5-5-1995

Board of Trustees Meeting Minutes 1995-05-05

Bowling Green State University

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Notice having been given in accordance with the Board of Trustees Bylaws, the following
candidates met in the University Field House Meeting Room, Bowling Green Campus on May 5,
1995: C. Ellen Connally, Chair; John A. Laskey, Vice Chair; David A. Bryan; Jodi Chappell;
Alvin Heard; Delbert L. Latta; G. Ray Medlin, Jr.; Valerie L. Newell; Thomas W. Noe; Kermit
Stroh. John C. Mahaney, Jr., was not present.

Also present were President Paul J. Olscamp; Lester E. Barber, Executive Assistant to the
President and Secretary to the Board; Dorothy Behling, Chair, Faculty Senate, and 1994-95
Faculty Representative to the Board; David Vaillancourt, 1994-95 Graduate Student
Representative to the Board; Jeff Stefancic, 1995-96 Undergraduate Student Representative to
the Board; Pat Green, 1994-95 Administrative Staff Representative to the Board; Kathy Eninger,
1994-95 Classified Staff Representative to the Board; Judith Allton, 1994-95 Firelands College
Board Representative; Eloise E. Clark, Vice President for Academic Affairs; J. Christopher
Dalton, Vice President for Planning and Budgeting; Robert L. Martin, Vice President for
Operations; Philip R. Mason, Vice President for University Relations; Edward Whipple, Vice
President for Student Affairs; Gaylyn J. Finn, Treasurer; media representatives; and a number of
observers.

Chair Connally called the meeting to order at 3:00 p.m.; the Board Secretary called the roll and
announced that a quorum was present (eight Trustees).

ELECTION OF OFFICERS - 1995-96

Dr. Barber distributed ballots to the Trustees for election of the President, the Vice President and
the Secretary to the Board for next year. He asked that each Trustee complete the ballot and he
would collect the ballots for tabulation of the voting; announcement of the results of the election
to be made later in the meeting.

MINUTES

Motion was made by Mr. Noe and seconded by Mr. Medlin that the minutes of the meetings of
March 30, March 31, April 3, and April 14, 1995, be approved as written. The motion carried.

PRESIDENT'S REPORT

Update on Fall Semester 1995 Admissions Data

As of April 8, 1995, we have received 9,189 applications from freshmen seeking admission to the
main campus for the 1995 Fall Semester. This represents an increase of 472 or 5.41%. Transfer
applications number 654, which is a decrease of 101 or -13.38%. All comparisons are made with
application statistics from the previous year for the same general time period.

As of April 29, Firelands College has 287 applications for Fall 1995 which is 3 students (106%)
ahead from the comparable 1994 time frame.
As of May 1, 1995, 442 students had pre-registered for Fall 1995 classes at Firelands. This compares to 471 last year, a decrease of approximately 6%. Pre-registration will continue until May 10. Summer term enrollment at Firelands is running ahead of the last year by 19 students. Presently 206 (vs. 187 in 1994) have processed course requests.

Summer/Fall Semester 1995 Registrations

As of April 18, 1995, enrollment for summer 1995 is 4,055, up 97 students from the summer of 1994 at the same time. Enrollment of continuing students for 1995 is currently 10,331, which is 49 or 0.48% ahead of this time last year.

Multicultural Affairs

Twenty-nine students have been selected for the 1995 Pre-College Enrichment Program for Black, Hispanic, and Native American Students to be held June 25-August 5. The students come from 18 Ohio cities and 24 high schools.

Recipients of the Office of Multicultural Affairs' Diversity Award have been identified for the 1995-96 academic year. Thirty-nine freshmen have been selected to receive a Diversity Award. These students come from 38 high schools.

Alumni Affairs

The newly chartered Latino Alumni Society has completed a busy itinerary of events during its first several months of existence. Events include two Latino Society Board half day retreats, the co-sponsoring of several Latino educational series speakers and an all Ohio Latino issues conference, the printing and dissemination of a society newsletter and planning for several scholarships. As an additional AT BG feature, alumnus and mural artist Emmanuel Enriquez will be highlighted on the magazine's back cover page. According to research the group has done, this Latino Alumni Society is the first of its kind to be associated with a state university in Ohio.

"For the Love of Learning" scholarship dinner and silent auction was held April 22 at Muirfield Golf Course, Columbus. Our special thanks to Trustee John Mahaney, a Columbus Scholarship Patron, who sponsored the event. Several weeks prior to this event, recent graduates and non-donors from the Columbus area had the opportunity to participate in a Myles Pizza fund-raising event. This provided those of our past alums who have not yet adopted BGSU financially, a chance to do so. The event was well received, and the chapter has requested that it be repeated next year.

Development

Cash and marketable securities given to the University in the first nine months of 1994-95 total $2,937,370 compared to $2,532,109 for the same period a year ago. Major gifts received supported the College of Musical Arts, the Festival Series, the Electric Falcon and the Peregrine Project.

The spring telefund is nearly completed. The focus has been on acquiring gifts to support college priorities and the parents program projects. As of April 23, $278,659 has been raised. For the first time we will continue our telefund program into June. Calls will be made to alumni in nine
chapter areas as part of the Scholarship 2000 campaign along with thank you calls to current donors.

David Stanford, associate director of the University's Cooperative Education Program and a Bowling Green alumnus has been hired as Director of Major Gifts. He co-founded the Minority Career Institute along with the Offices of Multicultural Affairs and Career Planning and Placement Services and has been actively involved in raising funds for the Institute and a variety of other cooperative education positions and projects.

I am happy to announce that the University recently received a $90,000 trust from the estate of John Allen Doane of Warren. Mr. Doane earned his bachelor of science degree in education from Bowling Green in 1941. While a student, he was captain of the University's first two swim teams.

Television Services

WBGU-TV presented a special live "Journal for Kids" that offered tips on how to stop drug abuse on April 26. The weekly public affairs program "Journal 1995" is usually geared to an adult audience, but this special program focused on second and third grade viewers and how they can avoid using drugs. This is the second year WBGU-TV has produced a "Journal for Kids." A grant for the program was received from the Drug Free Schools and Communities Act through the Ohio Department of Alcohol and Drug Addiction Services and from the Wood County Hospital Foundation.

A WBGU-TV crew is currently on the west coast taping Marcia Adams' new series. The 26-part series will be offered to stations nationwide this fall. Taping in the studio, which starts in May, will provide another excellent opportunity for the students who work on the production to gain invaluable experience and ready themselves for the job market. Working on a national production is an opportunity most universities cannot offer their students.

University Relations

Tomorrow's May 6 Spring Commencement will be held at Doyt Perry Stadium at 10 a.m. Jack Anderson, a nationally syndicated columnist from Washington, D.C., will give remarks to the graduates. Honorary degrees will be conferred upon American League Umpire Larry R. Barnett, Doctor of Public Service; Emeritus Professor of Geography Lyle R. Fletcher, Doctor of Public Service, and Paul Olscamp will be deeply honored to receive an honorary Doctor of Letters Degree. Dr. Thomas Stellers, '62, Alumni Association Board President, will recognize 23 Accomplished Graduates of the College of Technology.

Breakfast in BG

Join us on May 19th for the final presentation in our spring "Breakfast in BG" speaker series. Daniel Keller, Senior Vice President of Operations at Cedar Point and a BGSU alumnus, will offer a behind-the-scenes look at what's been voted the world's best amusement park for three years in a row. This year marks Cedar Point's 125th Anniversary.
Faculty, Staff and Student Awards

Congratulations to Professor Ray Laakaniemi, who has been selected for a Fulbright Scholar award in Estonia during the 1995-96 academic year. We extend to Professor Laakaniemi our congratulations and very best wishes.

Dr. Gary Silverman, Director of the Environmental Health Program, has been awarded a Fulbright grant for a project in Kuala Lumpur, from January through May of next year. He will be working with the National Institute of Public Administration, and will also be looking at environmental programs in other areas of Malaysia and hopes to conduct some of his own research while he is there.

The American Assembly of Collegiate Schools of Business has announced that reaffirmation of accreditation for the baccalaureate and master’s business degree programs offered by the College of Business Administration has been approved. The report states that "Bowling Green State University, College of Business Administration is commended on its caring and supportive environment for students and the dedicated delivery of quality education to its students". Congratulations to the faculty and staff in the College of Business Administration for a job well done.

We are pleased to learn that two of our medical technology students, Rebecca Marie Bockrath and Scott Alan Sutter, were selected, among the nationwide competition, to receive scholarships from the American Society of Clinical Pathology. BGSU was one of two institutions to have two students selected for the scholarship.

Dean Darby Williams, Firelands College, and Dean Lee Riggins, College of Musical Arts, co-sponsored a BGSU Symphonic Band Concert at the Sandusky State Theatre on April 3. Local high school band directors helped underwrite costs and promoted attendance of their band students. The concert was well received by a highly appreciative audience. The Deans hope that future cultural collaborations between Firelands and the main campus will continue.

Brian Holzinger was named the winner of the 1995 Hobey Baker Memorial Award presented annually to the nation's top collegiate hockey player. Brian becomes the 15th recipient of the Hobey Baker Award and is the second Falcon to receive the award since its inception in 1981 by the Decathlon Athletic Club of Bloomington, Minn. Brian is now playing in the NHL Playoffs with the Buffalo Sabres.

Mel Mahler, former assistant men's soccer coach at BGSU, and the interim head coach since the untimely death of former head coach Gary Palmisano in December, has been named the head soccer coach, effectively immediately. Mel has been a member of the soccer staff for eight years, seven of these as assistant coach. Congratulations to Mel.

Five graduate students in the College of Musical Arts have won national competitions in the past month. Saxophonist Russell Peterson from Bedford, received a $2,000 award for winning his division and the Transcontinental Saxophone Quartet received a $3,000 prize as the top group in the competition. Quartet members are Peterson, Marcos Albonetti from Italy; Yiannis Miralis from Cyprus; Amanda Materne from Dayton. All are students of John Sampen of the College of Musical Arts faculty.
Emily Cooperider of Cuyahoga Falls and Cathryn Flanagan of Circleville have each won $5,000 Frazier Reams Public Affairs Undergraduate Fellowships. The fellowships were established by the family of Frazier Reams, a former member of the Board of Trustees in memory of his father, Frazier, Sr., who was also a member of the Board of Trustees.

Congratulations to Dr. Inge Klopping, assistant dean for information services in the College of Business Administration, and Wood County Commissioner, Robert Latta for being selected for membership in Omicron Delta Kappa national leadership honorary. They along with 12 students were tapped for membership last Friday.

New Faculty Senate Officers

Dr. Fiona McKinnon-Slaney will be Chair of the Faculty Senate for the coming year and Dr. Harold Lunde, Professor of Management has been elected Vice Chair/Chair Elect. Dr. Keith Bernhard, Professor of Visual Communication & Technology Education is Secretary. On behalf of the University community, congratulations and best wishes for a rewarding year of service.

New Registrar

Rebecca McOmber has been named the registrar at Bowling Green State University. As registrar, she will oversee a staff of 25 full-time and part-time employees in the Office of Registration and Records. In addition to handling the class registration process, the office is responsible for maintaining an enormous amount of academic information on all current and former University students. Becky McOmber has performed in an outstanding fashion in other positions in the Registration and Records area over the past 17 years. Congratulations Becky!

I would like to take this opportunity to offer my congratulations and very best wishes to our next President, Dr. Sidney Ribeau! I look forward to working with Dr. Ribeau in the weeks ahead to ensure a smooth transition of administrative responsibilities.

PERSONNEL/FACILITIES COMMITTEE

Mr. Stroh reported that the Committee met on Friday morning and reviewed six action items.

Proposed Improvement Projects

Mr. Stroh reported that two proposed improvement projects were recommended to the Finance Committee.

Administrative Staff Personnel Changes and Faculty Promotion since March 31, 1995

No. 60-95  Mr. Stroh moved and Mr. Medlin seconded that the Board of Trustees has reviewed and ratified the Administrative Staff Personnel Changes and Faculty Promotion since the March 31, 1995, meeting. The motion was approved with no negative votes.
ACADEMIC AFFAIRS

New Appointments Full time

Catherine Pratt  Alumni/Development Officer, College of Business Administration  3-13-95/6-30-95  $30,000 fyr (externally funded)

Anthony Thrush  Interim Director of Clinical Education for the Respiratory Care Technology Program, Firelands Applied Sciences  3-13-95/6-9-95  $ 8,320

Changes in Assignment, Title and/or Salary

James Short, Media Specialist, Instructional Media Services from $37,019 to $37,109, retroactive to 7-1-94, correct 1994-95 fiscal year contract salary due to figure transposition.

OPERATIONS

Resignations

Sharon Horgan  Occupational Safety and Health Technician, Environmental Health & Safety  4-14-95  Another position

Deaths

Gwendolyn Ohlinger  Assistant Director, University Bookstore  Removed from payroll close Of business day 3-4-95

PRESIDENT’S AREA

James Collis  Assistant Football Coach, Intercollegiate Athletics  3-27-95/6-30-95  $40,500 fyr

Resignations

Brian Gordon  Head Coach, Men’s and Women’s Swimming & Diving, Intercollegiate Athletics  6-30-95  Pursue other personal and professional opportunities

Carolyn Strunk  Assistant Coach, Men’s and Women’s Swimming, Intercollegiate Athletics  5-31-95  Seeking other employment to fulfill future career goals
STUDENT AFFAIRS

Changes in Assignment, Title and/or Salary

Kathryn Ellis, Part-time Pharmacist, Student Health Services, worked additional hours on 2/1, 6, 8, 13, 15, 20, 22, 27/95; 3/1, 6, 8, 13, 15, 27, 29/95, (one hour each day), $307.65.

Marilyn Mackay, Lab Coordinator, Student Health Services, worked additional hours on 3/20, 30, 31/95, $483.60; reduced work schedule; remaining work days leave without pay.

UNIVERSITY RELATIONS

New Appointments Full-time

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Start Date</th>
<th>End Date</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phyllis Hartwell</td>
<td>Assistant Media Resources Manager</td>
<td>3-20-95</td>
<td>8-31-95</td>
<td>$16,000</td>
</tr>
<tr>
<td></td>
<td>Northwest Ohio Educational Technology</td>
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</tbody>
</table>

Changes in Assignment, Title and/or Salary

Jean Marie Wolf from Part-time Telefund Coordinator, 8-1-94/4-30-95, $8,500 to full time status (no title change), $6,255.90, effective 3-10-95/6-15-95, replacement for employee on maternity leave.

Proposed Emeritus Appointments

Mr. Stroh called upon Vice President Clark to read the list of names of faculty being recommended for emeritus status.

No. 61-95 Mr. Stroh moved and Mr. Medlin seconded that approval be given to the appointment to emeritus status of the following faculty members who will retire at the end of the academic year, as recommended by the appropriate college dean, the Committee on Honorary Degrees and Commemoratives, the Vice President for Academic Affairs, and the University President. The motion was approved with no negative votes.

Dr. Thomas Anderson, Professor Emeritus of Geography
Dr. Gioacchino Balducci, Associate Professor Emeritus of Romance Languages
Dr. Dorothy Behling, Associate Professor Emeritus of Applied Human Ecology
Dr. Orlando Behling, Professor Emeritus of Management
Dr. Robert Blackwell, Professor Emeritus of Special Education
Dr. Carole Bradford, Professor Emeritus of Romance Languages
Dr. Antonio Buron, Associate Professor Emeritus of Romance Languages
Dr. Ernest Champion, Professor Emeritus of Ethnic Studies
Dr. John Chun, Associate Professor Emeritus of English, Humanities Department, Firelands College
Mr. Howard Cotrell, Associate Professor Emeritus of Libraries and Learning Resources
Dr. James Davidson, Assistant Professor Emeritus of Educational Foundations and Inquiry
Dr. Bruce Edwards, Associate Professor Emeritus of Economics
Dr. Bonita Greenberg, Associate Professor Emeritus of Communication Disorders
Dr. Herbert Greenberg, Professor Emeritus of Communication Disorders
Dr. Kenley Inglefield, Professor Emeritus of Music Composition and History
Dr. Allen Kepke, Professor Emeritus of Theatre
Dr. R. Errol Lam, Assistant Professor Emeritus of Libraries and Learning Resources
Dr. Richard Lineback, Professor Emeritus of Philosophy
Dr. Lenita Locey, Associate Professor Emeritus of Romance Languages
Dr. Paul Makara, Professor Emeritus of Music Performance Studies
Dr. David Meronk, Professor Emeritus of Mathematics and Statistics
Dr. Kenneth Mucker, Associate Professor Emeritus of Physics and Astronomy
Dr. James Ostas, Professor Emeritus of Economics
Dr. Trevor Phillips, Professor Emeritus of Educational Foundations and Inquiry
Dr. Fred Pigge, Professor Emeritus of Educational Foundations and Inquiry
Dr. Donald Ragusa, Associate Professor Emeritus of Psychology
Dr. Kenneth Rothrock, Associate Professor Emeritus of Sociology
Dr. Edgar Singleton, Professor Emeritus of Physics and Astronomy
Dr. Eldon Snyder, Professor Emeritus of Sociology
Dr. Genevieve Stang, Associate Professor Emeritus of Educational Foundations and Inquiry
Dr. Raymond Tucker, Professor Emeritus of Interpersonal Communication
Dr. Glenn Varney, Professor Emeritus of Management
Dr. David Weinberg, Professor Emeritus of History
Dr. Peter Wood, Associate Professor Emeritus of Educational Foundations and Inquiry

Proposed Revision to the Administrative and Classified Staff Personal Leave Policy

No. 62-95 Mr. Stroh moved and Mr. Laskey seconded that approval be given to the proposed revision to the personal leave policy for administrative and classified staff, as follows. The motion was approved with no negative votes.

Personal leave may be charged in minimum units of **ONE (1) hour**, or the employee may request the entire scheduled workday as personal leave. Staff may use personal leave only for days and hours for which they normally would have been scheduled to work.

Mr. Stroh commented on two items added as action items to the agenda. The Proposed Code of Student Conduct was presented to both committees in their morning meetings. To greatly aid the Student Affairs area in printing the Code of Student Conduct in a timely manner and because
committee members were fully supportive of the proposal, the Personnel/Facilities Committee recommended action be taken on the Code. The second item relates to the endorsement of the establishment of a new university research center in the Research/Enterprise Park.

Proposed Code of Student Conduct

No. 63-95  Mr. Stroh moved and Mr. Bryan seconded that approval be given to the proposed Code of Student Conduct, as outlined in the attached. The motion was approved with no negative votes.

Center for Materials and Process Development for Rapid Prototyping/Desktop Manufacturing

No. 64-95  Mr. Stroh moved and Mr. Laskey seconded that the Board of Trustees strongly supports plans to develop a Center for Materials and Process Development for Rapid Prototyping/Desktop Manufacturing, a Center to be located in BGSU’s Research/Enterprise Park. In particular, the Board endorses the established consortium plans for this project as well as the institutional commitments outlined below. The motion was approved with no negative votes.

The Center for Materials and Process Development for Rapid Prototyping/Desktop Manufacturing

Bowling Green State University is an enthusiastic consortium member, along with the Medical College of Ohio and Owens Community College, dedicated to the development of The Center for Materials and Process Development for Rapid Prototyping/Desktop Manufacturing. Because of its strong commitment to this project, the Bowling Green State University Board of Trustees will provide the following support if the Ohio Board of Regents provides full funding through the investment program.

- OPERATION AND MAINTENANCE OF THE LAND AND BUILDING, INCLUDING UTILITIES, THROUGHOUT THE FIVE-YEAR PROJECT PERIOD:
  - Operation and Maintenance of a six-acre plot
  - Operation and Maintenance of a 35,000 square foot facility
  - Utilities for a 35,000 square foot facility
- INSTALLATION OF FIBER OPTIC NETWORK TO THE BUILDING

Mr. Stroh concluded his report by noting that Vice President Martin reviewed the status of state-funded capital improvements with the Committee.

FINANCE COMMITTEE

Mr. Latta reported that the Finance Committee reviewed one action item.

Proposed Improvement Projects To Be Funded

No. 65-95  Mr. Latta moved and Ms. Newell seconded that approval be given to the allocation of funds for the following Improvement Projects totaling $90,000.
Residence Halls

MCDONALD RESIDENCE HALL

1) Shower/Bath Plumbing*  
   (Total Project Cost $666,000)  
   $70,000

2) New Condensate Receiver Piping System  
   $20,000
   $90,000

*Additional funding required.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Bryan, Judge Connally, Mr. Laskey, Mr. Latta, Mr. Medlin, Ms. Newell, Mr. Noe, Mr. Stroh. The motion was approved with eight affirmative votes.

OTHER ITEMS

Proposed Board of Trustees Schedule of Meetings for 1995-96

No. 66-95  
Mr. Noe moved and Mr. Latta seconded that approval be given to the Proposed Board of Trustees Schedule of Meetings for 1995-96. The motion was approved with no negative votes.

Board of Trustees
Proposed Schedule of Meetings - Fiscal 1995-96

Note: Each meeting will be subject to cancellation if necessary.

1995

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
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</thead>
<tbody>
<tr>
<td>SEPTEMBER 15</td>
<td>FRIDAY</td>
</tr>
<tr>
<td>DECEMBER 22</td>
<td>FRIDAY</td>
</tr>
</tbody>
</table>

1996

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
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</thead>
<tbody>
<tr>
<td>FEBRUARY 2</td>
<td>FRIDAY</td>
</tr>
<tr>
<td>MARCH 29</td>
<td>FRIDAY</td>
</tr>
<tr>
<td>MAY 10</td>
<td>FRIDAY</td>
</tr>
<tr>
<td>JUNE 14</td>
<td>FRIDAY</td>
</tr>
</tbody>
</table>

(Firelands)

Commencements currently are scheduled on the following dates during 1995-96:

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUGUST 12, 1995</td>
<td>SATURDAY</td>
<td>9:30 A.M.</td>
</tr>
<tr>
<td>DECEMBER 23, 1995</td>
<td>SATURDAY</td>
<td>10:00 A.M.</td>
</tr>
<tr>
<td>MAY 11, 1996</td>
<td>SATURDAY</td>
<td>10:00 A.M.</td>
</tr>
</tbody>
</table>
Sponsored Grants and Contracts Awarded: March 1995

No. 67-95 Mr. Noe moved and Mr. Laskey seconded that grants and/or contracts in the amount of $546,577.36, for the month of March, 1995, be accepted and expenditures applicable thereto in that amount be authorized. The motion was approved with no negative votes.

<table>
<thead>
<tr>
<th>Total for Period</th>
<th>Fiscal Year to Date</th>
</tr>
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<tbody>
<tr>
<td>March</td>
<td>$13,240,139.58</td>
</tr>
</tbody>
</table>

Proposed New Appointments and Reappointments to the Public Advisory Council for Television (PACT) - WBGU-TV

No. 68-95 Mr. Noe moved and Mr. Stroh seconded that approval be given to the new appointments and reappointments of the following persons to the Public Advisory Council for Television (PACT) - WBGU-TV, pursuant to Article II, Section I, of the Revised Charter of Association. The motion was approved with no negative votes.

New Appointments
- Wesley Fahrbach, Fremont
- Constance Little, Findlay
- William Irwin, Perrysburg
- Duane Tucker, Perrysburg
- Charles Younger, Findlay

Reappointments
- Stephen Boomer, Defiance
- Shirley Daley, Lima
- Allan Davis, Findlay
- Sam Litton, Bowling Green
- Helen Lloyd, West Unity
- Marva Stone, Bowling Green

Jodi Chappell made some farewell remarks, thanking the Board, President Olscamp, the University community and her parents for their support and friendship during the past few years. She also apprised the Board that she will be working for Congressman Paul Gillmor in Washington, D.C. for a brief time this summer and has applied for the Legislative Service Commission Internship Program.

REPORTS - CONSTITUENT REPRESENTATIVES

Faculty Representative - Dorothy Behling

Dr. Behling updated the Board on Senate business. It recently approved a document for use by University tenuring units that contains the basic outline of the unit's responsibilities and suggested procedures for annual reviews, tenure and promotion of faculty. Copies of the document have been sent to all colleges requesting they try it for a year and, the deans have been asked to subsequently evaluate it. A Faculty Senate ad hoc committee was established the end of last semester to evaluate existing tenure and promotion documents at the university and develop any necessary guidelines. The committee found that there were units which had no written tenure/promotion guidelines for faculty.

Dr. Behling thanked Chair Connally for her memo regarding the status of the Senate's standing committee on gender equity and the accompanying Charter change the Senate passed last September. She urged the Board to support the Charter change that will allow this committee to operate.
Although the issue of faculty salaries will not be on the Board agenda until June, Dr. Behling urged Trustees to look carefully at the benefits figured into faculty salaries from buyouts for retirement and to examine the report the Faculty Welfare Committee developed and distributed which compares salaries across the state. She added that salaries also need to be compared across the country. Several Senators informed her recently that individuals in their departments had interviewed for faculty positions elsewhere and were offered $8,000-$10,000 more at other universities.

Last Friday, the Ohio Faculty Council met at BGSU. President Olscamp made some welcoming remarks and discussed the state of education in Ohio. Representatives Randy Gardner and Mike Fox also attended the meeting.

Dr. Behling concluded her remarks by saying that the past two years have been challenging and educational, by extending her best wishes to the Board as it begins working with President-elect Ribeau and by expressing congratulations to President Olscamp upon receipt of an honorary degree.

Undergraduate Student Representative - Jeff Stefancic

Mr. Stefancic stated that he looks forward to working with the Board of Trustees during the next year on undergraduate student issues. He also thanked the Board for approving the new Code of Student Conduct. This document should help clear up some of the misconceptions students have about University policies and procedures. The Student Budget Committee has been meeting during the past few weeks to discuss allocations of next year's general fee money. Mr. Stefancic thanked President Olscamp for appointing a Student Union Committee to make recommendations for improvements in the Student Union.

Graduate Student Senate Representative - David Vaillancourt

Mr. Vaillancourt updated the Board on Graduate Student Senate business conducted at its past two meetings. On March 31, elections were held, and Elizabeth Elliott was elected secretary, David Herald elected Vice President, and Vilma Matos-Ortiz elected President. At its April 14 meeting, Graduate Student Senate passed resolutions concerning the proposed cap on doctoral enrollment, railroad crossings within the City of Bowling Green; and the proposed elimination of interest exemption being discussed in Congress. The Shanklin Award Ceremony was held on April 17; Mr. Vaillancourt distributed the list of awardees.

Mr. Vaillancourt concluded his remarks by sharing some knowledge he has gained during his time at BGSU. He believes that if students are organized, they can present their case/request to administrators and can achieve success, particularly if they are willing to compromise or accept alternatives. Also he has found that the majority of administrators on campus do care and want to hear student opinions.

Firelands College Board Representative - Judith Allton

Ms. Allton reported that Dean Williams made a presentation on OBOR's nine service expectations to the Association of Regional Campuses in Ohio on April 22. This is the first time that regional campuses officially have gotten together.
On April 21, Firelands held its annual recognition banquet. Dennis Horan received the Links to Progress Award; Mona Jackson received the Distinguished Teacher Award; Cindy Miglietti received the Dean's Special Recognition Award; Christopher Mruk and Larry Smith were co-recipients of the Distinguished Scholar Award; and George Mylander received the Community Service Award.

Administrative Staff Council Representative - Pat Green

Ms. Green reported that Administrative Staff Council made progress this past year, particularly in opening up lines of communication. The computer discussion group has worked well and a goal for next year is to get everyone on line. A great deal of time was spent evaluating Council to posture it for the future. Ms. Green introduced Bryan Benner as the next Administrative Staff Council chair.

Ms. Green concluded her remarks by recognizing President Olscamp for his support of Administrative Staff Council over the years and read the following poem:

Whereas and Therefore
Upon the Occasion of the Retirement of President Paul J. Olscamp
Bowling Green State University

Whereas, President Paul J. Olscamp was instrumental in the establishment of Administrative Staff Council at Bowling Green State University;

Whereas, Administrative Staff Council expresses its sincere thanks to President Paul J. Olscamp;

Whereas, there have been so many resolutions that begin with whereas;

Therefore, we offer the following in recognition of President Olscamp's support of Administrative Staff Council:

There once was a pres named Paul,
Who thought no one liked him at all.
That's clearly not true,
And I'm here to tell you
ASC admires your gall!
Paul, thanks from ASC
For letting us grow and be.
Before you head west,
We have one final request
We'd like some more money!
So, Paul a hearty farewell
We hope you go... someplace swell.
This job is now done,
Your bonus pay won
And your secrets we never will tell!
Therefore, many thanks and our best wishes to you and Spice from the members of Administrative Staff Council.

Classified Staff Council Representative - Kathy Eninger

Ms. Eninger thanked the Board for approval of the change in the Personal Leave Policy. Classified Staff Council is lobbying for repeal of the law that prohibits classified staff from running for a political position or campaigning for a candidate and distributed a letter Council has sent to legislators. On June 16, Classified Staff Council will be hosting its 8th Annual Golf Scramble.

ELECTION OF OFFICERS - 1995-96

Dr. Barber announced the election results. John A. Laskey elected President, G. Ray Medlin, Jr. elected Vice President and Dr. Lester Barber re-elected Secretary of the Board of Trustees for 1995-1996.

Mr. Laskey presented Judge Connally with a gavel plaque from the Board of Trustees as recognition of and in appreciation for her service as Chair of the Board for this past year.

ADJOURNMENT

The meeting was adjourned at 4:05 p.m.
April 7, 1995

TO: President Olscamp

FROM: Edward G. Whipple, Vice President for Student Affairs

SUBJECT: Proposed Code of Student Conduct (non-academic)

I am forwarding to you the proposed Code of Student Conduct (non-academic) for your review, and hopefully, approval. Based on your decision, I would like to have this Code presented to the Board of Trustees at its May meeting.

This Code represents an exhaustive review. While the behavioral expectations have not changed, the administration of the judicial process has. The goal of the review process was to recommend major changes in the format and adjudication so as to make it easier for members of the University community to understand the mechanics of the Code, and the philosophy on which these mechanics are based. Also, I wanted a clearer articulation of the expectations for, and responsibilities of, students. The administration of this proposed Code represents the upcoming staff and office changes in the Division of Student Affairs.

The evolution of this Code has comprised a thorough study. Early fall semester, I presented a model Code to a Task Force composed of faculty, staff, and students. The Task Force, chaired by Dr. Mike Vetter, spent a great deal of time working with the proposal. After the Task Force's work was completed, I forwarded the Code to the Faculty Senate Student Affairs Advisory Board, which after study, unanimously approved it. Nancy Footer has been involved in this project since its inception.

Significant changes in the Code include:

- **SUBSTANTIALLY SIMPLER IN LANGUAGE/SHORTER IN LENGTH**: To encourage student familiarity and use, it is substantially shorter, and the language has been simplified, yet remains inclusive. The approximately 23 University policies formerly included in the Student Code as Appendices, covering areas of student records, campus, living, organizations, etc., will be disseminated in a comprehensive Student Affairs Handbook, the preparation and updating which will be the standing responsibilities of the Office of Student Life. The Code itself is to be distributed in this fashion in an effort to make it more a part of students' lives than the "disposable" version.

- **POSITIVE TONE**: The tone, language used and objectives are stated positively. The expectations of conduct of a student in the BGSU community are stated, rather than "laundry lists" of technical violations.

- **COMPREHENSIVE PROSCRIBED CONDUCT SECTION**: The Proscribed Conduct section has been divided into several basic categories, and is no longer tied to
April 21, 1995

MEMORANDUM

TO: Board of Trustees
FROM: Paul J. Olscamp
President

RE: Proposed Code of Student Conduct

Attached is a proposed Code of Student Conduct (non-academic) developed by the Code of Student Conduct Committee and recommended by Vice President Whipple and the Faculty Senate Student Affairs Advisory Board. I have reviewed the Code and forward it to you for your consideration.

dmm

attachment
lengthy descriptions of "what if" scenarios, and has eliminated a number of existing "loopholes," while remaining positive, simple and direct. Certain offenses have been clarified, including harassment and stalking.

- **INCREASED FLEXIBILITY IN SANCTIONS:** Sanctions available have been expanded to fit a wider variety of situations or circumstances, and discretion of the Judicial Body has been increased. Categories include restitution, educational and services sanctions as well as all prior sanctions, suspension, expulsion, etc.

- **SPECIFIC REFERENCE & INCLUSION OF FIRELANDS:** Judicial Bodies and Judicial Administrators may be appointed by the Vice President for Student Affairs for the Firelands College campus to deal with situations occurring there.

- **STREAMLINING & EXPEDITION OF JUDICIAL PROCESS:** The entire judicial process has been extremely streamlined, and the number of students going through the formal process in the Office of Student Life is expected to be substantially less than that going through Standards & Procedures presently, yet fairness will be maintained.

  Judicial Bodies in the residence halls for violations there, and the authority to create such bodies in other areas, will contribute to the efficient handling of Code violations.

- **UNIVERSITY DISCIPLINE COMMITTEE INCREASES EFFICIENCY:** Further contributing to the efficiency and fairness of the judicial process is the University Discipline Committee which is composed of faculty, students, and staff that hear cases only that are not elected to be determined informally. While Student Arbitration Board's responsibilities in this regard have been shifted, it retains a viable role in the judicial process.

- **APPEALS PROCESS CLARIFIED AND SIMPLIFIED:** Grounds and timing of appeals are explained clearly and succinctly. It is anticipated that forms in the process of preparation will further streamline the appeals and the judicial processes.

- **ALL LEVELS OF SUSPENSION CLARIFIED:** This includes interim suspension, summary suspension under Ohio law, and expulsion.

I have provided members of the Administrative Council with copies of the proposal. If you have any questions regarding the proposed Code, or process, please contact me.

pc: Ms. Nancy Footer
Bowling Green State University
Division of Student Affairs
Office of the Vice President for Student Affairs

Proposed Code of Student Conduct
(non-academic)

April 7, 1995
Minutes reflecting unanimous support for Code.

BOWLING GREEN STATE UNIVERSITY

Student Affairs Advisory Board

Friday, March 10, 1995, 1:30 p.m.

Jerome Library Conference Room

MINUTES


The meeting was called to order, and the minutes from the February 17, 1995 meeting were approved. Further comments on the Code of Conduct were solicited. Everyone indicated they were comfortable with the Code of Conduct as it had been presented to the SAAB, with the revisions which Dr. Whipple has indicated are being effected in his Memorandum of March 3, 1995 to Carney Strange, which the SAAB has reviewed. The SAAB expressed its unanimous approval of the Code of Conduct in this regard. The SAAB looks forward to receiving a final copy of the Code of Conduct whenever it is completed.

Nick Hennessy introduced the University Residence Policies, (both the larger version, as well as the version to be utilized in the Student Handbook), and indicated that a representative from the Office of Residential Services would attend the next meeting of the SAAB to explain the policies and their revision. Members were asked to look the policies over and to formulate any comments and suggestions for the next meeting, which was agreed to be Friday, March 31, 1995 at 1:30 p.m. in the Jerome Library Conference.

NOTE: NEXT MEETING IS FRIDAY, MARCH 31, 1995 AT 1:15 P.M. IN THE JEROME LIBRARY CONFERENCE ROOM. (15 MINUTES EARLIER THAN WE USUALLY MEET!)
January 20, 1995

TO: Dr. Ed Whipple  
   Vice President for Student Affairs  

FROM: Mike Vetter  
   Assistant Vice President for Student Affairs; Residential Services  
   Chairperson, Code of Student Conduct Committee  

RE: Code of Student Conduct Committee

This letter serves as the final task of the Code of Student Conduct Committee which accompanies our recommendations for the revised Code Student Conduct. The committee first met on November 15 and have met weekly for a minimum of two hours. I am pleased to submit a document that will be a benefit to the entire University community.

We have proposed a code of student conduct that is based on an educational philosophy, simple to read, appropriate in length, non-legalistic and as we have said on numerous occasions “user friendly”. The strength of this committee has been the members themselves each playing an important role offering a different perspective. I believe it is important to recognize the names of the contributing committee members. They include: Missy Alford, Chief Student Administrator of the Student Arbitration Board; Ginger Bowerman, past President of Panhellenic Council; Wayne Colvin, Director of Policy and Facility Management, Small Group Housing and Greek Life; Derek Dickinson, Director of Standards and Procedures; Nancy Footer, General Counsel; Donald Gehring, faculty member in Higher Education and Student Affairs (nationally know expert on judicial affairs); Nick Hennessy, Ph.D. student in Higher Education and Student Affairs; Doreen Long, Residence Hall Director; Annie Morgan, House Director and graduate student in College Student Personnel; Jan Nieger, Ph.D. student in Higher Education and Student Affairs; Billy Price, representative from Interfraternity Council; and Tonia Stewart, Associate to the Vice President for Student Affairs.

Each reading of the Code brought additional changes and while I believe the committee was thorough in their task there no doubt will be more changes as the proposed Code is reviewed by others. Furthermore, as we discussed with you in our last meeting Nancy Footer has agreed to research a couple of items that have legal implications.

Finally, I believe I can speak for most committee members in extending our appreciation for having the opportunity to assist in this important task that will serve the students at Bowling Green State University in the years to come. Thank you for considering our recommendations and if you have any questions regarding our work, please do not hesitate to contact me.
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I. Forward

A. General Policy

Bowling Green State University, like any community, must have regulations by which its members abide and procedures by which its organizations function. These regulations are necessary to provide a campus atmosphere conducive to the intellectual and personal development of all members of the University community. When members of the University community break these rules and regulations, then the University has a primary responsibility to discipline those individuals and organizations that have failed to abide by reasonable standards of conduct.

By enrolling at the University a student does not surrender any rights; similarly, a registered student organization does not give up any of its rights. But both organizations and students have a responsibility to abide by the rules and regulations of the University. The Student Affairs Handbook contains policies that affect students and organizations. Within this Handbook and other official University publications are the rules and regulations that govern student and organizational behavior.

B. Disciplinary Authority

The authority to enact and enforce regulations of the University is vested in the Board of Trustees. The responsibility for enforcing regulations and imposing penalties is delegated to the President and any University officials the President may designate. The President has drawn a distinction between academic and non-academic misconduct. The Vice President for Academic Affairs has the responsibility for academic misconduct. The Office of the Vice President for Student Affairs is the principal agency for the administration of non-academic student discipline and the Office of Student Life shall implement the non-academic student discipline procedures. All references to the President of the University, the Vice President for Academic Affairs, the Vice President for Student Affairs, or the Associate Dean of Students shall also be interpreted to include persons designated to act in behalf of these officials.

C. University-Wide Policies

1. Policy of Non-Discrimination

Bowling Green State University is committed to equal opportunity in employment and education and does not discriminate on the basis of race, color, religion, national origin, gender, age, sexual preference, or against qualified handicapped persons, disabled veterans, or veterans of the Vietnam era as identified and defined by law. All complaints regarding discrimination in the areas covered under this section, if not otherwise resolved, should be registered with the Office of

2. Policy of Sexual Harassment and Guidelines and Procedures for Reporting and Resolving Complaints

Bowling Green State University affirms its desire to create and maintain a work environment for all employees, and a study environment for all students which supports, nurtures, and rewards career and educational goals on the basis of ability and work performance regardless of sex.

Sexual harassment of employees by coworkers, superiors, or students or of students by students, staff, faculty or administrators is unacceptable. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct or written communication of an intimidating, hostile, or offensive sexual nature. In addition, sexual harassment behavior includes where:

a. The employee's or student's submission to the conduct is made, either explicitly or implicitly, a term or condition of an individual's employment or education.

b. The employee's or student's submission to, or rejection of, such conduct is used as the basis for employment or education decisions.

c. The conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile or offensive work or educational environment.

Bowling Green State University prohibits such conduct. Furthermore, sexual harassment is a violation of state and federal equal opportunity and nondiscrimination regulations.

Disciplinary action will be taken when instances of sexual harassment are identified and confirmed, filed, and result in a finding of a probable cause. Retaliation against persons who file complaints is a violation of laws prohibiting discrimination and will result in disciplinary action against offenders. Supervisors who knowingly condone or fail to report incidents of harassment will themselves be subject to discipline.

3. Policy on Students with Disabilities

Pursuant to Section 504 of the Rehabilitation Act of 1973, Bowling Green State University does not discriminate on the basis of disability in admission or access to, or treatment of employment in, its programs or activities. In addition, Bowling Green State University is committed to ensuring compliance with the Americans with Disabilities Act of 1990. ADA prohibits discrimination in employment, establishing that:
"An employer may not discriminate against a qualified person with a disability and is required to make reasonable accommodation to known physical or mental limitations of an otherwise qualified individual unless to do so would pose an undue hardship on the employer.

A qualified individual with a disability means someone who satisfies the required skill, experience, education and other job related requirements of a position and who, with or without reasonable accommodation, can perform the essential functions of the position.”

Bowling Green State University recognizes its responsibility to provide reasonable accommodations necessary to ensure equal educational opportunities for students with disabilities. It should be emphasized that the intent of these accommodations is not to change requirements of specific courses, or as they relate to a degree program. Rather, the University’s intention is to provide the accommodations needed to allow disabled students equal access to learning. The institution attempts to implement accommodations that have maximum effect with minimal intervention. To provide as much as a student needs without providing more than is needed is key. This is important not only to the student’s skill development, but for privacy and success in less flexible environments.

It is clearly the responsibility of any disabled student to notify the Office of Affirmative Action/Disability Resources and the respective instructors of a disability, and of any modifications the student feels are necessary to ensure equal access. Staff in the Affirmative Action/Disability Resources Office will then assist the student in implementing agreed upon accommodations and will advocate on the student’s behalf accordingly. The student is also responsible for providing documentation of a disability by a qualified professional which substantiates the need for accommodation. All records of such nature will be kept confidential.

It is the University’s belief that this approach is most effective in meeting the goal of full integration of disabled students into all aspects of university life. Students are encouraged to contact the Office Of Affirmative Action/Disability Resources at 372-8495 for additional information or for an appointment as desired.

4. Smoking Policy

Bowling Green State University recognizes the need to create and to maintain an environment that sustains and enhances the general health of its faculty, staff, students and visitors. Therefore, by resolution of the Bowling Green State University Board of Trustees, effective August 15, 1994, smoking is prohibited inside all residence halls, including small group living units, and all non-residential buildings, structures and vehicles owned or leased by Bowling Green State University, including those at the Firelands Campus.
D. University Name, Document, and Records

The use by any person or organization of the University’s name or any of its registered trademarks in connection with any program, or activity without prior written permission of the Director of Licensing or any unauthorized use of University documents, records, or seal is prohibited.

E. Formulation and Review of Regulations

Any student, faculty, or staff member can recommend revisions, additions, or deletions to the policies contained in this document. Recommendations should be submitted to the Office of the Vice President for Student Affairs. The Vice President in turn will forward them to the Student Affairs Advisory Board.

The Student Affairs Advisory Board annually reviews and recommends for approval all changes to policies and procedures pertaining to student life. The Board forwards recommendations with comments through the reporting channel of the Vice President for Student Affairs.

II. RIGHTS AND RESPONSIBILITIES

A. General Policy

The Statement of the Role and Mission of Bowling Green State University’s Preamble states “The mission of the University is to uphold, promote, and implement the educational values essential for the continuation of a free society. In carrying out this mission, the traditional values held by the University will be relied upon and strengthened. These values are stated in the undergraduate catalog as follows:

“Bowling Green State University is dedicated to providing quality academic programs in a learning environment that promotes academic and personal excellence in students, as well as appreciation for intellectual, ethical, and aesthetic values. Wisdom, sound judgment, tolerance and respect for other persons, cultures and ideas are hallmarks of an educated person and the characteristics that the University hopes to develop in students.

The extent to which these goals are met depends upon the intellectual and cultural environment of the University, the wisdom and dedication of the faculty, and the intellectual curiosity, ability and energy of the students. To achieve this end, the University strives to attract the most qualified students and faculty committed to goals of productive research, quality education and scholarly achievement.”

Bowling Green State University is a community of scholars. Members of this community have recognized their individual and collective responsibilities in the development of a mature and diverse society. By enrolling in the University, a student neither loses the rights nor escapes the duties of a citizen but conducts his or her personal life in the context of mutual regard for the rights, property, and privileges of others. Therefore, it is expected that students will demonstrate respect for the law and for the necessity of orderly conduct in the affairs of the community.

Members of the community, students, faculty and staff, pursue their various goals and duties in an area where closeness is accentuated by the challenges
of obtaining scholarly excellence and higher learning. The potential for conflict increases over that found in the society outside the community. Thus the duties of scholarship and citizenship are of special importance. The University has incorporated Codes of Academic Conduct, Student Conduct and Student Organization Conduct into the community standards. The Code of Academic Conduct specifies the community standard for scholarship. The Preamble to the Codes of Conduct specifies the standard of citizenship within the campus environment. When these standards are not met, the University relies upon the Codes of Conduct to address unacceptable behavior and nurture appropriate personal development.

B. Student Rights

One of the concerns of Bowling Green State University is to provide each student the opportunity to learn. Therefore, some personal freedoms and rights of students include, but are not limited to:

1. Freedom of inquiry, speech, and assembly.
2. Freedom from threats.
3. Freedom from acts of violence.
4. Freedom from unfair or obscene treatment from others.
5. Freedom from interference from others in an unreasonable and unauthorized manner while in class, activities, and public events.
6. Freedom from theft and willful destruction of personal property.
7. Right to study and learn in an atmosphere of academic freedom.
8. Right to procedural due process in University disciplinary action.
9. Right to be governed by justifiable academic regulations.
10. Right to be informed of the regulations for academic and social conduct, and graduation requirements of the University.
11. Right to petition for redress of grievances, academic and non-academic.
12. Right to be informed in writing of alleged violations of the Student Code of Conduct.

C. Student Responsibilities

Each student has the responsibility:

1. To respect the rights and property of others.
2. To be fully acquainted and comply with the published rules and regulations of the University.
3. To comply with all local, state, and federal laws.

4. To recognize that student actions reflect upon the individuals involved as well as upon the entire University community.

5. To recognize the University’s obligation to provide an environment conducive for learning and academic inquiry.

6. To adhere to the academic requirements determined by individual instructors.

D. Disruption or Obstruction of University Activities or Functions

The University is a forum for ideas and their exchange. Such exchange can only occur in a scholarly place if order is maintained and standards of decorum and good behavior are recognized by all. Therefore, any campus demonstration conducted for the purpose of expressing opinions of the participants must:

1. Be conducted in an orderly manner.

2. Not prohibit vehicular or pedestrian traffic.

3. Not interfere with classes, scheduled meetings, events, and ceremonies, or with other educational processes of the University.

4. Not be held within University buildings, residential areas, or on University grounds of the campus without specific written authorization from the appropriate administrative official responsible for scheduling and assigning space in the desired facility. A list of individuals responsible for making these decisions for each building may be obtained from the Office of the Vice President for Student Affairs.

E. Affiliation

The representative governing body for all full-time and part-time undergraduate students is the Undergraduate Student Government. The representative governing body for all full-time and part-time graduate students is the Graduate Student Senate. Students may also affiliate with any of the registered student organizations at Bowling Green State University for which they are eligible for membership. Bowling Green State University subscribes to the principles set forth in the Statement on Student Participation in University Government, which is included in the Student Handbook.

F. Student Publications and Media

G. Student Identification

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TRANSFERRING
Transferring Between Divisions within the University

WITHDRAWAL
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B. Student Initiated Withdrawals
C. Student Deaths/Extenuating Circumstances
D. Medical and Emotional Emergencies
E. University Initiated Disenrollment

III. CODES OF CONDUCT
A. General Policy

The preservation of freedom of discussion, inquiry, and expression is possible only in an environment in which the privileges of citizenship are protected and the obligations of citizenship are understood.
Accordingly, the University has developed regulations and policies pertaining to students and to student organizations. Any student or organization violating an established policy or regulation of the University is subject to disciplinary action according to the provisions outlined in these Codes of Student Conduct.

Personal conduct on University-owned or University-controlled property or at University-sponsored events is subject to University jurisdiction. The University also may enforce its own disciplinary policy and procedures, regardless of where misconduct occurs, when personal or organizational conduct directly, seriously, or adversely interferes with or disrupts the educational mission, programs, or other functions of the University.

In addition to the guidelines of conduct set forth elsewhere in the Handbook and other official University publications, acts of conduct for which disciplinary action may be taken and the disciplinary procedures which apply for the fair adjudication of alleged violations are included in this document.

B. CODE OF ACADEMIC CONDUCT (Academic Honesty Policy)

(Insert current Academic Honesty Policy)

C. CODE OF STUDENT CONDUCT

1. INTRODUCTION

Bowling Green State University aspires to transmit knowledge, to develop its students, and to promote the quality of society. In seeking these goals, the University recognizes the significance of student rights. Those rights include freedom of expression, autonomy, procedural protection, and the respect for personal integrity of all members of the community and their property. By ensuring those individual rights, the University fosters an environment conducive to the students' success and well-being. In addition, efforts will be made to foster the personal and social development of students. The Code of Student Conduct fully respects students' rights.

Of course, students have obligations as well as rights. As members of an academic community, they must observe rules that benefit their University community. Students must practice personal integrity. By so doing, they respect the dignity, rights, and property of all members of the University community. The Code of Student Conduct thus creates an expectation of behavior that the University views as acceptable. By fulfilling these expectations, students can enjoy their own rights, while also respecting others' rights and furthering the University's goals.

Student organizations enrich the campus and community by providing a source of intellectual, personal and social development of students through their programs and activities. The University
fulfills an important mission by providing procedures and policies for the registration and support of student organizations.

Inherent in University registration of student organizations is the obligation of each organization to conduct activities in accordance with University rules and policies and applicable laws. Student organizations are required to comply with the written rules and policies of the University.

A fundamental aspect of any organization is the right of the membership to elect officers who serve to ensure, among their other duties, that the activities of the organization are conducted properly. It is the responsibility of the officers of each student organization to ensure that the organization complies with the Code of Student Conduct and to actively oppose and prevent any organizational activity which would violate it. It is also the obligation of the officers of any student organization to advise and counsel individual members of their organization whose conduct could lead to misconduct charges against the organization, as provided herein.

However, the University Community, as any other, must have a system to deal with those instances when a member, members, or student organization fail to adhere to the expectations of the community. This Code of Student Conduct describes University expectations for students and the processes available when a student has failed to adhere to these expectations.

2. JUDICIAL AUTHORITY

Judicial authority rests with the Division of Student Affairs. The President has designated the Vice President for Student Affairs to be responsible for the administration and operation of this Code of Student Conduct. The Vice President for Student Affairs has designated the Associate Dean of Students to administer this Code. The Vice President for Student Affairs shall appoint a Judicial Administrator who shall be responsible for the operation of this Code.

a. Jurisdiction of the University

University jurisdiction and discipline extends to conduct which occurs on University premises or which adversely affects the University community and/or the pursuit of its objectives. A student or organization will be subject to this Code of Conduct for any action found in violation of this Code which occurs on University property, at University-sponsored events, or off campus if the action adversely affects the University community and/or the pursuit of University objectives.

b. Operation of the Judicial System

(1) The Vice President for Student Affairs shall develop policies for the administration of the judicial program
and procedural rules for the conduct of hearings which are consistent with the provisions of the *Code of Student Conduct*.

(2) The Vice President for Student Affairs shall determine the type and composition of any Judicial Bodies and the Discipline Committee.

(3) The Associate Dean of Students shall determine which Judicial Body shall be authorized to hear each case.

(4) The Associate Dean of Students shall receive from Judicial Bodies recommendations for sanctions to be imposed upon students or organizations who have been found to have violated this *Code of Student Conduct*. The Associate Dean of Students shall make the final decision and shall notify the student of the sanction which is imposed.

(5) A Judicial Body may be designated as mediator of disputes within the student community in cases which do not involve a violation of the *Code of Student Conduct*, if all parties agree to such mediation.

c. Violation of Law and University Discipline

(1) If a student is charged with an off-campus violation of Federal, state, or local laws, but not with any other violation of this Code, disciplinary action may be taken and sanctions imposed for misconduct which demonstrates disregard for the University community.

(2) University disciplinary proceedings may be instituted against a student charged with violation of a law which is also a violation of this *Code of Student Conduct* if both violations result from the same factual situation, without regard to the pendency of civil litigation in court or criminal arrest and prosecution. The University will determine whether proceedings under this *Code of Student Conduct* will be carried out prior to, simultaneously with, or following civil or criminal proceedings off campus.

(3) When a student is charged by federal, state or local authorities with a violation of law, the University will not request or agree to special consideration for that individual because of his or her status as a student. If the alleged offense is also the subject of a proceeding before a Judicial Body under the *Code of Student Conduct*, however, the University may advise off-campus authorities of the existence of the *Code of
Student Conduct and of how such matters will be handled internally within the University community.

3. **DEFINITIONS**

a. The term “University” means Bowling Green State University.

b. The term “student” includes all persons enrolled at the University.

c. The term “faculty member” means any person hired by the University to conduct classroom activities.

d. The term “University official” includes any person employed by the University, in a non-faculty role.

e. The term “member of the University community” includes any person who is a student, faculty member, or University official. A person's status in a particular situation shall be determined by the Vice President for Student Affairs.

f. The term “University premises” includes all land, buildings, facilities, and other property in the possession of or owned, used, or controlled by the University.

g. The term “organization” means any number of persons who officially have been registered as a University student organization.

h. The term “Judicial Body” means any person or persons authorized by the Vice President for Student Affairs to determine whether a student has violated the Code of Student Conduct and to recommend imposition of sanctions.

i. The term “Judicial Administrator” means the University official appointed by the Vice President for Student Affairs who shall be responsible for the administration and operation of this Code of Student Conduct. The Associate Dean of Students is that official.

j. The term “Judicial Investigator” means a University official appointed by the Associate Dean of Students/Vice President for Student Affairs to investigate charges of misconduct, to attempt informal (administrative) resolution of such charges, and to participate, if necessary, in formal judicial proceedings.

k. The term “Hearing Officer” means a University official authorized on a case-by-case basis by the Judicial Administrator to hear charges and to recommend sanctions to be imposed upon students or organizations found to have violated the Code of Student Conduct.
1. The term “shall” and “will” are used in the imperative sense.

m. The term “may” is used in the permissive sense.

n. The term “policy” is defined as any published regulations of the University as found in, but not limited to, the Student Affairs Handbook, Department of Student Housing and Residence Programs Handbook, and Graduate/Undergraduate Catalogs.

o. The term “preponderance of evidence” means evidence which would lead a reasonable person to conclude that it is more likely than not that the act in question did occur.

p. The term “University working day” means a day when the University is open for normal business, regardless of whether classes are in session (e.g., the day preceding Thanksgiving). In determining any deadlines as set forth in the Code of Student Conduct, references to a number of “University working days” prior to or after occurrence of an event shall not include the day of the event.

q. The term “health” means physical or mental well-being.

4. PROSCRIBED CONDUCT

Any student found to have committed the following acts of misconduct is subject to the disciplinary sanctions outlined in Section 6, d:

a. Offenses Against the University Community

   (1) Acts of dishonesty, including but not limited to the following:

       (a) Furnishing false information to any University official, faculty member or office.

       (b) Forgery, alteration, or misuse of any University document, record or instrument of identification.

       (c) Tampering with the election of any University-recognized student organization.

   (2) Disruption or obstruction of teaching, research, administration, disciplinary proceedings, or other University activities, including its public-service functions, whether on or off-campus, and other authorized non-University activities which occur on University premises.
(3) Failure to comply with directions of University officials or law enforcement officers acting in performance of their duties and/or failure to identify oneself to these persons when requested to do so.

(4) Violation of published University policies, rules or regulations, including, but not limited to, Student Housing and Residence Programs policies, Recreational Sports policies, the Social Event Policy, computer policy, parking and traffic regulations, smoking policy and other similar policies.

b. Offenses Against Persons

(1) Physical abuse, verbal abuse, threats, intimidation, harassment, sexual contact without permission, stalking, coercion and other conduct which threatens or endangers the health or safety of any person. This paragraph is intended to include any contact or communication which threatens, harasses, or injures a person. Harassment includes, but is not limited to, making repeated or untimely telephone calls to a persons’ residence or place of employment, trailing a person in his or her course of daily activities in such a way that the action inhibits the person from performing his or her duties, and making gestures which may be construed by the individual to be suggestive, abusive, or threatening.

(2) Hazing which includes any mental or physical requirement, request or obligation placed upon any person (a pledge, associate member, member, affiliate, or guest) which could cause discomfort, pain, fright, disgrace, injury or which is personally degrading or which violates any federal, state, local statute or University policy

(a) No person shall recklessly participate in the hazing of another.

(b) No University employee or student shall knowingly permit the hazing of any person.

(c) No person shall fail to report hazing.

(d) A person’s consent to hazing is not a defense under this section.

c. Offenses Against Property

(1) Attempted or actual theft of and/or damage to property of the University or property of a member of the University community or other personal or public property.
Unauthorized possession, duplication or use of keys to any University premises or unauthorized entry to or use of University premises.

Abuse, misuse, or theft of computer data, equipment, programs, or time. Specific computer use regulations are available at all campus computer facilities, the Jerome Library, and the Office of the Vice President for Student Affairs.

Damage to or littering on grounds of the University, including but not limited to driving motor vehicles on lawns or grounds of University property, without prior authorization from the appropriate University official.

**Offenses Disrupting Order or Disregarding Health and Safety**

1. Use, possession or distribution of illegal drugs.

2. Use, possession or distribution of alcoholic beverages except as expressly permitted by the law and University regulations.

3. Possession of firearms, explosives, incendiary devices, or illegal or unauthorized possession of weapons, or dangerous chemicals.

4. Participation in a campus demonstration which disrupts the normal operations of the University or infringes on the rights of other members of the University community.

5. Leading or inciting others to disrupt scheduled or normal activities within any campus building or area.

6. Intentional obstruction of the free flow of pedestrian or vehicular traffic on University premises or University-sponsored or supervised functions.

7. Engaging in violent, abusive, indecent, profane, boisterous, unreasonably loud or otherwise disorderly conduct under circumstances in which the conduct tends to cause or provoke a disturbance or disrupts the normal operations of the University.

8. Entering false fire alarms or bomb threats, tampering with fire extinguishers, alarms, or other safety equipment.

9. Any form of gambling or wagering.
(10) Offenses of violence as defined in Division I.1. of Section 2901.01 of the Ohio Revised Code. See Section 6-d (1) (k).

(11) Violations of federal, state or local law on University premises or at University-sponsored or supervised activities.

(12) Violations of federal, state or local law off University premises and not related to University-sponsored or supervised activities which violations adversely affect the University community and/or the pursuit of its objectives. The decision to pursue disciplinary action under this provision is that of the Vice President for Student Affairs.

e. Violation of State, Federal, or local laws and University policies.

Any act or omission that constitutes a violation of federal, state or local laws and University policy which is not otherwise covered in this Code.

f. Abusing, delaying, or interfering with the orderly operation of the judicial process, including but not limited to:

(1) Failure to appear before a Judicial Body or University official when directed to do so.

(2) Falsifying, distorting or misrepresenting information before a Judicial Body or other University official, or knowingly initiating a false complaint.

(3) Attempting to discourage an individual’s proper participation in, or use of, the judicial system.

(4) Harassment or intimidation of any kind of a member of a Judicial Body before, during, or after a judicial proceeding.

(5) Failure to comply with sanction(s) imposed under the Code of Student Conduct.

g. Shared Responsibility for Infractions

(1) Students who act in concert to violate University regulations may be assigned joint responsibility for such violation(s).

(2) Students and organizations are responsible for the conduct of their guests on or in University property and at functions sponsored by the University or at any registered University function.
5. ORGANIZATIONAL RESPONSIBILITY

Organizations will be held responsible for misconduct in the following circumstances:

a. An organization is responsible for its own acts. The organization will be held responsible:

   (1) When the organization fails to comply with a duty imposed by a written University policy, including, but not limited to, improper membership education and initiation, improper organizational registration of activities for which registration and/or permission is required; failure to comply with applicable health and safety regulations; misuse of University property, facilities and equipment; violations of University regulations on the use of alcohol; and violations of any other rule or policy applicable to organizations.

   (2) When one or more officers refuses or neglects to perform duties under this Code as described in Section 5 (a) (1) above.

b. Organizational responsibility for individual acts of misconduct.

   (1) The organization will be held responsible for the actions of one or more of its members or guests and alumni who violate this Code of Conduct when the actions arise in the course of or derive from the activities of the organization.

   (2) Organization member(s) who act individually or in concert to violate University regulations may be assigned joint responsibility, along with the respective student organization for such violations.

6. JUDICIAL PROCEDURES

a. University Discipline Committee

   (1) The University Discipline Committee shall conduct disciplinary hearings of cases referred to it. The Committee shall be composed of three (3) full-time faculty, six (6) full-time students, and three (3) full-time administrative staff members. Each member shall be appointed for a one-year term by the Vice President for Student Affairs and may be reappointed. Five (5) members, one each from the faculty and administrative staff categories, and three from the student category, are necessary to hear a case. The Associate Dean of Students is responsible for coordinating hearings and assigning cases.
Committee Appointments:

The University Discipline Committee shall consist of:

(a) The chairperson, who shall be a faculty member.

(b) Six (6) student members, who shall be appointed by the Vice President for Student Affairs and recommended by the Presidents of the Undergraduate Student Government and Graduate Student Senate with the advice and consent of their respective Senates.

(c) Three faculty members, who shall be appointed by the Vice President for Student Affairs and recommended by the Faculty Senate.

(d) Three administrative staff members, who shall be appointed by the Vice President for Student Affairs.

Committee Secretary:

The Vice President for Student Affairs will appoint a staff member who shall serve as the permanent secretary and non-voting resource person for the Committee.

Committee Meetings:

The Committee shall establish regular meeting times during which cases may be heard, and it shall provide for special meetings as needed.

Committee Quorum:

A quorum to conduct a hearing is five (5) members reflecting the composition stated in Section 6 (a) (1) above.

Committee Deliberation:

When deliberating or deciding any case referred to it, the Committee shall meet in closed session with only voting members present.

Committee Removals:

The Vice President for Student Affairs may remove a member from this Committee when in his or her judgment the member has failed or refused to serve
and perform the duties and functions of this Committee.

(8) Additional Judicial Bodies:

The Vice President for Student Affairs may appoint additional judicial bodies (i.e. Residence Hall, Interfraternity, Panhellenic, Pan Hellenic, and Graduate Student Judicial Boards) to expedite the orderly disposition of cases and to aid in the administration of disciplinary action within the University. Cases will be assigned by the Office of Student Life.

(9) Firelands College:

The Vice President for Student Affairs may appoint a Judicial Administrator and a Judicial Body at the Firelands College of Bowling Green State University to dispose of cases and otherwise administer disciplinary action under the Code of Student Conduct for violations occurring on that campus. Similar hearing processes and procedures shall be created, as necessary and promulgated on that campus as appropriate and as approved by the Vice President for Student Affairs. Students on the Firelands College campus are therefore advised to consult Firelands College campus publications for details on any local procedures.

b. Informal Disposition

(1) In cases in which the student or organization does not dispute the facts leading to the charge made by the Associate of Students in the Office of Student Life a formal hearing or further proceeding may not be required.

(2) If the Associate Dean of Students, after conferring with a student or organization, and reviewing facts pertaining to the case, decides that suspension or expulsion is a possible sanction, he or she shall refer the case directly to the University Discipline Committee for formal disposition.

(3) If neither suspension nor expulsion is a possible sanction, and the student wishes to resolve the case informally, the Associate Dean of Students may complete the proceedings with the student present or notify the student or organization in writing of the sanction(s), condition(s) and/or restriction(s) to be imposed.
c. Formal disposition

If the student or organization disputes the investigative findings that a violation(s) has been committed, or rejects an informal disposition, the case shall be resolved through the formal disposition procedures as follows:

(1) A written “Notification of Alleged Violation(s) and Pending Disciplinary Hearing” shall be delivered in person, or sent to the student’s or organization’s local address of record by certified mail return receipt requested.

(2) The student or organization shall have five (5) University working days from the receipt of notification of alleged violation(s) to request a hearing.

(3) Hearing Procedures
The following procedural guidelines shall be applicable in disciplinary hearings:

(a) Three (3) University working days prior to the hearing, the Associate Dean of Students will provide, to the student or organization, copies of documents relevant to the case and a list of witnesses and their expected testimony.

(b) The complainant and the student have the right to be assisted by any advisor they choose, at their own expense, which advisor may be an attorney. The complainant and the student are responsible for presenting their own cases. Therefore, advisors are not permitted to speak or to participate directly in any hearing before a judicial body. Students or organizations who have chosen an attorney as their advisor shall notify the Associate Dean of Students of the attorney’s name and phone number three (3) University working days prior to the hearing. Advisors may not appear in lieu of the student or student organization.

(c) In the event that the University chooses to proceed through legal counsel, the student or organization will be notified three (3) University working days prior to the hearing and also shall have the right to proceed through counsel. Counsel may not appear in lieu of the student or student organization.
Hearings will be held in private except when the student or student organization requests an open hearing. This request must be made in writing to the Associate Dean of Students at least three (3) University working days prior to the hearing. The student must sign a statement indicating the advisor has the right to attend the hearing and the right to an open hearing. The Associate Dean of Students, however, will have the authority to close a hearing even if a request has been made to have it open.

If a student or organization fails to appear, the hearing may proceed without the student or student organization’s presence.

The Associate Dean of Students or his or her designee will present the case for the University or the complainant.

Prospective witnesses, other than the complainant and student or organization representative, may be excluded from the hearing during the testimony of other witnesses. All participants shall be excluded during University Disciplinary Committee deliberations.

The hearing will be held in two parts:

(1) Determination of violation and
(2) Determination of sanction.

The chairperson will exercise control over the proceedings. Any person disrupting a hearing or who fails to adhere to the rulings of the chairperson may be excluded from the proceedings.

Any party may challenge a University Disciplinary Committee member on the grounds of bias or a personal relationship that might affect impartial consideration of the case. University Discipline Committee members may be disqualified upon a majority vote of the remaining members of the University Discipline Committee, conducted by secret ballot.

The standard of proof for the University Discipline Committee shall be by a preponderance of the evidence.
(l) The chairperson shall determine what evidence is admissible. Evidence will be admissible if it directly relates to the guilt or innocence, or severity of sanction. Formal rules of evidence shall not apply.

(m) The student or organization, complainant, and University Discipline Committee members may examine the evidence offered and may question all witnesses.

(n) The student or organization and witnesses may speak on their own behalf; however, they will not be forced to testify against themselves and their silence shall not be used to their detriment.

(o) At the conclusion of the presentations, the University Discipline Committee shall deliberate in closed session. After deliberation and a vote, the recommendation of the University Discipline Committee will be communicated to the student or organization and the University.

(p) The University Discipline Committee may hear evidence concerning the appropriate sanction if the student or organization is found to have violated the Code of Student Conduct. The student or organization’s prior disciplinary record may be considered only in order to recommend an appropriate sanction.

(q) Decisions by the University Discipline Committee shall be by majority vote. In the event of a tie, the chairperson will vote to break the tie.

(r) Hearings will be tape recorded and, upon request, a copy of the recording will be provided to the student or organization at its own expense.

(s) The University Discipline Committee’s recommendation will be forwarded to the Assistant Vice President for Student Affairs and Dean of Students for further action. The Assistant Vice President for Student Affairs and Dean of Students will advise the student or organization of his or her decision in writing within seven (7) days of the hearing.
(4) Implementation of Sanction(s)

The disciplinary sanction(s), condition(s) and/or restriction(s) shall not begin until either the time for appeal has expired without an appeal, or until the appeal process is exhausted. The Office of the Vice President for Student Affairs may impose sanctions during the appeal process when, in its sole discretion, it determines that the physical or emotional well-being of the student, the organization, other students, or other members of the University community might be endangered. In such cases, the Vice President for Student Affairs may impose sanctions under Section 6-d.

d. Sanctions

(1) The following sanctions may be imposed upon any student found to have violated the Code of Student Conduct. Offenses against persons intentionally selected because of their race, religion, color, disability, sexual orientation, national origin, or ancestry may provide for enhanced sanctions:

(a) Warning - A notice in writing to the student or organization.

(b) Probation - (Disciplinary) A written reprimand for violation of specified regulations. Such a student is deemed not to be in good standing with the University during the probationary period. Probation is for a designated period of time and includes the probability of suspension or expulsion if the student is found to be violating any University regulation(s) during the probationary period.

(c) Restrictions and Loss of Privileges - Terms of a warning or probation with restrictions or loss of privileges may include, but are not limited to, the following:

1) Seeking personal counseling at the Counseling Center, or from other designated University faculty, staff, or administrative officials.

2) Denial of the right to park or operate a motor vehicle on campus.

3) Denial of eligibility, for a specified period of time, for election to a
student office or to represent a student organization or the University.

4) Denial, for a specified period of time, the privilege of participating in athletic, extracurricular, or other student activities.

5) Assessment of a fine for his or her conduct violation, particularly in cases of theft, property damage, false alarm, hazing, injury to others, and in other cases where the University academic environment has been disrupted. All fines collected will be placed in a Student Affairs fund which is reserved for student development educational programs.

(d) Restitution - Compensation for loss, damage or injury. This may take the form of appropriate service and/or monetary or material replacement.

(e) Service - Work assignments, service to the University or other related discretionary assignments (such assignments must have the prior approval of the Associate Dean of Students).

(f) Educational - Projects or assignments designed to educate a student or organization in connection with the effect of their behavior on the University community.

(g) Residence Unit Suspension - Separation of the student from a living unit for a definite period of time after which the student is eligible to return. Conditions for readmission may be specified.

(h) Residence Unit Expulsion - Permanent separation of the student from a residence unit.

(i) Interim Suspension - Temporary separation of a student or organization from the University pending completion of disciplinary procedures. When in the judgment of the Vice President for Student Affairs the physical or emotional well-being of the student, other students, or members of the faculty and staff could be endangered, or
when the presence of the student would seriously disrupt the University.

(j) **University Suspension** - Separation of the student from the University for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified.

(k) **Summary Suspension** - Ohio law provides that a student shall be dismissed if convicted of certain offenses, and requires that disciplinary procedures be external to the University. Those students may be summarily suspended from the University prior to conviction if a hearing referee determines that the person committed the offense. This suspension procedure is set forth in Ohio Revised Code Sections 3345.22-3345.26, and is explained further in the Student Handbook, and students are encouraged to be familiar with it.

(l) **Expulsion** - Permanent separation of the student from the University.

(2) The following sanctions may be imposed upon any organization found to have violated the *Code of Student Conduct*:

(a) Any of the sanctions listed in Sections 6-d (1) (a) through (1) (f) above.

(b) Loss of registration as a registered student organization. The Office of Student Life shall notify any national or regional governing body with which the organization is associated or which sponsors social, academic, or sports events when such suspension is imposed.

(3) More than one of the sanctions listed above may be imposed for any single violation.

(4) When a Judicial Body determines that a student or organization has violated the *Code of Student Conduct*, the Judicial Body shall recommend to the Associate Dean of Students a sanction to be imposed. The Associate Dean of Students shall review the facts in the case, shall review any prior violations of the Code by the student or organization, and shall determine the appropriate sanction to be imposed. The Associate Dean of Students is not restricted to sanctions recommended by the Judicial Body, and
e. Judicial Appeal Procedures

(1) Right to Appeal

Any student or organization has the right to appeal the final decision of the Associate Dean of Students, or the University Discipline Committee and the penalty assessed by the Assistant Vice President for Student Affairs and Dean of Students (in formal disposition cases only).

(2) Notification of Appeal

Appeals must be made within five (5) University working days of the student’s or organization’s receipt of the decision and are directed to the Vice President for Student Affairs. The written appeal must be in sufficient detail to inform the Vice President for Student Affairs of the grounds for appeal. The Vice President for Student Affairs may determine the need for an oral presentation. The appeal is not intended to afford a full rehearing of the case, but to serve as a method of reviewing the record of the case and the procedures followed in its adjudication.

(3) Grounds for Appeal

(a) Appeals must be based on the issue of substantive or procedural errors which are prejudicial and which were committed during the disciplinary process.

(b) The specifics to be addressed on appeal are:

(1) Were the procedures of the Code of Student Conduct followed?

(2) If a procedural error was committed, were the rights of the student or organization marginally violated?

(3) Was the hearing conducted in a way that permitted the student or organization adequate notice and the opportunity to present a defense?

(4) Was the evidence presented at the hearing sufficient to justify the decision reached?
Appeal of Informal Disposition

The student or organization shall forward the appeal to the Assistant Vice President for Student Affairs and Dean of Students based on Section 6-d (1) through (3). The decision of the Assistant Vice President for Student Affairs and Dean of Students is final.

Appeal of Formal Disposition

In formal discipline cases, the Associate Dean of Students shall forward the written appeal, the tape recording of the hearing, and any documents or written evidence submitted at the hearing to the Vice President for Student Affairs.

Disposition of Appeal

(a) The Vice President for Student Affairs shall review the case and the written appeal of the student or organization.

(b) The Vice President for Student Affairs may make one of the following determinations:

(1) Find no error and affirm the decision.

(2) Find that the evidence submitted was not sufficient to establish that a violation(s), as charged, was committed.

(3) Find prejudicial errors sufficient to require another hearing. In this event, the matter will be referred to the Assistant Vice President for Student Affairs and Dean of Students for a new hearing, following the judicial procedures outlined in the Code of Student Conduct.

(c) In cases involving denial of readmission or denial of registration under Section 6-d (2) (b) of the Code of Student Conduct, the Vice President for Student Affairs may affirm the decision or direct that the student be readmitted or the organization be permitted to register.
(d) The Vice President for Student Affairs will communicate the decision or recommendation, in writing, to the Associate Dean of Students and student or student organization.

f. Disciplinary Records

Other than University suspension and expulsion, disciplinary sanctions shall not be made part of the student’s permanent academic record, but shall become part of the student’s discipline record. Cases involving the imposition of sanctions other than University suspension and expulsion shall be removed from the student’s disciplinary record seven (7) years from the year in which the offense occurred.

g. Interim Suspension

In certain circumstances, the Vice President for Student Affairs may impose a University or residence unit suspension prior to the hearing before a Judicial Body.

(1) Interim suspension may be imposed only:

(a) to ensure the safety and well-being of the student and members of the University community or preservation of University property; or

(b) if the student poses a definite threat of disruption of or interference with the normal operations of the University.

(2) During an interim suspension, the student shall be denied access to the living unit and/or to the campus (including classes) and/or all other University activities or privileges for which the student might otherwise be eligible, as the Vice President for Student Affairs may determine to be appropriate.

(3) A hearing will be held by the Vice President for Student Affairs within five (5) University working days of the interim suspension to determine if the suspension should continue until a hearing is held by a Judicial Body on the charge of misconduct.

(4) Interim Suspension of an Organization

(a) The Vice President for Student Affairs may temporarily suspend the registration of an organization when the pending charges arise from a flagrant violation of this Code, such as organized conduct which is a violation of law and/or this Code, or when the conduct
represents a flagrant disregard of the rights or property of persons in the University community, or when the conduct is in flagrant disregard of the property or authority of the University.

(b) During the interim suspension, the organization shall discontinue all activities.

(c) A hearing will be held by the Vice President for Student Affairs within five (5) University working days of the interim suspension to determine if the suspension should continue until a hearing is held by a Judicial Body on the charge of misconduct.

h. Code of Student Conduct Review

The Faculty Senate Student Affairs Advisory Board shall conduct an annual review of the Code of Student Conduct and make recommendations to the Vice President for Student Affairs regarding omissions, clarification, constructive changes, and other matters germane to the proper interpretation and operation of the Code of Student Conduct.

Questions of interpretation regarding the Code of Student Conduct or Student Affairs Handbook shall be referred to the Office of Student Life. The Code of Student Conduct shall be reviewed every year under the direction of the Vice President for Student Affairs. The Code of Student Conduct and Student Affairs Handbook may, at the sole discretion of the University, be amended at any time.

Part IV. STUDENT APPELLATE AND GRIEVANCE PROCEDURES

A. General Procedures
B. Academic Grievances
C. Access to Personal Records
D. Traffic and Parking Grievances
E. Financial Aid
F. Race, National Origin, Sex, Age, or Religious Discrimination or Harassment
G. Student Employment
H. Students with Handicaps and Disabilities
I. Resident/Non-Resident Classification
J. Disciplinary Action