1-5-1978

Board of Trustees Meeting Minutes 1978-01-05

Bowling Green State University

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REPORTS - CONSTITUENT REPRESENTATIVES

Undergraduate Student Representative - Ronald Bell

Mr. Bell refuted a statement made by the press by indicating that as of November 9 he was no longer "connected with any beer company" and has not been responsible for the sale of alcoholic beverages on the campus.

He reported student interest in responses to the report of the Ad Hoc Police Review Panel; the matter of campus mail boxes; a campus beautification project; and snow removal.

The following statement was read by Mr. Bell on behalf of concerned students:

For the benefit of everyone in attendance at this meeting, I would like to report on an item which was discussed at the information night (November 9). During this informal discussion with the Board of Trustees the subjects of nonrevenue sports and the Advisory Committee on General Fee Allocations (ACGFA) were discussed. Although no conclusion was reached concerning ACGTA, student bodies are working with the administration to streamline the process by which general fees are distributed.

At this time there are two surveys being undertaken to ascertain student opinion on nonrevenue sports and when the results of these surveys are available we will have an understanding of the general campus feeling, after which we will be qualified to give definitive input of total student body opinion.

Graduate Student Representative - Narbeth (Nobby) Emmanuel

Mr. Emmanuel commented on the student representative's role in relation to the activities of the Board of Trustees and indicated that he was interested in discussing the matter with the members.

Other items reported by Mr. Emmanuel were:

1) goals and objectives of the Graduate Student Senate for 1977-78;
2) appointment of a Graduate Student Life Council—the Office of Student Affairs having taken the initiative in the organization of the Council;
3) improvement of the Library by an expenditure of effort and money;
4) increase in the academic load graduate students are required to carry and the effect of this policy on the quality of education; and
5) increase in graduate student enrollment.

ANNOUNCEMENTS

Chairman Lipaj announced the date for the next meeting as Thursday, January 5, 1978.

He called attention to the scheduled commencement exercises for the Fall Quarter -- Saturday, December 10.

MISCELLANEOUS AND INFORMATIONAL MATERIAL

The following material was shared with members but not considered as an agenda item:

1) Bowling Green State University Bondholders' Reports for the fiscal year ended June 30, 1977 (submitted by Paul R. Nusser, Treasurer);
2) Research and Development Newsletter (October and November, 1977, issues);
3) descriptive brochures related to programs in Intercollegiate Athletics and Health and Physical Education Departments.

ADJOURNMENT

The Chairman declared the meeting adjourned at 11:23 a.m.

Bowling Green, Ohio
January 5, 1978

As specified in the official meeting notice, the Board of Trustees met in the Assembly Room of the McFall Center, Bowling Green Campus, with the following members present: John Lipaj, Chairman; Albert Dyckes, Vice Chairman; N. Shad Hanna; Norman Rood; Robert Savage; and S. Arthur Spiegel. Frazier Reams, Jr., Charles Shanklin, and Donald Simmons could not be present due to schedule conflicts.

Also present were President Hollis Moore; Richard Edwards, Vice President and Secretary to the Board; David Newman, Faculty Representative; Ronald Bell, Undergraduate Student Representative; Richard Eakin, Vice Provost for Student Affairs; Michael Ferrari, Vice President of Resource Planning; James Sef, Vice President for Public Services; Paul Nusser, Treasurer; George Postich, Vice President for Operations; Kenneth Roche, Provost; Ober Simon, Resident State Examiner of Ohio; representatives of the press; and a number of observers.

Chairman Lipaj called the meeting to order at 10:00 a.m. and, following roll call by the Secretary, stated that members had arrived on campus on Wednesday, January 4, and attended scheduled sessions of two Board committees—the Facilities Committee and the Finance Committee. As noted in the official meeting agenda, a report would be submitted by each committee chairman, he said.
Proceedings, Trustees Bowling Green State University

January 5, 1978

MINUTES
No. 36-78

It was moved by Mr. Savage and seconded by Mr. Dyckes that the minutes of the meeting of November 10, 1977, be approved as written. The minutes were approved as written and mailed to members.

PRESIDENT'S REPORT

The Following report was submitted by President Moore:

Winter Quarter Enrollment

Pre-enrollment registrations for winter quarter are slightly behind those of last year. By the 30th of December, 15,388 students had enrolled for classes on the main campus compared to 15,571 students enrolled by a corresponding date last year. We are hopeful that final enrollment will equal the 15,621 figure for the 1977 winter quarter. The College of Business Administration will exceed the other undergraduate colleges in the number of students registered, replacing the College of Education as the largest in student enrollment. The Colleges of Arts and Sciences, Business Administration, and Health and Community Services will experience gains while there will be a decline in the numbers in Education and Musical Arts. At the graduate level, 1,712 students had registered compared to 1,592 at the same time last year. At the Firelands campus a total of 715 students had registered compared to 714 on the same date last year. Final winter quarter enrollment at Firelands last year was 960 students.

Police

At the November 10 meeting of the Board, the Administration was directed to study the recommendations of the Ad Hoc Panel in concert with advice from the University's legal counsel. The Board further directed that a search be initiated for an administrator of the campus security and law enforcement unit.

In the search for the new administrator of the safety and security function, we launched in November a nationwide recruiting effort through 70 broadly based outlets. The cut-off date for the advertising was December 31. As of that time, we had received in excess of 100 resumes with representation in that number from every corner of the Nation. Preliminary review of the resume six indicates a splendid slate from which to make a selection.

To assist in the selection of this administrator, we have worked hard on pulling together a representative mix of Committee members from the campus community. Membership includes five faculty members, a representative from each of the following six student-related areas: Student Government Association; Graduate Student Senate; Interfraternity Council/Panhellenic Council; Black Student Union; Student Affairs Office; Residence Programs Office; and representatives from the Police and Personnel Services areas. Kenneth Almares, Associate Professor of Psychology, has agreed to chair this Panel. Gerald Rigby, Director of our Criminal Justice Program, will be advising the Committee.

In addition to Dr. Rigby, this Committee also includes two other members who served on the Ad Hoc Panel - Charles Means and our Graduate Student Representative, Nobby Emmanuel.

I can also report that we are in the process of hiring and training a team of students to staff four four-hour shifts, seven days a week. This is considered a good-faith beginning in what we intend to be a fuller student-participatory program as recommended in the report.

On the training issue, we have conducted two minority-awareness sessions utilizing the services of an external consultant. Attendees at these programs included representatives from several operating levels within the University in addition to members of the Security Department.

I can also report that we have been actively referring appropriate incidents to the Standards and Procedures unit of the Student Affairs Office as opposed to relying on arrest procedures.

In summary, we support the thrust of the Panel's report. Counsel advises that we move with caution but that the University has necessary authority to make appropriate changes. We are moving as rapidly and sensitively as we can to bring the recommendations to fruition.

Library Carrels

Beginning Winter Quarter, 1978, the Library will have available for student use four carrels which will be equipped with TV monitors for viewing videotaped materials. The materials currently available in the medium have not been fully utilized because of the inaccessibility of viewing equipment. The Instructional Television and Library staff feel the video-equipped carrels will permit the faculty to use audio-visual materials in their class assignments and the materials will be available to a larger number of students since they will not be removed from the premises.

Final Examination Policy

In June of this year, Academic Council began addressing the question of the need for a final exam period and the types of exams that should be held. A recommendation was developed and forwarded to Faculty Senate for its review.

At the November 29 meeting of the Faculty Senate a policy was approved requiring the eleventh week of the quarter at BGSU be reserved for the scheduling of final examinations. The policy also requires that a final examination be given in all courses where appropriate (there is no requirement that the exam be comprehensive), and in those courses where a final is inappropriate some other course-related activity is to be held during the period scheduled for a final examination.

 Sick Leave Payment Issue

Section 124.391 of the Ohio Revised Code provides that, in the absence of a policy adopted by the appointing authority, an employee of the State becomes eligible for unused sick-leave payment after ten years' service, and that the maximum amount of unused sick leave on which the benefit may be calculated is 120 days. The Attorney General of Ohio has subsequently ruled (June 7, 1977) that "sick leave of faculty members of state universities accrued before and after June 29, 1974 up to the date of retirement must be used in the computation of the amount of payment for sick leave due upon retirement."
President's Report (continued)

Investigations by the Auditor's Office disclosed, however, that most universities did not maintain sick leave records of faculty members until the year 1974, when the Attorney General ruled that faculty members in State universities are entitled to the benefits defined for State employees under Section 124.391 of the Ohio Revised Code.

The Attorney General's Office has instructed the State Auditor to hold in abeyance any request received from faculty members for accrued sick leave payment upon retirement until the matter is clarified by a subsequent opinion which will be requested by the State Auditor's Office.

Group Health Insurance

After months of analysis and difficult negotiations, a decision was made to enter into a 12-month Premium Contingent Arrangement with Blue Cross, retroactive to October 1, 1977, at a 22-1/2% increase. We have asked the University Insurance Committee to develop a set of specifications which will enable us to competitively bid our group health/life insurance programs prior to the expiration of the current 12-month arrangement. In view of the multiplicity of possible benefits, costs and funding arrangements, this will be an important assignment.

Ph.D. in American Culture Proposal

At the November 16, 1977, meeting of the Ohio Board of Regents, Chancellor Norton reported his approval of the proposal. We are in the process of finalizing details of the program to have it operational beginning Fall of 1978.

Academic Scholarship Program

Amended House Bill 666 of the 112th General Assembly created the Ohio Merit Scholarship Program and charged the Ohio Board of Regents with responsibility for administering it.

The Program provides for a total of 1,000 new scholarships in the amount of $1,000 each to be awarded annually to residents of Ohio enrolled in full-time undergraduate programs in approved Ohio Institutions of Higher Education. Scholarships will be awarded annually to at least one student in each of Ohio's 938 public, non-public, and joint-vocational high schools. Each scholarship will be awarded for an academic year and renewable for three additional academic years if the student maintains prescribed academic standards. Both achievement, as measured by grade point average, and ability, as measured by a competitive examination, will be weighed in determining recipients of the awards.

Consistent with this University's policy of rewarding academic talent (the number of University-funded scholarships based on merit offered in 1977-78—148 — is more than four times the number offered in 1973-74—34), I am recommending that we integrate our own scholarship program with the State program by awarding supplemental institutional scholarships, ranging from $200 to $1,000 per year, to those recipients of the state scholarships who select and are admitted to Bowling Green State University, beginning with the 1978-79 academic year.

Compliance with Sub. H. B. 25

As Chairman Lipsaj can testify, the state universities — in fact, all postsecondary institutions in the State — are currently involved in an important exercise of unveiling considerable fog which surrounds the recently enacted Substitute H. B. 25.

This relatively innocuous law — at least that's what was assumed at the time of enactment — has some disturbing, indeed frightening overtones and implications.

The law, in brief, stipulates that all rules and regulations promulgated by a state agency or institution must be filed with the Legislative Reference Board for codification and placement in the Ohio Administrative Code.

At the time of enactment, and while the protestations of the institutions of higher education over inclusion in the legislation were ignored, it was further assumed that "the filing of rules" meant in large measure the periodic filing of basic institutional governance and "rules" type documents, including the minutes of the Board of Trustees meetings. Now, according to the Administrator of Ohio Rules Codification, that is not the case at all. Rather, in the view of the Columbus paper pushers, all rules adopted by a governing board which affect public employees and the public generally must be separately identified, filed, and codified.

Need I state that the "bottom line" costs associated with compliance could be considerable in view of the massive amount of typing required.

Above and beyond the enormously time consuming task of compliance, the real "Catch 22" flavor comes into view when one projects the yet undetermined role the Legislative Reference Board will play in the name of "legislative oversight." In short, we could be confronted with a situation where state authorities will create a need for new rules so that we will have more to report. Obviously, institutional autonomy is a potential victim.

While the overall tone and flavor of what I am reporting is beset with negative vibrations, I should note that we and all other postsecondary institutions are currently engaged in a series of "here's-what-the-world-is-really-like" type discussions with the Administrator of Ohio Rules Codification. Some degree of willingness to be flexible and understanding has been reported by Attorney C. Richard Marsh and Vice President Richard Edwards, but the costs and mechanics associated with compliance still loom as a major point of concern.

It is ironical, to say the least, that while numerous public officials at both the state and federal levels of government are calling a halt to excessive paperpushing exercises, we appear to be "sandbagged" with the provisions of Substitute H. B. 25.

Alumni and Development

University Circle membership (minimum gift of $100) will exceed 1,000 during 1977. This represents a growth of 350 percent since 1970.
I am asking all academic chairs and deans to assist this committee in their inquiry. Of Equal Opportunity Compliance, and Ms. Beverly Mullins, Assistant Director of EOC, to amount of unfair sex bias against women is much smaller than any study the authors have seen. Indeed, Doherty and Roose conclude that based on their research, "the demonstrated inequities through the regular salary process. 

Faculty Salary Equity Issue

During the past five years, this University has been especially sensitive to matters of salary equity between men and women faculty members. In 1972-73, a significant effort was made to identify differences in salaries that were not explained by merit or other legally permissible factors and a number of individual salaries were adjusted at that time. Since then, departmental committees, chairs, college deans, and the provost have on an annual basis reviewed salary recommendations and have corrected demonstrated inequities through the regular salary process. 

Last year, Dr. Michael Doherty of our psychology department and Mr. Jack Roose, a doctoral student in psychology, conducted a major research investigation into the faculty salary equity issue in light of current legislation and a sophisticated behavioral methodology. While the Doherty-Roose study did not sample all faculty, the results do suggest that the institution has been very effective in correcting sex-based salary inequities. Indeed, Doherty and Roose conclude that based on their research, "the amount of unfair sex bias against women is much smaller than any study the authors have seen." Nonetheless, in the hope and expectation of identifying any remaining cases, I am asking Dr. Michael Ferrari, Vice President of Resource Planning, Mr. Myron Chenault, Assistant Vice President and Director of Equal Opportunity Compliance, and Ms. Beverly Mullins, Assistant Director of EOC, to

1) review the salaries of current women faculty members,
2) identify those cases within departments where the salaries of women vary from males at comparable ranks,
3) analyze departmental or collegial records and conduct investigations using the Doherty-Roose model and other appropriate techniques to determine the reasons for any salary differences, and
4) make recommendations to me by March 1, 1978, on individual and total salary adjustments which will become priority claims on salary dollars in the 1978-79 budget.

I am asking all academic chairs and deans to assist this committee in their inquiry.
President's Report (continued)

Chairman Lipaj thanked President Moore and announced the report accepted for the official files.

FINANCE COMMITTEE REPORT

At the request of the Chair, Mr. Dyckes reported that the Committee met on Wednesday evening, January 4, and that Mr. Savage attended the session in the absence of two appointed members. He said that budget issues for the second year of the biennium were reviewed and that a general suggestion is being made to the administration to proceed with the budget process using those expenditure models identified in the appropriations bill — H. B. 191. He identified one of the "alarming changes" for next year as being unanticipated expenditures in the second half of the biennium of $300,000-$400,000. The Chair called upon Vice President Ferrari to identify some of the utilities costs and their effect on charges to students. Dr. Ferrari described increases in utilities as follows: 16 percent in electrical rates; 20 percent in natural gas; 23.4 percent for coal and 15 percent for water and sewage. He added that if these additional costs were passed on via the student fee increases, the net impact on instructional fees would be about $8 and on room and meal charges an additional $6.

In response to Mr. Savage's question as to whether additional energy savings could be effected on the campus, Vice President Ferrari stated that an outstanding conservation program had resulted in cost cutting in certain areas; however, it is more imperative than ever for all personnel to assist by increasing levels of energy conservation.

1) faculty salaries and fringe benefits;
2) equipment and supplies for the laboratory programs, e.g., chemistry, music, industrial arts;
3) University Library; and
4) programs in the summer session.

Provost Rothe explained that in terms of the operating budget the University would have to spend 45 percent more than utilities and a possible deficit in the second half of the biennium of $300,000-$400,000. Mr. Savage said that Chairman Dyckes had pointed out the impact of utilities costs (which are much greater than anticipated a year ago), that the University has made progress in the reallocation of funds, but that the impact still exists. He recommended that Vice President Postich prepare a formal report concerning the projected increases in utilities costs for the information of the trustees, staff, and students.

Installation of Disaster Warning Device

Mr. Dyckes recommended for action a project reviewed by the Committee involving installation of an electronic warning system throughout the campus at a cost of $10,020, which has been recommended by the Agency as appropriate for the University's needs. He emphasized that there would be no maintenance charge to the University for this system.

In response to a question raised by Mr. Spiegel concerning existence of a disaster plan for the campus, Vice President Postich stated that the University does not have an effective disaster plan (although certain elements of one do exist, e.g., shelters are identified as available for students in the event of severe weather conditions). Chairman Lipaj indicated that hopefully this matter will be considered by the Facilities Committee in the near future.

No. 37-78

Mr. Dyckes moved and Mr. Savage seconded that approval be granted for the expenditure of an amount not to exceed $5,010 towards the installation costs of an electronic warning device to be installed on campus as part of the Wood County Disaster Services warning system. Funding of this installation with a total estimated cost of $10,020, with a 50 percent grant from a federal grant to the Wood County Disaster Services Agency, $2,505 from the 1954 Dormitory Surplus Account, and $2,505 from the Special Projects Account.

The Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Dyckes, Mr. Hanna, Mr. Lipaj, Mr. Rood, Mr. Savage, Mr. Spiegel. The motion was adopted by six affirmative votes.

FACILITIES COMMITTEE REPORT

The Chair called for the report of the Facilities Committee and recognized Mr. Spiegel, Chair of the Committee, who stated that the Committee's first meeting was held on Wednesday, January 4, beginning at 2:00 p.m., with an evening session held following the 6:00 p.m. dinner attended by trustees and University staff. He reported that the members of the Committee (Trustees Hanna, Rood, and Spiegel) were joined in the meetings by staff members Norman Bedell, Technical Support Services Director; Richard Eakin, Vice Provost for Student Affairs; Roland Engler, Architect; Robert McEachen, Space Coordinator; Paul Musser, Treasurer; and George Postich, Vice President for Operations; and that among the agenda items were review of proposed operating guidelines for the Facilities Committee, capital building and/ or renovation projects, the Rehabilitation Plan adopted by the Department of Health, Education and Welfare, summer work schedules on campus, and the issue of meeting pollution standards set by the Environmental Protection Agency. A final decision concerning Committee operating procedures, he said, was delayed and further review will be made at the next meeting.

504 Rehabilitation Plan

Mr. Spiegel stated that the Committee agreed to recommend for Board action a proposed motion concerning the University's plan for compliance with the provisions of Section 504 of the Rehabilitation Act of 1973. Hearing no objection, Chairman Lipaj called for action on the proposal.

No. 38-78

Mr. Spiegel moved and Mr. Rood seconded that pursuant to Section 504 of the Rehabilitation Act of 1973 and related regulations adopted by the United States Department of Health, Education and Welfare, the University hereby adopts a transition plan to provide for nondiscrimination on the basis of handicap and to provide for program accessibility no later than June 3, 1980, in those programs and activities receiving or benefiting from federal financial assistance. This action is in keeping with the recommendations of the Architectural Barriers Committee, composed of students, faculty and staff. It is also acknowledged that the
"504 Transition Plan" has been reviewed by the University Architect's Office and the Director of Equal Opportunity Compliance, the University's coordinator for compliance with the provisions of Section 504 of the Rehabilitation Act of 1973.

Vice Provost Eakin further commented that the proposed plan is a three-year program to provide total academic accessibility, with the cost of the proposed projects totaling approximately $880,000. He stated that one of the significant costs involved in providing accessibility to the major buildings on the campus is the installation of elevators.

Following the call for the question, members present voted in the affirmative and the motion was approved.

Capital Improvements under Construction

A report of the Status of Capital Improvements was submitted by the Office of the University Architect. Having been reviewed by the Facilities Committee, the report is accepted for filing, said Chairman Lipaj.

NEW ITEMS

Academic Scholarship Program

Mr. Savage commented regarding the new program established by the Ohio General Assembly to increase scholarships available to high school graduates with exceptional scholastic records and the University's move to support recognition of those students with exceptional scholastic aptitudes and abilities.

No. 39-78

Mr. Savage moved and Mr. Spiegel seconded that the following Resolution be adopted:

Resolution

WHEREAS, the Ohio General Assembly has established a new state undergraduate scholarship program and appropriated $1,000,000 for the program in its first year, 1978-79; and

WHEREAS, the Ohio Board of Regents has approved rules under which at least one graduate per year at each of Ohio's 950 high schools selected on the basis of grade point averages and national aptitude tests can qualify for a $1,000 annual and renewable scholarship at an Ohio institution; and

WHEREAS, Bowling Green State University, which in recent years has increased markedly the scholarships awarded on the basis of academic talent, applauds and supports the state's goal of recognizing and rewarding students with exceptional scholastic aptitudes and abilities;

NOW, THEREFORE, BE IT RESOLVED, That the President and the Board of Trustees of Bowling Green State University announce that supplemental institutional scholarships, ranging from $200 to $1,000 per year, will be awarded those recipients of the state scholarships who select and are admitted to Bowling Green State University beginning with the 1978-79 academic year. The University's Student Financial Aid Office in consultation with the Scholarship Committee will develop and announce specific guidelines within the next few weeks to implement the program. The guidelines will identify selection and renewal criteria, application deadlines, and other relevant information.

The motion was approved with no negative votes.

Change in Schedule of Board of Trustees Meetings

The Chair announced the addition of a new item to the agenda concerning the scheduled meeting dates of the Board and, hearing no objection to taking such action, called for the motion.

No. 40-78

Mr. Rood moved and Mr. Spiegel seconded that the schedule of meetings for the Board of Trustees for 1978 be amended to include a new meeting date of Thursday, March 2, 1978 (in place of the scheduled date of Saturday, March 18) and a change in the meeting date in April—from Thursday, April 20, to Thursday, April 13, 1978.

The motion was approved.

BOARD OF TRUSTEES
SCHEDULE OF MEETINGS - WINTER/SPRING 1978

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Type</th>
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<td>January 5, 1978</td>
<td>10:00 a.m.</td>
<td>(1)</td>
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<tr>
<td>March 2, 1978</td>
<td>10:00 a.m.</td>
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<td>April 13, 1978</td>
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<td>May 18, 1978</td>
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<tr>
<td>June 10, 1978</td>
<td>2:00 p.m.</td>
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Meetings scheduled to be held on the Bowling Green Campus will be in the Assembly Room of the McFall Center.

(1) Information Sessions to be scheduled in conjunction with the meeting—either on Wednesday evening or following the Thursday morning meeting.

(2) Meeting held in conjunction with Spring Quarter Commencement.

(Winter Quarter Commencement is scheduled for Saturday, March 18, 1978)

REGULAR ITEMS

Sponsored Grants and Contracts

No. 41-78

Mr. Spiegel moved and Mr. Savage seconded that grants and/or contracts in the amount of $86,355.16, as listed for the following periods, be accepted and expenditures applicable thereto in that amount be authorized.
No. 41-78

Monthly Totals

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<td>Dec. 1977</td>
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The motion was approved.

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

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<th>July 1 through Dec. 31</th>
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<tr>
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<td>Fiscal Years to Date</td>
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<td>I. Research Grants</td>
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<td>III. Public Service Grants and Contracts</td>
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<tr>
<td>IV. Program Development and Innovation Grants</td>
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<tr>
<td>V. Equipment Grants</td>
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<td>VI. Student Aid Grants</td>
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<tr>
<td>Total All Grants and Contracts</td>
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COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

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<td>III. Public Service Grants and Contracts</td>
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<td>IV. Program Development and Innovation Grants</td>
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<td>V. Equipment Grants</td>
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<td>VI. Student Aid Grants</td>
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<tr>
<td>Total All Grants and Contracts</td>
<td>$3,185,029.02</td>
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Personnel Changes

No. 42-78

Mr. Dyckes moved and Mr. Savage seconded that the personnel changes be approved. The motion was approved.

PERSONNEL CHANGES

Administration

New Appointments

Robert A. Kaiser, Director of Materials Management, effective January 4, 1978; $19,500 fiscal year rate
Beverly Mullins, Assistant Director, Equal Opportunity Compliance, effective November 1, 1977, through May 31, 1978; $12,000 fiscal year rate

Changes in Assignment, Title, and Salary

James Corbitt (title change only) - from Assistant to the Director of Auxiliary Support Services and Interim Director of University Food Management, to Director of University Food Operations, effective January 1, 1978
Gwenn Thibert, Admissions Officer (part-time), from $4,400 to $6,000 fiscal year rate, effective January 1, 1978, through May 31, 1978

Transfer from Classified Service to Contract Appointment

Shirley Colaner, Contract Personnel Information Coordinator, effective December 1, 1977; $11,000 fiscal year rate

ACADEMIC AREA *

Deaths

Ralph C. Martin, Associate Professor of Education; December 14, 1977

Changes in Assignment, Rank and Salary

Jerry L. Hartwell, from Assistant Audio Visual Technician (contract staff) to Media Specialist/Instructor in Instructional Media Center and from $9,750 to $12,000 fiscal year rate; effective December 1, 1977
Personnel Changes (continued)

Changes in Assignment, Rank and Salary (cont.)

Richard J. Hebein, Associate Professor and Chair of Romance Languages, from $25,250 to $25,750 fiscal year rate, effective July 1, 1977; correction of calculation of chair stipend

Elizabeth Mackey, Associate Professor of Home Economics, from $19,568 to $21,568, effective September 15, 1977; Special Services Increment

James P. McKenzie, from Instructor to Assistant Professor of Health and Physical Education and from $13,100 to $13,600 academic year rate, effective November 16, 1977; completion of doctoral requirements

Jacqueline A. Noll, Lecturer of English, from $10,000 to $10,500 academic year rate, effective September 15, 1977; completion of doctoral requirements

Special Appointments

Ellen G. Bush, Adjunct Instructor in Nursing, effective October 19, 1977

Bernadette Butler, Adjunct Instructor in Nursing, effective October 19, 1977

Jane Ergood, Adjunct Instructor in Nursing, effective October 19, 1977

Nancy Kinney, Adjunct Instructor in Nursing, effective October 19, 1977

Carol J. Lindstrom, Adjunct Associate Professor in Nursing, effective October 19, 1977

Martha Pituch, Adjunct Associate Professor in Nursing, effective October 19, 1977

Rosemarie Sanke, Adjunct Assistant Professor in Nursing, effective October 19, 1977

Sharon Uts, Adjunct Instructor in Nursing, effective October 19, 1977

* Changes and appointments effective since the Board of Trustees meeting of November 10, 1977

Special Appointments (cont.)

The following adjunct faculty members in Nursing have been promoted from the rank of Instructor to Assistant Professor effective October 5, 1977:

Diane Radlowski
Rebecca Zeckman

FULL-TIME FACULTY APPOINTMENTS

<table>
<thead>
<tr>
<th>Name/Rank and Area</th>
<th>Salary</th>
<th>Contract</th>
<th>1977-78 year; Special Notes and Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cloyd A. Payne, Jr., Instructor/Asst. Prof. Firelands - Natural &amp; Sciences</td>
<td>$12,500/13,000 *ayr</td>
<td>Temporary Winter/Spring Quarters, 1978</td>
<td></td>
</tr>
</tbody>
</table>

* Rank and/or salary increase effective first day of pay period during which certification of completion of doctoral requirements is received.

PART-TIME FACULTY APPOINTMENTS – TEMPORARY CONTRACTS

<table>
<thead>
<tr>
<th>Name/Rank and Area</th>
<th>Salary</th>
<th>1977-78 year; Special Notes and Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Faculty</td>
<td></td>
<td>Winter Quarter, 1978</td>
</tr>
<tr>
<td>Miriam M. Bixler, Instructor-Gerontology</td>
<td>$500</td>
<td>Winter Quarter, 1978</td>
</tr>
<tr>
<td>William J. King, Lecturer - Special Education</td>
<td>$1,500</td>
<td>Winter Quarter, 1978</td>
</tr>
<tr>
<td>Marjorie Romanoff, Assistant Professor, Special Education</td>
<td>$7,200</td>
<td>Winter/Spring Quarters, 1978</td>
</tr>
<tr>
<td>Gary Leo Schauer, Lecturer - Art</td>
<td>$2,400</td>
<td>Winter Quarter, 1978</td>
</tr>
<tr>
<td>Johan van der Merwe, Visiting Lecturer - Performance Studies</td>
<td>$1,600</td>
<td>Fall Quarter, 1977</td>
</tr>
</tbody>
</table>

Reappointments

<table>
<thead>
<tr>
<th>Name/Rank and Area</th>
<th>Salary</th>
<th>1977-78 Year; Special Notes and Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gerald J. Biernacki, Assistant Professor, Found. &amp; Inquiry</td>
<td>$1,200</td>
<td>Winter Quarter, 1978</td>
</tr>
<tr>
<td>Burdette H. Corthell, Instructor - Special Education</td>
<td>$1,500</td>
<td>Winter Quarter, 1978</td>
</tr>
<tr>
<td>Wallace Glownright, Instructor - Special Education</td>
<td>$3,000</td>
<td>Winter Quarter, 1978</td>
</tr>
<tr>
<td>Norman Lattanza, Instructor - Foundations &amp; Inquiry</td>
<td>$1,000</td>
<td>Winter Quarter, 1978</td>
</tr>
<tr>
<td>Barbara Rothe, Instructor - Health &amp; Physical Education</td>
<td>$800</td>
<td>Winter Quarter, 1978</td>
</tr>
<tr>
<td>Alex Thomas, Asst. Prof. - Foundations &amp; Inquiry</td>
<td>$1,200</td>
<td>Winter Quarter, 1978</td>
</tr>
<tr>
<td>Russell Working, Asst. Prof. - Foundations &amp; Inquiry</td>
<td>$1,500</td>
<td>Winter Quarter, 1978</td>
</tr>
</tbody>
</table>

CONTRACT STAFF APPOINTMENTS – TERM CONTRACTS

<table>
<thead>
<tr>
<th>Name/Title and Area</th>
<th>Salary</th>
<th>1977-78 Year; Special Notes and Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donald Checots, Operations/Production Manager - WBGU-TV</td>
<td>$17,600</td>
<td>12/12/77 – 6/30/78</td>
</tr>
</tbody>
</table>


Personnel Changes (continued)

<table>
<thead>
<tr>
<th>Name/Title and Area</th>
<th>Salary</th>
<th>1977-78 year; Special Notes and Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Terry B. Gregory, Asst. to the Director - Management Information Systems Institute</td>
<td>$10,800 fyr</td>
<td>11/15/77 - 6/30/78</td>
</tr>
<tr>
<td>Norma A. Morris, Asst. to the Director, Management Information Systems Institute</td>
<td>$10,800 fyr</td>
<td>11/15/77 - 6/30/78</td>
</tr>
<tr>
<td>Susan Wintermeyer, Pharmacist - Health Center</td>
<td>$16,000 fyr</td>
<td>11/1/77 - 6/30/78</td>
</tr>
</tbody>
</table>

Externally-Funded Programs

<table>
<thead>
<tr>
<th>Name/Title and Area</th>
<th>Salary</th>
<th>1977-78 year; Special Notes and Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>James L. Angel, Church Records Specialist - Northwest Ohio Great Lakes Research Center</td>
<td>$9,984 fyr</td>
<td>12/1/77 - 10/31/78</td>
</tr>
<tr>
<td>Mary Jo Vulich, Photo. Laboratory Technician - Northwest Ohio Great Lakes Research Center</td>
<td>$8,419</td>
<td>10/1/77 - 9/30/78</td>
</tr>
<tr>
<td>Bridget Weller, Cataloger - Northwest Ohio Great Lakes Research Center</td>
<td>$8,485</td>
<td>10/1/77 - 9/30/78</td>
</tr>
</tbody>
</table>

Vice Provost Eakin called attention to the appointment of R. J. "Ben" McGuire, who will join the University staff on January 9 as Director of Recreation.

Resolution concerning Ralph C. Martin

No. 43-78

Mr. Dyckes moved and Mr. Rood seconded that the following Resolution be approved. The motion was approved.

RESOLUTION

WHERAS, the Board of Trustees has learned of the death of Ralph C. Martin, Associate Professor of Education, on December 14, 1977; and

WHERAS, Dr. Martin served the University since 1970 in the Departments of Education and Educational Curriculum and Instruction in the positions of Instructor, Assistant Professor, and Associate Professor and was responsible for the development of the University Mathematics Clinic of which he served as Director; and

WHERAS, his rich background in mathematics and education, as evidenced by an outstanding scholastic record at the University of Northern Iowa and the University of Kansas, as well as wide teaching experience in the field of mathematics plus the vital and energetic personality which he exhibited in accomplishing his objectives in the classroom, earned for Dr. Martin high praise from both students and colleagues; and

WHERAS, as an appointed member of the Ohio Mathematics Study Council he enhanced the University's image in Ohio in the field of education;

THEREFORE, BE IT RESOLVED, That this Board of Trustees hereby expresses its sincere appreciation for outstanding achievement and distinguished service above and beyond the required duties performed in the classroom; and

BE IT FURTHER RESOLVED, That this Resolution be spread upon the official minutes of the University and that a copy be forwarded to Dr. JoAnne Martin, his wife, and his two sons, who survive him.

REPORTS

Committee on Program Evaluation (COPE)

Provost Rothe submitted a written report concerning the present status of the work of the Committee. He stated that the complete evaluation process takes from 18 months to two years to complete and that this self-study by academic departments is significant in terms of future planning and development of the University, adding that one of the major impediments to the planning process evolving from the study completed by a department is the restriction of funding of any recommended changes.

Chairman Lipaj expressed the Board's appreciation for this complete review of the COPE process, both departmental and administrative.

Student Health Service

Vice Provost Eakin submitted a written report concerning the service to students and reaffirmed that the University is continuing to provide quality medical care in the first contact phase in the health care delivery system and that there has been no increase in the fees charged even with the increase in the clinic hours and the re-establishment of the physical therapy facility on a half-day basis. Dr. Eakin reported that the health service is being operated more efficiently and "is well within its budget projections for the year as of December 31, 1977."

REPORTS - CONSTITUENT REPRESENTATIVES

Faculty Representative - David Newman

A written report was submitted by Dr. Newman for the official files. He commented concerning

1) Senate endorsement of definitions proposed by the Faculty Welfare Committee concerning Section IV of the University Policy on Faculty Appointment and Tenure (action on which was tabled first at the February 10, 1977, meeting and again at the November 10, 1977, meeting);
2) Senate endorsement of the report of the Ad Hoc Police Review Panel; and
3) Senate study of sick leave policy for faculty members and of summer quarter faculty salaries.
Proceedings, Trustees Bowling Green State University

January 5, 1978
March 2, 1978

Undergraduate Student Representative - Ronald Bell

Mr. Bell submitted a written report for the official files. He reviewed briefly the formation of a committee to study liquor regulations; appointment of a successor to the position held by Dennis Noneman, who resigned as Assistant Representative; and the snow removal project on campus. On behalf of the students he expressed thanks to the Board and the members of the Ad Hoc Police Review Panel for completion of the study and move to implement the recommendations.

EXECUTIVE SESSION

Chairman Lipaj announced that in keeping with the provisions of the "open meetings" law, an executive session of the Board of Trustees would be held for the purpose of consultation with legal counsel and for reviewing personnel related Issues. Hearing no objection, the Chair declared the regular meeting recessed at 11:42 a.m. and asked that members meet in the Chart Room of McFall Center for approximately 45 minutes.

At 12:27 p.m. the Chair declared the regular meeting reconvened and called for a motion for adjournment.

ADJOURNMENT

The meeting was declared adjourned at 12:30 p.m.

MISCELLANEOUS AND INFORMATIONAL MATERIAL

The following material was shared with members in attendance at the meeting, and by mail with members who were absent, but not considered as an agenda item:

1) Bylaws of the Bowling Green State University Board of Trustees (as amended on November 10, 1977);
2) Updated information for the Resource Planning Handbook;
3) Research and Development Newsletter, December 1977;
4) Fall Quarter Commencement Program (December 10, 1977, exercises canceled due to emergency weather conditions);
5) descriptive brochures for 1977-78 for athletic programs (basketball, wrestling, women's basketball, women's gymnastics, women's swimming);
6) Campus Telephone Directory 1977-78 (publication mailed to members during the month of December, 1977).

As specified in the official meeting notice, the Board of Trustees met in the Assembly Room of the McFall Center, Bowling Green Campus, with the following members present: John Lipaj, Chairman; Albert Dyckes, Vice Chairman; M. Shad Hanna; Frazier Reams, Jr.; Charles Shanklin; Donald Simmons; and S. Arthur Spiegel. Norman Hood and Robert Savage could not be present due to schedule conflicts.

Also present were President Hollis Moore; Richard Edwards, Vice President and Secretary to the Board; David Newman, Faculty Representative; Ronald Bell, Undergraduate Student Representative; Frank Aveni, Assistant Undergraduate Student Representative; Harbeth (Hobby) Emmanuel, Graduate Student Representative; Richard Eakin, Vice Provost for Student Affairs; Michael Ferrari, Vice President of Resource Planning; James Hof, Vice President for Public Services; Paul Nusser, Treasurer; George Postich, Vice President for Operations; Kenneth Rothe, Provost; R. Bobbitt Katherly, representing the Firelands Campus Board; Ober Simon, Resident State Examiner of Ohio; representatives of the press; and a number of observers.

Chairman Lipaj called the meeting to order at 10:15 a.m. and, in accordance with the formal agenda, called for a motion to approve the minutes of the meeting held January 5, 1978.

MINUTES

No. 44-78

It was moved by Mr. Spiegel and seconded by Mr. Simmons that the minutes of the meeting of January 5, 1978, be approved as written. The minutes were approved with no negative votes.

PRESIDENT'S REPORT

The following report was given by President Moore:

Winter Quarter Enrollment

The final main campus enrollment of 15,650 students for the winter quarter exceeds the number for the winter last year, when 15,621 students were enrolled. There are 918 students registered for courses at Firelands compared to 960 students at the same time last year. Abroad programs are serving 64 students compared to 60 last year, and 306 persons have enrolled at off-campus centers compared to 290 last year.

The Colleges of Arts and Sciences, Business Administration and Health and Community Services experienced gains in enrollment over last year, while enrollments in Education and Musical Arts declined. The Graduate College enrollment increased from 1,820 to 1,943 students.

The number of students classified as freshmen is greater than last year, while the number of sophomores, juniors, and seniors is less than one year ago.

Home Economics Chair Appointed

Dean David Elasses has announced the appointment of Dr. Ronald Russell as Chair of the Department of Home Economics effective June 1, 1978. He comes to us from Texas Technical University, Lubbock, Texas,