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Proceedings, Trustees Bowling Green State University

March 11, 1983

No. 69-83 (Continued):

Section VD

Section V.D. of the Student Code is amended as follows.

V.B. Summary Suspension

Under the special circumstances described in this paragraph, the president and/or his expressly designated representative has the authority to summarize suspend a student PURSUANT TO O.R.C. 3345.24. This authority shall be exercised only in those situations in which a student’s behavior is allegedly in violation of Section IV.B.2.c. and d. of the Student Code and where such alleged misconduct occurs on the premises of the university and poses a clear and immediate threat of substantial and/or irreparable injury to persons, and/or such damage to property as is determined likely to result in major obstruction of educational proceedings or to constitute a substantial threat to the life and/or health of persons. When the President and/or his designated representatives determine that summary suspension is necessary to preserve the good order and discipline of the university.

V.C. 1. If summary suspension is invoked pursuant to this section and O.R.C. 3345.24, the Office of the President, within 24 hours of invoking the suspension, shall contact the suspended student and present him or her with a written statement of the specific charge against him or her including a summary of the evidence upon which the charge is based. In addition, this statement will advise the student of his or her right to a hearing before the University Appeals Board on or before the fifth class day following the suspension hearing and articulate the elements of due process, found in Section V.B.3. of the Student Code, to which the student will be entitled at the hearing.

V.C. 4. If the University Appeals Board finds by preponderance of the evidence that the suspended student committed the act in question, the suspension shall be continued in effect for a period of time to be determined by the University Appeals Board. In no case, however, will the suspension exceed more than one year after the date of the original suspension order. In reaching its decision, the University Appeals Board will weigh and consider what it determines to be the best interests of both the suspended student and the academic community at large.

FOR THE PURPOSE OF THIS SECTION OF THE STUDENT CODE, THE DUTIES OF THE APPEALS BOARD SHALL BE TO MAKE RECOMMENDATIONS TO THE PRESIDENT AND/OR HIS DESIGNATED REPRESENTATIVE CONCERNING THE CHARGE.

V.C. 5. Should the University Appeals Board find that the student did not commit the act for which he or she was summarily suspended, the suspension shall be revoked and the student immediately reinstated without academic or other penalty.

THE PRESIDENT AND/OR HIS DESIGNATED REPRESENTATIVE SHALL HAVE THE RESPONSIBILITY AND AUTHORITY TO EVALUATE THE RECOMMENDATION OF THE APPEALS BOARD AND TO DETERMINE AN APPROPRIATE SANCTION.

V.C. 6. Appeals of the ruling of the University Appeals Board President may be taken by the student to the President of the University Board of Trustees whose determination on the issue of suspension shall be final. (Note: If the President's designee remanded the suspensions, he or she will be directly to the Board of Trustees TO THE PRESIDENT OF THE UNIVERSITY.)

The motion was approved with no negative votes.

REPORTS - CONTINUED

Firelands College Board Representative - George R. Mayer

Mr. Mayer reported concerning the Firelands Campus enrollment for the spring semester and indicated that the Dean and staff are pursuing with the local businesses and industry ways in which the Firelands facility may meet the needs of the employees for special courses and further training in specialized fields.

ANNOUNCEMENTS

Vice Chairman Ludwig announced the date of the next regular meeting of the Board as Friday, April 8, at the Firelands College Campus.

The meeting was adjourned at 11:29 a.m.

President Secretary

Huron, Ohio April 8, 1983

In keeping with the official notice, the Board of Trustees met in the East Lounge, East Building, Firelands College, Huron, Ohio, with the following members present: Frazier Reams, Jr., Chairman; Robert C. Ludwig, Vice Chairman; Albert E. Dyckes; M. Shad Hanna; Melvin L. Murray; and Ann L. Russell. Trustees J. Warren Hall, Charles E. Shanklin and William F. Spengler, Jr. could not be present due to schedule conflicts.

Also present were President Paul J. Olscamp; Philip R. Mason, Assistant to the President and Secretary to the Board; Ronald E. Stoner, Faculty Representative to the Board; Everett E. Shanklin, Undergraduate Student Representative to the Board; Karen E. Aldred, Graduate Student Representative to the Board; George R. Mayer, Firelands College Board Representative; Dean Algailes F. Adams, Firelands College; Richard E. Eakin, Executive Vice Provost for Planning and Budgeting; Richard A. Edwards, Vice President for University Relations; Paul R. Nusser, Assistant Vice President for Business Operations and Treasurer; George Postich, Vice President for Business Operations; Donald M. Ragusa, Dean of Students; Karl E. Vogt, Interim Vice President for Academic Affairs and Provost; members of the Firelands College faculty, staff and Advisory Board; media representatives; and a number of observers.

Chairman Reams called the meeting to order at 10:04 a.m.; the Secretary called the roll and announced a quorum present.
Mr. Hanna moved and Mr. Ludwlg seconded that the minutes of the meeting of March 11, 1983, be approved as written. The motion was approved.

PRESIDENT'S REPORT

Dr. Olscamp reported as follows:

Please allow me to express my sincere appreciation to Ann and John Russell and to Dean Adams and her staff for the fine reception that we have received and for the excellent accommodations that have been provided for us.

Undergraduate Admissions

As of April 1, freshman applications for admission to both campuses of BGSU totaled 7,625, which is 3.5% ahead of last year at the same time. Applications currently are being received at a rate of about 60 per week. We expect to achieve a desired freshman class size of 3,450 for fall semester, 1983.

Transfer applications also are above last year's total as of April 1. We have received 755 transfer applications thus far, an increase of 112 applications or 17.4% over last year.

Graduate Admissions

As of the end of March, graduate applications had declined by 209 (9 percent) from the same report period in 1982. While applications to degree programs increased by 34 (2 percent), applications to non-degree status (Special Standing, Transient and Cooperative Classifications) decreased by 240 (29 percent).

The decreasing trend which was previously observed in the number of Special Standing applications has remained constant for the last two months. At the end of March, applications in this category decreased by 211 (29 percent), from 725 in the 1981-82 academic year to 514 in 1982-83.

In response to this trend in graduate admission levels and in order to sustain the recruitment strategies initiated in the fall semester, each graduate department has received a list of specific suggestions for effective recruitment. Additionally, information has been provided to each graduate department concerning the location of potential minority graduate applicants at more than 300 institutions throughout the United States. We hope that by following these measures and with the implementation of other recruitment suggestions, the number of graduate applications received during the remainder of the 1983 report period will increase. You will hear additional remarks from Dr. Vogt later in today's meeting regarding the 1983-84 admissions recruitment plan.

Crestview Lots

As you know, the University's properties at Crestview have been sold. The deeds for the two lots on Crestview Drive have been received from the Governor's office and delivered to the private parties for recording with the County Recorder. This is the final step in the sale of these parcels and officially consummates the transactions authorized by H.B. 850. These properties were purchased for $13,000 and sold for $27,500.

University Union Silver Anniversary

Next week a series of events are scheduled to observe the 25th birthday of the University Union. At 2:00 p.m. on Monday, April 11th, a ceremony will be re-enacted commemorating the original ribbon-cutting which occurred on April 11, 1958. The entire week will be replete with treats, entertainment, receptions and "turn-back-the-clock" menu specials. The highlight event, which will conclude the festivities, will be a dinner-dance, Saturday evening, April 16th. That program will feature the return of the musical ambassadors from north of the border, Guy Lombardo's Royal Canadians.

Grants and Contracts Awarded

The comparative numbers for grants and contracts for the March 31, 1983, month ending in 1983 as opposed to 1981-82 are as follows:

1981-82

Total special projects grants and contracts = $3,268,572.06

1982-83

Total special projects grants and contracts = $2,990,897.61

When total student aid contracts are added to these numbers, the 1981-82 total of all grants and contracts is $7,479,571.06; for 1982-83 it is $7,474,855.61.

Canadian Studies

The organizational Canadian Studies meeting is scheduled to be held on the Bowling Green State University campus on April 15, 1983, at 10:00 a.m. in the Assembly Room of McFall Center. Currently, we have participants coming from The University of Western Ontario, Case Western University, Clarion State College, Heidelberg College, Miami University, Ohio University, University of Akron, University of Toledo, Wittenberg College, John Carroll University, Cleveland State University, Western Washington University, Ohio State University, Wright State University, the Canadian Embassy in Washington, D. C., and of course, our own BGSU participants. All in all, a good representation of interest from areas and colleges around the State.

Following the 10:00 a.m. meeting, we are planning to host a light luncheon in the Milet Alumni Center for the participants.

As has been mentioned, we have received a grant of $5,000.00 from the Canadian Department of External Affairs through its Consulatis General in Cleveland. This grant is designed to assist with travel, honoraria, and administrative costs associated with the organizational meeting for the formation of an Ohio Association for the Study of Canada.

Vice President for Academic Affairs (VPAA)

The finalists for the position of Vice President for Academic Affairs have been selected and are visiting the campus at various dates through April 15. Each finalist is visiting for two days and meeting with various administrators and faculty groups as well as attending a general University community meeting.

Vice President for Student Affairs (VPFA)

The Vice President for Student Affairs Screening Committee has completed its work by selecting five finalists for the position. At least three of these finalists will be visiting the campus between now and April 25, 1983.
Dean of Musical Arts

Finalists for the position of Dean of the College of Musical Arts have been visiting the campus as well. I plan to bring names of the successful candidates for these three important positions to the May meeting of the Board of Trustees for consideration.

Commencement Speaker

The 1982-83 Commencement will be held May 7, 1983. This year's Commencement speaker is Ms. Fran Lebowitz. Ms. Lebowitz wrote Metropolitan Life and Social Studies and is described by the Washington Post as the "funniest woman in America."

1984-85 Budget and Tax Proposal

March 25 I received a phone call from the Ohio Board of Regents requesting that I attend a meeting in Columbus that afternoon involving the Governor and the other University Presidents to discuss the 1984 and 1985 budget and the tax proposal. We had thought, before this meeting, that BGSU would receive an approximate 12% increase in the operating budget. However, the 7.4% increase in State subsidy for Bowling Green contained in the Governor's 1984 budget recommendations is substantially below our expectations and 4.5% less than our sister institutions. Among the reasons for the lower projected subsidy for BGSU are:

- The elimination of the provisions in the State subsidy formula which provided a buffer against subsidy losses resulting from enrollment decline. Bowling Green has experienced an off-campus extension enrollment decline from 379 FTEs in 1979-80 to 100 FTEs in 1982-83. The elimination of the buffering concept for off-campus programs is likely to result in a loss of over $1.1 million in State subsidy for 1983-84.
- The Governor's budget proposal contains lower main campus enrollment estimates for 1983-84 and 1984-85 than our projections would indicate are likely to be realized. Bowling Green's actual main campus subsidy eligible FTE count for 1982-83 was 15,928. The Governor's budget contains a projected subsidy eligible FTE count of 15,750 for 1983-84 and 1984-85. This is 178 FTEs below our actual 1982-83 figures and 205 FTEs below our estimate of 15,955 for each year of the biennium.
- State subsidy per student is based in part upon the student's level of study; i.e., we receive increasing subsidy amounts per student beginning with the freshman class and proceeding through the doctoral level. We expect to have a slight increase in the number of freshmen and a slight decrease in the number of upperclassmen next year.

Although the Governor's proposed operating budget is based on an equitable formula, we are concerned about some assumptions made regarding our enrollment levels. This proposed budget, of course, is the first step in the process which will ultimately determine our operating budget for FY 84 and FY 85. We will continue to clarify enrollment levels and express our concerns over the level of funding for our operating budget.

West Hall/Boiler #5

The University uses steam generated from five boilers to heat the buildings of the main campus. When one of these boilers is broken, it causes an increased strain on the remaining four boilers, not to mention possible hazards during cold winter months, and they, of course, are expensive to replace. In early March, Boiler #5 stopped operating, and it was determined to be impossible to repair. The replacement of Boiler #5 will cost $1 million. The University's past practice unfortunately has been not to have an established contingency reserve fund for similar future problems which doubtless will arise from time to time. I will have more to say about Boiler #5 later in today's meeting.

Mr. Chairman, this concludes my report.

FACILITIES COMMITTEE

Mr. Murray stated that the members met on Thursday evening and heard briefings as presented by the following staff members:

1) Business Manager Charles Stocker, Firelands College, reported concerning the capital budget planning at Firelands and outlined plans to complete repairs to the exterior of the three buildings.
2) Mr. Postich and Mr. McGeen reported concerning the funding of repair of Boiler #5 (Main Campus) and plans to complete the project. The Facilities Committee voted to recommend to the Finance Committee that the President be authorized to initiate the most appropriate means legally available to effect the repair of Boiler #5 as soon as possible.
3) Dean Adams reported concerning the project for completion of TV linkage with the Main Campus, including an update on the fund-raising campaign in the Huron area.
4) Architect Roland Negler's Capital Improvements Report was reviewed by the members.

FINANCE COMMITTEE

Mr. Ludwig reported that members met on Thursday evening in a very informative session and voted to recommend the following items for action by the full Board.

Revised 1982-83 Educational Budget (Main Campus)

Dr. Eakin reviewed data submitted to the Board to bring to a conclusion the projections made at several meetings throughout the current budget year.

No. 71-83 Mr. Ludwig moved and Mr. Hanna seconded that approval be given to the Revised 1982-83 Educational Budget (Main Campus) as submitted.
No. 71-83 (Continued):

REVISED SOURCES OF FUNDS ANALYSIS

Main Campus Educational Budget—1982-83

<table>
<thead>
<tr>
<th>SOURCES OF FUNDS</th>
<th>Approved 1982-83 Budget</th>
<th>January 13, 1983</th>
<th>April 8, 1983</th>
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<tbody>
<tr>
<td><strong>STATE APPROPRIATIONS</strong></td>
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<tr>
<td>Baseline Instructional Subsidies</td>
<td>$35,388,000</td>
<td>$35,974,600</td>
<td>$34,068,000</td>
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<tr>
<td>Developmental Education</td>
<td>34,400</td>
<td>19,400</td>
<td>17,700</td>
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<td>Classified Wage Supplement</td>
<td>1,085,000</td>
<td>1,209,800</td>
<td>1,151,600</td>
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<tr>
<td>Remedial Instruction</td>
<td>0</td>
<td>0</td>
<td>38,300</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td>$36,507,400</td>
<td>$37,203,800</td>
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<td><strong>STUDENT INSTRUCTIONAL FEES</strong></td>
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<tr>
<td>Resident Instructional Fees</td>
<td>$21,832,300</td>
<td>$22,230,000</td>
<td>$22,424,000</td>
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<tr>
<td>Non-Resident Instructional Surcharge</td>
<td>2,325,000</td>
<td>2,475,000</td>
<td>2,503,000</td>
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<tr>
<td>Misc. and Off-Campus Programs</td>
<td>1,400,000</td>
<td>1,065,000</td>
<td>1,048,000</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td>$25,557,300</td>
<td>$25,770,000</td>
<td>$25,975,000</td>
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<tr>
<td><strong>OTHER INCOME</strong></td>
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<td>General Service Charge—Auxiliaries</td>
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<td>General Service Charge—Grants</td>
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<td>230,000</td>
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<tr>
<td>Interest Income</td>
<td>1,230,000</td>
<td>1,143,000</td>
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<td>Unrestricted Department Sales/Charges</td>
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<td>Application Fee Income</td>
<td>300,000</td>
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<td>285,000</td>
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<tr>
<td>Miscellaneous Income</td>
<td>260,000</td>
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<td>230,000</td>
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<tr>
<td>Available Fund Balances</td>
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<td>561,000</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td>$ 4,858,000</td>
<td>$ 4,741,000</td>
<td>$ 5,210,000</td>
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<td><strong>PRIOR YEAR UNENCUMBERED BALANCES</strong></td>
<td>$ 785,300</td>
<td>$ 785,300</td>
<td>$ 785,300</td>
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<tr>
<td><strong>TOTAL SOURCES OF FUNDS</strong></td>
<td>$67,708,000</td>
<td>$68,500,100</td>
<td>$67,245,900</td>
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</tbody>
</table>

The Secretary called the roll with the following results: Voting "yes"—Mr. Dyckes, Mr. Hanna, Mr. Ludwig, Mr. Murray, Mr. Reams, Mrs. Russell. The motion was approved by six affirmative votes.

1983 Summer Session Budget

Mr. Ludwig stated that the Finance Committee recommends that action on the 1983 Summer Session Budget be deferred until the May meeting; the Board members present concurred.

University Audit Policy

Mr. Ludwig reported that the Committee received a briefing on the internal auditor’s function at the University by Mr. Don Passmore and recommends the following action.

No. 72-83

Mr. Ludwig moved and Mrs. Russell seconded that approval be given to the Proposed University Audit Policy as submitted and that these policy guidelines be appropriately communicated to the University community.

UNIVERSITY AUDIT POLICY

I. SCOPE

Applies to all University departments for external and internal audits.

II. PURPOSE

As a State-assisted institution, Bowling Green State University recognizes its obligation to ensure accountability for the proper use of public funds. Independent, external and internal audits can serve as positive validation of this University’s performance. It is the policy of the University to cooperate fully with auditors in the performance of their duties. In accordance with this policy, the following procedures have been adopted to achieve orderly, mutually beneficial reviews.

III. AUTHORITY AND RESPONSIBILITY

A. External Audits

1. Coordination of Audit Activities

The Director of Internal Auditing shall coordinate the University’s involvement in any audit or review conducted by an external audit agency. The Director, or his/her designee, shall arrange for interviews with the appropriate University personnel, determine availability of relevant records, and provide necessary facilities and services for the auditor’s use. External auditors’ interviews with University personnel shall be scheduled so as to minimize disruption of office or departmental activities.

2. Initial Contact

a. If the initial contact by the external agency is with the Director of Internal Auditing, the Director shall confirm the authority of the agency and the auditors to conduct the requested audit, notify the department(s) involved, and arrange for an entrance conference.

b. If the initial contact is with any department other than Internal Auditing, the individual who is contacted shall immediately notify the Director of Internal Auditing and advise the external auditor to contact the Director of Internal Auditing so that appropriate arrangements can be made. The Director of Internal Auditing shall then proceed as described in (III. A. 1.) above.

3. Entrance Conference

An entrance conference shall be held to establish the purpose, scope, and time schedule of the audit. This conference is to be attended by the Director of Internal Auditing, the external auditors, and the University personnel whose department is being audited. The information needed by the auditors to perform the audit, including any physical facilities and equipment, should be discussed at this time.
4. Conduct of the Audit

All University personnel involved in the audit shall ensure that the Director of Internal Auditing is kept well-informed of the audit's progress. The Director will be available to answer questions, secure additional documents, and supplement interviewees' statements. This involvement will serve to expedite the audit and clarify any information that is not fully outlined by the department.

5. Use of University Records

a. Requests by auditors for relevant records required for the audit must be referred to the head of the department involved. Consistent with applicable laws and University policies, all records requested by auditors shall be made available for their review. After securing approval from the department head, the appropriate departmental personnel will assist the auditors in locating such records.

b. No records should be removed from an office area for any reason. Within an office area, any records removed from file by University personnel for an auditor's review should be signed for on a list when released, and checked back against the listing when returned. These listings should be retained to document external review of University records. If the use of the records outside the office area is required by the auditors, the head of the department will arrange to have copies made for the auditor's use.

6. Use of University Computer Facilities

In the event that the auditors request the use of University computer facilities, a written request, describing the type of programming, system analysis, or computer time needed, will be made to the Director of Computer Services, who then shall arrange for the use of these facilities. In appropriate instances, the external auditors may be charged for the use of these facilities. The auditors must allow sufficient time for such arrangements to be made.

7. Exit Conference

a. At the conclusion of each audit, an exit conference should be scheduled to inform University personnel of the audit findings, clarify possible misunderstandings, and identify those issues that may be unresolved.

b. The head of the department audited shall be furnished a copy of the auditor's written report of the preliminary findings so the department head is prepared to answer any additional questions that may arise and provide a meaningful response during the exit conference.

8. Audit Reports and Response

A copy of the audit report will be sent to the Director of Internal Auditing, who shall coordinate any University response that may be appropriate and maintain a central file on all audit reports, responses, and related correspondence.

9. Request for External Audits

a. Departments requesting an external audit by a public accounting firm shall first submit the specifications for such an audit to the Director of Internal Auditing for review.

b. The Director of Internal Auditing shall acquire the necessary approval of the Auditor of State, if required by State law, and the appropriate University Vice President. He will then submit the specifications to the Department of Purchasing for advertising.

B. Internal Audits

1. University Policy

It is the policy of the University to provide an internal auditing organization as a means of supplying management personnel at all levels with information to assist in controlling the operations for which they are responsible. The Department of Internal Auditing shall have full, free, and unrestricted access to all University activities, records, property, and personnel.

2. Objectives of Internal Auditing

a. Review and appraise the soundness, adequacy, and application of accounting, financial, and other operating controls including automated data processing.

b. Ascertain the extent of compliance with established policies, plans and procedures.

c. Ascertain the extent to which University assets are accounted for and safeguard from losses of all kinds.

d. Ascertain the reliability of data and information developed within the University.

e. Appraise the quality of performance in carrying out assigned responsibilities.

3. Responsibility

The Director of the Internal Auditing is assigned responsibility for the internal auditing program and will see that:

a. Organizations within the University are reviewed at appropriate intervals to determine whether they are effectively carrying out their functions of planning, accounting, custody, and control of resources in a manner that is consonant with University objectives, high standards of administrative practice, and statute.

b. The results of the examinations made by the audit staff, the opinions which they form, and the recommendations which they make are promptly reported to management personnel who should be informed and who should take appropriate action.

c. Any plans or actions taken to correct reported conditions are evaluated for satisfactory disposition of audit findings and, if the disposition is considered unsatisfactory, to see that further discussions are held to achieve satisfactory disposition.

d. Recommend improvements for all audited areas.
4. Reports

Internal Audit reports will be forwarded to the department head responsible for the activity or function reviewed and a copy will be sent to the appropriate Vice President. Written response to the report will be required from the department head at a date established by the Director of Internal Auditing.

5. Review Requests

a. University faculty or staff may request audit assistance from the Department of Internal Auditing at any time if it is deemed necessary or appropriate.

b. University faculty, staff, students or external clients are encouraged to contact the Department of Internal Auditing concerning review and investigation of complaints associated with payments to or by the University. Complaints may include payments not credited, receipts not properly given or checks or charges that did not clear a personal or business account in a timely manner.

IV. ADMINISTRATION

The Director of Internal Auditing shall be responsible for the implementation and interpretation of these policies and procedures. The Department of Internal Auditing shall be totally independent of and have no authority over or responsibility for the activities and areas they audit.

The motion was approved with no negative votes.

Boiler #5

Mr. Ludwig stated that following lengthy discussions in the committee sessions and the decision to move ahead with West Hall renovation, a plan for internal financing of the repair of Boiler #5 is submitted for action of the Board.

No. 73-83 Mr. Ludwig moved and Mrs. Russell seconded that approval be given to the following Resolution:

WHEREAS, the University has received a recommendation from the Boiler Inspector for the State of Ohio that its Boiler #5, having a capacity to generate 100,000 pounds of steam per hour, no longer be utilized until satisfactory repairs have been completed; and

WHEREAS, it has been determined that this boiler, which has served as the primary source of generating steam since its construction nearly 30 years ago, is essential to the process of providing steam to the various facilities on the main campus of Bowling Green State University; and

WHEREAS, it has been determined that there is an immediate need to effect the prompt and timely repair of Boiler #5;

NOW, THEREFORE, BE IT RESOLVED, That the President of Bowling Green State University be authorized and directed to do any and all things necessary to effect the timely repair of Boiler #5 by the most appropriate means legally available after giving due consideration to the emergency nature of the required action; and

FURTHERMORE, BE IT RESOLVED, That the President or his designee be directed to present at each subsequent meeting of the Facilities and Finance Committees of this Board, until the necessary repairs have been completed, a report reflecting the construction progress and project costs.

The motion was approved with no negative votes.

CONTINUING ITEMS

BGSU Student Legal Services Proposal

The Chairman called upon Mr. Gallagher to review the process of gathering data and promoting the proposal on the campus. Mr. Gallagher noted that

1) the student organizations have been working on the proposal during the past year;
2) the students may enroll in the program for a $2 fee which is included in the fees billing and may be checked off if the student does not wish to participate;
3) the Student Legal Services Board will be part of the organization; it is the governing body of the Student Legal Services Program;
4) permission must be granted by the Board of Trustees to establish such a board.

Mr. Hanna reported that he had met with student representatives to review the plan in order to assure that the form met legal requirements; that the University is the collection agency for the fees which are disbursed to the organization to provide the services. He also stated that the bylaws of the organization are yet to be developed and that it is planned for the University's legal counsel to review the complete proposal.

Mr. Gallagher additionally reported that information will be sent to students at the time of fees billing with the campus directories and pre-registration materials providing publicity also.

Concerns expressed by the Trustees included

1) the use of the University mails for fee notification;
2) necessity to revise fees following the initial term of the contract;
3) the use of the negative check-off plan, which places the burden on the parents of the students; and
4) method of funding.

President Olscamp indicated that the proposal is now "minimally acceptable." He said, "I don't want to see this proposal fail but it does give the students a chance to see whether they can get support for a student legal services plan."

No. 74-83 Mr. Hanna moved and Mr. Ludwig seconded that the University President or his designee be authorized to execute the following document subject to approval by the University Legal Counsel.
THIS AGREEMENT, made and entered into this _____ day of _____, 1983, by and between Student Legal Services, Incorporated, a non-profit corporation called SLSI, and the BOARD OF TRUSTEES FOR AND ON BEHALF OF BOWLING GREEN STATE UNIVERSITY, hereinafter called the "University," witnessed:

WHEREAS, it is the desire of SLSI to provide a prepaid legal services plan in accordance with Section 3345.022 of the Ohio Revised Code, hereinafter called the "Plan."

WHEREAS, the University shall be responsible for the collection and disbursement of the fees from Bowling Green State University students who elect to participate in the Plan and hereby undertakes to contract with SLSI to collect such fees for the Plan on behalf of SLSI and to disburse said fees to SLSI less the cost of collection.

NOW, THEREFORE, the University and SLSI agree as follows:

1) SLSI shall provide the Plan to Bowling Green State University Students who pay the fee to participate in the Plan in accordance with Section 3345.022 of the Ohio Revised Code, the "Bylaws of SLSI" and the "Guidelines for Legal Service Attorneys for Students," attached to and made a part hereof as though fully rewritten herein.

2) The SLSI shall be an independent contractor and shall not be considered as an employee of the University.

3) The "Guidelines for Legal Services Attorneys for Students" and the "Bylaws of the SLSI" shall be approved by the University and in the absence of such approval this agreement shall have no force or effect.

4) Upon payout to SLSI of all fees as collected by the University pursuant to this Agreement, the University's responsibility to SLSI under this Agreement terminates.

5) Upon the initiation of the University or the SLSI, this contract may be terminated without any reason by giving sixty (60) days prior notice to the other party. At the end of the sixty-day-notice period, all rights of the parties under this Agreement will be terminated.

6) The SLSI will provide for legal services to Bowling Green State University students who have paid the fee to participate in the Plan pursuant to the "Guidelines for Legal Services Attorneys for Students."

7) In the event the Agreement is terminated, any unused fees shall be returned to the University for disposition by it.

8) It is expressly understood and agreed upon by the parties hereto that any and all financial obligations of the University created by this Agreement shall be paid from Student Legal Services fees and that this Agreement shall not create any obligations upon any other funds, appropriated or otherwise derived, belonging to Bowling Green State University, the Board of Trustees, or the State of Ohio.

9) In the event that the fees generated by the students electing to participate in the plan in any given semester is less than $15,000 in the aggregate, the University shall not disperse such fees to SLSI and SLSI shall have no claim to such fees.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first written above.

STUDENT LEGAL SERVICES, INC.:  FOR THE UNIVERSITY:

The Secretary called the roll with the following results: Voting "yes"—Mr. Dyckes, Mr. Hanna, Mr. Ludwig, Mr. Murray, Mrs. Russell; voting "no" — Mr. Reams. The motion was approved by five affirmative votes.

NEW ITEMS

Resolution - BGSU Basketball Team

No. 75-83  Mr. Dyckes read the following Resolution and moved its adoption, seconded by Mr. Ludwig:

Resolution

WHEREAS, the Bowling Green State University basketball team won the Mid-American Conference Championship in 1983; and

WHEREAS, the Falcons received a bid to the National Invitational Tournament; and

WHEREAS, the Falcons have continued to play an energetic game marked by teamwork and perseverance; and

WHEREAS, wide media coverage of Bowling Green basketball has brought favorable recognition not only of the team but of the entire University;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees extend hearty congratulations to the team and to Coach John Weinert and his staff on their outstanding record, which is a source of pride and satisfaction to the entire University community.

The motion was approved by the unanimous vote of the members present.

Resolution - BGSU Hockey Team

No. 76-83  Mr. Murray read the following Resolution and moved its adoption, seconded by Mr. Ludwig:

Resolution

WHEREAS, the Bowling Green State University hockey team has, for the fifth time, won the Central Collegiate Hockey Association championship; and

WHEREAS, the Falcons achieved a number-one ranking in the nation during the 1983 season; and

WHEREAS, the team has represented the University throughout the year in a manner that has brought honor and wide media attention to its alma mater; and
WHEREAS, the campus morale has been heightened by the team's sportsmanship and consistent winning record, and the enthusiasm generated by the fans in Section A;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees extend hearty congratulations to the team and to Coach Jerry York and his staff on their outstanding record, which is a source of pride and satisfaction to the entire University community.

The motion was approved by the unanimous vote of the members present.

REGULAR ITEMS

Sponsored Grants and Contracts Awarded - March, 1983

No. 77-83

Mr. Ludwig moved and Mr. Dyckes seconded that grants and/or contracts in the amount of $506,643.00, as listed for the following period, be accepted and expenditures applicable thereto in that amount be authorized.

Total for Period
March, 1983 $506,643.00
Fiscal Year to Date $7,474,855.61

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

<table>
<thead>
<tr>
<th>Period</th>
<th>Total Grants Awarded</th>
<th>Fiscal Year Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 1 through March 31</td>
<td>$3,268,572.06</td>
<td>$7,474,855.61</td>
</tr>
<tr>
<td>Fiscal Years to Date</td>
<td>$4,210,999.00</td>
<td>$7,474,855.61</td>
</tr>
</tbody>
</table>

The motion was approved with no negative votes.

Personnel Changes - since March 11, 1983, meeting

No. 78-83

Mr. Dyckes moved and Mr. Ludwig seconded that approval be given to the personnel changes as listed (including faculty members recommended for grant of tenure status).

Administration

Resignations

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Area</th>
<th>Effective Date</th>
<th>Fiscal Year Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stephen Devine</td>
<td>Assistant Football Coach</td>
<td>3-17-83</td>
<td>$17,500.00</td>
</tr>
<tr>
<td>James H. Beacock</td>
<td>Assistant Head Coach, Lecturer in Health, Physical Education &amp; Rec.</td>
<td>3-14-83</td>
<td>22,000.00</td>
</tr>
<tr>
<td>Gerard A. Solomon</td>
<td>Assistant Football Coach</td>
<td>2-25-83</td>
<td></td>
</tr>
<tr>
<td>Mohammad Sanati</td>
<td>Assistant Professor of Computer Science</td>
<td>effective May 23, 1983</td>
<td></td>
</tr>
</tbody>
</table>

New Appointments

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Area</th>
<th>Effective Date</th>
<th>Fiscal Year Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scott A. Duncan</td>
<td>Assistant Football Coach</td>
<td>3-17-83 / 6-30-84</td>
<td>$17,500.00</td>
</tr>
<tr>
<td>Jan C. Quarless</td>
<td>Assistant Football Coach</td>
<td>3-21-83 / 6-30-84</td>
<td>22,000.00</td>
</tr>
<tr>
<td>Ruth J. Roberts</td>
<td>part-time Assistant Professor of English; effective February 28, 1983-May 23, 1983</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Resignations

Mohammad Sanati, Assistant Professor of Computer Science; effective May 23, 1983

John van Dyke, Chair and Professor of Special Education; effective June 30, 1983

Changes in Assignment, Rank and Salary

Carol Eynon, part-time Lab Instructor in the School of Nursing, from $900 to $1,710 for Spring Semester; effective March 7, 1983; increased duties

Justine Maggis, Program Advisor in the Center for Environmental Programs, appointed Public Education/Awareness Coordinator of the Litter Control Grant for a salary of $4,007; effective January 1-December 31, 1983

PART-TIME APPOINTMENTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Contract Notes and Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sue Garner</td>
<td>Instructor</td>
<td>$600</td>
<td>temp Spring Semester</td>
</tr>
</tbody>
</table>

List of Candidates for Tenure Status Recommended by the Interim Vice President for Academic Affairs:

College of Arts and Sciences

Dr. Carmen Fioravanti, Associate Professor, Department of Biological Sciences
Dr. Larry Duning, Assistant Professor, Department of Computer Science
Dr. Jeffrey Gordon, Assistant Professor, Department of Geography
Dr. Dion C. Stewart, Assistant Professor, Department of Geology
Dr. Jeffrey Paul, Associate Professor, Department of Philosophy
Dr. Steven Ludd, Assistant Professor, Department of Political Science
Dr. Christopher Gelis, Assistant Professor, Department of Popular Culture
Dr. Elizabeth Alligier, Assistant Professor, Department of Psychology
Dr. Robert Hansen, Assistant Professor, School of Speech Communication
List of Candidates for Tenure Status Recommended by the Interim Vice President for Academic Affairs (Continued):

**College of Business Administration**
- Dr. Peter Kauber, Associate Professor, Department of Accounting and Management Information Systems
- Dr. F. Dennis Hale, Associate Professor, School of Journalism
- Dr. Robert Holmes, Assistant Professor, Department of Legal Studies
- Dr. Stephen Goodwin, Associate Professor, Department of Marketing

**College of Education**
- Dr. G. Carney Strange, Assistant Professor, Department of College Student Personnel
- Dr. Elizabeth Stimson, Assistant Professor, Department of Educational Curriculum and Instruction
- Dr. Martha Genter, Assistant Professor, Department of Special Education
- Dr. Ellen Williams, Assistant Professor, Department of Special Education
- Dr. Beatrice Corton, Assistant Professor, School of Health, Physical Education, and Recreation

**College of Musical Arts**
- Boris Brant, Associate Professor, Department of Performance Studies
- Richard Kennell, (Acting) Dean/Assistant Professor, Department of Performance Studies

**Library and Learning Resources**
- Alan Smith, Assistant Professor, Department of Performance Studies
- Gail Junion, Associate Professor, Library and Learning Resources (Coordinator, Cataloging Department)
- Timothy Jewell, Assistant Professor, Library and Learning Resources (Head, Reference Department)
- Joan Repp, Assistant Professor, Library and Learning Resources (Acting Chair, Access Services)
- Dr. Sharon Rogers, Associate Professor, Library and Learning Resources (Associate Dean)

**Student Affairs**
- Dr. Barbara Kalman, Assistant Professor, Counseling & Career Development Center (Counseling Psychologist)

The motion was approved with no negative votes.

**REPORTS**

**BGSU 1983-84 Admissions Recruitment Plan - Dr. Karl E. Vogt**

Dr. Vogt reported that admissions marketing plan is being brought to the Board by the staff in the Office of Admissions and specifically identifies the need for all areas of the University to participate in the student recruitment function. He outlined in detail the current market situation and proposed strategies/tactics to recruit undergraduate students.

"Industry/Education Cooperation at Firelands" - M. Peter Henning III

Mr. Henning explained the process whereby the Firelands College is establishing a relationship with industries and outside organizations in the area immediately surrounding the Huron campus and described the workshops and seminars planned to enhance community awareness of the Firelands facilities. He called attention also to the cross listing of technical courses through various community services.

"Link for Learning" - Dean Algalee Adams

Dean Adams reported that the slide/tape presentation will give the "learning flavor" of the Firelands College and provide information concerning the "linking" of higher education and industry in the area.

She said the television linkage (Instructional Television Fixed Service) for the campus was begun last year and a campaign for funds is to be continued this year. The Dean credited the University staff at WBGU-TV for production of the slide/tape which followed.

**REPORTS - CONSTITUENT REPRESENTATIVES**

**Faculty Representative - Ronald E. Stoner**

Dr. Stoner asked that a member of the Firelands faculty report in his place and introduced Ms. Mary Jane Hahler, Assistant Professor of French and Spanish, who joined the faculty in 1970, is a member of the Faculty Senate and the SEC, and who headed the 1976-77 Study Abroad Program.

Ms. Hahler spoke of the unique structure of the branch campus, i.e., the average age of the students, the size of the classes, daily contact of faculty with students, and the importance of the faculty improvement leave to the well being of the staff.

**Undergraduate Student Representative - Everett E. Gallagher**

Mr. Gallagher thanked the Board for favorable consideration of the student legal services plan and extended thanks to the student organizations for assistance in the preparation of the proposal, to Trustee Shad Hanna and Mark Dolan, Vice President of the Undergraduate Student Government, and to Trustee William Spengler for his assistance in providing legal services.

Ms. Aldred submitted a written report which she summarized as follows:
1) She thanked the Board and the administration for the opportunity to participate in the decision-making processes and day-to-day operations of the University.
2) The achievements of the Graduate Student Senate on a number of student issues were acknowledged.
3) The work of students on special projects was recognized: Housing Task Force, Library Task Force, Programming Committee, and committees related to the efficient use of financial resources.

Ms. Aldred also praised the effective cooperative relationships over the past year with the Undergraduate Student Government (USG) and the Faculty Senate through Everett Gallagher, USG President, and Ronald Stoner, Senate Chair.
Mr. Mayer welcomed the members of the University Board of Trustees to the Firelands College Campus. He noted 1) the spring semester reflects a slight attrition in enrollment; 2) summer enrollment continues strong; 3) the Firelands budgeting process is proceeding in accordance with the plan; 4) approved capital projects are being completed according to schedule; 5) the Instructional Television Fixed Service (ITFS) project and fund-raising campaign are moving ahead; and 6) the Strawberry Gala is scheduled for June 11 and an invitation is extended to each Board member to attend this event.

President Olscamp thanked the representatives to the Board for a superb job this past year.

EXECUTIVE SESSION

Chairman Reams announced the need for members to move into an executive session to discuss personnel matters. Hearing no objection, he adjourned the regular session at 11:55 a.m. and asked the members to move to the Dean's office for the purpose of convening in executive session for approximately ten minutes after which the regular session would be reconvened for formal adjournment.

The Chairman reconvened the regular meeting at 12:05 p.m. and announced that members had met for approximately ten minutes in an executive session and that no formal action was taken.

ANNOUNCEMENTS

The Chairman announced that the next regular meeting would be held on May 19 and 20, 1983, in place of the scheduled dates of May 12 and 13.

ADJOURNMENT

Chairman Reams adjourned the meeting at 12:06 p.m.