Board of Trustees Meeting Minutes 1998-02-23

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Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the Assembly Room of McFall Center, Bowling Green Campus on February 23, 1998: Delbert L. Latta, Chair; Michael J. Marsh, Vice Chair; Leon D. Bibb; David A. Bryan; Edward A. Ferkany; Peter Fitz; G. Ray Medlin, Jr.; Valerie L. Newell; Kermit F. Stroh; and Eileen Sullivan. John A. Laskey was not present.

Also present were President Sidney A. Ribeau; Deborah Magrum, Secretary to the Board of Trustees; Tara Gore, 1997-98 Undergraduate Student Representative to the Board; Faith Olson, 1997-98 Classified Staff Representative to the Board; Richard Smith for Richard Westhofen, 1997-98 Firelands College Representative to the Board; Duane Whitmire, 1997-98 Administrative Staff Representative to the Board; John Woods, 1997-98 Graduate Student Representative to the Board; J. Christopher Dalton, Senior Vice President for Finance; Charles R. Middleton, Provost and Vice President for Academic Affairs; John C. Moore, Interim Vice President for University Advancement; Edward Whipple, Vice President for Student Affairs; Gaylyn Finn, Treasurer; media representatives; and a number of observers.

Chair Latta called the meeting to order at 2:40 p.m.; the Board Secretary called the roll and announced that a quorum was present (eight Trustees).

MINUTES

Motion was made by Mr. Stroh and seconded by Mr. Marsh that the minutes of the meeting of December 11, 1997, be approved as written. The motion carried.

PRESIDENT'S REPORT

President Ribeau reported on the third annual Presidents' Day Open House for high school juniors and seniors hosted by the Admissions Office last Monday. Approximately 5500 prospective students and their parents and siblings visited the campus. Of those 5500 visitors, about 2150 were prospective students compared to 1300 last year. This represents a 65% increase. President Ribeau thanked and acknowledged everyone that made this event such a tremendous success.

He also said that he gave his annual State of the University Address last week and talked about the learning community concept. He described it as a place that changes students' lives and characterized by such components as active learning, collaborative and supportive learning, getting the whole person engaged in the educational process, and the ability to integrate curricula so that ideas, concepts and skills can come together to help students focus on specific problems. A few of the programs and projects on campus that exemplify the learning community concept are the Prout Program, the BGEffect Mentor Program, a Musical Arts floor in Batchelder Hall, the Springboard Program, the Honors Center and Honors Residential Community in Darrow Hall, the French House, the Chapman Learning Community, the Ribeau Leadership Academy and a newly formed Health and Human Services Residential College. All of these programs are designed to focus attention on students and allow them to have the kind of environment where they can learn and grow intellectually and personally.

HUMAN RESOURCES/UNIVERSITY PROGRAMMING COMMITTEE

Mr. Marsh announced that the Human Resources and University Programming Committee met on Monday morning and reviewed two action items.

Personnel Changes Since December 11, 1997, Meeting

No. 25-98 Mr. Marsh moved and Mr. Bibb seconded that the Board of Trustees has reviewed and ratified the Personnel Changes since the December 11, 1997, meeting. The motion was approved with no negative votes.
PERSONNEL CHANGES
ADMINISTRATIVE STAFF
December 11, 1997 through February 23, 1998

NEW APPOINTMENTS FULL-TIME

PROVOST AND ACADEMIC AFFAIRS

Charles K. Andrews, Jr., Undergraduate Student Services, Program Counselor, College of Education and Human Development, effective 1-20-98/6-30-98, salary $26,115 fyr.
Sherri Armstrong, Assistant Registrar, Registration and Records, effective 11-26-97/6-30-98, salary $42,500 fyr.
Ann Bernhard, Coordinator, Gifted Programs, College of Education and Human Development, effective 1-1-98/6-30-98, salary $32,000 fyr.
Kathleen Moss, Coordinator of Music Admissions, College of Musical Arts, effective 1-5-98/6-30-98, salary $30,940 fyr.

PRESIDENT'S AREA

Kimberly A. Miller, Interim Assistant Women's Gymnastics Coach, Intercollegiate Athletics, effective 12-10-97/4-30-98, salary $15,603 fyr.

STUDENT AFFAIRS

Michael Hachtel, Technology Support Manager, Residential Computer Connections, Residence Life, effective 1-2-98/6-30-98 salary $30,000 fyr.
Amy Hoops, (formerly classified), Interim Assistant Director, Dining Services, effective 1-1-98/6-30-98, salary $40,426 fyr.

CHANGES IN ASSIGNMENT, TITLE AND/OR SALARY

PROVOST AND ACADEMIC AFFAIRS

Terrence S. Miller, from Coordinator of Information Technology Services, Student Life, $32,781 fyr. to Support Services Supervisor, Lab Facilities Team, University Computer Services, $36,059 fyr., effective 11-1-97, position to begin reporting to University Computer Services 1-1-98.
Mary O'Neill-Jones, from Academic Advisor, College of Health & Human Services, $31,930 to Associate Director of Program Advisement, College of Health & Human Services, $33,298, effective 10-1-97.
Patricia Salomon, Coordinator, Serials, Library and Learning Resources, from $39,084 to $39,463 which includes replacement of $1,500 stipend with a salary increase of 5% resulting from change in position grade.
E. Darlene Whipple, from Director of Options in Continuing Education and International and Summer Programs, $34,156 to Interim Coordinator of Training Center, Human Resources, $43,539, effective 1-1-98.

STUDENT AFFAIRS

Carolyn Agler, Medical Assistant, Student Health Services, $19,136 to $19,427, effective 1-1-98, salary increase due to schedule adjustment for additional hours in evening clinics.
Stephanie Albers, Residence Hall Director, Office of Residence Life, from $17,040 to $18,096, effective 9-20-97/6-30-98, salary increase to bring salary to minimum of pay grade.
Julie Ash, Residence Hall Director, Office of Residence Life, from $22,916 to $24,736, effective 7-1-97/6-30-98, salary increase to bring salary to minimum of pay grade.
Zhanna Brant, Physician, Student Health Services, $90,683 to $91,655, effective 1-1-98, salary increase due to schedule adjustment for additional hours in evening clinics.
Joshua Foster, Residence Hall Director, Office of Residence Life, from $20,250 to $21,545, effective 7-28-97/6-30-98, salary increase to bring salary to minimum of pay grade.
Michael Ginsburg, Residence Hall Director, Office of Residence Life, from $22,916 to $24,736, effective 7-1-97/6-30-98, salary increase to bring salary to minimum of pay grade.
Kelly Greenfield, Residence Hall Director, Office of Residence Life, from $15,430 to $18,500, effective 7-10-97/5-15-98, salary increase to bring salary to minimum of pay grade.
Douglas Keller, Residence Hall Director, Office of Residence Life, from $14,420 to $17,490, effective 7-30-97/5-15-98, salary increase to bring salary to minimum of pay grade.
Cheryl Lambert, Medical Assistant, Student Health Services, $19,508 to $19,805, effective 1-1-98, salary increase due to schedule adjustment for additional work hours in evening clinics.
Doreen Long, Complex Coordinator, Office of Residence Life, from $23,477 to $23,866, effective 7-28-97/6-30-98, salary increase to bring salary to minimum of pay grade.
Elizabeth Lucas, Part-time Pharmacist, Student Health Services, $19,298 to $22,779, effective 1-1-98, salary increase due to schedule adjustment for additional hours in evening clinics.

Dawn Mays, from Assistant Director Student Activities, Student Life, $31,404 to Director, Student Activities, Student Life, $41,000 yr., effective 8-15-97.

Linda Newman, Assistant Director, Office of Residence Life, from $36,050 to $40,390, effective 1-2-98/6-30-98, salary increase for assuming additional responsibilities during interim reorganization. Increase reflects minimum salary of pay grade for Associate Director level.

Jose Ortega, Medical Assistant, Student Health Services, $24,301 to $24,563, effective 1-1-98, salary increase due to schedule adjustment for additional hours in evening clinics.

Susan Prior, Residence Hall Director, Office of Residence Life, from $21,870 to $23,690, effective 7-1-97/6-30-98, salary increase to bring salary to minimum of pay grade.

Kimberly Saving, Residence Hall Director, Office of Residence Life, from $20,250 to $21,545, effective 7-28-97/6-30-98, salary increase to bring salary to minimum of pay grade.

Elizabeth Soto, Residence Hall Director, Office of Residence Life, from $15,430 to $18,500, effective 7-30-97/5-15-98, salary increase to bring salary to minimum of pay grade.

PRESIDENT'S AREA

Kimberly Miller, Assistant Women's Gymnastics Coach, Intercollegiate Athletics, $7,333.80, extension of contract ending date from 4-30-98 to 5-22-98, salary increased to $7,837.10.

UNIVERSITY ADVANCEMENT

David Stanford, from Director of Major Gifts to Director of Leadership Giving, change in title only due to reorganization, effective 12-1-97.

CONTRACTS CONCLUDED

PROVOST & ACADEMIC AFFAIRS

Raymond L. Abair, Biological Instrument Design and Fabrication Technician, Biological Sciences, effective 1-1-98, retirement.

Jerry Hartwell, Assistant Director, Instructional Media Services, effective 12-1-97, retirement.

DeeAnne Rosen, Network Administrator, College of Business Administration effective 11-30-97, personal reasons.

Suzanne Thierry, Administrative Assistant, College of Musical Arts, effective 1-15-98, personal reasons.

Sabrina White, Director, Graduate Studies in Business, effective 2-4-98, accepted another position.

PRESIDENT'S AREA

Thomas Glick, Assistant Director of Athletics for Compliance and Certification, Intercollegiate Athletics, effective 1-1-98, retirement.

STUDENT AFFAIRS

Margaret Knopf, Production Manager, Student Publications, effective 1-5-98, termination for cause.

Terrence Miller, Coordinator of Information Technology Services, Student Life, effective 12-23-97, accepted another position.

EMPLOYED EXTRA HOURS

STUDENT HEALTH SERVICES

Carolyn Agler, Medical Office Assistant, employed extra hours 11/11, 19/97 (7 hours) to be compensated at time and a half per Fair Labor Standards Act; $109.91.

Zhanna Brant, Staff Physician, employed extra hours 11/5, 12/97, 12/10, (9 hours); $485.82.

Becky Kaplan, Part-time Medical Office Assistant, employed extra hours 11/5/97; 12/2,5,8,11,15/97, (11.75 hours); $129.60.

Cheryl Lambert, Medical Office Assistant, employed extra hours 11/5,11/97; 12/10/97, (15.5 hours) to be compensated at time and a half per Fair Labor Standards Act; $171.34.

Elizabeth Lucas, Part-time Pharmacist, employed extra hours 11/3, 10, 17, 24/97; 12/1, 8, 15, 17, 23, (76.5 hours); $1,809.23.

Jose Ortega, Medical Office Assistant, employed extra hours 11/11, 12/97; 12/10/97, (12.5 hours) to be compensated at time and a half per Fair Labor Standards Act; $151.32.

Marilyn Warner, Part-time Medical Office Assistant, employed extra hours 11/5, 10, 11, 12, 18, 20, 21, 25/97; 12/2, 11, 12/97, (17.25 hours); $190.27.
PERSONNEL CHANGES
FULL-TIME FACULTY
January 26, 1998 through February 23, 1998

NEW APPOINTMENTS FULL-TIME

Jennifer DeLapp, Assistant Professor, Department of Music Composition and History, College of Musical Arts, salary $30,000 ayr, prorated to $15,000 for spring semester, from part-time to full-time as temporary replacement for Carol Hess.

Stephanie Dellis, Instructor, Department of Chemistry, College of Arts & Sciences, effective January 12, 1998, salary $30,000 ayr, prorated to $15,000 for spring semester, temporarily fill vacant position.

Daniel Finnen, Instructor, Department of Chemistry, College of Arts & Sciences, effective January 12, 1998, salary $30,000 ayr, prorated to $15,000 for spring semester, replacement for faculty resignation.

Jessica Gisclair, Instructor, Department of Journalism, College of Arts & Sciences, effective January 12, 1998, salary $27,500 ayr, prorated to $13,750 for spring semester, replacement for faculty resignation.

Lucy Long, Instructor, Department of Popular Culture, College of Arts & Sciences, effective January 12, 1998, salary $27,300 ayr, prorated to $13,750 for spring semester, splitting a position.

CHANGES IN ASSIGNMENT, TITLE AND/OR SALARY

Ann-Marie Lancaster, Department of Computer Science, College of Arts and Sciences, Associate Professor and Provost Associate in the Office of the Provost and Vice President for Academic Affairs to Associate Professor and Vice Provost for Technology and Chief Information Officer for the period January 5, 1998 through June 30, 2000.

Dean Zeller, Instructor, Department of Computer Science, College of Arts & Sciences, from terminal to temporary contract, effective, August 20, 1997, continuing in 1998-99.

CONTRACTS CONCLUDED

Jean Giovanetti, Instructor, Department of Journalism, College of Arts & Sciences, resigned effective end of Fall Semester, accepted another position.

Laura Juarez de Ku, Lecturer, Department of Biological Sciences, College of Arts & Sciences, resigned effective end of Fall Semester, accepted another position.

Iraq Tavanaiepour, Instructor, Department of Chemistry, College of Arts & Sciences, resigned effective end of Fall Semester, accepted another position.

Proposed Amendments to Academic Charter: Articles IV.E and IV.F.1.b.4 and Faculty Senate Bylaw H re Faculty Senate Attendance Waivers

No. 26-98

Mr. Marsh moved and Mr. Ferkany seconded that approval be given to the following amendments to the Academic Charter, Articles IV.E and IV.F.1.b.4 and Faculty Senate Bylaw H, which allow Faculty Senate attendance waivers to be granted. The motion was approved with no negative votes.

Article IV.E. paragraph one

Attendance at all Senate meetings shall be the responsibility of each Senator. A Senator may be absent no more than twice in one academic year for regularly-scheduled meetings or no more than twice in one academic year for on-call or specially-called meetings of the Senate. When absence of a Senator exceed the limitations of the STATED IN Bylaw H, SEC shall declare the seat vacant. Any Senator whose membership has been so terminated may appeal the ruling to the SEC within thirty calendar days, AND SEC IS AUTHORIZED TO ISSUE ATTENDANCE WAIVERS FOR GOOD CAUSE.

Article IV.F.1.b.4

(4) declare A SEAT vacancies in Senate membership resulting from MORE THAN TWO absences as defined in IV.E. OR GRANT A WAIVER TO A SENATOR WHEN GOOD CAUSE IS SHOWN FOR MISSING MORE THAN TWO REGULAR SENATE MEETINGS OR FOR MISSING MORE THAN TWO ON-CALL OR SPECIAL-CALLED MEETINGS.
Faculty Senate Bylaw H

An elected Senate member not on official University leave AND absent from more than two regular or more than two on-call or specially-called Senate meetings, REGARDLESS OF whether A SUBSTITUTE ATTENDED with an alternate or not, in one academic year shall be deemed to have vacated his/her SEAT. He/she shall not be eligible for appointment OR ELECTION to fill any Senate vacancy for a period of one academic year. AT THE REQUEST OF THE ABSENT SENATOR, SEC, HOWEVER, MAY WAIVE THESE RULES WHEN GOOD CAUSE IS SHOWN.

Mr. Marsh also reported that the Committee reviewed a report on part-time faculty and had an extensive discussion on student safety and welfare issues.

FINANCIAL AFFAIRS/FACILITIES COMMITTEE

Ms. Newell announced that the Financial Affairs and Facilities Committee met on Monday morning and reviewed two action items.

Proposed Improvement Project To Be Funded

No. 27-98 Ms. Newell moved and Mr. Medlin seconded that approval be given to the allocation of funds in the amount of $100,000 to complete the Health Center addition for the Prevention and Wellness Center.

<table>
<thead>
<tr>
<th>HEALTH CENTER</th>
<th>Student Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Prevention and Wellness Center (A)</td>
<td>$100,000.00</td>
</tr>
</tbody>
</table>

Additional funding required

The Board Secretary conducted a roll call vote with the following results: Voting "yes"-- Mr. Bibb, Mr. Bryan, Mr. Ferkany, Mr. Latta, Mr. Marsh, Mr. Medlin, Ms. Newell, Mr. Stroh. The motion was approved with eight affirmative votes.

Proposed Matriculation Fee

Ms. Newell explained that the proposed matriculation fee consists of the consolidation of a number of smaller orientation-related fees being charged to students. The intent of having one flat fee, currently $50, is to encourage more parents to attend orientation and to help streamline the billing process.

No. 28-98 Ms. Newell moved and Mr. Stroh seconded that approval be given to the proposed matriculation fee, which will replace the existing orientation program fees for freshmen, freshman parents, and transfer students, as described in attached

The Board Secretary conducted a roll call vote with the following results: Voting "yes"-- Mr. Bibb, Mr. Bryan, Mr. Ferkany, Mr. Latta, Mr. Marsh, Mr. Medlin, Ms. Newell, Mr. Stroh. The motion was approved with eight affirmative votes.

Ms. Newell noted that the Committee also discussed the status of state-funded capital improvements, received a quarterly financial statement for the University, reviewed revenues and expenses by college, and heard report on the Student Loan Program and its effectiveness.

OTHER ITEMS


No. 28-98 Mr. Newell moved and Mr. Marsh seconded that grants and/or contracts in the amount of $3,586,755.08 for the months of November and December, 1997, and January 1998, be accepted and expenditures applicable thereto in that amount be authorized. The motion was approved with no negative votes.
BOWLING GREEN STATE UNIVERSITY
GRANTS AND CONTRACTS AWARDED
For the Month Ending November 30, 1997

I. RESEARCH
A. State Sponsored
Biology

<table>
<thead>
<tr>
<th>Month</th>
<th>Total for Period</th>
<th>Fiscal Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>November</td>
<td>$850,250.00</td>
<td>$10,796,859.92</td>
</tr>
<tr>
<td>December</td>
<td>2,268,769.00</td>
<td>13,065,628.92</td>
</tr>
<tr>
<td>January</td>
<td>467,736.08</td>
<td>13,533,365.00</td>
</tr>
</tbody>
</table>

B. Privately Sponsored

<table>
<thead>
<tr>
<th>College of Educ.</th>
<th>R. Berns</th>
<th>Amer. Culture Stud.</th>
<th>W. Grant/R. Norris</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nat’l Fish/Wildlf</td>
<td>$13,500.00</td>
<td>(\text{Total Privately Sponsored} )</td>
<td>$156,561.00</td>
</tr>
<tr>
<td>Ohio Stat Univ.</td>
<td>(\text{Total Privately Sponsored} )</td>
<td>Mississippi HumCul</td>
<td>$1,500.00</td>
</tr>
</tbody>
</table>

C. Federally Sponsored

(No Activity) $0.00

TOTAL RESEARCH $170,061.00

II. INSTRUCTION GRANTS

<table>
<thead>
<tr>
<th>English</th>
<th>T. Wymer</th>
<th>BG City Schl Dist</th>
</tr>
</thead>
<tbody>
<tr>
<td>(\text{Total Public Service} )</td>
<td>$4,574.00</td>
<td></td>
</tr>
</tbody>
</table>

III. PUBLIC SERVICE

<table>
<thead>
<tr>
<th>HESA</th>
<th>P. King</th>
<th>Amer College Pers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ctr Govnmnt Rsrch</td>
<td>S. Ludd</td>
<td>US Dept Comrce-EDA</td>
</tr>
<tr>
<td>(\text{Total Public Service} )</td>
<td>$84,000.00</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL SPECIAL GRANTS AND CONTRACTS $258,635.00

IV. FINANCIAL AID

<table>
<thead>
<tr>
<th>FASE</th>
<th>C. McRoberts</th>
<th>OH Dept Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>(\text{Total All Grants and Contracts} )</td>
<td>$591,615.00</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL ALL GRANTS AND CONTRACTS $850,250.00
I. RESEARCH
A. State Sponsored
   Graduate College  L. Chavers  OBOR (Miami Univ)  $ 7,800.00
   Technology       T. Chapin    ODOT             $ 25,310.00
   Total State Sponsored  $ 33,110.00
B. Privately Sponsored
   Chemistry        D. Neckers  Corning Inc.    $ 70,000.00
   College of Educ. R. Berns    OH State Univ. $ 117,500.00
   Total Privately Sponsored  $ 187,500.00
C. Federally Sponsored  
   (No Activity)
   TOTAL RESEARCH  $ 220,610.00

II. INSTRUCTION GRANTS
   (No Activity)

III. PUBLIC SERVICE
   Psychology       K. Pargament  Behavioral Connect  $ 19,200.00
   EDCI             J. McArthur/R. Hammond  ODE  $ 20,000.00
   Library          L. Dobb        State Library-OH $ 4,000.00
   Total Public Service  $ 43,200.00
   TOTAL SPECIAL GRANTS AND CONTRACTS  $ 263,810.00

IV. FINANCIAL AID
   FASE              C. McRoberts  USDE  $ 1,973,744.00
   FASE              C. McRoberts  USDE  $ 31,215.00
   Total Financial Aid  $ 2,004,959.00
   TOTAL ALL GRANTS AND CONTRACTS  $ 2,268,769.00
I. RESEARCH
   A. State Sponsored
      (No Activity)
   B. Privately Sponsored
      HPER          D. Timothy           Canadian Embassy $ 5,000.00
      Psychology   K. Pargament        Retrmnt Rsch Fdtn $ 50,000.00
      History      E. Danziger          Canadian Embassy $ 5,000.00
      Technology   B. Piersol          Medical College OH $115,000.00
      Biology      R. Woodruff         Loyola Univ - NIH $ 56,654.00
      Gerontology  J. Kinney           Otterbein Homes $ 3,000.00
      Canadian Studies M. Kasoff      Canadian Embassy $ 6,000.00
      Total Privately Sponsored $ 240,654.00
   C. Federally Sponsored
      Mathematics/Stats J. Albert       NSF $ 50,000.00
      TOTAL RESEARCH $ 290,654.00

II. INSTRUCTION GRANTS
    Special Educ   R. Wilson/E. Williams OH Dept of Educ $ 47,634.00
    EDCI           J. McArthur/C. Waggonr Colorado College $ 6,000.00
    Total Instruction Grants $ 53,634.00

III. PUBLIC SERVICE
    Co-op Education B. Smith          Medical College OH $ 15,191.00
    Firelands       D. Knigga/D. Williams OBOR-Columb St. Col $ 49,383.06
    EDFI            F. Pigge           MH Jennings Fdtn $ 1,206.02
    Music Composition D. Harnish        OH Humanities Cncl $ 913.00
    Popular Culture L. Long             OH Humanities Cncl $14,410.00
    Total Public Service $ 81,103.08
    TOTAL SPECIAL GRANTS AND CONTRACTS $ 425,391.08

IV. FINANCIAL AID
    FASE            C. McRoberts        US Dept Education $ 38,157.00
    FASE            C. McRoberts        Cleveland Fdtn $ 4,188.00
    Total Financial Aid $ 42,345.00
    TOTAL ALL GRANTS AND CONTRACTS $ 467,736.08
Proposed Revision to Board of Trustees Bylaws

Mr. Medlin said that at the last meeting of the Board of Trustees, the Board approved the creation of an Audit Committee which was recommended by Auditor of the State Jim Petro.

No. 30-98 Mr. Medlin moved and Ms. Newell seconded that approval be given to the following proposed revision to Article III of the Board of Trustees Bylaws. The motion was approved with no negative votes.

ARTICLE III
COMMITTEES

Section 1. The Financial Affairs/Facilities Committee. The Financial Affairs/Facilities Committee shall consist of four non-student members and one student member. The Financial Affairs/Facilities Committee shall review all financial matters, which are to be considered by the Board of Trustees, EXCEPT THOSE SPECIFICALLY ASSIGNED TO THE AUDIT COMMITTEE. In addition, this committee shall review all proposed capital improvement projects, including major renovation and maintenance projects, which are to be considered by the Board of Trustees.

In their first three or four years, new board members shall generally be assigned to serve on both the Financial Affairs/Facilities and the Human Resources/University Programming Committees so as to learn the work of both. Thereafter, the Board Chair shall try to accommodate both the strengths of each board member and the needs of the university in making the appointments. However, every effort shall be made to maintain continuity of membership, especially on the Financial Affairs/Facilities Committee.

Section 2. The Human Resources/University Programming Committee. The Human Resources/University Programming Committee shall consist of three non-student members and one student member. The Human Resources/University Programming Committee shall review all personnel policies and procedures and university programming actions that require the vote of the full Board including tenure and promotion recommendations.

Section 3. Evaluation Committee. The Evaluation Committee shall consist of the Board Chair, a representative from the Human Resources/University Programming Committee and a representative from the Financial Affairs/Facilities Committee to be appointed annually by the Board Chair for the purpose of evaluating the President and appropriate other staff as requested by the President. The Committee will solicit comments and advice from the full membership of the Board of Trustees and will prepare a preliminary evaluation for review in an Executive Session of the Board of Trustees.

Section 4.5 Other Committees. All other committees shall be ad hoc with the term of office of each member terminating when the committee assignment is completed.

Section 5.6 The Chair or the Vice Chair of the Board shall serve as an ex officio member of each committee of the Board.

Resolution Supporting 1% Sales Tax Increase

Mr. Marsh moved and Ms. Newell seconded that approval be given to the following resolution:

WHEREAS, the Ohio Supreme Court ruled in March 1997 that Ohio’s current funding mechanism for public schools is unconstitutional because of too much reliance on real estate property taxes; and

WHEREAS, the Ohio General Assembly has passed legislation to place a 1% sales tax increase on the May ballot of which one-half would be earmarked for new revenue to support local public schools and one-half would provide property tax relief; and

WHEREAS, in the absence of new tax revenues, the higher education system is vulnerable to significant budget cuts to generate additional funding for kindergarten through twelfth grade public schools; and

WHEREAS, higher education, as a part of Ohio’s total educational system, is supportive of a stronger and adequately financed K-12 public school system; and

WHEREAS, higher education has a significant positive impact on the state of Ohio’s economy and upon the quality of life of its residents;

THEREFORE, BE IT RESOLVED, that the Board of Trustees encourages students, faculty, staff, alumni, and friends of Bowling Green State University and higher education to join the Board in supporting the passage of the statewide issue increasing the sales tax and providing for property tax relief to insure additional funding for public schools; and

BE IT FURTHER RESOLVED, that the members of the Board of Trustees commit their talents and resources to assure a sustained investment in higher education through promoting additional funding for education at all levels in the state of Ohio.

The motion was approved with no negative votes.

REPORT - GENERAL

Chapman Learning Community

Dr. Thomas Klein, Director, Chapman Learning Community and four students participating in the program made a panel presentation to the Board of Trustees on the Chapman Learning Community. Ms. Raquel Mendoza introduced the panelists and served as moderator. She began by sharing reasons why she chose to live in Chapman. Classes are offered in the residence hall and taught by award-winning faculty. The size of the classes are smaller and provide more individual attention. The faculty offices are located on the first floor, making it convenient to discuss problems with faculty or ask them questions. She then talked with the student panelists about their experiences in the Chapman Learning Community (CLC).

Ms. Mendoza asked Megan Williams how CLC helped with the transition between high school and the University. Ms. Williams said she has really grown up, but was not forced to do it overnight. The Chapman Community has provided a perfect transition, because when she was in high school she was a “cool kid,” she knew everyone, and everyone knew her. When she came to BGUS, she felt lost. In the Chapman Community, however, friendships developed very quickly, since everyone was in a similar situation—frightened and eager to make friends. Ms. Williams knows everyone in her building, as opposed to students in other residence halls that may only know their
outside the university community and into the world. These are the components that make for real learning, but
the whole person and not just the intellect, and integrated learning that draws on multiple disciplines and reaches
Address: active learning that brings students together socially and collaboratively, personal learning that engages
A learning community includes all of the things that President Ribeau mentioned at his State of the University
needs of the learning community as defined against the backdrop of the problems of the world.
As a more direct answer to the question, Dr. Klein said he was asked by Dean Sue Crawford a year ago if he would
Vulcanized university, a research university that too often forces faculty to spend time on their research at the
little or no bearing on the community outside of BGSU. This bricklayer world is best described as a fragmented,
They take 4-6 courses that usually have little if any connection to one another. They take courses from faculty who do
learned a lot about herself as well as others through the friendships she has made. The Chapman Learning
Community has a very positive atmosphere and provides incoming freshmen with a better sense of belonging to the
big university and a much easier time of adjusting to it.
Ms. Mendoza asked Ms. Williams to briefly describe the Wednesday events and how they help. Ms. Williams
explained that each Wednesday Chapman students get together and listen to speakers or see various performances.
Topics such as race or AIDS are addressed, and sometimes there are performances in which students get involved.
One such performance was by African dancers, who not only performed for them, but also danced with them and
even got the faculty involved. The Wednesday events are an opportunity to relieve stress, strengthen community
with friends and talk about what is happening in other parts of campus.
Ms. Mendoza then directed a question to Lisa Perone about why she chose the Chapman Learning Community.
Ms. Perone replied that she chose CLC because she heard it was a great program, and it was reassuring for her to
know that she would be living with people in a similar situation. Ms. Mendoza asked Ms. Perone where she fit in
the Chapman Learning Community? Ms. Perone said that she is involved in the CLC government, but is also
involved with Campus Crusade for Christ and UAO outside the hall.
Ms. Mendoza asked Marissa Parrott what the Chapman Learning Community has done for her. Ms. Parrott
attended a large high school with 400+ students in her graduating class. She said that Chapman focuses on giving
students the individual attention they need to be successful. Throughout this past year she has seen a close
relationship develop between the students and teachers. Students feel comfortable approaching their teachers when
they have problems, and since instructors’ offices are in Chapman, contacting them is easy. The faculty of
Chapman genuinely cares for the well being of their students and are more than willing to spend as much time with
them as they need to fully understand a concept or topic.
Ms. Mendoza noted that CLC has one required class per semester, and asked Ms. Parrott to talk about the first
semester Journeys class. Ms Parrott said that learning in Chapman is a hands-on approach, and this was particularly
true for the class “Journeys of the Imagination.” One of the sessions for this class was a trip to the Toledo Museum
of Art where students studied different types of sculpture and learned how to interpret them. In addition, there were
weekly speakers and events that enabled students to gain a deeper understanding of material and apply it to their
daily lives. Overall she attributes CLC with enhancing her academic performance.
Ms. Mendoza next directed the questioning to Dr. Thomas Klein, Director of the Chapman Learning Program, by
asking him why he accepted the directorship of the program. In his response, he told the story of two bricklayers.
When asked what they were doing, one bricklayer responded that he was laying bricks, just doing his job, earning
his salary; the other bricklayer responded that she was building a cathedral, doing more than her job. She was
building an idea and was contributing to a set of values. She had a personal relationship to the cathedral. Dr. Klein
has taught at BGSU for 27 years, and believes too many students see themselves as bricklayers that are just laying
bricks. They take general education courses without understanding the larger purposes of a liberal education. They
take 4-6 courses that usually have little if any connection to one another. They take courses from faculty who do
not know their names and do not know them as individuals. They take courses that rarely make connections
between other courses and disciplines outside those courses. They take courses that require them to listen to
lectures but not become active conversants and writers in those courses. Finally they take courses that too often have
little or no bearing on the community outside of BGSU. This bricklayer world is best described as a fragmented,
vulcanized university, a research university that too often forces faculty to spend time on their research at the
expense of their teaching and their students.
As a more direct question to the question, Dr. Klein said he was asked by Dean Sue Crawford a year ago if he would
be interested in creating a residential college. He decided to get involved because he thought the American
university was in deep trouble and the residential learning community was one way to improve it. Students
participate in building the cathedral. It is not owned only by the faculty; it is owned by the students, the faculty,
the staff, and the community. Each learning community builds a small part of the larger cathedral, the larger
cathedral being a just world. Each student feels that she or he has a significant role in making that just world and
in healing the planet. The engine for the cathedral is more than the individual faculty member’s syllabus; it is the
needs of the learning community as defined against the backdrop of the problems of the world.
A learning community includes all of the things that President Ribeau mentioned at his State of the University
Address: active learning that brings students together socially and collaboratively, personal learning that engages
the whole person and not just the intellect, and integrated learning that draws on multiple disciplines and reaches
outside the university community and into the world. These are the components that make for real learning, but
universities have ceased to exist as learning communities for too many of their students. They have gotten too big, too complex, and too bureaucratic to work effectively.

Ms. Mendoza asked Dr. Klein to describe the day-to-day operation of the CLC Program. Dr. Klein explained that the goal of the CLC Program is to educate the whole person in the community. The “whole person” is defined by the bicameral brain. The left hemisphere is the rational, logical side, and a course in critical thinking is offered to address that aspect. The right hemisphere of the brain is the imaginative side, and students are required to take the course “Journeys of the Imagination.” Community is defined as the gathering together of a relatively small group of individuals with shared interests and shared goals. Students build and join communities by taking about half their courses in Chapman so they experience the electricity of linked courses and linked persons with conversations that go on after class, during weekends, on trips, and a myriad of other activities.

Ms. Mendoza then directed her questioning to Marcy Plesha and asked her to describe the social aspects of the Chapman Learning Community. Ms. Plesha responded that one of the positive factors about Chapman is that there is no intimidation factor. All the students are freshmen; there are no sophomores or juniors in the residence hall to intimidate freshmen who are adjusting to college life. Ms. Plesha said that one of her friends is no longer at the University because she could not adjust to university life. Ms. Plesha felt that had her friend been in Chapman the adjustment would have been easier due to the social involvement with peers.

Ms. Plesha then addressed a question from Ms. Mendoza about her involvement in activities outside Chapman. She is Chair of Chapman Hall Council, but has a job outside the hall, serves on the Intramural Student Advisory Board, is active in Campus Crusade for Christ, and volunteers on The Key yearbook staff.

Ms. Mendoza concluded the presentation by repeating a phrase from one of the Wednesday events: “Break down the gates.” In the Chapman Learning Community, she said, the gates are broken down among the students, and between students and faculty.

REPORTS - CONSTITUENT REPRESENTATIVES

Firelands College Board Representative - Richard Smith

Mr. Smith, Vice Chair of the Firelands College Advisory Board, presented the report for Firelands in Mr. Westhofen’s absence. On February 11, Firelands College held a public forum to announce plans for a new University Center at Firelands. This 26,000 square foot facility would house a community conferencing center, high tech distance learning classrooms, and new degree programs in such areas as culinary arts, restaurant management and hospitality management. One-half of the estimated $5 million needed for construction will be raised through a community fund-raising campaign. Mr. Smith added that Dr. Ribeau’s representative to the forum told them to “Build it and they shall come.”

Mr. Smith then talked about how this statement related to his experience as a student at Firelands College 23 years ago. He was one of 118 Vietnam veterans from the Sandusky area who would have not had an opportunity to receive a higher education had it not been for Firelands College. It was parents and businesses in the Sandusky area that literally helped build Firelands College, and once it was built individuals like himself came.

Mr. Smith said that Firelands now has the opportunity to build another building - a University Center. The distance learning capabilities that will exist in that new facility will be beneficial to students. Many students attend Firelands campus, particularly in their first two years, for financial and location reasons. If a strong unified distance learning building is constructed, teleconferencing from the main campus could be used to teach more classes. Mr. Smith noted the need to expand upper level courses at Firelands. His wife and 26 other BGSU alumni recently took an advanced, upper-division course offered by Ashland University at one of their local elementary schools. The conference center could enhance the communication process between the main campus and Firelands. In a recent survey of engineers, computer technology was cited overwhelmingly as the dominant influence on almost every aspect of the future workplace. Mr. Smith believes computers, likewise, will dominate the educational experience at Firelands College.

In closing, Mr. Smith attributed both his service on the Firelands Advisory Board and the success of his business to his educational experience at Firelands. He quoted a favorite saying: “On the road to the future, each progressive spirit is opposed by 1,000 appointed to guard the past.” Firelands, he said, cannot afford to guard the past.
Administrative Staff Representative - Duane Whitmire

Dr. Whitmire reported on activities since the December Board meeting that have had an impact on administrative staff. The ASC leadership team consisting of Deb Boyce, Judy Donald, and Dr. Whitmire met with Rebecca Ferguson, Vice Provost of Human Resources on December 19 to keep the channels of communication open during times of reorganization in administrative offices. Their discussion focused on five areas which should help this institution move forward during times of change while assuring that the Administrative Staff Compensation Plan approved by the Board is maintained.

Secondly, Pat Green and the Personnel Welfare Committee have been working on the implementation of the Administrative Staff Compensation Plan. The collaborative nature of the interaction between the Personnel Welfare Committee and the Office of Human Resources has been a refreshing change from the process used by the former administration when the compensation plan was first passed. A number of items related to implementation of the plan should be ready for Board consideration by the end of the fiscal year.

Third, Carmen Castro Rivera and the Scholarship Committee have been working vigorously to increase donations to the Administrative Staff Student Scholarship Fund. A total of $1,578.75 was received last year. In the first six months of this year, $2,346.87 has already been donated, which is $768.12 ahead of what was raised for all of last year. The Scholarship Committee is in the midst of a raffle fund-raiser with ten different prizes from all areas of the university.

Dawn Mays and the Professional Development Committee have conceived and constructed an administrative staff employee mentor program called Professional Connection. The goal of this program is to assist new administrative staff in adjusting to university employment and community involvement in ways that lead to positively motivated staff members who contribute to their departments, the university, and their profession. Many administrative staff employees have volunteered to serve as mentors.

Lastly, many administrative staff participated in the President’s Day activities on February 16. Dr. Whitmire received numerous positive comments from those who volunteered to show prospective students and their parents and friends the attributes that many of us enjoy in the BGSU learning community on a daily basis.

Classified Staff Representative - Faith Olson

Ms. Olson spoke about how great it is to work at BGSU and the positive support she received over the last 2-3 months when she has had to spend a great deal of time in Evansville, Indiana with her parents. Because the university provides good sick leave and vacation benefits, and she had accumulated about 2,000 hours of time, she never missed a paycheck.

Ms. Olson also talked about the wonderful experience of working at the President’s Day Open House and seeing so many Classified Staff involved in that event. She said that she worked at the check-in for those people who had not pre-registered, and there were about 350 non-registered students that came in that day. She concluded her remarks with a quote made by President Lincoln prior to his Gettysburg Address: “When I do good I feel good, and when I do bad, I feel bad, and I celebrate today the fact that we should feel good because we do things that are good and helpful.”

Undergraduate Student Representative - Tara Gore

Ms. Gore reviewed current legislation of Undergraduate Student Government. There have been 19 pieces of legislation, the most recent being a recommendation to implement a $20 fee in addition to the general fee for an off-campus shuttle. This is something that students have been discussing for some time, and it addresses two issues: (1) lack of parking space for commuter students, and (2) the preference of many students to drive short distances rather than walk to class.

Ms. Gore announced a couple of upcoming events. A MAC conference for student government leaders will be held on campus during the April 4 weekend. A USG leadership banquet is being held tomorrow evening. Student groups will be making video presentations and talking about student leadership on campus. The banquet benefits Dance Marathon, which is USG’s big fund-raiser for the year.

Ms. Gore noted that she and John Woods are members of the Student Budget Committee and USG elections will be occurring in early March.
Graduate Student Representative - John Woods

Mr. Woods discussed the Student Budget Committee and its evolution. The Student Budget Committee was created five years ago as a means of student involvement in the University's budget process. At that time, it was an informal gathering of Undergraduate Student Government and Graduate Student Senate representatives at the end of the budget process when the group was asked to comment upon the general fee allocations. This year the Student Budget Committee has been reorganized and has been recreated with the intent that students will have a more active and meaningful involvement in the budget process year-round. The group has been expanded to include many different student groups on campus, not just a few people from USG and a couple from GSS. With the expanded membership and a more formalized charge, set of rules and responsibilities, it is expected that the Student Budget Committee will be one of the most important student committees on campus. One of the responsibilities will be to oversee the way student groups receive funding. Student groups on this campus are underfunded. If the student experience on campus is to be a more well-rounded one, a larger emphasis needs to be placed on allocating funds to organizations and activities. One of the problems in the past is that student organizations were pitted against one another for very limited resources. The group that the Student Budget Committee will be overseeing to allocate these resources will be a more streamlined, user-friendly group, which will use a process and set of policies that encourages collaboration among student groups.

Another issue Graduate Student Senate has been addressing is student health insurance. Health insurance is required for graduate and international students, and more students are coming here with spouses or dependents, for which rates have been quite high. Graduate Student Senate has been working with Dr. Josh Kaplan, and it looks like he is going to be able to get a policy with a more competitive rate and a dental option. Graduate Student Senate, however, would like to be more involved. The Faculty Senate Health Services Advisory Committee overlooks the insurance issue when it goes to bid, which may be every year or every two to three years. That committee is structured in the typical fashion of a Faculty Senate committee; there are faculty, staff, and students on it. The problem, however, is that there are three undergraduates and only one graduate student, and the policy virtually affects only graduate and international students. Graduate Student Senate is proposing a separate group in the bid years made up of graduate and international students with some representation from the undergraduate constituency, because it is a policy that is open to them if they want it. In addition, Graduate Student Senate would like information provided to international and graduate students before they arrive at Bowling Green. Currently, when they arrive at the University they are told they need to sign up for a policy, and in many cases, they have no prior knowledge about this requirement. Graduate Student Senate wants to get information to them before they come to BGSU so they can make the best choice possible.

ADJOURNMENT

The meeting was adjourned at 3:50 p.m.