Board of Trustees Meeting Minutes 1986-05-09

Bowling Green State University

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REPORTS - CONSTITUENT REPRESENTATIVES (Continued)

Graduate Student Representative - David Anderson

Mr. Anderson noted the following activities of the Graduate Student Senate: 1) consideration of grievance procedures in the Graduate College; 2) establishment of the Supplemental Research Fund for projects not funded through the department; 3) planning for Graduate Education Week, April 21-25; 4) the Charles E. Shanklin Award for Research Excellence to be held April 24 with presentations to be made by six finalists; and 5) election of officers of GSS for next year is to be held on April 24.

He thanked the Board for the experience of serving as graduate student representative this year. Mr. Hanna responded with thanks and expressed appreciation for his assistance and cooperation during the past year.

EXECUTIVE SESSION

Chairman Hanna announced that the Board members would meet in an executive session for the purpose of discussing personnel matters. Hearing no objection, the Chairman recessed the regular meeting at 10:55 a.m. and asked the members to move to the McFall Center Chart Room for an executive session.

The regular meeting was reconvened by Chairman Hanna at 11:39 a.m. and he announced that no formal action was taken during the 45-minute executive session.

ANNOUNCEMENTS

Chairman Hanna announced the date of the next meeting: Friday, May 9, 1986.

ADJOURNMENT

Following motion and second, with all members concurring, the Chairman adjourned the regular meeting at 11:42 a.m.

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the Assembly Room, McFall Center, Bowling Green Campus: M. Shad Hanna, Chairman; J. Warren Hall; Robert C. Ludwig; Nick J. Miletich; Melvin L. Murray; Richard A. Newlove; Virginia B. Platt; Ann L. Russell. Trustee William F. Spongier, Jr., was not present.

Also present were President Paul J. Olschamp; Philip R. Mason, Executive Assistant to the President and Secretary to the Board; Donald Boren, Faculty Representative to the Board; Kelly McCoy, Undergraduate Student Representative to the Board; Sheila Harrington, Graduate Student Representative to the Board; Dwight Buringame, Vice President for University Relations; Eloise E. Clark, Vice President for Academic Affairs; Richard R. Eakin, Vice President for Planning & Budgeting; Mary M. Edmonds, Vice President for Student Affairs; Paul R. Nusser, Treasurer; Karl E. Vogt, Vice President for Operations; media representatives; and a number of observers.

Chairman Hanna called the meeting to order at 10:06 a.m.; the Board Secretary called the roll and announced that a quorum was present (eight Trustees).

ELECTION OF OFFICERS - 1986-87

Mr. Newlove made the following nominations of officers for 1986-87: Mr. Ludwig, President; Mr. Hall, Vice President; and Mr. Mason, Secretary to the Board; the motion was seconded by Mr. Miletich and the Board members present concurred in affirming the officers duly elected.

MINUTES

Mr. Miletich moved and Mr. Ludwig seconded that the minutes of the meeting of April 11, 1986, be approved as written. The motion was approved.

PRESIDENT'S REPORT

President Olschamp reported as follows:

1986 Fall Semester Admissions Update

A total of 8,695 applications have been received from freshmen seeking admission to the 1986 Fall Semester and/or Summer Session. This represents an increase of 732 or 9.19% from a year ago. Total transfer applications to date number 938, which reflects an increase of 17 or 1.85%.

Summer Term 1986 and Fall Semester 1986 Registration Update

As of May 3, 1986, 3,320 registration requests have been received for the main campus for the Summer Term 1986. This figure is 45 more registration requests than the Summer 1985 count. As of May 1, 1986, 11,358 registration requests have been received for the main campus for the Fall Semester, 1986. This figure is 133 more registration requests than the Fall 1985 count.
PRESIDENT’S REPORT (Continued)

Graduate Admissions Update

For the reporting period July 1, 1985, through April 30, 1986, the number of new applications received by the Graduate College totaled 2,475. This total represents an increase of 426 applications or 17% from the same reporting period in 1985.

Within the two major application categories, a total of 2,050 applications were received for degree programs. This indicates an increase of 201 or 11% for the reporting period, while applications to Special Standing (non-degree) status increased by 226 or 40%.

The overall increase of 17% in the number of new applications received by the Graduate College through the spring 1986 term continues to reflect a positive trend for the academic year.

Progress on Travel Service

Requests for bid proposals for the establishment of an automated equipment on-site travel office at BGSU have been sent to over forty local area travel agencies. July 1, 1986, is the deadline for return of the bid proposal and the anticipated date of establishment of the travel office has been set for August 15, 1986.

Spring Commencement 1986

Nationally renowned syndicated newspaper columnist Sydney J. Harris will deliver the commencement address at Bowling Green State University’s spring graduation exercises tomorrow, May 10. Mr. Harris’s Chicago Sun Times “Strictly Personal” column appears in hundreds of newspapers throughout the world.

Two northwest Ohio business leaders and a university president will be awarded honorary degrees at Bowling Green State University commencement exercises. Honored at the ceremonies will be Ashel G. Bryan of Bowling Green, chairman of Mid-American National Bank and Trust Co.; Marvin S. Kobacker of Toledo, vice chairman of the board of Kobacker Stores Inc., and president of Marionko Inc.; and Dr. Rolf Neil, president of Roosevelt University in Chicago. The Distinguished Alumnus Award will be presented to John W. Swihart, a 1947 alumnus, now heading the international marketing strategies for the Boeing Co.

Nearly 2,200 students will be awarded degrees during the 10:00 a.m. ceremonies.

Grants and Contracts Awarded

The comparative numbers for the grants and contracts for April 30, 1986, month ending as opposed to the same period in 1985 are as follows:

1984-85:
- Total special projects and grant contracts = $3,634,247.10.

1985-86:
- Total special projects and grant contracts = $4,274,958.18, and the total of all grants and contracts for 1984-85 = $9,569,477.10 and for 1985-86 = $10,183,007.18. These totals include student aid grants for the respective years.

Stranahan Award

Bowling Green State University’s Social Philosophy and Policy Center has been awarded a $1 million challenge grant from the Stranahan Foundation of Toledo.

The grant is contingent upon Bowling Green matching the Stranahan gift. I am pleased to note that $530,000 in grants and pledges have already been raised. The resulting $2 million endowment will be used to expand significantly the Center’s visiting scholars, publications and conference programs.

The Center, formed in 1981, is an interdisciplinary research group that stimulates thinking and study on issues in which ethical and philosophical considerations play a role in the ultimate social or political decision-making process.

The Stranahan Foundation has provided generous support of the Center in the past and this latest gift is continuing evidence of their confidence in the progress the Center is making towards becoming the country’s most outstanding policy center. The challenge grant is the fourth grant which the Social Philosophy and Policy Center has received from the Stranahan Foundation.

Two University researchers, Dr. Joanne Martin-Reynolds, Professor of Education, and Dr. Bill Reynolds, Professor of Education, have been awarded a $100,000 grant from the U. S. Department of Education to learn why rural schools are particularly successful in encouraging student behavior that reflects a sense of value for work and individual responsibility. Bowling Green is one of 11 recipients, and the only Ohio university, of grants to support research projects on character development in public schools.

During the next year our researchers will be working with teachers, administrators, students, parents and people in the community of three northwest Ohio school districts to determine why those qualities exist. The school districts are Gibsonburg, McComb and Hopewell-Loudon.

Reaccreditations

The Committee on Allied Health Education and Accreditation has awarded continuing accreditation to the Medical Technology Department for a seven-year period and has approved Toledo Hospital and St. Vincent Medical Center as clinical affiliates of the program.

In addition, the Journalism Department was reaccredited for a six-year period by the Accrediting Council on Education in Journalism and Mass Communication.

The Master’s Degree Program in Speech Pathology and Audiology has been accredited by the Educational Standards Board of the Boards of Examiners in Speech Pathology and Audiology. This accreditation is for a five-year period beginning March 1, 1985, and ending March 1, 1990.
Proceedings, Trustees Bowling Green State University

May 9, 1986

PRESIDENT'S REPORT (Continued)

Journalism Award

"Miscellany," a campus news magazine, received a first place award in the Mark of Excellence Contest sponsored by the Society of Professional Journalists. "Miscellany" is a collection of informational, amusing, and inspirational student writing on a variety of subjects and is published once a semester.

Elections for 1986-87

For the 1986-87 academic year, Dr. Richard Habein, Department of Romance Languages, will serve as Chair of the Faculty Senate; Dr. Ralph Wolfe, English Department, will serve as Vice-Chair and Chair-Elect; and Dr. Genevieve Stang, Educational/Foundations and Inquiry, will again serve as Secretary. In student elections, Ms. Kelly McCoy is the new President of the Undergraduate Student Government, and Mr. Jeffrey Slater is the new Vice-Chair. Ms. Sheila Harrington is the new President of the Graduate Student Senate, and Mr. Loring Crepeau is the new Vice President. We extend congratulations and best wishes to these individuals.

Mr. Chairman, this concludes my report.

PERSONNEL/FACILITIES COMMITTEE

Mr. Ludwig reported that members met on Thursday evening to review several agenda items.

Proposed Improvement Projects to be Funded

Mr. Ludwig stated that following discussion of the item, the members voted to recommend the projects to the Finance Committee for action by the full Board.

Personnel Changes since April 11, 1986, meeting

Dr. Platt commented concerning the number of personnel changes and the recommendations for appointment of retired faculty members to emeritus status.

No. 57-86

Dr. Platt moved and Mr. Newlove seconded that approval be given to the Personnel Changes since April 11, 1986. The motion was approved.

ADMINISTRATIVE STAFF

ACADEMIC AFFAIRS

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective Date</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>E. Lee Williams</td>
<td>Director of GC/EM Facility, Chemistry</td>
<td>4-14-86/6-30-86</td>
<td>$24,000 fyr</td>
</tr>
<tr>
<td>Mary E. Zachary</td>
<td>Coordinator of Circulation Services, University Libraries</td>
<td>4-14-86/6-30-86</td>
<td>$21,000 fyr</td>
</tr>
</tbody>
</table>

Leave of Absence

Janice L. Peterson, Director of Budgets, Continuing Education, effective 4-7-86 through 4-11-86, leave without pay

Resignations

A. Eugene Keil  Academic Advisor, College of Arts & Sciences 5-9-86 Accepted another position

OPERATIONS

Leave of Absence

Janet Flory, Interior Design Coordinator, University Architect’s office, effective 4-14-86 through 4-20-86, leave without pay

PLANNING AND BUDGETING

Resignations

Janet L. Baker  Part-time Admissions Officer, Office of Admissions 5-5-86 Accepted another position

STUDENT AFFAIRS

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective Date</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Rudd</td>
<td>Special Assistant, Financial Aid, Financial Aid &amp; Student Employment (Supplemental Retirement Program)</td>
<td>5-1-86/7-22-86</td>
<td>$9,915</td>
</tr>
</tbody>
</table>

Resignations

Nancy Kelly  Assistant Director, Financial Aid and Student Employment 5-20-86 Personal reasons
Leave of Absence
Christine Fisher, Medical Office Assistant, Student Health Center, effective 3-22-86, leave without pay for personal reasons

Suspension of Responsibilities
Jerry Richardson, Assistant Director, University Placement Services, effective 4-1-86; leave without pay from 4-21-86 until further notice

Termination of Responsibilities
Jerry Richardson
Assistant Director, University Placement Services

Changes in Assignment, Rank and Salary
Barbara Hoffman, Nurse Clinician, Student Health Center, from $24,220 to $28,217 f.y.; effective 4-14-86; reassignment within area

UNIVERSITY RELATIONS
Resignations
April L. Harris
Associate Director of Development, Alumni & Development

Changes in Assignment, Rank and Salary
Wendy Luther, Assistant Director of Alumni Affairs, Alumni and Development from $18,251 to $18,751 f.y.; effective 5-12-86; increased responsibilities
Larry Walsh, Director of Alumni Affairs and Assistant Vice President University Relations, from $39,204 to $44,204 f.y.; effective 5-1-86; increase due to additional responsibilities and market adjustment

ARTS AND SCIENCES
Resignations
Nelson Ober, Assistant Professor of Interpersonal and Public Communications; effective May 21, 1986; personal
Maurice Sevigny, Professor and Director of the School of Art; effective June 30, 1986; accepted another position

Changes in Assignment, Rank and Salary
Robert Conner, Chair and Professor of Psychology, from $48,137 academic year rate to $58,390 fiscal year rate; effective August 21, 1985

BUSINESS ADMINISTRATION
Resignations
Peter Kauber, Associate Professor of Accounting and Management Information Systems; effective May 21, 1986; personal reasons
Thomas Smith, Instructor of Applied Statistics and Operations Research; effective May 21, 1986; accepted another position
Dennis Lytle, Associate Professor of Business Education; effective May 21, 1986; accepted another position
Jong Sung Kim, Instructor of Management; effective May 21, 1986; pursuing doctoral degree

EDUCATION
Changes in Assignment, Rank and Salary
Karl Moss, part-time Instructor of Special Education, from $2,052 to $2,822 for Spring Semester 1986; increased duties

HEALTH AND HUMAN SERVICES
Changes in Assignment, Rank and Salary
Judith Klein, part-time Instructor of Communication Disorders, from $2,975 to $3,199 for Spring Semester 1986; increased duties

TECHNOLOGY
Part-Time Appointments

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visual Communication &amp; Tech. Educ.</td>
<td>Asst. Prof.</td>
<td>$1,012</td>
<td>temp</td>
</tr>
</tbody>
</table>

Notes and Period of Employment
1985-86 Year: Special
Feb. 3-May 9, 1986
(Also full-time classified)
FPERSOONEL/FACILITIES COMMITTEE (Continued)

Emeritus Appointments

Dr. Platt moved and Mr. Millet seconded that approval be given to the appointment of the following faculty members to emeritus/emeritus status upon retirement, as recommended by the appropriate department and the College Dean, with the approval of the Committee on Honorary Degrees and Commemoratives, the Vice President for Academic Affairs, and the University President.

Dr. Laura Kivlin, Professor Emerita of Home Economics
Dr. William Spragens, Professor Emeritus of Political Science
Mr. Kalman Szekely, Associate Professor Emeritus of Libraries and Learning Resources

The motion was approved with no negative votes.

Student Legal Services Recommendation to Accept Resignation

Mr. Ludwig moved and Mr. Newlove seconded that the Board of Trustees accept the resignation of Attorney Sandra Scott with the effective date to be in accordance with Student Legal Services Contract. The motion was approved with no negative votes.

Proposed Revisions to the Board of Trustees Bylaws

Mr. Newlove moved and Mr. Ludwig seconded that approval be given to the Proposed Revisions to the Board of Trustees Bylaws, as submitted. The motion was approved with no negative votes.

BYLAWS OF THE BOARD OF TRUSTEES
Bowling Green State University
Bowling Green, Ohio 43403

PREAMBLE

The Board of Trustees shall conduct all University affairs in accordance with its responsibilities and powers under the Constitution and laws of the State of Ohio. The following Bylaws are intended to provide the general framework for the functioning of the Board of Trustees as a governing body responsible for the organization, administration, and operation of the Bowling Green State University. Detailed rules and regulations for the organization, administration, and operation of the University may be promulgated, amended, and repealed by the Board of Trustees on its own initiative, or upon the recommendation of the University Administration, Faculty or the Faculty Senate.

ARTICLE I

MEETINGS OF THE BOARD OF TRUSTEES

Section 1. Regular Meetings. There shall be nine regular meetings held monthly on the second Friday. By a majority vote, the Board members may change the date of or eliminate meetings.

Section 2. Special Meetings. Special meetings shall be held upon the call of the Chairman, or shall be called by the Chairman upon written request of three members of the Board.

Section 3. Notice, Time and Place of Meetings.

(a) Notice. Written notice of regular meetings shall be mailed to each Board member by the Secretary to the Board or the Office of the President of the University at least one week prior to the date of the meeting.

(b) Time and Place. Unless otherwise stated in the notice of the meeting, all meetings of the Board shall be held at the University at such time as is designated in the notice.

Section 4. Organization of Meetings. The Chairman of the Board shall preside at each meeting. In the Chairman’s absence, the Vice Chairman shall preside, or in the absence of both, a chairman chosen by the majority of the Board shall preside. The Secretary (or any person appointed by the Chairman) shall perform the duties of the Secretary of the meeting and shall keep the minutes thereof.

Section 5. Quorum and Manner of Action. A majority of the Board members shall be present at any meeting in order to constitute a quorum for the transaction of business, and a majority of the votes cast shall be sufficient for any action of the Board. A roll call vote shall be necessary when acting on motions involving the expenditure of University funds, but on all other matters a voice vote shall be sufficient except as otherwise herein provided.
Section 6. **Conduct of Meetings.** All meetings shall be conducted in accordance with the parliamentary procedure outlined in Robert's Rules of Order, Revised.

Section 7. **Business to be Considered.**

(a) **Introduced by a Board Member.** Any proposed action to be introduced by a Board member which shall substantially affect the University policy shall be submitted to the other Board members prior to the meeting at which the matter is to be considered.

(b) **Recommendations by the President of the University.** All personnel appointments and all major questions of University policy (including the annual budget) to be recommended by the President of the University shall be submitted either completely or in summary form to each member of the Board prior to the meeting at which the matter is to be considered.

(c) **Other Matters.** Any matter coming to the Board other than from a Board member or the President of the University shall be submitted to the Secretary to the Board at least two weeks prior to the meeting at which it is to be considered.

**ARTICLE II**

**OFFICERS OF THE BOARD**

Section 1. **Number.** The officers of the Board shall be a president, a vice president, and a secretary. The said president and vice president are referred to in these Bylaws as "Chairman" and "Vice Chairman," respectively, and may be referred to by such latter titles.

Section 2. **Qualifications, Election, and Term of Office.**

(a) **Qualifications.** The Chairman and Vice Chairman shall be members of the Board. The qualifications of the Secretary shall be determined by the Board.

(b) **Election.** The officers of the Board shall be elected annually at the May meeting of the Board. They shall take office immediately following the adjournment of the meeting at which they were elected and shall hold their office through the following May meeting or until their successors are elected and qualified.

(c) **Term of Office.** The Chairman shall be eligible for reelection for one successive term only.

Section 3. **Duties of Officers.**

(a) **Chairman.** When present, the Chairman shall preside at all meetings of the Board, unless otherwise ordered by the Board, shall appoint members and designate the chairman of any committees. The Chairman shall perform such other duties as usually pertain to the office, and any duties as from time to time may be assigned by the Board. Unless specifically provided to the contrary by the Board, the duties of the Chairman may be assigned to another member of the Board.

(b) **Vice Chairman.** At the request of, or in the absence or disability of the Chairman, the Vice Chairman shall perform all the duties of the Chairman, and while so acting shall have the powers and authority of and be subject to all the restrictions of the Chairman. The Vice Chairman shall assist the Chairman at the latter's request.

(c) **Secretary.** The Secretary shall be responsible for issuing notice of the meetings of the Board, if not handled by the President of the University, recording the minutes of all meetings of the Board and distributing them to the members of the Board within thirty days after each meeting, and for performing such other duties as from time to time may be assigned by the Board and/or the Chairman except as otherwise herein provided by these Bylaws.
Proceedings, Trustees Bowling Green State University

BYLAWS OF THE BOARD OF TRUSTEES (Continued)

Section 4. Vacancy in Office. In the event of a vacancy in the office of the Chairman, the Vice Chairman shall become Chairman. In the event of a vacancy in any other office, the Chairman shall fill it by appointment.

ARTICLE III
COMMITTEES

Section 1. The Finance Committee. The Finance Committee shall consist of four members to be appointed by the Chairman for terms to be arranged so that no more than one vacancy occurs each year. The Finance Committee shall review all financial matters which are to be considered by the Board of Trustees.

Section 2. The Personnel/Facilities Committee. The Personnel/Facilities Committee shall consist of three members to be appointed by the Chairman for terms to be arranged so that no more than one vacancy occurs each year. The Personnel/Facilities Committee shall review all personnel policies and procedures that require the vote of the full Board including tenure recommendations. The Personnel/Facilities Committee shall review all proposed capital improvement projects, including major renovation and maintenance projects, which are to be considered by the Finance Committee and the Board of Trustees.

Section 3. Evaluation Committee. The Evaluation Committee shall consist of the Board Chairman, a representative from the Personnel/Facilities Committee and a representative from the Finance Committee to be appointed annually by the Board Chairman for the purpose of evaluating the President and appropriate other staff. The committee will solicit comments and advice from the full membership of the Board of Trustees and will prepare a preliminary evaluation for review in an Executive Session of the full Board of Trustees.

Section 4. Other Committees. All other committees shall be ad hoc with the term of office of each member terminating when the committee assignment is completed.

Section 5. The Chairman or the Vice Chairman of the Board shall serve as an ex officio member of each committee of the Board.

ARTICLE IV
ADMINISTRATION OF THE UNIVERSITY

Section 1. President of the University. The executive officer of the University shall be the President, who shall appoint the Vice Presidents and such additional officers as the President, with the consent of the Board, may from time to time select. Each officer shall have such duties and responsibilities as are assigned by the President and each serves at the pleasure of the President. However, in the appointment of a new Vice President for Academic Affairs or the evaluation of an incumbent Vice President for Academic Affairs, the President shall share responsibility with elected faculty representatives.

(a) The President. The President as the chief executive officer of the Bowling Green State University shall be responsible for the entire administration of the University, subject to the control of the Board of Trustees. The President shall lead in fostering and promoting education and research as the primary aims of the University. It shall be the President's duty to enforce the Bylaws, rules and regulations and directions of the Board and, as a member of the faculty, interpret to the Board proposals and actions of the faculty. Any authority or responsibility of the President may be delegated to another executive officer or to any other member of the faculty or staff of the University. Delegation of major areas of authority or responsibility shall be reported to the Board.
BYLAWS OF THE BOARD OF TRUSTEES

(Continued)

Section 6. Conduct of Meetings. All meetings shall be conducted in accordance with the parliamentary procedure outlined in Robert's Rules of Order, Revised.

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BYLAWS OF THE BOARD OF TRUSTEES

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(b) Selection and/or Evaluation of President. The selection and periodic evaluation of the President is the responsibility of the Board of Trustees. The Board may utilize representatives of the faculty, administration, student body, and others as appropriate in conducting the selection and/or evaluation.

Section 2. Fiscal Officer. The Vice President for Planning and Budgeting shall be deemed the Fiscal Officer for all purposes except as may be otherwise specifically provided by the Board.

Section 3. Treasurer. The Treasurer of the University shall perform such functions in connection with the financial affairs of the University as are normally incumbent to that office.

ARTICLE V

BYLAWS

Section 1. Amendment and Repeal. These Bylaws may be amended or repealed by a majority vote of the Board at any regular meeting of the Board, the notice of which having specified that amendment or repeal of the Bylaws is to be considered.

No. 60-86

No. 61-86

Mr. Newlove moved and Mr. Ludwig seconded that approval be given to the Full-Time Classified Staff Handbook - 1986-87 and the Permanent Part-Time Classified Staff Handbook - 1986-87. The motion was approved with no negative votes.

Status of State-Funded Capital Improvements (Report)

Mr. Ludwig reported that the members held a brief discussion of the report concerning capital improvements on the campus and found the projects to be proceeding in accordance with the scheduled completion date.

FINANCE COMMITTEE

Mr. Hall reported that all members of the Committee met on Thursday evening to consider a number of action items for the full Board.

Proposed 1986-87 Educational Budget

Mr. Hall stated that the Committee reviewed all data submitted by the President and staff involved in the budget planning process. He noted that increases for salaries, wages, stipends and fringe benefits are based on compensation studies and that the fee increases were determined to be justified.

No. 62-86

Mr. Hall moved and Mrs. Russell seconded that approval be given to the Revised 1985-86 Educational Budget (Main Campus), in the amount of $87,736,737.00, and to the Proposed 1986-87 Educational Budget (Main Campus), in the amount of $93,661,659.00, and that the President, or his designee, is authorized to approve interfund transfers within the approved budgeted level for the 1986-87 fiscal year.

The Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Hall, Mr. Hanna, Mr. Ludwig, Mr. Millet, Mr. Newlove, Mrs. Russell; voting "no"—Mr. Murray; abstaining—Dr. Platt, for the reason that it is her conviction that the stipends for graduate assistants and teaching fellows are inadequate. The motion was approved by six affirmative votes.

INCOME ANALYSIS

Main Campus Educational Budget

1985-86 and 1986-87

SOURCES OF FUNDS

<table>
<thead>
<tr>
<th></th>
<th>Projected 1985-86</th>
<th>Projected 1986-87</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue (4/24/86)</td>
<td>$46,944,771</td>
<td>$51,358,000</td>
</tr>
<tr>
<td></td>
<td>$45,964,737</td>
<td>$51,379,563</td>
</tr>
</tbody>
</table>

STATE APPROPRIATIONS

<table>
<thead>
<tr>
<th>Category</th>
<th>1985-86</th>
<th>1986-87</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Subsidies</td>
<td>$28,000,000</td>
<td>$29,513,252</td>
</tr>
<tr>
<td>Developmental Education</td>
<td>$4,022,720</td>
<td>$4,022,720</td>
</tr>
<tr>
<td></td>
<td>$35,107,412</td>
<td>$33,535,972</td>
</tr>
<tr>
<td>Misc, and Off-Campus Programs</td>
<td>$240,000</td>
<td>$240,000</td>
</tr>
<tr>
<td>Sub-Total</td>
<td>$34,377,440</td>
<td>$33,775,972</td>
</tr>
</tbody>
</table>
| OTHER INCOME

<table>
<thead>
<tr>
<th>Category</th>
<th>1985-86</th>
<th>1986-87</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Service Charge—Auxiliaries</td>
<td>$2,280,000</td>
<td>$3,350,800</td>
</tr>
<tr>
<td>General Service Charge—Grants</td>
<td>$184,000</td>
<td>$190,000</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$1,547,000</td>
<td>$1,465,000</td>
</tr>
<tr>
<td>Unrestricted Dept. Sales/Charges</td>
<td>$240,000</td>
<td>$240,000</td>
</tr>
<tr>
<td>Application Fee Income</td>
<td>$295,000</td>
<td>$295,000</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>$510,000</td>
<td>$520,000</td>
</tr>
<tr>
<td>Sub-Total</td>
<td>$5,084,000</td>
<td>$6,061,700</td>
</tr>
<tr>
<td>PRIOR YEAR UNENCUMBERED BALANCES</td>
<td>$529,000</td>
<td>$1,112,984</td>
</tr>
<tr>
<td>TOTAL SOURCES OF FUNDS</td>
<td>$87,736,737</td>
<td>$93,661,659</td>
</tr>
</tbody>
</table>
SUMMARY OF PERSONNEL & OPERATING EXPENSES - 1986-87
Main Campus Educational Budget — FINAL RECOMMENDATIONS

FINANCE COMMITTEE (Continued)

SUMMARY OF PERSONNEL & OPERATING EXPENSES - 1986-87

Main Campus Educational Budget — FINAL RECOMMENDATIONS

VICE PRESIDENT - ACADEMIC AFFAIRS

Arts and Sciences
Business Administration
Education
Technology
Health & Human Services
NCOI
Musical Arts
Graduate
Learning Services
Continuing Education
Special Programs
Academic Affairs
Graduate Stipends
Learning Services
Continuing Education
Special Programs
Academic Affairs
Graduate Stipends

TOTAL VPAA

PRESIDENT
VICE PRESIDENT-PLANNING & BUDGETING
VICE PRESIDENT-UNIVERSITY RELATIONS
VICE PRESIDENT-STUDENT AFFAIRS
VICE PRESIDENT-OPERATIONS
MISCELLANEOUS

BENEFITS

SCHOLARSHIPS

CONTRACT COMPENSATION/STIPEND POOLS

CLASSIFIED COMPENSATION POOL

STRS-ERIP Buy-Out Payment

TOTAL UNIVERSITY

TOTAL PROJECTED AVAILABLE REVENUE 1986-87

Proposed Educational Budget 1986-87 (Firelands Campus)

No. 63-86

Mr. Hall moved and Mr. Ludwig seconded that approval be given to the Proposed 1986-87 Educational Budget (Firelands Campus) in the amount of $3,448,913.00.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Hall, Mr. Hanna, Mr. Ludwig, Mr. Milette, Mr. Newlove, Mrs. Russell; voting "no"—Mr. Murray; abstaining—Dr. Platt, for the reason as indicated earlier. The motion was approved by six affirmative votes.

Bowling Green State University
Firelands College Educational Budget

REVENUE ANALYSIS
1986-87

SOURCE OF FUNDS

STATE APPROPRIATIONS

Instructional Subsidies
Developmental Education

STUDENT FEES

Instructional Fees
General Fees
Lab Fees
Continuing Education

OTHER INCOME

Vending, rental, library fines

PRIOR YEAR UNENCUMBERED BALANCE

TOTAL PROJECTED AVAILABLE REVENUE 1986-87

$87,126,100

$87,178,542

$93,661,659

$3,448,913

217

Proceedings, Trustees Bowling Green State University
May 9, 1986
Proceedings, Trustees Bowling Green State University

FINANCE COMMITTEE (Continued)

Bowling Green State University
Firelands College Educational Budget
EXPENDITURE PROJECTIONS
1986-87

1985-86 Base Budget

1986-87 Projected Adjustments:

Classified Wages

Graduate Assistant Increases

Faculty/Admin. Staff Replacement Additions
+1.0 FTE Natural/Social Sciences
+0.25 FTE Natural/Social Sciences (released time)
+0.25 FTE Applied Sciences
+0.25 FTE Humanities (released time)
+1.0 FTE Supplemental Retirement Program
+0.33 FTE Program Advisement Specialist

Faculty/Admin. Staff Salary Increase

Staff Benefits

Equipment Purchases/Replacements

Academic Budgets

Contingency

Operating Budget Increase

Total Additions

TOTAL PROJECTED EXPENDITURES 1986-87

Proposed 1986-87 General Fee, effective Summer Session 1986

Mr. Milet moved and Mr. Ludwig seconded that approval be given to the Proposed General Fee for the Main Campus and Off-Campus Centers, as listed, effective Summer Session, 1986.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Hall, Mr. Hanna, Mr. Ludwig, Mr. Milet, Mr. Newlove, Mrs. Russell; voting "no"—Mr. Murray; abstaining—Dr. Platt. The motion was approved by six affirmative votes.

Proposed General Fee Per Semester
Effective Summer Session, 1986
For the Main Campus and Off-Campus Centers

Full-Time Rate

<table>
<thead>
<tr>
<th></th>
<th>1985-86</th>
<th>1986-87</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Campus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Summer Session</td>
<td>$116</td>
<td>$120</td>
</tr>
<tr>
<td>Fall/Spring Term</td>
<td>186</td>
<td>193</td>
</tr>
</tbody>
</table>

Hourly Rate

<table>
<thead>
<tr>
<th></th>
<th>1985-86</th>
<th>1986-87</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-Time</td>
<td>$11.50</td>
<td>$12.00</td>
</tr>
<tr>
<td>Part-Time</td>
<td>$10.00</td>
<td></td>
</tr>
</tbody>
</table>

#Hourly rates not to exceed full-time rates

*Excludes academic programs or assignments beyond a 50-mile commuting distance. These programs will have a General Fee of $81 per semester or a $8.00 per semester hour rate. In addition, extension programs will have modified fees for those students who do not choose access to the student recreation center.

Proposed 1986-87 General Fee and Related Auxiliary Budgets

Mr. Milet moved and Mr. Hall seconded that approval be given to the Revised 1985-86 General Fee and Related Auxiliary Budgets and to the Proposed 1986-87 General Fee and Related Auxiliary Budgets, as listed, and that the President, or his designee, is authorized to approve interfund transfers within the approved budgeted level for the 1986-87 fiscal year.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Hall, Mr. Hanna, Mr. Ludwig, Mr. Milet, Mr. Newlove, Mrs. Russell; voting "no"—Mr. Murray; abstaining—Dr. Platt. The motion was approved by six affirmative votes.
FINANCE COMMITTEE (Continued)

GENERAL FEE ALLOCATIONS

<table>
<thead>
<tr>
<th>Description</th>
<th>Revised Budget 1985-86</th>
<th>Proposed Budget 1986-87</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Debt Service/Facility Charges</td>
<td>$1,504,828</td>
<td>$1,401,252</td>
</tr>
<tr>
<td>II. Student Services/Auxiliary Programs</td>
<td>4,335,109</td>
<td>4,493,664</td>
</tr>
<tr>
<td>III. Student Organizations/Activities</td>
<td>294,750</td>
<td>314,750</td>
</tr>
<tr>
<td>IV. Student Publications</td>
<td>29,115</td>
<td>29,115</td>
</tr>
<tr>
<td>V. Escrow Reserve</td>
<td>0</td>
<td>160,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$6,163,802</strong></td>
<td><strong>$6,406,781</strong></td>
</tr>
</tbody>
</table>

Proposed Instructional Fees, Nonresident Surcharge - effective Summer Session, 1986

No. 66-86 Mr. Hall moved and Mr. Ludwig seconded that approval be given to the Proposed Instructional Fees and Nonresident Surcharge for the Main Campus and Off-Campus Centers, as listed, effective Summer Session, 1986.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Hall, Mr. Hanna, Mr. Ludwig, Mr. Milet1, Mr. Newlove, Mrs. Russell; voting "no"—Mr. Murray; abstaining—Dr. Platt. The motion was approved by six affirmative votes.

Proposed Instructional Fees
Effective Summer Session, 1986
Bowling Green State University
Main Campus and Off-Campus Centers

- Full-Time Rate
- Hourly Rate

<table>
<thead>
<tr>
<th>Description</th>
<th>Full-Time Rate</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Instruction Fee</td>
<td>$1,125</td>
<td>$104</td>
</tr>
<tr>
<td>Undergraduate Instruction Fee</td>
<td>821</td>
<td>81</td>
</tr>
<tr>
<td>Nonresident Surcharge</td>
<td>1,200</td>
<td>114</td>
</tr>
</tbody>
</table>

Current Instructional Fees

- Full-Time Rate
- Hourly Rate

<table>
<thead>
<tr>
<th>Description</th>
<th>Full-Time Rate</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Instruction Fee</td>
<td>$1,080</td>
<td>$100</td>
</tr>
<tr>
<td>Undergraduate Instruction Fee</td>
<td>894</td>
<td>78</td>
</tr>
<tr>
<td>Nonresident Surcharge</td>
<td>1,154</td>
<td>110</td>
</tr>
</tbody>
</table>

*Hourly rates not to exceed full-time rates

Proposed Improvement Projects to be Funded

Mr. Hall stated that the proposed project, as recommended by the Personnel/Facilities Committee, is submitted for action by the full Board.

No. 67-86 Mr. Hall moved and Mr. Milet1 seconded that approval be given to the allocation of funds for Improvement Project totaling $25,502 (repair of Compressors in the University Ice Arena) with funding to be made from the Reserve for Depreciation.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Hall, Mr. Hanna, Mr. Ludwig, Mr. Milet1, Mr. Murray, Mr. Newlove, Dr. Platt, Mrs. Russell. The motion was approved by eight affirmative votes.
## BOWLING GREEN STATE UNIVERSITY

### IMPROVEMENT PROJECTS FUNDED

<table>
<thead>
<tr>
<th>Accounting Unit/Project Description</th>
<th>Type of Project</th>
<th>Replacement</th>
<th>Improvement</th>
<th>Maintenance</th>
<th>Source of Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ICE ARENA</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1) Repair of Compressors</td>
<td></td>
<td>$</td>
<td></td>
<td>$25,502 (C)</td>
<td>Reserve for Depreciation</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td>$ -0-</td>
<td>$ -0-</td>
<td>$25,502</td>
<td></td>
</tr>
<tr>
<td>(C) Outside Contract</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**BOWLING GREEN STATE UNIVERSITY**

**IMPROVEMENT PROJECTS FUNDED**

Resolution No. 38-77, approved February 10, 1977, gave authorization to the President or his designee to proceed with various projects without prior approval of the Board as long as the stated guidelines in the Resolution were followed. The attached list shows the projects funded in accordance with the Resolution during the period February 15, 1986 to May 9, 1986.

<table>
<thead>
<tr>
<th>Accounting Unit/Project Description</th>
<th>Type of Project</th>
<th>Replacement</th>
<th>Improvement</th>
<th>Maintenance</th>
<th>Source of Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FOUNDERS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1) Renovate Elevators</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-(A) Total Project Cost $31,500</td>
<td></td>
<td>$1,500 (C)</td>
<td></td>
<td></td>
<td>Surplus</td>
</tr>
<tr>
<td><strong>MCDONALD</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2) Renovate West Dining Room</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-(A) Total Project Cost $157,500</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Reserve for Depreciation</td>
</tr>
<tr>
<td><strong>STUDENT SERVICES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2) Repair Wall -(A) Total Project</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cost $77,112</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Deferred Maintenance</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td>$ -0-</td>
<td></td>
<td>$9,000</td>
<td></td>
</tr>
<tr>
<td>(A) Additional Amount Required</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(C) Outside Contract</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Proposed Purchase of J. Preston Lewis Regional Computer Center**

Vice President Eakin reported that the Board earlier authorized the University to proceed with the purchase of the Center; the University administration subsequently entered into discussions with the University of Toledo and moved ahead with necessary legislation in the Ohio Legislature. Dr. Eakin said that plans are to use the property for a Library facility following release of the deed restrictions by Owens-Illinois which would permit the University to use the property for other than a computing center.

Mr. Hall moved and Mrs. Russell seconded that approval be given to the purchase of the J. Preston Lewis Regional Computer Center in accordance with the Resolution and description of the parcel on Exhibit A attached hereto.

The Board Secretary conducted a roll call vote with the following results: Voting “yes”—Mr. Hall, Mr. Hanna, Mr. Ludwig, Mr. Miletto, Mr. Murray, Mr. Newlove, Dr. Platt, Mrs. Russell. The motion was approved by eight affirmative votes.

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### Resolution

WHEREAS, Owens-Illinois, Inc., conveyed to the University and The University of Toledo a certain parcel of real estate described on Exhibit A attached hereto and made a part hereof by deed recorded in Volume 500 at page 834 of the Wood County Deed Records; and

WHEREAS, said deed imposed certain restrictions on the use for said property which purposes are no longer economically feasible; and

WHEREAS, The University of Toledo has agreed to sell its one-half interest in and to said property to the University for the sum of Two Hundred Thirty-Seven Thousand Five-Hundred Dollars ($237,500.00) which sum is found to be fair and reasonable; and

WHEREAS, Owens-Illinois, Inc., has agreed to an amendment and modification to the use restrictions contained in said deed in order to permit other academically related uses by the University of said property; and

WHEREAS, the University is desirous of acquiring the interest in said property of The University of Toledo;
NOW, THEREFORE, BE IT RESOLVED, That this Board authorizes the President or his designee to do any and all things required on behalf of this Board and this University, including, without limitation, the seeking of legislative approval and such other governmental agency approvals as may be required, to acquire the interest of The University of Toledo in said property for the sum of Two Hundred Thirty-Seven Thousand Five Hundred Dollars ($237,500.00) and to execute such documents as may be necessary or desirable to conclude said transaction and to obtain amendment and modification from Owens-Illinois, Inc., of the use restrictions contained in said deed.

EXHIBIT "A"

A tract of land lying in Section eighteen (18), Township four (4), of the United States Reserve of twelve (12) miles square at the foot of the Rapids of the Miami of Lake Erie, in Perrysburg Township, being more particularly described as follows:

Beginning at the west quarter (1/4) corner of said Section eighteen (18), Township four (4) of the United States Reserve; thence northerly along the west line of said Section eighteen (18) a distance of one hundred fifty and thirty-eight hundredths (150.38) feet to a point; thence at right angles, a distance of five hundred twenty-nine and forty hundredths (529.40) feet east to the true-point of beginning; thence north sixty-seven (67) degrees, zero (00) minutes east a distance of sixty-nine and five hundredths (69.05) feet to a point; thence on a southeasterly curve with a radius of two hundred thirty-eight (238) feet, a distance of one hundred eighty-eight and forty-two hundredths (188.42) feet to a point; thence south sixty-seven (67) degrees, thirty-eight (38) minutes, twenty-one (21) seconds east a distance of two hundred seventy-two and eight hundredths (272.08) feet to a point; thence south and parallel to the west line of Section eighteen (18), a distance of three hundred sixty-two and forty-six hundredths (362.46) feet to a point; thence at right angles, a distance of five hundred (500) feet west to a point; thence at right angles, and parallel to the west line of Section eighteen (18), a distance of four hundred thirty-seven and ninety-three hundredths (437.93) feet to the true point of beginning.

Together with all easements and rights appurtenant thereto as set forth in a certain Corporation Warranty Deed from Owens-Illinois, Inc., as Grantor, to the Grantees herein, recorded at Volume 500 of Deeds, pages 834 through 851, Inclusive, in the Records of the Recorder of Wood County, Ohio; but subject to zoning ordinances, restrictions of record and public utility or other easements now of record.

CONTINUING ITEM

Standardbred Equine Cooperative Program between Findlay College and BGSU

No. 69-86

Mr. Ludwigm moved and Mr. Newlove seconded that the President, or his designee, be authorized to enter into a formal agreement with Findlay College for the purpose of providing opportunities for those selected recreation majors at BGSU.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Hall, Mr. Hanna, Mr. Ludwigm, Mr. Newlove; voting "no"—Mr. Miletig, Mr. Murray, Dr. Platt, Mrs. Russell.

The Chairman declared the motion lost.

REGULAR ITEMS

Sponsored Grants and Contracts Awarded - April, 1986

No. 70-86

Mr. Murray moved and Mr. Hall seconded that grants and/or contracts in the amount of $1,100,524.99, for the month of April, be accepted and expenditures applicable thereto in that amount be authorized.

Total for Period

Fiscal Year to Date

April $1,100,524.99 $10,183,007.18

The motion was approved with no negative votes.

BOWLING GREEN STATE UNIVERSITY

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

July 1 through Apr 30

Fiscal Years to Date

1984-85

1985-86

I. Research

A. Federally Sponsored

$ 788,090.04 $425,613.00

B. Privately and State Sponsored

$2,019,598.07 $545,652.21

TOTAL RESEARCH GRANTS

$1,109,598.07 $555,552.21

II. Institutes and Workshops

$21,160.00 $97,256.13

III. Public Service Grants and Contracts

$1,755,241.03 $1,715,921.84

IV. Program Development and Innovation Grants

$750,448.00 $1,666,128.00

V. Equipment Grants

$87,800.00 $250,000.00

TOTAL SPECIAL PROJECTS GRANTS AND CONTRACTS

$3,634,247.10 $4,274,958.18

VI. Student Aid Grants

$5,935,200.00 $5,908,049.00

TOTAL ALL GRANTS AND CONTRACTS

$9,569,477.10 $10,183,007.18

**Note:** The table entries for fiscal year 1985-86 are preliminary and may be subject to revision.
Dr. Robert L. Conner, Professor and Chair, Department of Psychology

Dr. Conner spoke of the following programs in the Department: Research Challenge Program; Academic Challenge Program; and the Selective Excellence package. He stated that the Department is especially proud of the Program Excellence Awards; it is the only department in the state of Ohio to receive such an award. He described ways in which the funds have been used to acquire numerous equipment items and the advantages of computer-assisted instruction in the department.

Chairman Hanna thanked Dr. Conner for the presentation.

Reports - Constituent Representatives

Faculty Representative - Donald Boren

Dr. Boren reported concerning actions taken since the last meeting and the activities in the Faculty Senate during the coming year.

He noted the following recent actions by the Senate: 1) approval of the summer calendar 1987 and the Unsatisfactory Progress Policy; and 2) comparison of part-time and overload compensation. The ad hoc committee has not completed its work in this area.

He assessed the year just past and stated that the Senate had accomplished a great deal and received the utmost cooperation from the central administration and the academic units.

Undergraduate Student Representative - Kelly L. McCoy

Ms. McCoy reported that she looked forward to working with the Board of Trustees this year and to being involved in the decision-making process. She noted that the student officers would continue following the bills in the Legislature concerning students on the boards of trustees of state universities and plan to continue involvement with the student advocacy organization.

Graduate Student Representative - Sheila Harrington

Ms. Harrington, a graduate assistant in American Studies, noted for the Board several items of personal history. She reviewed the activities of the Graduate Student Senate during the spring including the Shanklin Award and Graduate Education Week, which was observed April 21-25. She described plans for summer and fall, co-sponsorship of a creative writing program, excursions to Toledo and the Ann Arbor areas; and a conference on nuclear war. She described her role in the GSS as one to provide a climate for intellectual exchange on the campus.

Firelands College Board Representative - Read Wakefield

Mr. Wakefield reported that 1) Firelands College will hold its first commencement on the Huron Campus; 2) the Goals and Priorities Task Force has completed its plan; 3) Firelands College Governance Documents were revised; 4) Firelands received an Academic Challenge Grant of $100,000; 5) the Vice Chancellor of the Ohio Board of Regents, William Napier, visited the campus during the spring; 6) Firelands sponsored numerous events for high school students; and 7) the Firelands Board is looking forward to meeting with the Trustees at the June 12-13 sessions.

Presentation of Gavel Plaque

Mr. Ludwig recognized Mr. Hanna’s service to the University and presented to him on behalf of the Board a gavel plaque with engraved plate indicating Mr. Hanna’s term as Trustee Chairman.

Executive Session

Chairman Hanna proposed that the Board members meet in an executive session to consider personnel matters. Hearing no objection, Mr. Hanna adjourned the regular meeting at 11:25 a.m. and asked the members to move to the Chart Room to convene in executive session.

The Chairman reconvened the regular meeting at 11:52 a.m., indicating that members had met in an executive session and that no official action was taken.

Announcements and Adjournment

Following announcement of the next regular meeting on Friday, June 13, 1986, at the Firelands College Campus, motion was made by Mrs. Russell, with all members concurring, that meeting be adjourned. The Chairman declared the meeting adjourned at 11:55 a.m.

President

Secretary