Board of Trustees Meeting Minutes 1971-05-20

Bowling Green State University

Follow this and additional works at: https://scholarworks.bgsu.edu/bot

Repository Citation
Bowling Green State University, "Board of Trustees Meeting Minutes 1971-05-20" (1971). Board of Trustees Meeting Minutes. 577.
https://scholarworks.bgsu.edu/bot/577

This Article is brought to you for free and open access by the University Publications at ScholarWorks@BGSU. It has been accepted for inclusion in Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@BGSU.
Study of Administrative Positions

Mr. Bryan gave a progress report on the study of administrative positions. He said the committee now has a way of weighing various positions and that some guidelines have been set. The consultant has assisted the committee to develop salary ranges with guidelines related to job descriptions which now permit the committee to make a recommendation.

Mr. Bryan moved and Mr. Winzeler seconded, that these guidelines and salary ranges be accepted and be used by the administration in setting contracts.

All members present voting "aye," the chairman declared the motion carried unanimously.

Mr. Bryan indicated that a job description manual is still to be received.

There being no further business, the meeting adjourned at 12:25 p.m.

After due notice the Board of Trustees met on May 20, 1971, in the Alumni Room of the University Union with the following members present: Donald Simmons, Chairman; Anita Ward, Vice Chairman; Ashel Bryan, Robert Dorfmoyer, Charles Shanklin, Virginia Stranahan, Dudley White, and Robert Winzeler. Delmont Brown, secretary, was not present, his term having expired on May 17, 1971.

Also attending the meeting were President Moore, Vice Presidents Coffman and McFall; Dr. Richard C. Carpenter, Chairman of the Faculty Senate; Mark Kruse, newly-elected student representative to the Board, and John Dunipace, assistant student representative; Dean John Erikson and Assistant Dean Donald Ragusa, of the College of Arts and Sciences; Dean Raymond Whittaker; Dr. Wm. B. Jackson, Director of the Environmental Studies Center; William Pitts, Assistant Director of the Student Development Program; Jerry Fischer, Director of University Publications; members of the press and several spectators.

Chairman Simmons called the meeting to order at 9:45 a.m.

In compliance with the regulation in the revised bylaws to hold an election of officers at the annual May meeting, Mr. Simmons called for nominations.

Mr. Bryan moved, Mr. White seconded, that Anita Ward be nominated as President of the Board. There being no other nominations the motion to elect Mrs. Ward was voted upon, motion carried unanimously.

Mr. White moved, Mrs. Ward seconded, that Ashel Bryan be nominated as Vice President of the Board. There being no other nominations the motion to elect Mr. Bryan was voted upon. All members voting "aye," the motion carried unanimously.

Mr. Winzeler moved, Mr. Bryan seconded, that K. H. McFall be nominated secretary to the Board of Trustees. Upon inquiry it was ascertained that the secretary may or may not be a member of the Board. There being no other nominations the motion to elect Dr. McFall was voted upon. All members voting "aye," the motion carried unanimously.

Election of Officers

In compliance with the regulation in the revised bylaws to hold an election of officers at the annual May meeting, Mr. Simmons called for nominations.

Mr. Bryan moved, Mr. White seconded, that Anita Ward be nominated as President of the Board. There being no other nominations the motion to elect Mrs. Ward was voted upon. All members voting "aye," the motion carried unanimously.

Mr. White moved, Mrs. Ward seconded, that Ashel Bryan be nominated as Vice President of the Board. There being no other nominations the motion to elect Mr. Bryan was voted upon. All members voting "aye," the motion carried unanimously.

Mr. Winzeler moved, Mr. Bryan seconded, that K. H. McFall be nominated secretary to the Board of Trustees. Upon inquiry it was ascertained that the secretary may or may not be a member of the Board. There being no other nominations the motion to elect Dr. McFall was voted upon. All members voting "aye," the motion carried unanimously.

Student Representative to the Board of Trustees

Mr. Simmons introduced Mark Kruse, Student Representative to the Board, and Assistant Student Representative John Dunipace, both recently elected by the student body to serve as liaison between the Board of Trustees and students.

Motor Vehicle Regulations

A recommendation submitted by the University Parking Committee, with President Moore’s approval, concerning Motor Vehicle Regulations for 1971-72 was discussed by Dr. McFall.

He said the regulations basically were much the same as for 1970-71 with the exception of an increase for overtime parking violations at meters from 25c to $1.00; a change in the refund schedule for students withdrawing prior to the beginning of the winter and spring quarters, and a change in the amount of registration fee charged as follows:
Mr. McFall said the regulations had been discussed and approved by the University Parking Committee at its meeting on April 14, 1971.

Mr. Winseler moved, Mrs. Stranahan seconded, that the Motor Vehicle Regulations for 1971-72, as recommended by the University Parking Committee and President Hollis A. Moore, be approved. All members voting "aye," the motion carried unanimously.

Bachelor of Liberal Studies

President Moore stated that the program leading to a Bachelor of Liberal Studies is a departure from the regular degree program and asked Dean John Eriksen to comment.

Dean Eriksen said that curriculum review is continuous and indicates constant changing expectations within our programs. The Bachelor of Liberal Studies program originated in the College of Arts and Sciences and is proposed as a fourth degree in the College. Before it was formalized, conferences were held with students and faculty. The proposal was sent to each department and faculty members were asked to discuss and to report their findings, attitudes, and reservations concerning the program. Reports that came back to the College from the departments were favorable. A further statement was sent to the faculty and a date established for voting, by secret ballot, so that the faculty opinion could "come in individually." Out of 400 votes there were only two dissenting. The proposal was approved by the Arts and Sciences Council and the Academic Council gave unanimous approval.

Presently enrolled students who choose this degree program must be in good academic standing before entering the program. Students will be eligible to enroll in the Bachelor of Liberal Studies Degree Program after completion of the freshman year, but must enter the program before the start of the senior year.

This is a move in the direction of more options for the student and greater flexibility in choice of courses. The degree will permit a student to maximize his courses and tailor his own preparation with advisers provided for consultation. Students will be encouraged to complete a field of concentration which reflects a meaningful degree objective.

"We are not going to encourage a large number of students to come into this program. It is suitable for a significant number but not for a large number. It answers an immediate need for some students and gives the student an opportunity to learn what seems important to him," Dean Eriksen said.

Mrs. Ward moved, Mrs. Stranahan seconded, that the program of study leading to the Bachelor of Liberal Studies be approved. All members voting "aye," the motion carried unanimously.

Bachelor of Science in Nursing

The President stated that the Bachelor of Science in Nursing program brings us into a cooperative relationship with the Medical College of Ohio at Toledo, as well as provides an opportunity for the University to extend its programs in the health area. He added that he hoped this is the beginning of a number of such cooperative programs.

Assistant Dean Donald Ragusa informed the trustees that the proposed program is an outgrowth of a series of conferences held in the summer of 1970 between representatives of Bowling Green State University and the Medical College of Ohio at Toledo. Dr. Ragusa introduced Dr. Ruth Kelly, Dean of Nursing at the medical college, who will serve as chairman of the department at Bowling Green under the College of Arts and Sciences. Dean Kelly spoke of the need for baccalaureate education leading to a degree of Bachelor of Science in Nursing, and said there is no college in this area offering this degree and that students desiring this degree must go either to Wayne State University or to the University of Michigan.

Mr. Winseler was called from the meeting at 10:10

Dean Kelly said the need for people prepared at this level in Northwestern Ohio is great but to supply this need the opportunity must be made available. This is the reason the Medical College joined hands with Bowling Green State University and it is hoped that the same thing can be done with the University of Toledo. One faculty can serve both universities for this program. She added that the State Nursing Board has given its approval.

Dr. Ragusa said that financial support for the program will be arranged cooperatively between the two institutions, with inauguration of the program dependent upon Board of Regents approval of financial support through developmental funds. He added that the degree would be awarded by and in the name of Bowling Green State University.

Dean Kelly expects that 40 students will enroll in this program for the 1971-72 academic year and 75 students for the 1972-73 year.

Mr. White moved, Mrs. Stranahan seconded, that a program of studies leading to the Bachelor of Science in Nursing be approved. The following members voted "aye": Mr. Bryan, Mr. Dorfmyer, Mr. Shanklin, Mr. Simmons, Mrs. Stranahan, Mrs. Ward, and Mr. White. Motion carried.

(Mr. Winseler returned to the meeting at 10:30)
Mr. Shanklin, chairman of the subcommittee to study budgets, reported that there had been a great deal of time spent in reviewing residence hall budgets. From earlier budget proposals it appeared that a general increase in room rent would be required and that committee made a thorough investigation to determine how that could be avoided. He said the committee could now recommend a budget that, at this moment, is balanced, and that will permit a majority of students to attend the university without an increase in room and board. At the same time occupancy of residence halls has been reduced by 854 to eliminate overcrowding. This can be done by the use of Offenhauer Hall, which has a capacity of 856.

Mr. Simmons inquired if a further survey of the faculty could be done by the Faculty Senate. Dr. Carpenter answered that he preferred that Dr. McFall do this.

**Fringe Benefits**

President Moore directed attention of the trustees to a recommendation of the University Insurance Committee, endorsed by the Senate Executive Committee, that the University fund the cost of Blue Cross/Blue Shield insurance for each full-time faculty and staff member. The projected expenditure for this coverage would be $340,000, and the President recommended that this amount be added to the budget for 1971-72 for this purpose beginning July 1, 1971, subject to the availability of funds.

Dr. Richard Carpenter, Chairman of the Faculty Senate, told Board members that the vote on this by the Senate Executive Committee had ended in a 4 to 4 tie which was broken in favor of the motion by the chairman.

After a discussion it was the consensus of the trustees that this vote was too close and may not reflect the wishes of the majority of the faculty. Mr. Shanklin suggested that this item be tabled until an overall study can be made and that before this comes up again the Board be advised of what other insurance plans have been examined. He mentioned that there has been some criticism of other universities contracting for this kind of insurance.

Mrs. Ward moved that action be taken to survey opinions of faculty and contract personnel concerning provision of Blue Cross/Blue Shield as a fringe benefit. Mr. White seconded. All members voting "aye," the motion carried unanimously.

**Associate in Environmental Technology**

President Moore asked Dr. William Jackson, Director of the Environmental Studies Center, to speak concerning the program leading to the degree of Associate in Environmental Technology.

Dr. Jackson said this degree is one of two programs being developed at the Firelands Branch of the University—the other is in industrial technology. These are increasingly important in our society with this program being related to the health field and pollution control.

The objective of the curriculum in environmental technology is to train technicians capable of assisting sanitation engineers, water and sewage treatment plant operators, pollution law enforcement personnel, industrial quality control engineers, and others directly associated with pollution detection and abatement. The course content of the program is designed to improve communication skills, identify current pollution problems and develop the technical expertise necessary for performance of pollution detection and control functions.

It is assumed that knowledge and skills learned on the job will further develop specific abilities, which will result in growth and advancement. The program is also expected to provide prerequisite training for entry into advance four-year professional environmental technologies.

Dr. Jackson stated that he had been working with Dr. James McBride, Director of the Firelands Campus, and that Dr. McBride had assured him that space is available at Firelands for equipment necessary to carry on this instruction.

He said this field, as well as industrial technology, is one with which the federal government is concerned. A new program of support in this area has been announced and it is hoped that the University can tie into the federal programs for financial support. Dr. Jackson does not anticipate that all new courses will be available next fall, but there will be courses that are functional at Firelands and that will fit into this program.

Dr. Jackson said there is increasing pressure to provide these courses—industry is going to be looking for people trained in environmental problems—and the program is very timely.

Mr. Dorfmyer said he was in favor of the program and that there is a great need for experts in this field and that industry needs qualified people to solve pollution problems. He added, "All of this is wonderful, but we have to ask ourselves, 'can we afford it?'"

The President said that though some programs are being phased out, state appropriations include an amount for technical programs and that it is recognized that there is an extra cost for technical programs.

President Moore also indicated that some of the cost of new programs would be absorbed by use of funds for those other programs which are being phased out.

Mr. Bryan moved, Mr. Dorfmyer seconded, that a program of studies leading to the degree of Associate in Environmental Technology to be offered at the Firelands Branch of the University be approved. All members voting "aye," the motion carried unanimously.

**Auxiliary Services Budgets**

Mr. Shanklin, chairman of the subcommittee to study budgets, reported that there had been a great deal of time spent in reviewing residence hall budgets. From earlier budget proposals it appeared that a general increase in room rent would be required and that committee made a thorough investigation to determine how that could be avoided. He said the committee could now recommend a budget that, at this moment, is balanced, and that will permit a majority of students to attend the university without an increase in room and board. At the same time occupancy of residence halls has been reduced by 856 to eliminate overcrowding. This can be done by the use of Offenhauer Hall, which has a capacity of 856.

This budget does not take into consideration that there may be mandated increases of 16% in wages for employees under classified service in addition to the amount projected for increases at the time this budget
Procceedings, Trustees Bowling Green State University

May 20, 1971

was developed. President Moore said it was hoped that the Legislature would include added subsidies to universities to cover the 16% if they were approved. A plea for this will be made to the Legislature which has not yet acted on the budget and may not before midsummer.

Mr. Shanklin moved, Mrs. Ward seconded, that the proposed auxiliary service budgets for residence halls and dining halls for 1971-72 be approved. All members voting 'aye,' the motion carried unanimously.

Mr. Simmons thanked Mr. Shanklin and his committee for the time involved in the study of these budgets and in reworking the budget to "come up with" a balanced budget.

President Moore thanked Dean Whittaker and his staff for their help with the study. He said there may be some shifts in numbers in residence halls, "but this is our best guess at the moment."

Mr. Winzeler inquired if reduction in overcrowding in residence halls would influence students to move back on campus. Mark Kruse said he did not think it would influence students to move back on campus because the University is still competing with off-campus accommodations which have some advantages that students cannot have on campus. He suggested it might keep students from moving off campus.

President Moore said Offenbauer Hall is practically filled now and added that eliminating overcrowded conditions may reverse the movement to off-campus housing.

Faculty Appointment and Tenure

President Moore referred to action of the Board, at its January 8, 1971 meeting, in which the trustees voted "that the recommendations of the committee appointed to study difficulties in the wording in the current statement on faculty appointment and tenure be approved and that the recommendation be sent back to the Senate Executive Committee for consideration." The President informed Board members that the Faculty Senate had accepted the changes and that approval now by the Board of Trustees would complete these adjustments to the University policy:

Amendments to Statement on Faculty Appointment and Tenure

Section II (Kinds of Appointment), par. 1, of the current statement, the word "temporary" is substituted for the word "term," and the words "at least three months in advance of that time" are deleted, and the words "by March 1 of the first year and notice of termination by December 1 of the second year, and twelve months in advance thereafter" are added.

Section IV (Probationary Period), third sentence, after the word "service" the words "at Bowling Green State University and" are added, and a comma is inserted after "universities." The sentence as amended will read: "All years of prior full-time teaching service at Bowling Green State University and in other accredited colleges and universities, and/or all prior years of other kinds of full-time employment deemed by the University to be directly applicable to teaching service shall count in meeting the probationary period requirement; provided, however, that in any case the probationary period shall include full-time service on the faculty of Bowling Green State University of four years for an Instructor, three years for an Assistant Professor and three years for an Associate Professor."

Section XII (Sanction of the Board of Trustees), the following sentence is added to the first paragraph: "The terms and conditions are subordinate to and subject to the powers vested in the Board of Regents."

It was moved by Mrs. Ward, seconded by Mr. Dorfmeyer, that the recommendations of the Faculty Senate, to amend Section II (Kinds of Appointment), Section IV (Probationary Period), and Section XII (Sanction of the Board of Trustees), of the current statement on Faculty Appointment and Tenure be approved. All members voting "aye," the motion carried unanimously.

Agreement of Easement

At Mr. Simmons' request, Dr. McFall explained the agreement of easement to the City of Bowling Green. He stated that the city is constructing a sanitary sewer along Poe Road and the city needs approval by the Board of this easement to permit construction of the sewer along the University property adjacent to the road. The agreement has been examined by the University attorney and rewritten to comply with his recommendation.

Mrs. Stranahan moved, Mr. White seconded, that the following agreement of easement to the City of Bowling Green, through its Board of Public Utilities, for the construction of a sanitary sewer line on University property adjacent to Poe Road be approved. All members voting "aye," the motion carried unanimously.

AGREEMENT OF EASEMENT

THIS AGREEMENT made and concluded by the City of Bowling Green, Ohio acting by and through its Board of Public Utilities, hereinafter referred to as "grantee," and Bowling Green State University, acting by and through an officer thereof duly authorized by the Board of Trustees of said university, hereinafter referred to as "grantor," WITNESSETH, THAT:

For and in consideration of the sum of One Dollar ($1.00) in hand paid, the receipt of which is hereby acknowledged, and in further consideration of the benefits hereinafter accruing to grantor herein as hereinafter provided, and the promises herein contained, the parties hereto agree as follows:
1. Grantor hereby grants to grantee, its successors and assigns, the right to construct, maintain, operate, repair, replace, tap or remove a sanitary sewer line over and through the premises of grantor described as follows:

A parcel of land being part of the Southeast one-quarter (1/4) of Section 18, Town 5 North, Range 11 East, Center Township, City of Bowling Green, Wood County, Ohio, as hereinafter provided:

A permanent easement within the above described parcel, starting at the intersection of the North and South half section line of Section 18 with the Northern right-of-way of Poe Road and point of beginning; thence running Easterly along the Northern right-of-way line of Poe Road five hundred (500) feet; thence at right angles North twenty (20) feet; thence at right angles West five hundred (500) feet, more or less, to the Western boundary line of said parcel; thence Southerly along the Western boundary line twenty (20) feet, more or less, to the point of beginning.

A temporary easement for initial construction purposes only within the above described parcel, starting at the intersection of the North and South half section line of Section 18 with the Northern right-of-way line of Poe Road; thence Northerly along said half section line twenty (20) feet, more or less, to the point of beginning; thence running Easterly along a line parallel to and twenty (20) feet North of the Northern right-of-way line of Poe Road five hundred (500) feet; thence at right angles North thirty (30) feet; thence at right angles West five hundred (500) feet, more or less, to the Western Boundary line of said parcel; thence Southerly along the Western Boundary line thirty (30) feet, more or less, to the point of beginning.

2. Grantee shall have the right of ingress and egress to and over said premises, and the right to remove and keep free any obstructions from and along said line or lines that in the judgment of grantee will interfere with the construction or safe operation of said line or lines.

3. Grantee shall pay any damages which may arise to the property of the grantor by reason of the construction, operation, maintenance, repair, relocation or removal of said line or lines by the grantee, its successors or assigns. If the amount of damages cannot be mutually agreed upon, the same shall be determined by three disinterested persons, one thereof to be appointed by the grantor, its successors or assigns, one by the grantee, its successors and assigns, and the third by the two appointed as aforesaid, and the award of such three persons shall be final and conclusive.

4. Grantor shall have the rights to tap said sanitary sewer line for its own uses and purposes, without being charged therefore by the grantee, subject only to the reservation that such tap or taps must not be in such a number or for such an amount of sanitary sewerage as to destroy the effective use of said line by grantee. Further, the right reserved is for tapping only, and grantor will be subjected to the normal charges of grantee for sewerage treatment and/or sewer rental services.

5. Further, grantee will be responsible for any and all liability to third persons with respect to all activities relating to the construction, maintenance, operation, repairing, replacement, removal and/or tapping of said sewer line and will indemnify and hold grantor harmless therefrom.

6. The easement given above shall remain in full force and effect so long as said lines are used by the grantee, its successors and assigns, for the purposes hereinabove set forth for which said easement is given, and upon the discontinuance of said use, said easement shall terminate and the line installed on said easement may be retained by grantor or, at grantor's option, must be removed by grantee.

IN WITNESS WHEREOF, the City of Bowling Green, Ohio, acting by and through its Board of Public Utilities, and Bowling Green State University by , a duly authorized officer thereof, have hereunto set their hands this day of May, 1971.

Executed in the Presence of:

City of Bowling Green, Ohio Board of Public Utilities

by: 

GRANTEE

Bowling Green State University

by: 
STATE OF OHIO, COUNTY OF WOOD, ss:

BE IT REMEMBERED, that on the day of May, 1971, before me, the subscriber, a notary public in and for said county, personally came The City of Bowling Green, Ohio, Board of Public Utilities, by

and __________________________________; and Bowling Green State University by __________________________________, a duly authorized officer thereof,

and acknowledged the signing thereof to be their voluntary act and deed of each of them personally and as such officer.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my seal on the day and year last aforesaid.

Notary Public

(This instrument was prepared by: C. Richard Marsh, Marsh & Crowley, Attorneys at Law, Bowling Green, Ohio.)

Reciprocal Waiver of Fees/University of Toledo

The University of Toledo has inquired as to whether a reciprocal waiver of fees for full-time faculty and staff could be arranged between TU and Bowling Green State University, since each university already extends this privilege to its own employees. The Board of Trustees of the University Toledo had approved such an exchange subject to approval by the Bowling Green Board.

The trustees agreed this would be an acceptable arrangement, if enrollment in a course by a faculty or staff member did not take the place of a student who desired to enroll.

President Moore said there would be no increased costs in connection with such an arrangement and that with the computerized system of registration going into effect it could be determined in advance how many sections of a class would be needed to accommodate the enrollment in a course.

Mrs. Stranahan moved, Mr. Winzeler seconded, that approval be given No. 49-71 to the recommendation that members of full-time faculty and staff of the University of Toledo be permitted to carry one course per quarter at Bowling Green State University with all fees waived. This motion is made as a reciprocal arrangement for the action taken by the Board of Trustees of the University of Toledo. All members voting "aye," the motion carried unanimously.

Personnel Changes

President Moore called attention to the appointment of Dr. Ralph Beck as Professor Emeritus of Education; Dr. Lloyd Helms as Professor Emeritus of Economics; Dean Theodore Jenson, retiring from the deanship of the College of Education, as Trustee Professor of Education; and the appointment of Dr. Gerald Rigby as Professor and Chairman of the Department of Political Science.

The President called special attention to the following new administrative appointments and reassignments:

James E. Hof, from Director of Alumni Services and University Relations to Vice President for Public Services, at fiscal year salary of $26,000, effective July 1, 1971;

Edgar L. Masterson, Director of Development, at fiscal year salary of $21,000, effective August 1, 1971;

J. Claude Scheuerman, Vice President for Operations, at fiscal year salary of $28,000, effective June 16, 1971;

David G. Elsass, from Associate Dean to Dean, College of Education, effective July 1, 1971;

James H. McBride, from Director to Dean of the Firelands Campus, effective July 1, 1971; and

Glenn I. Van Wormer, from Associate Dean of Faculties and Registrar to Dean of Admissions and Records.

Other personnel changes are as follows:

Administration

Resignations

Robert G. Bell, Director of Intercollegiate Athletics, effective March 31, 1971

Paul E. Hoyer, Assistant Vice President for Governmental Affairs and Treasurer, effective May 22, 1971

B. D. Owens, Vice President for Research and Financial Affairs, effective May 31, 1971

Beth Ross, Programmer/Analyst, effective April 9, 1971

James Sowers, Assistant to the Bursar, effective May 28, 1971

Edward H. Ward, Executive Assistant for Legal and Student Affairs, effective July 1, 1971
New Appointments

Rey Dempsey, Assistant Football Coach, fiscal year salary rate $12,000 (contract written for period March 15, 1971 through June 30, 1972), effective March 15, 1971.

Richard A. Young, Director of Intercollegiate Athletics, with faculty rank of Assistant Professor of Health and Physical Education - fiscal year rate $20,000, effective April 1, 1971.

Change in Title and/or Salary Adjustments

Frank Conaway, Assistant Director of Admissions; Special Projects - fiscal year salary adjusted from $9,500 to $9,800, effective March 20, 1971 - completion of requirements for M.A. degree.

Rollie Oatley, Placement Assistant - fiscal year salary adjusted from $9,700 to $10,000 effective March 20 - completion of requirements for M.A. degree.

Linda Peiblow, Director of Residence Hall Programs - fiscal year salary adjusted from $8,700 to $9,000, effective March 20, 1971 - completion of requirements for M.A. degree.

Richard C. Marsh, from part-time administrative assistant to part-time special assistant, and fiscal year salary adjusted from $3,600 to $6,000, effective April 1, 1971 (by letter of appointment).

Academic Area

Deaths


Leaves of Absence

Samuel M. Cooper, Professor and Chairman of Men's H.P.E., sabbatical leave, spring quarter 1970-71.

Edgar F. Daniels, Professor of English, sabbatical leave, spring quarter 1970-71.

Bevars D. Mahy, Professor of Economics, academic years 1971-73.

Fred R. McMorris, Assistant Professor of Mathematics, academic years 1971-75.

Retirements

Lloyd Helms, Professor of Economics, effective summer 1971.

Resignations

Geraldine Capps, Instructor in Home Economics, effective end of academic year 1970-71.

George Hillocks, Jr., Assistant Professor of English and Director of Freshman English Program, effective end of academic year 1970-71.

Darrell L. Landrum, Producer-Director of Channel 70, nonfaculty, effective April 23, 1971. James Richardson, Assistant Professor of Men's H.P.E. and Supervisor of the University Golf Course, effective April 15, 1971.


Changes in Assignments, Ranks, Salaries

Beatrice Morton, from Instructor to Assistant Professor of English, from $10,700 to $11,100 academic year rate, completion of doctoral requirements.

Special Appointment

Hollis A. Moore, Jr., President, appointed as Professor of Education.

New Appointments, Faculty

School of Art

Judith D. Greavu, Part-time Instructor - $800 for spring quarter - term contract (1970-71)

Department of Education

Helena M. Bratten, Pt-time Instructor - $800 for spring quarter 1970-71, term contract

Jack P. Gallagher, Pt-time Instructor - $850 for spring quarter 1970-71, term contract

June Riggs, Pt-time Instructor - $750 for spring quarter 1970-71, term contract

Mack Saffier, Pt-time Instructor - $900 for spring quarter 1970-71, term contract

William Self, Pt-time Instructor - $750 for spring quarter 1970-71, term contract

John Turpin, Pt-time Instructor - $800 for spring quarter 1970-71, term contract

Department of English

Maryellen Clampit, Pt-time Instructor - $2,330 for spring quarter, term contract (1970-71)

Vera P. Krieger, Pt-time Instructor - $932 for spring quarter 1970-71, term contract

Harald P. Wyndham, Pt-time Instructor - $1,864 for spring quarter 1970-71, term contract
<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Department</th>
<th>Salary*</th>
<th>Contract</th>
<th>Special Notes</th>
<th>Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charles A. Smith III</td>
<td>Instructor</td>
<td>Department of Home Economics</td>
<td>$3,200</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Jean M. Jensen</td>
<td>Pt-time Instructor</td>
<td>Department of Industrial Education and Technology</td>
<td>825</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Margaret Danziger</td>
<td>Pt-time Instructor</td>
<td>Department of Library Science</td>
<td>750</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Fern Harger</td>
<td>Pt-time Instructor</td>
<td></td>
<td>750</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Barbara T. Anderson</td>
<td>Pt-time Instructor</td>
<td>School of Art</td>
<td>1,200</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Nancy Jean Coleman</td>
<td>Pt-time Instructor</td>
<td></td>
<td>1,200</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Marietta M. Wigg</td>
<td>Pt-time Instructor</td>
<td></td>
<td>1,200</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Richard L. Conrad</td>
<td>Pt-time Instructor</td>
<td>Department of Computer Science</td>
<td>950</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Harold F. Eckel</td>
<td>Pt-time Instructor</td>
<td></td>
<td>900</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>William Beaussay</td>
<td>Pt-time Instructor</td>
<td>Department of Education</td>
<td>1,800</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Ralph Beck</td>
<td>Professor</td>
<td></td>
<td>4,200</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Rita Brace</td>
<td>Pt-time Instructor</td>
<td></td>
<td>900</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Ellouise Collins</td>
<td>Pt-time Instructor</td>
<td></td>
<td>900</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Marvalene L. Day</td>
<td>Instructor</td>
<td></td>
<td>3,000</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Dallas E. Gardner</td>
<td>Pt-time Instructor</td>
<td></td>
<td>900</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Vera C. Heard</td>
<td>Pt-time Instructor</td>
<td></td>
<td>800</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Robert Jackson</td>
<td>Pt-time Instructor</td>
<td></td>
<td>850</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Marilyn G. Koutstaal</td>
<td>Pt-time Instructor</td>
<td></td>
<td>800</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>John Parlette</td>
<td>Instructor</td>
<td></td>
<td>3,000</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Margaret Pigge</td>
<td>Pt-time Instructor</td>
<td></td>
<td>1,500</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Conrad Pritscher</td>
<td>Instructor</td>
<td></td>
<td>4,390</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Nellie M. Randall</td>
<td>Instructor</td>
<td></td>
<td>3,000</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Wes Welling</td>
<td>Pt-time Instructor</td>
<td></td>
<td>1,800</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Dorothy Abell</td>
<td>Pt-time Instructor</td>
<td>Department of English</td>
<td>932</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Sharon Ann Hay</td>
<td>Pt-time Instructor</td>
<td></td>
<td>932</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Gwendolyn Lougheed</td>
<td>Pt-time Instructor</td>
<td></td>
<td>940</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Kalman Szekely</td>
<td>Pt-time Instructor</td>
<td>Department of Library Science</td>
<td>750</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>David H. Krumwiede</td>
<td>Pt-time Instructor</td>
<td>Department of Political Science</td>
<td>850</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>Cheryl Bowerman</td>
<td>Pt-time Instructor</td>
<td>Department of Quantitative Analysis and Control</td>
<td>1,496</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
<tr>
<td>New Appointments, Nonfaculty</td>
<td></td>
<td>Firelands</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stephen F. Ahlers</td>
<td>Building and Grounds</td>
<td>Maintenance Foreman ($7,600 f.y. rate)</td>
<td>2,216</td>
<td>Term</td>
<td></td>
<td>spring quarter</td>
</tr>
</tbody>
</table>

**Note:** All contracts for 1970-71 year unless specified differently.
Retirements

Lyle R. Fletcher, Professor of Geography, effective July 23, 1971
Averill J. Hammer, Professor of Chemistry, effective end of academic year 1970-71
Harry Mathias, Professor of Mathematics, effective end of academic year 1970-71
Jacqueline E. Timm, Professor of Political Science, effective July 23, 1971
E. Harry Wohler, Assistant Professor of Mathematics, effective end of academic year 1970-71

Resignations

Charles N. Eschedor, Instructor in Business Education at Firelands, effective end of academic year 1970-71.
Donald K. Routh, Associate Professor of Psychology, effective end of academic year 1970-71.

Changes in Assignments, Ranks, Salaries

Alfred B. Bortz, from Instructor to Assistant Professor of Physics, from $9,500 to $10,000 academic year rate, completion of doctoral requirements.
Charles L. Crow, from Instructor to Assistant Professor of English, from $10,600 to $11,100 academic year rate, completion of doctoral requirements.
William H. Galliers, from Assistant to Associate Professor of Quantitative Analysis and Control, from $14,750 to $15,550 academic year rate, completion of doctoral requirements.
Glenn A. Janus, from Instructor to Assistant Professor of History, from $9,300 to $9,800 academic year rate, completion of doctoral requirements.
Theodore J. Jenson, Professor of Education and Dean of College of Education, retires as Dean of college, June 30, 1971, and will return to full-time teaching in the fall.

New Appointments, Faculty

(All contracts are for the year 1971-72 unless specified differently)

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank or Title</th>
<th>Department</th>
<th>Salary</th>
<th>Type Contract</th>
<th>Contract Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ralph C. Warren</td>
<td>Assistant Professor of Art</td>
<td>Department of Art</td>
<td>$12,000</td>
<td>3/5 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Carlton L. Rockett</td>
<td>Assistant Professor of Biology</td>
<td>Department of Biology</td>
<td>11,000</td>
<td>1/5 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Marshall R. Keyser</td>
<td>Assistant Professor of Business Ed.</td>
<td>Department of Business Ed.</td>
<td>14,000</td>
<td>2/5 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Robert T. Duquet</td>
<td>Professor and Coord. of Computer Ac.</td>
<td>Department of Computer Act.</td>
<td>24,000</td>
<td>Tenure</td>
<td>fiscal year</td>
</tr>
<tr>
<td>Thomas P. Hamer</td>
<td>Vist. Asst. Prof.</td>
<td>Department of Economics</td>
<td>12,800/13,300*</td>
<td>Term</td>
<td>academic year</td>
</tr>
<tr>
<td>Donald Chase</td>
<td>Assistant Professor</td>
<td>Department of Education</td>
<td>11,400</td>
<td>1/5 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Robert J. Ewald</td>
<td>Instructor</td>
<td>Department of English</td>
<td>8,900</td>
<td>Term</td>
<td>academic year</td>
</tr>
<tr>
<td>Donna C. Fricke</td>
<td>Instr/Asst. Prof.</td>
<td>Department of Finance and Insurance</td>
<td>10,500/11,000*</td>
<td>1/6 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Barbara E. Gillin</td>
<td>Pt-time Instr.</td>
<td>Department of Geography</td>
<td>3,600</td>
<td>Term</td>
<td>academic year</td>
</tr>
<tr>
<td>James L. Harnar</td>
<td>Instr/Asst. Prof.</td>
<td>Department of Geology</td>
<td>10,500/11,000*</td>
<td>1/6 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>David M. Higgins</td>
<td>Instructor</td>
<td>Department of Finance and Insurance</td>
<td>8,900</td>
<td>Term</td>
<td>academic year</td>
</tr>
<tr>
<td>Thomas D. Klein</td>
<td>Instr/Asst. Prof.</td>
<td>Department of Finance and Insurance</td>
<td>10,500/11,000*</td>
<td>1/6 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Benjamin Lawson, Jr.</td>
<td>Instructor</td>
<td>Department of Finance and Insurance</td>
<td>8,900</td>
<td>Term</td>
<td>academic year</td>
</tr>
<tr>
<td>David L. Miller</td>
<td>Instructor</td>
<td>Department of Finance and Insurance</td>
<td>8,900</td>
<td>Term</td>
<td>academic year</td>
</tr>
<tr>
<td>Richard D. Gritta</td>
<td>Assistant Prof.</td>
<td>Department of Finance and Insurance</td>
<td>13,500/14,000*</td>
<td>2/5 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Stephen S. Chang</td>
<td>Instr/Asst. Prof.</td>
<td>Department of Geography</td>
<td>11,000/11,500*</td>
<td>1/6 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>William A. Peterman</td>
<td>Instr/Asst. Prof.</td>
<td>Department of Geology</td>
<td>10,500/11,000*</td>
<td>1/6 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Jack C. Floyd</td>
<td>Instructor</td>
<td>Department of Geology</td>
<td>8,500</td>
<td>Term</td>
<td>academic year</td>
</tr>
</tbody>
</table>

* Increase in rank and/or salary upon completion of doctoral requirements.
### New Appointments

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Department of History</th>
<th>Salary</th>
<th>Type Contract</th>
<th>Contract Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patrick L. Alston</td>
<td>Professor</td>
<td></td>
<td>$16,750</td>
<td>Tenure</td>
<td>academic year</td>
</tr>
<tr>
<td>Lawrence J. Friedman</td>
<td>Assoc. Professor</td>
<td></td>
<td>14,500</td>
<td>3/5 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Robert D. Purvis</td>
<td>Instructor and Head Baseball Coach</td>
<td></td>
<td>11,500</td>
<td>Term</td>
<td>fiscal year</td>
</tr>
<tr>
<td>Carson W. Bennett</td>
<td>Asst. Professor</td>
<td>Library</td>
<td>13,750</td>
<td>3/5 prob.</td>
<td>fiscal year rate-(begins August 1, 1971)</td>
</tr>
<tr>
<td>Albert B. Blankenship</td>
<td>Professor</td>
<td>Department of Marketing</td>
<td>20,000</td>
<td>Tenure</td>
<td>academic year</td>
</tr>
<tr>
<td>William J. Hannaford</td>
<td>Asst. Professor</td>
<td></td>
<td>13,000/13,500</td>
<td>1/5 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Michael M. Pearson</td>
<td>Asst. Professor</td>
<td></td>
<td>13,000/13,500</td>
<td>1/5 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>James S. West</td>
<td>Asst. Professor</td>
<td></td>
<td>13,000/13,500</td>
<td>1/5 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>W. Charles Holland</td>
<td>Visiting Prof.</td>
<td>School of Music</td>
<td>25,000</td>
<td>Term</td>
<td>academic year</td>
</tr>
<tr>
<td>Keith R. Dearborn</td>
<td>Asst. Professor</td>
<td>Department of Philosophy</td>
<td>10,500</td>
<td>3/5 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Herbert A. Spencer, Jr.</td>
<td>Instructor</td>
<td></td>
<td>8,000</td>
<td>Term</td>
<td>academic year</td>
</tr>
<tr>
<td>Peter A. Facione</td>
<td>Instr./Asst. Prof.</td>
<td>Department of Political Science</td>
<td>10,750/11,250</td>
<td>3/6 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Pavel Kovaly</td>
<td>Visiting Prof.</td>
<td></td>
<td>8,000</td>
<td>Term</td>
<td>academic year</td>
</tr>
<tr>
<td>Robert W. Hansen</td>
<td>Instr./Asst. Prof.</td>
<td>Department of Psychology</td>
<td>11,800/12,300</td>
<td>2/6 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Richard B. Muller</td>
<td>Asst. Professor</td>
<td></td>
<td>12,700</td>
<td>3/5 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Gerald Rigby</td>
<td>Prof. &amp; Chairman</td>
<td>Department of Quantitative Analysis and Control</td>
<td>24,000</td>
<td>Tenure</td>
<td>academic year</td>
</tr>
<tr>
<td>Kenneth M. Alvares</td>
<td>Asst. Professor</td>
<td></td>
<td>11,750</td>
<td>1/5 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Lowell Schipper</td>
<td>Professor</td>
<td></td>
<td>21,000</td>
<td>Tenure</td>
<td>academic year</td>
</tr>
<tr>
<td>Edward C. Brindley, Jr.</td>
<td>Asst. Professor</td>
<td>Department of Sociology</td>
<td>13,500/14,000</td>
<td>1/5 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>James A. Sullivan</td>
<td>Asst. Professor</td>
<td></td>
<td>14,000</td>
<td>2/5 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Edward F. Heenan</td>
<td>Asst. Prof.</td>
<td>Department of Speech</td>
<td>12,200</td>
<td>Term</td>
<td>academic year</td>
</tr>
<tr>
<td>Edward G. Stockwell</td>
<td>Research Associate</td>
<td></td>
<td>15,000</td>
<td>Term</td>
<td>academic year</td>
</tr>
<tr>
<td>William G. Hinkle</td>
<td>Instr./Asst. Prof.*</td>
<td></td>
<td>11,500</td>
<td>2/6 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Paul R. McKee</td>
<td>Instr./Asst. Prof.*</td>
<td></td>
<td>13,000</td>
<td>2/6 prob.</td>
<td>academic year</td>
</tr>
<tr>
<td>Dennis L. Madson</td>
<td>Programmer</td>
<td>New Appointments, Nonfaculty</td>
<td>8,900</td>
<td>Term</td>
<td>fiscal year rate - May 15, 1971 through June 30, 1972</td>
</tr>
</tbody>
</table>

* Increase in rank and/or salary upon completion of doctoral requirements.

Mr. Shanks moved, Mr. Bryan seconded, that the personnel changes as reported be approved, including the appointment of (1) Dean Theodore J. Jenson as Trustee Professor of Education, (2) Dr. Ralph L. Beck as Professor Emeritus of Education, and (3) Lloyd A. Helms as Professor Emeritus of Economics. All members voting "aye," the motion carried unanimously.

Student Representative to the Board of Trustees

President Moore asked Mark Kruse if he cared to comment as Student Representative to the Board of Trustees. Mark stated he was pleased to accept the challenge and that he hopes to have a productive year. He feels his job is to compile attitudes of students and pass this information to the Board and to take

---

* Increase in rank and/or salary upon completion of doctoral requirements.
decisions of the trustees back to the students with the rationale for these decisions. He plans to set up an advisory board on an informal basis consisting of all segments of the University, and to use the B-G News to relate information back to students. He will use Dr. Bond's office primarily as a means of communication to the administration and will make an effort to inform students on all issues. He said the attitude among students too long has been that in order to get things done they had to go to the top administrator of the University. He believes that he as student representative can give, through proper channels, the Board of Trustees an evaluation of the way students feel.

Mr. Simmons said that the trustees have tried to keep students abreast of Board matters and, with the help of a student representative, it is hoped that the trustees can improve the two-way communications which are needed. He added that the trustees were pleased with this appointment.

Fact Line. President Moore called on Clifton Boutelle, Director of News Service, to explain the new telephone service known as "Fact Line."

Mr. Boutelle explained that this is a telephone information service where anyone can call in to get information about anything. It began on April 27, and an average of about 100 calls per day have been received. The service is open from 8 a.m. to midnight Monday through Friday; 8 a.m. to 2 p.m. on Saturday; and from noon to midnight on Sunday.

There are students answering calls on four-hour shifts. The service has been effective in dispelling rumors. Calls are received about housing, registration, etc. Rumor calls are down to a minimum. There were a lot of calls from people asking what did happen at the ROTC Review.

The local paper and B-G News have been helpful in publicizing this service. He displayed a poster used to call attention to the service and said that the number of calls increased after the posters were distributed. It is planned to continue the service through the summer and during next fall. Mr. Boutelle stated he believes Fact Line provides a valuable service in dispensing information to the students and to the community, adding that quite a few calls are being received from the community.

Greek Village

A letter concerning the status of the Greek Village, which had been received by Dr. McFall, included the following:

At a meeting of the Board of Directors of the Greek Village Development Corporation on Tuesday, March 30, 1971, the members voted (1) to reduce the value of a share of stock from $2500 to $100, and (2) to return all monies to each group.

In essence this decision reduces the Greek Village Development Corporation to inactive status.

Evaluation of Beta Theta Pi move off campus

Dean Raymond Whittaker reviewed the evaluation of the Beta Theta Pi move off campus last year. It is the general feeling of the Interfraternity Council that this fraternity's move off campus has been successful and that the strong points of the move outweigh any of its weaknesses.

It has allowed the fraternity to house 44 men rather than the 20 they were able to accommodate on campus, has enabled the fraternity to lower its chapter dues, and the new building in which they are now housed presents good living conditions for them.

It is financially beneficial to the fraternity in that it has no financial or legal liabilities as a fraternity. Each man signs his own lease. The move from the campus has not hindered activities or involvement with the campus activities—the Beta's have continued to be a strong member of Interfraternity Council.

President Moore stated that the Theta Chi fraternity will move off campus next year.

Enrollment

Chairman Simmons noted the final report of spring 1970-71 enrollment included in the agenda book, summarized as follows (spring 1979-70 figures in parentheses):

<table>
<thead>
<tr>
<th></th>
<th>1970-71</th>
<th>1979-70</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshmen</td>
<td>3409</td>
<td>(3346)</td>
</tr>
<tr>
<td>Sophomores</td>
<td>3064</td>
<td>(2886)</td>
</tr>
<tr>
<td>Juniors</td>
<td>2716</td>
<td>(2509)</td>
</tr>
<tr>
<td>Seniors</td>
<td>2922</td>
<td>(2565)</td>
</tr>
<tr>
<td>Graduates (Masters and postmasters)</td>
<td>1614</td>
<td>(1417)</td>
</tr>
<tr>
<td>Transient and Unclassified</td>
<td>213</td>
<td>(160)</td>
</tr>
<tr>
<td>Total on campus</td>
<td>13,938</td>
<td>(12,883)</td>
</tr>
<tr>
<td>Firelands - total enrollment</td>
<td>612</td>
<td>(561)</td>
</tr>
<tr>
<td>Postors - **</td>
<td>135</td>
<td>(122)</td>
</tr>
<tr>
<td>Bryan - **</td>
<td>110</td>
<td>(115)</td>
</tr>
<tr>
<td>Fremont - **</td>
<td>167</td>
<td>(203)</td>
</tr>
<tr>
<td>Extans - **</td>
<td>536</td>
<td>(423)</td>
</tr>
</tbody>
</table>

Capital Facilities

A chart indicating the status of the capital facilities under construction and capital improvements planned was given to each member of the trustees.

Student Development Program

President Moore introduced Mr. William Pitts, Assistant Director of the Student Development Program, and asked him to describe the program and its progress.
Mr. Pitts stated that the program is for minority students in this area and in northwestern Ohio. Out of 600 applications received, with the help of the program director and the admissions officer, 303 students have been admitted for the fall of 1971; 141 students will be admitted this summer and will continue in the fall. Fifty-five applications are pending. Actual additional numbers will depend on amount of financial aid they can receive from the University and whether or not they will desire to attend this university. Most students are from a city area which could influence their choice of a university.

The program now has a graduate counselor for one-half time and four student counselors who are juniors and seniors.

Mr. Pitts said that in recruiting students an admissions task force and the Director of Student Development Program, along with black students, go to high schools and visit with guidance counselors and with students who come to scheduled meetings. Students are given the Bowling Green story and booklets with information about the University. Guidance counselors aid students with application forms and financial aid forms. After these forms are filled in they are sent to the University Admissions Office for review. The Admissions Office sends a letter telling the student whether or not he or she is accepted. The Financial Aid Office is contacted to learn the amount of aid a student can receive.

The Student Development Office sends the student a suggested list of "block" courses in which he is encouraged to enroll. These courses meet the group requirements of the University. Chairman of departments are asked to assign to the student a professor who would be sympathetic to the needs of these students. The student activities office assigns certain blocks of time for orientation. "The student has the potential and we want someone who can understand this," he said.

Mr. Pitts reviewed a case study of one student, whom he called Jennifer. She took 15 hours of work the first quarter (which, in his opinion, is a little heavy--10 to 14 is more desirable) and received a 1.69 point average for the quarter. She carried 16 hours during the winter quarter and at the end of the quarter she had an accumulative point average of 2.10. Many students fall within this range and in some instances it has been necessary to modify the number of hours a student can carry.

A recent study by other colleges indicates it has taken five quarters before these students can make an overall adjustment. The students at Bowling Green attend three successive quarters before a decision is made whether or not they can continue.

The Student Development Office would like to have a minimum of two full-time professional counselors and additional peer counselors.

Mr. Pitts suggested it might be possible for the Board to help in the way of support to the student development program for items not now covered by funds available from the state or local budget funds--such as eye glasses, books, etc. He also suggested that perhaps the trustees, with their abilities to know people, could help in various sources of funds--perhaps a revolving fund could be started--to take care of things not now taken care of by state funds. He said the budget does not allow any funds for bringing these students to the campus but with help from Dean Whittaker it has been possible to bring some groups to the campus.

President Moore indicated the Governor's budget included additional funds for such programs, but the amount now has been cut. He added that he hopes this amount will be restored. He thanked Mr. Pitts and said he was encouraged to receive these reports from the program.

In answer to a question from the trustees concerning whether the services of the University Counseling Center are being used in this program, Mr. Pitts answered that this service is used to a limited degree. He stated the rapport with the Counseling Center is excellent but students do not take advantage of these services, not because of the unwillingness of the Center to assist, but the students are reluctant because there are no black people there.

**Publications**

President Moore introduced Jerry Fischer, Director of University Publications, who reported as follows on activities of the publications office:

The Publications Office has grown from a total of 50 publications produced in 1967-68 fiscal year to the present production (projected) of 400 projects in 1970-71. Two staff members, including design services, have been added in that period.

The office is currently ranked seventh in the nation by the American College Public Relations Association on the basis of national awards for excellence. Since 1969, the office has received 19 national and regional awards for communications quality.

It is estimated that approximately 60 per cent of all University publications are produced through the Publications Office. No charge is made to any department or area for these services. An eight-month cost analysis (through February 1971) includes:

- Total units produced: 655, 041 (total of all quantities of publications done between July 1, 1970 and February 28, 1971);
- Total costs: $48,498.51 (total of all printing, typesetting, and mail preparation charges between July 1, 1970 and February 28, 1971);

Unit cost, all publications: 7c per piece for everything including mailing charges, but not postage. This includes several high-cost items like telephone directories, but not catalogs.

It is believed that these figures represent a wise investment of limited funds. In nearly every case, unit costs for individual publications are largely the same as they were in 1967-68. Some unit costs--particularly the Alumni Magazine and the Bulletin, have been significantly reduced by format changes. Competitive bidding is used on all jobs, although the State of Ohio requires it only for jobs exceeding $2,000 in cost.

President Moore stated the University also has adopted and is in the process of implementing a central letterhead system which will be a great savings to the University. He complimented Mr. Fischer on his
talent, style, and ability to get the most out of every dollar, adding that his talent makes inexpensive productions look expensive.

Offenhauer Hall

Mr. Simmons called to the attention of members of the Board the revised estimate of total project costs for Offenhauer Halls of approximately $9,455,000, with local funds available in an estimated amount of $1,604,000, and with total estimated borrowing under the proposed bond issue of $7,800,000. It was suggested that the Board adopt at this meeting a resolution that the proposed bond issue be increased from $7,000,000 to an amount not to exceed $7,800,000. It was pointed out that some interest income will accrue into the construction fund between now and the time the account is closed.

It was moved by Mr. Bryan, and seconded by Mr. White, that the following resolution be adopted:

WHEREAS, the total revised project cost for the completion of the Annex to McDonald Quadrangle (Offenhauer Halls) has been determined to be $9,455,893.00; and

WHEREAS, local funds legally available and committed to cover part of the cost of said project total $1,603,794.20; and

WHEREAS, the current availability of local funds in the above amount deducted from the total revised estimate for project costs is $7,852,098.80;

NOW, THEREFORE, BE IT RESOLVED, that the total amount of the proposed bond issue is hereby approved in an amount not to exceed $7,800,000; and

BE IT FURTHER RESOLVED THAT, if it becomes necessary for this Board to take final action on the approval of the bond resolution and accompanying documents prior to the scheduled meeting of the Board in July, a special meeting of this Board will be called for that purpose.

All members voting "aye," the motion carried unanimously.

Other

Mr. Winzeler read the following proposed resolution of appreciation of the services of Delmont D. Brown, Jr. as a trustee member and moved that it be adopted. Mr. Bryan seconded:

Delmont D. Brown, industrialist and outstanding citizen of North Baltimore, has served Bowling Green State University as a member of the Board of Trustees for eight years. He has served as secretary of the Board for three years and has given freely of his time in the affairs pertaining to the University.

Though he leaves the Board, his close association with the University will be continued by his membership in the President's Club.

BE IT THEREFORE RESOLVED, that the Board of Trustees hereby expresses its appreciation and that of the University to our friend and associate for the valuable services which he has given over these many years.

All members voting "aye," the motion carried unanimously.

After a discussion it was agreed that the next meeting be scheduled for 9:30 a.m. on Wednesday, July 7, 1971.

There being no other business the Chairman declared the meeting adjourned at 12:45 p.m.

President

Secretary