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Monitor Newsletter May 27, 1985

Bowling Green State University

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Monitor

Vol. VIII, No. 46

Bowling Green State University

May 27, 1985

Private giving sets record for third consecutive year

During 1984, more than \$2.89 million was given to the University, making it the best year ever in terms of private support.

The gifts, made by alumni, faculty, parents, businesses, corporations and friends, mark the third record-setting year in a row.

James Hodge, director of development, called the totals "an indication of the commitment of friends and alumni to Bowling Green's future."

"In all areas, the University is making great strides, and private contributions are helping to make many of those achievements possible," Hodge said.

Of the \$2.16 million in cash contributions, almost \$200,000 was donated to establish new endowments or add to existing endowed funds. The contributions boosted the total amount of endowed funds beyond the \$1.9 million mark.

Endowed funds differ from traditional fund accounts in that the gift money is invested and only a portion of the interest is spent on projects and programs. In that way, the original gift is never spent and the endowed fund continues to grow, earning more interest every year.

A telefund, through which students called alumni asking for their financial support, also helped raise \$191,000 for the Annual Alumni Fund in 1984. The Annual Alumni Fund is used to provide scholarships and support for several academic programs. This year the fund provided students with 38 book scholarships, 28 Alumni Merit Scholarships and nine Undergraduate Research Awards.

Another record was set last year by "friends" of the University, a special group of donors who are neither graduates nor employees of Bowling Green. This group donated \$477,999 in 1984.

Other areas and programs which raised significant private dollars included

Pre-kindergarten program offered

The College of Education is repeating for its seventh time a summer program for children who will enter kindergarten in the fall.

According to Janet Schnupp-Lee, educational curriculum and instruction and coordinator of the program, the classes offer one-to-one instruction by a University student in the teacher preparation program, working under the direction of a faculty member from the College of Education.

The classes are designed to help children develop the skills they will need when they start kindergarten in the fall, including listening, following directions, taking turns and pre-reading skills.

Two three-week sessions will be offered, with classes to meet from 12:30-1:30 p.m. Monday through Thursday of each week in the Educational Memorabilia Center. Sessions are scheduled June 17-July 3 and July 22-Aug. 8.

Attendance is required for those enrolled in the program. There is a \$4 fee for instructional materials, payable on the first day of the term.

For further information, contact Schnupp-Lee at 372-0151. The deadline to register is June 1.

WBGU-TV; the Falcon Club, the official athletic booster group; Medici Circle, a group of patrons and friends of the School of Art; the Parents Club; the Senior Challenge Program, a fund-raising project involving graduating seniors, and the Undergraduate Alumni Association.

In a breakdown of cash contributions by category, business and industry gave more than \$779,000; alumni, more than \$552,000; organizations and associations, more than \$117,000; friends, more than \$477,000; foundations, more than \$171,000; non-alumni faculty and staff, more than \$57,000, and parents, more than \$9,000.

In addition to cash contributions, the University also received more than \$724,000 in gifts-in-kind.

These gifts included computer equipment from the Digital Equipment Corp., an extensive rock and mineral collection from Ronald Seavoy, history, and a collection of recordings from WSPD and WLQR radio stations in Toledo.

During 1984 the University also passed the \$6 million mark in total expectancies from bequests, trusts and gifts of insurance.

"The success we enjoyed this year gives us a strong base for future fund raising," Hodge said. "As we enter the University's 75th anniversary year and with continued support from the University community, I am confident that we will be able to raise the additional dollars necessary to provide students with a quality education in a quality environment."

'Comp time' to end at University; all overtime hours must be paid

Because the United States Supreme Court has recently ruled that state and local government employees are included under the Fair Labor Standards Act, the University has acted to end compensatory time for all classified employees.

Effective Sunday, May 26, all overtime work, including work on a holiday, will be paid instead of allowing compensatory time as the University has done in the past.

Richard J. Rehmer, personnel support services, said the Fair Labor Standards Act requires that employees must receive pay at one-and-a-half-times their hourly rate for all overtime hours recorded during a work week.

Employees who accrued compensatory time before the May 26 effective date will have 180 days from the date the time was earned to utilize that time, with the approval of the supervisor. Should a balance remain at the end of this 180-day period, compensatory time will be converted to overtime pay.

Rehmer said the impact of the new ruling banning compensatory time at the University is difficult to determine. He noted that as of May 5, 1985, the cost of converting officially recorded compensatory time to overtime pay was about \$21,000. The annual cost to the University of paying all overtime previously compensated through compensatory time could be in the neighborhood of \$125,000, he said.

Rehmer added that supervisors have

In Brief

FINAL NOTICE: BOOKS ARE DUE

Faculty and administrative staff who have not yet returned to the University libraries materials that were due on May 10 will receive a bill for the replacement cost of all non-returned items during the first week of June.

Bills will be processed on June 6. Charges can be avoided if overdue materials are returned to the library by June 5.

Once charges are billed, a portion of the processing charge is non-refundable.

FOR SALE

University Food Operations has for sale to departments and offices a Model 3100 LDC Xerox copier with three paper cassettes and toner. The price is \$800.

Also for sale to departments and offices are folding cafeteria tables, 40 x 72 inches, with brown or black formica tops. The price is \$50 each.

For further information, contact Monna Pugh, food operations, at 372-2891.

HOLIDAY AFFECTS PAYDAY

Because of the Memorial Day holiday which will be observed at the University on Monday (May 27), paychecks for hourly employees will not be available on Friday (May 31) until 11 a.m. There will be no early pick-ups.

FOR CREDIT UNION MEMBERS

Members of the Bowling Green Credit Union, Inc., are asked to contact the Credit Union office at 372-2194 before May 31, 1985, if they DO NOT wish their names forwarded to the CUNA Mutual Insurance Group to receive literature regarding health, life and disability insurance programs. The insurance programs have recently been advertised on television.

been asked not to permit overtime work in their areas without specific authorization.

A memorandum regarding the change in compensation for overtime work has been sent to all classified employees. Questions about the new policy should be directed to the Office of Personnel Support Services.

West Hall office has new phone numbers

Temporary phone numbers have been assigned to personnel in the student publications area which has been moved to new quarters in West Hall.

The numbers, which will remain in effect until the cutover to the new AT&T phone system in August, are as follows:

Barbara Miller, office manager, student publications, 372-2601;

Jan Dorrance, advertising manager, student publications, 372-2606;

Robert Bortel, director, student publications, 372-2607;

BG News sales representatives, 372-2605;

BG News editor, 372-2603;

BG News managing editor, 372-2602;

BG News sports editor, 372-2602;

BG News production area, 372-0296.

After the conversion to the new AT&T phone system in August, the entire student publications area can be reached at the 372-2601 number.

'Learn-to-Swim' registration begins June 3 at SRC

Registration for the Student Recreation Center's summer "Learn-to-Swim" Program will begin at 9 a.m. Monday, June 3, in the Rec Center's Activity Center.

Four sessions of swim lessons are scheduled as follows: June 17-28; July 1-13 (no classes July 4, classes on Saturday, July 6); July 15-26; July 29-Aug. 9.

Classes meet Monday through Friday during the two-week sessions.

There is a \$6 per child fee for the lessons, which are open only to Rec Center members. A membership must have been purchased prior to the swim lesson registration.

Classes will meet according to the following schedule:

Waterbabies: 9-9:30 a.m., Andrews Pool;
Goldfish: 9:40-10:10 a.m., Andrews Pool;
Pre-Beginners: 10:20-11:05 a.m., Andrews Pool;
Beginners (under 6 years): 11:15 a.m. to noon, Andrews Pool; (6 years and over): 9:15-10 a.m., Cooper Pool;
Advanced Beginners: 9:15-10 a.m. and 10:20-11:05 a.m., Cooper Pool;
Intermediates: 9:15-10:05 a.m. and 10:20-11:05 a.m., Cooper Pool;
Swimmers: 10:20-11:15 a.m., Cooper Pool (second and fourth sessions only);
Springboard Diving: 10:30-11:30 a.m., Cooper Pool (second and third sessions only).

Adult classes will meet from 7-8 p.m. Tuesdays and Thursdays, June 18-July 16 or July 28-Aug. 13 in the Cooper Pool.

During the initial registration period, June 3-7, parents may register a child for one session only. During the period June 10-July 24, parents may register children for additional classes where space is available.

Registration begins at 9 a.m. on June 3 only. After June 3, registration can be completed during regular Rec Center hours.

Hours through June 9 are noon-9 p.m. daily. Beginning June 10 through Aug. 16 the center will be open weekdays from 9 a.m. to 9 p.m. and from noon-9 p.m. on Saturdays and Sundays.

For further information, contact the Rec Center office at 372-2711.

Commentary

To the Members of the Bowling Green State University Community:

As I conclude my two-year term as president of the Board of Trustees, I want to express my appreciation for the privilege of working with the faculty, students and administration during these years, and I look forward to the remaining years of my term as a trustee.

When compared to its sister institutions in Ohio, Bowling Green has an active Board of Trustees. All are dedicated to the welfare of the University and united in pursuit of a common goal, which is to ensure that Bowling Green State University will continue to offer a high quality of education at the lowest possible cost; i.e., that students and their parents will feel that they have received value commensurate with the "price paid." All of the board members have a great deal of pride in the institution (with a majority being alumni), and I am proud to say that has been true of every board member that I have been privileged to work with over the years.

The Board of Trustees is ever aware that it must consider and balance the needs and interests of all its constituencies — students, parents, faculty, staff, alumni, taxpayers, legislators and community neighbors — and take the long-range view in arriving at its decisions.

As it considers the many complex issues brought to it, the board recognizes that a specific decision may not be the one favored by a particular constituency and that, as in any large organization such as this University, as Dr. Olscamp is fond of saying, "Reasonable people may disagree from time to time." When differences in opinion do occur, they can best be resolved if we all keep in mind important distinctions between the board's responsibility under the law and those responsibilities which it chooses to delegate to the administration.

The board's main concern is to set policies that will serve to guide the administration in the day-to-day operations and to monitor the execution of those policies. For example, the board should not concern itself with what a given professor or staff member is paid, but rather, what standards the administration of the University uses to reach such a decision. The board delegates to the administration the responsibility for carrying out policy and does not involve itself in second guessing every administrative decision. The board's main concern is that decisions are arrived at judiciously and within the framework of established board-approved policy.

The Academic Charter provides guidelines for shared participation in University governance and a procedure for the orderly resolution of differences between faculty and administration.

Although the board may occasionally choose to review issues where a process or policy is in question, it has no desire to dictate to the Faculty Senate or the administration how they should resolve issues as long as they operate within board-approved policies. It is important that the Board of Trustees collectively and individually feel free to give counsel and advice to the administration, but it would be inappropriate and unwise for members of the board to become involved in administrative decision-making. As trustees, we cannot become individual advocates for any particular group. We must view the whole with a watchful eye to protecting the resource base of the University which, in effect, is owned by all citizens of the State of Ohio.

As trustees, we want only to help. In this endeavor, it has been a great privilege to have come to know better so many fine people in the University community who share the objective of making Bowling Green State University an even better, stronger University.

My best wishes for continued progress in the years ahead.

Robert C. Ludwig, President
Board of Trustees
1983-85

Faculty/Staff Positions

The following faculty positions are available:

Applied Statistics and Operations Research: Instructor. Contact Wei Shih (2-0229).

Deadline: May 29, 1985

Health, Physical Education and Recreation: Aquatics specialist (physical education/sport management). Contact Beverly Zanger, chair, Search and Screening Committee (2-2395). Deadline: June 13, 1985. Also, assistant professor (physical education and sport behavioral science). Contact N. Jean Bateman (2-2876). Deadline: June 21, 1985

History: Visiting assistant professor. Contact chair, department of history (2-2030). Deadline: Oct. 1, 1985

Management: Assistant professor. Contact Peter Pinto (2-0230). Deadline: June 26, 1985

Speech Communication: Assistant/associate professor. Contact Herbert Greenberg (2-2515). Deadline (extended): June 19, 1985

The following administrative staff positions are available:

Alumni and Development: Director of development. Contact Dwight Burlingame (2-2701). Deadline (extended): June 19, 1985

Financial Aid and Student Employment: Assistant director. Contact Susan Caldwell (2-2558). Deadline: June 21, 1985

Graduate Studies In Business: Assistant director. Contact James West (2-2488). Deadline: June 3, 1985

Instructional Media Center: Media specialist. Contact Glenn Daniels (2-2881). Deadline: June 15, 1985

Personnel Support Services: Employee relations adviser. Contact Susan Caldwell (2-2558). Deadline: May 31, 1985

Placement Services: Assistant director. Contact Susan Caldwell (2-2558). Deadline: June 15, 1985

Residential Services: Assistant director of small group housing and Greek life. Also, residence hall complex coordinator. Also, residence hall director. Also, residence hall manager. Contact Fayetta Paulsen (2-2456). Deadlines: June 1, 1985

Employment Opportunities

CLASSIFIED EMPLOYMENT OPPORTUNITIES

* Indicates that an internal candidate from the department is bidding and being considered for the position.

NEW VACANCIES

Posting Expiration Date for Employees: 5 p.m. Tuesday, June 4, 1985

- 6-4-1 *Clerical Specialist
Pay Range 25
Northwest Ohio ETV Foundation
Full-time, grant-funded position
- 6-4-2 Clerk 1
Pay Range 2
Registration and Records
- 6-4-3 Clerk 2
Pay Range 3
Continuing Education
Temporary part-time to 11/30/85
- 6-4-4 *Telephone Operator 1
&
Pay Range 3
6-4-5 Telecommunications
Two nine-month full-time positions
- 6-4-6 Typist 1
Pay Range 3
Alumni and Development
Permanent part-time

Business courses offered for staff

Continuing Education will sponsor a series of non-credit courses of particular interest to faculty and staff beginning next week.

Following is a list of those courses for which enrollment is currently being accepted:

"Typing," 6-8 p.m. Tuesdays and Thursdays, June 4-27, \$55;

"Beginning Word Processing," 6-9 p.m. Tuesdays, June 4-July 2, \$70 (no discounts);

"Effective Business Letter Writing," 6-8 p.m. Wednesdays, June 5-July 3, \$35.

Descriptions of all courses listed above are included in Continuing Education's catalog of non-credit summer courses. The catalog should be available this week in the Office of Continuing Education, third floor, McFall Center.