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Monitor Newsletter July 17, 2000

Bowling Green State University

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Provost John Folkins announces office changes

Provost John Folkins, who joined BGSU in May, has recently announced the reorganization of his office. According to Folkins, "One of the important tasks of new provosts is to organize the academic staff of the office in a manner that fits both his or her style and addresses directly the strategic goals of the university, as he or she sees them. After consultation with many people on campus, I am pleased to announce that the reorganization of the Office of the Provost has now been completed.

The changes are as follows:

The title for Mark Gromko has been changed from vice provost for academic affairs to vice provost for academic programs to better reflect the focus of his position. He will oversee reviews of academic programs, the General Education program, the Center for Teaching, Learning and Technology; the Honors Program and will chair the Undergraduate Council. Also in the reorganization, Chapman Learning Community has been moved from this vice provost area to the College of Arts and Sciences. The Health Science Residential Program has been moved to the college of Health and Human Services.

Sallye McKee's title has been changed to vice provost for academic outreach. Folkins said the change will help the University pursue important strategic goals tying its academic mission to interactions with community groups and businesses, K-12 schools and service-learning opportunities. She will have oversight of Partnerships for Community Action, the Center for Innovative and Transformative Education, Literacy Serve and Learn, the Cooperative Education and Internship program and Bowling Green's participation in the Ohio Campus Compact. A new vice provost position has been created for academic services. Alberto Gonzalez, chair of the Department of Interpersonal Communication, will serve in this role on an interim basis from Aug. 1 until a search is completed and a permanent vice provost is in place. The new vice provost for academic services will be expected to show leadership in enrollment management, including student success and retention initiatives and new structures for academic advising.

Gonzalez will be responsible for the areas of Registration and Records, undergraduate admissions, Academic Enhancement, Academic Development and Student Financial Aid.

The titles for Steven Ballard, dean of the Graduate College, and Carol Engler, executive assistant to the provost, have not been changed.

In addition to the Graduate College, Ballard will oversee the Office of Sponsored Programs and Research, the Office of Compliance, the Statistical Consulting Center, the animal research facility and the six University-wide research centers.

Engler will coordinate policies and procedures related to academic affairs, function as a liaison between the provost, deans and major University offices, establish faculty hiring procedures in cooperation with colleges and academic departments, coordinate procedures and advise search committees and collaborate with the provost and deans on special projects. The Women's Center will continue to report directly to the provost.

**BGSU joins with UT, MCO to purchase office supplies**

Bowling Green has entered into a contract with Office Depot that will make purchasing office supplies faster, easier, and more economical. Jane Schimpf, assistant vice president for auxiliary services, has announced. Also joining the alliance are the University of Toledo and Medical Colleges of Ohio. By acting together to purchase goods and services, all three institutions can obtain better pricing, Schimpf said.

With the new Just-In-Time office supply program, which begins in August, a special "core" catalog will be used for the most commonly used items, and a 45 to 55 percent discount will be given on all other items purchased. Orders placed by 4 p.m. will be delivered the next day, and the agreement includes a return/replacement guarantee. There are several options for ordering with the new program, including Internet ordering, a pre-printed requisition form to fax, a store purchasing card to use in Office Depot retail stores and a BGSU VISA purchasing card.

The implementation team will hold several seminars to explain and demonstrate the online ordering system. The 90-minute sessions will be held at 120 Hayes Hall. There will be two sessions on Aug. 10, at 1 and 3 p.m., and four sessions on Aug. 14, at 8:30 and 10:30 a.m. and at 1 and 3 p.m.

Advance registration is necessary and must be done by 3 p.m. Aug. 8. Register by email at dailyproj@bgnet.bgsu.edu or call Dawn Lally at 3-2351.

The implementation team includes Schimpf, team leader Beth Nagle, purchasing agent, Colleen Fillian, psychology, Dawn Lally, communication disorders, Joanne Lohr, English, Faye Nicholson, business office, and Lisa Rood, chemistry, plus two representatives from Office Depot.

University signs to host Boys State and many other on-campus conferences

A renewed agreement between BGSU and the American Legion Buckeye Boys State will keep the mock-government event on campus through 2004, according to Amelie Brogden, director of conference programs. Boys State has been held in Bowling Green since 1978.

"The contract lets everyone know we are in this for the duration and have a commitment to the program," Brogden said.

The Ohio organization, which brings in about 1,100 high school juniors to campus each year for nine days, is the largest such program in the nation, according to Richard White, Buckeye Boys State director.

"We have an excellent working relationship not only with BGSU but with the whole Bowling Green area," White said. "The relationship we have built over the past 23 years with BGSU faculty and staff was a big consideration in the decision to renew the contract. We deal with everyone from custodians and inventory people to vice presidents and the president. We feel it's a win-win situation. The relationship and the atmosphere at Bowling Green are very conducive to the program. And Bowling Green benefits because Boys State is also a great recruiting tool. We're bringing in young men who are considered the 'cream of the crop' and who are actively shopping for a college to attend."

(Continued on page 2)
Conferences (Continued from page 1) They get to see everything from the dining facilities to the residence halls to the recreational facilities and the classrooms, and many decide then and there to attend BGSU.

Brogden and White said the new contract should facilitate the good working relationship by providing continuity even as those in charge may change over time. It also more explicitly spells out expectations for both institutions.

Participating areas across campus took part in working out the details, Brogden said. She worked closely with Nancy Footer, University General Counsel, throughout the process as well as Sandra LaGrone, director of risk management, in defining all liability issues, and Undergraduate Dining Services staff.

The ongoing construction associated with the BGsuperNet infrastructure project and other renovations has posed a challenge in scheduling conferences, Brogden added. The key has been to provide as much advance information as possible to all prospective participants so there are no surprises.

The pace of conferences has not slowed down, she said. Recently, for example, BGSU hosted 437 members of Alpha Gamma Delta for a national leadership workshop, among several other events.

There have been a couple of new developments this year, Brogden said. One is the process of arranging conferences has been restructured and is now shared between her office, which schedules residential conferences, the staff of Continuing Education, International and Summer Programs, for non-residential programs, and the space-assignments staff.

Another is that the University now signs contracts with everyone coming to campus for conferences, which has "brought new dimensions" to the process, she said, and should help ensure smooth operations in the future.

Portions of both Ridge Street and North College Drive may be closed at different times this week for work on the technology infrastructure project.

Workers are expected to make a cut across Ridge Street at McDonald West, and trenching is also planned in the section of North College Drive which runs from Ridge Street to East Merry Avenue. Pedestrian access will be maintained as much as possible while ensuring safety.

Other outside construction will continue in, among other places, the Conklin and Harshman-Kreischer areas; the vicinity of the Health Center and the technology infrastructure; Interior construction continues in the Administration Building, Cabell continues in Kreischer and Hayes Hall. The FG computer lab (127 Hayes Hall) is scheduled to reopen by Friday after cable installation is complete.

The construction schedule is subject to change. Updates are available by calling the project hotline (2-0000) and on the Web at www.bgsu.edu/bgsupernet.

Monday, July 17
Public skating, noon-1:30 p.m., Ice Arena. (Cheap Skate admission is $2.50.)

Tuesday, July 18
Affirmative Action workshop, sexual harassment prevention, 9:30-11 a.m. Fallerster Conference Room, Jerome Library. Pre-registration is not required. Call 2-8472 for more information.

Wednesday, July 19
Classified Staff Council, 9 a.m. to noon, BGSU Firelands. Vans available for transport from Bowling Green.
Public skating, 8:15-10 p.m., Ice Arena.

Friday, July 21
Public skating, noon-1:30 p.m. and 6-7:15 p.m., Ice Arena. (Cheap Skate admission is $2.50.)

The Office of Human Resources will be closed on July 25 for an all-day staff retreat. Business will resume as usual the next day.

Betty (dining services) and Ken (physical plant) Stemm watch their son Hyland's drive off the fifth tee during the annual Classified Staff Golf Outing at Forest Greens Golf Course. Proceeds from the outing raised more than $1,000 for the CSC Scholarship Fund, more than any event in the scholarship's history. Area businesses and BGSU organizations and employees sponsored holes, and a raffle raised more than $750.

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FACULTY
Division of Teaching and Learning Instructor. Call Ed Fiscus, 2-7294. Deadline: July 19.

Contact Human Resources at 372-8421 for information regarding the following: CLASSIFIED Deadline for employees to apply is 1 p.m. Friday, July 21.

Cook I (C-94-Sa)—University Dining Services. Pay grade 3. Nine-month, full time.

Food Service Worker (C-95-Sa)—University Dining Services. Pay grade 1. Nine-month, full time.

Secretary 2 (C-97-A)—Undergraduate Studies in Business. Pay grade 7.


Assistant Director of Student Publications (S-097)—Student Publications. Administrative grade level 13. Deadline: July 28.

Information Security Analyst (V-093)—Information Technology Services (one position) and Technology Infrastructure Project (one position). Administrative grade level 15. Deadline: July 28.


Assistant Director (00-090N)—Institutional Research, BGSU Firelands. Administrative grade level 15. Deadline: Aug. 15.

www.bgsu.edu/faculty_staff/