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Board of Trustees Meeting Minutes 1992-08-14

Bowling Green State University

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MINUTES
Board of Trustees
Bowling Green State University
August 14, 1992

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the Assembly Room of McFall Center, Bowling Green Campus on August 14, 1992: John C. Mahaney, Jr., Chairman; G. O. Herbert Moorehead, Jr., Vice Chairman; C. Ellen Connally, Jason T. Jackson, John A. Laskey; Delbert L. Latta; G. Ray Medlin, Jr.; Nick J. Milet; and Virginia B. Platt. Thomas W. Noe was not present.

Also present were President Paul J. Olscamp; Lester E. Barber, Executive Assistant to the President and Secretary to the Board; Allen White, Chair, Faculty Senate, and 1992-93 Faculty Representative to the Board; Jason Jackson, 1992-93 Undergraduate Student Representative to the Board; Ann Bowers, 1992-93 Administrative Staff Representative to the Board; Christine Stock, 1992-93 Classified Staff Representative to the Board; Eloise E. Clark, Vice President for Academic Affairs; J. Christopher Dalton, Vice President for Planning and Budgeting; Bob Arrowsmith, Interim Vice President for Student Affairs; Robert L. Martin, Vice President for Operations; Philip R. Mason, Vice President for University Relations; Gaylyn J. Finn, Treasurer; media representatives; and a number of observers.

Chairman Mahaney called the meeting to order at 2:00 p.m.; the Board Secretary called the roll and announced that a quorum was present (eight Trustees).

MINUTES

Motion was made by Judge Connally and seconded by Mr. Moorehead that the minutes of the meeting of June 26, 1992, be approved as written. The motion carried.

PRESIDENT'S REPORT

Three Appointed to New Posts in the College of Arts and Sciences

Dr. Ralph Townsend, Associate Dean of the College of Arts and Sciences, began serving as Interim Dean of the college on August 1. Dr. Townsend succeeds Dr. Andrew Kerek, who accepted a post at the American University of Cairo in Egypt. Ralph previously served as Acting Dean of the College of Arts and Sciences during the 1987-88 academic year, and he has served as Associate or Assistant Dean of the college for many years. A professor of mathematics and statistics, Ralph joined the Bowling Green faculty in 1960. He is one of our most experienced administrators, and we are fortunate to be able to call upon him once again to assist in this very important area of campus life.

I am pleased to announce the appointment of two faculty to posts in the same college. Dr. Michael Maggiotto, a professor who is taking leave from his duties as chair of our Political Science Department, and Dr. William Baxter, an associate professor of biological sciences, have been named Associate Deans of the College of Arts and Sciences.

Interim Dean Appointed Dean

Effective immediately, Dr. Ronald Russell, Interim Dean, College of Education and Allied Professions, has been appointed Dean of that college. Dr. Russell succeeds himself after serving a year as Interim Dean.
Dean of Firelands College Resigns

Dr. Robert DeBard, Dean of the Firelands College, has decided to step down from his post as dean effective August 1, 1993. A search will take place in the fall for his replacement.

Summer and Fall Semester 1992 Registration Update

As of the 14th day for summer 1992, there have been 5,983 registrations received for the Main Campus for the summer term 1992. Compared to the 14th day for summer 1991 figures of 6,224, this is a decrease of 241 or 3.87%. The Firelands Campus had 388 registrations for summer term 1992, compared to 404 registrations for summer 1991, representing a decrease of 16 over last year at this time.

As of July 24, 1992, 15,265 registrations have been received for the fall semester 1992. Compared to the July 26, 1991 figure of 15,666, this is a decrease of 401 or 2.56%. This total does not include Firelands.

Firelands College Admissions/Registration

Fall admissions and registration numbers for Firelands College remain very strong. The Office of Admissions Statistical Report for July 10 shows that freshmen and transfer admissions to the College are ahead of last year's figures by 36% (freshmen 31% and transfers 53%). The number of course registrations processed to date for continuing students and new freshmen stands at 967, compared to 847 last year, representing an increase of 14%.

Fall Semester 1992 Update

To date we have received 9,056 applications from freshmen seeking admission to the 1992 fall semester. This represents an increase of 299 or 3.41%. Admission for fall 1992 has been offered to 6,830 freshmen, an increase of 256 or 3.89% from fall 1991. Transfer applications for fall 1992 number 1,111, which is a decrease of 54 or 4.64% from last year at this time. All comparisons are made with application statistics from the previous year for the same general time period.

Update on International Recruitment

During the past fiscal year, the Center for International Programs responded to 5,008 initial inquiries that yielded 1,195 completed graduate application files which were then reviewed by various graduate departments, and 245 completed undergraduate applications. There are 293 international students who have been issued immigration documents (i.e., admitted with adequate funding) so far for the upcoming fall 1992 semester. That compares to 226 last year. Bowling Green State University had 380 international students from 59 countries during the fall 1991 semester, which compares to 347 for the fall of 1990. Although it is too early for an accurate count, it appears that there will be another significant increase for the fall 1992 semester.

This year there will be marked increase in graduate students from Eastern Europe as a result of the Graduate College's efforts in this area and an increase from Asia as a result of Mr. Grilliot's recent recruiting trip in Southeast Asia.
University Tops Last Year's Giving Totals

The University secured a record $4.1 million in private gifts during the 1991-92 fiscal year. Giving in the previous year totaled $3.4 million. More than 27,700 alumni and friends made contributions to help fund scholarships, academic programs and research. Some of the larger contribution came through wills and bequests.

As you know, the University is in the midst of a $1.825 million campaign for the arts which will assist the School of Art, the College of Musical Arts, the Department of Theatre, our University dance program and the award-winning Arts Unlimited.

Market Research Update

A four-part study to determine the perception selected groups have of the admissions process, in general, and of Bowling Green State University, in particular, is nearing completion. The targeted groups include prospective students and their parents, currently enrolled students and students who were admitted but did not enroll. The research results, which will be completed later this summer, will be used to strengthen the recruiting process and to conduct an awareness campaign, including television commercials, aimed at enhancing the University's image. The Image Committee, comprised of faculty and staff, is working with the University Relations area in this project.

Faculty and Staff Awards

Dr. Chan Hahn, professor of management, has been named a National Association of Purchasing Management (NAPM) Professor. The NAPM professorship, which will provide Dr. Hahn a $15,000 annual stipend for three years, is designated for a professor who has been instrumental in promoting the purchasing profession through the development of educational programs. Chan Hahn, who is nationally known for his work in purchasing and production/operations management, is one of Bowling Green's most honored professors. In 1988 he was named the Owens-Illinois Professor of Management, which was the University's first endowed professorship.

Dr. Karen Gould, professor of French and women's studies, has received a Fulbright Fellowship Award to do research for a book addressing cultural issues in fiction written by Quebec women since 1980. She left on August 8 to spend a year writing "A Necessary Disturbance: Women Writing Culture in Quebec."

Dr. D. Thomas Hayes, associate professor of mathematics and computer education, has received a $51,000 grant from the Ohio Board of Regents to help all 36 Allen County elementary, middle and high schools rewrite their mathematics curricula.

Dr. Michael A. J. Rodgers, Eminent Scholar in Photochemical Sciences, has been voted President-elect of the American Society for Photobiology. Dr. Rodgers will serve a one-year term as President-elect before assuming the presidency of the organization. The Society has approximately 1,500 members in 49 states an 36 foreign countries.

Dr. Stuart Givens, Professor of History, has been elected Vice President-President-elect of the Ohio Academy of History.

Melissa Bandy, director of the hospitality management program, has been voted President-elect of the Ohio Council on Hotel, Restaurant and Institutional Education. She will assume the presidency in June 1993.
David Stanford, cooperative education, has been elected president of the Ohio Cooperative Education Association for 1992-93. The organization promotes cooperative education by working with employers and universities to create programs for students.

Dr. Kendall Stiles, political science, has been elected president of the international political economy section of the Internal Studies Association. The association has 650 members in 15 countries.

Dr. Michael Moore, director of Arts Unlimited program since it began in 1981, has been honored by the Ohio Arts Education Association. He is the 1992 Distinguished Educator for Art Education and is also one of eight regional winners of the Ohio Arts Education Association Award. The Distinguished Educator for Art Education, among the highest awards given by the OAEA, recognizes commitment to quality art education. It is noteworthy indeed that under Mike Moore's leadership, literally hundreds of northern Ohio teachers and more than 40,000 school children have participated in the Arts Unlimited program.

Classroom Building Update

On July 28, 1992, bids were opened for the University's proposed Classroom Building. The combined low bids from the various prime contractors were approximately $1.1 million below the construction estimate. This will allow us to accept about $500,000 in alternates needed to provide a more usable facility and leave $600,000 to be added to the teleconferencing, computing and equipment portions of the project, the portions yet to be bid.

Since Phase II of this project ($3,616,000) is tied up in the current capital budget proposal in Columbus, acceptance of the construction bids is delayed. Efforts are underway to gain approval from the Controlling Board to allow us to use temporarily a portion of the funds approved for Phase I, Eppler Renovation ($3,802,000 unencumbered) to begin construction of the Classroom Building. Those funds will be restored when the next capital bill is approved.

Mr. Chairman, this concludes my report.

PERSONNEL/FACILITIES COMMITTEE

Mr. Medlin reported that the Personnel/Facilities Committee met on Friday morning and reviewed one action item.

Proposed Uses of Internal Endowment Funds

Mr. Medlin reported that the Personnel/Facilities Committee reviewed the Proposed Uses of Internal Endowment Funds and recommended its approval to the Finance Committee with the understanding that there will be student input in the implementation.

FINANCE COMMITTEE

Judge Connally reported that the Finance Committee met on Friday morning and reviewed two action items.

Proposed Uses of Internal Endowment Funds

Judge Connally stated that the restructuring of the internal endowment funds is an attempt to give continued financial support to our academic budgets.
Judge Connally moved and Mr. Medlin seconded that the interest income from the Internal Endowment Fund principal (exclusive of those amounts reserved for support of the Eminent Scholar positions and International Education, and after reserving an appropriate fraction of the income for reinvestment) be utilized henceforth to enhance the quality of the academic programs of the University. The interest income from the fund is to be used to augment operating budgets whose uses include expenditures to improve instructional development and faculty scholarship, to fund certain annual University awards for outstanding performance by faculty and staff (Distinguished University, Teaching and Research Professorships; the Ferrari Award for Administrative Staff; and the Classified Staff Council Outstanding Service Award) and other academic purposes designated by the Vice President for Academic Affairs with the concurrence of the President and the Board of Trustees.

At least one-third of the income from the balance of the fund after principal deductions used to fund the Eminent Scholars and International Education shall be used for university library acquisitions. No personnel costs shall be supported by the Internal Endowment Fund.

All uncommitted interest income shall be added annually to the principal of the fund.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"—Judge Connally, Mr. Laskey, Mr. Latta, Mr. Mahaney, Mr. Medlin, Mr. Miletè, Mr. Moorehead, Dr. Platt. The motion was approved with eight affirmative votes.

Proposed Salary Increase

Judge Connally moved and Mr. Moorehead seconded that:

Whereas, employees of Bowling Green State have received no increase in salary since 1990 and the second phase of the Classified Staff market adjustments has been deferred since 1990, and

Whereas, the highest priority of the Board of Trustees, after ensuring that student academic needs are met, is providing a salary increase for BGSU employees, and

Whereas, it now appears that there may be funds available from (a) the Educational Budget Reserve in the approved 1992-93 Educational Budget and (b) the difference between the 15% subsidy cut which was planned for in that budget and the initial 10.5% cut which the University actually received on July 1, 1992, and

Whereas, these funds may be diminished or eliminated by a mid-year budget reduction and/or by a shortfall between actual and projected fee revenue, and

Whereas, therefore, the exact amount of funds available for use will not be determined until later in the academic year,
Now, therefore, the Board of Trustees approves the granting of the second phase of the Classified Staff market adjustments and a general salary increase to all University employees, effective January 1, 1993, conditional on the following stipulations:

(1) that further significant reductions in the 1992-93 instructional subsidy for BGSU have not been made and are not expected to be made, and

(2) that actual enrollment and student fee revenues for 1992-93 are consistent with the levels projected in the approved Educational Budget.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Judge Connally, Mr. Laskey, Mr. Latta, Mr. Mahaney, Mr. Medlin, Mr. Mileti, Mr. Moorehead, Dr. Platt. The motion was approved with eight affirmative votes.

President Olscamp clarified the numbers involved in the salary motion. The assumptions on which the 1992-93 budget was approved by the Board of Trustees in June were a 15% reduction in state subsidy and a 9% tuition increase. The reduction in state subsidy was 10.5% rather than 15%, which means there is approximately $2.8 million more in the base budget than anticipated. In addition, built into the budget passed by the Board of Trustees, and publicly announced at that time, was approximately $1.6 million as a contingency against future possible reductions by the Governor during the 1992-93 fiscal year. The possibility of future budget reductions, however, still exists because of the uncertain state revenue picture. President Olscamp stated that this is the reason a salary increase using the available funds is not being given at this time. He assured the university community that the money will either be given back to the state if there are further budget reductions ordered by the Governor or it will be distributed in the form of salary increases as the motion states.

Chair Mahaney expressed appreciation, on behalf of the Personnel/Facilities Committee and the Board of Trustees as a whole, for the outstanding job that BGSU employees are doing in these restricted budgetary times in the upkeep of the campus.

EXECUTIVE SESSION

Chairman Mahaney announced that in keeping with the provisions of the state's "sunshine law" and Amended Section 121.22 of the Ohio Revised Code, he is proposing that members meet in an executive session for the purposes of considering a public employee compensation matter, conferring about disputes and pending court action, and preparing for conducting or reviewing negotiations or bargaining sessions with public employees. He requested that members meet in executive session in the Chart Room with the session expected to last approximately 45 minutes; the regular meeting to be reconvened at that time to take action if necessary and for the purposes of adjournment.

Mr. Latta moved and Mr. Medlin seconded that members of the Board of Trustees meet in an executive session to consider a public employee matter, to confer about disputes and pending court action, and to prepare for conducting or reviewing negotiations or bargaining sessions with public employees.
The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Judge Connally, Mr. Laskey, Mr. Latta, Mr. Mahaney, Mr. Medlin, Mr. Mileti, Mr. Moorehead, Dr. Platt. The motion was approved with eight affirmative votes.

The regular meeting was recessed at 2:30 p.m. and the members moved into the executive session in the Chart Room.

Chairman Mahaney reconvened the regular meeting at 3:35 p.m. with the announcement that members had met in executive session for 65 minutes for the purposes of considering a public employee compensation matter, conferring about disputes and pending court action, and preparing for conducting or reviewing negotiations or bargaining sessions with public employees. No formal action was taken.

ANNOUNCEMENTS

Chairman Mahaney announced that the next Board of Trustees meeting will be Friday, October 9, 1992.

ADJOURNMENT

The meeting was adjourned at 3:40 p.m.