Board of Trustees Meeting Minutes 1975-11-06

Bowling Green State University

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Capital Improvements

The report of Status of Capital Improvements was submitted by the Office of the University Architect and this will be placed in the official files.

New Associate Degree Program in Business Management Technology at the Firelands Campus

A report of this new associate degree program at the Firelands Campus was submitted by Dr. Rothe and it will be placed in the official files.

Enrollment for Summer Quarter 1975

Final reports of summer quarter enrollment were submitted by the Office of Resource Planning and these will be placed in the official files.

Capital Expenditure Requirements for Existing Buildings, Bowling Green State University, 1975-1995

F. Eugene Beatty, former Director of Buildings and Facilities, described his report concerning the need for and estimated cost of programs of preventive maintenance of all University buildings for the next twenty years. A copy was given to each trustee, to each Cabinet member, and one was placed in the official files. Mr. Shanklin commented that this kind of survey is unique in Ohio and possibly in the Nation. He complimented Mr. Beatty for completing it.

Interim Report on Energy Conservation Program

A copy of a report distributed to the members indicated that though use in July and August of 1975 of electricity, natural gas and coal was less than for comparable months in 1974, the total dollar expenditure for these items was up—because of the increase in unit cost to the University. Without the strong program of conservation outlined in President Moore’s memorandum of May 5, the University costs would have been much higher. There is every expectation that added efficiencies in use of utilities will occur during the remainder of this fiscal year.

Senior Exit Interview - Pilot Program

Dr. Rentz summarized a pilot senior exit interview program which she conducted in her capacity as Coordinator of Academic Liaison. The objective was to ascertain reactions to and evaluations of the general effectiveness of the University from a random sampling of graduating seniors.

In general, the survey indicated that
(1) the University did not cause students to have unrealistic expectations before arrival on campus;
(2) the University met expectations held by students;
(3) the purpose of a college education is to combine career education with the study of liberal arts;
(4) the University program compares well with other university offerings;
(5) the academic program prepared them “very well” for what they want to do;
(6) faculty members in their major departments were interested in individual students;
(7) the impact of residence hall experience was described as positive, with needed assistance or guidance services available; and
(8) 82% did not consider a three year academic program important to them.

A summary of the report was placed in the official files.

Next Board Meeting

The Chairman announced that the date of the next meeting is Thursday, October 2, 1975.

Adjournment

The meeting was declared adjourned at 5:05 p.m.

President
Secretary

Bowling Green, Ohio
November 6, 1975

After due notice, the Board of Trustees met in the Alumni Room, University Union, with the following members responding to roll call by the Secretary: Robert Savage, Vice Chairman; Ashel Bryan; John Lipaj; Norman Rood; Donald Simmons and Arthur Spiegel. Frazier Reams, Charles Shanklin and Anita Ward were unable to be present.

Also attending were President Hollis Moore; K. H. McFall, Secretary to the Board; Stuart Givens, Faculty Representative to the Board; Dennis Bottoms, Student Representative, and Mark Kerns, Assistant Student Representative to the Board; Richard Brown, University Architect; Richard Eakin, Vice Provost for Student Affairs; Richard Edwards, Vice President and Assistant to the President; Michael Ferrari, Vice President of Resource Planning; James Hof, Vice President for Public Services; David Neuman from the Architect’s Office; Paul Nuesser, Treasurer and Controller; George Postich, Vice President for Operations; Kenneth Rothe, Provost; Ober Simon, Resident State Examiner of Ohio; Kurt Zimmerman, Director of Student Employment; representatives of the press; and a number of observers.

Vice Chairman Robert Savage called the meeting to order at 10:02 a.m. He announced that the Chairman, Charles Shanklin, had been detained by business matters in the Columbus area and that Frazier Reams was on the campus but because of participation in Special Achievement Award Committee activities could not attend the Board meeting. Mrs. Ward was out of the state.
Mr. Savage reported that most of the trustees had been at the J. Preston Levis Regional Computer Center or on the campus since Wednesday noon hearing a presentation by the Alumni Affairs Director, James Lessig, and his staff at a work session, and conferring with President Moore during breakfast about personnel matters.

Minutes - August 27, 1975 - Meeting

No. 20-76 Mr. Simmons moved and Mr. Spiegel seconded that the minutes of the August 27, 1975, meeting be approved as written. All members present voting "aye"—the motion was approved.

Report of the Finance Committee

Mr. Savage called for the report of the committee by Chairman John Lipaj, who stated that the committee members had met with the staff members on Wednesday afternoon to review expenditures for the proposed renovation and improvement projects submitted. He invited President Moore to comment on the status of the 1975-76 budget and related fee issues.

Status of the 1975-76 Budget and Related Fee Issues

Dr. Moore explained that the report takes no action on increasing fees and gave each member the following statement:

November 6, 1975

To: Members of the Board of Trustees

From: Hollis A. Moore

During the past three months, I noted on a number of occasions that the University's 1975-76 budgetary outlook had been dealt a major setback as a result of three key factors:

1. A reduction in state instructional subsidies in the approved Amended Substitute House Bill 155, when compared with the earlier appropriations bill used in the spring for budget planning purposes;

2. The Governor's two percent additional cut in the appropriations act for all state agencies and institutions; and

3. The additional costs, only partially reimbursed by the State, resulting from the civil service pay bill and reclassification program mandated by the appropriations act.

I have also stated that the University was and remains in a position to meet any two of the above factors, but the occurrence of all three along with additional inflationary pressures, especially in utility costs, would exceed a level that could be funded through the approved budget.

During the past few weeks, we have carefully monitored and reviewed fall quarter enrollments and their impact on state subsidy earnings and fee income. I am pleased to report that projected instructional fee income is higher than budgeted and our subsidy earnings (not income) should exceed the House Bill appropriations. However, because of a general enrollment increase across the state, the probability is very high that no supplemental appropriations will be forthcoming to institutions with enrollments greater than those projected in the House Bill. In addition, all reports from Columbus continue to stress the permanency of the two percent appropriation cut for the entire year with the indication of another two percent cut next year.

The University's Department of Personnel Services, along with consultation from an external personnel specialist, has completed the first phase of reclassification for our 1,300 civil service employees. The average increase is estimated to be 40 cents per hour per person at an additional
two percent cut next year.

Our analysis shows that the net effect of all these items has been to create a projected deficit of approximately $400,000 in the University's 1975-76 educational operating budget. In order to meet this projected deficit, I am announcing today the following actions to be effective immediately:

1. A freeze on the creating of any new full-time faculty or staff positions;

2. A freeze on the replacements of any faculty or staff vacancies, except those authorized by a newly appointed Committee on Personnel Review, chaired by Dr. Karl Vogt, Dean of the College of Business Administration, which will include:

   - Dr. Robert Reed, Department of Education Foundations and Inquiry
   - Ms. Sue Caldwell, Department of Personnel Services
   - Dr. George Herman, Acting Dean and Vice Provost, Graduate College and Research
   - Ms. Faye Paulsen, Coordinator of Residence Hall Programs
   - Dr. Michael Ferrari, Vice President of Resource Planning

3. A freeze on the replacements of any graduate assistantship/fellowship vacancies, except those authorized by the Provost to meet clear instructional needs; and

4. Continued rigorous emphasis by all department heads to review and control all expenditures.

The above actions should help us reduce the projected deficit during the remainder of the fiscal year. I am recommending no change in instructional fee, general fee, facility fee or residence hall charges for the winter quarter. However, I wish to make clear that if the projected deficit cannot be eliminated by the actions referred to above, we may have no other alternative but to recommend an instructional fee increase, effective spring quarter, 1976, in order to preserve the quality of our instructional programs. In the event that a fee increase becomes necessary at that time, we would do everything possible in budget planning for 1976-77 to guard against any further increases in instructional fees next year.
Facilities Maintenance Projects

Mr. Lipaj reported that following consideration of the list of proposed renovation and improvement projects the Finance Committee unanimously recommended approval by the Board.

No. 21-76

It was moved by Mr. Lipaj and seconded by Mr. Spiegel that approval be given to the allocation of funds for facilities maintenance projects as follows:

### Residence Halls

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Cost</th>
<th>Source of Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Repair Shower Rooms: Conklin Unit &quot;E&quot;</td>
<td>$1,300</td>
<td>Respective Reserves</td>
</tr>
<tr>
<td>Repair Shower Rooms: Harshman Quadrangle</td>
<td>6,000</td>
<td>for Replacements and</td>
</tr>
<tr>
<td>Repair Shower Rooms: Kohl Hall</td>
<td>1,800</td>
<td>Deferred Maintenance Fund</td>
</tr>
<tr>
<td>Repair Shower Rooms: Kreischer Quadrangle</td>
<td>8,100</td>
<td>Pledged Dorm Surplus Funds</td>
</tr>
<tr>
<td>Repair Shower Rooms: Offenhauser Towers</td>
<td>4,800</td>
<td>1954 Dorm Surplus Fund</td>
</tr>
<tr>
<td>Repair and deteriorated lead pans and replace drains as required in shower rooms (Contract)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Repair Canopy Roof: Founders Quadrangle</td>
<td>6,000</td>
<td>Reserve for Replacement and Deferred Maintenance Fund</td>
</tr>
<tr>
<td>Repair deteriorated roofing and flashings on front canopy (Contract)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Other Facilities

#### Improvements

#### Campus

- Addition of entrance ramps to Commons, Moseley Hall and TV Building: 3,800

- Construction of ramps to assist handicapped persons in using buildings

#### Repairs and Renovations

- Replace two sewage pumps: Ice Arena $8,000, Stadium $8,000
- Replace two deteriorated pumps used for handling sanitary sewage for the Ice Arena and Stadium
- Replace Compressor: Ice Arena 946.40

The Secretary conducted a roll call vote and members present responded as follows:

- Voting "yes"—Mr. Bryan, Mr. Lipaj, Mr. Rood, Mr. Savage, Mr. Simmons and Mr. Spiegel. The motion was declared approved by six affirmative votes.

### Addition of 144 Parking Spaces in Lot 12

Mr. Lipaj said that the Finance Committee had reviewed the proposal to construct 144 additional parking spaces in Lot 12, at a cost of $40,000, and unanimously recommended approval by the Board. The expenditure for improving parking areas was made necessary by the addition of 260 automobile registrations in fall 1975, increasing the demand for parking at a time when it is possible that space in Lot 4—now leased from the H. J. Heinz Company—may not be available, should the land change ownership.

No. 22-76

It was moved by Mr. Lipaj and seconded by Mr. Simmons that approval be given to the expenditure of up to $40,000 for the construction of 144 additional parking spaces in Lot 12, with $10,000 to be paid from Parking Services Fund and the balance to be borrowed and that authorization is hereby granted to the University Treasurer to execute a note in the amount of $30,000 to be borrowed from the 1954 Dormitory Surplus Fund with interest at 6-1/2 per cent per annum—to be repaid in full by June 30, 1980, from income generated by Parking Services.

The Secretary conducted a roll call vote and members present responded as follows:

- Voting "yes"—Mr. Bryan, Mr. Lipaj, Mr. Rood, Mr. Savage, Mr. Simmons and Mr. Spiegel. The motion was declared approved by six affirmative votes.

### Procedure for Providing Public Notice of Board of Trustees Meetings

Mr. Savage asked that Dr. Moore comment concerning the proposed procedure submitted to the Board. Dr. Moore stated that with the passage of Amended Substitute Senate Bill No. 74, known as the "sunshine law," all public agencies are required to ensure having open public meetings for the purpose of conducting official business—meetings as open as the BGSU Board's typically have been. The position of the Board has been to avoid discussion of agenda items prior to a regularly scheduled meeting; to open up the work session by having members of the student body and faculty present; and to notify press concerning each meeting of the Board. Following passage of Am. Sub. S.B. 74, there will be some minor changes, such as giving wider notification of the schedule of meetings of the Board of Trustees. For the most part the procedures will not change much but it is important that the Board adopt the suggested procedures, which will become effective on November 28, 1975.
It was moved by Mr. Simmons and seconded by Mr. Spiegel that the following procedure be approved to provide public notice of meetings of the Board of Trustees of Bowling Green State University:

PROCEDURE FOR PROVIDING PUBLIC NOTICE OF BOARD OF TRUSTEES MEETINGS
(In compliance with Am. Sub. Senate Bill No. 74, which becomes effective November 28, 1975)

(1) The Secretary of the Board shall, on or before November 15, 1975, cause to be published in one or more newspapers of general circulation in Wood County, Ohio, and release for publication to one or more VHF and one or more UHF television stations broadcasting from Wood County, Ohio, one or more AM and one or more FM radio stations broadcasting from Wood County, Ohio, and to any official student newspaper and radio station which may be then operating on the campus of the University, a calendar of regularly scheduled meetings of the Board of Trustees to be conducted during the period from November 28, 1975, through August, 1976, and prior to or on August 15 annually thereafter the calendar of meetings to be conducted during the succeeding twelve months.

In the event of any change in the calendar of regularly scheduled meetings of the Board of Trustees during the year commencing in September and ending in August, the Secretary shall follow the procedure hereinabove set forth not later than thirty (30) days preceding the first meeting conducted under such revised schedule of meetings.

(2) The Secretary of the Board shall maintain a current list of all representatives of the public media who have requested, verbally or in writing, notification of special meetings of the Board of Trustees. The Secretary shall, upon receipt of notice from a member or members of the Board of Trustees, the President, the Provost, or any Vice President of the scheduling of a special meeting, but in no event later than twenty-four (24) hours prior to the commencement of the meeting, so advise media representatives who have requested notification stating the time, place and stated purpose of the special meeting. Where practical, such notification shall be first given verbally and confirmed in writing to first-class mail addressed to such media representatives at the addresses provided by them to the Secretary of the Board. In emergency situations where twenty-four (24) hour notice is not possible, the Secretary shall verbally notify such media representatives by telephone and shall record the fact of notice in a statement to be attached to the minutes of the meeting.

(3) Any person may, upon submission of a written request to the Secretary of the Board of Trustees, delivered to his office on or before August 15 of any year, receive notice of all meetings of the Board of Trustees at which specific subject matters designated in writing by such persons are scheduled to be discussed. In order to receive notification, such persons must provide to the Secretary of the Board a sufficient quantity of self-addressed, stamped envelopes for the mailing of the notices. The Secretary of the Board may designate more general subject matters specified by persons requesting notice in order to reasonably limit the variety of lists of persons to receive notices, provided however that no classification shall be established which is more limited or restricted than the subject matter designated in a request for notification.

The chairman asked if there were objections or discussion concerning the recommended procedure. No objections being recorded, the chairman announced that the procedure as written will be placed in effect immediately.

President Moore distributed the following statement:

Statement by Hollis A. Moore, President

In adopting a set of procedures for providing public notice of their meetings, the Board of Trustees today enhanced a spirit of and dedication to openness which has prevailed at the University since the early 1960's. While these procedures are in compliance with legislation recently enacted by the General Assembly—the so-called "sunshine law" which becomes effective on November 28, 1975—I wish to draw special attention to several long-standing principles which the Board of Trustees has rigorously followed in conducting "public business" at Bowling Green State University.

First, Board meetings have been open to the press and the public since 1963. Further, every effort has been made to hold Board meetings at various locations on the campus which can accommodate sizeable groupings of interested people.

Second, since August, 1970, the BGSU Board of Trustees has scrupulously avoided discussing agenda items or conducting straw votes prior to a regularly scheduled Board meeting. The only exception to this rule—indeed the one exception granted under the new law—is the one exception granted under the new law: the right of a Board and a President to confer privately on personal and personnel matters.

The one other time period set aside for Board related issues is a regularly scheduled information-sharing session on long range planning matters—not the agenda variety—which involve many aspects of the University. Occasionally these sessions follow rather than precede the official notice of meetings by various officials of the University and include the participation of the duly elected student and faculty representatives to the Board of Trustees.

It should also be noted that the BGSU Trustees have eschewed the practice of conducting public business through private meetings of standing committees. In recent years the only standing committee of the Board has been the Finance Committee which meets at times to review matters involving more detail than can normally be considered in the time allotted for Board meetings.

While the foregoing points of the philosophy and manner of conducting Trustee business at BGSU have been noted from time to time, I reiterate these operating principles in the hope of furthering both public and press understanding.
Schedule of Board of Trustees Meetings during 1975-76

The following schedule of dates of meetings of the Board was submitted:

December 12, 1975 - 3:30 p.m.
January 8, 1976 - 10:00 a.m.
February 12, 1976 - 10:00 a.m.
March 11, 1976 - 10:00 a.m.
April 8, 1976 - 10:00 a.m.
May 13, 1976 - 10:00 a.m.

The chair asked if there were objections to the schedule as submitted; hearing none, he announced that the Board will meet during 1975-76 on the date and at the time indicated for each meeting.

Student Recreation Center Program Statement

Following submission of a resolution commending the committee members who developed the program for the Student Recreation Center, the chair asked President Moore to comment.

Dr. Moore indicated that it was entirely appropriate to present such a resolution commending the committee. He said that the report clearly lists the facilities that will be needed for a residential university. Members of the committee met during the summer and in addition have made many trips to visit other facilities. It is an important step for the University, and there are a number of issues still to be settled—such as the style, type and size of the facility, which in turn depend largely on how much can be constructed for the available dollars. The proposed resolution also authorizes the President and his staff to proceed with the selection of an architect. President Moore strongly emphasized that even though student fees will pay for the construction and operation of the facility, such fees are not to be assessed until the facility is in operation; no students will be assessed except those who will have the opportunity to use the center.

President Moore and Richard Eakin, Chairman, introduced members of the committee who were present, including Mr. Bottonari, Nobby Emmanuel, Dan Garfield, Sue Hager, Dr. Ringer and Mr. Rood. Dr. Eakin also recognized Mr. Neuman, who "gave very valuable assistance." Mr. Rood stated that participation on the committee was an enjoyable process and that he believed all members did an outstanding job. Further, he considered the expertise that was evident among the members really "fantastic."

Mr. Savage commended Mr. Rood for his work on the committee and his assistance to the group in providing transportation to visit other cities at his personal expense.

Mr. Bottonari commended the students for the amount of time and effort spent and also thanked the Board, President Moore and his staff for providing the opportunity for students to participate in the project. In response, Mr. Savage said that the center was conceived and developed by the students, which is indicative of the spirit of receptiveness displayed by the administration to student desires and recommendations. He believed great credit should also go to the student leadership involved.

No. 24-76

It was moved by Mr. Spiegel and seconded by Mr. Lipaj that the following Resolution be adopted:

RESOLUTION

WHEREAS, the following

Students - Dennis Bottonari
Sharon Deyling
Nobby Emmanuel
Dan Garfield

Faculty - Samuel Cooper
Sue Hager
John White

Staff - Richard Brown
Richard Eakin
Elton Ringer

Trustee - Norman Rood

have given freely of their time and energies over the past eighteen months in the review of student desires to have recreational facilities on campus; and

WHEREAS, visits to view other such facilities were made to many universities and colleges in the East, South and Middle West; and

WHEREAS, this committee has done an outstanding service by articulating key program concerns into a program statement for this facility;

BE IT HEREBY RESOLVED, that each committee member be highly commended for contributions to this study and report; and

BE IT ALSO RESOLVED, That the President and his staff be authorized to proceed with the selection of an architect, the development of cost estimates and the identification of the methods of financing which seem feasible; and

BE IT FURTHER RESOLVED, That a copy of this Resolution be given to each member of the committee.

The Secretary conducted a roll call vote and members present responded as follows: Voting "yes"—Mr. Bryan, Mr. Lipaj, Mr. Rood, Mr. Savage, Mr. Simmons and Mr. Spiegel. The motion was declared approved by six affirmative votes.
Reciprocal Agreement - Medical College of Ohio,
The University of Toledo and Bowling Green State University

At President Moore's request, Provost Rothe reported that the agreement provides for an extension to the Medical College of Ohio (MCOT)—as recommended by the Consortium on Health Education in Northwest Ohio (CHENO)—of the option of course enrollment for members of the faculty and staff at either institution similar to an agreement which has already been placed in effect between the University of Toledo (UT) and Bowling Green State University. A similar agreement also exists between the MCOT and UT. The agreement is brought to the Board as BGSU's part in the three-way agreement.

No. 25-76
In accordance with a recommendation from the Consortium on Health Education in Northwest Ohio (CHENO), Mr. Lipaj moved, and Mr. Rood seconded, to approve reciprocal agreement with the Medical College of Ohio and the University of Toledo permitting full-time faculty and staff to enroll for courses at any of the three institutions in accordance with the staff benefit policy in effect at the employee's institution, with such benefits assumed by the institution providing the instruction. All members present voting "aye"—the motion was approved unanimously.

Student-Employee Classification and Pay Plan

Dr. Eakin reported that the proposed Student-Employee Classification and Pay Plan is an attempt to bring the University's policies and procedures up to date and to develop a plan for student employment and pay. The plan was written following a survey made on the part of students and staff members to present the material in a form which will assure that all employees will be treated in the same way. He noted that Mr. Zimmerman, as Director of Student Employment, was present to answer any questions and asked him to speak. Mr. Zimmerman described the plan and its development. He indicated that the details had been reviewed with students and employers, adding that the plan conforms to regulations in effect at the University concerning equal employment opportunity.

No. 26-76
It was moved by Mr. Rood and seconded by Mr. Lipaj that approval be given to the Student-Employee Classification and Pay Plan—as written—to become effective December 29, 1975. (Student-Employee Classification and Pay Plan has been placed in the official Board file in the Office of the Secretary to the Board of Trustees) All members present voting "aye"—the motion was approved unanimously.

Payment of Fees for an Employee (and/or His or Her Cohabitant Spouse, Child or Children)

President Moore reported that the revised policy statement submitted merely recognizes the need for a change in the language because of action taken in May to separate the Facility Fee from the General Fee.

No. 27-76
It was moved by Mr. Spiegel and seconded by Mr. Simmons that approval be given to the following revised statement of "Policy for Payment of Fees for an Employee of Bowling Green State University and/or His or Her Cohabitant Spouse, Child and Children," and that the policy be effective as of June 16, 1975:

REVISED STATEMENT
(Changes are underscored)

EMPLOYEE

A full-time employee of the University, including an individual employed full time at the University but compensated by another agency (i.e., ROTC, research agency, etc.), and one who has emeritus status, who desires either to audit a course or to take a course for credit may do so without payment of the instructional, facility or general fees, if

(1) his area administrator certifies that the individual's enrollment will not interfere with the discharge of his duties as a university employee;

(2) his enrollment in the section of the subject is recommended by his academic dean or his area administrator and approved by the University Provost;

(3) his enrollment will not prevent a regularly registered student from attending the class section; and

(4) he enrolls for the course in the Office of the Registrar.

SPOUSE/CHILD

The cohabitant spouse, and/or child or children of a full-time employee, including faculty and Civil Service (or local equivalent of Civil Service), and employees of the Departments of Aerospace Studies and Military Science, who has completed five years of full-time service at Bowling Green State University, may enroll without payment of the instructional fee either as a full-time or as a part-time student at the University, on the campus or at an off-campus branch or center, provided that the individual is eligible to be considered a personal exemption under the provisions of Section 151 of the Internal Revenue Code. The facility and general fees and any other course fees or charges will be paid by the student.

The cohabitant spouse and/or child or children of a full-time academic employee who, prior to March 1, 1972, had attained the status of permanent tenure or had attained the rank of associate or full professor if not on tenure, including members of the Departments of Aerospace Studies, Military Science, and emeritus staff members, may enroll without payment of the instructional fee either as a full-time or part-time student on campus or at an off-campus branch or center, provided that the individual is eligible to be considered as a personal exemption under the provisions of Section 151 of the Internal Revenue Code. The facility and general fees and any other course fees or charges will be paid by the student.

A full-time nonacademic employee is one who works 40 hours a week on a regular schedule and is employed full time for a minimum of nine months a year—such eligibility to be determined by appropriate authorities.

(continued)
Revised Fee Payment Statement (continued)

A full-time academic employee is one who is appointed (including leave of absence) for a minimum of three quarters of the same fiscal year and whose teaching assignments and/or other assignments are determined by appropriate authorities to constitute a full load.

All members present voting "aye"—the motion was approved unanimously.

University Housing Policy

Dr. Eakin indicated that the proposed housing policy is designed to accomplish two purposes—one, to require that a student live on campus for two full academic years; and two, to ensure that the student is in compliance with the University housing policy prior to requesting a hearing before the Housing Appeals Board.

No. 28-76

It was moved by Mr. Simmons and seconded by Mr. Lipaj that approval be given to the following revised University Housing Policy to become effective immediately:

UNIVERSITY HOUSING POLICY

Undergraduate students are required to reside in University-owned living units as a condition of enrollment unless they are commuting daily from the homes of their parents, guardians, or spouses, or unless they have attained 90 earned academic hours and/or six (6) quarters of campus residency on or before the first day of classes for Fall Quarter. For the purposes of this regulation, a home is defined as the actual and regular place of residence in the community in which the parent, guardian, or spouse is eligible to register to vote. A guardian is defined as a person awarded legal guardianship by a court of competent jurisdiction. The Housing Acceptance Agreement is a contract for the entire academic year. A student must be in compliance with the University Housing Policy as a condition for application for exception from the policy.

All members present voting "aye"—the motion was approved.

Refund of $50 room charge during Fall Quarter 1975-76 for the students in three-person room assignments

Dr. Eakin stated that at the beginning of Fall Quarter 1975 the University had to assign a larger than anticipated number of students to live three in a room designed for two in order to meet student demand. By November 1 it became evident that the usual student attrition will not be large enough to reduce all of the extended occupancy before the end of the Fall Quarter; therefore, the University is refunding $50 to each student required to live under extended occupancy conditions.

Members of the Board expressed their feeling of appreciation for this action by the administration in acknowledgment of the need for a prompt and satisfactory solution of student problems.

Travel Regulations

Mr. Postich presented the proposed travel regulations as mandated by the State Legislature, the State Office of Budget and Management and the Ohio Board of Regents, stating that the action to be taken by the Board would also permit other revisions or adjustments in dollar figures without the need for further action by the trustees.

No. 29-76

It was moved by Mr. Lipaj and seconded by Mr. Spiegel that the Proposed Travel Regulations be approved as the basis for travel reimbursement, effective immediately. Authorization is further granted to the President or his designee to revise these regulations at any time so long as the regulations remain consistent with state requirements. (Travel Regulations will be placed in the official Board file in the Office of the Secretary to the Board of Trustees) All members present voting "aye"—the motion was passed unanimously.

Sponsored Grants and Contracts

No. 30-76

It was moved by Mr. Bryan and seconded by Mr. Spiegel that grants and/or contracts in the amount of $553,926.59, as listed for the following periods, be accepted and expenditures applicable thereto in that amount be authorized:

<table>
<thead>
<tr>
<th>Period</th>
<th>Monthly Totals</th>
<th>Fiscal Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 1975</td>
<td>$ 88,519.13</td>
<td>$ 1,992,384.90</td>
</tr>
<tr>
<td>September 1975</td>
<td>117,239.00</td>
<td>2,109,623.90</td>
</tr>
<tr>
<td>October 1975</td>
<td>348,168.46</td>
<td>2,457,792.36</td>
</tr>
</tbody>
</table>

All members present voting "aye"—the motion was approved.

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

<table>
<thead>
<tr>
<th>Period</th>
<th>Total Research Grants</th>
<th>Fiscal Years to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1974-75</td>
<td>115,497.57</td>
<td>182,686.63</td>
</tr>
<tr>
<td>1975-76</td>
<td>2,037,738.68</td>
<td>1,992,384.90</td>
</tr>
</tbody>
</table>

(continued)
Sponsored Grants and Contracts (continued)

### I. Research Grants

<table>
<thead>
<tr>
<th></th>
<th>July 1 through September 30</th>
<th>1974-75</th>
<th>1975-76</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Federally Sponsored</td>
<td>$ 55,397.57</td>
<td>$ 174,968.00</td>
<td></td>
</tr>
<tr>
<td>B. Privately and State Sponsored</td>
<td>$ 78,976.00</td>
<td>$ 37,966.63</td>
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<tr>
<td>Total Research Grants</td>
<td>$ 134,373.57</td>
<td>$ 212,934.63</td>
<td></td>
</tr>
</tbody>
</table>

### II. Institutes and Workshops

- $ 36,432.00
- $ 43,740.00

### III. Public Service Grants and Contracts

- $ 397,615.11
- $ 371,288.27

### IV. Program Development and Innovation Grants

- $ 564,399.00
- $ 354,621.00

### V. Equipment Grants

- $ 190,890.00
- $ 36,300.00

### VI. Student Aid Grants

- $ 1,297,628.00
- $ 1,090,940.00

Total Grants and Contracts: $ 2,621,577.68

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Personnel Changes

### ACADEMIC AREA*

#### Deaths

- James D. Graham, Associate Professor of Biological Sciences; September 5, 1975

#### Leaves of Absence

- Lester E. Barber, Associate Professor of English; Fall Quarter 1975
- Patricia Jordan, Assistant Professor of Music Education; Winter and Spring, 1976

#### Resignations

- Joshua Edwards, Director of Student Services at Firelands; effective October 3, 1975
- Hiroshige Matsumoto, Postdoctoral Research Fellow in Chemistry; effective August 29, 1975
- Elsie Minifie, Associate Professor of Education; effective December 12, 1975
- Timothy F. Smith, Director of Interfraternity and Special Activities; effective September 30, 1975

* Changes and appointments effective since the Board of Trustees meeting August 27, 1975.
Personnel Changes (continued)

Changes in Assignments, Ranks and Salaries

Joseph Biggs, Assistant Professor of Management, from $16,750 to $17,250 academic year rate effective September 15, 1975; completion of doctoral requirements

Curl W. Ballgren, Professor and Acting Chairperson of Biological Sciences, academic year salary of $22,236 increased by $666.66 for Fall Quarter; compensation for Acting Chairperson duties for that period

Laura E. Kratz, Professor of Physical Education and Recreation, from $17,702 to $19,702 academic year rate for 1975-76; special services increment

Joseph S. Lombardi, Counseling Psychologist in Counseling Center, contract revised to include faculty rank of Assistant Professor in the Personal Development and Life Planning Center effective September 22, 1975

William A. Peterman, Assistant Professor of Geography appointed Assistant Director of Environmental Studies Center effective September 15, 1975

Louise F. Rees, Professor of Library and Educational Media, from $22,187 academic year rate to $24,187 a.y.r. for 1975-76; special services increment

Timothy Roberts, from Instructor to Assistant Professor of Special Education, from $12,500 to $13,000 academic year rate effective September 15, 1975; completion of doctoral requirements

James D. Sears, from Instructor to Assistant Professor of Special Education, from $12,500 to $13,000 academic year rate effective September 15, 1975; completion of doctoral requirements

Andrew M. Wellin, from Instructor to Assistant Professor of Computer Science, from $13,500 to $16,000 academic year rate effective September 15, 1975; completion of doctoral requirements

I. Clay Williams, from Instructor to Assistant Professor of Health and Physical Education, from $13,000 to $13,500 academic year rate effective October 1, 1975; completion of doctoral requirements

Special Appointments

George Herman, Professor of Speech, appointed Acting Vice Provost for Research and Dean of the Graduate College effective September 1, 1975, until such time as a new Dean is appointed; salary increased $500 per month for each month as Acting Dean

Alcind D. Bennett appointed Adjunct Assistant Professor in Medical Technology effective Sept. 9, 1975

G. C. deRoth appointed Adjunct Professor of Biological Sciences effective Sept. 4, 1975

Walter D. Crieost, appointed Adjunct Assistant Professor in Medical Technology effective Sept. 9, 1975

Howard Igel, appointed Adjunct Professor of Medical Technology effective Sept. 9, 1975

Patricia A. Larrick, appointed Adjunct Instructor of Nursing effective September 3, 1975

Patricia Mann, appointed Adjunct Instructor in Medical Technology effective September 8, 1975

Helen Myers, appointed Professorial Associate in Medical Technology effective September 8, 1975

Baylies L. Prater appointed Adjunct Lecturer in Biological Sciences effective September 4, 1975

(Also reported in Externally-funded Programs)

Lacy Randles, appointed Adjunct Instructor in Medical Technology effective September 8, 1975

Rebecca Zeckman, appointed Adjunct Instructor of Nursing effective September 3, 1975

FULL-TIME FACULTY APPOINTMENTS

<table>
<thead>
<tr>
<th>Name/Rank and Area</th>
<th>New Faculty</th>
<th>Salary</th>
<th>Contract</th>
<th>Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doris Brightharp, Intern Instructor-Devel. Educ.</td>
<td>Sara M. Derrick, Instructor/Asst. Prof.-Home Economics *</td>
<td>$ 8,000</td>
<td>Temporary</td>
<td>1975-76 academic year</td>
</tr>
<tr>
<td></td>
<td>Elin S. Epperson, Intern Instructor-English</td>
<td>13,500/14,000*</td>
<td>Temporary</td>
<td>1975-76 academic year</td>
</tr>
<tr>
<td></td>
<td>Jane J. Francis, Instructor-Mathematics</td>
<td>9,000</td>
<td>Temporary</td>
<td>1975-76 academic year</td>
</tr>
<tr>
<td></td>
<td>Samuel Guajardo Jr., Instructor-Romance Lang.</td>
<td>10,000</td>
<td>Temporary</td>
<td>1975-76 academic year</td>
</tr>
<tr>
<td></td>
<td>Laura Haynie, Instructor-Home Economics</td>
<td>12,000</td>
<td>Temporary</td>
<td>1975-76 academic year</td>
</tr>
<tr>
<td></td>
<td>Wayne A. Johnson, Lecturer and Research Assoc.-Psychology</td>
<td>10,000</td>
<td>Temporary</td>
<td>1975-76 academic year</td>
</tr>
<tr>
<td></td>
<td>G. Otis Kenny, Asst. Professor-Mathematics</td>
<td>12,500</td>
<td>Temporary</td>
<td>1975-76 academic year</td>
</tr>
<tr>
<td></td>
<td>Judy A. Kiser, Instructor-Social Work, College of Health &amp; Community Services</td>
<td>13,400</td>
<td>Temporary</td>
<td>1975-76 academic year</td>
</tr>
<tr>
<td></td>
<td>Bonnie Lamvermeyer, Lecturer-Biol. Sciences</td>
<td>10,500</td>
<td>Temporary</td>
<td>1975-76 academic year</td>
</tr>
<tr>
<td></td>
<td>Colleen Mandell, Instructor/Asst. Prof.-Special Education *</td>
<td>11,000/12,000*</td>
<td>Temporary</td>
<td>1975-76 academic year</td>
</tr>
<tr>
<td></td>
<td>James McKenzie, Instructor-Health &amp; Physical Education</td>
<td>11,000</td>
<td>Temporary</td>
<td>1975-76 academic year</td>
</tr>
<tr>
<td></td>
<td>Evelyn R. Roberts, Lecturer-Speech &amp; Ethnic Studies</td>
<td>10,000</td>
<td>Temporary</td>
<td>1975-76 academic year</td>
</tr>
<tr>
<td></td>
<td>Susan G. Tobasko, Instructor-Home Economics *</td>
<td>10,500/14,000</td>
<td>Temporary</td>
<td>1975-76 academic year</td>
</tr>
<tr>
<td></td>
<td>Lawrence Jankowski, Lecturer-Journalism</td>
<td>12,000</td>
<td>5/5</td>
<td>1975-76 academic year</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10,300</td>
<td>Temporary</td>
<td>1975-76 academic year</td>
</tr>
</tbody>
</table>

PART-TIME FACULTY APPOINTMENTS - TERM CONTRACTS

New Faculty

Stephen R. Carey, Instructor-Economics | 3,500 | Fall Quarter, 1975 |

Theresa Harrington, Asst. Prof.-Performance Studies | 8,500 | Winter/Spring, 1976 |

Susan Hemphill, Intern Instructor-Comp. Science | 3,000 | Fall Quarter, 1975 |

Carolyn Kincaid, Instructor-Performance Studies | 675 | Fall Quarter, 1975 |

* Increases in rank and/or salary effective upon first day of pay period during which completion of doctoral requirements occurs
Personnel Changes (continued)

PART-TIME FACULTY APPOINTMENTS - TERM CONTRACTS

Name/Rank and Area  New Faculty (cont.)

Ann Pope, Instructor-Performance Studies  $ 675  Winter Quarter, 1975
Katja Rail, Instructor-German-Russian  1,500  Fall Quarter, 1975
Dean Roussi, Instructor-Composition-History  3,366  1975-76 ac. year
Connie Schaffer, Instructor-Curriculum & Instruction  5,000  1975-76 ac. year
Greg Schum, Instructor-Industrial Educ. & Technology  1,000  Fall Quarter, 1975
Jerry Skelley, Instructor-Composition-History  3,366  1975-76 ac. year
Larry Whiteleather, Instructor-Political Sc.  1,000  Fall Quarter, 1975

Reappointments

Wilson Benfer, Lecturer-Management  8,250  1975-76 ac. year
Judith Bentley, Assoc. Prof.-Performance Stud.  3,200  1975-76 ac. year
Larry Bowersox, Instructor-Industrial Educ. & Technology  500  Fall Quarter, 1975
Nancy Coleman, Instructor-School of Art  2,500  Fall Quarter, 1975
Samuel Cooper, Professor-Health & Phys. Educ.  2,800  Fall Quarter, 1975
J. Patrick Gallagher, Instructor-Special Educ.  2,000  Fall Quarter, 1975
Herbert J. Gauerke, Vis. Prof.-German-Russian  3,100  Fall Quarter, 1975
Wallace Glewricht, Clinical Supervisor-Student beaching  2,000  Fall Quarter, 1975
Jaclyn Graham, Instructor-Home Economics  2,000  Fall Quarter, 1975
Wayne Graham, Lecturer-Ethnic Studies  950  Fall Quarter, 1975
Corazon Guillermo, Instructor-Physical Educ. & Recreation  1,500  Fall Quarter, 1975
J. D. Jackson, Instructor-Ethnic Studies  1,000  Fall Quarter, 1975
Bert A. Lucas, Instructor-Sociology  2,000  Fall Quarter, 1975
Betty McMillin, Instructor-Special Education  750  Fall Quarter, 1975
Sister Mary E. Nagle, Assoc. Prof.-Performance Studies  1,400  Fall Quarter, 1975
Larry Bowersox, Instructor-Industrial Educ. & Technology  4,734  1975-76 ac. year
Nancy Coleman, Instructor-School of Art  2,000  1975-76 ac. year
Jerry Pearl, Instructor-Special Education  1,000  Fall Quarter, 1975
Barbara Rothe, Instructor-Health & Phys. Educ.  800  Fall Quarter, 1975
Mary M. Shuffler, Instructor-Sociology  1,000  Fall Quarter, 1975
Maryse Spears, Instructor-Romance Languages  1,000  Fall Quarter, 1975
Cheryl Wienke, Clin. Supervisor-Special Educ.  1,050  Fall Quarter, 1975
Mary T. Wolfe, Instructor-School of Art  1,500  Fall Quarter, 1975
Russell Working, Instructor-Foundations & Inquiry  1,300  Fall Quarter, 1975

NON-FACULTY APPOINTMENTS - TERM CONTRACTS

Judy C. DuShane, Research Assoc.-Environmental Studies  11,500  10/1/75 - 6/30/76
James M. Hodge III, Asst. Prov. Couns./Adm. Asst. Northwest Consortium  9,000  9/1/75 - 6/30/76
Hamoudah Javaheripour, Research Fellow-Chemistry  3,150  9/1-75 - 5/31/76
Sandra Kolichman, TV News Writer/Prod.-WGBU-TV  9,500 fyr  11/3/75 - 6/30/76
James Laux, Advisor to Fraternities-Student Affairs  8,500  10/1/75 - 6/30/76
Gwendolyn Sereno, Counselor-Counseling Center  9,462  9/17/75 - 6/30/76

Externally-Funded Programs

Rosemary Kahle, Media Lab Asst.-Nursing  4,000  1975-76 ac. year
Barry Kingsbury, Asst. to Director-Academic Dev. Resource Center  7,800 fyr  9/1/75 - 6/30/76
Baylise Prater, Asst. Director-Environmental Studies Center  16,000 fyr  9/29/75 - 9/29/76

FIRELANDS CAMPUS APPOINTMENTS

Faculty

John Chun, Asst. Prof.-English  11,500  Temporary  1975-76 ac. year

Non-Faculty

John Hartung, Vet. Svcs. Coord.  10,200 fyr  Term  10/1/75 - 6/30/76

Salaries Paid for Summer Quarter, 1975

The complete list of salaries paid for the Summer Quarter, 1975, has been included in the Official 1975-76 Salary Recommendations as an addendum to the salaries approved by the Board of Trustees at the June 14, 1975, meeting.
Resolution - James D. Graham

No. 33-76 Following the reading of the Resolution by the Secretary—it was moved by Mr. Simmons and seconded by Mr. Lipaj that the following Resolution be adopted:

RESOLUTION

WHEREAS, the Board of Trustees has learned of the death of James D. Graham on September 5, 1975; and

WHEREAS, Dr. Graham served the University with distinction as a member of the faculty in Biology since 1969—as Assistant Professor until 1973 and as an Associate Professor since then; and

WHEREAS, his study contributed internationally to the understanding of the causes of leukemia and brought recognition to him as Chairman of the Leukemia Research Symposium of the Ohio Academy of Science and to the University through his direction of the Leukemia Research Laboratory; and

WHEREAS, he contributed unselfishly of his time and efforts as a member of the Wood County Board of Directors of the American Cancer Society and to research for the American Heart Association; and

WHEREAS, he was respected highly by students, staff and colleagues for his success as a teacher and research scholar;

THEREFORE, BE IT RESOLVED, That this Board of Trustees expresses its sincere appreciation for his loyal and outstanding service to the University, for his advancement of the study of causes for leukemia and for his many contributions to the community as well as to the University; and

BE IT FURTHER RESOLVED, That this Resolution be spread upon the official minutes of the University and that a copy be forwarded to Jaclyn, his wife, and to James E. and Jack C., his sons, who survive him.

All members present responded to roll call vote by the Secretary as follows: Voting "yes"—Mr. Bryan, Mr. Lipaj, Mr. Rood, Mr. Savage, Mr. Simmons and Mr. Spiegel. The motion was declared approved.

President Moore stated that Dr. Graham was indeed a most distinguished member of the University faculty. His dedication and personal commitment to continuing research in the area of leukemia set an example which one rarely finds.

Resolution - Charles A. Leone

No. 34-76 Following the reading of the Resolution by the Secretary—it was moved by Mr. Lipaj and seconded by Mr. Simmons that the following Resolution be adopted:

RESOLUTION

WHEREAS, Dr. Charles Leone has served Bowling Green State University with distinction since 1968 as Professor of Biological Sciences and Dean of the Graduate School and since 1971 also as Vice Provost for Research; and

WHEREAS, under his leadership the number of imaginative and forward-looking graduate programs as well as the enrollment of graduate students has increased at a pace far exceeding both the immediate and long-term goals of the University; and

WHEREAS, under his guidance the amount of external funds received in support of University research, institutes and public service has increased each year; and

WHEREAS, Dr. Leone has contributed greatly to the community by his participation in church and civic organizations; and

WHEREAS, Dr. Leone has elected to accept appointment as Vice President and Provost of the University of Arkansas Campus at Fayetteville;

THEREFORE, BE IT RESOLVED, That the Board of Trustees expresses its great appreciation for his outstanding service at the University, for the advancement of graduate study and research which he encouraged and for the contributions he and Madelyn, his wife, have made to our community—both on campus and in northwest Ohio; and

BE IT FURTHER RESOLVED, That the members of the Board of Trustees extend their best wishes individually and collectively for success and prosperity in this new assignment; and

BE IT FURTHER RESOLVED, That this Resolution be spread upon the official minutes of the Trustees and that a copy be forwarded to Dr. Leone.

All members present responded to roll call vote by the Secretary as follows: Voting "yes"—Mr. Bryan, Mr. Lipaj, Mr. Rood, Mr. Savage, Mr. Simmons and Mr. Spiegel. The motion was declared approved.

REPORTS

Faculty Representative

Dr. Givens submitted a written report which will be placed in the official files. He called special attention to the Senate Forum scheduled for November 18 on grading and invited all who could to attend. The Senate has created a Legislative Liaison Committee and a list of the membership was announced to the Board.
Student Representative

Mr. Bottonari submitted a written report to the Board which will be placed in the official files. He emphasized the concern of the students about the quality of education received and outlined plans being developed for the proposal of internship programs carrying academic credit through the cooperation of the College of Business Administration, the Placement Office and various businesses and industries. He stated that the students had expressed concern over the proposed 1976-77 academic calendar which would provide a five-week break at Christmas.

Capital Improvements under Construction

The report of the Status of Capital Improvements, which was submitted by the Office of the University Architect, will be placed in the official files.

Enrollment - Fall Quarter 1975

Reports of the Fall Quarter 1975 enrollment, including comparative data for the Fall Quarter 1974, which were submitted by the Office of Resource Planning, will be placed in the official files.

United Way Campaign 1975

President Moore announced that there has been increased support, in terms of participation, in the 1975 United Way Campaign by the University community. Dr. George Horton of the College of Education chaired the University's fund drive. The University contribution this year has been extraordinary. Mr. Savage stated that reports in the Toledo area of the campaign participation by the University were very favorable.

Adjournment

Mr. Spiegel moved, Mr. Simmons seconded, that the meeting be adjourned. The chair declared the meeting adjourned at 11:36 a.m.