Chairman Dyckes said the next meeting is to be held on Thursday, November 13; it is anticipated that a meeting of the Finance Committee will be scheduled in conjunction with an event being planned by the Inter-fraternity Council to honor Dr. Moore on his Tenth Year as President.

ADJOURNMENT

Mr. Lipaj moved for adjournment, seconded by Mr. Spiegel, and the meeting was declared adjourned at 12:06 p.m.

INFORMATIONAL MATERIAL

The following material was handed to each trustee during the October 2 meeting and/or sent to each trustee by mail:

Graduate Student Senate NEWSBREAK (Summer 1980)
Football Annual - 1980
Commencement Program (August 30, 1980)
BACK-TO-COLLEGE ISSUE - Daily Sentinel Tribune
MONTANA - VOL. 4 - NO. 1 (SEPT. 22, 1980)
Temporary Student Telephone Directory
Residence Hall brochure
Admissions folder - Campus Views
Faculty Handbook 1980-81
University Professor Lecture Series (4)
Athletics: Soccer '80; Falcon Schedule 1980-81
Women's Cross Country 1980
Cooperative Education brochure

In keeping with the official meeting notice, the Board of Trustees met in the McFall Center Assembly Room, with the following members present: Frazier Reams, Jr., Vice Chairman; M. Shad Hanna; Robert Ludwig; Melvin Murray; Ann Russell; Charles Shanklin; and William F. Spengler, Jr. Chairman Albert Dyckes and S. Arthur Spiegel could not be present due to schedule conflicts.

Also present were President Hollis Moore; Richard Edwards, Vice President and Secretary to the Board; Bill Reynolds, Faculty Representative to the Board; Drew Forhan, Undergraduate Student Representative to the Board; Roy Pinkenhize, Graduate Student Representative to the Board; Ramona Corzine, Associate Provost; Richard Eskin, Executive Vice Provost for Planning and Budgeting; Roland Engler, Director, Technical Support Services, and University Architect; Michael Ferrari, Provost and Executive Vice President; G. Richard Horton, Acting Dean of Students; Paul Nusser, Assistant Vice President for Operations and Treasurer; George Postich, Vice President for Operations; Dean Algalee Adams, Firelands College; Joan Loeffler, Firelands College Board member; Examiner Stanton Charkins, representing Ober H. Simon, Resident State Examiner of Ohio; press representatives; and a number of observers.

The Vice Chairman called the meeting to order at 10:10 a.m.; the Secretary called the roll and announced a quorum present.

Vice Chairman Reams recognized newly appointed member Ann Russell of Milan and welcomed her to the Board.

MINUTES

No. 19-81

Mr. Shanklin moved and Mr. Ludwig seconded that the minutes of the meeting of October 2, 1980, be approved as written. The motion was approved.

PRESIDENT'S REPORT

President Moore reported concerning the additional funding cuts by the state and the difficulty of presenting a balanced budget in this biennium. He stated that the report of the Finance Committee will include further data in regard to solutions for meeting this situation.

President Moore also reported as follows:

ENROLLMENT

Total head count enrollment for the main campus, Firelands, courses abroad, and off-campus centers for fall 1980 is 20,027, which is 4.6 percent more than in 1979. Main campus enrollment is 17,659, which is 4.4 percent more than in 1979. Firelands enrollment is 1,375, which is 20.7 percent more than a year ago.

The tentative subsidy-eligible FTE enrollment for the main campus, Firelands, courses abroad, and the off-campus centers is 16,956, an increase of 4.3 percent from fall 1979.

Because of the uncertainties in the financial picture for the State of Ohio, including the possibility of additional funding cuts, and because our earnings are subject to the extent of overenrollment at all state institutions, we do not know at this time the exact amount of state subsidy Bowling Green State University will receive for this year.

BACHELOR OF SCIENCE IN PHYSICAL THERAPY

At its meeting on October 17, 1980, the Board of Regents approved the Bachelor of Science in Physical Therapy as a cooperative program with Bowling Green State University, the University of Toledo, and the Medical College of Ohio at Toledo. This is the program which was approved by the Board of Trustees on January 10, 1980.

FIRELANDS COLLEGE ACCREDITATION

Continued on Page 297
The University has been notified formally that the Commission on Institutions of Higher Education of the North Central Association has recommended that the accreditation at the Associate degree level of Firelands College be continued.

FACILITIES COMMITTEE

Chairman Ludwig stated that the members met on Wednesday, November 12, and reviewed the Proposed Capital Projects for the 1981-1987 Planning Period. He said that discussion of the capital request will continue for the next several months and that the group also is planning to schedule a campus tour to look over the projects. The Committee reviewed reports concerning 1) Auxiliary Improvement Projects Funded since October 2, 1980, and 2) Status of Capital Improvements. The members also considered Proposed Improvement Projects and agreed to recommend to the Finance Committee, for submission to the full Board, projects totaling $132,000.

FINANCE COMMITTEE

Chairman Shanklin reported that members met on Wednesday, November 12, to consider the Proposed Improvement Projects recommended by the Facilities Committee. The members voted approval of the projects, totaling $132,000, for submission to the full Board.

Improvement Projects to be Funded and Report of Auxiliary Improvement Projects Funded since the October 2 Meeting

No. 20-81 Mr. Shanklin moved and Mr. Ludwig seconded that approval be given to the allocation of funds for Improvement Projects totaling $132,000, as follows.

The Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Hanna, Mr. Ludwig, Mr. Murray, Mr. Reams, Mrs. Russell, Mr. Shanklin, Mr. Spengler. The motion was approved by seven affirmative votes.

<table>
<thead>
<tr>
<th>Accounting Unit/Project Description</th>
<th>Type of Project</th>
<th>Replacement</th>
<th>Improvements</th>
<th>Maintenance</th>
<th>Source of Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>STUDENT UNION 1) Replace Chiller Unit</td>
<td>--Other Auxiliaries--</td>
<td>$113,000(C)</td>
<td>Reserve for Depreciation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1) Utility Tunnel between Harshman and Kreischer</td>
<td>--Local Capital Improvements--</td>
<td>$19,000(C)</td>
<td>Special Project Account</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>$132,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(C) = Outside Contract</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

AUXILIARY IMPROVEMENT PROJECTS FUNDED

Resolution No. 38-77, approved February 10, 1977, gave authorization to the President or his designee to proceed with various auxiliary projects without prior approval of the Board as long as the stated guidelines in the Resolution were followed. The attached list shows the auxiliary projects funded in accordance with this Resolution during the period October 3, 1980, to November 13, 1980.

<table>
<thead>
<tr>
<th>Accounting Unit/Project Description</th>
<th>Type of Project</th>
<th>Replacement</th>
<th>Improvements</th>
<th>Maintenance</th>
<th>Source of Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROUT 1) Interior Painting</td>
<td>--Residence Halls--</td>
<td>$7,000</td>
<td>1954 Dorm Surplus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RODGERS 2) Refurnish Director's Apartment (A) Total Project Cost $6,384</td>
<td>Reserve for Depreciation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3) Range Hood Fire Protection</td>
<td>$3,250(C)</td>
<td>Unpledged Dorm Surplus</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4) Range Hood Fire Protection</td>
<td>3,200(C)</td>
<td>1959 Dorm Surplus</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5) Range Hood Fire Protection</td>
<td>3,100(C)</td>
<td>Unpledged Dorm Surplus</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6) Range Hood Fire Protection</td>
<td>3,000(C)</td>
<td>Pledged Dorm Surplus</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTALS</td>
<td>$84.00</td>
<td>$12,550</td>
<td>$7,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(A) = Additional Amount Needed</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(C) = Outside Contract</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Chairman Shanklin said the Committee also considered the general financial condition of the University, particularly in view of the subsidy cut which will necessitate an increase in the student fees and a reduction in the operating budget. He explained that the Committee is proposing a fee surcharge for the winter and spring quarters only. He also spoke of the possibility of additional cuts in state subsidy which could bring about a reassessment of income and expenses in order to balance the University's budget.
Instructional Fee Surcharge — Winter and Spring Quarters, 1981

No. 21-81  Mr. Shanklin moved and Mr. Ludwig seconded that the following Resolution be adopted:

RESOLUTION

WHEREAS, as a result of the three percent cut in state appropriations announced November 10, 1980; and

WHEREAS, the expenditure base of the 1980-81 Educational Budget exceeds the estimated income by approximately $500,000; and

WHEREAS, it is essential to maintain the quality of academic and support programs while minimizing the cost to students;

NOW, THEREFORE, BE IT RESOLVED: That a portion of the loss of income from the three percent agency cut be funded by a $15 per quarter Instructional Fee Surcharge to all full-time undergraduate and graduate students (and a $1.50 per-credit-hour Surcharge for part-time students, not to exceed a maximum of $15) for the Main Campus, Firelands Campus and Off-Campus Centers, effective for the Winter and Spring Quarters of 1981.

The Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Hanna, Mr. Ludwig, Mr. Murray, Mr. Reams, Mrs. Russell, Mr. Shanklin, Mr. Spengler. The motion was approved by seven affirmative votes.

The Finance Committee Chairman also reported that among other items considered was the Early Retirement Benefits Program which has been reviewed by several groups on campus—the members not being in a position at this time to submit a proposal to the full Board. He said that additional data have been requested for review by the Committee prior to the next meeting.

NEW ITEMS

Appointments to the Steering Committee of the Public Advisory Council for Television on WBGU-TV (PACT)

Secretary Edwards noted that the appointment of a new Committee is in keeping with the provisions of the Public Telecommunications Financing Act of 1978. He said that the new Committee is more representative of the total viewing public and that the Committee will, in turn, appoint additional members to form the prescribed Public Advisory Council for Television (PACT). He further observed that the Administration and concurrently the Board of Trustees, as the licensee of WBGU-TV, expect the full Advisory Council to be involved with and knowledgeable about all aspects of the station's operations—policy and program development, financing and budgeting, etc.

Mr. Spengler moved and Mr. Hanna seconded that the following persons be appointed as the Steering Committee of the Public Advisory Council for Television on WBGU-TV, for terms ending April 30, 1982, in accordance with Article IV, Section 3, of the Charter of Association:

Arthur J. Bakaitis, Findlay
Phillip Clinard, Bowling Green
Mary Figueroa, Bowling Green
Dr. Leonard Gaydos, Tiffin
Gloria Helnuch, Findlay
Marian Parker, Bowling Green
Marilyn Singleton, Bowling Green
Sadicka Thomas, Lima
Floyd Wenger, Bluffton

The motion was approved by six affirmative votes; Mr. Murray abstained because of possible conflict of interest as an officer of the Wood Television Corporation and participation with the Bowling Green Cable Television Commission—one of the PACT Steering Committee members being a Commission member also.

Mr. Reams asked that the Advisory Council provide the Board with an annual report of the activities.

Proposed Statement of Standards and Responsibilities for Administrators

Provost Ferrari stated that a group of staff members—G. Richard Horton, Winifred Stone, Gerald Saddlemire, Barbara Keller, Jerry Updegraff, and Harold Smith—worked as a committee to develop the statement of ethics for all persons who are employed under contract with administrative or professional appointments, and enthusiastically recommended the proposed statement to the Board.

No. 23-81  Mr. Spengler moved and Mr. Hanna seconded that the Proposed Statement of Standards and Responsibilities for Administrators be adopted, effective immediately. The motion was approved with no negative votes.

Code of Standards and Responsibilities for Administrators

All members of the university community share the responsibility of sustaining the highest principles of professional behavior. Those persons appointed to administrative assignments have the responsibility of promoting a healthy climate for learning and professional growth and of asserting the leadership and support essential to enhancing the university's programs and services. Effective administration promotes an institutional reputation of academic and professional excellence as well as sound management of institutional resources.

The University follows a participatory model of governance in which numerous administrative decisions are made following consultation with faculty, students, and staff. Administrative behavior that represents dedication to service, openness to disagreement, truth and candor in communication, acceptance of human error in the quest for excellence, tolerance for variations in style, compassion as an essential quality, and reconciliation as an honorable process are all integral to the functioning of a mature university.

It is within this context that a code of standards and responsibilities has been developed.

The following statements apply to all persons who hold full-time or part-time administrative assignments or other professional, non-teaching contract staff appointments:
Responsibilities to the University Community

1. Employment as an administrator at the University should entail the general understanding, acceptance, and support of those provisions in the Ohio Revised Code which set forth the legal bases for the University and all governance documents and basic institutional policies approved by the Board of Trustees.

2. Administrators should perform their professional responsibilities fairly and impartially.

3. Administrators should not engage in conduct that is dishonest or fraudulent nor should they accept duties, obligations, gifts, or favors of monetary value or engage in private business or professional activities which conflict with the interests and policies of Bowling Green State University and the State of Ohio.

4. In public, administrators should clearly distinguish personal opinions from statements reflecting the University's positions and policies.

5. In keeping with the University's Affirmative Action Plan as approved by the Board of Trustees on April 14, 1977, administrators should not discriminate against individuals because of race, color, religion, age, physical impairment, sex, or national origin, and they should also be responsible for eliminating discrimination when it occurs and should take measures to prevent its recurrence.

6. Administrators should maintain the confidentiality of professional records as well as written and oral communication that is transmitted in a confidential context. Such information is to be shared only when required by law or with persons of proper authorization.

7. Administrators should be sensitive to social norms and moral expectations of the community in which they live and work with an awareness that the public implicitly identifies the University's staff with the institution itself.

Responsibilities to Students

1. Administrators should at all times respect and promote the welfare of students and refrain from relationships which might be perceived as acts of exploitation of students.

2. Administrators should interact with students and recognize them as developing persons who possess dignity and the potential for self-direction.

3. Administrators should promote and enrich the University's learning environment in response to the academic needs of students and society-at-large.

4. Administrators should adhere to the spirit and intent of policies describing the role and rights of students as set forth in the Student Code and encourage and assist them in the use of established procedures to resolve complaints and grievances.

Responsibilities to Faculty

1. Administrators should protect academic freedom and the general right of faculty to discuss controversial ideas of academic concern.

2. Administrators should participate in the decision-making process at appropriate levels and through recognized channels while securing recommendations from others.

3. Administrators should provide faculty with the support services and resources essential to a learning environment of excellent quality.

4. Administrators should implement policies fairly and impartially and with due regard for the dignity and rights of the individual faculty member.

5. Administrators should protect the legal and financial interests of the University and the State of Ohio through the implementation and monitoring of policies set forth by the Board of Trustees, councils, and agencies of the University and the State of Ohio.

6. Administrators should be available to communicate with faculty on matters of academic and general institutional concern.

Responsibilities to Administrative Colleagues

1. Administrators should treat staff with dignity and impartiality and use neither coercion nor preferential treatment in decision-making.

2. Administrators should inform their staff of goals and objectives while promoting a spirit of cooperation.

3. Administrators should communicate with the officers to whom they report if they are active candidates for other professional positions.

4. Administrators should seek professional advice and the expertise of colleagues when such counsel can improve decision-making in the best interests of the University.

Responsibilities to Self

1. Administrators should actively participate in professional associations for self-development and for the promotion of the interests of the University.

2. Administrators should maintain a commitment to their own professional development.

3. Administrators should maintain their physical and mental well-being through a healthy lifestyle.
Resolution: John F. Lipaj

No. 24-81  Mr. Hanna moved and Mrs. Russell seconded that approval be given to the following Resolution:

RESOLUTION

JOHN F. LIPAJ, Cleveland architect and civic leader, long-time participant in the affairs of Bowling Green State University, and a member of the University's Board of Trustees from 1973 to 1980;

BE IT RESOLVED: That John Lipaj's service as a Trustee, including his terms as President of the Board from 1977 to 1979, his membership on both the Finance and the Facilities Committees and on several ad hoc study groups, and his association with the Inter-University Council, be recognized as a model of effective trusteeship; and

BE IT RESOLVED: That John Lipaj's dedication to the goals and aspirations of Bowling Green State University, his extension of talents and training as an architect to the University's physical development, his interest in the refinement and enhancement of student-related services, and his determination to promote cooperation and understanding among the trustees of Ohio's state colleges and universities are indicative of the full measure of his commitment and devotion to Bowling Green State University; and

BE IT RESOLVED: That the Board of Trustees thanks Mrs. Lipaj, an alumna of Bowling Green, for initially interesting her husband in the affairs of her alma mater; and

BE IT RESOLVED: That the Board of Trustees commends John Lipaj for his unselfish contributions of time and energy to Bowling Green State University and extends to him best wishes in all future endeavors and an expression of hope for a continuing association with the University; and

BE IT FURTHER RESOLVED: That this Resolution be spread upon the Official Minutes of the Board of Trustees and that a copy be presented to him.

The motion was approved unanimously by members present.

Resolution: R. Hollis Matherly

No. 25-81  Mrs. Russell moved and Mr. Spengler seconded that approval be given to the following Resolution:

RESOLUTION

WHEREAS, members of the Board of Trustees were saddened to learn of the death of R. Hollis Matherly, retired Bellevue postmaster and member of the Firelands College Board, on October 6, 1980; and

WHEREAS, Mr. Matherly, a native of Harrodsburg, Kentucky, served the University and the Firelands Board since its inception in 1967, his death being the first among the Board membership; and

WHEREAS, in addition to his duties as postmaster during the years 1962-77, he was engaged in private business and was active in a number of Bellevue civic projects, having served on the City Council, as president of the Chamber of Commerce, and as chapter chairman of the Red Cross; and

WHEREAS, the Board of Trustees acknowledges his special interest in the establishment of the two-year campus at Huron and the major fund-raising campaign for the buildings;

NOW, THEREFORE, BE IT RESOLVED: That the Board members express appreciation for Mr. Matherly's exceptional service on the Firelands Board and the support and encouragement he gave to programs to provide educational opportunities in the area; and

BE IT FURTHER RESOLVED: That the Board members extend sympathy to the Matherly family and ask that this Resolution be spread upon the Official Minutes and that a copy be sent to Mrs. Matherly and daughters.

The motion was approved unanimously by members present.

REGULAR ITEMS

Sponsored Grants and Contracts Received - October (1980)

No. 26-81  Mr. Hanna moved and Mrs. Russell seconded that approval be given to the following Resolution:

RESOLUTION

Mr. Hanna moved and Mrs. Russell seconded that grants and/or contracts in the amount of $427,029.16, as listed for the following period, be accepted and expenditures applicable thereto in that amount be authorized.

Total for Period    Fiscal Year to Date
October, 1980    $ 427,029.16    $ 5,281,478.21

The motion was approved with no negative votes.

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

July 1 through Oct. 31
Fiscal Years to Date

<table>
<thead>
<tr>
<th>Type of Grant</th>
<th>1979-80</th>
<th>1980-81</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Research Grants</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A. Federally Sponsored</td>
<td>$356,341.00</td>
<td>$620,466.00</td>
</tr>
<tr>
<td>B. Privately and State Sponsored</td>
<td>$92,799.78</td>
<td>$134,506.88</td>
</tr>
<tr>
<td>Total Research Grants</td>
<td>$449,140.78</td>
<td>$754,972.88</td>
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</table>

(continued)
II. Institutes and Workshops
III. Public Service Grants and Contracts
IV. Program Development and Innovation Grants
V. Equipment Grants

TOTAL RESEARCH AND DEVELOPMENT GRANTS

VI. Student Aid Grants

TOTAL ALL GRANTS AND CONTRACTS

PERSONNEL CHANGES

NEW APPOINTMENTS

Janet L. Fitzer, Interior Designer, Architect’s Office
Lucinda L. Gilliland, Coordinator of Food Services Hospitality Management Training (CETA Grant)
Karla Kunkle, Coordinator of Food Services Hospitality Management Training (CETA Grant)
Paul Lopez, WBGU-TV Producer/Director
Denise Marland, WBGU-TV Producer/Director
Joseph J. Sharp, Assistant Equipment Manager, Athletics

Changes in Assignment, Title, and/or Salary

Frank Bates, Senior Software Specialist, University Computer Services; effective October 2, 1980
Ricardo Girona, Associate Professor, Educational Foundations and Inquiry; effective September 9, 1980
Karen A. Redaha, Coordinator of Academic Area Budgets, Provost’s Office; effective September 30, 1980
Steven Roznowski, Assistant Director of Placement/Business, University Placement Services; effective October 17, 1980
Sarah Sullivan, Systems Programmer, J. Preston Levis Regional Computer Center; effective October 15, 1980

Changes in Assignment, Rank and Salary

Janice M. Alberghene, from Instructor to Assistant Professor of English, and from $14,302 to $14,852 academic year rate; effective September 15, 1980; completion of doctoral requirements
Robert Romans, Associate Professor of Biological Sciences, appointed Director of Applied Microbiology; effective September 15, 1980; promotion
Michael P. Rastatter, from Instructor to Assistant Professor of Speech Communication, and from $15,500 to $16,050 academic year rate; effective September 15, 1980; completion of doctoral requirements
Jerry Streifkerler, Professor/Director, School of Technology, from $44,428 to $44,928 academic year rate; effective September 15, 1980; increase in Chair stipend due to increase in FTE faculty size
George E. Ward, from Instructor to Assistant Professor, and from $14,500 to $15,050 academic year rate; effective September 15, 1980; completion of doctoral requirements

ACADEMIC AREA

Resignations

Deborah Donley, Assistant to Director of Admissions, Firelands College, from $9,000 to $10,000 fiscal year rate; effective November 1, 1980; redefined duties
Linda L. Hamilton, from Coordinator of Special Projects to Coordinator of Institutional Reports; $17,100 fiscal year rate; effective October 15, 1980
Linda L. Hamilton, from Coordinator of Special Projects to Coordinator of Institutional Reports; $17,100 fiscal year rate; effective October 15, 1980
Thomas Jansen, Associate Professor of Technology, appointed Coordinator of Cooperative Education in School of Technology with $500 administrative stipend; effective September 15, 1980
Dorothy Mckorkle, from Instructor to Assistant Professor of Social Work, and from $17,184 to $17,684 academic year rate; effective September 15, 1980; promotion
Reginald D. Moble, Professor of Biological Sciences, appointed Acting Chair of the Department of Biological Sciences, from $30,122 academic year rate to $38,816 fiscal year rate; effective July 1, 1980

Changes in Assignment, Rank and Salary
PERSONNEL CHANGES (CONTINUED)

<table>
<thead>
<tr>
<th>Name/Rank and Area</th>
<th>Salary</th>
<th>Contract</th>
<th>1980-81 Year</th>
<th>Special Notes and Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pamela Jean Benoit, Visiting Assistant Professor, Speech Communication</td>
<td>$15,000</td>
<td>Temp</td>
<td>1980-81 Academic Year</td>
<td></td>
</tr>
<tr>
<td>Joyce Chapin, Instructor, Applied Sciences</td>
<td>13,000</td>
<td>Temp</td>
<td>1980-81 Academic Year</td>
<td></td>
</tr>
<tr>
<td>Chester W. Keefer, Assistant Professor, Speech Communication</td>
<td>18,000</td>
<td>4/7</td>
<td>1980-81 Academic Year</td>
<td></td>
</tr>
<tr>
<td>Carol E. Morgan, Instructor, Natural and Social Sciences</td>
<td>14,000</td>
<td>Temp</td>
<td>1980-81 Academic Year</td>
<td></td>
</tr>
<tr>
<td>Michael Keardon, Instructor, Humanities</td>
<td>10,500</td>
<td>Temp</td>
<td>1980-81 Academic Year</td>
<td></td>
</tr>
<tr>
<td>Sharon Tkacs, Instructor, Natural and Social Sciences</td>
<td>15,000</td>
<td>Temp</td>
<td>1980-81 Academic Year</td>
<td></td>
</tr>
</tbody>
</table>

Reappointments

<table>
<thead>
<tr>
<th>Name/Rank and Area</th>
<th>Salary</th>
<th>Contract</th>
<th>1980-81 Academic Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Virginia T. Bemis, Instructor, Humanities</td>
<td>10,500</td>
<td>Temp</td>
<td>1980-81 Academic Year</td>
</tr>
<tr>
<td>Sandra L. Kammer, Intern Instructor, English</td>
<td>10,500</td>
<td>Temp</td>
<td>1980-81 Academic Year</td>
</tr>
<tr>
<td>Martha T. Lovett, Instructor, Educational Foundations and Inquiry</td>
<td>13,500</td>
<td>Temp</td>
<td>1980-81 Academic Year</td>
</tr>
<tr>
<td>Karen Marhefka, Instructor, Mathematics and Statistics</td>
<td>10,500</td>
<td>Temp</td>
<td>1980-81 Academic Year</td>
</tr>
<tr>
<td>Frances J. Perry, Instructor, Sociology</td>
<td>11,000</td>
<td>Temp</td>
<td>1980-81 Academic Year</td>
</tr>
</tbody>
</table>

PART-TIME FACULTY APPOINTMENTS

<table>
<thead>
<tr>
<th>Name/Rank and Area</th>
<th>Salary</th>
<th>Contract</th>
<th>1980-81 Academic Year</th>
<th>Special Notes and Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vali Baghali-Kar, Instructor, English</td>
<td>2,200</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Chris Bartels, Lecturer, Health, Physical Education and Recreation</td>
<td>1,925</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Gregory Beene, Instructor, English</td>
<td>3,300</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Kenneth M. Cameron, Visiting Professor, Speech Communication</td>
<td>11,000</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>John V. Garrett, Instructor, History</td>
<td>1,100</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Mary Goodwin, Adjunct Instructor, Accounting and Management Information Systems</td>
<td>1,800</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Jeffrey B. Green, Intern Instructor, Computer Science</td>
<td>1,100</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Pritpal G. Grewal, Instructor, Mathematics and Statistics</td>
<td>2,750</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>James Hillman, Adjunct Instructor, Accounting and Management Information Systems</td>
<td>1,400</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Tom Keen, Visiting Professor, Sociology</td>
<td>3,825</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Richard Murphy, Instructor, Mathematics and Statistics</td>
<td>1,375</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
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<tr>
<td>James Norton, Instructor, Educational Foundations and Inquiry</td>
<td>1,100</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
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<tr>
<td>Paul Tolchinsky, Adjunct Assistant Professor, Management</td>
<td>1,300</td>
<td>Temp</td>
<td>Winter Quarter, 1981</td>
<td></td>
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<tr>
<td>Thomas Umbret, Visiting Assistant Professor, Biological Sciences</td>
<td>5,000</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Daniel E. Weeks, Assistant Professor, Art</td>
<td>1,300</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
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</tbody>
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Reappointments

<table>
<thead>
<tr>
<th>Name/Rank and Area</th>
<th>Salary</th>
<th>Contract</th>
<th>1980-81 Year</th>
<th>Special Notes and Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>John D. Adams, Adjunct Associate Professor, Management</td>
<td>1,500</td>
<td>Temp</td>
<td>Spring Quarter, 1981</td>
<td></td>
</tr>
<tr>
<td>James Berta, Instructor, English</td>
<td>1,100</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Donald W. Bowman, Professor, Physics and Astronomy</td>
<td>1,700</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Gerald Burnstien, Assistant Professor, English</td>
<td>3,900</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Dale Casper, Instructor, English</td>
<td>2,200</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Nancy Jean Coleman, Instructor, Art</td>
<td>1,100</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Sam Cooper, Professor, Health, Physical Education and Recreation</td>
<td>850</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>John Davidson, Emeritus Professor, Marketing</td>
<td>3,400</td>
<td>Temp</td>
<td>Winter and Spring Quarters</td>
<td></td>
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<tr>
<td>Harbath Emmanuel, Assistant Professor, Health, Physical Education and Recreation</td>
<td>1,950</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Wayne Graham, Instructor, Ethnic Studies</td>
<td>1,100</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Richard E. Hoffman, Instructor, English</td>
<td>1,100</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
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<tr>
<td>Ray Huber, Assistant Professor, Technology</td>
<td>1,625</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
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<tr>
<td>Ray Hayde, Instructor, Technology</td>
<td>825</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Bruce E. Johnson, Adjunct Instructor, Applied Statistics and Operations Research</td>
<td>2,200</td>
<td>Temp</td>
<td>Winter and Spring Quarters</td>
<td></td>
</tr>
<tr>
<td>Norman Lattanza, Instructor, Educational Foundations and Inquiry</td>
<td>2,400</td>
<td>Temp</td>
<td>Fall Quarter, 1980</td>
<td></td>
</tr>
<tr>
<td>Lawrence J. Marquit, Adjunct Associate Professor, Management</td>
<td>1,500</td>
<td>Temp</td>
<td>Winter Quarter, 1981</td>
<td></td>
</tr>
</tbody>
</table>
### PERSONNEL CHANGES (CONTINUED)

#### PART-TIME FACULTY REAPPOINTMENTS (CONT.)

<table>
<thead>
<tr>
<th>Name/Title and Area</th>
<th>Salary</th>
<th>Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>Madonna Marsden, Assistant Professor, English</td>
<td>$1,300</td>
<td>Temp Fall Quarter, 1980</td>
</tr>
<tr>
<td>Karen Maxee, Instructor, Health, Physical Education and Recreation</td>
<td>1,100</td>
<td>Temp Fall Quarter, 1980</td>
</tr>
<tr>
<td>Marvin Pearce, Adjunct Lecturer, Finance and Insurance</td>
<td>1,400</td>
<td>Temp Fall Quarter, 1980</td>
</tr>
<tr>
<td>William Rusie, Adjunct Associate Professor, Management</td>
<td>1,500</td>
<td>Temp Fall Quarter, 1980</td>
</tr>
<tr>
<td>Rose H. Schueller, Instructor, Mathematics and Statistics</td>
<td>1,375</td>
<td>Temp Fall Quarter, 1980</td>
</tr>
<tr>
<td>Alex Thomas, Assistant Professor, Educational Foundations and Inquiry</td>
<td>1,400</td>
<td>Temp Fall Quarter, 1980</td>
</tr>
<tr>
<td>Luigi Valli, Instructor, English</td>
<td>2,200</td>
<td>Temp Fall Quarter, 1980</td>
</tr>
<tr>
<td>Alice R. Watson, Assistant Professor, English</td>
<td>3,900</td>
<td>Temp Fall Quarter, 1980</td>
</tr>
<tr>
<td>Larry Whiteleather, Instructor, Political Science</td>
<td>1,100</td>
<td>Temp Fall Quarter, 1980</td>
</tr>
<tr>
<td>Joseph Yaney, Adjunct Professor, Management</td>
<td>1,700</td>
<td>Temp Winter Quarter, 1981</td>
</tr>
<tr>
<td>Andrew J. Zolvick, Visiting Assistant Professor, Psychology</td>
<td>9,763</td>
<td>Temp 1980-81 Academic Year</td>
</tr>
</tbody>
</table>

### CONTRACT STAFF APPOINTMENTS - TERM APPOINTMENTS

<table>
<thead>
<tr>
<th>Name/Title and Area</th>
<th>Salary</th>
<th>Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Daniel Ashton, Rodent Research Lab Supervisor, Graduate College</td>
<td>$35,000 fyr</td>
<td>9/1/80 - 6/30/81</td>
</tr>
<tr>
<td>Carla Nokes, Director, Reading Lab</td>
<td>21,000 fyr</td>
<td>10/1/80 - 6/30/81</td>
</tr>
<tr>
<td>Bryan Kaylor, Lab Instructor, College of Health and Community Services</td>
<td>422.50</td>
<td>Fall Quarter, 1980</td>
</tr>
<tr>
<td>Stephanie Pichowiak, Assistant Director, Financial Aid and Student Employment</td>
<td>14,000 fyr</td>
<td>10/14/80 - 6/30/81</td>
</tr>
<tr>
<td>Kathryn Rollins, Coordinator, Academic Area Budgets, Provost's Office</td>
<td>18,000 fyr</td>
<td>10/13/80 - 6/30/81</td>
</tr>
<tr>
<td>Kathy Sims, Assistant Director, University Placement Services</td>
<td>16,500 fyr</td>
<td>9/22/80 - 6/30/81</td>
</tr>
<tr>
<td>Darlene Thomas, Academic Advisor, College of Arts and Sciences</td>
<td>15,500 fyr</td>
<td>10/15/80 - 6/30/81</td>
</tr>
<tr>
<td>Carolyn Webb, Lab Instructor, College of Health and Community Services</td>
<td>945</td>
<td>Fall Quarter, 1980</td>
</tr>
<tr>
<td>Therese Taylor White, Assistant Director of Noncredit Programs, Continuing Education, Regional and Summer Programs</td>
<td>4,000</td>
<td>10/1/80 - 6/30/81</td>
</tr>
</tbody>
</table>

### Externally-Funded Programs

- Michael Amundsen, Administrative Assistant, Educational Development
  - Salary: 600
  - Contract: 10/1/80 - 12/31/80

- Paul Bishop, Research Assistant, Psychology
  - Salary: 11,330 fyr
  - Contract: 10/1/80 - 8/31/80

- Janet Lewis, Coordinator of Nutritional Education and Training Center, College of Education
  - Salary: 19,526
  - Contract: 10/1/80 - 9/30/81

- Ted J. Ligibel, Northwest Ohio Historic Preservation Officer, Center for Archival Collections
  - Salary: 14,175
  - Contract: 10/1/80 - 9/30/81

- Justine Magag, Program Coordinator, Energy Policy Project, Graduate College
  - Salary: 12,600 fyr
  - Contract: 10/1/80 - 3/31/81

- Evelyn Oster, Community Site Coordinator, Continuing Education, Regional and Summer Programs
  - Salary: 2,625
  - Contract: 9/15/80 - 5/15/81

- Lois Phillips, College Student Personnel Intern, Continuing Education, Regional and Summer Programs
  - Salary: 3,150
  - Contract: 1980-81 Academic Year

- Peter Rea, Career Specialist, Continuing Education, Regional and Summer Programs
  - Salary: 6,000
  - Contract: 9/1/80 - 7/31/81

- Sheryl Slater, Program Assistant, Upward Bound Program
  - Salary: 4,300
  - Contract: 9/24/80 - 6/30/81

* Changes and appointments effective since the Board of Trustees meeting of October 2, 1980

### REPORTS

**Television Services - WBGU (Dr. Duane Tucker, Director)**

Using a slide projector to provide detail of the programs and the physical layout of the Television Center, Dr. Tucker reported the following among the major points of history and mission of the television facility:

- Television transmission began 21 years ago in South Hall with two black and white cameras. The first telecourse was programmed in 1963: Developmental Psychology, by Dr. Martha Weber. The present studio and office building was constructed in 1965 at a cost of $200,000. Channel 70 transmitted at 10,000 watts from the top of the Administration Building. Daily local live productions as well as telecourses for history, speech, and accounting departments were developed with no full-time employees and a small group of students.

- The present transmitter and tower was built in 1973 at a cost of $900,000, which was funded by the General Assembly, and generates 30,000 watts which the antenna multiplies to 750,000 watts effective radiated power. The site of the transmitter and tower is four miles south of Deshler, 23 miles from Bowling Green.

- The signal area covers 32 counties in Ohio and Indiana with the Indiana counties being served on cable systems on Channel 39. The Bowling Green area received improvement of picture quality by the installation of a 2000-watt translator last spring on top of the Administration Building.

### External Funded Programs

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  - Salary: 600
  - Contract: 10/1/80 - 12/31/80

- **Paul Bishop, Research Assistant, Psychology**
  - Salary: 11,330 fyr
  - Contract: 10/1/80 - 8/31/80

- **Janet Lewis, Coordinator of Nutritional Education and Training Center, College of Education**
  - Salary: 19,526
  - Contract: 10/1/80 - 9/30/81

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  - Salary: 6,000
  - Contract: 9/1/80 - 7/31/81

- **Sheryl Slater, Program Assistant, Upward Bound Program**
  - Salary: 4,300
  - Contract: 9/24/80 - 6/30/81
Among the major equipment acquisitions are:

1) three Marconi color cameras purchased with a 75 percent matching grant from the Department of Health, Education and Welfare;
2) two RCA portable color cameras purchased with Community Service Grant funds from the Corporation for Public Broadcasting;
3) three RCA quadruplex color videotape recorders; and
4) head-end equipment and video cassette recorder/playback machines for closed-circuit instructional television on campus.

Videotape duplication is available for use in the schools of northwest Ohio, a major new project of the Northwest Ohio ETV Foundation.

Present staff of the television facility includes 33 full-time employees and 55 graduate and undergraduate student employees, as well as a number of interns and unpaid volunteers from the community.

The missions of the center are five-fold:

1) Helping University students to learn and teachers to teach with the rich resources of television.
2) Providing a professional, modern laboratory for students studying the television art at our University.
3) Enriching the learning experience of elementary and secondary students with classroom television . . . in-school broadcasting.
4) Broadcasting meaningful television programs of excellence and diversity to the general public . . . PTV, Public Television.
5) Producing programs of value and interest to the state and the nation . . . programs carried on the Ohio ETV Network, Central Educational Network, and PBS.

Since 1966, public television has gained in popularity and in quality. The funds for support of the facility represent contributions from 1) the University (the largest single contributor); 2) the Corporation for Public Broadcasting (second largest contributor); 3) individuals and corporations; 4) the Northwest Ohio ETV Foundation; and 5) the Ohio Educational Broadcasting Network Commission.

(A taped presentation followed of a sampling of programs produced at the Television Center.)

REPORTS - CONSTITUENT REPRESENTATIVES

Faculty Representative - Bill Reynolds

Dr. Reynolds stated that he had no report at this time.

Undergraduate Student Representative - Drew Forhan

Mr. Forhan submitted a written report and described the following as student concerns during this quarter:

1) Space availability on campus and the need for an activities building, with the possibility of involving the alumni in a fund-raising campaign.
2) Reinstating a limited 24-hour care service in the Student Health Center.
3) Shuttle bus service for the winter quarter coupled with a user interest survey.

Graduate Student Representative - Roy Finkenbine

Mr. Finkenbine welcomed Mrs. Russell to the Board and reported graduate student interest in the following:

1) The new Faculty Development Center, Dr. Bernard Rabin, Director, and the assistance this Center could provide to graduate students.
2) Need for recognition of graduate students who give service above and beyond the normal routine of assistantship duties. At present, several areas within the University are beginning to recognize graduate student leaders.
3) Problems and criticisms of funding procedures for student organizations and student governments.

(Mr. Finkenbine hopes to give a full report at the next meeting.)

Firelands College Board Representative

Dean Adams thanked the Board for the expression of appreciation for the service of Firelands Board member R. Hollis Matherly. She welcomed Mrs. Russel as a new member of the Board of Trustees and announced that Mrs. Joan Loeffler of the Firelands College Board was also in the audience.

The Dean reported that the Firelands enrollment this fall is the highest in its history: 1,375 (770 full-time-equivalent) students; that notification has been received of favorable action by the North Central Association following the accreditation review of the Firelands programs; and that following discussions with staff members and trustees, progress is being made in the plan for the University's Television Services to provide closed-circuit instructional services at Firelands.

Mrs. Loeffler emphasized the Dean’s opening remarks concerning Mrs. Russell's appointment to the Board of Trustees and said this action by the Governor reflects favorably on the Firelands Board.

ANNOUNCEMENTS

Vice Chairman Reams announced 1) the next meeting date as Thursday, January 8, 1981, and 2) exercises for the Fall Quarter Commencement are scheduled on Saturday, December 13, 1980, at 10:00 a.m.
ADJOURNMENT

The Vice Chairman declared the meeting adjourned at 11:30 a.m.

INFORMATIONAL MATERIAL

The following material was handed to each trustee during the November 13 meeting and/or sent to each trustee by mail:

- MONITOR - Vol. 4, No. 4 (November 3, 1980)
- Annual Report - Center for Archival Collections 1979-1980

 js

Vice President

Secretary

Bowling Green, Ohio
January 8, 1981

In keeping with the official meeting notice, the Board of Trustees met in the McFall Center Assembly Room, with the following members present: Albert Dyckes, Chairman; Frazier Reams, Jr., Vice Chairman; M. Shad Hanna; Robert L. Wing; Melvin Murray; Ann Russell; and Charles Shanklin. William F. Spengler, Jr., and S. Arthur Spiegel could not be present due to schedule conflicts.

Also present were President Hollis Moore; Richard Edwards, Vice President and Secretary to the Board; Bill Reynolds, Faculty Representative to the Board; Drew Forhan, Undergraduate Student Representative to the Board; Roy Finkenbine, Graduate Student Representative to the Board; Myron Chenault, Associate Vice President for Legal, Staff and Contract Relations; Richard Eakin, Executive Vice Provost for Planning and Budgeting; Roland Engler, Director of Technical Support Services and University Architect; Michael Ferrari, Provost and Executive Vice President; James Hof, Vice President for Development and Alumni Affairs; Paul Nusser, Assistant Vice President for Operations and Treasurer; George Postich, Vice President for Operations; Donald Ragusa, Dean of Students; Dean Algalee Adams, Firelands College; State Examiner Linda Joseph; media representatives; and a number of observers.

Chairman Dyckes called the meeting to order; the Secretary called the roll and announced a quorum present.

MINUTES

No. 28-81

Mr. Murray moved and Mrs. Russell seconded that the minutes of the meeting of November 13, 1980, be approved as written. The motion was approved.

PRESIDENT'S REPORT

President Moore reported as follows:

ENROLLMENT CEILING

In 1969, the Ohio General Assembly imposed an enrollment ceiling in five residential state universities. Full-time equivalent enrollment in the fall or any other quarter was limited to 15,000 at Bowling Green and Miami University central campuses; to 20,000 at Kent and Ohio University central campuses; and to 40,000 at The Ohio State University central campus. The universities were given until October, 1971, to effect any adjustments which might be necessary to comply with the law. At the same time, the General Assembly in its appropriation act prohibited the Regents from including nonresidents in computing enrollment for subsidy purposes.

The 1971 Master Plan notes that the Ohio Board of Regents favored the retention of enrollment limitations because of the problems of student housing and urban services which had been encountered in the communities where the residential state universities are located.

Bowling Green first exceeded the enrollment ceiling in fall, 1972, but no penalty was assessed.

In 1973, the Ohio Board of Regents ruled that Bowling Green had exceeded its enrollment ceiling by approximately 400 FTE students, because we had 14,500 resident and 900 nonresident students. It was our belief that since nonresidents could not be added to our subsidy entitlement, it should not be subtracted either. The OBOR penalty for overenrollment was $227,012.

The Attorney General of Ohio ruled early in 1974 that the Board of Regents is not required to penalize a state university for exceeding its enrollment ceiling. He indicated that the decision of whether to impose a penalty, and for what amount, rests with the Board of Regents and the Controlling Board, to be taken in the exercise of their sound discretion.

It must be remembered that at a time when Bowling Green was experiencing lower cancellation and higher retention rates than could possibly have been anticipated, several other state universities were suffering sharp enrollment losses. In February 1974, the Ohio Board of Regents recommended that all those institutions which had earnings above the appropriated amounts in fall, 1973, and Central State and Ohio University, share with Bowling Green State the loss of subsidy. In a compromise Bowling Green finally recovered all but $45,529 of the $227,012 penalty originally assessed.

Since 1973, Bowling Green has exceeded its enrollment ceiling each year except 1978-79, despite our efforts to limit enrollment. The total reduction in earnings from 1973 through
