Monitor Newsletter August 15, 1983

Bowling Green State University

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Opening day scheduled Aug. 26

The University libraries will have extended hours during the 1983-84 academic year, thanks to increased support provided in this year's educational budget.

A total of seven hours per week have been added to the library hours during the regular academic year, meaning that the libraries will be accessible to faculty, students and staff a total of 98 hours per week this year. Most of the additional hours are weekend hours, added in response to requests from students for more "quiet hours" to pursue research.

Libraries extend 'open' hours

PARKING REGISTRATION IS UNDERWAY

With the start of a new academic year in just a few weeks away, it is time to start thinking about parking registration.

Faculty and staff currently displaying BLUE decals on their vehicles will not be required to renew registrations this year. Brown decals were issued last year to all full-time permanent faculty, staff, and departments will automatically be billed for their renewal.

Every employee, however, should, inspect his/her decal at this time. If it has become unreadable or is mutilated, it should be removed and taken to the parking and traffic office and obtain new decals for the 1983-84 academic year.

Green decals for one-year contract or temporary employees can be obtained by presenting a completed blue fee waiver form signed by the budget administrator. The cost of the employee's first decal only will then be charged to the departmental budget.

Green decals for employees' second vehicles may be obtained at a cost of $15 which will be billed to the employee's bursar account.

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Employment Opportunities

**CLASSIFIED EMPLOYMENT OPPORTUNITIES**

*Indicates that an internal candidate from the department is bidding and being considered for the position.

**NEW VACANCIES**

Posting Expiration Date: 5 p.m. Monday, Aug. 22, 1983

- Cashier 1
- Pay Range 3
- University Food Operations
  - Two nine-month part-time positions
- Clerk 2
  - Pay Range 3
  - Business Office
- Clerk 2
  - Pay Range 3
  - Graduate College
- Computer Operator 1
  - Pay Range 27
  - University Computer Services
- Custodial Worker
  - Pay Range 2
  - Plant Operations & Maintenance
- Food Service Manager 1
  - Pay Range 27
  - University Food Operations
- Food Service Worker
  - Pay Range
  - University Food Operations
  - Nine-month full-time
- "Purchasing Assistant 1"
  - Pay Range 25
  - Library/Acquisitions
- Secretary 1
  - Pay Range 26
  - Firelands Campus (Huron)
- Typist 1
  - Pay Range 3
  - College of Education/EDFI
  - Nine-month part-time
- Typist 1
  - Pay Range 3
  - Firelands Campus (Huron)
- Typist 1
  - Pay Range 3
  - Philosophy Documentation Center
  - Permanent part-time
- Cook 1
  - Pay Range 3
  - University Food Operations
  - Nine-month full-time

**CONTINUING VACANCIES**

Posting Expiration Date: 5 p.m. Monday, Aug. 15, 1983

- Secretary 1
  - Pay Range 26
  - College of Education/Dean's Office
  - Nine-month full-time
- Typist 2
  - Pay Range 4
  - School of Technology
  - Ten-month full-time
- "Typist 2"
  - Pay Range 4
  - Standards and Procedures
  - Nine-month full-time

Classified Staff Advisory Committee

The Classified Staff Advisory Committee will have seven new members this academic year.

- David Maley, food services, will succeed Chris Sexton, WBGU-TV, as chair of the committee, effective with the Sept. 21 meeting. Sexton will remain on the committee as an ex-officio member and as chair of a wellness subcommittee working to institute a University-wide wellness program on campus.
- Linda Canterbury, athletics, who has served as a representative of part-time employees, will fill Sexton's regular position on the CSAC as a representative of staff in the University relations area. Her University position is now full-time.
- Diane Whitmire, public relations, will succeed Canterbury as the representative of permanent part-time employees. Lois Howe, plant operations and maintenance, will replace Richard Leadly, who has resigned.

Five additional members have also been added to the committee to make it more representative of the University's more than 1,000 classified employees.

- New members who will assume their duties at the September meeting are John Spruces and Betty Firsdon, plant operations and maintenance, representing the business operations area; Alice Hagemeyer, capital planning, representing the planning and budgeting area; and Loïc Silvieux, college student personnel, representing the academic affairs area.
- The CSAC will meet this month at 2 p.m. Wednesday, Aug. 17, in the Perry Croghan Room of the University Union.
- The meeting will be open to any classified employees beginning at 3 p.m.
- The September meeting also will be held at 2 p.m. in the Perry Croghan Room, with all staff invited to attend at 3 p.m.

WBGU to air computer programs

WBGU-TV, Channel 57, will offer viewers a thorough and direct introduction to computer programs and systems in a five-part series which premiered Aug. 13.

- "Bits, Bytes & Buzzwords" is a series designed to show the novice how computers can perform simple daily tasks. The shows will focus on programming personal computers and include discussions of word processing, accounting packages, computer graphics and games, telecommunications, and computer-assisted learning.
- The last segment of the series will provide information on buying a personal computer.

- The five program, which aired Aug. 13, will be rebroadcast at 5:30 p.m. on Monday, Aug. 22. Other shows will air according to the following schedule:
  - Program 2: Saturday, Aug. 20, 1:30 p.m.
  - Program 3: Wednesday, Aug. 24, 5:30 p.m.
  - Program 4: Thursday, Aug. 25, 5:30 p.m.
  - Program 5: Friday, Aug. 26, 5:30 p.m.

- The station also has available to its viewers material to accompany several of its own productions.
- A viewer's guide for the "Aerobic Dancing" series, with Judy Kissel, health, physical education and recreation, can be obtained by sending $4 to Aerobic Dancing, c/o WBGU-TV.
- A printed transcript of "The Story of the Great Black Swamp" is available for $3 per copy from the station.
- Viewers' guides to accompany the "Quilting II" and "Romancing" programs are also still available for $6 and $8, respectively.

Faculty/Staff Positions

The following faculty position has been authorized:

- **Faculty Position**: Instructor assistant professor, statistics and economics (applied sciences).

Contact Algalee Adams (93-229); Deadline: Aug. 23, 1983

The following contracts have been approved:

- Developmental Learning Center: Reading specialist. Contact Jack Taylor (2-0357).
- Health and Community Services: Director, program advisement. Contact Ed Morgan (2-0242). Deadline: Sept. 1, 1983

Admissions office names two counselors

Two admissions counselors have been named within the Office of Undergraduate Admissions.

- Lisa C. Chavers, a residence life unit director from 1981-83, and Kerry L. Foldenauer, a May graduate of the University, have assumed their posts, effective immediately.
- Chavers, formerly of Twinsburg Heights, received a bachelor of science degree in education and recreation, while Foldenauer, former of South Euclid, received a bachelor of arts degree in education. Communication. During her senior year she held an internship in the admissions office and worked as an intern in the personnel department of Wood County Hospital.

Admissions office names two counselors

- Child and family services from Bowling Green in 1981 and a master's degree in college student personnel from the University last May. In addition to varied experience in the residence life area, she held an internship in the placement services office in 1981.
- Foldenauer, from of South Euclid, received a bachelor of arts degree in education. Communication. During her senior year she held an internship in the admissions office and worked as an intern in the personnel department of Wood County Hospital.

With the opening of fall classes just two weeks away, offices and departments are asked to determine levels of staffing for the fall and notify the Office of Public Relations (372-2616) of the number of copies of MONITOR they should receive. Faculty also will report any new hires beginning with the Aug. 29 issue.