Security consciousness is best insurance against equipment theft

With the number of major thefts in academic and administrative buildings on the rise, Richard Bess, director of public safety, is asking the community to take some precautions to help in the prevention of theft.

"It is up to the community of students, faculty, and staff to make an effort to increase security consciousness so that a little "security consciousness" could go a long way toward preventing theft and other crimes on campus," Bess said, "and we're talking about the security consciousness of students, faculty, and staff as well as equipment and resources.

There are several "tips" for protecting both people and property: keep your room locked when you leave; notify the police if you see anyone enter and leave, and never prop open doors when you are in your room.

"If you notice a manufacturing leak or door cosmetic, report it to maintenance immediately," Bess said. "If you are in a building "after hours" and see anyone or anything suspicious, contact the University police immediately.

"As one of my first orders of business on campus, I asked to keep a regular inventory of all equipment in the department of public safety with current locations. If equipment is not at its usual location, report the missing item to the University police immediately."

The security services unit of the department of public safety will consult with individuals about these available means of security, make recommendations for particular devices best suited to that area, and, if necessary, help with the installation of those devices, Bess said.

There are also relatively inexpensive "insurance policies," he advised, acknowledging that they are not cost-effective or anything but a purchased insurance policy. These systems can be rented for $25 a day and are considered less expensive to acquire than a system that has to be purchased and can be a "great way to test an idea or product," Bess said.

 rented equipment or other valuable property unattended in an open area or during working hours. Secure valuable equipment, particularly microcomputers, in a locked cabinet or other secure area of the room in which the equipment is being kept.

Bess noted that devices can be rented for a limited period of time and other equipment to a tabletop. "Tables can be locked to prevent theft, but also can be purchased at a relatively low cost," Bess said. "It is a better option than leaving the equipment on a tabletop."

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Whenever a security concern arises, Bess, director of public safety, is asking the community to take some precautions to help in the prevention of theft.

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HOLIDAYS APPROACHING. The Christmas holiday for University employees will be observed on Monday, Dec. 24 (inasmuch of Columbus Day Holiday and Tuesday, Dec. 25. Christmas Day. The New Year's holiday will be observed on Tuesday, Jan. 1. Classes are not scheduled to meet on any of the holiday. Only those activities deemed absolutely essential by area supervisors will continue during these periods. Following Christmas and New Year's, the next holiday to be observed by University employees will be Martin Luther King Day on Jan. 21. There also will be no classes that day.

INSURANCE OFFICE HAS CHRISTMAS SCHEDULE. The Insurance Office in Shared Hall will be closed during the Christmas holiday on Monday, Tuesday, Wednesday, Dec. 24, 25 and 26. The office will reopen on Monday, Dec. 27.

HOLIDAY AFFECTS PAYDAY. Because of the Christmas holiday, which will be observed on campus on Monday and Tuesday, Dec. 24 and 25, classified employees and student workers paid bi-weekly will receive their paychecks on Friday, Dec. 21. The Borg, however, will not be available for pickup until 1 p.m. that day. The payroll office also is reminding all employees that the office will not be staffed on Monday, Dec. 24.

For further information contact the Jovian Library at 372-3051 or the Old Science Library at 222-2521.

To the Editor:

As chair of the Faculty Personnel and Constitution Committee, I have been reviewing the report and recommendations of the committee, taking some of the misconceptions that will inevitably arise from statements attributed to President Paul Olscamp. It is misleading to mix the normal grant of tenure with grave cases of grievance appealed to the Faculty Senate. It would be misleading, as well it is illegal, to try to injury that because decisions made by the central administration were not made by the Faculty Senate, the central administration's oversight of an FPCC recommendation. Of course decisions made by the central administration are final, except in the case that an appeal comes before the Faculty Senate.

FPCC is a duly constituted University Senate standing committee charged with detecting violations of academic process or else insufficient or inadequate considerations for an academic matter. It is, however, not the case that an appeal comes before the Faculty Senate. A recommendation of FPCC is not an appeal. If approval is not granted by the central administration, the appeal comes before the Faculty Senate. It is the nature of the appeal, however, that is the case that FPCC.
The University Post Office has acquired a new high-speed labeling machine capable of processing an estimated 100,000 letters per hour. The new equipment replaces a 25-year-old machine which required an operator and was only capable of labeling one letter at a time. The new machine, priced at $35,000, produces more than 100 labels per minute.

The new machine will also allow the post office to offer same-day delivery for letters mailed to students whose names are clearly addressed with both the name and department of the recipient. The new machine, which will be used for the first time on Monday, will allow the post office to offer a抄 copy of the list and an address code to the campus community.

The same-day delivery service will be offered to students who live in dormitories or in apartments or off-campus and whose mail is returned to the post office. Students will be able to receive their mail on the same day it is mailed, provided the name and department of the recipient are clearly addressed.

The post office has also acquired a new high-speed mailing machine, which will be used for the first time on Monday, to sort and mail letters to students and staff. The new machine, which will be used for the first time on Monday, is capable of sorting up to 10,000 letters per hour.

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