Board of Trustees Meeting Minutes 1981-11-13

Bowling Green State University

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In keeping with the official notice, the Board of Trustees met in the McFall Center Assembly Room with all members present: Robert Ludwig, Chairman; Richard Edwards, Executive Vice President and Provost for Planning and Budgeting; John Eriksen, Acting Provost; Paul Nusser, Assistant Vice President for Operations and Treasurer; George Postich, Vice President for Operations; Donald Ragusa, Dean of Students; Ron Lange, State Examiner, representing the Auditor, State of Ohio; media representatives; and a number of observers.

Chairman Reams called the meeting to order at 10:11 a.m.; the Secretary called the roll and announced a quorum present.

MINUTES

No. 13-82

Mr. Ludwig moved and Mr. Dyckes seconded that the minutes of the meeting of October 9, 1981, be approved as written. The motion was approved.

REMARKS - INTERIM PRESIDENT FERRARI

Dr. Ferrari reported as follows:

Budget Status

We are delighted that the Ohio Senate approved Am. Sub. H.B. 694 late yesterday afternoon. This bill, which represented the seventh version of an appropriations proposal for the remainder of the 1981-83 biennium, provides crucial financial relief to this University and other state institutions and agencies. Annual instructional subsidies for the Main Campus and Firelands Campus are expected to total $35,700,000 for 1981-82 and $40,950,000 for 1982-83. The total Main Campus appropriations increase is $1.6 million greater than the comparable 1980-81 appropriations or an increase of 4.9%. However, when compared with the spending authorizations approved by the Trustees in July, which included an increase in instructional fees with state subsidies below 1980-81 levels, the new appropriations bill is welcome news. Total income should increase by approximately 7.5% over the 1980-81 budget base.

You will recall that the Trustee action in July provided only a 5.5% salary increase for continuing faculty and contract staff as well as funds to cover electricity rate increases. These two actions and no other budget increases produced a potential deficit of $1.3 million for the current fiscal year. We implemented a hiring freeze and a number of other cost containment measures to control and reduce expenditures. We must continue most of the budget reduction measures now in place, but the approval of Am. H. B. 694 does give the Trustees opportunity to respond promptly and selectively to demonstrated, essential academic needs.

It should be pointed out also that the appropriations bill contains language which grants inflationary wage increases to classified staff - the first such general increase in more than two years - and supplemental subsidies will be granted to cover approximately two-thirds of estimated payroll costs for the remainder of 1981-82.

Am. Sub. H.B. 694 does contain a provision that if State revenues do not meet expectations in the first quarter of the new calendar year, a 1% across-the-board cut to institutions and agencies will be implemented in March. Based on events of the past 12 months it is prudent for us to budget sufficient reserves capacity to meet that reduction possibility as well as other contingencies such as additional increases in utility costs.

We do not find ourselves today with a substantial windfall. We are, however, in a position to maintain the academic and fiscal soundness of the institution without resorting to additional fee increases for the rest of this year or to announce severe retrenchment actions which could fracture the hopes and dedication of a loyal and competent faculty and staff and result in an erosion of academic quality.

We recognize that the General Assembly has had to confront very difficult choices in the past six months. We are grateful for their support for higher education, and we will continue to use our resources as wisely as possible in enhancing quality instruction and research and our service to citizens of this region and state.

Current Enrollment Status

I am pleased to report that we have achieved our key enrollment targets for Fall Quarter, 1981, which you will recall are based on planned three-year reductions to bring main campus enrollments in line with the mandated enrollment ceiling of 15,000 FTE. Total Fall, 1981 FTE enrollment on the main campus is 16,335. Of that number, enrollment in nursing and physical therapy courses at the Medical College of Ohio at Toledo, study abroad, and part-time evening courses at the Medical College of Ohio at Toledo, study abroad, and part-time evening courses are excluded from the enrollment ceiling. Fall quarter main campus FTE enrollment excluding these categories is 15,873—exceeding the enrollment limitation by 873 FTE. Last year, our FTE enrollment which counted against the ceiling for the main campus was 16,380, and excess enrollment of 1,380 FTE. Thus, in the first year of the three-year planned reduction we are right on schedule. We shall continue to restrict the number of incoming students for Fall, 1982 to move still closer to the 15,000 FTE ceiling in 1982.

The tentative FTE enrollment for the main campus, Firelands, courses abroad, and the off-campus centers for which subsidy is paid by the state is 16,447, a decrease of 3.0 percent for fall, 1980. I would also like to report that total head count enrollment for the main campus, Firelands, courses abroad, and off-campus centers for Fall, 1981 is 19,273, which is 1.8 percent less than in 1980. Main campus enrollment is 17,080, which is 3.3 percent less than in 1980. Firelands enrollment is 1,383, an increase of 10 students over Fall, 1980.

External Funding - Grant Highlights

Due largely to the Federal Budget reduction program, our external funding program has suffered a
The specific subjects of these leaves provide strong support for the basic purposes of the program: to improve the University's capabilities as a quality institution by increasing the expertise of its faculty through advanced study and research as well as learning experiences which widen and enlarge the faculty member's professional competence.

Many projects have immediate and direct curricular and classroom applications. For example, Dr. Melvin Hymen's clinical research in speech involving the "Teaching of Diagnostic Procedures and Therapy Goals," and Dr. Ralph St. John's advanced study in "Regression Analysis and Design of Experiments." Others represent basic research work, such as Dr. James Weat's research on "Industrial Sales Management," Jerome Rose's "Study, Research and Performance of the Complete Piano Works of Franz Liszt," and Dr. Ralph Wahrman's "Study of Alcohol Abuse and Alcoholism."

The existence and maintenance of this program is crucial to the continued development of a stable faculty in a maturing university. It provides two crucial elements otherwise unobtainable: the availability of a measurable block of time for concentrated effort; and the freedom to travel to sources of information, data, and opportunity. Neither of these advantages are possible in conjunction with the normal teaching and service activities of faculty.

The program thus makes it possible, for example, for Dr. Geoffrey Daftorn in Chemistry to work with the prestigious Syva Research Institute in Palo Alto, California, in connection with his own research on Enzyme-Generated Signals. The program has also made it possible for Professor John Lavezei to travel to the Temple Hill Excavations in Ancient Corinth, Greece, for his research on its prehistoric findings, and Dr. Doris Beck to concentrate full-time on her research in molecular genetics.

Each of these projects returns rich dividends to our students and to the University community through the enrichment and enhanced professional capabilities of those faculty who participate.

**FACILITIES COMMITTEE**

Chairman Dyckes reported that all members met on Thursday evening and 1) voted to approve funding of Proposed Improvement Projects totaling $43,770 for submission to the Finance Committee and to the full Board, and 2) heard a report by Dr. Terry Parsons of the "fitness trail" project planned for the area near the Ice Arena, University Stadium, and Track, the cost of which will be allocated from funds received through private donations. Mr. Dyckes stated that this project is similar to one now in use at the Firelands Campus and which has proven to be very attractive and functional.

**FINANCE COMMITTEE**

Chairman Shanklin reported that all members met on Thursday evening and reviewed the recommendations of the Facilities Committee concerning the Proposed Improvement Projects as well as the report of Auxiliary Improvement Projects Funded in accordance with authority given by prior action of the Board.

Proposed Improvement Projects to be Funded and Report of Auxiliary Improvement Projects Funded since October 9, 1981

<table>
<thead>
<tr>
<th>No.</th>
<th>14-82</th>
<th>Project Description</th>
<th>Type of Project</th>
<th>Source of Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>PRORUT</td>
<td>Reserve for Depreciation</td>
</tr>
<tr>
<td>1)</td>
<td>Window Replacement</td>
<td>$ 26,000(C)</td>
<td>Residence Halls</td>
<td>Reserve for Depreciation</td>
</tr>
<tr>
<td>2)</td>
<td>Re-landscape (A)-Total Project</td>
<td>$13,273</td>
<td>Reserve for Depreciation</td>
<td></td>
</tr>
</tbody>
</table>

The Secretary called the roll with the following results: Voting "yes"—Mr. Dyckes, Mr. Hall, Mr. Hanna, Mr. Ludwig, Mr. Murray, Mr. Reams, Mrs. Russell, Mr. Shanklin, Mr. Spengler. The motion was approved by unanimous vote.

**IMPROVEMENT PROJECTS**

- Reserve for Depreciation
- Reserve for Depreciation
IMPROVEMENT PROJECTS (CONTINUED)

<table>
<thead>
<tr>
<th>Accounting Unit/Project Description</th>
<th>Type of Project</th>
<th>Source of Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OFFICE SERVICES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3) Replace Collator and Offset</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Machines</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>(A) = Additional Amount Needed</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>(C) = Outside Contract</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**AUXILIARY IMPROVEMENT PROJECTS FUNDED**

Resolution No. 38-77, approved February 10, 1977, gave authorization to the President or his designee to proceed with various auxiliary projects without prior approval of the Board as long as the stated guidelines in the Resolution were followed. The following list shows the auxiliary projects funded in accordance with this Resolution during the period October 10, 1981, to November 13, 1981.

<table>
<thead>
<tr>
<th>Accounting Unit/Project Description</th>
<th>Type of Project</th>
<th>Source of Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>McDONALD</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1) Replace Exterior Doors/Locks</td>
<td></td>
<td>Reserve for Depreciation</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CONKLIN</strong></td>
<td></td>
<td>Reserve for Depreciation</td>
</tr>
<tr>
<td>2) Replace Exterior Doors/Locks</td>
<td></td>
<td>Reserve for Depreciation</td>
</tr>
<tr>
<td><strong>HARSHMAN</strong></td>
<td></td>
<td>Reserve for Depreciation</td>
</tr>
<tr>
<td>3) Replace Exterior Doors/Locks</td>
<td></td>
<td>Reserve for Depreciation</td>
</tr>
<tr>
<td><strong>R-8 AND R-9</strong></td>
<td></td>
<td>Reserve for Depreciation</td>
</tr>
<tr>
<td>4) Replace Doors (A) - Total</td>
<td>$325</td>
<td></td>
</tr>
<tr>
<td>Project Cost $12,656</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$20,160</td>
<td></td>
</tr>
<tr>
<td><strong>(A) = Additional Amount Needed</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>(C) = Outside Contract</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Proposed Instructional Fees, Nonresident Surcharge (Main Campus, Firelands Campus, Off-Campus Centers) Effective Winter and Spring Quarters, 1982

No. 15-82

Mr. Shanklin moved and Mr. Ludwig seconded that the schedule of Instructional Fees and Nonresident Surcharge, as approved by the Board of Trustees on June 26, 1981, for Fall Quarter, 1981, be continued in effect for the Winter and Spring Quarters, 1982.

The Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Dyckes, Mr. Hall, Mr. Hanna, Mr. Ludwig, Mr. Murray, Mr. Reams, Mrs. Russell, Mr. Shanklin, Mr. Spengler. The motion was approved by unanimous vote.

**INSTRUCTIONAL FEES, NONRESIDENT SURCHARGE—FOR THE MAIN CAMPUS, FIRELANDS CAMPUS, OFF-CAMPUS CENTERS—WINTER AND SPRING QUARTERS, 1982**

<table>
<thead>
<tr>
<th></th>
<th>Full-Time Rate</th>
<th>Hourly Rate *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Instructional Fee</td>
<td>$547</td>
<td>$50.00</td>
</tr>
<tr>
<td>Undergraduate Instructional Fee</td>
<td>385</td>
<td>37.50</td>
</tr>
<tr>
<td>Nonresident Surcharge</td>
<td>585</td>
<td>58.00</td>
</tr>
</tbody>
</table>

* Hourly rates not to exceed full-time rates

University Budget 1981-82

Finance Committee Chairman Shanklin reported concerning passage of the state budget bill and, given the additional allocations, of the unanimous recommendation of the Committee as set forth in the following Resolution:

No. 16-82

Mr. Shanklin moved and Mr. Ludwig seconded that, in light of increased income from state instructional subsidies and other sources, approval be given to additional 1981-82 allocations for the following essential, priority expense needs:

1. Two percent (2.0%) merit compensation pool for faculty and contract staff continuing from 1980-81: $500,000

   (Increases are to be paid to those faculty and contract staff recommended for merit. Increases will be added to the 1981-82 salary base and, commencing with the January pay, will be distributed evenly over remaining paychecks under 1981-82 contracts.)

2. Wage increases for classified staff as mandated by Am. Sub. HB 694: 400,000

3. One percent (1.0%) stipend increase for graduate assistants and teaching fellows: 25,000
4. Library operating increases for books and periodicals: $175,000
5. Computer laboratory equipment: 50,000
6. Academic Operating Reserve for increases to selected departments, schools and academic services: 135,000
7. Contingency Reserve: 400,000

TOTAL $1,685,000

Chairman Shanklin indicated that the Committee's recommendation is based on the needs of the University and all its constituencies in an attempt to use funds wisely and to make provision for any contingency.

The Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Dyckes, Mr. Hall, Mr. Hanna, Mr. Ludwig, Mr. Reams, Mrs. Russell, Mr. Shanklin, Mr. Spengler. The motion was approved by unanimous vote.

Proposed Revision of the Faculty Improvement Leave Program

Chairman Shanklin reported that the Finance Committee supports the proposed change in the Faculty Improvement Leave Program, as recommended by the Faculty Senate and endorsed by Dr. Eriksen and Dr. Ferrari.

No. 17-82

Mr. Shanklin moved and Mr. Hanna seconded that approval be given to the following proposed revision of the Faculty Improvement Leave Program, effective Fall Semester, 1982-83:

Current Program Statement

SECTION VII. Compensation and Funding

A. Faculty Improvement Leaves will provide full contracted salary on the regular payroll schedule during a leave lasting one quarter, two-thirds of the contracted salary on the regular payroll schedule during a leave lasting two quarters, or one-half of the contracted salary on the regular payroll schedule during a leave lasting three quarters.

Proposed Program Statement

SECTION VII. Compensation and Funding

A. Faculty Improvement Leaves will provide full contracted salary on the regular payroll schedule during a leave lasting one semester, or one-half of the contracted salary on the regular payroll schedule during a leave lasting a full year (two semesters).

The motion was approved with no negative votes.

NEW ITEMS

Proposed Undergraduate Student Body Constitution

Dana Kortokrax announced that the proposed constitution of the undergraduate student government has been endorsed by the students at the election held during the first week of November (2989 voted "for" and 115 voted "against").

Jeff English presented the objections of the Black Student Union to the proposed constitution and described it as violating student rights and autonomy by structuring procedures for the distribution of funds from student fees to the student organizations. He said the Black Student Union is against student government interference with internal and external affairs of the student organizations.

Jonathan Rice, President of the Graduate Student Senate, went on record as supporting the undergraduate constitution in its entirety and indicated that the Graduate Student Senate has no intention of interfering with the external affairs of the Third World Graduate Association.

Richard Ward reiterated the faculty's objection to Item I (Student Rights) related to the participation of students on committees and decision-making bodies for which they are not qualified by reason of experience or responsibilities (e.g., committees dealing with tenure, promotion, and salary). He stated that Item I "violates established tradition" at this University as well as the provisions of the Academic Charter.

Dean Ragusa described the new constitution as generally expanding the student government on this campus and certain sections dealing with student affairs as appearing to be on a dual track with the Student Code. He called for review with the steering committee of specific rules and regulations to determine if they are consistent with those now in effect.

Randolph Hawkins, representing the Third World Graduate Association, spoke of the organization's opposition to the adoption by the Board of Trustees on October 9 of the Graduate Student Senate Constitution and to the Undergraduate Student Body Constitution as presented to the Board of Trustees. On behalf of the Third World Graduate Association, he recommended to the Board that

1) the Board of Trustees rescind the action of October 9 to ratify the GSS Constitution in its present form;
2) the Board of Trustees reject the Undergraduate Student Body Constitution in its present form;
3) the Board of Trustees direct the President of the University to maintain the current structure and composition of the Advisory Committee on General Fee Allocations; and
4) any future ratifications by the Board of Trustees of the Graduate Student Senate Constitution be based upon the deletion of these especially abhorrent sections: Article II, Sections 1 and 2(a); Article III, Sections 2 and 6.

Dana Kortokrax responded on behalf of the steering committee and said the undergraduate students had voted on the Undergraduate Student Body Constitution during the past week and invited the students present to participate in the implementation of the document.
Bruce Johnson, steering committee member, said the new constitution has been under review and open discussion sessions held for almost a year. He said the students have the right to choose their own form of student government and that he felt very strongly that "students have spoken."

Chairman Reams commended the students and the organizations who cooperated in the development of the proposed constitution and said that he would entertain a motion aiming at recognizing the necessity for implementation of a new constitution and also the need for some additional review and clarification on certain articles to refine further the efforts of the steering committee.

No. 18-82
Mr. Dyckes moved and Mr. Ludwig seconded that the Proposed Undergraduate Student Body Constitution of Bowling Green State University, as prepared and disseminated by the Student Steering Committee, be approved on an interim basis for implementation, effective immediately, excepting those sections of the proposed constitution labeled "Statement of Student Rights," "Derivation of Authority" and "Purpose and General Intent." Deferral of said sections is in recognition of the need for clarification with similar provisions in the Student Code, the Academic Charter, or with existing policies and procedures. Provisional approval of Articles I-V in the proposed constitution, which outline the separation of governmental duties and responsibilities of the undergraduate student body, is in recognition of the affirmative vote for the proposed constitution in a special campuswide referendum and the need to provide the continuation of a basic structure of governance for the undergraduate students of Bowling Green State University. It is also recognized that Articles I-V of the proposed constitution are in need of technical refinement, a process which shall be initiated by the Dean of Students in consultation with the members of the Student Steering Committee.

The motion was approved with no negative votes.

Appointment of Trustee Representative to the Board of Trustees, Bowling Green State University Foundation, Inc.

No. 19-82
Mr. Reams moved and Mr. Ludwig seconded that Melvin Murray be appointed to the Board of Directors, BGSU Foundation, Inc., to complete Robert Ludwig's unexpired term ending in 1983.

The motion was approved.

Sponsored Grants and Contracts Awarded - October, 1981

No. 20-82
Mr. Dyckes moved and Mr. Spengler seconded that grants and/or contracts in the amount of $842,026.00, as listed for the following period, be accepted and expenditures applicable thereto in that amount be authorized.

<table>
<thead>
<tr>
<th>Total for Period</th>
<th>Fiscal Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>October, 1981</td>
<td>$ 842,026.00</td>
</tr>
<tr>
<td>Fiscal Year to Date</td>
<td>$ 4,875,122.62</td>
</tr>
</tbody>
</table>

The motion was approved.

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

<table>
<thead>
<tr>
<th>Fiscal Years to Date</th>
<th>July 1 through October 31</th>
</tr>
</thead>
<tbody>
<tr>
<td>1980-81</td>
<td>1981-82</td>
</tr>
<tr>
<td>$ 620,466.00</td>
<td>$ 197,729.68</td>
</tr>
<tr>
<td>134,306.88</td>
<td>144,978.23</td>
</tr>
<tr>
<td>TOTAL RESEARCH GRANTS</td>
<td>$ 754,772.88</td>
</tr>
<tr>
<td>1,204,378.71</td>
<td>1,204,378.71</td>
</tr>
<tr>
<td>II. Institutes and Workshops</td>
<td>56,596.00</td>
</tr>
<tr>
<td>III. Public Service Grants and Contracts</td>
<td>1,337,296.33</td>
</tr>
<tr>
<td>IV. Program Development and Innovation Grants</td>
<td>778,074.00</td>
</tr>
<tr>
<td>V. Equipment Grants</td>
<td>27,480.00</td>
</tr>
<tr>
<td>TOTAL SPECIAL PROJECTS GRANTS AND CONTRACTS</td>
<td>$ 2,954,419.21</td>
</tr>
<tr>
<td>VI. Student Aid Grants</td>
<td>2,327,059.00</td>
</tr>
<tr>
<td>TOTAL ALL GRANTS AND CONTRACTS</td>
<td>$ 5,281,478.21</td>
</tr>
</tbody>
</table>

PERSONNEL CHANGES

No. 21-82
Mr. Murray moved and Mrs. Russell seconded that approval be given to the personnel changes as listed. The motion was approved.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Area</th>
<th>Effective Date</th>
<th>Fiscal Year Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tere Linn Hostetler</td>
<td>Assistant Director for Graphics and Photography</td>
<td>December 18, 1981</td>
<td></td>
</tr>
<tr>
<td>Kim R. Kreiger</td>
<td>Director of Annual Funds</td>
<td>October 30, 1981</td>
<td></td>
</tr>
<tr>
<td>Jerry L. Updegraff</td>
<td>Director of Development</td>
<td>November 30, 1981</td>
<td></td>
</tr>
</tbody>
</table>
### PERSONNEL CHANGES (CONTINUED)

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Area</th>
<th>Effective Date</th>
<th>Fiscal Year Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Don Luikart</td>
<td>Part-time Assistant Swimming Coach</td>
<td>Fall/Winter Quarters, 1981-82</td>
<td>$700.00 (contract salary)</td>
</tr>
<tr>
<td>Greg Polnasek</td>
<td>Part-time Assistant Football Coach</td>
<td>10/1/81 - 1/31/82</td>
<td>$1,400.00 (contract salary)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lucinda Gilliland</td>
<td>Coordinator of Food Service, Hospitality Management Training (CETA Grant)</td>
<td>10/1/81 - 9/30/82</td>
<td>$15,499.64</td>
</tr>
<tr>
<td>Karla Kunke</td>
<td>Coordinator of Food Service, Hospitality Management Training (CETA Grant)</td>
<td>10/1/81 - 9/30/82</td>
<td>$18,824.00</td>
</tr>
</tbody>
</table>

### ACADEMIC AREA *

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Area</th>
<th>Effective Date</th>
<th>Fiscal Year Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jacqueline Braveboy-Wagner</td>
<td>Assistant Professor of Political Science; effective 1981-82 Academic Year</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Harold Fisher, Director of Political Science; effective September 1, 1981</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>David L. Fulton, Professor of Computer Science; extended through the 1981-82 Academic Year</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Steven Mandoll, Associate Professor of Accounting and Management Information Systems, one-half time; effective 1981-82 Academic Year</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Leaves of Absence

- David Ellass, Trustee Professor in the Department of Educational Administration & Supervision; effective September 15, 1981
- George Kosash, Professional Associate in the School of Technology; effective August 20, 1981
- Donald Owen, Adjunct Professor of Geology; effective August 31, 1981
- Lester Walters, Adjunct Professor of Geology; effective August 31, 1981

### Special Appointments

- Elizabeth A. Neidecker, Associate Professor in the School of Speech Communication; effective June, 1982
- Bernard Rabin, Professor of Educational Foundations and Inquiry; effective August, 1982

### Retirements

- John Ahrens, Assistant Professor of Philosophy; effective June 15, 1981
- Deborah Brown, Assistant Librarian and Assistant Professor of Humanities, Firelands; effective June 30, 1981
- Kenneth Craycraft, Assistant Professor in Educational Curriculum and Instruction; effective September 1, 1981
- Harold Eckel, Instructor of Computer Science; effective October 15, 1981
- Melanie Crace, Reference Archivist in the Center for Archival Collections; effective June 30, 1981
- Robert Hansen, Assistant Professor of Political Science; effective September 15, 1981
- Bruce Hemminger, Deputy Executive Director at the J. Preston Levis Regional Computer Center; effective October 30, 1981
- Carol Holton, Instructor of Medical Technology; effective July 1, 1981
- Frank J. Nagy, Intern Instructor in Educational Administration and Supervision; effective June 15, 1981
- Dena Y. Plants, Supervisor of Vocational Home Economics; effective September 30, 1981
- Gregory Polnasek, Instructor in the School of Health, Physical Education and Recreation; effective September 15, 1981
- Elaine Robinson, University Community Psychologist in the Counseling and Career Development Center/Assistant Professor; effective October 6, 1981
- Steven Spaulding, Research Assistant in Environmental Studies; effective July 31, 1981
- William Taylor, Associate Professor of Performance Studies; effective August 1, 1981

### Resignations

- Cynthia Beck, Associate Director of the In-Service Federal Grant, College of Education, from $18,316 for September 1, 1981 - June 15, 1982, to $18,970 fiscal year rate; effective September 1, 1981
- Cheryl K. Didham, Logistical Services Coordinator, salary sheet correction, length of contract changed from ten months to nine months; effective September 15, 1981
- Bruce L. Edwards, Jr., from Instructor of English to Assistant Professor of English, and from $15,000 to $15,550 academic year rate; effective September 15, 1981; due to completion of doctoral requirements
- Herbert Greenberg, Professor in the School of Speech Communication, from $29,247 to $30,247 academic year rate; effective September 15, 1981; inequity adjustment
- Ted J. Ligibel, Northwest Ohio Historic Preservation Officer in the Center for Archival Collections granted an extension to the existing contract through January 31, 1982, to $14,175 fiscal year rate; effective October 1, 1981
- Lorene Melanowski, from Acting Director of the Non-Credit Programs in Continuing Education, Regional and Summer Programs, to Director of the Non-Credit Programs, and from $13,945 to $16,750 fiscal year rate; effective July 1, 1981
- Karen Marshak, from Instructor of Mathematics and Statistics and Research Associate in Developmental Education to Instructor of Mathematics and Statistics; effective September 15, 1981
- Marie Matthews, Research Associate on the NIMH Project in the College of Arts & Sciences, from January 15 - November 30, 1981, to January 15 - July 15, 1981; $18,000 fiscal year rate; effective January 1, 1981
- Gary W. Pettibone, from Instructor of Biological Sciences to Visiting Assistant Professor of Biological Sciences; from $13,950 to $14,500 fiscal year rate; effective September 15, 1981; due to completion of doctoral requirements
- Adele Solomon, from Administrative Assistant to the Honors Program to Admissions Officer, Admissions, and from $10,928 to $15,000 fiscal year rate; effective September 1, 1981
- Ronny C. Woodruff, Associate Professor of Biological Sciences, from academic year to September 1, 1981 - August 31, 1982, to $23,671 academic year rate; effective September 1, 1981

### Changes in Assignment, Rank and Salary

- Changes in Assignment, Rank and Salary
- New Appointments
- Effective Date
- Fiscal Year Rate
- Externally Funded
- $700.00 (contract salary)
- $1,400.00 (contract salary)
- $15,499.64
- $18,824.00
- Changes in Assignment, Rank and Salary
- New Appointments
- Effective Date
- Fiscal Year Rate
- Externally Funded
- $700.00 (contract salary)
- $1,400.00 (contract salary)
- $15,499.64
- $18,824.00

### Changes and appointments effective since the Board of Trustees Meeting of October 9, 1981

- Changes and appointments effective since the Board of Trustees Meeting of October 9, 1981
### PERSONNEL CHANGES (CONTINUED)

#### PART-TIME FACULTY APPOINTMENTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank and Salary</th>
<th>Contract</th>
<th>Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Caroline Burt</td>
<td>Instructor, Special Education $ 825</td>
<td>Temp</td>
<td>Fall Quarter</td>
</tr>
<tr>
<td>Bonnie C. Ballagher</td>
<td>Instructor, Educational Curriculum and Instruction 825</td>
<td>Temp</td>
<td>Fall Quarter</td>
</tr>
<tr>
<td>Adam Hamser</td>
<td>Instructor, English 2,200</td>
<td>Temp</td>
<td>Fall Quarter</td>
</tr>
<tr>
<td>Mary Harmon</td>
<td>Instructor, English 2,200</td>
<td>Temp</td>
<td>Fall Quarter</td>
</tr>
<tr>
<td>Jean Bines</td>
<td>Instructor, Home Economics 2,200</td>
<td>Temp</td>
<td>Fall Quarter</td>
</tr>
<tr>
<td>George Howick</td>
<td>Distinguished Lecturer, Management 12,000</td>
<td>Temp</td>
<td>Winter Quarter</td>
</tr>
<tr>
<td>Marilyn Krama</td>
<td>Visiting Assistant Professor, Performance Studies 2,130</td>
<td>Temp</td>
<td>9/23-11/15/81</td>
</tr>
<tr>
<td>John Leland</td>
<td>Assistant Professor, English 2,600</td>
<td>Temp</td>
<td>Fall Quarter</td>
</tr>
<tr>
<td>Lynne Martzin</td>
<td>Instructor, English 1,100</td>
<td>Temp</td>
<td>Fall Quarter</td>
</tr>
<tr>
<td>Michael F. Sabo</td>
<td>Instructor, Health, Physical Education and Recreation 1,650</td>
<td>Temp</td>
<td>Fall Quarter</td>
</tr>
<tr>
<td>Antil K. Soni</td>
<td>Assistant Professor, Mathematics and Statistics 1,625</td>
<td>Temp</td>
<td>Fall Quarter</td>
</tr>
<tr>
<td>Edward Stacey</td>
<td>Instructor, Health, Physical Education and Recreation 550</td>
<td>Temp</td>
<td>Fall Quarter</td>
</tr>
<tr>
<td>Stephen K. Stewart</td>
<td>Adjunct Lecturer, Journalism 1,000</td>
<td>Temp</td>
<td>Fall Quarter</td>
</tr>
</tbody>
</table>

#### Reappointments

- Carolyn Bowers
  - Assistant Professor, Health, Physical Education & Recreation 1,300 Temp Fall Quarter
- Catherine Pichhorn
  - Adjunct Instructor, Economics 11,000 Temp 1981-82 Academic Year
- Jean Hasselichswert
  - Instructor, Art 1,100 Temp Fall Quarter (externally funded)
- Nancy Hayes
  - Instructor, Educational Curriculm and Instruction 275 Temp Fall Quarter (externally funded)
- Carolyn Lineback
  - Instructor, Gerontology 750 Temp Fall Quarter
- Karen Mazzeo
  - Instructor, Health, Physical Education and Recreation 1,100 Temp Fall Quarter

#### FULL-TIME FACULTY APPOINTMENTS

- William Currie
  - Assistant Librarian/Instructor, Humanities - Firelands 14,182 yrf Temp 9/15/81 - 6/30/82
- Roudabeh Jamasbi
  - Assistant Professor, Medical Technology 24,000 yrf 4/7 12/14/81 - 6/30/82
- Steven Peterson
  - Instructor, Applied Sciences, Firelands 14,000 Temp 1981-82 Academic Year
- John W. Pittner
  - Instructor, Natural & Social Sciences, Firelands 15,000 Temp 1981-82 Academic Year
- Jeffrey Wagner
  - Instructor, Natural & Social Sciences, Firelands 15,000 Temp 1981-82 Academic Year
- William J. Welsh
  - Instructor, Natural & Social Sciences, Firelands 15,000 Temp 1981-82 Academic Year

#### Reappointments

- Carol Beriswill
  - Intern Instructor, Computer Science 14,243 Temp 1981-82 Academic Year

#### CONTRACT STAFF — TERM APPOINTMENTS

- Emily Banford
  - Laboratory Instructor, School of Nursing 1,575 Temp Fall Quarter (part-time)
- Albert Copper
  - Computer Engineer, Psychology 4,040 Temp 9/21/81-3/15/82 (part-time)
  - Administrative Assistant, 11,000 yrf 10/1/81-6/30/82
- Elaine Erell
  - Reference Archivist, Center for Archival Collections 13,500 yrf 9/21/81-6/30/82
- Jane Giddan
  - Clinical Supervisor, School of Speech 9,630 Temp 9/15/81-6/15/82 (part-time)
  - Program Advisor, Center for Environmental Programs 5,654 Temp 10/1/81-6/30/82 (part-time)
- Justine Magsig
  - Assistant to the Dean for School Relations, Musical Arts 2,000 Temp 9/23/81-6/15/82 (part-time)
- Ardith Sudduth
  - Coordinator, School of Nursing 22,000 Temp 1981-82 Fiscal Year
  - Reading Instructor, Developmental Education 14,000 yrf 9/23/81-6/30/82

#### Externally Funded

- Bruce A. Armstrong*
  - Operations Coordinator, J. Preston Levis Regional Computer Center (JPLRCC) 14,800 Temp 1981-82 Fiscal Year
- Ross Buckingham
  - Operations Coordinator, Trainee, 12,500 yrf (JPLRCC) 8/31/81-6/30/82
- Jacqueline Gary*
  - Operations Coordinator, (JPLRCC) 15,250 Temp 1981-82 Fiscal Year
- Isabel Hansen
  - Assistant to Director of Federally Funded Dean's Grant, Education 6,000 Temp 10/1/81-7/31/82 (part-time)
- Vicki Melvin
  - Supervisor, Vocational Home Economics 20,862 yrf 10/1/81-6/30/82

* Formerly classified
PERSONNEL CHANGES (CONTINUED)

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank and Salary</th>
<th>1981-82 Year; Special Notes and Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Externally Funded (cont.)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kay C. Reed</td>
<td>$ 6,000</td>
<td>11/1/81-12/31/81 (part-time)</td>
</tr>
<tr>
<td>Diane K. Reynolds</td>
<td>9,200 fyr</td>
<td>9/29-30/81 &amp; 10/5/81-5/31/82</td>
</tr>
<tr>
<td>Bonnie Sandman</td>
<td>1,000</td>
<td>10/1-12/31/81 (part-time)</td>
</tr>
<tr>
<td>Stevan R. Spahn*</td>
<td>20,800</td>
<td>1981-82 Fiscal Year</td>
</tr>
<tr>
<td>Vincent L. Wade*</td>
<td>14,150</td>
<td>1981-82 Fiscal Year</td>
</tr>
<tr>
<td>Jill E. Ward*</td>
<td>15,200</td>
<td>1981-82 Fiscal Year</td>
</tr>
<tr>
<td>Larry R. Warland*</td>
<td>16,750</td>
<td>1981-82 Fiscal Year</td>
</tr>
</tbody>
</table>

* Formerly classified

Dr. Ferrari called the Board's attention to the appointment of David G. Elsass as Trustee Professor in the Department of Educational Administration and Supervision, in recognition of his ten years service as Dean of the College of Education and approximately eleven years as Assistant and Associate Dean of the College.

REPORTS

Final Fall Quarter Enrollment - 1981

A report of the 1981 Fall Quarter enrollment was submitted to the Board of Trustees for the official record.

Contract Staff Classification Study

By means of a videotape, Mr. Myron Chenault outlined the role and purpose of the contract staff classification study. He was assisted by Mrs. Beverly Mullins, coordinator of the study, who spoke briefly about the work of the study committee since its inception in 1980 and the progress made toward completion of its assigned responsibilities.

Following the film, Mrs. Mullins distributed copies of the contract staff position questionnaire which each contract staff member was asked to complete and return to the committee. She said the committee established procedures and a plan for gathering data after reviewing similar studies conducted at other institutions in Ohio as well as outside the state, and that the information gathered will provide a reliable and objective data base for defining contract staff positions at Bowling Green State University. Mrs. Mullins noted the import of the project and the need for accurate and complete job descriptions in order to evaluate objectively the contract positions and develop a sound classification/compensation program for the University. She said the work of the committee will likely continue for another six to seven months.

REPORTS - CONSTITUENT REPRESENTATIVES

Faculty Representative - Richard Ward

Dr. Ward commended the Contract Staff Classification Study Committee for the careful, deliberate, and slow approach to its assigned responsibilities.

On behalf of the faculty, Dr. Ward noted the following:

1) The semester conversion process has evolved into a massive job of housecleaning for both curricula and courses.

2) A survey of unresolved faculty issues, as taken by Professor Jan Pallister, reveals the majority of the faculty are concerned with the financial difficulties at the state level and the impact on the University budget but are doing their best to overcome the effects of the budget cuts and still ensure high quality in the educational process.

3) The faculty are looking forward to some relief made possible by the additional state subsidy incorporated in the budget bill passed on November 12 and allocated by Board action earlier; they are pleased with the two percent salary increase and interpret this as the "very best the University can do under the present circumstances."

Undergraduate Student Representative - Randal Reardon

Mr. Reardon expressed appreciation for the recent detailed summary of the semester conversion process, as reported in the NO NEWS; noted that elections for the Advisory Committee on General Fee Allocations (ACGFA) are being held; and recognized the contributions of Dr. Terry Parsons in planning for the "fitness trail."

Mr. Reardon introduced Margie Potapchuk for a report on her study of the services provided by the Student Health Service.

Ms. Potapchuk reviewed the services being offered by the Student Health Service at present, the data gathered by a study committee on the Health Service, and the purpose and objectives of her research dealing with health care delivery systems on the campus and in the northwest Ohio area. Using visual aids, she emphasized the need for reinstalling inpatient health care and 24-hour service in the campus facility and recommended funding methods.
Graduate Student Representative - Jonathan Rice

Mr. Rice stated there would be no report at this time.

Firelands College Board Representative - E. J. (Ned) Gerken

In the absence of Mr. Gerken, Dean Adams congratulated the administration for plans to proceed with a "fitness trail" on the Bowling Green campus. She said the Firelands Campus "trail" has received strong support from the community as well as from the faculty and staff.

Dean Adams noted that 1) another record enrollment has been achieved this fall—1385 head count; 2) the instructional television project for Firelands continues under investigation (a grant proposal is being submitted to a federal agency in the hopes of receiving additional funding); 3) the Erie County school staff have designed an academic challenge program to be funded by local business and industry and have chosen to title it the "Firelands Challenge" (with greater attention being given to academic excellence, it is anticipated that the Firelands College can attract especially gifted students).

ANNOUNCEMENTS

Chairman Reams announced the next meeting date as Friday, January 8, 1982, at 10:00 a.m. He said the Fall Quarter Commencement (the last one to be held because of the conversion to the early semester calendar, beginning fall, 1982) is scheduled at 10:00 a.m., Saturday, December 12, 1981.

ADJOURNMENT

The Chairman adjourned the meeting at 12:05 p.m.

President

Secretary

Bowling Green, Ohio
January 8, 1982

In keeping with the official notice, the Board of Trustees met in the McFall Center Assembly Room with all members present: Frazier Reams, Jr., Chairman; Robert Ludwig, Vice Chairman; Albert Dyckes; J. Warren Hall; M. Shad Hanna; Melvin Murray; Ann Russell; Charles Shanklin; and William F. Spengler, Jr.

Also attending were Michael Ferrari, Interim President; Richard Edwards, Executive Vice President and Secretary to the Board; Richard Ward, Faculty Representative to the Board; Randal Reardon, Undergraduate Student Representative to the Board; John Thrash, Vice President, Graduate Student Senate, representing Jonathan Rice, Graduate Student Representative to the Board; Myron Chenault, Associate Vice President for Legal, Staff and Contract Relations; Richard Eakin, Executive Vice Provost for Planning and Budgeting; John Eriksen, Acting Provost; Paul Nusser, Assistant Vice President for Operations and Treasurer; George Postich, Vice President for Operations; media representatives; and a number of observers.

Chairman Reams called the meeting to order at 10:07 a.m.; the Secretary called the roll and announced a quorum present.

MINUTES

No. 22-82

Mr. Murray moved and Mr. Hanna seconded that the minutes of the meeting of November 13, 1981, be approved as written. The motion was approved.

REPORT - INTERIM PRESIDENT FERRARI

Dr. Ferrari reported as follows:

We begin this New Year and this new academic quarter with a continuation of strong enrollments and occupancy levels in our residence halls. Preliminary enrollment data for Winter Quarter indicate that the planned Fall Quarter enrollment reduction of approximately 500 students will carry forward into the Winter Quarter as expected. A final enrollment count for Winter Quarter will be available in about two weeks. Current projections place main campus headcount enrollment at approximately 16,300.

In addition, admissions activities for the fall semester of 1982 are progressing well. The Office of Admissions began to accept applications for admission to the Fall Semester on August 1. Since that time, the Office of Admissions has processed 6,000 freshman applications and over 300 transfer applications. Freshman applications are currently running 47% ahead of the number received at this time last year and transfer applications likewise are up 35%. As you will recall, the entering fall class will be limited to 3,150 freshman because of enrollment limitations mandated by the Ohio Legislature.

Admission to the College of Business Administration continues to be very popular. The December 15 application deadline for freshman and transfer applications to the College of Business Administration is being observed. Admission for freshman and transfer applicants to the other undergraduate colleges (except Firelands College) is expected to close for the Fall Semester of 1982 on February 1. We will continue to monitor carefully the number of applications received during January in preparation for our anticipated application closing date. Again we urge all high school seniors interested in attending Bowling Green to send in their applications as soon as possible.

With respect to financial matters, the University has been informed that supplemental appropriations covering approximately two-thirds of the costs associated with the pay bill for classified staff recently approved by the Ohio Legislature will be forthcoming next month. The wage increase, which became effective