MINUTES
Board of Trustees
Bowling Green State University
December 6, 1996

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the Assembly Room of McFall Center, Bowling Green Campus on December 6, 1996: G. Ray Medlin, Jr., Chair; Delbert L. Latta, Vice Chair; Leon Bibb; Jason Bristol; David A. Bryan; C. Ellen Connally; Michael J. Marsh; Kermit F. Stroh; Eileen Sullivan. John A. Laskey and Valerie L. Newell were not present.

Also present were President Sidney A. Ribeau; Lester E. Barber, Executive Assistant to the President and Secretary to the Board; Harold Lunde, 1996-97 Faculty Representative to the Board; Tara Gore, 1996-97 Undergraduate Student Representative to the Board; Janet Morrison, 1996-97 Graduate Student Representative to the Board; Patrick Deville, 1996-97 Firelands College Board Representative to the Board; Joan Morgan, 1996-97 Administrative Staff Representative to the Board; Pat Kitchen, 1996-97 Classified Staff Representative to the Board; J. Christopher Dalton, Senior Vice President for Finance; Robert L. Martin, Vice President for Operations; Charles R. Middleton, Provost and Vice President for Academic Affairs; John C. Moore, Interim Vice President for University Advancement; Edward Whipple, Vice President for Student Affairs; Gaylyn Finn, Treasurer; media representatives; and a number of observers.

Chair Medlin called the meeting to order at 10:10 a.m.; the Board Secretary called the roll and announced that a quorum was present (seven Trustees).

MINUTES

Motion was made by Mr. Stroh and seconded by Judge Connally that the minutes of the meeting of October 11, 1996, be approved as written. The motion carried.

PRESIDENT’S REPORT

Death of a Student

It is with a great deal of sadness that I report to you this morning on the death of one of our students, Marianne Loas of Parma, Ohio. Marianne died of natural causes on Thursday, November 14 in her room in Prout Hall. We extend our deepest sympathy to the family of Marianne.

Update on Budget Process

The Faculty Senate Budget Committee and University Budget Committee continue to meet on nearly a weekly schedule to discuss a revised budget process which will permit the University to reallocate funding and to identify potential ways to provide new funding to enable the institution to accomplish the priorities of the Vision Statement. The committees are recommending room and board rates at this meeting for 1997-98. Other budgetary items are being deferred until March in order to give the committees ample opportunities to review new models and seek new data to assist in the restructuring of the process. Under the guidance of Provost Middleton, the committees are being challenged to review each aspect of the budget and to question our priorities as we plan for 1997-98.

Educational Budget Update

As of October 31, income is projected to be slightly above budgeted summer and fall levels.

<table>
<thead>
<tr>
<th>Budgeted for Summer/Fall:</th>
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<tr>
<td>Instructional Fees:</td>
<td>$34,782,973</td>
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<td>Nonresident Fees:</td>
<td>$ 6,125,260</td>
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<tr>
<td>Extensions Fees:</td>
<td>$ 1,062,800</td>
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$41,971,033
Received for Summer/Fall:

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Other revenue sources appear to be at acceptable levels as of this time. It is, of course, too soon to be certain about the revenue picture but at this point in the year, we appear to be within reasonable proximity to budgeted levels.

It is too early (1997-98) to estimate with any certainty the expected expense levels for the year. We will attempt to provide you with an update on this side of the budget in the spring.

Update on Technology Plan

Letters went out to all vice presidents and directors requesting prioritized lists of technology needs for the various campus divisions. Requests are to be divided into personnel versus equipment needs as well as one-time funding versus continuing funding. The vice presidents will prioritize the lists for their respective areas and these lists will then be reviewed by the Provost and President in consultation with others to decide which items are the highest priority for the campus for this year. Total funds set aside during last year's budget process equal $3,776,750 with possible additional funding from third party partnerships.

Institutional Research Office Update

The division of Financial Affairs has made considerable progress in its stated goal of "developing an institutional research office which is second to none." A research plan focusing upon the provision of information to support planning and decision making has been developed. Following a national search, Dale Brickley has joined the Office of Institutional Research as Assistant Director. Mr. Brickley was the search committee's first choice and he brings valuable skills to the office. A search is currently underway to fill the position of Statistics Clerk.

A report of the results of a nationally-known faculty survey, including BGSU faculty, was prepared and distributed. Data were submitted on the behalf of the University for the National Study of Instructional Costs and Productivity. This multi-year study will allow comparisons across institutions and academic departments and its results will serve as a tool for academic program review. A survey has been developed which focuses on the experiences and satisfaction of undergraduates and how they affect retention.

The office is represented on various committees, such as Student Achievement Assessment, University Image, Technology Oversight, and McFall Technology Initiatives subcommittee, as well as the University Enrollment Working Group.

Registration Update

Registration for class sections for Spring Semester began on November 5 with the startup of "priority registration." This phase of registration is for students who registered in advance for Spring courses and by doing so, provided academic departments with information on the level of student need for specific course offerings. "Priority registration" ended on November 16, and the next phase of registration began on November 19. As of November 17, 1996, there are 10,181 students registered on Main Campus for Spring Semester, 571 fewer (5.3%) than at the end of priority registration last year. There are 396 fewer freshmen, 13 fewer sophomores, 108 fewer juniors and 31 more seniors. In addition, there are 103 fewer graduate students, 14 more undergraduate guest students and 4 more graduate non-degree students. There are 15 students registered at Firelands at this time; last year at this comparable time, no Firelands registrations had been processed.

1997 Fall Semester Admissions Update

As of November 15, 1996, we have received 2,033 applications from freshmen seeking admission to the 1997 Fall Semester. This represents a decrease of 169 or -7.67%. Offers of admission have been extended to 1,281 freshmen students, which is an increase of 54 or +4.40%. Transfer applications number 39, which is a decrease of 2 or -4.88%. Offers of admission have been extended to 16 transfer students, which is a decrease of 7 or -30.43%. All comparisons are made with application statistics from the previous year for the same general time period.
The College of Health and Human Services

Diane Williams, a second-year doctoral student in the Department Communication Disorders, has been named a recipient of the 1996 Graduate Student Scholarship Competition by the American Speech-Language-Hearing Association Foundation. This year, there were more than 200 applicants for ten awards of $4,000 each. The award will be made to Mrs. Williams at the ASHA Convention in Seattle later this month.

Dr. Jennifer Kinney, Associate Professor and director of the Gerontology Program, along with Lisa Dunlap and Karen Ishler, have been awarded $10,000 by the Fraternal Order of Eagles, for a study dealing with "The Context of Alzheimer's Disease: Neuropsychological Functioning, Behavioral Manifestations and Dyadic Interaction Patterns."

Dr. Clyde Willis, Dean of the College of Health and Human Services, and Betsy Bunner, Project Director of AIDS grant, have been awarded a grant totaling $18,145 by the Ohio Department of Health, to continue the project "AIDS Education in Ohio's Colleges and Universities." This represents the 8th consecutive year of funding for this project which has brought a total of $320,215 to BGSU.

College of Musical Arts

Three Bowling Green State University music students won awards in the annual Great Lakes Regional Contest of the National Association of Teachers of Singing this past October at the Dana School of Music on the campus of Youngstown State University. The Great Lakes Region is comprised of music schools and colleges from Ohio, Michigan and Indiana. Jeffrey Wisniewski, a music education major, was first place winner in the sophomore men's division. Denise Knowlton, was awarded fourth place for the graduate women's division. John Kassimatis, was a second place winner in the senior men's division.

Jennifer Blair Furr, a graduate student majoring in composition and conducting, has won the Ohio Collegiate Division of the 1997 Ohio Music Teachers Association's State Collegiate Composition Competition for her work, Day Cycle for soprano and piano. The piece now advances to the regional portion of the competition.

College of Education & Allied Professions

Dan Brahier and Jodi Haney, both faculty members in educational curriculum and instruction, were recipients of Eisenhower Grants.

On November 17, the University celebrated the 20th anniversary of the Little Red Schoolhouse coming to our campus. The College of Education and Allied Professions sponsored a birthday party that included re-enactments in the schoolhouse by third graders from Ridge Elementary School, an historical dramatization prepared by faculty and students from the BGSU theatre department, a slide show, videotape, and numerous displays. Approximately 150 people attended, including a dozen or so members of the Linder Family, who donated the building to the University in the early 70's. The school was dismantled brick by brick and rebuilt on the campus. It was formally dedicated in the fall of 1976.

The College of Education and Allied Professions and the Provost's Office are collaborating with President Ribeau and WBGU-TV in sponsoring a response to the PBS broadcast of "Children in America's Schools." WBGU will re-broadcast the first hour of the program on Thursday, January 23, followed by a panel discussion among area educators and others interested in school funding. The live broadcast will include questions from the studio audience, as well as calls from the TV audience. This event will closely follow the Ohio Supreme Court ruling on the equity of school funding in the state, and is intended to stimulate continued dialogue on the issue of educational opportunity for all.

College of Technology

Bowling Green State University has formed an alliance with; NASA Lewis Research Center, Flexible Corporation, Greater Cleveland Regional Transit Authority, Teledyne Ryan Aeronautical, The Lincoln Electric Company - Motor Division, and Howard University through funding support from the Ohio Department of Development and the Edison Industrial Systems Center.

Based on the research and development efforts of the Electric Vehicle Institute in the College of Technology at Bowling Green State University with the Electric Falcon Project, BGSU will participate in the Ohio Hybrid Bus Project. The goal is to build a prototype advanced transit bus by lowering the operating costs and emissions for regional transit authorities. NASA Lewis Research Center will serve as the overall project management team and
BGSU will design, construct, and document the traction, motor, traction motor controller, gearbox/transmission, auxiliary motor, auxiliary motor controller, motor and transmission coolers, main fuse and power distribution box, support structure and auxiliary drive system.

**College of Arts and Sciences**

Rachel Buff, who joined the History Department in August as an assistant professor, received the Ralph Gabriel Prize of the American Studies Association. The prize is given annually for the best dissertation in American Studies. This is a highly coveted and competitive award. According the Chair, Donald Nieman, Dr. Buff’s success is another indication that we are hiring the best young faculty members available and building a high quality faculty to serve our students in the next century.

BG theatre alum, Patricia Sternberg was awarded the Lin Wright Special Recognition award from the American Alliance for Theatre and Education at its national conference in late August--this award is presented to “persons who have established special programs developed experimental work, made distinctive educational contributions or provided meritorious service.”

**Multicultural Affairs & Student Services**

The Image Chapter of Ohio, a national Hispanic association of professional employees, has recognized Manny Vadillo, Associate Director of Multicultural Services, as this year’s recipient of the Diamante Award for a job well done in the area of education. Also, in another ceremony the Mayor of the City of Toledo bestowed upon Manny an award for his work in recruitment and retention of Latino students at BGSU. Local newspapers and TV stations in Toledo have also recognized Manny for his work in education in the Latino community.

**Student Housing & Residence Programs**

The Bowling Green State University Safety Task Force has been working to address the issues of campus safety. The task force, now in its second year, serves as a partnership between University personnel and students to investigate, resolve or recommend new initiatives for a safe campus community. The task force reviews campus safety policies, procedures and current conditions in the areas of educational programs, facilities, and enforcement.

Early this semester the Safety Task Force focused on the issue of campus lighting by informing the campus community of the “University Lighting Plan.” Public Safety also coordinated the Walk for Safety Program in which students and staff toured the campus at night to identify unsafe locations.

For the last two months the task force has focused on informing the BGSU community of the many safety programs offered on campus. These include rape awareness programs, self-defense sessions, alcohol and drug education, as well as many other personal safety programs. In addition, a safety course has been submitted for review that would be offered to freshman students either as a separate course or as a part of the UNIV 100 student orientation course.

Much work has been done on Bowling Green’s campus in the area of sexual assault education, counseling and support. Students at BGSU are encouraged to report crimes and know that appropriate counseling services are available to them.

Several SHARP staff members were involved in hosting the 1996 Great Lakes Association of College and University Housing Officers Conference during the week of November 4. Over 400 participants from Illinois, Indiana, Michigan and Ohio attended the conference in Perrysburg hosted jointly by the University of Toledo and BGSU.

**Student Life**

The Office of Student Life coordinated a comprehensive Parents’ Weekend that was one of the most successful ever. Thirty-six separate programs were offered during the November 8-10 weekend. The Four Tops concert, buffet dinner and Sunday brunch were all sold out as was the theatrical production. Attendance at the Parents’ Association meeting was double that of last year and Saturday morning presentations on career options and using the internet were well attended.
Intercollegiate Athletics

The Bowling Green State University Athletic Department has been awarded the Mid-American Conference/Central Reserve Life Institutional Academic Achievement Award. Bowling Green earned the first award in the summer of 1995 for the 1994-95 academic year with the most recent honor for the 1995-96 academic year. The award is presented annually to the MAC school that achieves the highest cumulative grade point average of all student-athletes participating in official conference sports. Bowling Green's student-athletes, in the 19 sports which compete in the MAC, had a cumulative grade point average of 2.90 to win the award. More than 400 BGSU athletes compete in the 19 conference sports. BGSU earned the first award with a 2.88 cumulative grade point average of all its athletes.

After winning the regular season Mid-American Conference title, the Bowling Green men's soccer team captured the conference tournament to earn the automatic berth in the NCAA Tournament. On November 24 the team defeated Detroit for its first-ever NCAA Tournament win but lost to Indiana on December 1. The Falcons were ranked as high as 10th in the nation in one poll and were the #2 team in the Great Lakes region. BG has tied the school record with 14 straight wins and their 18 wins for the season is a school record. Steve Klein was named the Player of the Year in the MAC while he and four of his teammates earned spots on the all-league team. BG head coach Mel Mahler was named the Coach of the Year in the MAC.

The Bowling Green State University women's cross country team earned its second successive Mid-American Conference title edging Ohio for the top spot in the meet held November 2. BGSU head coach Steve Price was named the MAC Coach of the Year for the second straight year.

Commencement

Edmund Danziger, Distinguished Teaching Professor of History, will deliver the address at the December 21st graduation. Approximately 1,200 students are expected to receive degrees during the commencement exercises.

Development

The Fall Telefund is in its 10th week and $366,532 have been received in pledges to the University Annual Fund and the Parents Fund. The telefund will conclude this semester's efforts on December 11.

AST/BRYANT, a recruiting firm, has been retained for the Director of Development search. They have been to campus and spoken with key University officials and volunteers to develop a profile for the candidate. National ads have been placed and applications and nominations are being received.

Television Services

My special thanks to Trustees Leon Bibb and Valerie Newell for appearing on my television show, "President Ribeau and Company"; our discussion was "leadership". Plans for January include an interactive broadcast town meeting on funding for education. The program will originate from the WBGU-TV studios and will have satellite participation rooms in Olscamp Hall and at the Firelands Campus.

Public Safety

Members of the Department of Public Safety are in their 5th year of providing human diversity training and current updates. This year they have chosen to participate in "Issues in Cultural Diversity 1996-97, Thirty Years of Civil Rights: Benefits to One and All" which is sponsored by Multicultural Affairs Committee of the BGSU Libraries and Learning Services. All members of the department are participating not only in this program but three of their weekly staff meetings will focus on the topics that will be presented. On November 6, 1996, Dr. Don Nieman moderated a discussion of legislation evolving from the Civil Rights Movement: on Wednesday, January 22, 1997, Reporter Eddie B. Allen Jr. will discuss his 1995 Toledo Blade Series, "America in Black and White," and on Wednesday, March 5, 1997, leaders from diverse BGSU student groups will discuss current benefits derived from the Civil Rights Movement.

HUMAN RESOURCES/UNIVERSITY PROGRAMMING COMMITTEE

Mr. Latta presented the Human Resources/University Programming Committee report. He announced that the Human Resources/University Programming Committee met on Thursday afternoon and reviewed one action items and six discussion items.
Administrative Staff Personnel Changes Since October 11, 1996, Meeting

No. 13-97  Mr. Latta moved and Mr. Bryan seconded that the Board of Trustees has reviewed and ratified the Administrative Staff Personnel Changes since the October 11, 1996, meeting. The motion was approved with no negative votes.

ACADEMIC AFFAIRS

New Appointments Full-time

Holly Meyer-Jones  Sponsored Programs Officer, Office of Sponsored Programs and Research  9-23-96/6-30-97  $37,000 f.yr
Mary Catherine O'Neill-Jones  Academic Advisor, College of Health and and Human Services  10-28-96/6-30-97  $31,000 f.yr
Deborah Meth  Director, Public Events and Development, College of Musical Arts  11-11-96/6-30-97  $45,000 f.yr

New Appointments Part-time

Stewart Briggs  Assistant Strength/Conditioning Coach/ Part-time Activity Instructor, Coordinator Of Exercise Physiology Laboratory, School of HPER  8-21-96/5-21-97  $18,680
Susan Vining  Clinical Audiologist/Supervisor Clinical Disorders  9-25-96/6-30-97  $13,283

Reappointments Full-time

Jahmal Green  Research Assistant, Biological Sciences  11-6-96/6-30-97  (externally funded)  $23,626 f.yr

Reappointments Part-time


Resignations

Sherice Freeman  Counselor/Coordinator of Tutoring; Student Support Services, Academic Enhancement (externally funded) transferred  10-11-96  Moving; spouse
Judith Hartley  Academic Advisor, College of Health and Human Services  9-30-96  Pursue other career Opportunities
James Litwin  Director, Undergraduate Studies, American Culture Studies  10-16-96  Personal reasons
Thomas Stewart  Manager, Training and Development, Human Resources  11-1-96  Personal reasons

Changes in Assignment, Title and/or Salary

Barbara Lang, Part-time Alumni and Development Officer, College of Arts and Sciences, from $10,498 effective 9-1-96/12-31-06 to $4,593 effective 9-1-96/12-31-06; correct salary and employment dates previously reported for 10-11-96 Board of Trustees’ meeting.
OPERATIONS

Changes in Assignment, Title and/or Salary

Edward O'Donnell, from Associate Director, $53,778 fyr and a $174 monthly stipend for Acting Director – Unrestricted, Food Operations, to Director of Dining Services, Food Operations, $59,156 fyr, effective 10-1-96/6-30-97; promotion.

PRESIDENT’S AREA

Resignations

Virnette House
Assistant Athletic Director for Academic Affairs, Intercollegiate Athletics 9-20-96 Another position

Changes in Assignment, Title and/or Salary

James Elsasser from Assistant to the Athletic Director for Facilities, $20,127 fyr to Assistant Athletic Director for Internal Affairs, Intercollegiate Athletics, $35,500 fyr, effective 9-27-96; promotion.

STUDENT AFFAIRS

New Appointments Full-time

Catherine Cramp
Assistant Director of Recreational Sports For Programs, Promotions and Student Employment 12-1-96/6-30-97 $31,500 fyr

Linda L. Newman
Assistant Director, Student Housing and And Residence Programs, Residence Life 10-28-96/6-30-97 $35,000 fyr

Resignations

Carrie Sargent
Complex Coordinator, Student Housing and Residence Programs, Residence Life 10-24-96 Another position

Leave of Absence

Amy Kose, Part-time Nurse Clinician, Student Health Services, effective 10/7, 14/96 (8 hours); leave without pay.

Changes in Assignment, Title and/or Salary

The following College Access Programs staff members received a salary increase due to an increase of grant funding retroactive to the beginning of their 1996-97 contract:

Terrie Cook, Grant Assistant, from $26,210 to $26,996 effective 9-1-96/8-31-97.
Lacrecita Dobbins, Advisor/Recruiter, Educational Talent Search, from $27,000 to $27,810 effective 10-1-96/9-30-97.
Mary Dunson, Assistant to the Director, from $26,210 to $26,996, effective 10-1-96/9-30-97.
Joyce Jones, Director, from $42,334 to $43,605 effective 7-1-96/6-30-96.
Kenneth Marable, Counselor/Recruiter, Educational Talent Search, from $27,007 to $27,817, effective 10-1-96/9-30-97.
Deborah Rice, Assistant Director, Educational Talent Search, from $31,648 to $32,597, effective 10-1-96/9-30-97.
Bonita Sanders, Assistant Director/Counselor, Upward Bound, from $41,648 to $32,597, effective 7-1-96/6-30-97.
Zhanna Brant, Staff Physician, Student Health Services, employed extra hours 9/9, 18/96 and 10/2, 23/96 (12 hours); $630.00.
Kathryn Ellis, Part-time Pharmacist, Student Health Services, employed extra hours on 9/4, 9, 11, 12, 16, 18, 23, 25, 30, and 10/2, 7, 9, 14, 16, 21, 23, 28, 30/96 (36 hours); $802.08.
Ute Lowery, Assistant Director, Student Housing and Residence Programs, Residence Life, from $30,221 to $30,450 fyr, retroactive to 7-1-96; contract addended due to a calculation error in computing 1996-97 contract amount.
Jose Ortega, Medical Assistant, Student Health Services, employed extra hours 10/9, 30/96 (6 hours); $165.04.
UNIVERSITY ADVANCEMENT

New Appointments Full-time

Nicholas Gorant
Assistant Manager, Technical Services,
WBGU-TV (formerly classified)
10-1-96/6-30-97 $51,334 fyr

The Committee also reviewed and discussed a Faculty Senate Resolution on Faculty Compensation and Student-Faculty Ratio Policies, editorial changes to the Academic Charter, an amendment to the Firelands College Advisory Board Bylaws, proposed 1997-98 auxiliary improvement projects, and a proposed revision to the Naming of Facilities Policy.

FINANCIAL AFFAIRS/FACILITIES COMMITTEE

Mr. Marsh, who chaired the Financial Affairs/Facilities Committee on Thursday afternoon in Judge Connally's absence, reported that the Committee reviewed four action items.

Proposed 1997-98 Room and Board Rates

Mr. Marsh stated that the proposed room and board rates reflect a $236 annual increase which includes an increase in the technology fee. About half of that increase is necessary in order to expand the residence hall computer resources and to help pay for remodeling projects in the residence halls. The technology fee that students pay is being supplemented by an additional $3 million to upgrade the computer resources on campus. This upgrade includes in-room network connections, additional labs in the residence halls and extended lab hours. As a result of the technology fee instituted last year, the number of computer labs in the residence halls has increased from four to 14; currently there is one computer for every 22 students. The total room and board costs, including the technology fee, will be $4,150 for 1997-98 for standard board plan. Even with the increase, the Board believes BGSU's room and board rates will remain the second lowest of the 13 public universities in the state. The Board of Trustees remain committed to investing in the residence halls to enhance their quality.

No. 14-97 Mr. Marsh moved and Mr. Bibb seconded that approval be given to the following proposed room and meal plan rates, effective with the Fall Semester, 1997.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Bibb, Mr. Bryan, Judge Connally, Mr. Latta, Mr. Marsh, Mr. Medlin, Mr. Stroh. The motion was approved with seven affirmative votes.

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<th>Room &amp; Meal Plan Rates</th>
<th>Total Room/Tech Fee/Meal Plans</th>
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<td>Room Tech</td>
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<thead>
<tr>
<th>I. Conklin, Harshman, Kohl Kreischer, McDonald, Prout &amp; Rodgers Halls*</th>
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<tr>
<td>Std. Occupancy</td>
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<td>Sgl. Occupancy</td>
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<tr>
<td>Semester</td>
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<td>Annual</td>
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II. Offenhauer Hall

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III. Founders

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IV. Small Group Living Units

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*The Meal Plan is optional for residents of Conklin and McDonald North Halls.

Proposed 1997-98 Auxiliary Improvement Projects

No. 15-97

Mr. Marsh moved and Mr. Stroh seconded that approval be given to the following allocation of funds for 1997-98 Auxiliary Improvement Projects totaling $1,920,658:

- Residence Halls/Greek Life: $1,296,600
- Dining Halls: 50,000*
- University Union: 50,000
- Bookstore: 103,000
- Central Stores: 5,000
- Printing Services: 34,525
- Golf Course: 32,500
- Ice Arena: 38,000
- Health Center: 40,200
- Student Services: 45,160
- Stadium: 85,000
- Student Rec Center: 120,373
- Perry Field House: 11,800
- Misc. Athletic: 8,500**

Total: $1,920,658

*Only $50,000 of original $200,000 budget target requested in order to save money in anticipation of a future project in McDonald Dining Hall.

**Committee only recommended $8,500 of original $25,000 budget target in order to save money in anticipation of future completion of bleacher replacement.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Bibb, Mr. Bryan, Judge Connally, Mr. Latta, Mr. Marsh, Mr. Medlin, Mr. Stroh. The motion was approved with seven affirmative votes.
Recommendation on Faculty Promotion Increases

Mr. Marsh reported that the Committee discussed proposed salary increases for faculty receiving promotions. The Board has tried to move toward rewarding performance and to pay based on merit. The Board would like to make promotions a significant event for faculty, both financially and otherwise, and make them truly career enhancing moves.

No. 16-97 Mr. Marsh moved and Mr. Bibb seconded that approval be given to the following proposed salary increases for faculty receiving promotions, effective January 1, 1997:

- To Assistant Professor $1,000
- To Associate Professor $2,000
- To Full Professor $3,000

The Board Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Bibb, Mr. Bryan, Judge Connally, Mr. Latta, Mr. Marsh, Mr. Medlin, Mr. Stroh. The motion was approved with seven affirmative votes.

Proposed Revision to Naming of Facilities Policy

No. 17-97 Mr. Marsh moved and Judge Connally seconded that approval be given to the proposed revision to the Naming of Facilities Policy, as attached. The motion was approved with no negative votes.

Bowling Green State University Naming Policy and Procedures

The authority to name facilities at Bowling Green State University rests with the Board of Trustees. In this context, the word “facilities” will refer to such things as buildings, roads, parks, plazas, additions, wings, rooms, laboratories, floors, and open spaces.

Procedures For Naming Requests

Administrative Naming Requests

Administrative naming requests are those that do not involve the name of a person, a company, or an organization but which help define the use of a facility. An example is the change of a name from “The Water Management Building” to the “General Biology Annex.” Authority for the administrative naming of facilities is delegated to the President from the Board of Trustees.

Prior to approving a new name, the President will consult with the Vice President for University Advancement to ensure that the University achieves maximum private-support benefit from naming opportunities, and the President or the Vice President for University Advancement will consult with the Administrative Council.

Administrative namings may be initiated by the President or any Vice President. In addition, any other member of the University community may initiate an administrative naming request by writing a letter to the President or to one of the Vice Presidents outlining the reasons for the request. Questions concerning Administrative Naming Requests may be directed to the President’s office.

Commemorative Naming Requests

Commemorative naming requests are those that involve the name of a person, a company, or an organization. Favorable action on such requests requires approval by the Board of Trustees.

Commemorative Naming Requests may be submitted by any member or members of the University Community, including Trustees. They must be submitted initially to the Vice President for University Advancement. A letter to the Vice President for University Advancement outlining the nature and merits of the naming request is sufficient to initiate a Commemorative Naming Request. However, the request must have written support from the Dean of the academic unit or from the Vice President of the Administrative unit from which the request originates.
The Vice President for University Advancement will gather background information on the request and will engage
in consultation with faculty, and other members of the university community as appropriate while remaining
cognizant of the sensitive nature of many naming requests.

The relevant background information concerning the request is compiled by the Vice President for University
Advancement. It will include a history of the facility to be named and a description of the achievements of the
proposed honoree. This step will also include a check with the Office of Capital Planning to determine whether
other facilities have been named for the person to be honored by the current naming request. Also, a check will be
made with the Board of Trustees staff (and other appropriate offices) to determine whether the individual has
received other honors. The Architect's Office will also be notified.

The Vice President for University Advancement will consult with the Honorary Degrees and Commemoratives
Committee on naming requests. The committee's role is to provide guidance to the Vice President for University
Advancement, the President, and the Trustees concerning specific naming opportunities and requests. After
receiving advice from the Honorary Degrees and Commemoratives Committee, the Vice President will evaluate the
request to determine whether the request falls within naming guidelines as described below. If it does not, the Vice
President will notify the requester.

The Vice President for University Advancement will submit appropriate naming requests to the Administrative
Council, along with his/her recommendation, for Council's review and recommendation to the President.
Subsequently, the President may forward requests to the Board of Trustees for action. If the President decides not
to move forward, the Vice President for University Advancement shall notify the requesting party. This process
will be followed for all facilities, including buildings, roads, parks, plazas, additions, wings, rooms, laboratories,
open spaces.

In those cases in which a facility involves multiple commemorative naming requests (such as in the case of a new
building with donor-supported wings, floors, and/or rooms), the Vice President for University Advancement may
group them together and submit them for action as outlined above.

A minimum of three months should be allowed for processing naming requests. Questions concerning
Commemorative Naming Requests may be directed to the Vice President for University Advancement.

Additional Policies and Guidelines for Commemorative Naming Requests

There are many factors that must be considered in the naming request process. Among those factors are the
following:

Facilities may be named for any individual, but it is presumed that ordinarily all such individuals will have
contributed in some significant way to the advancement of the University.

The name of a person employed by the University will not be assigned to facilities while the individual is
employed on a full-time basis, unless he or she has been reassigned to new and different responsibilities from
those for which he or she is being honored. In general, retirees must wait two years from the last date of full-
time employment before being recommended by the President. At least one year should have elapsed prior to
the recommendation for any deceased nominee.

Naming requests generally should foster Bowling Green State University's efforts to promote private support for the
university.

A building, room wing, floor, etc., can be named for a donor who makes a significant contribution to the cost of
the building, room, wing, floor, etc. Normally a contribution of 50 percent or 50 percent of the private fund
raising goal of the building, room, wing, floor, etc., is a suggested guide (so long as a private fund raising
goal is a substantial portion of the cost).

Donors will receive appropriate credit for funds donated in support of a building, wing, etc., or for the facility's
operating endowment.

In absence of specific contributions as outlined above, classroom, laboratory, administrative, academic or special
purpose facilities (irrespective of source of funds for a given facility) are to be named, in general, for the
campus location or the function(s) or purpose(s) served.
The President of the University may recommend and the Board of Trustees may consider exceptions to the above policies on naming (or renaming) of facilities in cases where a person(s) or organization has

a) exerted a dominant and formative influence on the University, state of Ohio, or nation,

b) provided a significant, distinctive, and enduring contribution to the development of a University program, an organizational unit or activity; or

c) made a substantial or otherwise significant material or financial contribution to the University.

Policy approved by the Board of Trustees – December 6, 1996.

OTHER ITEMS

Sponsored Grants and Contracts Awarded: September and October 1996

No. 18-97 Judge Connally moved and Mr. Bryan seconded that grants and/or contracts in the amount of $3,637,414, for the months of September and October, 1996, be accepted and expenditures applicable thereto in that amount be authorized. The motion was approved with no negative votes.

<table>
<thead>
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<th>Month</th>
<th>Total for Period</th>
<th>Fiscal Year to Date</th>
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<td>September</td>
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<tr>
<td>October</td>
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BOWLING GREEN STATE UNIVERSITY
COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

July 1 through Feb. 29
Fiscal Years to Date 1994-95 1995-96

I. Research
   A. Federally Sponsored  $1,242,632.00  $1,485,487.00
   B. Privately and State Sponsored  440,381.00  372,814.00
   TOTAL RESEARCH GRANTS  $1,683,013.00  $1,858,301.00

II. Institutes and Workshops  $274,888.00  $138,461.00

III. Public Service Grants and Contracts  2,239,853.09  1,877,018.60

IV. Program Development & Innovation Grants  2,547,457.13  1,981,257.44

V. Equipment Grants  308,200.00  64,000.00
   TOTAL SPECIAL PROJECTS GRANTS & CONTRACTS  $7,053,411.22  $5,919,038.04

VI. Student Aid Grants  5,640,151.00  7,059,391.00
   TOTAL ALL GRANTS & CONTRACTS  $12,693,562.22  $12,978,429.04

NON-RESTRICTED ROTARY ACCOUNT ACTIVITY  $345,835.61  $453,586.22

REPORT - GENERAL

Dr. Michael Moore, Director, Arts Unlimited

Dr. Moore provided an update on Arts Unlimited. He first presented a chronology of the history of Arts Unlimited since its inception in 1981. This chronology reflects the expansion of the program due to the concept of aesthetic
education. The program includes retreat work with teachers in the field, as well as 800+ majors from the College of Education to provide them with the background and knowledge they can take with them into the classroom.

Last year, Arts Unlimited, originally part of the Lincoln Center family, became affiliated with the Wolf Trap program and is one of Wolf Trap's ten regional programs in the U.S. The Wolf Trap Foundation is located outside Washington, DC and works with Headstart. Arts Unlimited has doubled its participation in the Wolf Trap program in one year and may be increasing it by another 50% because of the interest shown by Findlay and the surrounding area.

Another outreach program with which Arts Unlimited will be working is the Muse Machine which is a specialized program in arts education that starts at junior high school; it originated in Dayton, Ohio and is now going national.

The Center for Aesthetic Development is new. It was created because of a need to develop a stronger, more research educational practice base that will utilize more of the university's resources and provide professional development opportunities for university faculty and the opportunity for the faculty to have more direct contact with the schools.

Dr. Moore then showed a map highlighting the communities that have been and/or are currently being served by Arts Unlimited. Approximately 12-15 counties, 80 schools, about 70,000 students, and 1300-1400 teachers, mainly kindergarten through sixth grade have been served by Arts Unlimited since its inception. This year, Arts Unlimited is serving some 66 schools, 12 counties, almost 12,000 children, 34 districts, and 225 teachers. That does not include a cooperative arrangement with the Ohio Department of Education and Wood County Educational Services for doing some specialized training for their teachers. The Ohio Department of Education has made a major commitment to a comprehensive arts education curriculum.

Community and outreach are important terms that Dr. Moore is glad to see being revitalized on the campus this year. He indicated, however, that community and outreach are really processes. All institutions like to talk about community, outreach and connections. As an educational institution, BGSU needs to be mindful of what is unique about its concept of outreach, i.e., outreach to what kind of educational end? In aesthetic education there is a real opportunity for connecting or making educational connections in terms of learning to give meaning to what is being studied in school. Dr. Moore feels the most fundamental content of aesthetic education is that it is image management, i.e., how we take the images that flood us every day to make sense out of them and how we learn the different languages. There's more than just linguistic language or mathematics language. There is the language of color, body language, and language of unspoken meanings that give just as much meaning to life as anything else, and these are not explored in schools. Schools tend to shy away from the whole idea of emotions and affective learning as valid learning devices. Aesthetic education, on the other hand, embraces them. The idea is to deal with teaching and learning as a totality and to involve all of our learning senses, not just one or two. This is supported by a great deal of formidable educational research that has come out in the last ten years, research that Arts Unlimited has been a part of through a five-year $3 million study conducted by Lincoln Center in conjunction with Harvard and Columbia Universities.

As the program has grown, Arts Unlimited has had many opportunities to connect with the vast resources that exist on this campus. For example, Arts Unlimited has enjoyed a very good relationship with the Office of Development. Its relationships off campus have started in a very informal way but have grown into more formal arrangements.

The future possibilities for Arts Unlimited are endless, depending upon what resources the university is willing to commit to the program. Dr. Moore believes there is a case to be made for the vital, comprehensive and exciting outreach which Arts Unlimited represents. Several hundred students (ages 6-10) come to this campus to participate in Arts Unlimited activities, and often this is the first exposure these students from rural schools have to a college campus. These are children who may some day come to BGSU and the better prepared they can be them to think broadly, to think creatively, and to think flexibly, the better student they will be for this campus.

Dr. Moore then introduced Sara Jane Kasperzak, President of the Arts Commission of Greater Toledo, and member of the Citizens Advisory Board of Arts Unlimited to describe possible future directions for Arts Unlimited and BGSU. Ms. Kasperzak commended the University for its support of Arts Unlimited and noted that this should be one of the programs the University applauds since it reaches over 12,000 young people. She is very involved in the arts, and the research she has read debates whether you learn more if you listen, whether your SAT scores will be higher if you've had music training or whether you'll be higher in math if you've had visual art training. In doing research for increasing the credits of art at Maumee Valley Country Day School, she was exposed to Dr. Eisner at Stanford who has published over 15 books on how the educational system should be changed by incorporating art into it. It amazes her that for as long as this has been going on that no institution has grasped this concept and added aesthetic education to its curriculum. When a student is exposed to an Arts Unlimited class, it is not through
the art teachers but rather through the math teachers and history teachers who are using the arts to teach their subjects. What these teachers are discovering is that students are retaining the material when taught in this manner. One-third of the university's graduates are in education, which provides an opportunity to change education across the country. Ms. Kasperzak suggests incorporating the Arts Unlimited program into the teaching curriculum. In addition, the new Toledo superintendent of schools wants to start a visual and performing arts school like the one in Cincinnati and urges Bowling Green State University to enter into a partnership with the Toledo schools to create such a school.

REPORTS - CONSTITUENT REPRESENTATIVES

Faculty Representative - Harold Lunde

Dr. Lunde thanked the Board of Trustees for approving the faculty salary promotion increases and for raising the amounts that the Faculty Senate had recommended. One of Senate's many initiatives underway is the Task Force on Faculty Evaluation and Reward Policy. This task force was formed in response to the Board of Trustees resolution passed last May requesting the Central Administration to work with Faculty Senate to evaluate the process for determining merit salary increases. The Provost and Faculty Senate also have included the development of consistent criteria for evaluation for reappointment, promotion, and tenure in the task force charge. In August, the Provost and Senate Chair jointly appointed the task force and charged them with: (1) developing a prototype document to serve as a model for all academic units to define standards of reappointment, promotion and tenure, including the process for review at the department, the school, the college, and the university levels and (2) reviewing the merit policy or system for determining salary increases.

A draft of the reappointment, promotion, and tenure prototype document was presented to the Faculty Senate for discussion and comment at a special on-call meeting on November 19. A final draft of the prototype document, incorporating suggestions from Faculty Senators and Deans, will soon be issued to all faculty. This prototype document is designed to ensure that at least three BGSU goals and values are codified and maintained in our faculty personnel procedures: (1) the reward structure is aligned with our vision and goals, (2) the faculty peer review and judgment which lie at the core of our values are maintained in reappointment, promotion and tenure, and (3) all faculty are assured of fair, equitable and consistent processes in the evaluations that take place at their career mileposts. In completing the prototype document, the task force was guided by two principles: (1) to be supportive of the Academic Charter and (2) to prepare a prototype department policy document that individual departments and schools will use as a basis for developing their own policy statements.

Undergraduate Student Representative - Tara Gore

Ms. Gore announced that at last week's Undergraduate Student Government meeting eight bills came to the floor. Ms. Gore, Ms. Morrison, and other student representatives met with the architects conducting the feasibility study to provide input on the types of services students would like to see in a union. A concert committee has been formed in response to students' belief that having one or two major concerts on campus will help keep students here on the weekends. USG was involved with the recent Diversity Summit in which over 10,000 students teleconferenced on the subject of diversity; USG assisted with the publicity and will be hosting a follow-up forum on diversity. Ms. Gore informed the Board of Trustees that they soon would be receiving a copy of the USG's newsletter, The Pillar. She extended appreciation to the Board for seeking input from her and Mr. Bristol about the proposed room and board rates and for trying to balance costs and affordability for students.

Graduate Student Representative - Janet Morrison

Ms. Morrison commented on the Graduate Student Senate budget and the University budget process. Now that their objectives, goals and mandate have been determined, Graduate Student Senate is finalizing its budget. Its new budget will no longer accommodate co-sponsorship requests from other organizations due to the 10% budget cut they experienced as a result of the general fee allocation process. Ms. Morrison stated that across-the-board cuts run counterproductive to the institutional mission and core values which prioritize interdependence, cooperation and creative imaginings. She strongly encourages the administration and the Board of Trustees to give serious consideration to budget development and reform. She feels money should be directed to projects and initiatives based on their role in achieving institutional objectives, e.g., enrollment management, the residence halls, and student organizations. Everyone on this campus, however, needs to defend and in some cases sacrifice for the goals and objectives that have been collectively articulated. Ms. Morrison concluded her remarks by expressing her appreciation for the Trustees' interest in students' opinions on the room and board fees.
Firelands College Board Representative - Patrick Deville

Mr. Deville reported on the Firelands Technology Enhancement Drive and the Ohio Board of Regents performance expectations for two-year colleges. The Technology Enhancement Drive is proceeding nicely and Firelands has reached 85-90% of its $100,000 goal. An anonymous gift of $10,000 was received this past week from a private foundation in Sandusky. To date, about 22 of Firelands' 37 faculty members have received new computers.

Firelands has just received a new performance expectations questionnaire from the Ohio Board of Regents, and the report is due in February. The Regents have told the two-year colleges to plan for a tuition cap of about 2.5%, which would present a major problem for Firelands if other adjustments are not made. Dean Williams is proposing a bifurcated tuition plan where 100 and 200 level courses would be priced at a lower level than 300+ courses. Miami University has instituted such a plan, and the Ohio Board of Regents has found it acceptable.

Administrative Staff Council Representative - Joan Morgan

Dr. Morgan discussed Administrative Staff Council's recently approved goals for 1996-97. Many of the goals were carried over from last year. One of the goals is the development of a performance evaluation procedure for administrative staff. A committee made up of administrative staff members has been working on this for quite some time, and is in the process of developing a form that will be used for all administrative staff. A working draft is going to be shared with administrative staff in the next few weeks and will be discussed at an Administrative Staff Council meeting. A form will not be the whole answer to the process; some type of training will have to occur for people who will be using this evaluation form and for people who are going through the evaluation process.

Additional goals that were approved include continuing to offer and expand existing administrative staff programs that enhance opportunities for students at the University. The BGEffect mentor program for new students will be continued and, for the first time, will be evaluated. ASC will try to bring the corpus of the Administrative Staff Scholarship up to $40,000. Last year, $1500 in scholarships for undergraduate students was awarded. ASC is hoping to create a home page that will enable it to communicate with similar groups on other campuses. The External Affairs Committee held a coat drive during the November Spirit Day and collected over 30 coats and other pieces of outerwear on the main and over 85 coats at Firelands. At yesterday's ASC meeting, Dr. Sallye McKee talked to members about enrollment management initiatives under way. Speakers scheduled for spring semester are Donna Wittwer, President Ribeau, and Provost Middleton.

Classified Staff Representative - Pat Kitchen

Ms. Kitchen reported that Classified Staff Council continues to address issues of concern at its monthly meetings with the Interim Assistant Vice President of Human Resources and the Provost. At its next meeting, CSC will be reviewing its 1996-97 initiatives, which include expanding availability and utilization of computer technology for all classified staff and enhancing its scholarship fund through continued sale of coverlets. She concluded her remarks by announcing that a couple of the University's shuttle drivers provided shuttle services to help move people involved in an apartment fire in town on Thursday evening.

ANNOUNCEMENTS

Chair Medlin announced that fall commencement will be Saturday, December 21 and that the January 24 Board of Trustees meeting has been canceled; the next regularly scheduled meeting will be Friday, February 21.

EXECUTIVE SESSION

Chair Medlin announced that in keeping with the provisions of the state's "sunshine law" and Amended Section 121.22 of the Ohio Revised Code, he is proposing that members meet in an executive session for the purposes of conferring with an attorney concerning disputes and pending court action. He requested that members meet in executive session in the Chart Room with the session expected to last approximately 45 minutes; the regular meeting to be reconvened at that time to take action if necessary and for purposes of adjournment.

No. 19-97 Judge Connally moved and Mr. Stroh seconded that members of the Board of Trustees meet in an executive session to consider a public employee employment matter and to confer with an attorney concerning disputes and pending court action.
The Board Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Bibb, Mr. Bryan, Judge Connally, Mr. Latta, Mr. Marsh, Mr. Medlin, Mr. Stroh. The motion was approved with seven affirmative votes.

The regular meeting was recessed at 11:15 a.m., and Board members moved into executive session in the Chart Room.

Chair Medlin reconvened the regular meeting at 12:15 p.m. with the announcement that members had met in executive session for 60 minutes for the purpose of considering a public employee employment matter and conferring with an attorney concerning disputes/pending court action, and no formal action was taken during that time.

ADJOURNMENT

The meeting was adjourned at 12:16 p.m.