Board of Trustees Meeting Minutes 1972-01-06

Bowling Green State University

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Presentation on Wednesday, November 17, Following 6:30 Dinner

Mrs. Ward commented favorably on the presentation made to the Board at a study session on November 17 by Dr. Herman, Mr. Woditsch, and Mr. Van Wormer concerning faculty workload. Audio-visual aids were used and a question and answer period followed the presentation.

Mr. Winzeler stated that the summary of the presentation, as suggested by Mr. Shanklin, should be given in some form to both state and federal legislators. This will give information about use of faculty resources and the contribution of faculty members to the academic program at the University. Mr. Winzeler added that this would have a "terrific effect" on the thinking of persons in Columbus and possibly change attitudes of some as well as to let them know "what a lot they are getting for their money."

Mr. Bryan expressed appreciation for the invitation to have lunch at Kreischer Quadrangle today. The Trustees make every effort to get to the campus to accept invitations and to participate in student initiated events.

January Meeting

Due to conflicts in the schedules of several members of the Board, Mrs. Ward asked the Secretary to poll the members about having a meeting the first week (January 5—dinner and work session, and January 6—9:30 meeting) and second week (January 12 and 13) and to issue the official notice.

There being no further business, the Chairman declared the meeting adjourned at 10:45 a.m.

President

Secretary

Bowling Green, Ohio
January 6, 1972

Minutes of November 18, 1971, Meeting

Mrs. Ward asked if there were corrections or additions to the minutes of the November 18 meeting. No changes were indicated.

No. 30-72

Mr. Simmons moved, Mr. Bryan seconded, that the minutes be approved as written. The motion was approved unanimously.

Program Leading to the Degree of Master of Science in Computer Science

Copies of the degree program leading to the Master of Science in Computer Science having been distributed to the Board for study, the Chairman asked President Moore if he wished to discuss the proposal. He asked Dr. Fulton and Dr. Herman to describe the proposal and to answer questions.

Dr. Fulton said that the proposal has the usual recommendations that all new degree programs must possess—as follows:

1. Computer Science is a well established academic discipline and is worthy of study in its own right;
2. Development of the program is consistent with the objectives of the University;
3. Assuming normal growth in staffing, the department will have sufficient number of qualified faculty to initiate the program; and
4. The facilities required for such a program are already available.

This proposal also has some unusual, almost unique, reasons which urge its implementation, among which are:

1. There is heavy demand from industry, both local and national, for graduates of such a program.
(a) Local need is documented by the results of our survey, which shows around 20 positions for graduates of such a program annually within a 30-mile radius of Bowling Green;  
(b) According to TIME Magazine and the reports of the Bureau of Labor Statistics of the Department of Labor, national need is evident, as statistics on page 17 of the proposal indicate; and  
(c) It appears that we can find good jobs for our graduates and that there is a demonstrable social need for the program.

2. As a result of the need for graduates, there is a large demand from prospective students that we initiate such a program;  
3. Since Computer Science impacts on virtually all academic disciplines, development of unusual expertise, which will result as the program matures, will have an uplifting effect on the entire University;  
4. This additional expertise will also aid and strengthen our administrative computing effort; and  
5. This program will exploit more fully the potential of the University's heavy financial commitment to computing machinery. It will help to get the value we should from our computing dollar.

In discussion, it was reported that the amount for administrative support and computer facilities now in the department budget is adequate to support this program. Costs for faculty and staffing are reasonable. Information about costs in the proposal is complete excepting projections of enrollments. There is increasing enrollment in the undergraduate program and the department is just now getting up to strength in staffing. Normal additions are expected to the faculty to support the undergraduate program in which there are 80 majors in Computer Science--making it the twelfth largest department. The undergraduate enrollment will be around 350 students.

Mr. Shanklin asked about the cost projections and was informed that the projection in the proposal was made to comply with the format requested by the Board of Regents. Mr. Shanklin asked that added cost figures be developed.

Dr. Duquet reported that we do not charge back to individuals and departments the cost for using the computer. The Computational Services are funded with a University budget and give services to the University.

It was suggested by Mr. Shanklin that the motion to approve the establishment of a program in Computer Science be tabled until a three-year cost projection could be submitted to the Board, which--by information received--could be at the next meeting. Mr. Bryan indicated that we need to determine what our budget can afford.

Dr. Fulton stated that undergraduate enrollments have increased in recent years and the course load now borne by the department is substantial. The projected increase in the undergraduate enrollment will require an addition of two new staff members, which would be the same next year whether or not a graduate program is approved. Increase in cost would be the amount required next year to provide five graduate assistants, who will teach laboratory sections and thus relieve a staff member who will teach a graduate course.

Vice Provost Herman reported that he wished to indicate that no indirect costs are created by the program. To some extent, the cost of maintaining and fully realizing the full potential of computational services is going to be applied to a segment of the educational program. Programs in the Department of Quantitative Analysis and Control are training people in computer services at a level of service comparable to existing computer installation. In educating people for designing programs as this proposal indicates, we are talking about a highly specialized group. He added that it is a very strong program.

Mr. Bryan inquired if we had investigated the elimination of certain programs which are becoming obsolete or are no longer in demand or of phasing out any programs that we now have. In response, Dr. Herman indicated that we were going to be faced with this due to the limitation placed on the total University enrollment. If this program is approved, it is expected that its graduate enrollment would grow at a rapid rate. These students are going to have to come from some other program.

First steps have been taken in budgeting for the program, but Dr. Herman was not ready to say what the pattern of adjustment for this program would be. These relate to enrollment and productivity in the several departments and we will need to institute this without injuring other programs.

President Moore remarked that he could appreciate always the cost data which we long for and that we would like to have more assurance of what the costs will become. Thus, we can appreciate the Board's request for more information. Yet, this program clearly falls within priority purposes of the institution and is directly related to the growing demand in terms of the job market. The University has made a strong case for leadership in northwest Ohio in the computer field and has developed a good Computer Science Department. He added that the master's program would not rob the baccalaureate program.

Dr. Fulton reported that this would be the first master's degree offered in northwest Ohio. The only other graduate degree is offered by Ohio State. This program will put us in a definite position of leadership.

Mr. Dorfmeyer commented that at the time the computer was discussed a year or two ago one of the troubles encountered then was the inability to give computer time to all areas requesting service. Dr. Dopnet reported that the equipment now in use has a much larger capacity than that used a year ago and that it is now of a size in excess of our needs. The University took advantage of Ohio State University's offer of sale of equipment and the present computer will be adequate for at least the next three years. It is now used for only two shifts every day, yet everything is programmed that is received. The equipment is satisfying all the needs of the University at the present time, and the staff of programmers and systems analysts is adequate. He added that these people do not have academic rank and none teaches courses.
The computer provides information for the Board of Regents and supplies the administration with class lists, accounts receivable, registration and class schedules, etc. Bowling Green's computer services' staff is constantly pirated by other organizations. Key operators, systems analysts, programmers are in constant demand and last year seven staff members were lost to industry in the area. There is a separation of the Computer Science Department from Computational Services. The latter provide services to the administration and the former provides instruction in the field.

No. 31-72

It was moved by Mr. Shanklin and seconded by Mr. Bryan that the motion to approve the establishment of a program in Computer Science be tabled until a three-year cost projection could be developed and submitted to the Board—preferably by the next meeting.

A roll call vote was taken with the following results: Voting "yes"—Mr. Bryan, Mr. Rood, Mr. Shanklin, Mr. Simmons; voting "no"—Mr. Dornmeyer, Mrs. Ward. The motion was approved by a majority vote.

Program Leading to the Degree of Doctor of Philosophy in Administration

In presenting the program leading to the Ph.D. in Administration, President Moore asked Dean Vogt to discuss the proposal. Dean Vogt said that the development came from the College of Business Administration. He reported that the concept evolved from a doctoral committee which was formed in 1967 in the College of Business Administration. The proposal submitted in 1968 was rejected. This new proposal represents a joint venture combining resources of two institutions—The University of Toledo and Bowling Green State University. He added that this program is geared to development and understanding of administration and to preparing people for teaching positions and for staff and management positions. It is administration in its broadest possible context—it does not mean business administration alone. The joint venture melds the resources of the University of Toledo with ours.

There is now some interchange of undergraduate students with TU with a number of undergraduates coming to Bowling Green. Some students are taking courses in Toledo which are accepted in transfer at Bowling Green—particularly from the Law School.

An attempt is being made to keep the progress of the program at Bowling Green in step with Toledo, although Bowling Green now may be a month ahead with the process of approval. Presentation to the Regents for approval will be made simultaneously by the two universities. This kind of program is a new experience—there is not very much in the way of past performances which can be cited as a precedent. The program will have to compete for budgeted funds with other academic programs.

Mr. Bryan moved and Mr. Simmons seconded that approval be given to establish a joint program with the University of Toledo leading to the degree of Doctor of Philosophy in Administration to become effective beginning with the Fall Quarter of 1973-74.

The Chairman asked that a roll call vote be made and such vote was taken with the following results: Voting "yes"—Mr. Bryan, Mr. Dornmeyer, Mr. Rood, Mr. Shanklin, Mr. Simmons, Mrs. Ward. The motion was passed unanimously.

Operating Budget - 1971-72

President Moore stated that the operating budget as recommended replaces the tentative budget which was adopted by the Board on the 28th of August. These budget figures call for expenditures of $1,525,151 less than the amount tentatively approved in August. Vice President Shangraw said the budget as presented is balanced and provides some carryover of funds for the second year of the biennium. Amended House Bill 475, the appropriations bill, provided a special appropriation for Bowling Green for 1971-72 but nothing additional for the second year of the biennium. There are two carryovers of the first year. The first is $2,077,000, the second $1,065,000, both for the second year of the biennium. Charges for graduate programs and for non-academic programs reduce these amounts. The special appropriation described is for bowling Green and is not available for Toledo. Toledo has no special appropriation. We are asking for this amount, or more, of which $375,000 is for non-academic programs. The increase is necessary in order to cover the entire budget. The University of Toledo is constantly pirated by other organizations. Key operators, systems analysts, programmers are in constant demand and last year seven staff members were lost to industry in the area. There is a separation of the Computer Science Department from Computational Services. The latter provide services to the administration and the former provides instruction in the field.

No. 32-72

Mr. Bryan moved and Mr. Simmons seconded that approval be given to establish a joint program with the University of Toledo leading to the degree of Doctor of Philosophy in Administration to become effective beginning with the Fall Quarter of 1973-74.

The Chairman asked that a roll call vote be made and such vote was taken with the following results: Voting "yes"—Mr. Bryan, Mr. Dornmeyer, Mr. Rood, Mr. Shanklin, Mr. Simmons, Mrs. Ward. The motion was passed unanimously.

The recommended budget is the result of almost continuous work since the appropriations bill was passed by the Legislature. We have a Budget Council representing all constituencies of the University community which has worked very hard to recommend cuts from the budget approved on August 28. Especially hard work was done by a subcommittee of the Budget Council which recommended to the President where cuts could be made. Some of the economies will not be felt until 1972-73 and others will involve some risks being taken, chiefly in the area of maintenance and supplies. No serious curtailment has been made in academic programs by the reduction in the original budget by $1.8 million.

President Moore reported that it was learned within the hour that the Senate has approved a bill to give a 10 per cent increase to classified employees. This will perhaps invalidate the budget figures we are asking to be approved. All other state agencies are funded to pay this increase excepting the universities. The amount of $172,000—half of which was budgeted already—is the University's worry. If this bill is approved by the House, some adjustments will have to be made. It will affect the 1972-73 budget—which will be brought before the Board in April. The possibility of a further increase for 1972-73 also will be brought before the Board then. Further economies will be made this year with additional cuts to be made.

Mr. Scheuerman asked that the Board approve the budget as submitted with the understanding that a complete operating budget will be developed and sent to the Board later.

President Moore remarked that at the time the budget was drawn up in August the best estimate we had as to the probable appropriation from the state to the University was $16,400,000. On the strength of that, the Board approved a tentative budget. This present budget carries an appropriation of $15,466,900. The fee increase was foregone for the Fall Quarter and we did not raise the undergraduate and graduate tuition surcharge to the established maximum. He added that he recommends approval of this budget.
No. 33-72

Moved by Mr. Rood and seconded by Mr. Shanklin that the following operating budget for 1971-72, as revised January 3, 1972, be approved:

<table>
<thead>
<tr>
<th>Area</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1/3/72</td>
</tr>
<tr>
<td>Academic Area</td>
<td>$19,464,197</td>
</tr>
<tr>
<td>President's Office and General Contingency</td>
<td>268,521</td>
</tr>
<tr>
<td>Vice President for Public Service</td>
<td>462,318</td>
</tr>
<tr>
<td>Vice President/Secretary to Board of Trustees</td>
<td>229,628</td>
</tr>
<tr>
<td>Vice President for Student Affairs</td>
<td>797,281</td>
</tr>
<tr>
<td>Health Services Support</td>
<td>558,500</td>
</tr>
<tr>
<td>Scholarships and Grants</td>
<td>568,100</td>
</tr>
<tr>
<td>Vice President for Operations</td>
<td>1,261,861</td>
</tr>
<tr>
<td>Plant Operation and Maintenance</td>
<td>3,450,777</td>
</tr>
<tr>
<td>Retirement and Fringe Benefits</td>
<td>3,083,810</td>
</tr>
<tr>
<td>Bonded Service Facilities and Other Budgets</td>
<td>1,730,193</td>
</tr>
<tr>
<td>Sub-Total</td>
<td>31,879,166</td>
</tr>
<tr>
<td>Less Estimated Savings During the Year</td>
<td>425,000</td>
</tr>
<tr>
<td>(all departments)</td>
<td></td>
</tr>
<tr>
<td>Projected Expenditures for 1971-72</td>
<td>$31,454,166</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Source of Income</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1971-72</td>
</tr>
<tr>
<td>State Appropriations - Main Campus</td>
<td>$15,066,900</td>
</tr>
<tr>
<td>Special Appropriation - Main Campus</td>
<td>400,000</td>
</tr>
<tr>
<td>State Appropriations - Firelands Branch</td>
<td>340,000</td>
</tr>
<tr>
<td>State Appropriations - Academic Centers</td>
<td>97,128</td>
</tr>
<tr>
<td>Instructional Fees - Main Campus</td>
<td>9,300,000</td>
</tr>
<tr>
<td>Instructional Fees - Firelands Branch</td>
<td>330,000</td>
</tr>
<tr>
<td>Instructional Fees - Academic Centers</td>
<td>135,000</td>
</tr>
<tr>
<td>General Fee - Main Campus</td>
<td>2,440,000</td>
</tr>
<tr>
<td>General Fee - Firelands Branch</td>
<td>63,500</td>
</tr>
<tr>
<td>General Fee - Academic Centers</td>
<td>16,500</td>
</tr>
<tr>
<td>Tuition Surcharge (Non-Resident Fees)</td>
<td>1,250,000</td>
</tr>
<tr>
<td>Application Fee</td>
<td>264,000</td>
</tr>
<tr>
<td>Other Student Fees</td>
<td>275,000</td>
</tr>
<tr>
<td>Overhead for Grants</td>
<td>120,000</td>
</tr>
<tr>
<td>Departmental Sales and Charges</td>
<td>263,000</td>
</tr>
<tr>
<td>Auxiliary Overhead Assessments</td>
<td>990,000</td>
</tr>
<tr>
<td>Interest Income</td>
<td>360,000</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>108,000</td>
</tr>
<tr>
<td>Sub-Total</td>
<td>31,799,028</td>
</tr>
</tbody>
</table>

Plus June 30, 1971 Carry-Over Balance      | 195,292              |

Total Projected Income Available           | 31,994,320           |

Carry-Over Balance June 30, 1972            | $540,154             |

In the discussion, Mr. Shanklin reported that he had reviewed the budget and it appears that it had been cut to the bone in some areas, adding that there are many built-in increases over which we have no control. He stated that it is rather apparent that we are at the end of the road within the pattern of budgeting that this University has followed in a period of growth. The Legislature gave more this year than last but the State of Ohio is spending more for all services and the part for universities is a pittance by comparison. The Legislature cannot increase taxes again next year. We cannot look forward to much growth in income from fees since the Legislature now establishes a maximum which may be charged.

President Moore reported that the Committee on Emergency Spending will be replaced by a Committee on Spending Authorization which will continue for the remainder of the fiscal year. Expenditures will be frozen for faculty and staff replacements, graduate assistants, and equipment. It is anticipated that the budget for 1972-73, to be proposed at the April meeting, will include no dollars for growth. Discussion has been held about de-emphasizing certain programs--those which are not efficient or are too costly or have no demand for graduates. We have been discussing today a program in an area in which this University should be pushing hard. It is clear that we have to cut somewhere to provide for different programs since we cannot add numbers of people. Even with increased costs, we cannot increase fees without Legislative approval. We will have to make a hard choice internally, since we are at the point where we have to make adjustments. Hopefully, we will make good choices which can make this University grow under a limited budget, President Moore stated.

No. 33-72

Chairman Ward called for a roll call vote on the motion as stated earlier with the following results: Voting "yes"--Mr. Bryan, Mr. Dorfmeyer, Mr. Rood, Mr. Shanklin, Mr. Simmons, Mrs. Ward. The motion was passed unanimously.

Student-Initiated Residence Hall Improvement Projects

Mr. Scheueran reported that the program described below, to enlist student assistance in residence hall improvement projects, was discussed briefly at the December 16 work session. The idea is to capitalize on the students' motivation and initiative and to attract them to stay in the residence halls. Under the proposal, the University will provide some funds and students will develop other sources of matching funds. A great deal of good can come from this approach. We will report how well this is working out.

It is hoped that there will be no problem in cutting red tape to accomplish the goals of this program. President Moore indicated that the Vice President for Operations will be authorized to reduce red tape to the minimum in order to encourage student participation.
I. Operating Philosophy

The purposes of periodic allocations of funds for student-initiated projects are (1) to enhance the attractiveness of the residence halls to the occupants in terms of their priorities; (2) to stimulate the initiation of projects by individual hall governments; (3) to streamline the review and approval process for quick response and execution of projects and (4) to provide learning experiences in decision-making insofar as project needs must be documented, detailed plans of action conceived, and priorities set within limited funds.

A dilemma exists in that it is desirable, on the one hand, to encourage individual hall governments to determine their own needs and priorities within general funding limits allocated to them, and on the other hand, to develop a campus-wide student review process. The purposes of the campus-wide student review process are to (1) minimize duplication of projects; (2) encourage combination of project funds where cooperative projects can serve more students; (3) reassign unused funds; and (4) set campus-wide priorities particularly when funds are limited or when services of the University Architect or the Office of Buildings and Facilities are required to complete the projects.

The following statement attempts to balance the advantages of each of the two decision approaches to project approval.

II. Origination of Projects

A. Each hall has, as a part of its governmental structure, a "projects" committee. This may be a standing committee or it may be a new committee with each project.

B. The Projects Committee, through the hall government, proposes and recommends in writing projects for the hall. The committee will also recommend whether University funds or local student-controlled funds, or both, are to be used. If more than one project is recommended, the hall government decides on a priority listing among the projects.

C. Recommendations of the hall government are forwarded to the campus-wide Student Renovation Review Board.

D. All projects, no matter how funded, are approved by the Student Renovation Review Board.

E. The Hall Director or Housemother serves as adviser to the hall government and Projects Committee.

III. Student Renovation Review Board

A. Membership - The committee is composed of representatives from all residence units including fraternities and sororities. The representatives are appointed by the residence hall government. Each appointed member serves one year, September through June. The chairman of the committee is elected from the membership. The committee meets on a regular basis -- once a week.

B. Duties - The committee will (1) assist hall Project Committees by providing guidelines and information related to hall projects; (2) approve and keep accurate records of projects proposed and projects approved; (3) administer Trustees' Allocations by assigning funds when requested, to approved projects; (4) forward proposals to Buildings and Facilities and Campus Planning for feasibility review and (5) follow-up on action for approved projects.

C. General Procedures - Approval of projects consists primarily of (1) judging the reasonableness of the project; (2) determining whether other sources of funds are more appropriate than the Trustees' allocations; and (3) assuring fairness in the distribution of the Trustees' allocations.

As a rule of thumb, funds would be allowed to a given hall up to $2-$3 per resident out of each Trustees' allocation. Projects requiring more funds would need consideration by the committee with regard to importance, time, costs, and a priority listing of requested projects.

D. An Assistant Dean of Students would advise the Student Renovation Review Board.

IV. Types of Projects

Student-initiated projects would be those not included among the major long-term renovation and repair projects for residence halls. Student-initiated projects would be a part of the residence hall programming and would serve as learning situations as well as building improvements. The decision-making processes for the two types of projects are distinguished as "Fiscal Year Projects" and "Emergency Projects" (as outlined in the agenda book for this meeting).

No. 34-72

Moved by Mr. Shanklin and seconded by Mr. Simmons that the Treasurer of the University allocate $25,000 from reserved revenue funds for student-initiated residence hall improvement projects.

A roll call vote was taken with the following results: Voting "yes"--Mr. Bryan, Mr. Dorfmeyer, Mr. Rood, Mr. Shanklin, Mr. Simmons, Mrs. Ward. Motion passed unanimously.
Renovation and Improvement Projects--Residence and Dining Halls

Mr. Scheuerman stated that these are projects to correct deficiencies and to make necessary repairs in residence halls. A more comprehensive list will be prepared for presentation in February. An effort is being made to make the residence halls more competitive in the community by making them more attractive to the students. Board approval is sought now for this partial listing in order to spread the workload more evenly during the ensuing months for the buildings and facilities staff.

No. 35-72 Moved by Mr. Shanklin and seconded by Mr. Rood that approval be given to the following expenditures for renovation and improvement from auxiliary funds:

<table>
<thead>
<tr>
<th>Building</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kohl Hall</td>
<td></td>
</tr>
<tr>
<td>Remodel existing fire alarm system</td>
<td>$5,000</td>
</tr>
<tr>
<td>Remodel the southeast entrance to the old section</td>
<td>10,000</td>
</tr>
<tr>
<td>Install new draperies in the lounge area in the new section</td>
<td>4,000</td>
</tr>
<tr>
<td>Repaint interior of new section</td>
<td>3,000</td>
</tr>
<tr>
<td>Harshman-Kreischer Quadrangles</td>
<td></td>
</tr>
<tr>
<td>Install a receiver tank, for unloading refrigerant, in each Quadrangle</td>
<td>1,000</td>
</tr>
<tr>
<td>Kreischer Quadrangle</td>
<td></td>
</tr>
<tr>
<td>Repaint all interior sections</td>
<td>10,000</td>
</tr>
<tr>
<td>Rodgers Quadrangle</td>
<td></td>
</tr>
<tr>
<td>Replace existing fluorescent lights in lounge areas</td>
<td>4,000</td>
</tr>
<tr>
<td>Install locks in all unused telephone areas</td>
<td>1,000</td>
</tr>
<tr>
<td>Replace student room lounge chairs</td>
<td>28,000</td>
</tr>
<tr>
<td>McDonald Quadrangle</td>
<td></td>
</tr>
<tr>
<td>Install new draperies in head resident's areas, main lounge, study lounge, office and activities room</td>
<td>14,000</td>
</tr>
<tr>
<td>Offenbauer Hall</td>
<td></td>
</tr>
<tr>
<td>Wiring and installation of cooking units in each floor lounge</td>
<td>10,000</td>
</tr>
<tr>
<td>Cottages 1, 2, 3, and 4</td>
<td></td>
</tr>
<tr>
<td>Replace colonial shutters at windows</td>
<td>4,000</td>
</tr>
<tr>
<td>Conklin Hall</td>
<td></td>
</tr>
<tr>
<td>Paint interiors of all units in the east and west buildings</td>
<td>7,000</td>
</tr>
<tr>
<td>Alice Prout Hall</td>
<td></td>
</tr>
<tr>
<td>Install new entry way to the east side</td>
<td>5,000</td>
</tr>
<tr>
<td>Replace study chairs in student rooms</td>
<td>13,500</td>
</tr>
<tr>
<td>Total of Projects</td>
<td>$119,500</td>
</tr>
</tbody>
</table>

No. 35-72 A roll call vote was taken with the following results: Voting "yes"--Mr. Bryan, Mr. Dorfmeyer, Mr. Rood, Mr. Shanklin, Mr. Simmons, Mrs. Ward. The motion was passed unanimously.

Power Plant - Interim Financing

President Moore stated that the beginning of the first phase of conversion of the power plant from use of coal to oil or gas as a fuel is something we have been looking forward to for some time. We want to do this in terms of being a good neighbor in Bowling Green and to reduce pollution of the air. A number of damage claims have been submitted to the State Sundry Claims Board resulting from fallout from our smokestack and $7,929 has been paid for such claims thus far. Mr. Scheuerman said that it is hoped that this project will be financed by a capital appropriations bill now in the Legislature, when it is approved. A number of institutions in Ohio have such requests in their capital improvement request, as does Bowling Green. The State Architect encouraged all such institutions to proceed to secure bids in September, which we did. The time for the bid to be awarded came, and, since the appropriation was not in hand, the bidder agreed to defer acceptance of the contract. The most recent deferral is to January 21 and we have been advised by the Department of Public Works that, if at all possible, we should not wait for capital improvements appropriation to accept the bid. We have selected as a temporary source to be used, until the appropriation is passed, the reserve funds in residence hall operations. A temporary loan can be allocated for this purpose and the Treasurer reports these funds are in excess of bond requirements. These funds will be earmarked in reserve accounts--and we do not actually anticipate transferring any funds in the reserve accounts unless the capital appropriations for this project are not approved.

In response to a question by Mr. Rood regarding whether the projected gas shortage in the area and the restriction of new industrial users will affect the operation, it was indicated that the secondary source of fuel will be oil, and a third source will be coal.
The anticipated use of reserve funds will not affect the residence hall improvements planned. A complete chart of improvements in residence halls will be presented to the Board at the next meeting, Mr. Scheuerman stated.

No. 36-72

It was moved by Mr. Simmons, and seconded by Mr. Bryan, that the following resolution be adopted:

WHEREAS, the Ohio Legislature has pending a $1,500,000 appropriation for capital utilities and renovation purposes for Bowling Green State University, and

WHEREAS, the University deems it to be both ecologically desirable and economically practical to proceed with dispatch with the conversion of the power plant to a facility capable of generating heat (steam) by utilizing fuel oil and/or gas, instead of coal, and

WHEREAS, bids have been received and reviewed at the Office of the Architect of the State of Ohio and the time limitation of the best bid has already had two extensions, the last through January 21, now

THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes the Treasurer of the University to make monies available on a temporary loan basis from various reserved revenue funds to establish a capital improvement account against which an encumbrance in the amount of $166,000 can be made to permit renovations on the University's power plant.

A roll call vote was taken with the following results: Voting "yes"--Mr. Bryan, Mr. Dorfmeyer, Mr. Rood, Mr. Shanklin, Mr. Simmons, Mrs. Ward. Motion passed unanimously.

Personnel Changes

The following personnel changes were reported to the Board:

**ADMINISTRATION**

Resignations

James S. Darke, Purchasing Agent, effective December 31, 1971

New Appointments

Kathleen L. Lewton, Assistant Director, News Service, effective December 1, 1971

**ACADEMIC AREA**

Leave of Absence

Robert H. Hubach, Associate Professor of English, winter quarter 1971-72

Resignations

Thomas Bamburowski, Instructor in Quantitative Analysis and Control, effective December 31, 1971

Thomas Hall, Assistant Professor of Economics, effective end of fall quarter

Wesley K. Hoffman, Instructor in Geography, cannot fulfill winter quarter appointment

Roy Layman, Shift Supervisor in Computational Services, effective December 1, 1971

Patricia Lowry, Assistant Professor of Education, effective end of fall quarter

Gregory K. Schubert, Assistant Professor of Speech and Station Manager of Channel 70, effective January 21, 1972

Jonnie B. Spaulding, Instructor in Education, effective end of fall quarter

Retirements

Alice Schocke Wall, Associate Professor of Home Economics, effective June, 1972

Changes in Assignments, Ranks and Salaries

David M. Barney, from Director of Development and Public Information to Director of Continuing Education under the Corporation for Public Broadcasting, from $10,200 to $10,500 fiscal year rate

Richard Boggs, from Operations Manager to Systems Analyst in Computational Services, from $10,000 to $10,500 fiscal year rate, effective December 1, 1971

* Changes and appointments effective since the Board of Trustees meeting November 18, 1971

** All contracts are for 1971-72 unless otherwise specified
Changes in Assignments, Ranks and Salaries (continued)

Antonio L. Buron, Instructor in Romance Languages, from $10,800 to $11,800 academic year rate, completion of doctoral requirements

Nancy Decker, from Data Preparation Supervisor to Programmer in Computational Services, from $8,200 to $8,400 fiscal year rate, effective December 1, 1971

David Gedeon, from Instructor to Assistant Professor of Industrial Education and Technology, from $10,100 to $10,600 academic year rate, completion of doctoral requirements

William A. Peterman, from Instructor to Assistant Professor of Geography, from $10,500 to $11,000 academic year rate, completion of doctoral requirements

Conrad Pritscher, from Instructor to Assistant Professor of Education, completion of doctoral requirements

Joel Rudinger, from Instructor to Assistant Professor of English at Firelands Campus, from $10,500 to $11,000 academic year rate, completion of doctoral requirements

Laura Wilson, promotion from Assistant to Associate Professor of Home Economics, from $13,000 to $13,100 academic year rate.

New Appointments, Non-Faculty

Thomas Bamburowski, Assistant Registrar, $10,600 fiscal year rate, effective January 1, 1972

Glen Welling, Programmer in Computational Services, $8,200 fiscal year rate, effective December 1, 1971

Gary Konersman, Shift Supervisor in Computational Services, $8,400 fiscal year rate, effective December 1, 1971

New Appointments, Faculty

Larry Camp, full-time Instructor in Geography, $2,800 spring quarter

Kenneth E. Davison, part-time Visiting Professor in American Studies in English, $1,750 spring quarter

Richard L. Gillin, part-time Assistant Professor of English, $2,666 winter and spring quarters

James G. Kelly, part-time Visiting Professor of Psychology, $2,500 winter quarter

Esther Madaras, part-time Instructor in Education, $800 winter quarter

Reappointments, Faculty

Richard L. Conrad, part-time Instructor in Computer Science, $950 winter quarter

Robert C. Galbreath, part-time Instructor in Experimental Studies, $1,000 spring quarter

Wayne Graham, part-time Instructor in Ethnic Studies, $1,900 for winter and spring quarters

Joel Martins, full-time Visiting Professor of Education, $5,500 winter quarter

Paul A. Oram, part-time Instructor in Education, $6,200 academic year

Phillip Schneider, part-time Instructor in Education, $900 winter quarter

Diana Lee Steinberg, full-time Instructor in Philosophy, $3,000 winter quarter

Bonadine Woods, part-time Instructor in Home Economics, $2,600 winter quarter

Moved by Mr. Rood, seconded by Mr. Dorfmeyer, that the personnel changes be approved. All members voting "aye"--the motion was passed unanimously.

Capital Improvements under Construction

The following report of capital improvements was received:

1. Offenhauer Hall

There still remains some adjustment to furniture contracts to be reconciled.
Report of Capital Improvements (continued)

1. Offenhauer Hall (cont.)

There are still some General Contract items which are not satisfactory that will become a part of a discussion meeting with the Architect and Contractor the week of January 10.

2. College of Business Building

Construction is on schedule and is approximately 70% complete.

The window installation is complete, and glazing should be complete by January 14 with temporary heat to follow.

Further painting and ceiling installations should begin immediately thereafter. This will be followed by partition walls and other finish materials.

Equipment is being ordered or prepared for bids or quotes as each situation dictates.

3. Firelands Branch - Phase II

Construction is approximately three weeks behind schedule and is approximately 25% complete. Structural steel deliveries are proceeding according to a revised schedule, but a slowdown in the erection timetable is causing some alarm.

4. Industrial Education & Technology Building

Construction is on schedule with the overall percentage of completion at approximately 30%. Steel has been erected and the "outer skin", precast concrete panels, are well along toward completion.

5. Renovation Projects

(a) University Hall - Complete
(b) Home Economics - Complete
(c) South Hall Air Conditioning

The contract is 98% complete overall. The Mechanical Contractor has not pursued the job as he should; therefore, final completion is long overdue.

(d) Overman Hall Alterations

The contract is approximately 85% complete.

A revision of the fume hood duct work became necessary to meet safety requirements.

Regional Computer Center

Dr. Duquet reported that the University had been in conversation with the University of Toledo about possible ways to proceed with the Northwest Ohio Regional Computer Center. There have been a number of meetings and more are projected, though it is not known when the next meeting will be scheduled. He hopes the culmination of this project will be this year. There is agreement with the University of Toledo in regard to equipment, and the site for such a center will be on the land which has been offered by Owens-Illinois, Inc. at Levis Park.

A tentative budget has been discussed and will be further studied later this month. At present, there do not seem to be any obstacles in regard to cooperation with the University of Toledo on this project.

Fire Protection - East Side of Penn Central Railroad

President Moore discussed the following letter concerning fire protection on the east side of the Penn Central Railroad and indicated his concern for full 24-hour fire protection of the campus.

CITY OF BOWLING GREEN
175 West Wooster Street
Bowling Green, Ohio 43402

January 6, 1972

Dr. Hollis A. Moore
President,
Bowling Green State University
Bowling Green, Ohio 43403

Dear Dr. Moore:

I have shared your concern with the inadequacy of fire protection on the east side of the Penn Central Railroad.

With your offer of additional financial support, we are in a position to provide service at all times. As you know there are new times when there has been no one on duty at the East Side Fire Station because of the demands of the Central Station for personnel.

(continued)
The fact that the State Legislature has recognized the need of cities with large student population for financial aid for providing fire department service, will allow us to arrange for a permanent solution to a very real need. I would suggest that representatives of the City and Bowling Green State University meet soon to start working out details on the long range plan to provide this needed service.

Improved fire protection will not only benefit Bowling Green State University, but another large segment of Bowling Green’s population and property values.

We appreciate your initiative in suggesting a short term solution which, I am sure, will result in a long term solution.

Yours very truly,

Charles E. Bartlett,
Mayor

At 11:55 a.m., Mrs. Ward, with the consent of all members present, called an executive session of the Board of Trustees. The members returned from the executive session at 12:30 p.m. and Mrs. Ward asked if there were actions or business to be considered by the Board.

No. 38-72 Mr. Shanklin moved and Mr. Simmons seconded that the motion to table approval of the program leading to the degree of Master of Science in Computer Science be taken off the table. By affirmative vote of each member present, this motion was passed unanimously.

No. 39-72 Mr. Shanklin moved and Mr. Simmons seconded that since cost data concerning the program leading to the degree of Master of Science in Computer Science could be made available within the next several days, such information should be telephoned to each member of the Board of Trustees, that each be polled concerning his approval of the proposed program, and that the Secretary be requested to supplement the telephone poll by sending a written statement including a ballot to be returned. By the affirmative vote of each member present, this was passed unanimously.

Next Meeting of Trustees

The members agreed to schedule the next meeting on Thursday, February 24, at 9:30 a.m. in the Board Room of the Administration Building. The meeting is to be preceded by a work session on February 23 at which data concerning reserve revenue funds for residence and dining auxiliary enterprises will be discussed. It was suggested that the work session begin at 4:00 p.m. to permit several hours of discussion prior to a 6:30 p.m. dinner.

No. 40-72 Mr. Simmons moved and Mr. Rood seconded that the meeting be adjourned. All members present voting "aye"--the Chairman declared the meeting adjourned at 12:40 p.m.

After due notice, the Board of Trustees met on February 24, 1972, in the West Tower of Offenhauser Hall, Room A1104 (north half), eleventh floor, with the following members present: Anita Ward, Chairman; Ashel Bryan, Vice Chairman; Norman Rood; Charles Shanklin; Virginia Stranahan; Dudley White; and Robert Winzeler, Sr. Absent were Robert Dorfmeier and Donald Simmons.

Attending the meeting were President Hollis A. Moore; Mark Kruse, Student Representative to the Board; K. H. McFall, Vice President and Secretary to the Board of Trustees; James G. Bond, Vice President of Student Affairs; Richard Edwards, Executive Assistant to the President; Michael Ferrari, Coordinator, Planning, Budgeting, and Institutional Studies; George Herman, Vice Provost for Instruction and Instructional Services; James E. Hof, Vice President for Public Services; Wayne A. Johnson, Secretary, University Faculty Senate; Paul R. Nusse, Treasurer and Controller; Elton C. Ringer, Associate Vice President for Operations; J. C. Scheuernman, Vice President for Operations; representatives of the press and television media; and approximately fifty observers.

Mrs. Ward called the meeting to order at 9:40 a.m.

Minutes of January 6, 1972, Meeting

Mrs. Ward asked if there were any changes, corrections, or additions to be made in the minutes as mailed to each member of the Board. There being none, she requested a vote to approve minutes. All