2-12-1976

Board of Trustees Meeting Minutes 1976-02-12

Bowling Green State University

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Title IX Task Force

President Moore reported that a task force had been appointed to examine all areas of the campus—not only athletics—with regard to the requirements of Title IX and the affirmative action regulations. The report is to be completed by the spring quarter.

Mailings to the Board of Trustees

Mrs. Ward commented concerning the amount of University mail received by the trustees and suggested that perhaps the publications and material could be coordinated through the Office of the Secretary in order to economize on postage in those instances where it is not urgent that the trustees receive the information immediately.

Next Meeting

Mr. Shanklin announced that the next meeting is scheduled at 10:00 a.m., Thursday, February 12, 1976, in the Alumni Room.

Adjournment

The meeting was adjourned at 12:05 p.m.

After official notice, which was mailed to each member’s office or home, the Board of Trustees met in the Alumni Room, University Union, on February 12, 1976, with the following members present: Charles Shanklin, Chairman; Robert Savage, Vice Chairman; Ashel Bryan; John Lipaj; Norman Rood; Donald Simmons; Arthur Spiegel; and Anita Ward. Frazier Reams, Jr., was unable to be present.

Also attending were President Hollis Moore; K. H. McFall, Secretary to the Board; Stuart Givens, Faculty Representative; Dennis Bottonari, Undergraduate Student Representative; Mark Kerns, Assistant Undergraduate Student Representative and newly elected Undergraduate Student Representative for 1976-77; William Burris, 1976-77 Student Government Association President; Andrew Craig, Graduate Student Senator; Richard Eakin, Vice Provost for Student Affairs; Richard Edwards, Vice President and Assistant to the President; Michael Ferrari, Vice President of Resource Planning; James Hof, Vice President for Public Services; Attorney John Mattimo, Toledo, University Counsel; Paul Musser, Treasurer and Controller; George Postich, Vice President for Operations; Alice Rau, President, Firelands Campus Board; Elton Ringer, Associate Vice President of Resource Planning; Kenneth Rothe, Provost; Professor Emeritus Charles Barrell, City Councilman, representing Mayor Alvin Perkins; Ober Simon, Resident State Examiner of Ohio; representatives of the press; and a number of observers.

Chairman Shanklin called the meeting to order at 10:15 a.m.

Minutes - January 8, 1976 - Meeting

The chair asked if there were changes or corrections to the minutes of the January 8, 1976, meeting.

No. 50-76

Mrs. Ward moved that the following corrections be made to the January 8, 1976, minutes:

On page one of the duplicated copy, Motion No. 35-76 should read:

“It was moved by Mr. Savage, seconded by Mr. Simmons, that the minutes of the meeting of November 6, 1975, be approved as written. The motion was approved with no negative votes.” (Mrs. Ward said that the sentence “All members present voting ‘aye’—the motion carried” should be deleted because she did not vote to approve the minutes—having been absent from the November 6, 1975, meeting.)

On page eleven of the duplicated copy, the first sentence of the second paragraph should read:

“Mrs. Ward said that she was not against having a graduate student representative to the Board but that her concern was that this would be opening the door for other categories of individuals on the campus to ask for representation to the Board.”

Mr. Lipaj seconded the motion and it was approved with no negative votes.

No. 51-76

It was moved by Mr. Savage, seconded by Mr. Simmons, that approval be given to the January 8, 1976, minutes as corrected. The motion was approved with no negative votes.

Report of the Finance Committee

Mr. Lipaj, Chairman, asked Dr. Ferrari to present the data concerning the status of the 1975-76 budget and the proposal for increase of the instructional fees effective with the Spring Quarter 1976, items which had been considered by the Finance Committee at its meetings of January 27, 1976, and at 9:30 a.m. on February 12, 1976.

Status of the Budget and Proposed Fee Increase

Dr. Ferrari reported that on May 15, 1975, the Board approved budgets for the main campus and for the Firelands Campus with income projected at that time—including fees and all other sources of funds—to totaling
$39,711,000 for the main campus and $1,182,000 for the Firelands. With this budget it was expected that the University could maintain the high quality of educational programs and public services to meet the goals of the institution; however, during the year a number of factors changed this outlook, including:

1. Decreased availability of state appropriations due to the two per cent reduction made by the Governor;
2. Decreased interest income due to generally declining interest rates;
3. Mandated civil service increases and reclassification which were not funded adequately by the state;
4. A medical insurance premium increase; and
5. Increased utility rates.

Dr. Ferrari described areas of increased income, including student fees ($45,600), overhead income from grants and auxiliary operations ($200,000), miscellaneous departmental charges ($75,000) and net carryover balances ($107,300)—a total increase of about $427,900 to balance against the $1,413,500 of increased expenditures, thus creating a net deficit of $972,100 for the fiscal year ending June 30, 1976. In the face of these conditions, the following corrective steps were taken last fall:

1. Freeze on the creation of any new positions;
2. Elimination of replacements for vacated scholarships, assistantships, fellowships and faculty positions unless approved by a personnel review committee;
3. Deferment of expenditures for all nonessential instructional services; and
4. Absorption of increases in expenditures for postage, gasoline and student employment by reallocating funds within the currently assigned operating budgets.

Dr. Ferrari reported that the above steps brought a reduction of $760,000 in the projected deficit.

The Finance Committee, after careful study of the problem, recommends that the remainder of the deficit be overcome by increasing the instructional fee for an undergraduate student by $20 per quarter and by $30 per quarter for the graduate student, and that the part-time hourly fees be increased accordingly. If the Finance Committee's proposal is approved, Dr. Ferrari added, the operating budgets for 1976-77 will be planned on the basis of this income with the goal that no added increase in instructional fees would be recommended for 1976-77. He stated that the last instructional fee increase became effective for the Fall Quarter of 1972 but since that time inflation has been about 30 per cent. State appropriations have increased since 1972 but not in an amount to avoid a deficit.

Mr. Lipaj said that the Finance Committee had been studying this problem since last fall when consideration first was given to increasing the instructional fees and a decision was reached to hold off a fee increase as long as possible. He commended the administration for generating $760,000 in savings over the last year.

President Moore called attention to the University's plan to keep the cost to the student as low as possible and added that, in November, the University did not know if it would receive its full appropriation without the two per cent cut. However, it is now certain that the cut will not be rescinded and it is necessary to take action to balance the budget to avoid a year-end deficit. Dr. Ferrari presented charts indicating the rise in cost of living as compared to the fee charges and the comparison of the amount contributed over the past years toward the cost of education by the state and by the student. He noted that the percentage of total cost paid by the student has not risen and that, with the fee increase, the proportion will stand at two-thirds paid by the state and one-third paid by the student.

President Moore added that the decision to be reached is: how much can expenditures be reduced without eroding the quality of education being offered? Many fields such as biology and speech, for example, are in need of more up-to-date equipment than can be purchased with present budget allocations. He said that serious study had been given to the budget and other factors which affect the educational goals of the institution and that he recommends the proposal to the Board for the increase of the instructional fee.

Mr. Lipaj said that since the proposed fee structure will be in effect, hopefully, through June 1977, it will permit better planning on the part of both parents and students.

The chair asked Mr. Bottomari to comment and he expressed the belief that, although students do not wish to pay higher fees, generally the students did understand the financial difficulties and supported an increase in the fees. The most negative reactions by students were news reports relating to increased fees and the faculty's publicized request for a large salary increase.

Dr. Givens said that the faculty is in agreement that the increase in fees is necessary to maintain the quality of education desired by the University.

Mr. Craig said that the increase would affect the graduate students more than any group on the campus because increased charges come "out of each student's pocket" but that the graduate students would vote in favor of maintaining the quality of education which each had come to expect at the University.

It was moved by Mr. Lipaj and seconded by Mrs. Ward that the instructional fee be increased as follows, effective beginning with the Spring Quarter 1976:

<table>
<thead>
<tr>
<th>Main Campus and Off-Campus Centers</th>
<th>Current Fees</th>
<th>Beginning Spring Quarter 1976</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>$ 210</td>
<td>$ 230</td>
</tr>
<tr>
<td>Graduates</td>
<td>$ 300</td>
<td>$ 330</td>
</tr>
<tr>
<td>Firelands Campus</td>
<td>$ 210</td>
<td>$ 230</td>
</tr>
</tbody>
</table>

The Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Bryan, Mr. Lipaj, Mr. Kond, Mr. Savage, Mr. Shelin, Mr. Simmons, Mr. Spiegel, Mrs. Ward. The motion was declared approved by eight affirmative votes with no negative votes.
Mr. Lipaj, a member of the committee making a review of student services, stated that the committee is reviewing the operation of the University Health Service to ascertain just what services are being offered to the students. He added that the committee is attempting to make a study of the purposes of expenditures and how the facility can be used most efficiently and economically. The review, as well as others which may be scheduled in the student services area, does not mean that the University contemplates closing any operation—contrary to some rumors which he had heard.

President Moore remarked that such necessary investigative procedures sometimes create rumors and cause confused reactions and it can be reported that these are just rumors. He added that the final report of all such studies on the campus will be considered by the Board before any final decision is reached.

Mr. Rood said that the committee is making a study of the number of students receiving care at the Health Center and the average length of stay to ascertain how better service can be given without increasing charges. He added that it is a responsibility of the University to provide the student with some health care; how much is a decision yet to be reached.

Research Facilities Renovation

Mr. Lipaj asked Mr. Postich to report concerning proposed renovations in research facilities in two areas which had been considered by the Finance Committee.

Alterations in the Air Handling System in Life Science Building

Mr. Postich said that the research center for fruit flies is one of two in the nation and that concern has been expressed about protection from spraying which may be done in Bowling Green for the control of mosquitoes. The project to modify the air handling system on the fourth floor of the Life Science Building will be funded by borrowing $50,000 from the 1954 Dormitory Surplus Fund with that amount to be paid back over a period of three years with interest at six per cent per annum.

Renovation of Fearnside Farm for Research Facility

Mr. Postich described this project to improve housing of the research laboratory and facilities for the rodents which are used in studies conducted by Dr. William Jackson, Professor of Biological Sciences. The facility has been housed in rented buildings east of the University for which the rent has been about doubled and, though offered for sale, the University has declined to purchase—thus suggesting that another location should be selected for this facility. It is proposed that structures on property already owned by the University, known as the Fearnside Farm, be renovated for this purpose at a cost of $50,000, with the source of funds to be (1) allocation of $20,000 from the Farm Surplus Account and (2) borrowing $30,000 from the 1954 Dormitory Surplus Account with the plan for this sum to be repaid over a period of three years with interest at six per cent per annum.

Mr. Lipaj said that the Finance Committee had reviewed the proposed renovations in both areas and recommends each proposal for approval; he added that both are included in the Resolution submitted to each member.

No. 53-76

It was moved by Mr. Lipaj and seconded by Mr. Simmons that the following Resolution be adopted:

Resolution

WHEREAS, notice has been received by the University from The Fontoria Corporation of its intent to terminate the lease of property located on State Route 105 which has been utilized for research purposes; and

WHEREAS, the University has deemed it desirable to continue its pursuit of this research activity; and

WHEREAS, facilities located on University-owned property identified as the Fearnside Farm can be adapted to accommodate this research activity; and

WHEREAS, certain other research facilities located in the Life Science Building require alterations to the air handling system in order to provide adequate protection from certain environmental conditions which could totally destroy the specimens required to support selected research activities; and

WHEREAS, it has been determined that funds available within the Farm Account and the 1954 Dormitory Surplus Account can be utilized for support of these renovations;

THEREFORE, BE IT RESOLVED, that the Treasurer of the University be authorized to transfer (1) $20,000 from the Farm Account and up to $30,000 from the 1954 Dormitory Surplus Account to fund the renovations of research facilities on the Fearnside Farm, and (2) up to $50,000 from the 1954 Dormitory Surplus Account to fund the renovations to the air handling system of the Life Science Building; and

BE IT ALSO RESOLVED, that the Treasurer be directed to return a total of $80,000 plus interest at six percent (6%) per annum to the 1954 Dormitory Surplus Account on a prorata basis over the ensuing three (3) years from funds to be made available for this purpose through the regular budget process.

The Secretary conducted a roll call vote with the following results: Voting "yes"—Mr. Bryan, Mr. Lipaj, Mr. Rood, Mr. Savage, Mr. Shanklin, Mr. Simmons, Mr. Spiegel, Mrs. Ward. The motion was declared approved by eight affirmative votes with no negative votes.

Graduate Student Representation at Meetings of the Board of Trustees

No. 54-76

Motion was made by Mrs. Ward, seconded by Mr. Lipaj, and passed that the following motion be taken from the table where it had been placed at the January 8 meeting:

No. 48-76

It was moved by Mr. Savage and seconded by Mr. Reams that approval be given to the request that an official representative of the graduate students attend regular meetings and report to the Board of Trustees.
Mr. Shanklin said that a representative of the undergraduate students and a representative of the faculty attend the meetings and that generally there is a person present at meetings to represent the graduate students. He added that the chair always tries to recognize anyone in attendance who wants to speak. He further stated that it has been the intent of the Board to give all students an opportunity to direct questions to and to discuss problems with the Board members. A designated student representative has the advantage of being able to report to the Board and also to keep abreast of activities of the Board. The graduate students now are a relatively large part of the University and representation for them would probably have been considered at the time the undergraduate student representative was authorized if the numbers then enrolled were as large as today.

Mrs. Ward suggested that perhaps one student representative could speak for both undergraduate and graduate students by an arrangement to have the assistant to the student representative be selected from among the graduate students during one term and in the alternate year a reverse of this arrangement—with the graduate student serving as representative and the undergraduate student serving as assistant to the representative. She added that either could then speak for both groups.

Mr. Spiegel said that the input which could be provided by graduate students was needed and that he favored formalizing the appointment of an official graduate student representative to the Board.

Mr. Savage said that the Board should be ready for other probabilities for groups or individuals who may seek to get official recognition by the Board.

Mr. Bottorini supported whatever decision the Board may reach and added that he realized the differences in age, goals and life style between the undergraduate and the graduate students. It is his hope, he said, that the student representative could be the link between the two groups.

Dr. Givens said that the Faculty Senate probably is the chief agency of the University working closely with both the graduate and the undergraduate students and has representatives of both groups on the Executive Committee of the Senate and on University committees and councils. He said that the groups work together very well with a minimum of conflict. Sometimes the groups have different points of view and an opportunity needs to be provided for communication between the students. He added that the Senate Executive Committee has supported the proposed designation of an official representative of the graduate students to the Board of Trustees meetings.

Mr. Lipaj supported the proposal for an official representative of the graduate students and said that although both undergraduate and graduate students attend meetings, the undergraduate representative is recognized and the graduate student representative is not. The proposed action would assure receiving a report from the official graduate student representative.

Mr. Savage called for the question on the motion (No. 48-76) before the Board, Mr. Spiegel concurred, and the chair called for a vote. The motion was approved with no negative votes.

Mr. Craig, on behalf of the graduate students, thanked the Board and introduced six Graduate Student Senate Executive Committee members who were present.

Sponsored Grants and Contracts

No. 55-76

It was moved by Mr. Simmons and seconded by Mr. Rood that grants and/or contracts in the amount of $124,717.13, as listed for the following period, be accepted and expenditures applicable thereto in that amount be authorized:

<table>
<thead>
<tr>
<th>Monthly Total</th>
<th>Fiscal Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 1976</td>
<td>$124,717.13</td>
</tr>
</tbody>
</table>

The motion was approved with no negative votes.

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

<table>
<thead>
<tr>
<th>I. Research Grants</th>
<th>1974-75</th>
<th>1975-76</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Federally Sponsored</td>
<td>$184,501.00</td>
<td>$320,696.00</td>
</tr>
<tr>
<td>B. Privately Sponsored/State Sponsored</td>
<td>$43,905.57</td>
<td>$54,230.09</td>
</tr>
<tr>
<td>Total Research Grants</td>
<td>$228,406.57</td>
<td>$374,926.09</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>II. Institutes and Workshops</th>
<th>1974-75</th>
<th>1975-76</th>
</tr>
</thead>
<tbody>
<tr>
<td>79,629.00</td>
<td>49,480.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>III. Public Service Grants and Contracts</th>
<th>1974-75</th>
<th>1975-76</th>
</tr>
</thead>
<tbody>
<tr>
<td>643,444.64</td>
<td>533,099.73</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>IV. Program Development and Innovation Grants</th>
<th>1974-75</th>
<th>1975-76</th>
</tr>
</thead>
<tbody>
<tr>
<td>607,214.00</td>
<td>657,460.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>V. Equipment Grants</th>
<th>1974-75</th>
<th>1975-76</th>
</tr>
</thead>
<tbody>
<tr>
<td>193,390.00</td>
<td>55,700.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>VI. Student Aid Grants</th>
<th>1974-75</th>
<th>1975-76</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,431,284.00</td>
<td>2,175,685.00</td>
<td></td>
</tr>
</tbody>
</table>

Total Grants and Contracts $3,183,408.21 $3,846,260.82

Dr. Rothe called attention to the 50 per cent increase in funds for student aid grants.

Personnel Changes

No. 56-76

It was moved by Mrs. Ward and seconded by Mr. Lipaj that the personnel changes be approved. The motion was approved with no negative votes.

PERSONNEL CHANGES

February 12, 1976

Administration

New Appointments

Carlos Gonzales, Staff Accountant, Business Office, effective January 30, 1976, through June 30, 1977, $15,000 fiscal year rate ($21,307.68 for the period of employment)
Personnel Changes (continued)

Resignations

John Cooks, Assistant Football Coach and Lecturer in Health and Physical Education, effective February 7, 1976

ACADEMIC AREA*

Retirements

Anthony B. Baynard, Assistant Professor of Romance Languages, originally reported retirement date as December, 1976; changed to June, 1977.

Lowell P. Leland, Professor of English; effective June 15, 1976

Beryl M. Parrish, Associate Professor of English, originally reported retirement date as July, 1976; changed to August 26, 1976.

H. Glendon Steele, Associate Professor of English; effective June 15, 1976

Resignations

Captola Harris, Coordinator of General Recruitment and Admissions in the Student Development Program; effective November 26, 1975

Janet Hartman, Assistant Professor of Education assigned to Curriculum and Instruction; effective June 15, 1976

Dennis P. Kelly, Instructor in History, currently on leave of absence for the 1975-76 academic year; effective February 2, 1976

George Otis Kenny, Assistant Professor of Mathematics, effective December 12, 1975

Marjorie Shoemaker, Instructor in Education assigned to Curriculum and Instruction; effective June 15, 1976

Changes in Assignments, Ranks and Salaries

Edith W. Andrews, Associate Professor and Chairperson of Home Economics, resigned as Chairperson effective January 9, 1976; contract revised to Associate Professor of Home Economics with prorated salary of $11,500 for the period January 9, 1976, to June 30, 1976

Frank C. Arnold, Professor of Psychology and Director of the Personal Development and Life Planning Center (formerly Counseling Center), resigned as Director effective January 30, 1976

Roman G. Carek, Associate Professor and Counseling Psychologist, appointed Director of the Personal Development and Life Planning Center effective February 1, 1976; salary increased from $20,000 to $21,500 fiscal year rate

Frank W. Glann, Instructor in Speech at Firelands Campus, salary increased from $11,980 to $12,480 academic year rate effective December 1, 1975; completion of doctoral requirements

Gerald Rigby, Professor of Political Science, appointed Director of the Criminal Justice Program in the College of Health and Community Services effective January 23, 1976

PART-TIME FACULTY APPOINTMENTS - TERM CONTRACTS

<table>
<thead>
<tr>
<th>Name/Title and Area</th>
<th>Salary</th>
<th>Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wanda M. Alexander, Clinical Supervisor-Student Teaching</td>
<td>$3,100</td>
<td>Winter Quarter, 1976</td>
</tr>
<tr>
<td>Larry Bowerox, Instructor-Industrial Education and Technology</td>
<td>$600</td>
<td>Winter Quarter, 1976</td>
</tr>
<tr>
<td>Ellsworth Edwards, Instructor-Home Economics Teaching</td>
<td>$3,100</td>
<td>Winter Quarter, 1976</td>
</tr>
<tr>
<td>Patrick Gallagher, Instructor-Special Education Administration and Supervision</td>
<td>$750</td>
<td>Winter Quarter, 1976</td>
</tr>
<tr>
<td>J. D. Jackson, Instructor-Ethnic Studies</td>
<td>$1,000</td>
<td>Winter Quarter, 1976</td>
</tr>
<tr>
<td>Mary T. Wolfe, Instructor-School of Art</td>
<td>$900</td>
<td>Winter Quarter, 1976</td>
</tr>
</tbody>
</table>

NON-FACULTY APPOINTMENTS - TERM CONTRACTS

<table>
<thead>
<tr>
<th>Name/Title and Area</th>
<th>Salary</th>
<th>Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elvira Reyes Artis, Coordinator of Recruitment and Admissions-Student Development (funded by outside grant)</td>
<td>$11,000</td>
<td>2/1/76 - 11/30/76</td>
</tr>
</tbody>
</table>

* Changes and appointments effective since the Board of Trustees meeting January 8, 1976.
Union. There being no objection, he declared the meeting recessed at 12:10 p.m. for the purpose of holding and assembling immediately in executive session in the Taft Room on the third floor of the University.

Executive Session

Mr. Bottoms indicated that he looked forward to working with the Graduate Student Representative; announced the election of his successor, Mark Kerms, presently serving as Assistant Undergraduate Student Representative, who will take office at the end of the spring quarter; introduced William Burris, Student Government Association President for 1976-77; and commended President Moore for the appointment of Annie Clement as coordinator of the Student Recreation Center project.

Chairman Shanklin recognized Mrs. Rau, who said that she was very pleased to be at the meeting and happy that the Board of Trustees will meet on May 13 at the Firelands Campus. She described a dinner meeting, held at Firelands in November, of representatives of the several branch campuses including presidents of branch advisory boards and administrators, where there was a worthwhile exchange of ideas and discussion of common problems. She added that the chair also recognized the representative of Mayor Alvin Perkins -- Dr. Barrell, who expressed pleasure at being present.

Capital Improvements under Construction

A report of the Status of Capital Improvements, which was submitted by the Office of the University Architect, will be placed in the official files.

Final Enrollment - Winter Quarter 1976

The report of final enrollment for Winter Quarter 1976, with comparable figures for the Winter Quarter 1975, was submitted and will be placed in the official files.

Enrollment - Fall Quarter 1976

A report of freshman enrollment for the Fall Quarter 1976, prepared by John W. Martin, Director of Admissions, announced two closing dates for receiving applications from new freshmen and freshman level transfer applicants for Fall Quarter 1976 as being February 18 for applications to the College of Business Administration, and February 27 for applications to the other colleges. A freshman class of 3300 students is anticipated for the fall, 1976.

Status of Student Recreation Center

Dr. Eakin said that consultation will be held with other universities which now operate student recreation facilities, that Annie Clement had been appointed as Project Coordinator for the Center, that a building committee has been appointed to work with the University Architect's Office and Mr. Zung, and that planning for the Center is very close to being on schedule. He added that it is hoped to bring to the trustees very soon suggestions and plans on which action can be taken.

Mr. Lipaj said that it is hoped that the architect will present his proposals, including drawings, to the Finance Committee prior to bringing them before the Board.

Dr. Moore reported that in line with action taken at the November meeting, investigation is being made of methods of financing the building and that the architect will present three sets of drawings and three different cost levels. It is necessary that approval of a plan be scheduled fairly soon in order to meet the goal of completion of at least a part of the facility by the fall of 1977, Dr. Moore added.

Mr. Lipaj discussed possible dates for a meeting of the Finance Committee which would give the administration additional time to complete a presentation and suggested that a meeting be arranged for the latter part of the week of February 18 or the first part of the following week.

Next Meeting of the Board of Trustees

Mr. Shanklin announced that the next meeting of the Board is scheduled for March 11, 1976, and that the Winter Quarter Commencement will be on Saturday, March 20. He added that there will likely be several committee meetings of the Board on March 10.

Introduction of John Mattimoe, Counsel for the University

President Moore introduced Attorney Mattimoe from the Toledo firm of Marshall, Melhorn, Bloch and Belt, and asked him to discuss guidelines in the application of the new "sunshine law." Mr. Mattimoe said that the law was intended to open the proceedings of public bodies and emphasized that it was not meant to establish an adversary relationship between the press and public bodies. He said that he believed the University Board had been operating openly and that adequate notice is being given of all meetings. Reference was made to Attorney General William Brown's interpretation of the law, and the Secretary was asked to send a copy to each trustee. A board may consider in an executive session (1) personnel related matters, (2) purchase or sale of property, (3) matters of labor relations and security, and (4) matters of advice of counsel, Mr. Mattimoe stated.

Executive Session

Mr. Shanklin announced that matters related to personnel, purchase of capital equipment and counsel should be considered in an executive session. He asked if there were objections to recessing the meeting and to assembling immediately in executive session in the Taft Room on the third floor of the University Union. There being no objection, he declared the meeting recessed at 12:10 p.m. for the purpose of holding an executive session.
At 1:45 p.m., with a quorum of six members present in the Alumni Room of the University Union, Chairman Shanklin announced that (1) the recess of the trustee meeting was concluded, (2) the regularly scheduled meeting would now resume, (3) an executive session had been held in the Taft Room to consider personnel matters, purchase of capital equipment and the advice of counsel, and (4) no action had been taken in the executive session.

Adjournment

The chair then asked if there were any other items to be brought before the trustees. There being none, Mrs. Ward moved and Mr. Rood seconded that the meeting be adjourned. The motion passed with no negative votes.

President

Secretary

Bowling Green, Ohio
March 11, 1976