Board of Trustees Meeting Minutes 1977-09-30

Bowling Green State University

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Proceedings, Trustees Bowling Green State University
July 28, 1977

No. 21-78

It was moved by Mr. Shanklin and seconded by Mr. Dyckes that the minutes of the meeting of July 28, 1977, be approved as written. The minutes were approved with no negative votes.

PRESIDENT'S REPORT

President Moore indicated that he appreciated the opportunity to make a more comprehensive report at this first meeting of the academic year; he apprised the Board of recent developments, made a major recommendation, and outlined some plans for the future as follows:

Housing Report and Recommendation for Planning Study

As of September 26, the fourth day of fall quarter classes, 8,687 fully paid students had been assigned to campus living units—3,152 men and 4,935 women. As of the same date, we had 67 men and 38 women on a campus housing waiting list. These students were given special one-time permission to reside off campus until housing becomes available.

While Bowling Green, unlike many other colleges and universities across the country, has not "overbooked," its residence halls (we have not overassigned rooms), we are "underbunked," due to increases in the size of the freshman class, as well as in the number of upperclassmen seeking to live on campus.

Enrollment - Summer Quarter and First Term - 1977

The final report of enrollment (head count) for the Summer Quarter and First Term, 1977, was submitted by the Office of Resource Planning for the official record.

Report of Examination of Records of Bowling Green State University: July 1, 1974 - June 30, 1975

A summarization of the Examiners' report was submitted to the Board with the notation that the complete report (110 pages) was available for review in the Secretary's office and in the Office of the Treasurer.

Other

Announcement was made of 1) Summer Quarter Commencement - Saturday, August 27, 1977; and 2) the next Board of Trustees meeting - Friday, September 30, 1977.

Adjournment

The meeting was declared adjourned at 12:10 p.m.

Bowling Green, Ohio
September 30, 1977

As specified in the official meeting notice, the Board of Trustees met in the McFall Center Assembly Room, Bowling Green Campus, with the following members present: John Lipaj, Chairman; Albert Dyckes, Vice Chairman; Frazier Reams, Jr.; Robert Savage; Charles Shanklin; Donald Simmons; and Arthur Spiegel. M. Shad Hanna and Norman Rood could not be present due to schedule conflicts.

Also present were President Hollis Moore; Richard Edwards, Vice President and Secretary to the Board; David Newman, Faculty Representative; Ronald Bell, Undergraduate Student Representative; Harbeck (Nobby) Emerson, Graduate Student Representative; Dean Algalee Adams, Firelands College; Richard Eakin, Vice Provost for Student Affairs; Michael Ferrari, Vice President of Resource Planning; James Hof, Vice President for Public Services; Paul Busser, Treasurer; George Postich, Vice President for Operations; Kenneth Rothe, Provost; Nancy Wygant, Counseling Psychologist, Personal Development and Life Planning Center; Ober Simon, Resident Examiner of Ohio; representatives of the press; and a number of observers.

Chairman Lipaj called the meeting to order at 2:33 p.m., welcomed everyone to the first meeting of the trustees in McFall Center, and announced the first order of business to be consideration of the minutes of the July 28 meeting.
President's Report (continued)

For many years Bowling Green State University has fostered a diversity of living accommodations for students and student groups. An important part of our residential university concept has been the provision of university-owned and operated small-group living units, with occupancies ranging from seven to forty-eight. Our experience confirms research findings that students who live on campus not only show greater changes in personality and attitudes and become more involved in campus life than do commuters, but that they are also more likely to persist for four years, which in turn increases their chances of implementing their career plans.

The Conklin East and West small living units, completed in 1961 when the total University enrollment was only 6,833, were the last of that type to be built on campus. Two groups are living several blocks from campus, one in leased space, one in a former private residence which the University purchased. The number of groups who were living in units on campus from small living space in 1977 was 20. For this reason there are 14 student groups which have expressed an interest in on-campus small group living units. Twelve are requests for Greek houses, one for a Spanish language house, and one for an international student house. The last two were requests for rooms near Founders because of the present enrollment ceiling on Bowling Green. Yet, type and configuration of accommodations are as important as number. We need to take a look at both.

Therefore, I am recommending that a planning study be undertaken to ascertain the possible directions in which the University might proceed to meet in part or in full the demonstrated desire for further small group living opportunities for our students. This study should be directed toward the exploration of a full range of options for modification of existing structures, construction of new facilities, or other plans of action. In any event, the planning study should present a plan for action over the next several years which will serve to enhance further our small group living program.

There are a host of factors which need to be considered in this planning study. For that reason, I recommend the appointment of a broadly based study group, including Trustees and representatives from the administrative staff, the student body, and the Residence Life and dining hall operations staffs. I am hopeful that this planning study can be completed no later than March 1, 1978.

Health Center

While the quality and extent of health care provided to our students has been a continuing concern, I believe that some excellent planning for this year has taken place. I will give details a little later on in this meeting after Dr. Nancy Wyant reports on the investigation of the Health Center Review Committee.

Capital Improvements

While the report of capital improvements under construction is in your book, I want to summarize briefly the major projects:

New construction totaling $18.4 million includes the Chemical Storage Building, which is now complete, providing at last properly designed and safe storage space for bulk chemicals used by students and faculty in Overman Hall; the Musical Arts Building and the Recreational Facility, which are on schedule.

Renovations totaling $2.14 million include projects in Moseley Hall, where late delivery of windows has delayed completion until the end of October; Boiler Overhaul, to clean up particular matter; and McFall Center, which is almost complete.

In various stages of planning are a number of projects, including the renovation of the two old gymnasia, beginning in November of this year, with completion slated for June of 1978, the demolition of the old Natatorium in the summer of 1978, and the construction of a new physical activity center which will connect the two remaining buildings; additional Boiler Overhaul, the Coal Pile Run-Off Project, and a new Animal Facility to be attached to the Life Science Building. The Capital Appropriations bill for 1977-78, which is now before the State Senate, provides $4 million for the University's Physical Sciences Building, as recommended by the Ohio Board of Regents.

In addition to the foregoing eye-catching efforts, an additional 107 locally initiated and directed projects of varying scope and importance have been undertaken during the past six months, principally in student life areas. These projects, totaling $1.53 million, have been funded by reserve and surplus accounts, Student Founders, Student Foundations, Foundation Hall: extensive renovation of the Alpha Phi Alpha House; renovation and extensive painting of several meeting areas in the University Union; and construction of a women's locker facility in the Stadium.

The recurring, not very glamorous, projects which are necessary for safety and convenience of the campus include the repair and replacement of concrete stairs, ramps, and sidewalks; the elimination of the #1 campus mud hole in front of the Union; the removal of various paths across mall areas, and the installation of a massive donated scoreboard at Memorial Hall.

We've been in a continuing dialogue with the U. S. EPA regarding our compliance with Air Quality Standards, particularly that portion of the regulations dealing with SO2. It is a technical issue involving standards setting, data base composition, modeling, and so forth. We have been supported strongly by the Ohio EPA in our proposal to modify guidelines for our area, since we're the only SO2 emitting source within Wood County. It appears that we have been successful in convincing the EPA that we are doing what we can and that we should not be cited for a violation.

Enrollment

One of our major goals last year was to reverse the trend of declining summer school enrollments. As you may recall we were able to gain a number of new registrations. I am pleased to report that we not only halted the decline but our total headcount enrollment for the 1977 summer quarter was up 4.0 percent over 1976, with both five-week sessions showing increases: 4.4 percent increase for the first five-week and full summer session and a 3.0 percent increase for the second five-week session. The 7,633 total registrations this summer were distributed well over all class levels and colleges, but the major increases occurred at the freshman, junior, doctoral, and special standing graduate student levels. While no college showed a decline, Arts and Sciences, Health and Community Services, the Graduate College, Firelands, and Off-Campus Centers were all up markedly over last summer.

The total amount of annual state appropriations is based upon the number of full-time equivalent students in various program levels for summer and fall quarters combined. (Summer usually accounts for
President’s Report (continued)

nearly 10 percent of our total subsidies.) And in this regard, subsidy eligible FTEs for the summer have met our enrollment budget forecast.

It will be a few more weeks before the official fall quarter registrations are known. But at this moment we are optimistic. Total headcount enrollment for the main campus, Firelands, and the off-campus centers is 17,787 as of this time, which exceeds a comparable fall term 1976 figure by 323. Major gains have occurred in the following areas: Business Administration, Health and Community Services, and the Graduate College.

Academic Area Developments

With the inception of our new faculty development leave program, a total of 16 faculty are on leave for periods ranging from one quarter to the entire academic year. Three will be pursuing formal post- terminal programs of study, three will be studying specific advanced techniques in creative performance, four will be preparing scholarly books, three will be researching new instructional subject matter, one will be developing new laboratory techniques, one will be producing a film and engaging in a translation project, and one will be serving as a Fulbright-Hays consultant in Asia.

We have this year a total of 89 new full-time faculty: 32 in Arts and Sciences, 21 in Business Administration, 22 in Education, 3 in Musical Arts, 4 in Health and Community Services, 1 in Ethnic Studies, and 1 at Firelands. (Twenty-three are on probationary contracts, 66 on temporary contracts.)

During the summer session 1977, the Office of Continuing Education expanded its programming to serve new clientele and to enhance the variety of summer offerings. Continuing Education was instrumental in designing the first Alumni College and provided the academic programs for the week. This was the first year we had evening credit courses in the summer. We were successful in serving potential students by offering credit workshops for high school juniors and seniors.

The Academic Council approved an important, direction-setting policy this summer, "General Studies and the Freshman Experience." As a result, the University Division of General Studies is working to expand its services to include the general studies needs of all freshmen, including coordinating the various advising and counseling programs for freshmen and helping upgrade the general studies curriculum by getting more of our senior faculty involved in general studies teaching. One example of this is its work on developing a universitywide general studies honors program. It also has begun working with each college to redefine general studies requirements so as to make them more meaningful to our students as well as to improve and certify the quality of the general studies component of a BGSU degree.

As evidenced by the national need for re-emphasizing the needs of our students in the area of writing skills, our English Department has returned to offering a full year of freshman writing as had been the case before 1968. Entering students are pretested during summer registration and assigned to the course most suited to their writing proficiency levels: e.g., 14.6% in English 110, 62.7% in English 111, and 22.4% in English 112.

We have five program proposals before the Ohio Board of Regents for their consideration and hope to have these approved and implemented by the end of 1977-78:

1. The Doctor of Musical Arts was given a positive recommendation by the Regents Advisory Committee on Graduate Study (RACGS), but the Chancellor has not presented the program to OBOR for approval.

2. The Ph.D. in Career Technology Education failed to gain endorsement by RACGS; it is currently under consideration locally for possible resubmission.

3. The Ph.D. in American Culture has received generally favorable reviews across the state and will be reviewed by RACGS on October 5 for a recommendation to the Chancellor and OBOR under Section II-B of the RACGS guidelines (new interdisciplinary degree program—no additional resources required).

4. The proposal for an undergraduate program in Medical Records Administration has been reviewed by the Vice Chancellor of OBOR; he has requested letters indicating support of the program from MCOT and UT prior to official action by the Board.

5. The proposal for an undergraduate program in Women’s Studies was scheduled for consideration at the last Regents’ meeting; however, a change in the agenda necessitated the delay of all degree program approvals until the next meeting on October 21.

The American Psychological Association has informed us that its Committee on Accreditation has voted to continue the University’s doctoral training program in clinical psychology on full-approval status. A report of sponsored grants and contracts received for the three months ending August 31 is in your book. I want to call attention to three:

A grant from the Public Health Service in the amount of $40,416 to improve BGSU’s existing program for medical technologists;

A grant from the Office of Education in the amount of $68,000 to support student stipends in three areas of Special Education;

A grant from the Public Health Service in the amount of $31,224 to support continuing research by Dr. Jaak Panksepp, who is a distinguished Career Research Fellow of the National Institute of Health. Dr. Panksepp’s brain research has potential applicability to human health by helping to identify reasons for obesity and to aid in controlling it.

Student Financial Aid for 1977-78

Students at Bowling Green will receive more financial assistance this year than last. However, the actual amounts will not be known until later in the year. The total will almost certainly be in excess (for the first time) of $5 million. Distribution: 55% federal, 25% local, 20% state.

Public Services Developments

Private giving for the fiscal year 1976-77 totaled $1,134,354—an 85 percent increase over fiscal...
President’s Report (continued)

year 1975-76 and a 254 percent increase over 1970-71. This past year there were 18,075 individual gifts, an increase of 28 percent in the number of donors over 1975-76 and an increase of 134 percent over 1970-71. Alumni giving is up 20 percent in dollars this calendar year compared to this time in 1976.

Retired faculty members, who by action of the Alumni Board of Trustees are now associate members of the Alumni Association, will be guests at a reception and dinner on October 21.

FINANCE COMMITTEE REPORT

Chairman Lipaj called upon Mr. Dyckes, Committee Chairman, to submit his report. Mr. Dyckes said that the Committee met to review the auxiliary improvement projects proposed, which total $212,200 and include trash compactors for residence halls, a cooling tower in the University Union, and repairs to the Whittaker Track, and recommended Board approval of the funding for these improvements.

No. 22-78 It was moved by Mr. Dyckes and seconded by Mr. Reams that approval be given to the allocation of funds for Auxiliary Projects totaling $212,200, as follows:

### Auxiliary Projects

<table>
<thead>
<tr>
<th>Accounting Unit/Project Description</th>
<th>Type of Project</th>
<th>Replacements</th>
<th>Improvements</th>
<th>Maintenance</th>
<th>Source of Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PROUT HALL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Trash Compactor (A)</td>
<td>Residences Halls</td>
<td>$19,000 C</td>
<td></td>
<td></td>
<td>1954 Dorm Surplus</td>
</tr>
<tr>
<td><strong>FOUNDERS QUADRANGLE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Trash Compactor (A)</td>
<td>Residences Halls</td>
<td>$19,000 C</td>
<td></td>
<td></td>
<td>Pledged Dorm Surplus</td>
</tr>
<tr>
<td><strong>KOHL HALL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Trash Compactor (A)</td>
<td>Residences Halls</td>
<td>$20,500 C</td>
<td></td>
<td></td>
<td>Pledged Dorm Surplus</td>
</tr>
<tr>
<td><strong>MCDONALD QUADRANGLE</strong></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Trash Compactor (A)</td>
<td>Residences Halls</td>
<td>$12,100 C</td>
<td></td>
<td></td>
<td>Pledged Dorm Surplus</td>
</tr>
<tr>
<td><strong>RODGERS QUADRANGLE</strong></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Trash Compactor (A)</td>
<td>Residences Halls</td>
<td>$12,100 C</td>
<td></td>
<td></td>
<td>1954 Dorm Surplus</td>
</tr>
<tr>
<td><strong>UNION</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Cooling Tower</td>
<td>Union</td>
<td>$21,500 C</td>
<td></td>
<td></td>
<td>Reserve for Depreciation</td>
</tr>
<tr>
<td><strong>STADIUM</strong></td>
<td></td>
<td></td>
<td>$100,000 C</td>
<td></td>
<td>Reserve for Depreciation</td>
</tr>
<tr>
<td>7. Track Repair</td>
<td></td>
<td></td>
<td></td>
<td>$8,000 C</td>
<td>Current Fund Balance</td>
</tr>
<tr>
<td>8. Bird Management Project</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>PROJECT TOTALS</strong></td>
<td></td>
<td>$21,500 C</td>
<td>$82,700 C</td>
<td>$108,000 C</td>
<td></td>
</tr>
</tbody>
</table>

A = Increase in previously approved project.  
C = Outside Contract

The Secretary conducted a roll call vote with the following results: Voting “yes”—Mr. Dyckes, Mr. Lipaj, Mr. Reams, Mr. Savage, Mr. Shanklin, Mr. Simons, Mr. Spiegel. The motion was approved.

Mr. Dyckes also stated that a report of Auxiliary Improvement Projects Funded in accordance with a resolution adopted by the Board on February 10, 1977, was reviewed by the Committee and presented to the Board for the official record.

REPORT OF AUXILIARY IMPROVEMENT PROJECTS FUNDED

Resolution No. 38-77, approved February 10, 1977, gave authorization to the President or his designee to proceed with various auxiliary projects without prior approval of the Board as long as the stated guidelines in the Resolution were followed. The following list shows the auxiliary projects funded in accordance with this Resolution.

<table>
<thead>
<tr>
<th>Accounting Unit/Project Description</th>
<th>Type of Project</th>
<th>Replacements</th>
<th>Improvements</th>
<th>Maintenance</th>
<th>Source of Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>COTTAGES 3 AND 4</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Waterproofing</td>
<td></td>
<td>$7,800 C</td>
<td></td>
<td></td>
<td>Pledged Dorm Surplus</td>
</tr>
<tr>
<td><strong>FOUNDERS QUADRANGLE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Loading Dock (A)</td>
<td></td>
<td>$7,500 C</td>
<td></td>
<td></td>
<td>Pledged Dorm Surplus</td>
</tr>
</tbody>
</table>

A = Price Adjustment due to Project Modification  
C = Outside Contract

OTHER COMMITTEE REPORTS

Ad Hoc Police Review Panel (Mr. Shad Hanna, Chairman)

In the absence of the Panel Chairman, Mr. Reams read the following status report concerning the review of policies and procedures relating to the Police Department:

...
It was moved by Mr. Spiegel and seconded by Mr. Savage that the following Resolution be adopted:

No. 23-78

University Trademarks

WHEREAS, this University has been utilizing various marks for identifying source, ownership, membership, association and official documents; and

WHEREAS, this University is the owner of United States registrations as evidenced by Certificates of Registration issued by the Commissioner of Patents and Trademarks for said marks as follows:

<table>
<thead>
<tr>
<th>Registration Mark</th>
<th>Registration Date</th>
<th>Registration Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Falcon Head</td>
<td>May 17, 1977</td>
<td>1,065,951</td>
</tr>
<tr>
<td>BOWLING GREEN STATE UNIVERSITY</td>
<td>May 17, 1977</td>
<td>1,066,428</td>
</tr>
<tr>
<td>Design</td>
<td>May 24, 1977</td>
<td>1,066,428</td>
</tr>
<tr>
<td>University Seal</td>
<td>August 9, 1977</td>
<td>1,071,137</td>
</tr>
</tbody>
</table>

NEW ITEMS

University Trademarks

No. 23-78

It was moved by Mr. Spiegel and seconded by Mr. Savage that the following Resolution be adopted:

Resolution

WHEREAS, this University is the owner of United States registrations as evidenced by Certificates of Registration issued by the Commissioner of Patents and Trademarks for said marks as follows:

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</tr>
</tbody>
</table>
THEREFORE, BE IT RESOLVED, that this Board of Trustees does officially, and for the record, recognize said registrations; and

FURTHER, BE IT RESOLVED, that this Board authorizes and directs the President or his designee to develop, implement and enforce a policy controlling both commercial and noncommercial uses of these registered marks.

The Resolution was adopted.

No. 23-78 (cont.)

Grievance Procedure - Contract Staff

Vice President Postich stated that the grievance procedure proposed applies to nonfaculty contract employees, which is a group of approximately 300 persons who are not within the classified civil service system. He said that since 1972 an effort has been made by the University to formalize a series of personnel policies and procedures for the nonfaculty contract employee, with policy statements concerning vacation, sick leave, and leave of absence having been approved by the Board of Trustees in 1974 and incorporated in a published handbook in 1975. Mr. Postich noted that the grievance procedure, which was developed on the basis of recommendations submitted by a study group headed by Mrs. Marilyn Shepherd and Dr. Bob Arrowsmith, has as its major thrust job security for the nonfaculty contract employees. Additionally, he described the policies as paralleling those in the University's Affirmative Action Program, and reviewed and approved by the Personnel Services Advisory Committee, as well as the Provost and the Vice Presidents, Attorney C. Richard Marsh, and Mr. Myron Chemault, Equal Employment Opportunity Director.

No. 24-78

It was moved by Mr. Shanklin and seconded by Mr. Simmons that the following Resolution be adopted:

WE HEREBY RESOLVE, that the policies and procedures as set forth in the document entitled "Policies and Procedures for Full-Time Contract Staff Employees" (see note) be accepted and approved by this Board of Trustees as identifying and defining those policies and procedures applicable to the conditions of employment for contract staff employees of Bowling Green State University.

AND, FURTHER, it is understood that these policies and procedures have been incorporated in the "Contract for Staff Employment" effective for the fiscal year beginning July 1, 1977, as part of the referenced Contract Staff Employee Handbook for all applicable employees. Note: "Policies and Procedures for Full-Time Contract Staff Employees" (five-page document) and referenced Contract Staff Employee Handbook submitted to the Board of Trustees.

The Resolution was adopted.

POLICIES AND PROCEDURES
FOR
FULL-TIME CONTRACT STAFF EMPLOYEES

I. APPOINTMENT INFORMATION

Contract Staff Employees shall be advised in writing at the time of appointment of the primary responsibilities of the position. The contract offered will stipulate the terms, title, salary and pay period.

II. EMPLOYEE OBLIGATION TO THE UNIVERSITY

The employee may not accept employment outside the University that will adversely affect him/her from fulfilling the responsibilities and duties of his/her assigned position/title.

III. CONTINUANCE/TERMINATION/RELEASE

A. Continuance

Appointments to full-time contract staff positions will be subject to renewal or non-renewal annually, on the fiscal year basis. It is assumed that a full-time Contract Staff Employee will receive successive annual contracts unless:

1. The contract states the contrary.

2. The University has made the decision not to continue employment and has given timely notification as follows:
   a. not later than March 1 of the first, second and third years of service if appointment is to expire at the end of one of those fiscal years;
   b. not later than January 1 of any subsequent fiscal year of service.

Recommendations for non-renewal (which will include supportive information) will be made to the Provost/Vice President by the area head.

B. Termination

Termination of the appointment and contract before the end of any contracted term of service shall be referred to as "Termination for Cause" or "Release."

1. Termination for Cause

   a. A Contract Staff Employee may be terminated for cause during the contract year for the following reasons:
      i) conviction of a felony;
      ii) if credentials are proved to be fraudulent;
      iii) failure to perform his/her duties and services as identified in the appointed position or title, and/or as may be assigned or changed, faithfully, honestly and diligently to the satisfaction of the employee's immediate supervisor.
2. Dismissal or Suspension

Recommendations for termination for cause noted above shall be sent to the Provost/Vice President with appropriate documentation. After a decision for dismissal or suspension is made, written notice shall be given to the employee involved stating all provisions relating to that notice.

The Provost/Vice President may dismiss or suspend the employee immediately. In the event of a dismissal or suspension, the employee shall be continued on the payroll for fourteen (14) days following the date of dismissal or suspension. The Provost/Vice President may continue the employee on suspended status with pay through temporary assignment to other job responsibilities until the suspension is resolved. In the event the dismissal or suspension is resolved in the employee's favor, the employee shall be entitled to full back pay and benefits.

C. Release

Release may be effected in case of financial exigency, or bona fide discontinuance of a program or departmental/divisional area, and the employee concerned will be given a minimum of three months written notice; except for the release of persons funded by external grants which shall be contingent upon the availability of said grant funds.

A notice for termination for cause or release is not affected by Section III.A. (Continuance)

IV. GRIEVANCE PROCEDURES*

A. Purpose

The purpose of the Grievance Procedures is to secure a prompt resolution of complaints by Contract Staff Employees regarding the terms and conditions of employment, salary, or other benefits.

B. Area Committee

The Provost/Vice President*** shall establish a committee of not less than three (3) members to assist him/her in resolving grievances within his/her area.

C. Procedures

1. Initial Review and Transmittal of Grievance

When a complaint arises, the Contract Staff Employee shall attempt to resolve the issue with the employee's immediate supervisor through discussion, mutual understanding, and documentation. If the grievance is not resolved to the employee's satisfaction within fourteen (14) days after bringing it to the attention of his/her immediate supervisor, the employee may present the grievance, in writing, for review by his/her Area Committee.

The committee will examine the grievance, and within fourteen (14) days after receipt of same, will prepare a finding of fact, and submit a written recommendation for resolution to, and decision by, the Provost/Vice President. The Provost/Vice President shall present the written decision to the employee within fourteen (14) days after receipt of the recommendation by the committee.

HEARING PROCEDURES

A. Purpose

The purpose of the hearing procedure is to review decisions affecting the employment status and complaints of Contract Staff Employees and to render decisions in matters brought before the Panel.

B. Request for Hearing

1. If the Contract Staff Employee is not satisfied with the notice or decision he/she may, within fourteen (14) days after receipt of written notice or decision, request in writing to the Provost/Vice President that a hearing be held in accordance with this section. The request for a hearing must include the employee's nomination of a BGSU employee who is willing and available to serve as a member of the Hearing Panel.

2. Should the complainant be either a Vice President or Provost, the duties herein delegated to that position may be reassigned as the President may direct.

3. Within fourteen (14) days of receipt of a request for a hearing, the Provost/Vice President (respondent) will notify the Director of Personnel Support Services who will meet with the employee (complainant) to review the established procedures.

C. The Hearing Panel

The Hearing Panel will consist of three (3) voting members; in addition, the Office of Personnel Support Services will notify individuals involved and coordinate procedures.

1. Selection of Members

The complainant's nomination of a member will be as noted in the request for a hearing. The respondent will nominate one BGSU employee who is willing and available to serve as the second member of the Hearing Panel.

* All references to "days" mean calendar days.
** Complaints dealing with alleged discrimination will be processed according to the provisions of the Affirmative Action Plan.
*** If the Provost/Vice President so chooses, he/she may appoint a designee to represent him/her, and the designee is considered as the representative in his/her stead throughout these policies and procedures.
C. The Hearing Panel (cont.)

A third panel person, who will also serve as Chair of the Hearing Panel, will be selected by mutual agreement of the two chosen members. The chair may be any employee of BGSU who is willing to serve in this capacity. If the two members of the Hearing Panel cannot agree on the appointment of the chair, the chair will be appointed by the President (or his/her designee).

2. Obligations and Powers of the Hearing Panel

The initial hearing must take place within thirty (30) days after the establishment of the Hearing Panel.

The Chair of the Hearing Panel will be responsible for scheduling hearing times.

The Hearing Panel will allow for the presentation of evidence limited only by the requirement that, in the panel's judgment, it must tend to be relevant and have some circumstantial guarantee of trustworthiness.

The Hearing Panel will have access to all available witnesses and records concerning the matter before it.

The Hearing Panel will give written notice of its decision within fourteen (14) days of the first hearing date.

The decision will be by majority vote and will be presented for appropriate action, in writing, with copies to the complainant, the respondent, and the Office of Personnel Support Services.

D. The Hearing

Hearings will be informal.

The burden of proof for any grievance rests with the complainant.

The complainant and the respondent may be represented by an advisor of their choice who may participate fully in the hearing.

The hearing will be closed (unless all parties agree that it be open) with the understanding that each party may invite two observers from the University work force in addition to his/her advisor.

Witnesses may testify either in narrative form or in response to specific questions. After the party calling the witnesses has finished, the other party may ask questions of each witness.

Panel members may question witnesses when the parties have finished their questioning.

A tape recording will be made of each hearing and shall become part of the record of the hearing. This will be used 1) to assist the panel in its deliberations and 2) for appeals. It will be available to the complainant or respondent on request to the Office of Personnel Support Services, and it shall be kept only until the University appeal procedure has been exhausted. Any cost of making a transcript will be borne by the person making the request.

E. Hearing Guidelines

Prior to testimony of witnesses, the chair will administer an oath which will affirm the veracity of the statements to be made.

Complainant or his/her advisor may make an opening statement, explaining the grounds for the complaint and outlining the evidence supporting it.

Respondent or his/her advisor may make an opening statement.

Complainant or his/her advisor may call witnesses or present documentary or other evidence supporting the complaint.

Respondent or his/her advisor may call witnesses or present documentary or other evidence refuting the complaint.

Either party may call additional rebuttal witnesses.

Complainant or his/her advisor may make a closing argument summarizing his or her position.

Respondent or his/her advisor may make a closing argument summarizing his or her position.

F. Time Limitations

By mutual agreement a maximum fourteen (14) days extension of the time period in the Hearing Procedures will be allowed at any phase of the proceedings.

The Office of Personnel Support Services will be responsible for adherence to the timetable.

G. Appeal

The decision of the Hearing Panel may be appealed in writing within fourteen (14) days of the decision, to the President of the University. The President or his/her designee will respond in writing to all parties—complainant, respondent, Chair of the Hearing Panel, Office of Personnel Support Services—concerning his/her disposition of the appeal within fourteen (14) days after receiving the appeal. The President's or his/her designee's decision is final.

H. Expenses

Expenses incurred during the hearing shall, by mutual consent, be borne by the University, excepting those expenses incurred through the use of individuals external to the University which shall be borne by the party utilizing such individuals. The University will not pay expenses incurred by the complainant during preparation for the hearing. Employees will not
H. Expenses (cont.)

be given time off with pay to prepare for the hearing nor receive extra compensation for the
time spent beyond the normal working hours.

Naming of Aquatic Center

No. 25-78 It was moved by Mr. Savage and seconded by Mr. Simmons that the primary swimming pool in the
Student Recreation Center now under construction be named "The Samuel M. Cooper Pool" in tribute
to Dr. Samuel M. Cooper, Professor Emeritus of Health and Physical Education, who for 25 years
served as Chair of the Department of Health and Physical Education and for 17 years as the
Head Coach of the Men's Swimming Team.

The motion was approved.

Student Code

President Moore called upon Vice Provost Eakin to introduce the amended Student Code. Dr. Eakin explained
that the review of the Code has been in process for two years and that the document was reviewed and approved
by the Student Affairs Advisory Board, Attorney C. Richard Marsh, and appropriate members of the University
administration. Dr. Eakin described the following sections as amended or added: page 1, new Statement of
Rights; page 8, section IV; page 12, section V; page 24, section VII; page 37, section VIII(C); page 38,
section IX (new section added).

Both Representative Bell and Representative Emmanuel indicated a favorable reaction to the document and
endorsed the amended Code on behalf of the students.

No. 26-78 It was moved by Mr. Dyckes and seconded by Mr. Spiegel that the Student Code as amended be
approved.

The motion was approved with no negative votes.

Other New Items

Mr. Dyckes suggested an item for consideration of the Board at the next meeting—that of appointment of
a facilities committee to assist the Finance Committee as it reviews expenditures for capital projects and
renovations. The Chair acknowledged the request and indicated that the item would be placed on the agenda
for the next meeting.

REGULAR ITEMS

Sponsored Grants and Contracts

President Moore commented that the reports submitted represent a number of outstanding research activities
at the University and suggested that a Board session be scheduled to review several of the projects. Chairman
Lipaj concurred that this kind of presentation would be beneficial for the members.

No. 27-78 It was moved by Mr. Savage and seconded by Mr. Dyckes that grants and/or contracts in the amount
of $3,077,574.03, for the following periods, be accepted and expenditures applicable thereto
in that amount be authorized.

<table>
<thead>
<tr>
<th>Monthly Totals</th>
<th>Fiscal Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 1977 *</td>
<td>$223,017.00</td>
</tr>
<tr>
<td>July 1977</td>
<td>$2,661,253.03</td>
</tr>
<tr>
<td>August 1977</td>
<td>191,304.00</td>
</tr>
</tbody>
</table>

* Total for June includes additional grants and contracts received but not reported at the
July 28 meeting.

The motion was approved with no negative votes.

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

<table>
<thead>
<tr>
<th>I. Research Grants</th>
<th>Fiscal 1976-77</th>
<th>Fiscal 1977-78</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Federally Sponsored</td>
<td>$23,808.00</td>
<td>$40,800.00</td>
</tr>
<tr>
<td>B. Privately and State Sponsored</td>
<td>$16,606.00</td>
<td>$29,700.00</td>
</tr>
<tr>
<td>Total Research Grants</td>
<td>$40,414.00</td>
<td>$70,500.00</td>
</tr>
<tr>
<td>II. Institutes and Workshops</td>
<td>$8,600.00</td>
<td>$30,000.00</td>
</tr>
<tr>
<td>III. Public Service Grants and Contracts</td>
<td>$817,454.93</td>
<td>$623,061.03</td>
</tr>
<tr>
<td>IV. Program Development and Innovation Grants</td>
<td>$196,683.02</td>
<td>$342,156.00</td>
</tr>
<tr>
<td>V. Equipment Grants</td>
<td>$22,860.00</td>
<td>$30,822.00</td>
</tr>
<tr>
<td>VI. Student Aid Grants</td>
<td>$1,551,064.00</td>
<td>$1,758,018.00</td>
</tr>
<tr>
<td>Total All Grants and Contracts</td>
<td>$2,637,075.95</td>
<td>$2,854,557.03</td>
</tr>
</tbody>
</table>

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED
FOR JUNE AND JULY CONTINUED ON PAGE 52
COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

July 1 through July 31
Fiscal Years to Date

I. Research Grants
   A. Federally Sponsored
      Fiscal 1976-77: $23,808.00
      Fiscal 1977-78: $40,800.00
   B. Privately and State Sponsored
      Fiscal 1976-77: $15,766.00
      Fiscal 1977-78: $14,500.00
   Total Research Grants
      Fiscal 1976-77: $39,574.00
      Fiscal 1977-78: $55,300.00

II. Institutes and Workshops
    Fiscal 1977-78: $6,600.00
    Fiscal 1977-78: $30,000.00

III. Public Service Grants and Contracts
     Fiscal 1977-78: $487,344.56
     Fiscal 1977-78: $623,061.03

IV. Program Development and Innovation Grants
    Fiscal 1977-78: $263,597.02
    Fiscal 1977-78: $232,156.00

V. Equipment Grants
    Fiscal 1977-78: $7,860.00
    Fiscal 1977-78: $-0-

VI. Student Aid Grants
     Fiscal 1977-78: $1,519,624.00
     Fiscal 1977-78: $1,720,736.00

Total All Grants and Contracts
     Fiscal 1977-78: $55,300.00
     Fiscal 1977-78: $2,661,253.03

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

Revised Report for Period
July 1 through June 30
Fiscal Years to Date

I. Research Grants
   A. Federally Sponsored
      Fiscal 1975-76: $790,429.00
      Fiscal 1976-77: $706,576.00
   B. Privately and State Sponsored
      Fiscal 1975-76: $158,996.33
      Fiscal 1976-77: $164,090.00
   Total Research Grants
      Fiscal 1975-76: $949,425.33
      Fiscal 1976-77: $870,666.00

II. Institutes and Workshops
    Fiscal 1976-77: $147,674.00
    Fiscal 1976-77: $202,069.94

III. Public Service Grants and Contracts
     Fiscal 1976-77: $795,551.73
     Fiscal 1976-77: $1,013,411.06

IV. Program Development and Innovation Grants
    Fiscal 1976-77: $804,066.51
    Fiscal 1976-77: $443,746.70

V. Equipment Grants
    Fiscal 1976-77: $96,300.00
    Fiscal 1976-77: $36,610.00

VI. Student Aid Grants
     Fiscal 1976-77: $2,650,921.00
     Fiscal 1976-77: $2,955,038.00

Total All Grants and Contracts
     Fiscal 1976-77: $5,443,938.57
     Fiscal 1976-77: $5,521,541.70

Personnel Changes

No. 27-78 (cont.)

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

Revised Report for Period
July 1 through June 30
Fiscal Years to Date

I. Research Grants
   A. Federally Sponsored
      Fiscal 1976-77: $23,808.00
      Fiscal 1977-78: $40,800.00
   B. Privately and State Sponsored
      Fiscal 1976-77: $15,766.00
      Fiscal 1977-78: $14,500.00
   Total Research Grants
      Fiscal 1976-77: $39,574.00
      Fiscal 1977-78: $55,300.00

II. Institutes and Workshops
    Fiscal 1977-78: $6,600.00
    Fiscal 1977-78: $30,000.00

III. Public Service Grants and Contracts
     Fiscal 1977-78: $487,344.56
     Fiscal 1977-78: $623,061.03

IV. Program Development and Innovation Grants
    Fiscal 1977-78: $263,597.02
    Fiscal 1977-78: $232,156.00

V. Equipment Grants
    Fiscal 1977-78: $7,860.00
    Fiscal 1977-78: $-0-

VI. Student Aid Grants
     Fiscal 1977-78: $1,519,624.00
     Fiscal 1977-78: $1,720,736.00

Total All Grants and Contracts
     Fiscal 1977-78: $55,300.00
     Fiscal 1977-78: $2,661,253.03

Personnel Changes

No. 28-78

It was moved by Mr. Dyckes and seconded by Mr. Simmons that the personnel changes be approved. The motion was approved.

PERSONNEL CHANGES

Administration

New Appointments

Gwenn K. Thibert, Admissions Officer (part-time), effective September 6, 1977, through May 31, 1978; $4,400 for the contract period

Mary Wolfe, Director of Gallery and Exhibits (part-time), Office of the President, effective September 14, 1977; $7,000 for the contract period

James K. Taubert, Assistant Football Coach, effective August 1, 1977, through March 31, 1978; $11,000 fiscal year rate

Changes in Assignment, Title, and/or Salary

James Corbitt, assigned to interim position of Director, University Food Management, in addition to his regular duties of Assistant to the Director of Auxiliary Food Services. Granted an adjustment in salary from $18,650 to $19,550 fiscal year rate, effective July 1, 1977, through December 31, 1977

Harry Dick, Superintendent of Paint Shop, transferred from classified service to contract status, effective August 1, 1977; $17,500 fiscal year rate

Roland Engler, University Architect, salary increased from $26,150 to $26,500 fiscal year rate (inequity adjustment), effective September 1, 1977

Arlene Layman, University Union Administrator, increased responsibilities and inequity salary adjustment— from $14,150 to $15,150 fiscal year rate, effective September 1, 1977

Janet Lubeck, Interior Designer, salary increased from $9,600 to $12,000 fiscal year rate (inequity adjustment), effective September 1, 1977

ACADEMIC AREA*

Leaves of Absence

Mostafa H. Nagi, Associate Professor of Sociology; 1977-78 academic year.

William A. Peeterman, Associate Professor of Geography; Winter Quarter, 1978 through the end of Fall Quarter, 1978

* Changes and appointments effective since the Board of Trustees meeting of July 28, 1977.
Personnel Changes (continued)

Leaves of Absence

Duane Whitmire, Staff Associate for Program and Budget Coordination in the University Division of General Studies; July 15, 1977, through June 30, 1978

James Williams, Associate Professor of Mathematics; 1977-78 academic year

Resignations

Emile Ameden, Instructor in Education, effective August 22, 1977

Robert Annvey, Assistant Professor of Education; effective September 7, 1977

Celia Barbarena, Hispanic Affairs Specialist in Developmental Education Program; effective August 31, 1977

John J. Black, Assistant Professor of Journalism; effective August 30, 1977

Ronald V. Ksleszy, Instructor in Industrial Education and Technology; effective August 26, 1977

Cleo Goldie, Instructor in Education; effective June 15, 1977

William Hudson, Associate Professor of Mathematics; effective June 15, 1977

Stephen Morton, Assistant Professor in the Northwest Ohio Great Lakes Research Center; effective August 31, 1977

Lawrence Reid, Operations Manager for WBGU-TV; effective September 13, 1977

George Scherf, Associate Professor of Industrial Education and Technology; effective June 15, 1977

Robert Skewton, Instructor in Quantitative Analysis and Control; effective June 15, 1977

Tom Uo, Associate Professor of Education; effective September 1, 1977

Kurt Zimmerman, Director of Student Employment; effective September 16, 1977

Changes in Assignment, Rank and Salary

Joseph Belonax, Assistant Professor of Marketing, from $17,200 to $17,700 academic year rate effective September 15, 1977; completion of doctoral requirements

Clifford Brooks, from Director of Upward Bound and Special Programs to Reading Specialist, Developmental Education and Instructor in Education

Cary Brewer, Director of Registration, appointed Acting Registrar; salary from $16,294 to $18,294 fiscal year rate effective September 14, 1977

Joseph DelPporte, Professor of Journalism, from $26,408 to $28,408 academic year rate effective September 15, 1977; special services increment

Raymond Downe, from Director of Student Development to Assistant Vice Provost for Student Development

Judith Goets, Director of Student Development and Program Advisement at Firelands Campus, 1977-78 salary prorated to 10 months at $15,120 fiscal year rate plus $120 for additional duties for total ten-month salary of $12,720

Michael Hall, from Instructor to Assistant Professor of Political Science, from $12,000 to $13,000 academic year rate effective September 15, 1977; completion of doctoral requirements

Robert C. Hansen, from Instructor to Assistant Professor of Speech Communication, salary from $12,250 to $13,000 academic year rate effective September 15, 1977; completion of doctoral requirements

Donald Meneghan, from Supervisor of Writing Laboratory to Director of Writing Laboratory

Chloria Bisner, from Assistant Registrar to Assistant Director of Records

Richard Howard, from Instructor to Assistant Professor of Biological Sciences, from $13,000 to $14,000 academic year salary effective September 15, 1977; completion of doctoral requirements

Kenley Ingfield, Associate Professor of Music Composition-History, appointed Acting Chair effective September 15, 1977, for one year; salary increased from $16,847 to $17,847 academic year rate

Gerald Jones, from Instructor to Assistant Professor of Computer Science, salary increased from $13,965 to $14,965 academic year rate; completion of doctoral requirements

Charles Mott, Associate Professor of Quantitative Analysis and Control, salary from $27,008 to $28,553

1977-78 academic year rate; error in figuring 1976-77 salary base

Leo Navin, Professor of Economics, salary from $25,916 to $27,476 for 1977-78 academic year rate; error in figuring 1976-77 salary base

Janet Parks, Assistant Professor of Physical Education and Recreation, salary increased from $15,874 to $16,376 academic year rate; completion of doctoral requirements

Joseph Wheeler, from Director of Scheduling to Assistant Director of Registration and Coordinator of Scheduling.

Special Appointments

Edeann Biesbrock appointed Director of Continuing Education and Associate Professor of Education at a fiscal year rate of $22,000 effective September 15, 1977

FULL-TIME FACULTY APPOINTMENTS

<table>
<thead>
<tr>
<th>Name/Rank and Area</th>
<th>Salary</th>
<th>Contract</th>
<th>1977-78 Year</th>
<th>Notes and Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NEW FACULTY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Andrew Altman, Visiting Assistant Prof., Philosophy</td>
<td>$11,500</td>
<td>Terminal</td>
<td>1977-78 academic year</td>
<td></td>
</tr>
<tr>
<td>Thomas Baburowski, Assistant Prof., Legal Studies</td>
<td>15,000</td>
<td>Temporary</td>
<td>8/15/77-6/15/78</td>
<td></td>
</tr>
<tr>
<td>Barbara Barnes, Instructor, Medical Technology</td>
<td>14,285 fyr</td>
<td>Temporary</td>
<td>1977-78 academic year</td>
<td></td>
</tr>
<tr>
<td>Carolyn Bell, Instructor, Humanities - Firelands</td>
<td>12,000</td>
<td>Temporary</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Susan Benedict, Instructor, Special Education</td>
<td>11,000</td>
<td>Temporary</td>
<td></td>
<td></td>
</tr>
<tr>
<td>John Buonaccorsi, Instructor, Quantitative Analysis and Control</td>
<td>11,500</td>
<td>Temporary</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thomas Callarman, Assistant Professor, Management</td>
<td>17,500/#</td>
<td>1/7</td>
<td></td>
<td></td>
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<tr>
<td>Kathleen Campbell, Assistant Professor, Home Economics</td>
<td>14,000</td>
<td>Temporary</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Don Carrith, Associate Professor, Curriculum and Instruction</td>
<td>20,000</td>
<td>1/7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leigh Chlarelott, Assistant Professor, Curriculum and Instruction</td>
<td>15,500</td>
<td>Temporary</td>
<td>1977-78 academic year</td>
<td></td>
</tr>
<tr>
<td>Sally H. Cox, Instructor, Physical Education and Recreation</td>
<td>13,000</td>
<td>4/7</td>
<td>Effective Sept. 1, 1977-</td>
<td></td>
</tr>
<tr>
<td>Franklin Dybda, Associate Professor and Director, Opera Activities, Performance Studies</td>
<td>20,000 fyr</td>
<td>Temporary</td>
<td>1977-78 academic year</td>
<td></td>
</tr>
<tr>
<td>Anne Fagerburg, Assistant Professor, Performance Studies</td>
<td>14,000</td>
<td>Temporary</td>
<td></td>
<td></td>
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### PERSONNEL CHANGES (continued)

<table>
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<tr>
<th>Name/Rank and Area</th>
<th>Salary</th>
<th>Contract</th>
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</thead>
<tbody>
<tr>
<td><strong>NEW FACULTY (CONT.)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robert Freeman, Assistant Professor, Special Education</td>
<td>$14,000</td>
<td>Temporary</td>
</tr>
<tr>
<td>Karen Geiser, Instructor, Home Economics</td>
<td>13,000</td>
<td>2/7</td>
</tr>
<tr>
<td>Bart Grzalak, Visiting Assistant Professor, Philosophy</td>
<td>11,500</td>
<td>Terminal</td>
</tr>
<tr>
<td>Kay Hamod, Assistant Professor, Natural and Social Science, Firelands</td>
<td>13,000</td>
<td>Temporary</td>
</tr>
<tr>
<td>John Hartman, Instructor, Journalism</td>
<td>15,000</td>
<td>Temporary</td>
</tr>
<tr>
<td>Charles Hill, Instructor, Home Economics</td>
<td>10,000</td>
<td>Temporary</td>
</tr>
<tr>
<td>Jerry Hambrog, Medical Technology</td>
<td>16,000 fyr</td>
<td>9/1/77-7/31/78</td>
</tr>
<tr>
<td>Robert Holme, Assistant Professor, Legal Studies</td>
<td>16,000</td>
<td>1/7</td>
</tr>
</tbody>
</table>

**Studies**
- Timothy Jochim, Assistant Professor, Legal Studies | 16,500 | 4/7 |
- Sooja Kim, Assistant Professor, Home Economics | 15,500 | 3/7 |
- Jeffrey Krabill, Instructor, Applied Science - Firelands Campus | 14,500 | 1/7 |

### FULL-TIME FACULTY APPOINTMENTS

#### NEW FACULTY

- James Lesage, Instructor, Economics | 12,000 | Temporary |
- Samuel Lindle, Assistant Professor, Mathematics | 13,500 | Temporary |
- Howard J. Markman, Assistant Professor, Psychology | 14,000 | 1/7 |
- William McMullin, Lecturer, English | 10,500 | Terminal |

#### REAPPOINTMENTS

- Charles Spontelli, Assistant Professor, Industrial Education and Technology | 14,200 | Temporary |
- Daniel Steeles, Instructor, Quantitative Analysis and Control | 11,500 | Temporary |
- Errol Stevens, Visiting Instructor, History | 12,500 | Terminal |
- Joanne Stryker, Instructor, School of Art | 11,000 | Temporary |
- Denise Trauth, Assistant Professor, Speech Comunication | 16,000 | Temporary |
- Judy Vandenbroek, Instructor, Special Education | 11,000 | Temporary |
- Selma Wana, Assistant Professor, Mathematics | 13,500 | Temporary |
- Ellen Williams, Assistant Professor, Special Education | 14,000 | Terminal |

### PART-TIME FACULTY APPOINTMENTS - TEMPORARY CONTRACTS

#### NEW FACULTY

- David Kline, Assistant Instructor, Health and Physical Education | 500 | Fall Quarter, 1977 |
- Katherine Kuck, Instructor, Political Science | 3,000 | Fall Quarter, 1977 |
- William E. Ruse, Lecturer, Management | 1,200 | Fall Quarter, 1977 |
- Marilyn Sappen, Instructor, Composition/History | 5,000 | 1977-78 academic year |
- Donna Wiemer, Instructor, Industrial Education and Technology | 6,000 | 1977-78 academic year |

* Rank and/or salary increase effective first day of pay period during which certification of completion of doctoral requirements is received.

### PART-TIME FACULTY APPOINTMENTS - TEMPORARY CONTRACTS

#### NEW FACULTY

- David Kline, Assistant Instructor, Health and Physical Education | 500 | Fall Quarter, 1977 |
- Katherine Kuck, Instructor, Political Science | 3,000 | Fall Quarter, 1977 |
- William E. Ruse, Lecturer, Management | 1,200 | Fall Quarter, 1977 |
- Marilyn Sappen, Instructor, Composition/History | 5,000 | 1977-78 academic year |
- Donna Wiemer, Instructor, Industrial Education and Technology | 6,000 | 1977-78 academic year |

**Notes:**
- Special Notes/Period of Employment
- 1977-78 Year; Notes and Period of Employment
- 9/1/77-7/31/78
- 1977-78 academic year
- 9/1/77-6/30/78
- 1977-78 academic year
- 1977-78 academic year
Personnel Changes (continued)

<table>
<thead>
<tr>
<th>Name/Rank and Area</th>
<th>Salary</th>
<th>Special Notes/Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>REAPPOINTMENTS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donald Bowman, Professor, Physics</td>
<td>$1,600</td>
<td>Fall Quarter, 1977</td>
</tr>
<tr>
<td>Nancy Coleman, Instructor, School of Art</td>
<td>2,500</td>
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<tr>
<td>John Davidson, Emeritus Professor, Marketing</td>
<td>1,600</td>
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<tr>
<td>Ray Deardorff, Instructor, Special Education</td>
<td>3,000</td>
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<tr>
<td>Ellsworth Edwards, Instructor, Gerontology</td>
<td>1,000</td>
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<tr>
<td>Herbert Nauker, Visiting Professor, German and Russian</td>
<td>1,600</td>
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<tr>
<td>G. David McKenna, Instructor, Industrial Education and Technology</td>
<td>6,000</td>
<td>1977-78 academic year</td>
</tr>
<tr>
<td>Robert A. Minzel, Lecturer, Business Education</td>
<td>3,300</td>
<td>1977-78 academic year</td>
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<tr>
<td>Kay Moore, Instructor, Performance Studies</td>
<td>3,240</td>
<td>1977-78 academic year</td>
</tr>
<tr>
<td>M. Garnet Ohns, Instructor, Home Economics</td>
<td>4,000</td>
<td>Fall Quarter, 1977</td>
</tr>
<tr>
<td>Louise Owen, Instructor, Home Economics</td>
<td>750</td>
<td></td>
</tr>
<tr>
<td>Jacques Kietzke, Lecturer, Sociology</td>
<td>1,000</td>
<td></td>
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<tr>
<td>Dean Rouah, Instructor, Composition and History</td>
<td>6,750</td>
<td>1977-78 academic year</td>
</tr>
<tr>
<td>Kenneth Searfoss, Lecturer, Business Education</td>
<td>1,100</td>
<td>Winter Quarter, 1978</td>
</tr>
<tr>
<td>Alex Thomas, Assistant Professor, Foundations and Inquiry</td>
<td>1,200</td>
<td>Fall Quarter, 1977</td>
</tr>
<tr>
<td>Patricia Welt, Instructor, Physical Education and Recreation</td>
<td>1,250</td>
<td></td>
</tr>
<tr>
<td>Larry Whiteleather, Instructor, Political Science</td>
<td>3,000</td>
<td></td>
</tr>
<tr>
<td>Russell Working, Assistant Professor, Foundations and Inquiry</td>
<td>1,500</td>
<td></td>
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<tr>
<th>CONTRACT STAFF APPOINTMENTS - TERM CONTRACTS</th>
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<tbody>
<tr>
<td>Sharon M. Clark, Academic Adviser, College of Arts and Sciences</td>
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<tr>
<td>Carol Davis, Grants Management Specialist, Grad. College</td>
</tr>
<tr>
<td>Jerry Hartwell, Assistant Audio Visual Technician, Instructional Media</td>
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<tr>
<td>Nancy Lacks-Chernett, Clinical Supervisor in Audiology, School of Speech Communication</td>
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<tr>
<td>James Middleton, Assistant to Dean for School Relations, College of Musical Arts</td>
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<tr>
<td>Ruth Seligman, Theatre Costumer, Speech Communication</td>
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<tr>
<td>Thomas G. Travis, Coordinator Programs and Publications, University Division of General Studies</td>
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</tbody>
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<thead>
<tr>
<th>EXTERNALLY-FUNDED APPOINTMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Daniel Ashton, Rodent Research Laboratory Director, Supervisors, Environmental Studies</td>
</tr>
<tr>
<td>Lenora R. Brogdon, News and Public Affairs Director, Corporation for Public Broadcasting Grant</td>
</tr>
<tr>
<td>Roger Fisher, Director, TV Development, Corporation for Public Broadcasting Grant</td>
</tr>
<tr>
<td>Barbara Hymatt, Research Associate, Psychology</td>
</tr>
</tbody>
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REPORTS

Capital Improvements under Construction

The Office of the University Architect submitted a report of the Status of Capital Improvements on the campus. The Chair acknowledged receipt of the report for the official file.

Ad Hoc Committee on the Quality of Health Care Services to Students - Findings

President Moore called upon Dr. Nancy Wygant to report on the findings of the Ad Hoc Committee which was charged with studying "the extent to which the quality of health care has been maintained since January 3, 1977, when the changes were instituted in the health care delivery system for students."

Dr. Wygant acknowledged the cooperation of Committee members William Lord, President of the Wood County Medical Association; William Culbertson, Administrator of the Wood County Hospital; Jean Francis, parent and registered nurse; Wilbur Arnold, student; James Sorensen, faculty member; Thomas Bennett, faculty member; and John Ketzer, Health Center Administrator, ex officio member.

She reported that the Committee dealt with the impact of the health services not only on the campus but also in the community with surveys made among individuals using the Wood County Hospital as well as the University Health Center.

Generally, Dr. Wygant stated, the students were satisfied with services at the University Health Center. In addition, surveys indicated students were "generally satisfied" with experiences in the emergency room at the Wood County Hospital and with the transportation to and from the facility, she said.

The following recommendations resulted from the study by the Ad Hoc Committee, Dr. Wygant reported:
1) Extend Health Center hours to include Sunday hours;
2) Establish separate five-bed observation area for students;
3) Re-establish physical therapy unit and limit to non-athletes;
4) Establish policies for maintenance of records by directors of residence living units of those persons seeking emergency health care;
5) Establish educational program to inform students;
6) Provide seminars on health care for parents during the summer;
7) Conduct a similar study two years hence.

President Moore responded to the recommendations by stating that
1) the physical therapy service has been re-established with a slight additional charge to meet budget commitments; and
2) the hours have been increased, with two hours scheduled on Sunday.

Chairman Lipaj commended Dr. Wygant for the excellent report and suggested that perhaps the Finance Committee could investigate the difference in charges for outpatient services at the University Health Center and the Wood County Hospital.

The Chair declared the report accepted for the official file.

Firelands Campus

President Moore welcomed for the first time Dean Algalee Adams of the Firelands College and asked that she comment on the report which was submitted to the Board.

Dean Adams outlined the following as major accomplishments during academic year 1976-77:
1) Implementation of the new governance document;
2) Progress report to the North Central Association of Colleges and Secondary Schools;
3) Five-year review of technical degree programs;
4) Residence complex for Firelands students which will accommodate a maximum of 200 in a total of 72 units;
5) Program Development: Implementation of a new program in Medical Record Technology and expansion of the advising and counseling services;
6) Implementation of a plan to increase enrollment by involving all segments of the Firelands College community.

Dean Adams described goals for 1977-78 as follows:
1) To increase enrollment, with special effort being made in the area of the two-year career programs and through the "Learn While You Earn" programs, which will encourage employees in industry to continue their education;
2) To involve faculty in fund raising by an effort to develop plans for a variety of ongoing fund raising activities;
3) To continue involvement in the implementation of the governance document with the possibility of making some modifications in procedures to more effectively utilize faculty energy;
4) To maximize achievement of students in the basic skills.

Mr. Simmons expressed pleasure that Firelands College is taking "a good hard look" at industry and the interest of those employees who wish to further their education.

Chairman Lipaj commended Dean Adams for the report and indicated its acceptance for the official file.

Final Headcount Enrollment for Second Summer Term - 1977

The Office of Resource Planning submitted a report of final enrollment for the Second Summer Term, 1977, which will be placed in the official files.

State Auditor's Report

Summary pages of the Report of Examination by the Auditor of State, State of Ohio, July 1, 1975, to June 30, 1976, were submitted to the Board as official notice of audit of the following records; National Direct Student Loan, College Work-Study, and Supplemental Educational Opportunity Grants Program. The complete report will be placed in the official files in the Office of the Treasurer and in the Office of the Secretary to the Board of Trustees.

Undergraduate Student Representative - Ronald Bell

Mr. Bell submitted a written report which will be placed in the official file. He read a statement directed to him by the Black Student Union (BSU) and the Human Rights Alliance (HRA) concerning the allocation of general fee monies and the 1977-78 budget recommendation made by the Advisory Committee on General Fee Allocations (ACGFA). Mr. Bell asked that responses to the following questions be directed to him so that he could transmit the information to the Executive Committees of BSU and HRA:
1) Why were ACGFA's recommendations rejected?
2) Were the budgets presented to the Board efficiently?
3) What is the status of future ACGFA recommendations?
4) If the Board feels that changes should be made concerning ACGFA, the BSU and HRA would like to know what they are.

Representative Bell thanked his assistant, Dennis Noneman, for his services during the past summer when Mr. Bell was away from Bowling Green on a job assignment.

Graduate Student Representative - Narbeth Emmanuel

Mr. Emmanuel called attention to the omission of reference to the graduate segments of the University in a number of University publications and the need for the graduate population to have greater visibility at BGSU.

He thanked the administration for the fine offices provided for the graduate students in McFall Center and commended the trustees for naming the aquatic center pool in honor of Professor Emeritus Samuel M. Cooper.
ANNOUNCEMENTS

The Chairman announced that the next meeting would be held on Thursday, November 10, 1977, at 10:00 a.m.

MISCELLANEOUS AND INFORMATIONAL MATERIAL

The following material was given to the trustees but not considered as agenda items:

1) Blade editorial of Tuesday, September 27, and Richard Edwards' memorandum concerning S.B. 40 (financial disclosure exemption for trustees of public institutions);

2) Bowling Green State University Financial Report, Year Ended June 30, 1977 (forwarded to trustees by mail on October 18, 1977).

ADJOURNMENT

The meeting was declared adjourned at 4:10 p.m.

Presided
[Signature]

Secretary
[Signature]

Bowling Green, Ohio
November 10, 1977

As specified in the official meeting notice, the Board of Trustees met in the McFall Center Assembly Room, Bowling Green Campus, with all members present: John Lipaj, Chairman; Albert Dyckes, Vice Chairman; M. Shad Hanna; Frazier Reams, Jr.; Norman Rood; Robert Savage; Charles Shanklin; Donald Simmons; and S. Arthur Spiegel.

Also present were President Hollis Moore; Richard Edwards, Vice President and Secretary to the Board; David Newman, Faculty Representative; Ronald Bell, Undergraduate Student Representative; Narbeth (Nobby) Emmanuel, Graduate Student Representative; Richard Eakin, Vice Provost for Student Affairs; Michael Ferrari, Vice President of Resource Planning; Paul Nusser, Treasurer; George Postich, Vice President for Operations; Kenneth Rothe, Provost; Ober Simon, Resident State Examiner of Ohio; representatives of the press; and a number of observers.

Chairman Lipaj called the meeting to order at 10:02 a.m. and the Secretary called the roll.

The Chairman announced that an Information Session had been held on Wednesday evening, November 9, with members of the administration and students present to review items not related to the formal meeting agenda, i.e., the University's enrollment-subsidy outlook; alcoholic beverages policy in University living units; the employee health insurance program and sick leave policy; and a status report on the new recreational facility now under construction. He stated also that the Finance Committee had met in a brief session following the Information Session to review not-for-action items and the monthly budget summary.

MINUTES

No. 29-78 Mr. Simmons moved and Mr. Dyckes seconded that the minutes of the meeting of September 30, 1977, be approved as written. The minutes were approved with no negative votes.

PRESIDENT'S REPORT

President Moore reported as follows:

Enrollment

Fall Quarter, 1977 head count enrollments are excellent. There are 18,740 students enrolled on the main campus, Firelands campus, and all off-campus centers, which is an increase of approximately 5 percent over last year.

Chart I - Main Campus Enrollment, by Class

Increased main campus registrations include 3,548 entering freshmen, or an increase of 6 percent over last year's entering class. While the combined total of sophomores, juniors and seniors is down slightly from last year, I am very pleased to report that total graduate registrations are up significantly (by 26%), due in good measure to the strengths and diversity of our programs as well as stepped up efforts of faculty and staff to attract qualified students.

Chart II - Main Campus Enrollment, by College

The College of Business Administration has become the largest of the undergraduate colleges, with Arts and Sciences second and Education third. The Graduate College, Arts and Sciences, Business Administration, and Health and Community Services all experienced enrollment growth over a year ago, while Education had a 7 percent decline.

Chart III - Firelands Campus Enrollment

Firelands Campus enrollments are also improved, especially in part-time student growth.

Areas of relatively large credit-hour growth include physical education, computer science, biological sciences, social work, upper division physical sciences (especially astronomy) and industrial technology. And again, at the graduate level, credit-hour registrations skyrocketed with off-campus centers increasing by 71 percent over last year.