td>Instructor</td>
<td>Economics</td>
<td>CBA</td>
<td>12/31/2006</td>
</tr>
<tr>
<td>McDermott, Jon</td>
<td>Assistant Professor</td>
<td>Technology Systems</td>
<td>TECH</td>
<td>7/1/2006. Accepted administrative staff position.</td>
</tr>
</tbody>
</table>
### Retirement

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Rank</th>
<th>Department</th>
<th>College</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sealander, Judith</td>
<td>Professor</td>
<td>History</td>
<td>A&amp;S</td>
<td>12/31/2006</td>
</tr>
</tbody>
</table>

### PERSONNEL CHANGES

**ADMINISTRATIVE STAFF**

October 12, 2006 through December 1, 2006

**New Appointments: Full Time**

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Position</th>
<th>College/Department</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Konecny, Lise'</td>
<td>Director of Budgets and Operations (transfer from classified position)</td>
<td>Continuing and Extended Education</td>
<td>$59,100 FY</td>
<td>11/01/06 to 06/30/07</td>
</tr>
<tr>
<td>Matzinger, Carolyn</td>
<td>Instructional Design and Multimedia Specialist</td>
<td>Continuing and Extended Education</td>
<td>$43,750 FY</td>
<td>09/29/06 to 06/30/07</td>
</tr>
<tr>
<td>Bartlett, Charles</td>
<td>Rich Media Specialist</td>
<td>College of Technology</td>
<td>$64,001 FY</td>
<td>09/25/06 to 06/30/07</td>
</tr>
<tr>
<td>Beilville, Robin</td>
<td>Assistant Director, Scholarships</td>
<td>Student Financial Aid</td>
<td>$42,000 FY</td>
<td>10/31/06 to 06/30/07</td>
</tr>
</tbody>
</table>

**Finance and Administration**

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Position</th>
<th>College/Department</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coffield, Jean</td>
<td>BGI Card Services Manager (transfer from classified position)</td>
<td>University Bookstore</td>
<td>$48,750 FY</td>
<td>11/06/06 to 06/30/07</td>
</tr>
</tbody>
</table>

**Student Affairs**

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Position</th>
<th>College/Department</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carvalho, Justin</td>
<td>Assistant Women's Track and Field Coach</td>
<td>Intercollegiate Athletics</td>
<td>$32,000 FY</td>
<td>10/02/06 to 06/30/07</td>
</tr>
<tr>
<td>Gillespie, Mary Ellen</td>
<td>Director of Major Gifts for Intercollegiate Athletics</td>
<td>Intercollegiate Athletics</td>
<td>$67,000 FY</td>
<td>11/07/06 to 06/30/07</td>
</tr>
<tr>
<td>Pelo, Susan</td>
<td>Program Coordinator for Major Events</td>
<td>Office of Campus Involvement</td>
<td>$41,000 FY</td>
<td>10/09/06 to 06/30/07</td>
</tr>
<tr>
<td>Salsburg, Shannon</td>
<td>Head Women's Softball Coach</td>
<td>Intercollegiate Athletics</td>
<td>$57,000 FY</td>
<td>09/27/06 to 06/30/07</td>
</tr>
<tr>
<td>Shemak, Corinn</td>
<td>Coordinator of Event Services</td>
<td>Bowen-Thompson Student Union</td>
<td>$37,000 FY</td>
<td>10/16/06 to 06/30/07</td>
</tr>
</tbody>
</table>

**New Appointments: Part Time**

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Position</th>
<th>College/Department</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Noftz, Jeffrey</td>
<td>Physician/Athletic Medicine</td>
<td>Student Health Services</td>
<td>$60,000 PT FY</td>
<td>10/24/06 to 06/30/07</td>
</tr>
</tbody>
</table>

### Changes in Assignment, Title, and/or Salary

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Position</th>
<th>College/Department</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Panning, Susan</td>
<td>From: Creative Graphics Manager</td>
<td>From: Continuing and Extended Education</td>
<td>From: $41,944</td>
<td>11/16/06 to 06/30/07</td>
</tr>
<tr>
<td></td>
<td>To: Marketing Manager, University Bookstore</td>
<td>To: University Bookstore</td>
<td>To: $50,000</td>
<td>06/30/07</td>
</tr>
</tbody>
</table>
Obreiter, Merritt H  Applications Developer  Information Technology Services  From: $65,563  To: $60,500  11/01/06 to 06/30/07  (change due to going from a FT temporary position to a FT permanent position)

Schrock, Laura L.  Speech-Language Pathologist  Communication Disorders  From: $53,306  To: $53,838 FY  08/11/06 to 06/30/07  (salary change due to going from a PT position on campus to accepting a FT position)

Zoffel, Jennifer  Program Manager  College of Health and Human Services  From: $40,952  To: $41,363 FY  07/01/06 to 06/30/07  (salary increase due to additional duties)

Finance and Administration

Stoner, Yvonne  From: General Merchandising Manager  To: Associate Director  University Bookstore  From: $50,996  To: $61,000 FY  07/01/06 to 06/30/07  (salary increase and title change due to re-evaluation of the position)

Thomson, Amy  From: Operations Manager  To: Assistant Director/Operations  University Bookstore  From: $46,539  To: $50,000 FY  07/01/06 to 06/30/07  (salary increase and title change due to re-evaluation of the position)

Student Affairs

Cook, Terrie  From: Program Assistant  To: Academic Coordinator  College Access Programs/Upward Bound  From: $40,817  To: $42,858 FY  07/01/06 to 06/30/07  (salary increase and title change due to re-evaluation of the position)

Shuford, Bettina  Assistant Vice President for Student Affairs/Director Multicultural and Academic Initiatives  Multicultural Affairs  From: $87,754  To: $95,500 FY  07/01/06 to 06/30/07  (salary increase due to additional duties)

University Advancement

Cuckler, John T.  From: Assistant Vice President for Advancement Services  To: Director of Advancement Services/Associate Vice President for University Advancement/Controller, BGSU Foundation, Inc.  Development Office  $100,211 FY  08/16/06 to 06/30/07  (title change due to additional duties)

Latta, Marcia Sloan  From: Associate VP for UA/Dir of Development  To: Senior Associate Vice President for UA/Director of Alumni and Development.  Development Office  From: $135,589  To: $149,530 FY  08/16/06 to 06/30/07  (salary increase due to additional duties)

Koder, Timothy  Director Major Gifts and Constituent Relations  Development Office  From: $92,560  To: $99,000 FY  09/29/06 to 06/30/07  (salary increase due to market adjustment)
Contracts Concluded

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Position</th>
<th>College/Department</th>
<th>Reason</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cerney, Carol</td>
<td>Applications Developer</td>
<td>Information Technology Services</td>
<td>accepted another position</td>
<td>09/30/06</td>
</tr>
<tr>
<td>Hu, Yajing</td>
<td>Applications Developer</td>
<td>Information Technology Services</td>
<td>accepted another position</td>
<td>10/24/06</td>
</tr>
<tr>
<td>McHugh, Michael</td>
<td>Book Depository Manager</td>
<td>NW Ohio Regional Book Depository</td>
<td>terminated</td>
<td>11/02/06</td>
</tr>
</tbody>
</table>

Retirees Returned to Work in Like or Similar Positions

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Position</th>
<th>College/Department</th>
<th>Retirement Date</th>
<th>Return to Work Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Garganz, Ron</td>
<td>From: Director of Broadcast Services To: Special Assistant for Programming (NSLA)</td>
<td>WBGU-TV</td>
<td>08/01/06</td>
<td>10/02/06</td>
</tr>
<tr>
<td>Anderson, N. Luck</td>
<td>From: Secretary 1 (Classified) To: Part time Secretary (NSLA)</td>
<td>Management Department</td>
<td>05/23/04</td>
<td>10/16/06</td>
</tr>
</tbody>
</table>

Proposed Charter Amendments to Article IV-F.8.a (1&2) - Committee on Professional Affairs-Membership; Article VIII-F.3 – Graduate Council-Program and Policies Approval-Inclusion of CAA in the review process; and Article IX-H.3 – Undergraduate Council-Program and Policies Approval-Inclusion of CAA in the Review Process

No. 12-2007 Marsh moved and Ryan seconded that approval be given to the proposed amendments to the Academic Charter: Article IV-F.8.a (1&2) – Committee on Professional Affairs-Membership; Article VIII-F.3 – Graduate Council-Program and Policies Approval-Inclusion of CAA in the Review Process; and Article IX-H.3 – Undergraduate Council-Program and Policies Approval-Inclusion of CAA in the Review Process, of the Academic Charter as outlined in the attached.

Mr. Marsh stated that the ASA committee had a discussion led by Dr. Coomes regarding the HESA reorganization. There would not be any additional funds required at this time to make HESA a department on its own.
Proposal for Department of Higher Education and Student Affairs

No. 13-2007 Marsh moved and Primrose seconded that approval be given to the Division of Higher Education and Student Affairs within the School of Leadership and Policy Studies, College of Education and Human Development that it now be recognized as a free standing department within the college.

Mr. Marsh stated that the ASA committee had a discussion on Academic Program Review. Dr. Gromko discussed the complete cycle. After the experience of reviewing all programs in seven years, the next cycle will be an eight year cycle so that a thorough review can take place. There is an annual follow up after the program review for each area to make certain that recommendations and proposed changes are occurring.

Also, Mr. Marsh stated that Dr. Folkins discussed the entire process for tenure and promotion. In March, we will approve tenure and promotion of candidates.

Lastly, the group discussed two honorary degrees that will be bestowed shortly. The first was for Maestro Leonard Slatkin and the second was for Martin J. Sherwin.

AUDIT COMMITTEE

John Moore stated that the Audit committee met November 30, 2006. First, they approved the minutes and held a discussion regarding the 2006 Management Letter from Ernst & Young. Also, an update was given from internal audit in which it accepted a new charter. The presentation of the Charter was done well by the new Internal Auditor, Mel Hudson-Nowak. Lastly, the committee went into an Executive Session to discuss confidential issues with General Counsel for approximately 2½ hours.

INVESTMENT COMMITTEE

Mr. Sebo stated that the Investment Committee had not met since the October meeting. The next in-person meeting is scheduled for March 22, 2007. On behalf of the Joint University and Foundation Investment Committee, Mr. Sebo was delighted that the investment portfolios have experienced a 7% return which puts it at a positive position within its respective asset pools.

CAPITAL CAMPAIGN UPDATE

Mr. Sebo stated that we have now surpassed the $104 million mark and continue to be pleased with the generous response of donors. As a result of campaign progress, 362 scholarship funds and 7 new endowed professorships have been created.

Two regional campaign kickoffs are set for February and April. On February 7, in Tampa, the national steering committee co-chairs, Ron and Sue Whitehouse will host a kickoff. On February 8, in Naples, Florida, a kickoff will be co-hosted by national steering committee members, Jim Bailey, Sherry Jones and Ed Ferkany.

There will be a spring celebration for BGSU on April 13 & 14 including many group activities. On Friday, April 13 the Sebo Entrepreneurial Lecture Series will kickoff with business author, Guy Kawasaki. Eva Marie Saint will be visiting the campus on Saturday, April 14 with her husband, Jeffrey Hayden, to do a dramatic reading. A special event by the University Libraries commemorating the 40th anniversary of the Jerome Library will also take place on April 14.

Mr. Wilcox thanked Mr. Sebo for the report and thanked Doug Smith for surpassing the $100 million mark. This is quite an accomplishment.

FINANCIAL AFFAIRS AND FACILITIES COMMITTEE

Mr. Harbal gave an update on the FAF meeting. Three action items were discussed.
Proposed Special Fees for Study Abroad

No. 14-2007
Harbal moved and Moore seconded that approval be given to the proposed special fees for Study Abroad as listed in the attached.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Ms. Cook, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, and Mr. Wilcox. The motion was approved with 9 affirmative votes.

Auxiliary Improvement Projects

No. 15-2007
Harbal moved and Marsh seconded that approval be given to the proposed Auxiliary Improvement Projects totaling $2,695,205.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Ms. Cook, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, and Mr. Wilcox. The motion was approved with 9 affirmative votes.

Mr. Harbal stated that Rebecca Ferguson gave a presentation on insurance with improvements in the areas of life insurance, long term disability, short term disability, and a travel assistance program that become part of the package. Based on the presentation and approval of the committee, the following resolution was put forward:

Contract of Insurance with the Sun Life Assurance Company of Canada

No. 16-2007
Harbal moved and Marsh seconded that:

WHEREAS, the Board of Trustees believes that the provision of affordable life and disability insurance for the benefit of University employees is in the best interest of our employees and is necessary for the University to recruit and maintain qualified employees;

WHEREAS, it was wholly appropriate for the University to solicit competing proposals from insurance carriers for the purpose of ascertaining and evaluating various insurance options that are available and their relative costs to both the University and its employees; and

WHEREAS, pursuant to this competitive and evaluative process University management has recommended to the Board of Trustees that the University enter into one or more insurance agreements with The Sun Life Assurance Company of Canada, a firm authorized to do business in Ohio by the Ohio Department of Insurance.

NOW THEREFORE IT IS RESOLVED, that pursuant to Section 9.90 of the Ohio Revised Code, the Board of Trustees hereby authorizes the President, or such other officers of the University as he may designate, to enter into one or more contracts of insurance with The Sun Life Assurance Company of Canada for the provision of life insurance and disability insurance for the benefit of certain University employees, provided that, the terms and conditions of such policy or policies are consistent with those described to the Board by University management during the deliberations of the Financial Affairs/Facility Committee and as further detailed in the Board’s briefing book;

FURTHER RESOLVED, that University management continue its efforts to evaluate employee benefits on a continuing basis to ensure that such benefits remain in the best interests of our employees and the University; and

FURTHER RESOLVED, that the actions of University management and other employees of the
University, up to and including the date of this Resolution, to negotiate and otherwise act to secure the above described insurance are hereby ratified, confirmed, and approved; and

FURTHER RESOLVED, that the President is hereby authorized to do all things necessary and appropriate to effect and otherwise implement the provisions of this Resolution.

Mr. Harbal discussed the capital projects. The Sebo Center feasibility initial report will be discussed at the March meeting. Specific companies will be interviewed on campus in the next several weeks. Also, we received an update on the Wolfe Center for the Arts.

Trustee Primrose gave an update on sponsored grants and contracts.

Sponsored Grants and Contracts Awarded: September and October 2006

No. 17-2007 Primrose moved and Sebo seconded that grants and/or contracts in the amount of $2,026,693.80 for the month of September and $2,383,019.00 for the month of October 2006 be accepted and expenditures applicable thereto in that amount be authorized.

<table>
<thead>
<tr>
<th></th>
<th>Total for Period</th>
<th>Fiscal Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>September</td>
<td>2,026,693.80</td>
<td>3,739,419.11</td>
</tr>
<tr>
<td>October</td>
<td>2,383,019.00</td>
<td>6,122,438.11</td>
</tr>
</tbody>
</table>

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Ms. Cook, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, and Mr. Wilcox. The motion was approved with 9 affirmative votes.

We are up to date 15.8% from last year. Mr. Wilcox thanked everyone involved for increasing the grants.

REPORTS - CONSTITUENT REPRESENTATIVES

Firelands College Board Representative – Amie Gohlike

Ms. Gohlike greeted the Board.

On October 20, the Admissions and Financial Aid offices presented the 7th Annual Scholarship breakfast. Over 200 students, faculty, staff, and donors participated. Earlier in the year, the financial aid scholarships awarded to the students at Firelands were over $135,000, increasing last year’s awards by approximately $20,000. Despite this increase in scholarship dollars, BGSU Firelands can only fund about 1 in 4 applicants who have a need. Additional scholarships are being developed that will provide new opportunities for students who meet specified criteria.

On October 26, Jean Hegland, author of Into the Forest, presented the keynote address for BGSU Firelands’ All-College Book Celebration. Her keynote followed a presentation at main campus and capped a series of local events celebrating various themes in her book. The All College Book Celebration is an annual event at BGSU Firelands and was sponsored by the Department of Humanities, and Student & Campus activities.

November 15, BGSU Firelands continued a decade long tradition with its Annual Beggars banquet. This event featured a full Thanksgiving dinner which was served to students, faculty and staff. Musical entertainment was also provided and admission was 2 canned goods. Approximately 250 people participated in this event and over 800 canned goods were collected and donated to Care-N-Share. The Boys & Girls Club of Sandusky benefited by receiving the unused portions of the hot food that was served that day. This banquet was organized by students and Campus activities.

On November 16 & 17, the triple Pulitzer Surprise winner, Edward Albee, was able to conduct a two day residency at Firelands. His visit included public presentations on improvisation and the creative mind, the state of theatre, and the arts in America. He also worked with local college and area high school students, faculty, staff, and media on
special talks designed to highlight the needs of additional funding for the arts and the importance of a complete education in the arts. His residency was sponsored by BGSU Firelands, the Department of Humanities, six local foundations, and the College Theater programs.

This fall, BGSU Firelands began offering classes in the South Central High School district, which is located in southern Huron County. The goals were to expand services and the BGSU presence in Huron County, and to offer a small selection of courses that would be available close to home for traditional and nontraditional students. The schedule for South Central High School has been expanded for the spring semester and enrollments are expected to increase.

Administrative Staff Council Representative — Stephen Kendall

Mr. Kendall greeted the Board and thanked the Board members for their support.

Mr. Kendall extended an invitation to all Board members to attend the monthly ASC meetings. Future guests include: BGSU's Chief Information Officer, Bruce Petryshak in January, President Ribeau in March, Larry Weiss in April, and Dr. Chris Dalton in May. February is open if anyone is interested.

ASC’s current initiatives include continued development of the ombud process. The three ombudpersons have handled 9 cases and logged approximately 180 hours of work.

In March, there should be text revisions for the ASC handbook to approve.

ASC members are continuing to participate in the Bursarables Task Force, Dunbridge Road Project, Ad Hoc Committee on the State Budget, and the Bowling Green Holiday Parade. ASC continues the expansion of collaboration with Classified Staff Council, Faculty Senate, Graduate Student Government and Undergraduate Student Government.

ASC is also participating in the University’s student recruitment and retention initiatives. These include fundraising, support plans for Dance Marathon, and the full implementation of the Mercer merit-based compensation plan. ASC met with the President’s compensation committee regarding compensation goals.

The BG Best Award is given to an Administrative staff member who is selected as best representing the Falcon Spirit of BGSU. The symbol of this Award is the Zuni Owl, and thanks to Nora Cassidy and Lee Flore-Thompson, ASC will be able to continue the tradition as they found a new supplier for the Zuni Owl.

In closing, from all the members of Administrative Staff, Mr. Kendall wished everyone a joyous holiday season.

Classified Staff Council Representative — Lorrie Sawaie

Ms. Sawaie greeted the Board.

CSC’s two active ombudpersons, Stacie Enriquez and Jay Samelak were chosen for the Classified spirit award in October for their work this year. They have handled 73 contacts.

Town hall meetings were held on November 14. Dr. Dobb attended both the day and the evening meeting and fielded some questions from CSC.

The classified and administrative staff reward policy has been tabled by administrative staff and will go back to the ad hoc committee to discuss the inequities in the policy.

The Bylaws and Classified staff handbooks are still currently being updated.

The CSC Golf outing netted $4,500 which was an increase of $600 from last year. This money goes towards the CSC scholarship funds. CSC is also looking forward to being involved in Dance Marathon.
The Public Arts committee is still working on the permanent gateway to the northwest entrance off Poe Road.

CSC is looking into peer job auditing and administrative staff will join the December meeting to discuss the pros and cons of how it works.

CSC is looking forward to working with President Ribeau and the President’s Advisory Council to review enrollment and retention issues in December.

The OSCHE spring meeting will be held at BGSU on March 30.

**Faculty Representative – Julie Barnes**

Dr. Barnes greeted the Board and introduced herself as the Vice Chair of Faculty Senate. Chair Hebein is out of town on a family matter.

Faculty Senate has been busy. The proposal for the School of Earth, Environment and Society has made its way through the various Senate committees and will be reviewed at the next Faculty Senate meeting.

The Faculty Senate office has been working with the Provost office to develop routing forms for proposals such as the new School of Earth, Environment and Society and HESA in order to facilitate the process and make the process more efficient.

The program review process has been beneficial to academic units in identifying strengths and weaknesses and improving programs. Faculty members support the process as a form of assessment.

On behalf of the faculty, Dr. Barnes thanked the Trustees for the time and effort that they will spend in considering the candidates for promotion and tenure this year. The year in which tenure is conferred is a very important time in the career of a faculty member and the decision has significant impact on one’s career. Faculty Senate welcomes the opportunity to share accomplishments with the board during this process.

Dr. Barnes wished everyone a merry holiday season and a safe trip home.

**Graduate Student Representative – Deanna Vatan-Woodhouse**

Ms. Woodhouse greeted the Board.

GSS has been working on making changes due to the Bursarables report. Luke Nichter has graciously volunteered timeless hours toward this process.

GSS is currently in the pilot study phase of a satisfaction survey. The full survey should be administered in February and March. Ms. Woodhouse thanked Brady Gaskins for his work on the survey.

Two subcommittees of Council met regarding the electronic thesis and dissertation process. Dr. Bulmahn and his staff were very open to possible changes and hopefully the changes will occur in the next several months.

Ms. Woodhouse and Mr. Little met with Dr. Consolvo of Student Affairs to discuss the evaluation of the December 2006 commencement which represents a change in scheduling. The evaluations will go out to graduates, faculty members who are participating, as well as guests who participate in the ceremonies.

Recently, Luke Nichter, Brady Gaskins, and Ms. Woodhouse met with developers who are interested in building a graduate and international housing facility in the vicinity of South College and Clough; this is currently known as the Falcon Quarry project. It is in its early stages but GSS is really excited about how it might progress.

With regards to the programming efforts, Hockey Night in BG was held in early November and had over 50 graduate students and guests enjoying free pizza, curling lessons, and a hockey game. Many thanks to the BGSU Curling Club which volunteered their coaching expertise.
GSS is looking forward to hosting its holiday celebration at the annual Grad Jam next Friday. GSS is grateful for the community support that it has received for the event with over 30 donated raffle items from local business owners as well as discounted catering from 3 different food establishments.

GSS is in the planning stages of the annual Graduate Professional day in January. This event helps graduate students prepare for research, writing their dissertations, teaching in the classrooms, and any other efforts they may be part of their graduate experience at BG. Some of the topics include: student responsibility regarding plagiarism, pointers on conducting research for the first time, and preparing for professional interviews.

Ms. Woodhouse recognized publicly and thanked Dr. Hebein, Mr. Kendall, Ms. Sawaie, and Mr. Little for serving on a panel in October. GSS leaders spoke with students in a Higher Education Doctoral level course and shared insights and often comical commentaries about experiences as leaders in governing bodies and councils. It was extremely enjoyable and valuable for all involved.

Finally, it should be noted that 23 graduate students from the English Department have presented at 30 national and regional conferences; and in the Psychology department, Chelsea Baylen published a major literature review of Psychological Effects of MDMA/Ecstasy in *Addiction* which is the most prestigious journal in that field.

Undergraduate Student Representative – Bernard Little

Mr. Little greeted the Board and thanked the President and his Cabinet for helping make the transition of Bursarables and the Big Charge policy as smooth as possible. Students are thankful that everyone is taking it seriously.

USG is looking forward to working with General Counsel on the Dunbridge project. The Dunbridge Market report should be coming soon, which shows the importance of enhancing the campus experience. The big fear is that the buildings on campus will be overlooked when emphasis is placed on new development.

USG is currently working with City Administrators on a downtown shuttle route. The mayor invited USG to the City Council Chambers and had lunch to discuss different issues. This is a great way to collaborate.

Tom Bethany, one of the Executive Board members of USG, is the city, state, and national liaison. Tom has been working very hard with administrators, as well as the mayor and other downtown officials to create a teen center in Bowling Green.

**ANNOUNCEMENTS**

Mr. Wilcox wished President Ribeau a happy birthday.

Commencement is coming up on December 15 and 16.

Mr. Wilcox stated the next Board meeting will be March 23, 2007.

**EXECUTIVE SESSION**

Chair Wilcox announced that in keeping with the provisions of the state’s “sunshine law” and Amended Section 121.22 of the Ohio Revised Code, the Board Members would meet in executive session concerning disputes and pending court action, compensation and real estate matters. He requested that members meet in the Room 311 for approximately, 90 minutes, with the regular meeting to be reconvened at that time to take action if necessary.

No. 18-2007 Harbal moved and Marsh seconded that members of the Board of Trustees meet in an executive session concerning disputes and pending court action, compensation and real estate.
The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Ms. Cook, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, and Mr. Wilcox. The motion was approved with 9 affirmative votes.

The regular meeting was recessed and the members moved into executive session in Room 311.

Chair Wilcox reconvened the regular meeting with the announcement that members had met in executive session for 90 minutes concerning pending legal actions.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Ms. Cook, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, and Mr. Wilcox. The motion was approved with 9 affirmative votes.

Purchase of Bowling Green Industrial Park, Bowling Green, Ohio

No. 19-2007  Wilcox moved and Marsh seconded that:

WHEREAS, certain real property and improvements sited thereupon and located in the City of Bowling Green, Ohio, commonly known as Bowling Green Industrial Park, and having a legal description as described in the Exhibit to this Resolution (collectively the “Property”), are available for purchase by the University;

WHEREAS, University senior management has recommended the acquisition of this Property as an investment to be held in the University’s endowment portfolio;

WHEREAS, pursuant to Section 3345.16 of the Revised Code of Ohio, the Board of Trustees has determined to utilize University endowment funds to purchase the Property, as a portion of the holdings in the endowment portfolio under the trust powers of the Board of Trustees; and

WHEREAS, the Property shall be managed in the same manner as other investments in the University’s endowment portfolio and such management may include, but not be limited to, the lease, lease back, or other arrangement for the use of the Property in such manner as to provide earning power for the University’s endowment portfolio.

NOW THEREFORE IT IS RESOLVED, that the President and the Senior Vice President for Finance and Administration of the University (or either of them) may execute and deliver a sale and purchase agreement for the acquisition of the Property for investment purposes, provided that, the purchase price for the Property not exceed $2,600,000 and, provided further, that such agreement contains a reasonable study period for evaluating the feasibility and desirability of concluding the transaction;

RESOLVED, that pursuant to Section 3345.16 of the Revised Code of Ohio, the University is hereby authorized to conclude the transaction and acquire title to the Property in the name of the Board of Trustees, for the use and benefit of the University, provided that, upon the completion of the study period the President has determined that it remains within the best interests of the University to acquire title to the Property and, provided further, that the University has otherwise complied with all controlling provisions of law;

RESOLVED, upon the President’s determination to conclude the transaction, the President and the Senior Vice President for Finance and Administration, or either of them, be, and hereby are, authorized and directed: (a) to execute and
deliver such other documents and instruments as are described in the sale and purchase agreement or otherwise deemed necessary to carry out the transactions contemplated therein, in such form as shall be deemed necessary or appropriate, and the execution thereof by either or both of the aforementioned, shall be conclusive evidence of the University's satisfaction therewith, and shall be binding on the University; (b) to perform all acts and to execute and to deliver all instruments that may be required to carry out the purpose of this Resolution; and (c) to perform on behalf of the University, or cause to be performed on behalf of the University, all of the University's obligations under such documents and instruments;

RESOLVED, the actions of the President, the Senior Vice President for Finance and Administration, and other employees of the University, up to and including the date of this Resolution, to negotiate the sales price and otherwise act to acquire the Property are hereby ratified, confirmed, and approved; and

RESOLVED, the management of the Property is hereby delegated to the President and the use of proceeds to be realized from this investment are to be applied, in the discretion of the President, to the general or special use of the University, including use for student loan and scholarship purposes, unless otherwise directed in the donation or bequest.

President's Evaluation

No. 20-2007 Wilcox moved and Primrose seconded that in recognition of his outstanding leadership and continuing dedication to Bowling Green State University, President Sidney A. Ribeau receive a 3% salary increase for the calendar year 2007.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Ms. Cook, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, and Mr. Wilcox. The motion was approved with 9 affirmative votes.

Wilcox stated that Dr. Ribeau received an outstanding review. Dr. Ribeau thanked the Board members and stated that the most important thing about the vote of confidence by the Board is that it means they support the mission and direction of the university. A University is a very complex organization with several moving parts, but with everyone moving in the same common direction with a common mission, any problem can be tackled. Bowling Green will continue to deliver a quality education in research to the region.

Dr. Ribeau is so committed to the institution, that he and his wife will be gratefully donating his raise to the Building Dreams campaign for Bowling Green State University. The campaign is important and reflects an investment in our students academically, intellectually, and athletically.

Mr. Wilcox thanked Dr. Ribeau for donating his salary increase to the Building Dreams Campaign.

ADJOURNMENT

The meeting was adjourned at 3:30 p.m.