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Monitor Newsletter August 15, 1983

Bowling Green State University

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Monitor

Vol. VII, No. 7

Bowling Green State University

August 15, 1983

Opening day scheduled Aug. 26

The annual opening day meetings for faculty and staff have been scheduled for Friday, Aug. 26.

All faculty, administrative and classified staff are encouraged to attend the general session to be held at 9 a.m. in the Grand Ballroom of the University Union. Remarks will be given at that meeting by Dr. Eloise Clark, vice president for academic affairs; Dr. Betty van der Smissen, chair of the Faculty Senate, and President Olscamp.

In addition, the Undergraduate Student Government will present its annual Faculty Excellence Awards. Refreshments will follow in the Grand Ballroom from 10:15-10:50 a.m.

The remainder of the day will go according to the following schedule:

— 11 a.m. to 12:15 p.m.: College Faculty Meetings. Arts and sciences will meet in the Grand Ballroom; business administration in the Gish Film Theater, 105 Hanna Hall; education in the Jenson

Auditorium in the Education Building, and musical arts in the Bryan Recital Hall.

— 1:30-2:15 p.m.: College Faculty Meetings. Health and community services will meet in 112 Business Bldg.; library and learning resources will meet in 122 Jerome Library.

— 1:30-2:15 p.m.: College Adviser Meetings. Arts and sciences will meet in 112 Life Science Bldg.; business administration in 105 Hanna Hall, and education in the Jenson Auditorium.

— 2:30-3 p.m.: Graduate College faculty meet in the Grand Ballroom.

— 3 p.m.: School and department meetings. Locations will be arranged and announced by respective directors and chairs.

— 4:30 p.m.: Administrative Staff Meeting, first floor of the Mileti Alumni Center. The Ferrari Award will be presented at this session, open to all administrative (contract) staff.

Commencement scheduled Aug. 20

More than 925 students will receive degrees at summer commencement exercises scheduled for 10 a.m. Saturday (Aug. 20) on the lawn just west of University Hall.

In addition, Harold A. McMaster of Perrysburg and William H. Eels of Delaware will each receive honorary degrees.

McMaster, founder and president of Glasstech Inc. in Perrysburg, will receive an honorary doctor of applied science degree in recognition of his achievements as a leading inventor and innovator in the glass manufacturing and processing industry.

Eels, Ford Motor Company's regional manager of governmental affairs for the Midwest states, will receive an honorary doctor of public service degree in recognition of his volunteer work, his encouragement of young people to become involved in political affairs, and his support of education and the arts.

Eels also will be the commencement speaker. Currently chair of the Ohio Advisory Council on College Preparatory Education appointed by the Ohio Board of Regents and the State Board of Education, he is expected to discuss education reform in the 1980s.

The graduates he will address will include 28 candidates for doctoral degrees; 391 candidates for master's degrees; 4 specialist degree candidates; 18 candidates for associate degrees and 486 candidates for bachelor's degrees.

Of those receiving bachelor's degrees, 31 are expected to graduate with honors.

In the event of inclement weather on Saturday, the graduation ceremonies will be held in Anderson Arena in Memorial Hall.

Parking registration is underway

With the start of a new academic year just a few weeks away, it is time to start thinking about parking registration.

Faculty and staff currently displaying **BROWN** decals on their vehicles will not be required to renew registrations this year. Brown decals were issued last year to all full-time, permanent faculty and staff, and departments will automatically be billed for their renewal.

Every employee should, however, inspect his/her decal at this time. If it has become unreadable or is mutilated, it should be removed and taken to the parking and traffic office where it will be replaced at no charge.

Faculty and staff currently displaying **GREEN** decals which expire on Aug. 20 will be required to register their vehicles at the parking and traffic office and obtain new decals for the 1983-84 academic year.

Green decals for one-year contract or

temporary employees can be obtained by presenting a completed blue fee waiver form signed by the budget administrator. The cost of the employee's *first* decal only will then be charged to the departmental budget.

Green decals for employees' *second* vehicles may be obtained at a cost of \$15 which will be billed to the employee's bursar account.

Jean Yarnell, director of parking and traffic, has requested that employees not register a second vehicle as a faculty/staff car if it is to be used by a son or daughter who is a student and will be driving that vehicle on campus. Students who are the sons/daughters of faculty/staff must register their vehicles as students and park in the appropriate student lots.

Questions about vehicle registration for 1983-84 should be directed to the parking and traffic office, 372-2776.

Libraries extend 'open' hours

The University libraries will have extended hours during the 1983-84 academic year, thanks to increased support provided in this year's educational budget.

A total of seven hours per week have been added to the library hours during the regular academic year, meaning that the libraries will be accessible to faculty, students and staff a total of 98 hours per week this year. Most of the additional hours are weekend hours, added in response to requests from students for more "quiet hours" to pursue research.

Library hours will be as follows:

- Monday through Thursday: 8 a.m. to midnight;
- Friday: 8 a.m. to 10 p.m.;
- Saturday: 9 a.m. to 6 p.m.;
- Sunday: 11 a.m. to midnight.

The hours above are building hours only. Special collections in the **Curriculum Resource Center, Government Documents, Music Library and Popular Culture Library** will be staffed as follows:

- Monday through Thursday: 8 a.m. to 10 p.m.;
- Friday: 8 a.m. to 6 p.m.;
- Saturday: 10 a.m. to 6 p.m.;
- Sunday: 1-10 p.m.

The **Map Library** will be open on Monday, Wednesday, Thursday and Friday from 9 a.m. to 5 p.m.; Tuesday, 9 a.m. to 10 p.m.; Sunday, 1-10 p.m.

The **Center for Archival Collections** will be open Monday and Tuesday from 8:30 a.m. to 8 p.m. On Wednesday, Thursday and Friday the Center will be open from 8:30 a.m. to 4:30 p.m. It will be closed Saturday and Sunday.

Special collection hours may vary around holidays and during semester breaks. During those times, hours can be confirmed by calling individual departments. Library hours information is available 24 hours a day, year-round, by calling the library hotline at 372-2885.

In Brief

OFFICE MOVES

The Office of Standards and Procedures, directed by Derek Dickinson, has moved from 305 to 405A Student Services Building.

The new telephone number for that office is 372-2261, 2262.

BOOKS ARE DUE!

Faculty and staff who borrowed books from the University libraries for the summer are reminded that all books are due on Aug. 19 and should be either returned or renewed by that date.

Materials can be renewed by telephone until Aug. 26 by calling the Science Library at 372-2591 or the Jerome Library at 372-2051. Renewal by phone must be done with the library supervisor on duty who will request call numbers of the books to be renewed.

Books can be renewed in person at the circulation desk in either the Jerome or Science libraries. They also can be returned to the circulation desks via campus mail.

FOR SALE

The biological sciences department has for sale to University departments and offices an IBM Copier II, priced at \$900. For further information, contact the department at 372-2332.

Monitor

Monitor is published weekly for faculty and staff of Bowling Green State University. The deadline to submit copy for the next issue, Monday, Aug. 22, is 5 p.m. Tuesday, Aug. 16.

Editor: Linda Swaisgood

Change of address and other notices should be sent to:

Monitor
Office of Public Relations
806 Administration Bldg.
Bowling Green, Ohio 43403

Employment Opportunities

CLASSIFIED EMPLOYMENT OPPORTUNITIES

*Indicates that an internal candidate from the department is bidding and being considered for the position.

NEW VACANCIES

Posting Expiration Date: 5 p.m. Monday, Aug. 22, 1983

- 8-22-1 **Cashier 1**
& Pay Range 3
8-22-2 **University Food Operations**
Two nine-month part-time positions
- 8-22-3 **Clerk 2**
Pay Range 3
Business Office
- 8-22-4 **Clerk 2**
Pay Range 3
Graduate College
- 8-22-5 **Computer Operator 1**
Pay Range 27
University Computer Services
- 8-22-6 **Custodial Worker**
Pay Range 2
Plant Operations & Maintenance
- 8-22-7 **Food Service Manager 1**
Pay Range 27
University Food Operations
- 8-22-8 **Food Service Worker**
Pay Range 1
University Food Operations
Nine-month full-time
- 8-22-9 ***Purchasing Assistant 1**
Pay Range 25
Library/Acquisitions
- 8-22-10 **Secretary 1**
Pay Range 26
Firelands Campus (Huron)
- 8-22-11 **Typist 1**
Pay Range 3
College of Education/EDFI
Nine-month part-time
- 8-22-12 **Typist 1**
Pay Range 3
Firelands Campus (Huron)
- 8-22-13 **Typist 1**
Pay Range 3
Philosophy Documentation Center
Permanent part-time
- 8-22-14 **Cook 1**
Pay Range 3
University Food Operations
Nine-month full-time

CONTINUING VACANCIES

Posting Expiration Date: 5 p.m. Monday, Aug. 15, 1983

- 8-15-1 ***Secretary 1**
Pay Range 26
College of Education/Dean's Office
Nine-month full-time
- 8-15-2 **Typist 2**
Pay Range 4
School of Technology
Ten-month full-time
- 8-15-3 ***Typist 2**
Pay Range 4
Standards and Procedures
Nine-month full-time

Art director named in public relations

Judith M. Moody has been named University art director in the Office of Public Relations.

A former design coordinator for the Oscar Mayer & Co. foodservice division in Sandusky, she is a 1977 graduate of the University where she earned a bachelor of fine arts degree in graphic arts.

She has been employed as a freelance artist for various advertising agencies in

Classified Staff Advisory Committee

The Classified Staff Advisory Committee will have seven new members this academic year.

David Maley, food services, will succeed Chris Sexton, WBGU-TV, as chair of the committee, effective with the Sept. 21 meeting. Sexton will remain on the committee as an ex-officio member and as chair of a wellness subcommittee working to institute a University-wide wellness program on campus.

Linda Canterbury, athletics, who has served as a representative of part-time employees, will fill Sexton's regular position on the CSAC as a representative of staff in the University relations area. Her University position is now full-time.

Diane Whitmire, public relations, will succeed Canterbury as the representative of permanent part-time employees. Lois Howe, plant operations and maintenance, will replace Richard Leady, who has resigned.

Five additional members have also been added to the committee to make it more representative of the University's more than 1,000 classified employees. New members who will assume their duties at the September meeting are John Spoores and Betty Firsdon, plant operations and maintenance, representing the business operations area; Alice Hagemeyer, capital planning, representing the planning and budgeting area; Sharon Stuart, health services, representing the student services area, and Lois Silvieus, college student personnel, representing the academic affairs area.

The CSAC will meet this month at 2 p.m. Wednesday (Aug. 17) in the Perry Croghan Room of the University Union. The meeting will be open to any classified employees beginning at 3 p.m.

The September meeting also will be held at 2 p.m. in the Perry Croghan Room, with all staff invited to attend at 3 p.m.

WBGU to air computer programs

WBGU-TV, Channel 57, will offer viewers a thorough and direct introduction to computer programs and systems in a five-part series which premiered Aug. 13.

"Bits, Bytes & Buzzwords" is a series designed to show the novice how computers can perform simple daily tasks. The shows will focus on programming personal computers and include discussions of word processing, accounting packages, computer graphics and games, telecommunications and computer-assisted learning. The last segment of the series will provide information on buying a personal computer.

The first program, which aired Aug. 13, will be rebroadcast at 5:30 p.m. on Monday, Aug. 22. Other shows will air according to the following schedule:

— Program 2: Saturday, Aug. 20, 1:30 p.m., and Tuesday, Aug. 23, 5:30 p.m.;

— Program 3: Wednesday, Aug. 24, 5:30 p.m., and Saturday, Aug. 27, 1:30 p.m.;

— Program 4: Thursday, Aug. 25, 5:30 p.m., and Saturday, Sept. 3, 1:30 p.m.;

— Program 5: Friday, Aug. 26, 5:30 p.m., and Saturday, Sept. 3, 2 p.m.

The station also has available to its viewers materials to accompany several of its own productions.

A viewer's guide for the "Aerobic Dancing" series with Judy Kisselle, health, physical education and recreation, can be obtained by sending \$4 to Aerobic Dancing, c/o WBGU-TV.

A printed transcript of "The Story of the Great Black Swamp" is available for \$3 per copy from the station.

Viewers' guides to accompany the "Quilting I" and "Quilting II" series are also still available for \$6 and \$8, respectively.

Faculty/Staff Positions

The following faculty position has been authorized:

Firelands: Instructor/assistant professor, statistics and economics (applied sciences). Contact Algalee Adams (93-229). Deadline: Aug. 23, 1983

The following contract positions have been approved:

Developmental Learning Center: Reading specialist. Contact Jack Taylor (2-0357). Deadline (extended): Aug. 15, 1983. Also, mathematics specialist. Contact Taylor.

Deadline (extended): Aug. 19, 1983

Health and Community Services: Director, program advisement. Contact Ed Morgan (2-0242). Deadline: Sept. 1, 1983

Instructional Media Center: Typesetter. Contact Glenn Daniels (2-2881). Deadline: Aug. 30, 1983

Psychology: Equipment design engineer. Contact Robert Conner (2-2301). Deadline: Aug. 24, 1983

Research Services: Director. Contact Gary Heberlein (2-2791). Deadline (extended): Sept. 15, 1983

WBGU-TV: Producer/director, television services. Contact Ronald Gargas (2-0121). Deadline: Sept. 19, 1983

Admissions office names two counselors

Two admissions counselors have been named within the Office of Undergraduate Admissions.

Lisa C. Chavers, a residence life unit director from 1981-83, and Kerry L. Foldenauer, a May graduate of the University, have assumed their posts, effective immediately.

Chavers, formerly of Twinsburg Heights, received a bachelor of science degree in

child and family services from Bowling Green in 1981 and a master's degree in college student personnel from the University last May. In addition to varied experience in the residence life area, she held an internship in the placement services office in 1981.

Foldenauer, formerly of South Euclid, received a bachelor of arts degree in communication. During her senior year she held an internship in the admissions office and worked as an intern in the personnel department of Wood County Hospital.

With the opening of fall classes just two weeks away, offices and departments are asked to determine levels of staffing for the fall and notify the Office of Public Relations (372-2616) of the number of copies of MONITOR they should receive beginning with the Aug. 29 issue.

the Toledo area, as art editor for *Industry Week* magazine, and as a graphic artist at Cedar Point, Inc.

In her new position she will be responsible for designing the numerous University publications produced by the Office of Public Relations, including major admissions and recruitment materials and the alumni magazine.