Board of Trustees Meeting Minutes 2004-12-17

Bowling Green State University

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Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in Room 308 of the Bowen-Thompson Student Union on the Bowling Green State University campus on December 17, 2004: Edward Ferkany, Chair; Leon Bibb; Matthew W. Clever; Sharon S. Cook; John F. Harbal; Stephanie Imhoff; Michael Marsh; J. Robert Sebo; Michael R. Wilcox; Korine Steinke.

Absent: John E. Moore

Also present were President Sidney Ribeau; Radhika Gajjala, 2004-05 Faculty Representative to the Board; Joe Luthman, 2004-05 Administrative Staff Representative to the Board; Jacquelyn Walters, 2004-05 Graduate Student Representative to the Board; Kathy McBride, 2004-05 Classified Staff Representative to the Board; Alex Wright, 2004-05 Undergraduate Student Representative to the Board; Dean James Smith, representing the Firelands Advisory Board; J. Christopher Dalton, Senior Vice President for Finance; John W. Folkins, Provost and Vice President for Academic Affairs; Linda Dobb, Executive Vice President and Secretary to the Board; Edward Whipple, Vice President for Student Affairs; J. Douglas Smith, Vice President for University Advancement, Gaylyn Finn, Treasurer; media representatives; and a number of observers.

Chair Ferkany called the meeting to order at 1:50 p.m., the Board Secretary called the roll and announced that a quorum was present (8 trustees).

PRESIDENT'S REPORT

President Ribeau wished everyone a happy holiday season. President Ribeau reported that on December 15, 2004, BGSU received a very generous gift from Sky Financial Bank in honor of Ed and Linda Reiter to support the Values Initiative and Entrepreneurial program. Totaling $750,000, this is the largest corporate gift in our current Capital Campaign. He thanked both Ed and Linda Reiter for their generosity, what they stand for, and for always supporting our community. Ed is one of our graduates and it’s a pleasure to see Sky Bank come forward to honor him and support the University and the Values Initiative. The gift included a reconfirmation of a $250,000 gift personally from Ed and Linda Reiter in support of the Values Initiative.

Our faculty continue to bring nationwide recognition to this University. Political Science Faculty member, David Jackson, appeared on ABC’s Nightline last month. Health and Human Services Faculty member, Gary Silverman, recently received a second Fulbright fellowship. Education Faculty member, Alden Craddock, spoke last week in Washington about the difficulties of bringing democracy to the Ukraine. Many of our faculty members are active nationally and internationally and do an excellent job of representing BGSU.

Our football team will be making an appearance in Mobile, Alabama at the GMAC Bowl. This game will be broadcasted on ESPN.

Also, congratulations were in order to Trustee Bob Sebo who received the Doyt Perry Award at the recent football banquet.

Commencement will be held tonight and tomorrow. Approximately 1100 students will leave Bowling Green and move on to new careers. Congratulations to our graduate students this evening and undergraduate students tomorrow.

MINUTES

No. 15-2005 Marsh moved and Bibb seconded that the minutes of the October 15, 2004 meeting be approved as written. The motion was carried.
ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Mr. Wilcox reported that the Academic and Student Affairs Committee met this morning. They first approved the minutes and then next discussed the personnel changes since the October 15, 2004 meeting.

Personnel Changes Since October 15, 2004 Meeting

No. 16-2005 Wilcox moved and Cook seconded that the Board of Trustees has reviewed and ratified the Personnel Changes since October 15, 2004. The motion was carried.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Sebo, and Mr. Wilcox. The motion was approved with 8 affirmative votes.

PERSONNEL CHANGES
FULL-TIME FACULTY
December 17, 2004

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank/Status</th>
<th>Department</th>
<th>College</th>
<th>Change/Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Van Hook, Stephen</td>
<td>Assistant Professor</td>
<td>Physics &amp; Astronomy</td>
<td>A&amp;S</td>
<td>Change in salary: from $46,373 to $47,082 due to merit miscalculation. Effective: 8/11/04.</td>
</tr>
<tr>
<td>Xi, Haowen</td>
<td>Associate Professor</td>
<td>Physics &amp; Astronomy</td>
<td>A&amp;S</td>
<td>Change in salary: from $59,504 to $58,795 due to merit miscalculation. Effective: 8/11/04.</td>
</tr>
<tr>
<td>Abo, Klevor</td>
<td>Instructor</td>
<td>Popular Culture</td>
<td>A&amp;S</td>
<td>Change in status: from Terminal to Non-tenure Track Fixed Term 1/2 due to incorrect information. Effective: 8/11/04.</td>
</tr>
<tr>
<td>McDonah, Becky</td>
<td>Instructor</td>
<td>School of Art</td>
<td>A&amp;S</td>
<td>Change in salary: salary adjustment of $500. Effective: 8/11/04.</td>
</tr>
<tr>
<td>Roberts, Steve</td>
<td>Instructor</td>
<td>School of Art</td>
<td>A&amp;S</td>
<td>Change in salary: salary adjustment of $500. Effective: 8/11/04.</td>
</tr>
<tr>
<td>Mirchandani, Reka</td>
<td>Assistant Professor</td>
<td>Sociology</td>
<td>A&amp;S</td>
<td>Change in tenure status: tenure clock will stop for academic year 2004-05 and remain at probationary 3/7. Effective: 8/11/04.</td>
</tr>
<tr>
<td>Gremler, Dwayne D.</td>
<td>Associate Professor</td>
<td>Marketing</td>
<td>CBA</td>
<td>Change in salary: received CBA Outstanding Scholar Award. Stipend of $2,500. Effective: 8/23/04.</td>
</tr>
<tr>
<td>Keil, Charles</td>
<td>Associate Professor</td>
<td>Environmental Health</td>
<td>HHS</td>
<td>Change in title and salary: Acting Director. Salary: addition of $625 stipend. Effective: 1/10/05.</td>
</tr>
<tr>
<td>Herman, Terry</td>
<td>Assistant Professor</td>
<td>Communication &amp; Technology Education</td>
<td>TECH</td>
<td>Change in rank and salary: from Instructor to Assistant Professor. Salary: from $49,000 to $53,000. Effective: 1/10/05.</td>
</tr>
</tbody>
</table>
Broughton, Kelly M.  Associate Professor  Library  UL

Hunker, Stefanie A.  Associate Professor  Library  UL

Miko, Chris J.  Associate Professor  Library  UL

Rabine, Julie L.  Associate Professor  Library  UL

Singer, Carol A.  Associate Professor  Library  UL

Temporary change in assignment, title and salary: from Coordinator, Reference Services/Interim Head LITS to Interim Associate Dean for IT/Interim Head LITS. Salary: addition of $4,000 stipend. Effective: 10/1/04.

Change in title: from Coordinator, Electronic Reserve & Reference Librarian to Web Coordinator. Effective: 11/1/04.

Change in title and salary: from Associate Dean, University Libraries to Bibliographer and Reference Librarian. Salary: from $99,814 to $81,666. Effective: 11/1/04.

Temporary change in assignment, title, and salary: from Bibliographer to Interim Acquisitions Coordinator. Salary: addition of $5,000 stipend. Effective: 10/1/04.

Temporary change in assignment, title and salary: from Reference & Instruction Librarian to Reference & Instruction Librarian; Interim Co-coordinator, Reference. Salary: addition of $1,000 stipend. Effective: 10/1/04.

**Leaves of Absence**

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Rank/Status</th>
<th>Department</th>
<th>College</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Szporluk, Larissa</td>
<td>Assistant Professor</td>
<td>English</td>
<td>A&amp;S</td>
<td>Spring Semester 2005</td>
</tr>
<tr>
<td>Celli, Carlo</td>
<td>Associate Professor</td>
<td>Romance Languages</td>
<td>A&amp;S</td>
<td>Spring Semester 2005</td>
</tr>
</tbody>
</table>

**Resignations**

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Rank</th>
<th>Department</th>
<th>College</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Castellanos, Maria Susan</td>
<td>Assistant Professor</td>
<td>English</td>
<td>A&amp;S</td>
<td>January 5, 2005</td>
</tr>
<tr>
<td>Gearing, Colin</td>
<td>Associate Professor</td>
<td>School of Art</td>
<td>A&amp;S</td>
<td>Change in resignation date: from October 11, 2004 to October 22, 2004.</td>
</tr>
<tr>
<td>Rahman, Saleh</td>
<td>Assistant Professor</td>
<td>Public and Allied Health</td>
<td>HHS</td>
<td>November 1, 2004</td>
</tr>
</tbody>
</table>

**Retirements**

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Rank</th>
<th>Department</th>
<th>College</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collins, Evron</td>
<td>Associate Professor</td>
<td>Library</td>
<td>UL</td>
<td>November 30, 2004</td>
</tr>
</tbody>
</table>
## Changes in Assignment, Rank and/or Salary

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Rank</th>
<th>Department</th>
<th>College</th>
<th>Effective Date/Status/Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buehrer, Jolele K.</td>
<td>Lecturer</td>
<td>Humanities</td>
<td>FIRE</td>
<td>Change in salary: addition of $875 stipend for advising. Effective: 10/25/04.</td>
</tr>
</tbody>
</table>

## PERSONNEL CHANGES

### ADMINISTRATIVE STAFF

October 4, 2004 through December 16, 2004

New Appointments: Full Time

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Position</th>
<th>College/Department</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Executive Vice-President</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bailey, Scott Joseph</td>
<td>Applications Developer</td>
<td>Info. Tech Services</td>
<td>$46,000 FY</td>
<td>10/18/04 to 06/30/05</td>
</tr>
<tr>
<td>Hu, Yajing</td>
<td>Applications Developer</td>
<td>Info. Tech Services</td>
<td>$50,000 FY</td>
<td>10/18/04 to 06/30/05</td>
</tr>
<tr>
<td>Kupetz, Robert Bruce</td>
<td>Applications Developer</td>
<td>Info. Tech Services</td>
<td>$65,000 FY</td>
<td>10/18/04 to 06/30/05</td>
</tr>
<tr>
<td>Mohan, Chavi</td>
<td>Applications Developer</td>
<td>Info. Tech Services</td>
<td>$61,000 FY</td>
<td>10/04/04 to 06/30/05</td>
</tr>
<tr>
<td>Nagendram, Yuvaraj</td>
<td>Applications Developer</td>
<td>Info. Tech Services</td>
<td>$65,000 FY</td>
<td>11/01/04 to 06/30/05</td>
</tr>
<tr>
<td><strong>President</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grant, Mary S</td>
<td>Assistant to the President (was previously classified staff)</td>
<td>Office of the President</td>
<td>$79,000 FY</td>
<td>10/01/04 to 06/30/05</td>
</tr>
<tr>
<td><strong>Provost and Academic Affairs</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Zoffel, Jennifer Peritz</td>
<td>Program Manager for Project EXCITE</td>
<td>College of Health &amp; Human Services/Environmental Health Program</td>
<td>$40,000 FY</td>
<td>10/20/04 to 06/30/05</td>
</tr>
<tr>
<td>Janik, David A.</td>
<td>Academic Advising Coordinator</td>
<td>Firelands College/Student Services</td>
<td>$36,000 FY</td>
<td>09/27/04 to 06/30/05</td>
</tr>
<tr>
<td>Zahnle, Eric</td>
<td>Information Manager for Graduate Education &amp; Research</td>
<td>Graduate College</td>
<td>$55,863 FY</td>
<td>10/01/04 to 06/30/05</td>
</tr>
<tr>
<td>Gaycheck, Maria</td>
<td>Financial Aid Web &amp; Server Applications Manager</td>
<td>Student Financial Aid</td>
<td>$38,000 FY</td>
<td>10/04/04 to 06/30/05</td>
</tr>
</tbody>
</table>
Finances and Administration

Evans, Stacy Project Coordinator Design & Construction $35,677 FY 09/27/04 to 06/30/05
Swinford, Susan Marie Internal Auditor Internal Auditing $56,300 FY 11/01/04 to 06/30/05

Student Affairs

Hulen, Lyndsey Residence Hall Director Office of Residence Life $27,849 FY 10/20/04 to 06/30/05
Burt, Curtis Executive Sous Chef University Dining Services $34,087 FY 10/25/04 to 06/30/05
Harris, Melissa Manager University Dining Services $30,113 FY 09/29/04 to 06/30/05
Perez-Vergara, Joanne Assistant Director University Dining Services $55,717 FY 10/21/04 to 06/30/05

University Advancement

Poca, Stacy Coord. of Donor Relations Office of Development $41,000 FY 10/20/04 to 06/30/05

Changes in Assignment, Title, and/or Salary

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Position</th>
<th>College/Department</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Executive Vice-President</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Molnar, Connie</td>
<td>From: Instructional Designer/Coordinator To: Director, IDEAL</td>
<td>From: Center of Teaching, Learning &amp; Technology To: Cont. &amp; Ext. Education</td>
<td>From: $58,777 To: $65,000</td>
<td>1/1/05 to 06/30/05</td>
</tr>
<tr>
<td><strong>Provost and Academic Affairs</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Johnson, Sally A</td>
<td>From: Program Advisor To: Academic Recruiter/Advisor (salary increase and title change due to promotion)</td>
<td>From: Student Support Services To: Coll. of Technology</td>
<td>From: $39,250 To: $42,000</td>
<td>11/15/04 to 06/30/05</td>
</tr>
<tr>
<td>Hickman, Brian A</td>
<td>Part-time Special Needs Tutor (salary increase to minimum of pay grade)</td>
<td>Firelands/Teaching &amp; Learning Center</td>
<td>From: $27,164 To: $27,734</td>
<td>07/01/04 to 12/31/04</td>
</tr>
<tr>
<td>Edwards, Janelle</td>
<td>HIV Evaluation Coordinator (salary increase to minimum of pay grade)</td>
<td>Health and Human Services</td>
<td>From: $21,375 To: $21,751</td>
<td>07/01/04 to 12/31/04</td>
</tr>
<tr>
<td><strong>Finance and Administration</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lorenz, Heather</td>
<td>Safety &amp; Health Specialist (salary increase due to market adjustment)</td>
<td>Occupational Safety and Health Specialist</td>
<td>From: $42,407 To: $46,607</td>
<td>10/01/04 to 06/30/05</td>
</tr>
<tr>
<td>Hamilton, Linda L</td>
<td>Director (salary increase due to compression)</td>
<td>Finance &amp; Administration</td>
<td>From: $79,139 To: $86,139</td>
<td>10/01/04 to 06/30/05</td>
</tr>
</tbody>
</table>
Zhang, Qinzhui  
**Assistant Director**  
(salary increase to minimum of pay grade)  
**Institutional**  
Research  
From: $38,840  
To: $38,928  
07/01/04 to  
06/30  

**Student Affairs**  

Domachowski, Steve  
From: Interim Assistant Director  
To: Assistant Director for Information Services  
(salary increase and title change due to promotion)  
Bowen-Thompson  
Student Union  
From: $41,489  
To: $43,564  
11/22/04 to  
06/30/05  

Turos, Jessica  
From: Interim Assistant Director  
To: Assistant Director  
(salary increase and title change due to promotion)  
Career Center  
From: $41,343  
To: $43,410  
11/16/04 to  
06/30/05  

Foldenauer, Janet  
From: Interim Coordinator of Orientation  
To: Coordinator of Orientation  
(salary increase and title change due to promotion)  
First Year Experience Programs  
From: $38,509  
To: $42,000  
10/05/04 to  
06/30/05  

Brandon, Gregg  
William  
Head Football Coach  
(salary increase due to re-negotiated contract)  
Intercollegiate Athletics  
From: $133,900  
To: $150,000  
07/01/04 to  
06/30/05  

Miller, Curt  
Head Women's Basketball Coach  
(salary increase due to re-negotiated contract)  
Intercollegiate Athletics  
From: $85,000  
To: $102,000  
10/05/04 to  
06/30/09  

Utz, Rebecca  
From: Interim Director  
To: Assistant Director/Radiology Coordinator  
(title change due to reorganization)  
Student Health Service  
From: $67,891  
To: $71,000  
09/04/04 to  
06/30  

Obringer, Paul J  
Creative Manager/Design  
(salary increase due to increased responsibilities)  
Student Pub./UniGraphics  
From: $45,250  
To: $53,250  
07/01/04 to  
06/30/05  

Fisher, Martha  
Associate Director Residence Life/Dining Svcs  
(salary increase due to compression)  
University Dining Services  
From: $53,500  
To: $57,000  
10/01/04 to  
06/30/05  

**University Advancement**  

Dunn, Susan  
Applications Systems Administrator  
(salary increase due to increased responsibilities)  
Office of Development  
From: $52,624  
To: $54,624  
09/1/04 to  
06/30/05
Contracts Concluded

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Position</th>
<th>College/Department</th>
<th>Reason</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Provost and Academic Affairs</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Darrow, Susan</td>
<td>Associate Director</td>
<td>Honor's Program</td>
<td>personal reasons</td>
<td>11/16/04</td>
</tr>
<tr>
<td>Clossick, Michelle L</td>
<td>Coordinator</td>
<td>Women's Center</td>
<td>personal reasons</td>
<td>09/30/04</td>
</tr>
<tr>
<td><strong>University Advancement</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thomasy, Bernadette</td>
<td>Communications Manager</td>
<td>Marketing &amp; Comm.</td>
<td>personal reasons</td>
<td>12/03/04</td>
</tr>
</tbody>
</table>

Retirements

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Position</th>
<th>College/Department</th>
<th>Retirement Plan</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Executive Vice-President</strong></td>
<td></td>
<td></td>
<td>PERS</td>
<td></td>
</tr>
<tr>
<td>Knauss, Anita L</td>
<td>Director</td>
<td>Continuing &amp; Ext. Education</td>
<td>PERS</td>
<td>10/31/04</td>
</tr>
<tr>
<td>Richmond, Gail</td>
<td>Coordinator of Acquisitions</td>
<td>University Libraries</td>
<td>PERS</td>
<td>10/31/04</td>
</tr>
</tbody>
</table>

Retirees Returned to Work in Like or Similar Positions

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Position</th>
<th>College/Department</th>
<th>Retirement Date</th>
<th>Return to Work Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Provost and Academic Affairs</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>McDonald, Nancy</td>
<td>From: Administrative Secretary 1 (Classified)</td>
<td>Academic Enhancement</td>
<td>09/01/04</td>
<td>11/01/04</td>
</tr>
<tr>
<td></td>
<td>To: Part-time Administrative Secretary 1 (NSLA)</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Wilcox stated that Folkins lead the group through the proposed change in the Ph.D. in Statistics. There are two pieces to the change, first, a name change renaming an existing Statistics program; and second, a restructuring noting a separate degree in Statistics.

Proposed Doctor of Philosophy in Statistics Degree Program

No. 17-2005 Marsh moved and Cook seconded that approval be given to the proposed Doctor of Philosophy in Statistics, pending approval by the Ohio Board of Regents.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" — Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbaj, Ms. Imhoff, Mr. Marsh, Mr. Sebo, and Mr. Wilcox. The motion was approved with 8 affirmative votes.
Wilcox reported that Sandra MacNevin lead a discussion on the Engagement Initiative. She discussed how we work together to build a strong and vital Ohio and a strong and vital Bowling Green. It was an excellent discussion with a number of comments afterwards. Wilcox thanked Sandra for her work and welcomed her back to the University.

Organizing for Engagement Initiative

No. 18-2005  Bibb moved and Marsh seconded that:

WHEREAS, Ohio’s Governor and Legislature are calling upon all sectors of the state to work together to fuel economic development and recovery in each of our communities and regions, and to work together to enhance the quality of life for all Ohioans; and

WHEREAS, the Governor’s Commission on Higher Education and the Economy recognizes that Ohio’s colleges and universities play a major role in transforming their regions by employing their intellectual and human resources to solve societal problems and improve the lives and livelihoods of residents of their communities; and

WHEREAS, Bowling Green State University has a long tradition of establishing partnerships and alliances with business and industry, nonprofits, government, civic, K-12, and other external organizations; and

WHEREAS, the President of Bowling Green State University is committed to responding to the need to establish university-community alliances and partnerships to improve the quality of life for our state and region; and

WHEREAS, the Academic Plan of Bowling Green State University recognizes the importance of engagement with the external community and emphasizes that the exchange of talent and expertise of our faculty, staff and students has the potential to influence significantly our diverse external constituents;

THEREFORE BE IT RESOLVED, that the Board of Trustees of Bowling Green State University supports the “Organizing for Engagement” initiative of BGSU as faculty, staff, students and administrators work together with external partners to build a strong and vital Ohio, and improve the quality of life for all of Ohio’s citizens.

Wilcox finished by discussing Mark Gromko’s presentation on program review. This presentation was very detailed and explained the importance of program review, and of coordinating, consolidating, and examining programs under our current budgetary restraints. Wilcox thanked Mark and his staff members for a job well done.

AUDIT COMMITTEE

Trustee Imhoff gave the report from the Audit Committee which met Thursday. They had several items on the agenda beginning with a report from Mr. Finn and Mr. Stainbrook on management’s response to the Ernst & Young report which was reviewed in detail.

Second, Audit reviewed a draft of the University’s Code of Ethics and Conduct presented by Mr. Trimboli. The draft will be revised and hopefully presented to the full Board in the spring.

Third, the University Foundation Audit reports were reviewed. There were two set of financials because we are changing from modified accruals to a full accrual method of accounting.
Lastly, a comprehensive update from Mr. Hatefi, Internal Audit, on the audit report for the ticketing process was presented in great detail.

FINANCIAL AFFAIRS & FACILITIES COMMITTEE

Mr. Harbal reported that they had a light agenda today and asked for approval of the Auxiliary Improvement Projects.

Auxiliary Improvement Projects

No. 19-2005 Wilcox moved and Marsh seconded that approval be given to the proposed Auxiliary Improvement Projects totaling $884,849.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Sebo, and Mr. Wilcox. The motion was approved with 8 affirmative votes.

Mr. Harbal stated that they also received a budget update from Dr. Dalton. It was not encouraging but was, never the less, a realistic update on the budget constraints that we have to operate under. Everyone on the committee was pleased that the proper planning is taking place, not only this fiscal year but also as we look forward to the next fiscal year. The update was appreciated.

Mr. Harbal stated that they also received an update from Bob Waddle concerning capital improvement projects. Two very visible projects are feasibility studies on Anderson Arena as well as a feasibility study on an upgrade to the ice arena.

Mr. Harbal was pleased to report that the University bookstore is looking to give back to the Academic community some of the profits that they have been able to garner over the last couple of years under the leadership of Jeff Nelson. The Bookstore is establishing up to $100,000 in Engagement Scholarships for 25 undergraduate students, and an additional $15,000 for travel funds for graduate students to help subsidize their participation in academic conferences. Also, $30,000 will provide support to faculty and graduate students who are engaged in community activity.

Mr. Marsh gave an update on sponsored grants and contracts.

Sponsored Grants and Contracts Awarded

No. 20-2005 Marsh moved and Wilcox seconded that grants and/or contracts in the amount of $2,443,797.00 for the month of September be accepted and expenditures applicable thereto in that amount to be authorized.

<table>
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<tr>
<th>Total for Period</th>
<th>Fiscal Year to Date</th>
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<tr>
<td>September 2004</td>
<td>$2,443,797.00</td>
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<tr>
<td>Fiscal Year to Date</td>
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The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Sebo, and Mr. Wilcox. The motion was approved with 8 affirmative votes.

REPORTS - CONSTITUENT REPRESENTATIVES

Firelands College Board Representative – Dean Jim Smith

Dean Smith greeted the Board and stated that Firelands Board Vice-Chair, Michael Alton composed the notes (in Francine Todd’s absence) but was unable to attend this meeting. First, Dean Smith thanked Mr. Ferkany for visiting BGSU Firelands at their October 28, 2004 Board meeting. Mr. Ferkany’s presence and comments were much appreciated.
Dean Smith congratulated Dr. Linda Dobb for her recent state recognition as the winner of the 2004 Ohio Library Outstanding Supporter of Support Staff Award.

The Firelands Advisory Board continues to work on behalf of the students. The College’s $250,000 scholarship goal has already been surpassed by Mr. George Mayer, College Development Officer. The Advisory Board Scholarship Fund continues to grow. In January, Ms. Debralee Divers, Director of Admissions and Financial Aid, will be presenting a series of Financial Aid Nights at area locations in conjunction with Governor Taft’s Financial Aid Awareness month.

Dean Smith reported that he had attended part of the second annual Dr. Ronald M. Ruble Playwrighting Workshop for gifted 5th graders. Six winning plays, originally conceived as short stories, were presented to a capacity crowd of educators, family and friends in the McBride Auditorium. This wonderful community initiative, in cooperation with Erie-Huron-Ottawa Educational Services Center (EHOESC), was funded by the BGSU Firelands Enrollment Initiatives Implementation Team (EIIT) and supported by Student and Campus Activities. Another community initiative, the annual Thanksgiving Beggars’ Banquet, organized by Student and Campus Activities, fed over 368 faculty staff and students and collected 1,936 canned goods and staples for Erie County’s Care and Share.

Just as we have gifted student writers in our elementary schools, we have gifted writers among our faculty, staff, students and alumni. Dr. Christopher Mruk and Dr. Benjamin Muego were recently recognized at the November 12 Friends of the Libraries Authors and Artists reception. Former students Judy Kuns, Kathryn Sultzbaugh, and Jay Zimmerman recently held book signings at BGSU Firelands and in the community.

During this holiday season, Firelands Student Government conducted a community charity drive to benefit Crossroads Homeless Shelter, Humane Societies, our troops overseas, First Book (a books program for children), and Safe Harbour Domestic Violence Shelter.

On Sunday night, Student and Campus Activities will co-sponsor the 10th annual “Holiday Jam” with local radio stations to provide a free concert of holiday music by local musicians. Care and Share will again benefit through the admission “price” of canned goods and staples.

Finally, Dean Smith invited all to join Firelands for the Edward Albee residency this April 21-22 at BGSU Firelands.

Administrative Staff Council Representative – Joe Luthman

Mr. Luthman greeted the Board and congratulated his chair-elect, Lona Leck, on earning her Master’s Degree in Education in the field of Sport Administration.

For administrative staff, this time of year brings anxiety on the issue of non-renewals. This particular year, there may be some contract staff non-renewals due to budgetary problems experienced at both the federal and state levels. One tradition that’s customarily followed is to try to call staff back to employment at BGSU, when budgetary restrictions dictate the non-renewals. Joe wished to strongly endorse this practice during the coming year.

Another tradition occurs when a job more appropriately should move to contract staff, or back to classified staff. BGSU administration usually follows the wishes of the staff member currently performing the job. This is sound because it enhances productivity of that staff person.

The three employee groups continue to meet monthly to best ensure cooperation. They have agreed to move those meetings to the Faculty Senate office to better facilitate communication.

Related to mutual cooperation, ASC does have a holiday wish list for permanent office space, support staff and leave time for the leadership of ASC in order to provide better continuity. A good starting point could be a storage room to enable ASC to research historical methods of problem solution.
Council meetings have been well attended and conducted in a manner exemplary of BGSU’s core value: respect for one another. Highlights include the passing of a domestic partner benefits resolution in December, the launching of a new Blackboard community already in use by over 10% of administrators on campus, the awarding of the monthly Spirit of BG Award to Ann Jenkins, Manny Banks and Greg Hulen, and participation in the Bowling Green Chamber of Commerce Holiday Parade. Future business will include the development of a general welcoming procedure for all new contract staff, and the annual awarding of several student scholarships and professional development grants for administrative staff.

Joe suggested that we bring back one practice from the 1980’s: Under similarly difficult budget years, BGSU had a process where staff who suggested cost-saving reductions for the University would receive a small award for adopted changes.

In closing, with heartfelt sincerity from ASC, Joe wished to commend the President on a job well done this last year and to give credit to the President, Alumni and Foundation Boards on an incredible year of gifts to BGSU.

Classified Staff Council Representative – Kathy McBride

Ms. McBride greeted the Board and thanked Mr. Marsh for giving his valuable time to attend a recent Classified Staff Council meeting. Each year, a Board member is invited to attend one meeting so that CSC has a chance to meet them, share ideas, and answer any questions he or she may have. Being a member of the Board, and also a member of our community, discussions with Mr. Marsh proved that he too has a passion for BGSU. He was very brave to come to council without selected topics in advance and spoke candidly, as CSC had hoped.

Ms. McBride thanked Mr. Sebo, on behalf of the employees of BGSU, for his genuine personal interest in the University, and his help in making BGSU what it is, and will be in the future.

Ms. McBride mentioned that one of CSC’s goals this year was to promote communication across campus between employees. CSC had one Town Hall meeting, which went very well. The meeting was very upbeat and informative, both for the employees and council members. The next meeting will be scheduled at the end of January.

One of the topics for the next Town Hall meeting will be the engagement initiative, and how Classified Staff fits into that picture. At the last council meeting, Sandra MacNevin gave a presentation, and answered questions regarding the upcoming EUC (or Engaged University Council). CSC understands that the Steering Committee is in the process of completing the last few selections for membership on various Sub-committees. Many employees have either sent their name in, or were nominated by other people to be on these committees. Ms. McBride believes that many of the Classified Staff are already good examples of engagement within the community.

Ms. McBride reported on activities and achievements of Classified Staff:

- The Salary Compensation Committee is currently gathering information to see what is best for our employees and will then make fair, honest recommendations.
- The Special Events Committee just finished back-to-back events, starting with the annual Holiday Parade. Classified Staff employees donated about 600 pounds of candy, and employees volunteered to pass it out to all children along the City of Bowling Green’s parade route. Breakfast with Santa was open to the entire community. In collaboration with the Bowen-Thompson Student Union, this year’s event had the largest attendance ever! There were 182 reservations. The breakfast, pictures with Santa, and activities for the children were well received.
- The Spirit Committee looks at nominations each month and awards an employee that has been “caught doing good deeds” over and above their regular job responsibilities.

At the last CSC meeting, CSC decided that each event is growing so large they need sub-committees. CSC truly appreciates its Special Event’s leader, Sandy Tolbert, from Parking Services, who will mentor all sub-committees, and all volunteers.
As Joe mentioned, the Chairs/Vice Chairs of CSC, ASC, and Faculty Senate have been meeting once a month to talk about issues that are common to our constituent groups. The positive atmosphere and ambitions of the group are very exciting for the future.

Last, on behalf of all of the Classified Staff Council members and our employees across campus, Ms. McBride wished the Board happy holidays.

Faculty Representative – Radhika Gajjala

Ms. Gajjala greeted the Board and joined Kathy and Joe in thanking our donors. Ms. Gajjala officially thanked Diane Whitmire, the Faculty Senate Secretary, who will be retiring on January 31, 2005 for all her hard work and dedication to BGSU. She will be missed tremendously.

The Co-Chairs for the evaluation of the Provost, VPAA are Neil Carothers and Bill Scovell. The task force on the Scholarship of Engagement and the Engaged University Council were formed. Gajjala is on the task force and a subcommittee and stated that it should have a charge by January 15, 2005. Consistent with this year’s Senate theme of building a community, the Faculty Professional Affairs Committee is going to have an event in February on Faculty Professionalism. Gajjala distributed information on the event.

Ms. Gajjala stated that she is working with the graduate student rep on vita mentorship. This is now turning into a learning community combining faculty mentors with mentees.

Finally, next semester the domestic partners benefits proposal, which has been approved by the budget committee, will come before the whole Faculty Senate. Ms Gajjala predicted it will pass.

Happy holidays to all.

Undergraduate Student Representative – Alex Wright

Mr. Wright greeted the Board and stated that USG and undergraduate students have been involved and very active since the last meeting.

First, the VPSA is undergoing a five-year evaluation as mandated by the academic charter. Recommendations on Dr. Whipple should be given to the President by the end of the Spring Semester.

Earlier this month, Mr. Wright accompanied Larry Weiss and President Ribeau to a breakfast with about 8 state legislators from this area. Also in attendance were the Presidents and Student Government President from UT and MCO. Communicating with legislators about higher education is becoming more and more important. USG will be working with the Faculty Senate Professional Affairs Committee to bring legislators to BGSU campus in the spring.

In addition to looking at various policies in the student handbook that could be revised, USG passed three pieces of legislation since the last meeting. One was honoring Bob and Karen Sebo for their generosity and commitment to BGSU. Another was written in conjunction with Associate Provost Alberto Gonzalez expressing the necessity of more need-based scholarships, as the percentage of need-based scholarships has not kept up with the percentage of merit-based scholarships. Finally, USG passed legislation asking the administration to work with the students to find creative ways to fund the position of a Victim’s advocate on campus, as the current funding comes from a federal grant which has been discontinued.

Dance Marathon raises around $200,000 yearly, for the Children’s Miracle Network of Northwest Ohio, making it the largest student-run philanthropy in the state. Last month, Dance Marathon was awarded the Outstanding Philanthropist of the Year by the Association of Fundraising professionals. This was the first group to receive the award, which, in the past, has been given to individuals like George Mylander and Helen and Harold McMaster. Also at this event last month, the McMaster Foundation was recognized as this year’s Outstanding Private Foundation, and former Board Member, Kerm Stroh, was recognized as one of 13 Outstanding Community Volunteers for in the Toledo area.
Finally, in concert with Executive Vice President Dobb, the Undergraduate Student Government has begun the process to select a new undergraduate student trustee. Mr. Clever’s term as a Board member ends in May so USG has started to solicit names to send to the Governor. Mr. Wright wished Mr. Clever good luck in the future as he will be missed.

Thank you and go Falcons!

Graduate Student Representative – Jacquelyn Walters

Ms. Walters greeted the Board and stated that GSS hosted their annual Grad Jamboree in the Mileti Alumni Center. The event went over very well, and next year a bigger space will be needed. This event would not have been possible without the assistance of the Office of Student Life, Off-Campus Student Services, the Provost’s Office, the Alumni Center, and the Graduate College. Door prizes were given to more than a quarter of the guests, thanks to the Bowling Green Community, the Bookstore, and the Athletic Department.

Ms. Walters discussed the statewide health insurance system for graduate students. After meeting with the Ohio Graduate Council, GSS found that it would be more fitting to first start with regional implementation. To aid this initiative, GSS has put forth legislation to move all graduate students to a hard waiver system, thus increasing the number of covered lives, aiding student retention rates, and inevitably a first step toward lowering health insurance costs. The University of Toledo and MCO are currently working within their systems to get the proper approvals and implement the same waiver system.

Ms. Walters stated that GSS is working on its proposal for Vita and Mentorship University wide. The GSS steering committee brought in Dan Madigan from CTLT and Milt Hakel, the Developer of ePortfolio. GSS will be piloting a new graduate learning community this upcoming spring semester. The ePortfolio is the way of the future for graduate students nationwide because it gives more depth to the typical black and white curriculum vita. By adding photos, video clips, and electronic dissertations and thesis, a student is able to better showcase their skills for future employers. The pilot is meant to fix any glitches that exist within the ePortfolio because it is currently tailored for undergraduate students. By the 2005-2006 academic year, the ePortfolio Learning Community will be available for all graduate students and faculty mentors, thus adding to what the BGSU Magazine recently recognized as our learning communities that are among the best in the Nation!

Luke Nichter, Vice President of GSS is working on the on-line rating system for housing that has been developed. In order to keep up the positive relationship with the BG community, GSS is sending a copy of this survey out to major landlords so they can give feedback before it goes online.

Finally, we have been working on ideas to help support the victim’s advocate position here on campus when the federal grant expires at the end of the year. Along with passing a resolution in support of the position, GSS is working on fund raising ideas.

Again, Ms. Walters thanked the board for its time and wished them a happy holiday.

ANNOUNCEMENTS

The next regular Board meeting will be April 1, 2005.

EXECUTIVE SESSION

Chair Ferkany announced that in keeping with the provisions of the state’s “sunshine law” and Amended Section 121.22 of the Ohio Revised Code, he was proposing that the Board Members meet in an executive session to consider matters in compensation and property. He requested that members meet in the Room 311 for approximately 45 minutes, with the regular meeting to be reconvened at that time to take action if necessary.

No. 21-2005 Mr. Ferkany moved and Mr. Wilcox seconded that members of the Board of Trustees meet in an
executive session to consider matters in compensation and property.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Sebo, and Mr. Wilcox. The motion was approved with 8 affirmative votes.

The regular meeting was recessed at 2:30 p.m. and the members moved into executive session in Room 311.

Chair Ferkany reconvened the regular meeting at 3:20 p.m. with the announcement that members had met in executive session for 50 minutes for the purpose of discussing compensation and property.

Chair Ferkany reported that they discussed Dr. Ribeau’s evaluation and it was certainly unanimous that Dr. Ribeau has done an outstanding job at the University for the past 9½ years.

In his 10th year as President of Bowling Green State University, Sidney Ribeau continues to be a strong leader and visionary. Under his leadership, the University remains well positioned to face the challenges to confront higher education today and in the future. President Ribeau has expressed his desire to use University resources toward accomplishing the rigorous agenda he set forth. To that end, while President Ribeau’s exceptional performance merits additional award, the Board has agreed to honor his wishes and focus on moving the University forward. The Board supports President Ribeau’s leadership agenda for: 1) increasing university collaboration with business and community leaders to fuel the economic development throughout the state; 2) to promote internal organizing for engagement initiatives to align the faculty reward and recognition with the outreach goals of the university; 3) increase external grants and contracts to support innovative and successful student learning programs; and 4) making the case for supporting higher education and the role it plays in producing world class workforce even by our state.

Chair Ferkany stated that he appreciated President’s gesture in rejecting any raise this year.

UTILIZATION OF FOUNDATION PROPERTY 700 SOUTH WINTERGARDEN ROAD

WHEREAS, the Bowling Green State University Foundation, Inc., an Ohio non-profit corporation exempt from Federal taxation pursuant to section 501 (c)(3) of the Internal Revenue Code (the “Foundation”), was formed to assist the advancement and development of the University by, among other things, extending the University’s properties, services, and activities;

WHEREAS, in furtherance of that purpose the Foundation acquired title to real property located at 700 South Wintergarden Road, Bowling Green, Ohio, and also acquired title to certain other real estate contiguous to that property (collectively the “Property”);

WHEREAS, the Foundation has offered to make facilities located on Property available to the University to meet its varied needs; and

WHEREAS, by Resolution adopted on October 15, 2004 (the “October Resolution”), the Board determined that it is in the best interest of the University to acquire use of that property through a lease, but has subsequently determined that it would be in the best interest of both parties to have available an alternative acquisition strategy.

NOW THEREFORE BE IT RESOLVED, that in lieu of acquiring use of the Property by lease, the University may acquire and accept the Property as a gift, in fee, from the Foundation; and

FURTHER RESOLVED, if the property is acquired as a gift, all provisions of the October Resolution including, but not limited to those regarding the use of the property,
the budget for its repair, the source of funds for such repairs and all other provisions shall remain in full force and effect, except that those provisions dealing with negotiating a lease and the terms of such a lease shall be deemed superseded by this Resolution to the extent inconsistent with acquiring the Property by gift.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Sebo, and Mr. Wilcox. The motion was approved with 8 affirmative votes.

RESOLUTIONS AUTHORIZING THE PURCHASE OF 435 WOODLAND CIRCLE, BOWLING GREEN, OHIO, A SUBDIVIDED PARCEL

No. 23-2005 Ferkany moved and Wilcox seconded that:

WHEREAS, William Welling owns 6.675 acres of real property located in the City of Bowling Green, Ohio, and identified as Parcel #B07-511-2100-00-003-012 (the “Property”);

WHEREAS, the Property has been subdivided into two parcels;

WHEREAS, the first such parcel (“Parcel A”) is 3.7903 acres, is located in the northwest section of the Property, and has an industrial building situated on it that measures approximately 40,612 gross square feet (the “Building”);

WHEREAS, the Building is suitable to support many operations of the University including, but not limited to, serving as a records storage and management facility; and

WHEREAS, the appropriate University officers have determined that it is in the best interests of the University to enter into an agreement for the purchase of Parcel A.

NOW THEREFORE IT IS RESOLVED, that the President or the Senior Vice President for Finance and Administration of the University (or either of them) may execute and deliver a sale and purchase agreement for the acquisition of Parcel A to be used as auxiliary and/or educational facilities, provided that, the purchase price for the Parcel (including the Building) not exceed $1,7000,000 and, provided further, that such agreement contains a reasonable study period for evaluating the feasibility and desirability of concluding the transaction;

RESOLVED, that pursuant to Section 3345.11 of the Revised Code (“R.C.”) of the State of Ohio (Authority Concerning Auxiliary or Education Facilities: Issuance of Bonds), the University is hereby authorized to conclude the transaction and acquire title to Parcel A upon the completion of the study period, provided that, at the completion of such period the University President has determined that it is within the best interests of the University to acquire title to Parcel A and, provided further, that the University has otherwise complied with all controlling provisions of law including, but not limited to, R.C. Section 3333.071 (Limits on Expenditures for Real Estate);

RESOLVED, upon the President’s determination to conclude the transaction, the President and the Senior Vice President for Finance and Administration, or either of them, be, and hereby are, authorized and directed: (a) to execute and deliver such other documents and instruments as are described in the sale and purchase agreement or otherwise deemed necessary to carry out the transactions contemplated therein, in such form as shall be deemed necessary or appropriate, and the execution thereof by either or both of the aforementioned, shall be conclusive
evidence of the University's satisfaction therewith, and shall be binding on the University; (b) to perform all acts and to execute and to deliver all instruments that may be required to carry out the purpose of these Resolutions; and (c) to perform on behalf of the University, or cause to be performed on behalf of the University, all of the University's obligations under such documents and instruments.

RESOLVED, the actions of the President, the Senior Vice President for Finance and Administration, and other employees of the University, up to and including the date of these resolutions, to negotiate the sales price and otherwise act to acquire Parcel A are hereby ratified, confirmed, and approved.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Ms. Imhoff, Mr. Sebo, and Mr. Wilcox. The motion was approved with 7 affirmative votes and one abstention.

ADJOURNMENT

The meeting was adjourned at 3:30 p.m.