3-1-1973

Board of Trustees Meeting Minutes 1973-03-01
Bowling Green State University

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Northwestern Ohio University Computer Center (continued)

Director Downs is expected shortly to recommend a revised operating and capital improvement budget to the Board of Directors which will include his plan to assume IBM operations and staff now handled by BGSDU.

Residence Hall Renovations

Mr. Scheuerman reported that the carpeting bid was $55,000 under the estimate and that rapid progress is being made in completing Phase II of the renovations. He said that carpeting is to be completed in Conklin and McDonald Residence Centers this quarter. The fraternity and sorority cottages will be completed this summer and at the start of the fall quarter, 1973, every residence hall renovation project will have been completed.

Mr. Rood commented that during a dinner he and Mrs. Stranahan had in one of the sororities, the students expressed great pleasure with the project. President Moore added that the residence halls are at capacity for the winter quarter with approximately 400 more students this quarter than a year ago—with no vacancies. One contributing factor is this policy of renovation—he added.

Preliminary Enrollment Report - Winter 1973

Dr. Ferrari reported that the enrollment is higher than projected and that residence halls were filled to capacity at the start of the winter quarter.

Meeting Dates for the Remainder of the Fiscal Year

Mrs. Ward indicated that the bylaws stipulate that a meeting be held in the first week of each of nine months, with the privilege of changing the day as conditions require. The members agreed on the need to establish in advance a definite date for future meetings in the hope that the need to postpone a meeting because of lack of a quorum will not develop.

The following dates for Board meetings for the remainder of the fiscal year were established: March 1; April 5; and May 3. A dinner-work session will be held on the day preceding each meeting.

Adjournment

There being no further business, the meeting was declared adjourned at 11:25 a.m.

President
Secretary

Bowling Green, Ohio
March 1, 1973

After due notice, the Board of Trustees met on Thursday, March 1, 1973, in the Alumni Room of the University Union, with the following members present: Anita Ward, Chairman; Robert Dorfmeyer; Donald Huber; Norman Rood; Charles Shanklin; Donald Simmons; Virginia Stranahan; and Robert Winzeler, Sr. Ashel Bryan was absent.

Also present were President Hollis Moore; K. H. McFall, Secretary to the Board of Trustees; Pete Kotsatos, Student Representative to the Board of Trustees (1972-73); Mark Walker, Student Representative to the Board of Trustees (1973-74); Karl Schurr, Faculty Representative to the Board of Trustees; Richard Eskin, Vice Provost for Student Affairs; Richard Edwards, Executive Assistant to the President; Michael Ferrari, Coordinator of Planning, Budgeting and Institutional Studies, and Acting Provost; James Hof, Vice President for Public Services; John Holmes, Associate Professor of Marketing; George Horton, Associate Professor of Industrial Education and Technology; James Ladd, Director of Development; Charles Leome, Vice Provost for Research and Graduate Studies and Dean of the Graduate School; James Lessig, Director of Alumni Services; Paul Nuss, Treasurer and Controller; Elton Ringer, Associate Vice President for Operations; Kenneth Rothe, Provost-Designate; J. C. Scheuerman, Vice President for Operations; representatives of the press; and a number of observers.

Minutes of January 18 Meeting

After asking if there were additions or corrections to the minutes of the January 18, 1973, meeting, and hearing none, the chair declared the minutes approved.

Construction of a Warehouse Facility

Mrs. Ward reported that the Finance Committee had reviewed the proposal to construct a warehouse and asked Mr. Scheuerman to report on the need for this facility.

Mr. Scheuerman explained that the University now leases 24,526 square feet of warehouse space in three separate, off-campus locations. The lease for 18,466 square feet of this space will be terminated—without possibility of renewal—on June 30, 1974. The Finance Committee earlier discussed the construction of a cement block building on campus to provide 25,000 square feet of storage, and the University Architect has developed a preliminary plan for construction of such a facility at a cost of approximately $250,000. The Finance Committee recommended that construction proceed as early as possible—to avoid paying the higher costs, which increase at the rate of 1% per month—and that the Board authorize internal financing at the rate of 6-1/2% interest with the provision that General Receipts Bonds will be issued should the internal loan be called for payment before the principal is repaid.
Construction of a Warehouse Facility (continued)

It was agreed by the Board of Trustees upon the recommendation of Mr. Huber that a study will be made of the most modern warehousing methods before final plans are drawn, that the facility will be built "around" the latest and best interior design for warehousing, and that an alternate to include internal offices will be part of the specifications.

No. 60-73  Mr. Simmons moved, Mr. Huber seconded, that:

1. Funds be authorized for the construction and equipping of a warehouse facility of approximately 25,000 square feet at a cost of approximately $250,000.

2. The President and the Vice President for Operations be authorized to execute an internal interim financing note in an amount not to exceed $250,000 with interest at a rate of six and one-half percent (6-1/2%) per annum on the unpaid balance.

3. The note shall be issued against available funds within the 1954 Dormitory Surplus Fund and shall be repaid on an annual basis at a rate of $24,726 (includes principal and interest for a period of 17 years).

4. The "Available Receipts" as defined in subdivision (9) of division (A) of Section 3345.12 of the Ohio Revised Code, after fulfilling commitments of existing General Receipts Bonds, Series 1971, shall be pledged to the repayment of the subject note.

5. Provisions shall be made wherein General Receipts Bonds will be issued in the event the funds obtained from internal sources be needed to fulfill the provisions of the applicable bond resolution prior to the amortization of the subject note.

The Secretary conducted a roll call vote with the following result: Voting "yes"--Mr. Dorfmeyer, Mr. Huber, Mr. Rood, Mr. Shanklin, Mr. Simmons, Mrs. Stranahan, Mrs. Ward, Mr. Winzeler. The chair declared the motion passed unanimously.

Residence and Dining Hall Budgets - 1973-74

J. G. Scheuerman reported that, following the procedure established last year, the data for 1973-74 budgets for residence and dining halls had been summarized for consideration by the Finance Committee and the Board. The budget was based on the board and room charges approved at the January 18 meeting and has been balanced by carrying over excess income which is anticipated for this year--based upon a 100% level of occupancy during the fall and winter quarters and near capacity in the spring quarter.

The 1973-74 budget includes funds for salary adjustments and for payment of larger administrative overhead rates to finance the residence halls' share of a sharp increase in utility costs facing the University. Increases in personnel costs have occurred as a result of upgrading of staff in the residence halls--in quality, experience, and better preparation--and because of step adjustments in classified salaries.

The Finance Committee recommended that the budget be approved as presented.

No. 41-73  Moved by Mrs. Stranahan and seconded by Mr. Winzeler that the following 1973-74 budgets for residences and dining halls be adopted:

<table>
<thead>
<tr>
<th></th>
<th>Income</th>
<th>Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residence Halls</td>
<td>$5,719,073</td>
<td>$5,583,744</td>
</tr>
<tr>
<td>Dining Halls</td>
<td>3,124,406</td>
<td>3,237,512</td>
</tr>
<tr>
<td>Budget Totals</td>
<td>$8,843,479</td>
<td>$8,821,256</td>
</tr>
</tbody>
</table>

The Secretary conducted a roll call vote with the following result: Voting "yes"--Mr. Dorfmeyer, Mr. Huber, Mr. Rood, Mr. Simmons, Mrs. Stranahan, Mrs. Ward, Mr. Winzeler; voting "no"--Mr. Shanklin. The motion was passed by vote of seven to one in favor of adoption of the 1973-74 budget.

Campus Safety

Vice President Scheuerman reported that a number of surveys of campus lighting have been made since December, 1972, to identify areas where improvements might deter crimes of personal violence. Twenty improvements have been identified and have been costed out at $12,775. Of this amount, $3,900 would improve lighting in parking lots, $3,525 would improve lighting in and around residence halls, and $5,350 would improve lighting in and around academic facilities. Improvements have been made in the locking system as residence halls have been renovated. The Finance Committee recommended that lighting be improved as indicated with payment to be made from appropriate funds.

No. 42-73  Moved by Mr. Winzeler and seconded by Mr. Dorfmeyer that the President of the University be authorized to arrange for additional campus lighting at an expenditure of $12,775, with payment to be made from appropriate funds.

The Secretary conducted a roll call vote with the following result: Voting "yes"--Mr. Dorfmeyer, Mr. Huber, Mr. Rood, Mr. Shanklin, Mr. Simmons, Mrs. Stranahan, Mrs. Ward, Mr. Winzeler. The chair declared the motion approved unanimously.

Master Plan for Graduate Education

President Moore stated that the Board of Regents has asked each university in the state system to prepare a master plan which projects the ambitions and programs in graduate education. Bowling Green's plan was developed under Dean Charles Leone's leadership and copies were prepared and distributed to the members of the Board. The President asked Dean Leone to comment.
Master Plan for Graduate Education (continued)

Dean Leone reported that before Dr. Millett left Ohio he outlined the material which should be in a master plan. Each academic department was asked to project graduate programs which would be needed by 1980. The Board of Regents Master Plan projects a maximum of 1800 fall full-time-equivalent graduate students for Bowling Green in 1980. Since 1963 the University has taken the position that eventually it should offer twelve doctoral programs. There are now eight Ph.D.’s with only five programs. There are 33 active master’s programs, and it is assumed that any new programs will be replacements for existing offerings.

An internal screening process has been inaugurated, the Academic Development and Evaluation Committee (ADEC)--a group assembled to work with the programs as outside consultants would. Members of ADEC will serve as disinterested and objective analysts and decide whether a new program is really needed. A similar procedure will be applied when an existing master’s program is phased out.

Dean Leone reported that in addition to having held the number of programs at a relatively low level, the University is maintaining a stable enrollment at both master’s and doctoral levels. The master plan projects continuation of high productivity both in terms of degrees and level of enrollments. Most of the projected new programs are expected to be joint efforts with the University of Toledo and the Medical College of Ohio at Toledo.

No. 43-73
Moved by Mrs. Stranahan and seconded by Mr. Rood that the Master Plan for Graduate Education as submitted be endorsed and that it be forwarded to the Ohio Board of Regents with the recommendation that it be approved.
All members voting "aye"--the motion passed unanimously.

Ice Arena Repairs

Mr. James Hof described the "heaving" problem with the ice sheets at both the curling rink and the main rink. This condition is caused by underground freezing which creates a form of permafrost. The resulting expansion has endangered the pipes below the ice. Two layers of extremely high-density polyfoam and a six-inch layer of concrete in which the pipes are installed are required in order to prevent underground freezing. Corrective action was deferred last year.

Mr. Hof stated that the Finance Committee has recommended that the situation be remedied this year, even though it will result in the elimination of summer hockey and skating programs now planned. If these alterations are not made and as a result the pipes break during the academic year, instruction in ice-related activities will be seriously impaired.

Funds are available in the reserve for depreciation for a total expenditure likely to exceed $150,000. The specifications for the repairs are being prepared by the Charles Beltz Ice Arena Construction and Consulting Firm, with the assembly of bidding documents taking place in the University Architect’s office.

No. 44-73
Moved by Mrs. Stranahan moved, Mr. Simmons seconded, that the Master Plan for Graduate Education as submitted be endorsed and that it be forwarded to the Ohio Board of Regents with the recommendation that it be approved.
All members voting "aye"--the motion passed unanimously.

Sponsored Grants and/or Contracts

No. 45-73
Moved by Mr. Rood and seconded by Mr. Shanklin that grants and/or contracts totaling $445,723.63, for the period January 1, 1973, through February 28, 1973, be accepted and expenditures applicable thereto in that amount be authorized. All members voting "aye"--the motion passed unanimously.

SPONSORED GRANTS AND/OR CONTRACTS AWARDED
FOR THE PERIOD JANUARY 1, 1973, THROUGH FEBRUARY 28, 1973

<table>
<thead>
<tr>
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<tr>
<td>Privately Sponsored Research</td>
<td>$11,827.00</td>
<td>$9,968.00</td>
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<tr>
<td>Federally Sponsored Research</td>
<td>$49,908.00</td>
<td>$8,119.00</td>
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<tr>
<td>Public Service--Other</td>
<td>$112,311.63</td>
<td>$142,261.67</td>
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<tr>
<td>Sponsored Institutes and Workshops</td>
<td>$46,008.00</td>
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<td>Government Student Aid</td>
<td>$199,669.00</td>
<td>$43,309.00</td>
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<tr>
<td>Bowling Grants</td>
<td>$20,000.00</td>
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<tr>
<td>Equipment Grants</td>
<td>$6,000.00</td>
<td>$-0-</td>
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<td>Development Grants</td>
<td>$-0-</td>
<td>$-0-</td>
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<tr>
<td><strong>Totals</strong></td>
<td><strong>$445,723.63</strong></td>
<td><strong>$228,016.67</strong></td>
</tr>
</tbody>
</table>
Resolution Concerning Academic Centers

President Moore reported the following:

The University finds it necessary to end a program that has been under way for 27 years—since 1946, when the first University branch was established in Sandusky. There was a branch in Mansfield for a time also. Since 1950, Fremont, Fostoria, and Bryan branches were established. The Bryan branch has since shifted to Northwest Technical College. The Regents changed the designation to Academic Center.

Since 1967, the enrollment at the academic centers has decreased by about one-half. Information from the Chancellor and the Board of Regents indicates that there is less and less justification for academic centers with the emergence of technical institutes. In the Revised Master Plan of 1971, it was recommended that the universities terminate programs at the academic centers with a deadline of September, 1973. The Academic Council has taken formal action to recommend that these centers be closed.

The centers would not have operated without the wholehearted support of the communities in which each was located. The centers have provided opportunities for thousands of students to take courses while working and living at home. The University will continue to provide opportunities to these students with the offering of evening courses on the main campus, as well as courses through the residence credit centers.

No. 46-73

Moved by Mr. Huber and seconded by Mr. Simmons that the following resolution be adopted:

RESOLUTION

WHEREAS, the Boards of Education and the Library Boards of the Cities of Fremont and of Fostoria have for a number of years extended full cooperation to Bowling Green State University in the conduct of a program of studies in Academic Centers in each of these communities;

WHEREAS, many citizens in the community have given support and endorsement to the operation of these two Academic Centers by serving as members of Advisory Committees and through assistance in promotion of activities related to the Centers;

WHEREAS, the public schools of each community have provided, without charge, lighted, heated and well-maintained facilities in which instruction has been given on a regular basis during late afternoon and evening hours; and

WHEREAS, it is now deemed necessary by the Board of Regents of the State of Ohio and by Bowling Green State University to discontinue the operation of the Fremont Academic Center and the Fostoria Academic Center;

THEREFORE, BE IT HEREBY RESOLVED, That the Board of Trustees, the administrative officers, and the faculty of Bowling Green State University express thanks and appreciation to the Boards of Education, the Library Boards, the members of the Branch Advisory Committees, the Superintendents and Principals of Schools, and to those in the community who gave support and assistance over the years to aid in the operation of these two branches; and

BE IT FURTHER RESOLVED, That a copy of this resolution be spread on the minutes of this Board and a copy be sent to the President of the respective Boards of Education, to the Chairman of the Advisory Committee of each Academic Center and to the Superintendent of Schools of each of the communities.

All members voting "aye"--the motion passed unanimously.

Personal Changes

The death of Professor Emerita E. Eloise Whitwer on February 16, 1973, was announced to the Board.

No. 47-73

It was moved by Mr. Simmons and seconded by Mr. Dorfmeyer that the following resolution be adopted:

RESOLUTION

WHEREAS, the Board of Trustees has learned of the death of E. Eloise Whitwer on February 16, 1973; and

WHEREAS, Miss Whitwer served Bowling Green State University with distinction for 26 years as Instructor, Assistant Professor, and Associate Professor in the Department of Biology and until she was appointed Professor Emerita of Biology in June, 1972; and

WHEREAS, her devoted teaching and exceptional personal qualities have influenced thousands of students both as teacher and friend; and

THEREFORE, BE IT RESOLVED, That this Board hereby expresses its sincere appreciation for her outstanding service to the University and the community; and

BE IT FURTHER RESOLVED, That this resolution be spread upon the official minutes of the University and that a copy be forwarded to her cousin, The Reverend William Whitwer, who survives her.

All members voting "aye"--the motion was passed unanimously.
Personnel Changes (continued)

Mr. Simmons commented regarding the transfer of University personnel to the Northwest Ohio University Computer Center and indicated that he was pleased that individuals with this type training can be transferred to the Center.

Moved by Mrs. Stranahan and seconded by Mr. Winzeler that the personnel changes be approved. All members voting "aye"--the motion passed unanimously.

ADMINISTRATION

New Appointment

Clarence F. Russell, Director, Custodial Services, effective February 15, 1973, through June 30, 1973, $14,270 fiscal year rate

ACADEMIC AREA*

Leaves of Absence

Humphrey Fong, Assistant Professor of Mathematics, on leave 1972-73 academic year, extension of leave approved for 1973-74 academic year

James Ostas, Assistant Professor of Economics, leave approved for 1973-74 and 1974-75 academic years

George Poulos, Assistant Professor in the Library, 1973-74 academic year

Retirements

Robert O. Bone, Professor in the School of Art, effective at the end of the first Summer Session, 1973

Resignations

Joseph K. Balogh, Acting Dean of the College of Health and Community Services, resigned as Chairman of the Sociology Department, effective immediately

Dale Herbert, Associate Professor and Coordinator of Facilities and Assistant Athletic Director, effective immediately, on leave of absence 1972-73

Donald Sternitzke, resigned as Chairman of the Economics Department effective at the end of the 1972-73 academic year

Changes in Assignments, Ranks and Salaries

Evan S. Bertsche, Part-time Lecturer in Sociology, from $5,000 to $5,500 academic year rate, effective January 1, 1973

Harold Eckel, Acting Director of Computational Services appointed Director, effective February 9, 1973

Nancy J. Miller, from Temporary Clerk to full-time Administrative Specialist in Environmental Studies, $7,000 academic year rate

Leo Navin, elected Chairman of the Economics Department, effective September, 1973

Robert E. Ridgley, Jr., Electronic Technician in Biology Department to Classified Service, effective February 1, 1973

The following people have changed their work assignment from Computational Services to the Northwest Ohio University Computer Center, effective February 1, 1973:

Paul Windisch, Operations Director
Ron McCamey, Software Systems Analyst
James Peak, Software Systems Programmer
Donald France, Software Systems Programmer
James Pusher, Shift Supervisor
Robert Raymond, EDP Computer Operator
Steven Spahn, EDP Computer Operator
J. W. Frey, Shift Supervisor

Special Appointments

Kenneth W. Rothe, Provost-Designate, approved for the rank of Associate Professor of Physics

Joseph Kivlin, elected Chairman of the Sociology Department, effective immediately.

New Appointments, Faculty

Name - Rank
Roger D. Schantz
Part-time Instr.
Computer Science

Salary
$ 1,050

Type of Contract
Term

Special Notes and Contract Period of Employment
Winter Quarter, 1973

* Changes and appointments effective since the Board of Trustees meeting January 18, 1973
Personnel Changes (continued)

Reappointments, Faculty

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Type of Contract</th>
<th>Special Notes and Contract Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ned Baker</td>
<td>Instructor, HPE</td>
<td>$750</td>
<td>Term</td>
<td>Winter Quarter, 1973</td>
</tr>
<tr>
<td>Thomas G. Hall</td>
<td>Asst. Professor, English</td>
<td>1,275</td>
<td>Term</td>
<td>Winter Quarter, 1973</td>
</tr>
<tr>
<td>Dominic Labino</td>
<td>Visiting Professor, School of Art</td>
<td>2</td>
<td>Term</td>
<td>Winter and Spring, 1973</td>
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New Appointments, Non-Faculty

<table>
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<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
<th>Type of Contract</th>
<th>Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>William W. Dubois 1/</td>
<td>Media Specialist, Instructional Media</td>
<td>10,000</td>
<td>Term</td>
<td>Mar. 5, 1973–June 30, 1973</td>
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<tr>
<td>Patrick T. Fitzgerald</td>
<td>Producer-Director, WBGU-TV</td>
<td>9,000</td>
<td>Term</td>
<td>Feb. 1, 1973–June 30, 1973</td>
</tr>
</tbody>
</table>

1/ Transferred from News Service

Dr. Kenneth Rothe, Provost-Designate, joined the meeting at this time.

Report of Pete Kotsatos, Student Representative to the Board

Mr. Kotsatos introduced the newly-elected Student Representative to the Board—Mark Walker, and the new Student Body President—William Arnold.

Mr. Kotsatos reviewed briefly the plans for Trustee Day on April 4. The Chairman polled the Board members and learned that six members can participate all day on April 4—Mr. Rood, Mr. Shanklin, Mr. Simmons, Mrs. Stranahan, Mr. Ward, and Mr. Winkler; two can come for one-half day—Mr. Dorfheimer and Mr. Huber. Mr. Bryan will be contacted later concerning his participation. The day’s program will include a series of meetings by trustees with staff and students.

Mr. Kotsatos said that this year had been a most rewarding experience for him. His contacts with trustees during the fall and winter had brought about better communication on the personal level as well as provided an opportunity for each trustee to have added knowledge of the student problems on campus. The position of student representative, only in its second year, is a very important one, he said. He thanked the Board members, administration, and students for providing the opportunity for him to participate.

Mrs. Ward commended Mr. Kotsatos for his participation during the past year and for helping to bring each Board member in closer contact with the student group. She indicated that all members were looking forward to working with Mr. Walker in the same way.

Report of Karl Schurr, Faculty Representative to the Board

Dr. Schurr reported that the University faculty is considering a code of ethics. He felt it would have a beneficial effect on the citizens of Ohio and for those in the State House.

Mr. Shanklin asked that a copy of the present code be sent to him; Dr. Schurr indicated he would obtain copies to be forwarded to each Board member.

Administrative Reorganization: Resource Planning Team

President Moore reported as follows:

The Office of Coordinator of Planning and Budgeting was established in March, 1971, in concert with the reorganization of the central administration. It is now suggested that this office be abolished and replaced with a better approach—one that gives added prominence to the entire issue of planning. It is clear that the financial and organizational constraints facing higher education in the 70’s call for a more effective and efficient utilization of the human, technical, financial, and space resources of the institution. Resource planning must take place on an integrated, systems approach level. Quality education at the lowest possible cost to the student and to the state in the years ahead will be difficult under any circumstances—but it is going to be impossible without careful planning.

Currently, the University has a number of individuals working in the resource planning level. It is proposed that these individuals be brought together into an organizational format with vice presidential leadership, thus maximizing the use of available human and financial resources in generating short- and long-range plans. Some of these people now serve as chairmen of committees dealing with finance, space, equal employment opportunity, academic information, computational services, and academic development and evaluation.

Numbers of the resource planning team will be transferred from present staff. As soon as the team can be organized, there will be at least a 10% reduction in operating costs. There will be no planned growth in the size of the team nor the number of administrators. The actual budget will be worked out as soon as the entire complement of the planning team is known. Dr. Michael Ferrari is recommended for the post of Vice President of Resource Planning, effective June 1, 1973.
Dr. Rothe, Provost-Designate, remarked that he was greatly in favor of this action and that he had discussed the need for an organizational team to deal with long-range problems. He said the President's proposal is a rational way to proceed in a situation where funds are restricted. He further commented that some universities create the situation where the planning officer operates independent of other major administrative areas, i.e., contrary to the BGSU approach. He added that the new planning team will augment planning activities in the academic area.

Capital Facilities under Construction

The following report of status of construction and/or renovation of capital facilities was submitted to the Board:

Office of Campus Planning

CAPITAL IMPROVEMENTS UNDER CONSTRUCTION

1. Offenhauer Hall:
   - The TV antenna system has been inspected and approved and final payment of the electrical contract has been recommended.

2. College of Business Administration Building:
   - Complete except for some minor items.

3. Firelands Branch Phase II:
   - Punch list items are nearly complete. Approximately 70% of the lounge furniture is in place.

4. Industrial Education & Technology Building:
   - Punch list items are nearly complete and 95% of office, classroom and lounge furniture is in place.

5. Northwestern Ohio University Computer Center:
   - There have been several informal meetings with the new Director, Jim Downs; University of Toledo Architect, Robert Trotter; and the Associate Architect, Dave Englehorn; to resolve some technical problems with the proposed building. A meeting of the Building Committee and Owens-Illinois officers is scheduled for February 23. The Architects are moving ahead with Basic Drawings.

6. University Hall Renovations - Phase II:
   - Meetings have been held with the Building Committee and subsequently with the State Architect and the fiscal officers for the Board of Regents for approvals for preliminary scheme and allocation of dollars. The approvals were received and the Associate Architect is proceeding with basic and then Working Drawings.

7. Dormitory Renovations - Phase II:
   - Interior Renovations in Prout Hall, Conklin Hall, and McDonald Quadrangle, begun during the Christmas holidays, was completed prior to the start of Winter Quarter. Carpet installation is currently complete in Prout Hall except for two lounge areas. It is complete in Conklin Hall except for new floor and study lounge areas. In McDonald Hall it is complete in West Hall; work is underway in North Hall (East remains).
   - The contractor's work in the lounge areas in Conklin Hall is about 80% complete and in the newly created laundry area, about 75% complete.

Committee on the Redefinition of the Baccalaureate

President Moore asked that Dr. John Holmes, who chaired the committee, give a summary. Dr. Holmes reported as follows:

A complete redefinition of the baccalaureate requires far more than a consideration of academic programs. For example, it would involve an appraisal of the maturation of students, development of faculties, and utilization of buildings and facilities. While it is fair to say that our committee discussed such matters, the primary thrusts were in the academic areas.

Traditionally baccalaureate programs are envisioned as four years of study. At Bowling Green this translates into 183 quarter hours of credit.

Is this "lockstep" approach in the best interest of the student, the University, and society? What is the appropriate response to present and future educational needs? The Carnegie Commission on Higher Education has directly focused on this issue in its aptly titled publication, *Less Time, More Options*. Prompted by their recommendations, several universities are in the process of redefining the baccalaureate or providing new options.

What response can Bowling Green State University make? Our committee recognizes the distinctive nature of our present academic programs and believes they provide for a good measure of the University's strength.

The committee feels that change for the sake of change is of little value. Further, we believe that change which would compromise the integrity of its present baccalaureate degrees would be detrimental to all concerned. Therefore, we reject any proposed reduction in the number of credit hours required for the completion of degree requirements. Nevertheless, we believe that present programs can be made more responsive to the changing needs of society and more related to the needs of our students. Therefore, several recommendations for streamlining present programs and generating new options were tendered.
Present programs can be streamlined in many ways.

(1) Early Admissions. In this regard, our committee recognizes that many high school students could benefit by an earlier exposure to the university. Therefore, we strongly endorse the University's current early admissions program. Moreover, we feel the University should convey to secondary school administrators the advantages of having qualified students take advantage of the program. Also in this area we recommend that a larger and more comprehensive early admissions program be initiated.

(2) Advanced Placement. In this area, our committee supports the University's Advanced Placement Program. Unfortunately, the program is not being administered on a systematic basis. Our committee would like to see all departments presently offering lower division courses adopt more realistic policies in (a) administering advanced placement, and (b) granting the student credit for the courses he bypasses.

(3) Normal Progression. The average student carries between 14 and 16 hours in a given quarter. Students who take more than 18 hours are charged an additional fee. We feel this penalizes the student who wishes to accelerate, and therefore recommend that the overload fee be discontinued.

(4) Credit by Examination. Our committee feels that credit by examination should be considered as a "right" rather than a "privilege." We feel that it should be endorsed by the faculty and made a more viable option for our students.

(5) Summer School. Currently, summer school is the most widely used method for shortening the time required for completing the baccalaureate. In this regard, we believe our summer school offerings need to be expanded to attract our students as well as those from other universities.

(6) Admission to Graduate School. Many students will enter graduate programs upon the completion of their undergraduate requirements. Here, the committee feels that the early admissions policy previously discussed be extended to include admission into Bowling Green's Graduate School.

Additional Options and Programs

In addition to promoting the options in the catalog, we believe the existing programs can be made more flexible and responsive. This can be done in several ways.

(1) Granting Credit for Off-Campus Experiences. Our committee unanimously agrees that much learning takes place off campus and that such knowledge is applicable to undergraduate degree requirements. Therefore, we recommend that the University accept up to 45 quarter hours of credit for relevant professional experiences to be applied against the 183-hour requirement and that these hours be regarded as free electives and/or substitutes for other program requirements.

Notwithstanding, our committee feels that appropriate controls are necessary to ensure that the credits given for such experiences will not debilitate the degree and therefore urge that all off-campus experiences, including military service, be subjected to equivalent evaluation procedures.

(2) University Associate Degree Program. Many students will for any number of valid reasons withdraw from the University prior to the completion of their degree. Our committee feels the University should recognize partial fulfillment by providing an option for an Associate Degree.

(3) Modification of Existing Programs. Our committee agrees that the baccalaureate is composed of three separate and distinct components, viz., general education, free electives, and major area of professional specialization.

General Education

These requirements are enumerated in the University Bulletin. In this regard, we believe that all students should be required to complete 65 hours of general education to provide them a basic understanding of and appreciation for themselves and the world in which they live. They further feel that individual course requirements in this area should be removed from college and/or departmental domain and placed under the jurisdiction of a University curriculum committee. Such an arrangement, we feel, would revitalize general education and provide all students with a more relevant and meaningful learning experience.

Elective Education Requirements

The University has, in our opinion, the responsibility of providing an atmosphere for furthering the growth of the individual student. This responsibility can be met by ensuring certain academic freedoms to the student and to this end the committee recommends that each student be guaranteed at least 30 hours of free electives which could be taken either on or off campus or transferred in from other institutions.

Area of Specialization

In this area, our committee feels that the individual colleges and/or departments are in the best position to define what is appropriate within the respective disciplines.

Summary

In summary, we believe that the unique benefits associated with the several baccalaureate programs currently offered by the University be preserved. We believe further, that undergraduate education at Bowling Green is composed of three distinct elements: (1) general education, (2) elective specialization, and (3) professional specialization. Although our committee does not feel that the number of hours for the degree should be reduced, they do believe that each of the areas must be made more flexible and responsive to changing needs. This can be achieved through (1) streamlining present programs, and (2) creating new options. Students exercising the options can appreciably shorten the time required to complete their degree requirements and also reduce the cost of their education.
Finally, we feel our recommendations are consonant with the University's educational objectives and in keeping with financial realities. However, they should not be implemented before gaining the endorsement of appropriate University bodies and councils.

Committee on Introductory Studies

President Moore asked Dr. George Horton, who chaired the committee, to report. Dr. Horton summarized the committee report as follows:

I know you have received abstracts as well as complete copies of the Report of the Committee on Introductory Studies. Therefore, I want to make some observations, now that we have several months of perspective to benefit from. Also, there are impressions and recommendations that I would like to reaffirm.

After many hours of homework, our committee realized that Bowling Green was not experiencing problems unlike its sister institutions.

The growth in sheer numbers, programs, facilities, services, and the like certainly has an influence upon the climate into which the freshmen enters. The expansion of graduate programs impacts upon the instructional services to undergraduates in a variety of ways. We weren't sure how all of this affected the quality of education—we assumed it has been a positive effect—so we primarily dealt with and reacted to perceptions of the students—some of which were negative. All of which we treated as real with an attempt to place them in priority ranking.

In 1967, Institutional Studies completed a comprehensive study of the perceptions and expectations of our freshmen. In the interim, there has been much written and researched on freshmen and their unique problems. The areas of concern include: Advising and Counseling; Scheduling Difficulties; Large Classes; Navigating Professors; Self Image, Motivational, Career Choice Difficulties; and Concept of Study and Time; Social Orientation; and others.

Institutional Studies and other literature told us more about our students than some of us even wanted to know. For example, we learned that most of them are the first in their family to go to college. We learned what percentage might fail if rated with a traditionally prescribed program. We learned that 15 percent will make use of our Counseling Center and over half of these will be seeking occupational orientation. This was but a sampling; what does this mean to those who strive to improve the quality of the educational experience?

Without dwelling on problems or process, let me share with you what the committee then said to the University—and I'll paraphrase selected recommendations of the report.

1. Bowling Green has fostered some excellent experimental approaches to the learning experience; and while these programs are not always limited to freshman enrollment, they are relevant to freshman studies by their nature. The Little College and the Humanities Cluster College are excellent examples. These programs need support and systematized evaluation so they can quickly pass from the experimental stage to a status available to a more significant segment of the student body.

2. Departmental and program administration were requested to look at the basic offerings for re-structuring into a programmatic or theme design.

3. Orientation, advising, and counseling came in for their share of support and additional recommendations, which included a specific five-week interim grade report for Fall Quarter.

4. One of the key recommendations of the committee was for a Coordinator of Freshman Programs, who could function in a staff relationship to the Office of Student Affairs and the Academic Deans of the Colleges.

5. In keeping with the findings of the committee that there is no substitute for quality teaching in fulfilling expectations of the freshman, the committee proposed honorary and monetary awards for outstanding professors and graduate assistants in introductory studies.

6. Related to this emphasis on quality instruction is the recognition that the University does possess a pool of talent in instructional systems, tests and measurements, interaction analysis, discussion techniques, media, and other aspects of instructional strategy. Sponsored seminars and workshops for upgrading of instruction can become a part of the support system for the graduate program.

7. The committee was unanimous in recommending two immediate goals to strive for as a start in meeting perceived problems of freshmen. First, each freshman should be guaranteed a minimum of one relatively small discussion of interaction-type class during his first quarter on campus. Second, each freshman should be guaranteed a minimum of one-half of his courses as "first choices" during his first quarter.

These and other recommendations grew out of the committee's efforts. I might observe that progress on many of these suggestions has been in evidence for some time. Our committee cannot take credit for all of this for we know that others were not blind to the concerns that we uncovered. Inventions and innovations spring forth concurrently from many sources when the timing is right and resources available. Looking back to our deliberations, our report was a conservative one; one that focused more upon the instructional and personal climate of the introductory experience rather than a curricular reform. We hope that the attainability of our recommendations might be the significant value in the report.

I would be most happy to welcome any of your questions at this time; or if you ever wish to pursue any aspects in depth, I would like to say that the open-door policy to students that prevails in our office is certainly extended to the trustees. Thank you for the privilege of reporting to you.
Dr. Rothe endorsed both reports and said that he hoped that innovative programs could be made available to all freshmen—rather than to so-called experimental groups. To do this will require additional funds which he hoped could be obtained from foundations. He added that the reports are interconnected and, with the help of the new Vice President of Resource Planning, he looked forward to presenting requests for sizable grants to foundations to support the new approaches.

Status of Admissions

Dr. Ferrari reported that the closing of freshman admissions for next year will occur very shortly and that next fall's freshman class includes a number of students with outstanding scholastic records. Consistent with the new admissions policy for next year, it is probable that the freshman class will have 60% women—with a two to three point shift in ratio of women to men in terms of the total University enrollment.

Report of Alumni Office

Mr. Hof, in his introductory remarks, explained that the statistical history of the Alumni Association covers a relatively short period of time, since the Association was organized in 1957. The development program is even younger. James Ladd joined the University about a year ago, coming from a background of experience in the investment and finance field. Mr. Hof asked James Lessig to speak concerning alumni operations—and that Mr. Ladd follow with a report of the development program.

James W. Lessig, Director of Alumni Services, reported as follows:

ANNUAL ALUMNI GIVING SUMMARY - 1972

1. There are 37,196 alumni on file (correct addresses 1-20-73)
2. In 1972, 34,196 graduates were solicited
3. There were 5,788 donors in 1972
4. This represents 16% participation
5. 67% of all BG alumni have graduated since 1960
6. 51% of all BG alumni have graduated since 1965
7. 55% of all DONORS graduated since 1960
8. 36% of all DONORS graduated since 1965
9. 41.6% of all DOLLARS came from graduates since 1960
10. 28.5% of all DOLLARS came from graduates since 1965
11. 73% of alumni gifts were $10 or less
12. The average gift was $17.90
13. The Class of 1915 had 100% participation and also showed the highest per cent of participation increase - 75%
14. The Class of 1971 contributed the most dollars - $9,758.58
15. The Class of 1969 had the poorest per cent participation - 9%

ANNUAL ALUMNI GIVING RECORD

<table>
<thead>
<tr>
<th>Year</th>
<th>Alumni Solicited</th>
<th>Alumni Contributing Through AAG</th>
<th>Amount Contributed by Alumni</th>
<th>Total Alumni Giving (Includes Matching Gifts &amp; Special Gifts)</th>
<th>Average Gift</th>
<th>% of Alumni</th>
<th>Century Club Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>58-59</td>
<td>11,000</td>
<td>456</td>
<td>$ 4,482.00</td>
<td>$</td>
<td>$ 9.87</td>
<td>4.1</td>
<td></td>
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<tr>
<td>59-60</td>
<td>13,555</td>
<td>1,072</td>
<td>10,356.00</td>
<td>9.66</td>
<td>8.0</td>
<td>13</td>
<td></td>
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<tr>
<td>60-61</td>
<td>13,800</td>
<td>991</td>
<td>7,239.00</td>
<td>7.30</td>
<td>7.0</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>61-62</td>
<td>15,700</td>
<td>1,612</td>
<td>10,245.00</td>
<td>6.33</td>
<td>10.3</td>
<td>8</td>
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<tr>
<td>62-63</td>
<td>15,900</td>
<td>2,640</td>
<td>15,431.00</td>
<td>6.14</td>
<td>15.6</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>63-64</td>
<td>17,712</td>
<td>3,494</td>
<td>17,685.00</td>
<td>19,330.52</td>
<td>5.07</td>
<td>19.0</td>
<td>7</td>
</tr>
<tr>
<td>64-65</td>
<td>19,067</td>
<td>4,361</td>
<td>27,615.69</td>
<td>29,248.19</td>
<td>6.25</td>
<td>21.0</td>
<td>40</td>
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<tr>
<td>65-66</td>
<td>21,260</td>
<td>4,808</td>
<td>37,218.00</td>
<td>54,922.85</td>
<td>7.36</td>
<td>22.6</td>
<td>51</td>
</tr>
<tr>
<td>66-67</td>
<td>22,660</td>
<td>4,682</td>
<td>64,865.00</td>
<td>72,103.05</td>
<td>13.85</td>
<td>21.2</td>
<td>121</td>
</tr>
<tr>
<td>67-68</td>
<td>25,209</td>
<td>5,156</td>
<td>76,731.66</td>
<td>80,948.66</td>
<td>14.88</td>
<td>20.4</td>
<td>152</td>
</tr>
<tr>
<td>68-69</td>
<td>26,602</td>
<td>5,399</td>
<td>77,005.62</td>
<td>83,045.95</td>
<td>14.23</td>
<td>20.3</td>
<td>154</td>
</tr>
<tr>
<td>69-70</td>
<td>28,495</td>
<td>5,655</td>
<td>70,928.55</td>
<td>89,199.05</td>
<td>12.54</td>
<td>19.8</td>
<td>154</td>
</tr>
<tr>
<td>70-71</td>
<td>30,000</td>
<td>5,857</td>
<td>90,427.01</td>
<td>103,493.86</td>
<td>15.40</td>
<td>19.6</td>
<td>202</td>
</tr>
<tr>
<td>71-72</td>
<td>34,196</td>
<td>5,788</td>
<td>103,792.69</td>
<td>120,487.69</td>
<td>17.70</td>
<td>16.0</td>
<td>355</td>
</tr>
</tbody>
</table>

* 18-month giving year

Century Club Members (husband and wife counted as one)
Century Club renamed University Circle in 1972
Alumni Report (continued)

ALUMNI GIVING 1968-1972

<table>
<thead>
<tr>
<th>Year</th>
<th>Total Dollars</th>
<th>Alumni Solicited</th>
<th>Alumni Donors</th>
<th>Percentage</th>
<th>Average Gift</th>
<th>University Circle Membership</th>
</tr>
</thead>
<tbody>
<tr>
<td>1968</td>
<td>$80,948.66</td>
<td>25,209</td>
<td>5,156</td>
<td>20.4</td>
<td>$14.88</td>
<td>152</td>
</tr>
<tr>
<td>1969</td>
<td>$83,045.95</td>
<td>26,602</td>
<td>5,399</td>
<td>20.3</td>
<td>$14.23</td>
<td>154</td>
</tr>
<tr>
<td>1970</td>
<td>$89,190.05</td>
<td>28,495</td>
<td>5,655</td>
<td>19.8</td>
<td>$12.54</td>
<td>154</td>
</tr>
<tr>
<td>1971</td>
<td>$103,493.86</td>
<td>30,000</td>
<td>5,857</td>
<td>19.6</td>
<td>$15.60</td>
<td>202</td>
</tr>
<tr>
<td>1972</td>
<td>$120,487.69</td>
<td>34,196</td>
<td>5,788</td>
<td>16.06</td>
<td>$17.90</td>
<td>355</td>
</tr>
</tbody>
</table>

Total Dollars 1968-1972: $562,630.26

Alumni Association - Parents Club

(In this report, where possible, we have used the past five year period for our figures.)

Each year the Alumni Association has shouldered a greater responsibility in funding a portion of its operating budget from alumni monies. At the present time, the greater portion of the operating budget is provided by alumni funds.

Operating Budget

<table>
<thead>
<tr>
<th>Year</th>
<th>University Funds</th>
<th>Alumni Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1968-69</td>
<td>$19,400</td>
<td>$24,000</td>
</tr>
<tr>
<td>1969-70</td>
<td>21,131</td>
<td>26,150</td>
</tr>
<tr>
<td>1970-71</td>
<td>20,650</td>
<td>32,550</td>
</tr>
<tr>
<td>1971-72</td>
<td>21,906</td>
<td>36,200</td>
</tr>
<tr>
<td>1972-73</td>
<td>27,000</td>
<td>36,900</td>
</tr>
<tr>
<td>Total</td>
<td>$110,087</td>
<td>$155,800</td>
</tr>
</tbody>
</table>

(University budgets operate on a fiscal year--the alumni budgets on a calendar year)

Distribution of Alumni Funds

The Alumni Association receives two types of gifts from alumni, (1) designated gifts - the donor selects the department or area of the University to which he would like his gift to go, (2) undesignated - the donor requests that his gift be used where the need is greatest. It is from undesignated money that we support a budget, fund our many scholarships and allocate money to various areas on the campus that request help. The figures below will give you an indication of the type of financial support we have given to the University in the past five years.

Annual Alumni Giving

<table>
<thead>
<tr>
<th>Year</th>
<th>Gifts Undesignated</th>
<th>Gifts Designated</th>
<th>Total Gifts</th>
</tr>
</thead>
<tbody>
<tr>
<td>1968</td>
<td>$67,388.62</td>
<td>$21,838.04</td>
<td>$89,226.66</td>
</tr>
<tr>
<td>1969</td>
<td>68,193.75</td>
<td>16,852.20</td>
<td>83,045.95</td>
</tr>
<tr>
<td>1970</td>
<td>64,232.10</td>
<td>26,957.95</td>
<td>91,190.05</td>
</tr>
<tr>
<td>1971</td>
<td>64,142.58</td>
<td>40,816.28</td>
<td>104,958.86</td>
</tr>
<tr>
<td>1972</td>
<td>67,503.57</td>
<td>52,984.12</td>
<td>120,487.69</td>
</tr>
<tr>
<td>Totals:</td>
<td>$395,696.61</td>
<td>$166,933.65</td>
<td>$562,630.26</td>
</tr>
</tbody>
</table>

The total of $166,933.65 designated money went directly to the support of academic programs on campus. Much of the undesignated total of $395,696.61 also went to support of academic programs through special allocations made by the Alumni Association. The information below will give you some indication of how this money has been distributed.

Alumni Budget

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1969</td>
<td>$24,000</td>
</tr>
<tr>
<td>1970</td>
<td>26,150</td>
</tr>
<tr>
<td>1971</td>
<td>32,550</td>
</tr>
<tr>
<td>1972</td>
<td>36,200</td>
</tr>
<tr>
<td>1973</td>
<td>36,900</td>
</tr>
<tr>
<td>Totals:</td>
<td>$155,800</td>
</tr>
</tbody>
</table>

Allocations to Academic Areas

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1969</td>
<td>$38,998</td>
</tr>
<tr>
<td>1970</td>
<td>46,246</td>
</tr>
<tr>
<td>1971</td>
<td>36,968</td>
</tr>
<tr>
<td>1972</td>
<td>25,316</td>
</tr>
<tr>
<td>1973</td>
<td>34,567</td>
</tr>
<tr>
<td>Totals:</td>
<td>$179,095</td>
</tr>
</tbody>
</table>

The total of $166,933.65 designated money was given to the academic areas of the University. In addition, the Alumni Association has made special allocations such as $30,000 to the University Library for the Alumni Lounge.

Although some early records are a little hazy, it is safe to say that the Alumni Association has provided funds in excess of $500,000 for academic programs at Bowling Green.
Alumni Report (continued)

The Alumni Association has also provided funds in excess of $155,800 toward its own operating budget in the past five years.

Listed below are examples of the programs we have supported in the past five years:

- Alumni Scholarships: $91,540.00
- School of Art: $8,000.00
- Placement Office: $7,350.00
- International Student Program: $7,700.00
- School of Music: $2,200.00
- Speech Department: $4,400.00
- Geology Department: $2,300.00
- Departmental Conference & Workshop: $5,990.00
- Industrial Technology: $4,750.00
- Marketing Department: $2,250.00
- English Department: $1,410.00

With an increase in the number of alumni (now nearly 40,000) and identification of potential large donors, it is reasonable to believe that alumni giving will show substantial increases in the years ahead, thus providing additional monies for various departments and academic programs on our campus. At the same time, increased numbers of alumni mandates an increase in our operating budget both from the University and the Alumni Association. At the present time, we are adding over 3,000 alumni or about a 10 per cent increase to our records each year which means additional mailings, postage, record keeping, club activities and staff to get the job done. In addition to this are increased activities with the Parents Club—with over 15,000 parents now on our records. (In 1971-72 we raised over $10,000 from parents and we feel we have just scratched the surface. This money is used to support University programs, faculty and students including the "Outstanding Teaching Awards" given yearly by the Parents Club.)

Report of Development Office

James W. Ladd, Director of Development, reported as follows:

FUND RAISING REPORT FROM THE OFFICE OF DEVELOPMENT

Attached are two reports—one showing a cash gift comparison of the fiscal years going back to 1970-71. Please keep in mind that these figures exclude alumni giving during these periods. The second sheet is a report on efforts in the area of gifts-in-kind for the calendar year 1972.

As you will notice in the cash gift report the figures in the first six months of 1972-73 fiscal year have actually exceeded the full fiscal year figures of 1971-72 as well as of 1970-71. Projecting the six months results we see that we may very well show a full 1972-73 fiscal year total of $204,000 in cash gifts. This would be a 50% increase over the 1971-72 figure of $137,000.

The second page -- the report on gifts-in-kind -- shows that in calendar 1972 the total value of such gifts exceeded $218,000, an increase of 124% over the $97,000 total for calendar 1971. Frankly, it is doubtful that we can exceed the 1972 results in 1973, since obviously the special effort and results of the Industrial Education and Technology drive was the major factor in reaching such a favorable total.

The attached reports do not point out other results that need to be mentioned. During the past 14 months -- since January 1972 -- we have added 16 new members to the Presidents Club. This is an increase in membership of 30%, and brings our total number of members to 70. From eight of these 16 new members we shall receive either through insurance policies or bequests an approximate total of $120,000 in deferred gifts. These new deferred gifts are not, of course, included anywhere in the attached reports. (Reports as attached follow.)

Cash Gift Comparison and Projection

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Corporate and Business</td>
<td>$43,031</td>
<td>$49,257</td>
<td>$38,400</td>
<td>$59,900</td>
</tr>
<tr>
<td>Number of gifts</td>
<td>173</td>
<td>227</td>
<td>187</td>
<td>320</td>
</tr>
<tr>
<td>* Other Individuals</td>
<td>78,966</td>
<td>62,591</td>
<td>52,925</td>
<td>86,500</td>
</tr>
<tr>
<td>Number of gifts</td>
<td>1,791</td>
<td>1,459</td>
<td>899</td>
<td>1,530</td>
</tr>
<tr>
<td>Foundations (non-business related)</td>
<td>5,900</td>
<td>18,350</td>
<td>19,150</td>
<td>25,500</td>
</tr>
<tr>
<td>Number of gifts</td>
<td>7</td>
<td>10</td>
<td>7</td>
<td>15</td>
</tr>
<tr>
<td>Miscellaneous Sources</td>
<td>6,918</td>
<td>6,426</td>
<td>27,119</td>
<td>32,500</td>
</tr>
<tr>
<td>Number of gifts</td>
<td>45</td>
<td>62</td>
<td>59</td>
<td>85</td>
</tr>
<tr>
<td>Total Gifts</td>
<td>$134,795</td>
<td>$136,624</td>
<td>$137,594</td>
<td>$204,400</td>
</tr>
<tr>
<td>Total Number of Gifts</td>
<td>2,016</td>
<td>1,758</td>
<td>1,152</td>
<td>1,950</td>
</tr>
</tbody>
</table>

* Excludes cash gifts from alumni
Gifts-in-Kind for Calendar 1972

By Department:

Industrial Education  $188,385.00
Audio Center  10,361.00
Popular Culture  5,987.95
General Departments  9,170.00
Combination Audio & Popular Culture  6,629.00

$218,532.95

By Contributor:

Corporation  $192,495.00
Alumni  3,816.00
Friend  22,221.95

$218,532.95

Total Gifts-in-Kind for Calendar 1972  $218,532.95

Total Gifts-in-Kind for Calendar 1971  $97,530.00

Dollar Increase  $121,002.95
% Increase  124

Report - Final Enrollment - Winter Quarter 1973

A final report of enrollment for the Winter Quarter, 1973, including comparable figures for Winter Quarter, 1972, was submitted.


The result of examination of University financial records for 1971-72 included these comments:

"The accounting records, supporting files and internal reports were found to be, as expected, neat and orderly in arrangement, completely detailed or documented, arithmetically accurate, and acceptable in all other respects, except as stated otherwise in the audit notes section of this report.

"An advantage obtained from a continuing or resident audit assignment is the opportunity available to Administrators of Financial Affairs to request advice or guidance from the State Auditor's office regarding non-recurring or unusual transactions of uncertain propriety. Again it was observed during the course of the audit period, as in prior years, that University personnel did take advantage of such opportunity as occasions arose. Such cooperations tends to result in a general compliance to statutory requirements and to the accounting principles and procedures prescribed by the Auditor of State for use by state-assisted colleges and universities.

"The audit report for the year ended June 30, 1972 sets forth in the following pages a number of audit notes with reference to data as it was presented in the annual financial report of University. It should be noted that in general the tenor of such notes or comments is explanatory rather than critical."

Next Meeting of the Board of Trustees

The Chairman reminded those present of the next meeting, which is scheduled for April 5, preceded by a full day, or half day (on April 4), on campus for Trustee Day, an evening dinner and work session. It was announced that the Board meeting for April 5 will begin at 10:00 a.m. instead of 9:30 a.m.

Adjournment

The meeting was declared adjourned at 12:25 p.m.

President

Secretary