Reorganization creates two new areas

A new Office of Minority Affairs in the student affairs area and a new Office of Academic Enhancement under the administration building to the first floor of the University Hall.

"Underlying all of our goals is the need to increase retention of minority students," said a university spokesman. The office of admissions where he is director of minority recruitment. He is assisted by Laura Teller, also formerly with the Student Development Program, who will concentrate on the recruitment of Hispanic students.

Joan Morgan has been named director of the office of minority affairs, an addition to the new Office of Minority Affairs. She is also the current Graduate research and development, director of the office of minority affairs, and director of the Academic Enhancement Office. She will oversee the development of multicultural programming that will promote the recruitment of minority students, she said.

In addition to Morgan's appointment, Jack Taylor has been appointed assistant vice president for student affairs; minority affairs, and has moved his office to the Administration Building to the fourth floor of the Student Services Building in order to work more closely with the Office of Admissions.

Dr. Edmonds invited to Africa seminars

Mary M. Edmonds, vice president for student affairs, will spend three weeks in Africa during July as an invited participant in three international conferences. Dr. Edmonds will discuss her research on the health of aged black women and the University's efforts in the allied health field at the African-American Institute's conference on "Strategies for Better Health Care Delivery Services in Africa" scheduled July 5-6 in Nairobi, Kenya.

The conference will bring together ministers of health and representatives from various international agencies working in the health field. They will discuss health policies in southern and eastern Africa and Nigeria. Dr. Edmonds' presentation on the University's health programs will be particularly helpful as African nations develop similar programs within their own educational systems, she said.

The meeting in Kenya will immediately precede a United Nations conference on the United Nations Decade for Women. Dr. Edmonds also has been invited to attend that Third International Conference on Women, to be held in Nairobi July 9-13. She will travel to both conferences was extended at the request of the U.S. Dept. of Health and Human Services.

Formerly the dean of the College of Health and Community Services, Dr. Edmonds has continued her ongoing research on the health of aged black women during her tenure as vice president for student affairs at the University. Begun by completing a book based on that research and eventually hoping to further her study in Africa,

For Educational Options in the Administration Building to the first floor of University Hall.

The new Office of Minority Affairs will become an essential part of the Office of Admissions with the Office of Academic Enhancement, the new Office of Minority Affairs, and the Office of Academic Enhancement. Those credentials would be housed within the Center for Educational Options, University Division. The new Office of Minority Affairs, Taylor will coordinate a program designed to monitor and enhance the climate for minority students at Bowling Green.

Mary Edmonds, vice president for student affairs, said the goals of the office are numerous, noting that among them are serving as a center for social and academic counseling for minority students; developing a mentoring program for minorities that will involve all students of color; and creating a support network for professional development of minority students. She also said that during the past 10 years, students who have enrolled at Bowling Green have been able to return home to continue their education and that the new Office of Minority Affairs, under Dr. Edmonds, will be particularly helpful as African nations develop similar programs to those at the University.

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In Brief

SEA WORLD DISCOUNT
The Office of Personnel Support Services now has discount coupons for admission to Sea World in Ohio. This year employees save $2.25 over the regular admission price to the Ohio park. Regular admission price is $11.95 for adults and $10.95 for children ages 3-11. Children under 3 are admitted free. The discount coupons are valid from July 13 through Sept. 2, 1985. Employees may pick up a family discount coupon in the personnel office, at Shatell Hall.

SERVICE TO CANADA
Package delivery service to Canada via UPS is now available on campus. For further information, contact inventory management at 372-2121.

WANTED TO BUY
The College of Health and Human Services would like to purchase a used floor-model glass display case. Contact Linda Crawford at 372-2337.

Deadline: July 1, 1985

Faculty /Staff Positions

WANTED
A floor-model glass display case. Shatzel Hall.

Deadline: July 5, 1985

PROGRAMMING HELP
Available
If you have computer software needs but don't have the time, money or skills to develop your own programs, the computer science department may be able to help. A new class of the course in software development will be taught during the fall semester by the department. As part of the course, teams of students will be asked to design and develop software packages for outside users. The instructors are now soliciting actual software projects from the university community as possible assignments for the course. For further information contact David Chilson, Walter Maner or Barbee Myatt at 372-2337.

Datebook

Monday, July 1

"Buddenbrooks," Part II, German film with English subtitles, 7:30 p.m., Gish Film Theater, Hanna Hall. Free.

Tuesday, July 2

"A Midsummer Night's Dream," Huron Playhouse production, 8 p.m., McCormick School, Ohio Street, Huron. Tickets are $4 for adults and $2 for children under 12. For reservations call (419) 433-4744. The play continues through July 6.

Coming Events

"The Sound of Music," campus/community theater production, 8 p.m., July 12-13, July 15-16, Kobacker Hall, Moore Musical Arts Center. Tickets are priced at $5, $7 and $9 for adults and $3, $5 and $7 for students and senior citizens. Reservations can be made by calling 372-0171 10 a.m. to 2 p.m. weekdays.

Faculty/Staff Positions

The following faculty positions are available:

Environmental Health: Director. Contact Clyde Willis (2-0242). Deadline: Oct. 15, 1985
Pay Range 4

Legal Studies: Assistant professor. Contact Lynn Ward (2-2377). Deadline: extended; Pay Range 4

The following administrative staff positions are available:

Athletics: Director of athletic development. Contact chair, Search and Screening Committee (2-2401). Deadline: July 5, 1985
Pay Range 3

Firelands: Director of community services. Contact Office of the Dean (93-2290). Deadline: July 5, 1985
Pay Range 2

Ice Arena: Assistant manager. Contact Greg Jordan (2-2264). Deadline: July 19, 1985
Pay Range 3

Residential Services: Assistant director of on-campus housing. Contact Feyetta M. Paulsen (2-2456). Deadline: July 26, 1985
Pay Range 4

Student Health Center: Medical office assistant. Contact Susan Caldwell (2-2558). Deadline: July 5, 1985

University Union: Service manager for food services. Contact Susan Caldwell (2-2558). Deadline: July 1, 1985

Pre-Registration to begin July 8

Approximately 3,000 students who will be new to the University this fall are scheduled to visit campus between July 8 and Aug. 2 as part of the annual Pre-Registration program.

In addition to the students, approximately 4,000 parents are expected to participate in the program.

Sixteen one-and-a-half day sessions have been scheduled, during which individual groups of students will participate in placement testing, advising and registration. Their parents will have the opportunity to meet and talk with faculty, staff and current University students, take specially designed campus tours, view multi-media presentations about the University and discuss how they can best assist their sons and daughters as they enroll at Bowling Green.

A special Variety Show also has been arranged as entertainment for the students and their parents. Faculty and staff who wish to preview that show may attend dress rehearsals at 7 p.m. Sunday (July 7) in the Towers Inn.

Questions about the Pre-Registration program should be directed to David Weinandy, director of orientation, 405 Student Services Building, 372-2843.

Oak trees to be removed from inner campus

Two large oak trees located in the inner campus area have been scheduled for removal by the grounds area of Plant Operations and Maintenance.

The trees have decayed as a result of old age and disease and now represent a safety hazard, according to Robert Hayward, manager of grounds and custodial services.

One tree is located on the south side of Williams Hall and the other is near the northeast corner of the McFall Center.

Hayward said both trees have been trimmed previously to remove dead branches and limbs and are now both unsightly and unstable. A severe windstorm could cause them to fall, possibly injuring passersby or damaging the adjacent buildings, he said.

The trees will be replaced with saplings from the grounds department. Hayward said the removal and replacement of the two trees is part of the University's comprehensive tree maintenance program.

Swanka appointed UAO director

Gale E. Swanka, a program advisor in the department of student activities at South Dakota State University, has been appointed director of the University Activities Organization (UAO), effective July 1.

Swanka will be responsible for supervising the largest volunteer student organization on campus. UAO includes more than 400 student members and is responsible for programming a majority of the university's entertainment events at Bowling Green.

A 1979 graduate of Cornell University where she earned a degree in biology/behavior, Swanka received a master's degree in higher education/student personnel administration from Boston College in 1984. As a graduate student she completed internships in the student activities offices at both Boston and Northeastern universities.

Employment Opportunities

CLASSIFIED EMPLOYMENT OPPORTUNITIES

* Indicates that an internal candidate from the department is bidding and being considered for the position.

NEW VACANCIES
Posting Expiration Date for Employees: 5 p.m. Tuesday, July 9, 1985

7-9-1 Cashier 1
thru 7-15-15
Pay Range 3

7-9-6 University Food Operations
Six nine-month, part-time positions
Pay Range 4
Academic Affairs

CONTINUING VACANCIES
Posting Expiration Date for Employees: 5 p.m. Monday, July 1, 1985

7-1-1 * Clerical Specialist
Pay Range 25
Financial Aid and Student Employment

7-1-2 Clerk 2
Pay Range 3
Registration and Records

7-1-3 * Mail Clerk Messenger
Pay Range 30
Post Office

7-1-4 * Security Officer 2
Pay Range 25
Parking and Traffic

7-1-5 Laboratory Assistant
Pay Range 25
Biological Sciences
Permanent part-time, grant-funded position