3-10-1971

Board of Trustees Meeting Minutes 1971-03-10

Bowling Green State University

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Minutes of February 5, 1971 meeting

Mr. Winzeler moved, Mrs. Ward seconded, that the minutes of the February 5, 1971, meeting be approved. All members present voting "aye," the motion carried.

1971-72 Budgets for Residence Halls and Dining Halls

President Moore made the following statement and recommendation concerning 1971-72 budgets for residence halls and dining halls:

In my judgment, the most critical problem facing this university at the present time—and it has ramifications for finance, admissions, housing and even curriculum to some extent—is to keep the cost of higher education at a figure low enough to allow efficient, black-ink management of the university and at the same time keep doors of opportunity open for Ohioans who can profit from higher education. Ability to pay should not be the chief issue on which turns the possibility of any young Ohioan going to college. In this time of economic stress, it is extraordinarily important for the Board and for all those who work for the university to bend every effort to assure that the opportunities for higher education for the young people in this state are not denied ambitious young Ohio citizens by the rising cost of education.

In Governor Gilligan's State of the State message eight days ago, he reminded us that 70% of Ohio's families make less than $7,500 a year but only 23% of our university students come from those families. Loans and student grant programs can assist in bringing educational opportunity to the young people from this group in the state, but universities must also make adjustments which will help solve the problem of accessibility to higher education.

I wish it were possible today for this board to guarantee that it will be possible for a student at our university to attend in 1971-72 without any increase in costs compared to the present year. We cannot say this, because the exact amount of tuition and fees cannot yet be determined. This will depend upon the action of the legislature in its appropriations for higher education. One hopes that our legislature will be generous in its appropriation since their action on this matter affects the budgeting of thousands of Ohio families. One would also hope that the legislature observes that at the present time Ohio ranks 38th in the fifty states in aid to higher education and compared to other state universities in the United States, our tuition and fees of $660 are $218 over the national average.

What we can do today, however, is to adopt fees for residence halls and dining rooms which will guarantee there will be accommodations on this campus the coming year which will cost not one penny more than present. This guarantee cannot be made for all accommodations on campus, but it can be made for some.

I am, therefore, recommending variable charges for room rent ranging from $175 to $205 per quarter (double occupancy) and with optional meal plans. To do this, we must reduce expenditures for personnel, both classified and contract, and balance these savings against rising costs.

It is extremely important that we remove overcrowding in our dormitories. The report of the Select Committee to Investigate Campus Disturbances commented that "overcrowded housing is a serious source of irritation to students on many campuses." Because of the two additional halls which will be ready for occupancy in September of 1971, the goal of campus-wide designed occupancy is now within our reach. This goal—which has long been sought—will be realized for the first time on this campus since 1943. To achieve this goal and still avoid a deficit operation will require expert management and careful assignment of space. But I believe it can be done and that it will be appreciated by our students and their parents.

The President added that if the Board approved his recommendation there would be meetings of students, faculty, and staff to study a variety of approaches to the residence hall program including consideration of cooperative units on campus and of the possibility of mixing freshmen and upper-classmen. The practice of a single program and a common rate is restrictive, and we need experimental programs to learn student preferences and to assist students themselves to do some of the organizing of residence hall programs.

In answer to a question from Roger Coate concerning progress made in a plan for optional meal tickets, President Moore said that details are still being studied but that the University will offer optional meal plans in 1971-72.

After further discussion the following action was taken in regard to room and meal charges:

Mr. Shanklin moved, Mr. Brown seconded, that the following room and meal charges be approved beginning with the fall 1971 quarter:

No. 33-71

BOWLING GREEN, OHIO
March 10, 1971

After due notice the Board of Trustees met on March 10, 1971 in the Alumni Room of the University Union with the following members present: Delmont Brown, Ashel Bryan, Charles Shanklin, Donald Simmons, Virginia Stranahan, Anita Ward, and Robert Winzeler. Robert Dortmayer and Dudley White were absent.

Also attending the meeting were President Moore, Vice Presidents Bond, Coffman, McFall, and Owens; Paul Moyer, Assistant Vice President for Governmental Affairs and Treasurer; Elton Ringer, Assistant Vice President and Business Manager; James Galloway, Director of Placement Services; Dr. Duane Tucker, Director of Broadcasting; Dr. Allen Kepke, Chairman of Faculty Senate; and Roger Coate, President of Student Body.

Chairman Simmons called the meeting to order at 10:25 a.m.
Offnenhauer Hall - $205 per quarter for double occupancy
$275 per quarter for single occupancy
Harshman Residence Center and Kreischer Residence Center - $185 per quarter for double occupancy
Prout Residence Hall (for graduate students) - $185 per quarter for double occupancy
$250 per quarter for single occupancy
Other Residence Centers, including Founders and McDonald Quadrangles; Cooklin, Rodgers, and Kohl Halls; and fraternity and sorority houses - $175 per quarter for double occupancy.

Meal charges will be approximately $160 per quarter excepting that alternative charges will be based upon the number of meals per week.

All members present voting "aye," the motion carried unanimously.

Naming McDonald Annex

President Moore informed the trustees that residents in the new twin towers residence hall will use the dining rooms of the present McDonald Quadrangle and that one tower will be occupied by men and one by women. He recommended that a name not be given to each tower but that a single one be used and that the name chosen honor Roy E. Offhenauer, who was president of the University for 16 months beginning September 1, 1937, until his death in an automobile accident on December 29, 1938. He added that Mr. Offhenauer is the only president of the University, except the most recent incumbent, who has not been honored by having a building on campus named after him. Mr. Bryan pointed out that President Offhenauer was killed while on University business as he was returning to Bowling Green from a meeting in Columbus.

Dr. McFall read biographical data concerning Mr. Offhenauer.

Mr. Brown moved, Mrs. Ward seconded, that the new McDonald Annex be named the Roy E. Offhenauer Hall, unanimously.

All members voting "aye," the motion carried unanimously.

Note Resolution for McDonald Annex

President Moore called on Dr. Owens to speak concerning plans for financing Offhenauer Hall. Dr. Owens introduced Dean Berry of Squire, Sanders & Dempsey, attorneys, and asked Mr. Moyer to speak concerning this item.

Mr. Moyer stated that he was requesting the trustees to adopt a note resolution which would give authority to renew notes now outstanding on Offhenauer Hall. He said, "In December 1969, it was anticipated that the permanent financing for the new residence hall would be completed by April 1, 1971. To December of 1970, it became evident that the permanent financing could not be accomplished by the proposed date and that the bond anticipation notes due on April 1, 1971, would need to be reissued. The reasons for the delay in permanent financing are quite valid but it seemed necessary that they be set forth in writing." He referred to a letter dated January 7, 1971, from Squire, Sanders & Dempsey which, he said, explained in detail a number of reasons for deferring permanent financing.

He said that in his judgment the continuance of short-term financing from April 1, 1971, to December 15, 1971, might serve the University well.

"Because of the very favorable short-term interest rates for borrowing, a need to restructure our financing methods for the sale of bonds, the advisability of being absolutely certain that we qualify for the HUD Interest Subsidy Grant and the very real need for all state universities working together to create a state-wide system of revenue financing that will be recognized nationally, I feel the decision to renew the notes outstanding for McDonald Annex to be necessary and sound."

Mrs. Ward moved, Mrs. Stranahan seconded, that the following note resolution providing for the issuance and award of Bowling Green State University General Receipt Refunding Notes of 1971 be approved:

NOTE RESOLUTION

WHEREAS, the Board of Trustees of Bowling Green State University (herein called the "Board"), is vested with the government of Bowling Green State University (herein called the "University" and, when the context admits, collectively with the Board called the "University") by Chapter 3341 of the Ohio Revised Code; and

WHEREAS, the Board has previously determined, and does hereby confirm, that it is necessary to provide additional dormitory accommodations and dining facilities for students of the University and, therefore, to construct and equip within the campus of the University a new dormitory building for approximately 850 students and an addition to the existing dormitory dining hall in McDonald Quadrangle (herein, with all facilities appurtenant or incidental thereto, called the "Project"), the cost of which Project is estimated to be $8,500,000; and
WHEREAS, the University proposes to borrow funds for the permanent financing of part of the costs of the Project, and for such purpose to issue its revenue bonds (herein called "the Project Bonds"); in the principal amount not to exceed $7,000,000, pursuant to authorizing provisions of law, including Section 3345.11 of the Ohio Revised Code, and the balance of such costs paid are to be paid from funds lawfully available for such purpose; and

WHEREAS, pursuant to a resolution adopted by the Board on October 10, 1969, and Sections 3345.11 and 3345.12 of the Ohio Revised Code, the University has issued, and there are outstanding, $7,000,000 1969 Dormitory and Dining Hall Project Revenue Notes, dated January 12, 1970 and maturing on April 1, 1971 (said notes being herein called the "Outstanding Notes"), for the purpose of paying part of the costs of the Project; and

WHEREAS, the Board does hereby determine that it is necessary to issue the below authorized notes in the aggregate principal amount of $7,000,000 to refund a like aggregate principal amount of the Outstanding Notes prior to the completion of the permanent financing of the Project to be represented by the Project Bonds, there being sufficient moneys in the funds of the University lawfully available for payment of the interest on said Outstanding Notes; and

WHEREAS, Prescott, Merrill, Turben & Co., Cleveland, Ohio, and Ryan, Sutherland & Co., Inc., Toledo, Ohio (herein called, collectively, the "Original Purchaser") have submitted a proposal for the purchase of said notes having the terms provided for herein, at par and at the interest rate hereinafter set forth;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Bowling Green State University, that:

Section 1. It is hereby confirmed that it is necessary to construct and equip the Project, and it is hereby determined and declared that it is necessary to issue, and that there shall be issued, pursuant to Section 3345.11 of the Ohio Revised Code, notes of the University in the aggregate principal amount of $7,000,000 for the purpose of refunding a like aggregate principal amount of the Outstanding Notes.

Section 2. Said notes shall be designated "General Receipts Refunding Notes of 1971" (and are hereinafter called the "Notes"); shall be dated as of April 1, 1971; shall mature December 15, 1971; and shall be executed and delivered at such time and in such denominations (which denominations shall be $5,000 or any multiple thereof as requested by the Original Purchaser) as may be found necessary or desirable by the Fiscal Officer for the purpose of refunding the Outstanding Notes, provided that the entire issue may be represented by a single note. Said notes shall be numbered as determined by the Fiscal Officer; shall bear interest at the rate of 3.95% per annum payable at maturity, provided that in the event of default in the payment of principal of the Notes, or any of them, at maturity said Notes shall bear interest at the rate of 8% per annum from the said maturity until the principal sum is paid; shall be executed by the President of the University or by the Fiscal Officer; and may have the seal of the University impressed or imprinted thereon.

If agreeable to the Original Purchaser, prior to delivery of the definitive notes the Notes may be delivered as one or more temporary manuscript notes to be surrendered to the University at one of the principal offices of the University prior to the delivery of the definitive notes. If agreeable to the Purchaser when the University shall notify the Original Purchaser that the definitive notes are available. The definitive Notes shall be substantially in the form attached hereto as Exhibit A, the terms and covenants of which are incorporated herein, with such modifications therein and additions thereto and deletions therefrom as may be appropriate for issuance of the Notes in registered form or to reflect the terms of the sale thereof consistent with this Resolution. If the sale thereof is not made consistent with this Resolution claims that such note has been lost, destroyed, or wrongfully taken, the President or the Vice President for Research and Financial Affairs of the University are each authorized to cause to be executed and delivered a new note (in this paragraph called the "replacement note") of like date and tenor (specifying on its face, however, that it is issued in place of the original note) in place of the original note, in accordance with and subject to the provisions of Section 1308.35 of the Ohio Revised Code and of this paragraph. The owner's notification and request pursuant to said Section 1308.35 shall be in writing, addressed to the Fiscal Officer and shall include evidence satisfactory to said Fiscal Officer of such loss, destruction, or wrongful taking and of his ownership. The Vice President for Research and Financial Affairs, or in his absence the Treasurer of the University, is authorized to approve, so long as satisfactory to such officer, the indemnity bond that the owner shall file with the University as a condition to the issuance of a replacement note, and is further authorized to impose other reasonable requirements, including a requirement that the owner pay the reasonable expenses and charges of the University in connection with the issuance, execution and delivery of such replacement note, as conditions to the delivery of a replacement note.

Section 3. The principal of and interest on the Notes, together with the principal of and interest on any other notes that may hereafter be issued by the University on a parity therewith, shall, as provided in this Resolution, have priority and be equally and ratably payable solely from, and secured by a pledge of and a lien on the "Available Receipts", as such term is defined in subdivision (9) of division (A) of
Section 3345.12 of the Ohio Revised Code, as enacted by Amended Substitute Senate Bill No. 299 of the 108th General Assembly, received by the University, excluding moneys raised by taxation and state appropriations and moneys and property received under lawfully imposed conditions restricting use thereof to other purposes, but subject to any existing or future pledge thereof to the Project Bonds or other bonds issued pursuant to Sections 3345.07 or 3345.11 of the Ohio Revised Code; and the principal of and interest on the Notes shall also be equally and ratably payable from the proceeds, which shall not be subject to any prior pledge, of the sale of revenue bonds or notes issued pursuant to Section 3345.07 or Section 3345.11 of the Ohio Revised Code or other authorizing provisions of law to refund the Notes; and the principal of and interest on the Notes shall also be equally and ratably payable from the proceeds, which shall not be subject to any prior pledge, of the sale of revenue bonds or notes issued pursuant to Section 3345.07 or Section 3345.11 of the Ohio Revised Code or other authorizing provisions of law to refund the Notes; provided that neither the State of Ohio nor the University or its Board shall be obligated to pay the principal of or interest on the Notes from any other funds or source, nor shall such Notes be a claim upon or lien against any property of the State of Ohio or any other property of or under the control of the University, and said Notes, as to both principal and interest, are not debts or bonded indebtedness of the State, are not general obligations of the State or the University, and the full faith and credit thereof are not pledged thereto and the holders or owners of the Notes shall have no right to have any excises or taxes levied by the General Assembly of the State of Ohio for the payment of principal or interest.

The University covenants that it will make, fix, adjust, and collect such charges, rates, fees, rentals and other items of Available Receipts as will produce pledged Available Receipts sufficient, in time and amount, to pay the interest on the Notes as it comes due.

In consideration of the loan evidenced by the Notes, the University covenants and agrees that it will do all things necessary to effect the issuance and delivery, prior to the maturity of the Notes, of revenue bonds or notes for the refunding of the Notes, pursuant to Section 3345.07 or 3345.11 of the Ohio Revised Code, or other authorizing provisions of law, in such principal amount as shall be necessary to pay the principal of and interest on the Notes, that it will do all things necessary to sell such bonds or notes at the time provided above and will accept such price and such interest rate as shall be necessary in order to effect such sale, and these obligations are established as duties specifically enjoined by law upon the University and its officers, and result from their respective offices, trusts or stations within the meaning of Section 2731.01 of the Revised Code of Ohio.

In connection with the aforesaid covenant, it is the present intention of this Board that the revenue bonds eventually to be issued for the permanent financing of the costs of the Project (including the refunding of notes issued to pay such costs) will be issued as gross pledge obligations pursuant to Sections 3345.11 and 3345.12 of the Ohio Revised Code as enacted by Amended Substitute Senate Bill No. 299 of the 108th Ohio General Assembly, subject, however, to the concurrence therein of the Department of Housing and Urban Development if a grant agreement in connection with the Project is entered into with said Department; and that said bonds shall have thirty-eight principal maturities and that the debt service thereon shall be on a substantially level debt service basis.

Section 4. The Notes are hereby awarded, at par and under the terms aforesaid, to the Original Purchaser, and Purchaser in accordance with its offer to purchase, and the Fiscal Officer is hereby authorized to enter into an agreement (herein referred to as "Commitment Letter") with the Original Purchaser, in the form submitted to and hereby approved by this Board, providing for the sale and purchase of such Notes in accordance with this Resolution. The University will provide printed Notes at its expense if requested by the Original Purchaser. The President, Vice President for Research and Financial Affairs, Treasurer and Business Manager of the University, and the Secretary of this Board, are authorized and directed to do all things necessary for the delivery of said Notes in accordance with such sale and award, this Resolution and the Commitment Letter.

Section 5. The proceeds of the Notes shall be applied promptly by the Fiscal Officer to the timely payment and discharge of a like principal amount of the Outstanding Notes, and the Fiscal Officer is hereby directed to apply to the payment of the interest on the Outstanding Notes, and the Fiscal Officer is hereby directed to apply to the payment of the interest on the Outstanding Notes, which amounts as may be required therefrom from the Construction Fund for the Project established by the Resolution authorizing the Outstanding Notes, or from other funds of the University lawfully available therefor. The University covenants that the proceeds of the Notes shall not be invested or used in such manner that any of the Notes would be "arbitrage bonds" for the purposes of Section 103(b)(1) of the Internal Revenue Code of 1954.

Section 6. As used in this Resolution, "Fiscal Officer" shall mean the Vice President for Research and Financial Affairs of the University or the Treasurer of the University. Any reference in this Section to the Fiscal Officer of the University or the Board shall refer to the person holding such office or, in the event of absence or vacancy in such office, then to the person performing the duties of such office.
EXHIBIT A

UNITED STATES OF AMERICA

STATE OF OHIO

BOWLING GREEN STATE UNIVERSITY

GENERAL RECEIPTS REFUNDING NOTE OF 1971

No. $1

KNOW ALL MEN BY THESE PRESENTS that Bowling Green State University (the "University"), for value received, hereby promises to pay, solely from the sources hereinafter set forth, to bearer the principal sum of

DOLLARS

on December 15, 1971, and to pay, solely from said sources, interest thereon from the date hereof at the rate of three and ninety-five per centum (3.95%) per annum, payable at maturity, and thereafter at the rate of eight per centum (8%) per annum until the principal sum is paid.

The principal of and interest on the notes of this issue, together with the principal of and interest on any other notes that may hereafter be issued by the University on a parity therewith, shall, as provided in the Resolution authorizing the notes of this issue, be equally and ratably payable solely from, and secured by a pledge of and a lien on the "Available Receipts", as such term is defined in subdivision (9) of division (A) of Section 3345.12, Revised Code, as enacted by Amended Substitute Senate Bill No. 299 of the 108th General Assembly, received by the University, excluding moneys raised by taxation and state appropriations and moneys and property received under lawfully imposed conditions and restrictions thereon, and solely from and secured by the proceeds of the sale of revenue bonds or notes issued pursuant to Sections 3345.07 or 3345.11 of the Ohio Revised Code or other authorizing provisions of law to refund the notes of this issue; and neither the State of Ohio nor the University shall be obligated to pay the principal of or interest on the notes of this issue from any other funds or source, nor shall such notes be a claim upon or lien against any property of the State of Ohio or any other property of under the control of the University, and said notes are not debts or bonded indebtedness of the State, are not general obligations of the State or the University, and the full faith and credit thereof are not pledged thereto and the noteholders shall have no right to have any excises or taxes levied by the General Assembly of the State of Ohio for the payment of principal or interest.

The interest on this note and the principal hereof are payable, without deduction for the services of the University's paying agent, in lawful money of the United States of America at the principal office of Chemical Bank, New York, New York, upon presentation and surrender of this note.

This note is one of a duly authorized issue of notes of like tenor and effect, except as to denomination, numbered consecutively, commencing with No. 1, in the aggregate principal amount of $7,000,000, and issued for the purpose of refunding a like principal amount of Bowling Green State University 1969 Dormitory and Dining Hall Project Revenue Notes dated January 12, 1970, under authority of, pursuant to and in full compliance with the general laws of the State of Ohio, particularly Section 3345.11 of the Ohio Revised Code, and pursuant to a resolution duly adopted by the Board of Trustees of the University on March 10, 1971.

In consideration of the loan evidenced by this note, the University covenants and agrees that it will do all things necessary to effect the issuance of and delivery, prior to the maturity of this note, of revenue bonds or notes for the refunding of this note, pursuant to Section 3345.07 or Section 3345.11 of the Ohio Revised Code or other authorizing provisions of law, in such principal amount as shall be necessary to pay the principal and interest on this note, and that it will do all things necessary to sell such bonds or notes at any time provided above and will accept such price and such interest rate as shall be necessary in order to effect such sale, and these obligations are established as duties specifically enjoined by law upon the University and its officers, and result from their respective offices, trusts or stations within the meaning of Section 2731.01 of the Revised Code of Ohio.

This note shall not constitute the personal obligation, either jointly or severally, of the members of the Board of Trustees or the officers of the University in their individual capacities.

AND IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Ohio to happen, exist and be performed precedent to and in the issuance of this note in order to make it a legal, valid and binding special obligation of said University have happened, exist and been performed as so required.
IN WITNESS WHEREOF, Bowling Green State University has caused this note to be executed by the Treasurer of the University, all as of the 1st day of April, 1971.

BOWLING GREEN STATE UNIVERSITY

By

All members present voting "aye," the chairman declared the motion carried unanimously.

Rental of Facilities

Chairman Simmons asked President Moore to comment on the item relating to the rental of University facilities.

President Moore said the University needs to have a policy which can be applied to "benefit" type performances, concert, or other event, and where the proceeds of such activity are intended to benefit an extramural organization. He presented for consideration a policy statement developed and approved by the Student Affairs Council as an amendment to Section II-B-4-b of the Student Code.

Mr. Bryan moved, Mr. Brown seconded, that Section II-B-4-b of the Student Code be amended by the addition of the following two paragraphs:

When university facilities are to be used for a "benefit" type program, concert, or other event, and where the proceeds of such activity are intended to benefit an extramural organization, the sponsoring organization, agency, or unit must demonstrate: (1) that the extramural organization to benefit from the proceeds possesses a tax-exempt certificate from the Internal Revenue Service, and (2) that said beneficiary evidences a readiness and willingness to make its financial books available for audit.

In addition to these requirements, the sponsoring organization, before being permitted to reserve space for the event, must satisfy the conditions of use for the University facility in question (rental, bond, etc.). All requests for space reservation must be presented to the Office of Space Assignments in the University Union.

All members present voting "aye," the motion carried unanimously.

Policy on interim suspension of students

President Moore asked Dr. Bond to speak concerning a recommendation of Student Affairs Council relative to interim suspension of students. Dr. Bond said that when the Student Code was developed last year there were discussions of "on the spot" suspension of students. At that time the code committee recognized that the President did have authority to immediately suspend a student but did not want to write this into the code. The Council now has prepared a statement concerning summary suspension and proposes that it be included in the Student Code. The statement recognizes authority already inherent in the office of the President, spells out due process, and gives the President the authority to remove a student from a "hot situation." It spells out procedural safeguards for students and follows the intent to always deal as fairly as possible with students. The statement reflects the current practices of the times.

It was moved by Mr. Winzeler, seconded by Mr. Bryan, that Section V of the Student Code be amended by the addition of Part D reading as follows:

Under the special circumstances described in this paragraph, the President and/or his expressly designated representative has the authority to summarily suspend a student. This authority shall be exercised only in those situations in which a student's behavior is allegedly in violation of Section IV-B-13 of the Student Code and where such alleged misconduct occurs on the premises of the University and poses a clear and immediate threat of substantial and/or irreparable injury to persons, and/or such damage to property as is deemed likely to result in major obstruction of educational processes or to constitute a substantial threat to the health and/or life of persons.

If summary suspension is invoked, the Office of the President, within 24 hours of invoking the suspension, shall contact the suspended student and present him with a written statement of the specific charge against him including a summary of the evidence upon which the charge is based. In addition, this statement will advise the student of his right to a hearing before the University Appeals Board on or before the fifth calendar day following the suspension order. The statement will also specify the time and place of the hearing and articulate the elements of due process, found in Section V-B-5 (a-g) of the Student Code, to which the student will be entitled at the hearing. The suspended student shall also be advised that he has the option of either (1) requesting the convening of the hearing prior to the fifth calendar day upon 24 hours' written notice to the Chairman of the Appeals Board; or (2) requesting a continuance beyond the fifth calendar day - said continuance not to exceed five working days. This statement will be delivered personally to the suspended student or if his whereabouts are unknown and unascertainable, left at the place of his Bowling Green residence.
The Appeals Board will hear the alleged violation in accordance with its rules or procedure and the elements of due process enumerated in Section V-b-3 (a-g) of the Student Code.

If the Appeals Board finds by a preponderance of the evidence that the suspended student committed the act in question, the suspension shall be continued in effect for a period of time to be determined by the Appeals Board. In no case, however, will the suspension period exceed by more than one year the date of the original suspension order. In reaching its decision, the Appeals Board will weigh and consider what it determines to be the best interests of both the suspended student and the academic community at large.

Should the Appeals Board find that the student did not commit the act for which he was summarily suspended, the suspension shall be revoked and the student immediately reinstated without academic or other penalty.

Appeal of the ruling of the Appeals Board may be taken by the student to PAC whose determination on the issue of suspension shall be final, subject only to the right of the aggrieved student to appeal to the President.

All members present voting "aye," the motion carried unanimously.

April Meeting Date

After a discussion it was the consensus of the trustees that it would not be necessary to hold a meeting in April. Chairman Simmons called for a motion.

Mrs. Ward moved, Mrs. Stranahan seconded, that the April meeting be suspended unless called by the Chairman of the Board of Trustees. All members present voting "aye," the motion carried unanimously.

Mr. Simmons then stated that the next meeting of the Board will be held on Thursday, May 6.

Personnel Changes

The following personnel changes were reported:

PERSONNEL CHANGES
ADMINISTRATION

Resignations

John G. Lepp - Director of Campus Planning and Programming 4/2/71
Judy Porter - Dental Assistant, Health Center 2/1/71

Change in Title and Salary Adjustment

Frank Conaway - Title changed from Assistant Director of Admissions to Assistant Director of Admissions--Special Projects; salary adjusted from $9,000 to $9,500--the $500 increase to be paid over last four months of fiscal year.

ACADEMIC AREA

(All contracts are for the year 1970-71 unless otherwise noted)

Leaves of Absence

Ralph Johnson, Assistant Professor of Journalism, 1971-72 academic year.
Rene Ruiz, Assistant Professor of Romance Languages, spring quarter, 1970-71 academic year.

Retirements

Evelyn J. Reiser, Assistant Professor of English, effective end of academic year.
Amy R. Torgerson, Associate Professor of Women's H.P.E., effective end of academic year.

Resignations

Elgie V. Raymond, Instructor in Sociology, effective end of academic year.
Elliot Uzelac, Instructor in Men's H.P.E., effective February 26, 1971

Changes in Assignments, Ranks, Salaries

Robert K. Clark, Assistant Professor of Speech, from $11,750 to $12,750 academic year rate, completion of doctoral requirements.
John T. Hasenjaeger, Assistant Professor of Marketing, from $13,200 to $13,700 academic year rate, completion of doctoral requirements.
Meredith D. Pugh, from Instructor to Assistant Professor of Sociology, from $10,600 to $11,600 academic year rate, completion of doctoral requirements.
NEW APPOINTMENTS, FACULTY

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Contract</th>
<th>Special Notes and Contract Period of Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allen F. Baker</td>
<td>Pt-time Instr. in Computer Science</td>
<td>$700</td>
<td>Term</td>
<td>spring quarter</td>
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<td>Cheryl Bowerman</td>
<td>Pt-time Instr. in Quant. Anal. &amp; Control</td>
<td>748</td>
<td>Term</td>
<td>winter quarter</td>
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<td>Walter F. McKeever</td>
<td>Assoc. Prof. in Psych.</td>
<td>19,000</td>
<td>3/5</td>
<td>3/1/71 through 6/30/71</td>
</tr>
<tr>
<td>Benjamin T. Spencer</td>
<td>Visiting Prof. in English</td>
<td>7,000</td>
<td>Term</td>
<td>spring quarter</td>
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<td>Gary Tranquill</td>
<td>Instr. &amp; Asst. Football Coach</td>
<td>11,500 (f.y. rate)</td>
<td>Term</td>
<td>2/1/71 through 6/30/71</td>
</tr>
<tr>
<td>David C. Miller</td>
<td>Photographer (Nonfaculty) in Instructional Media Center</td>
<td>7,600 (f.y. rate)</td>
<td>Term</td>
<td>2/22/71 through 6/30/71</td>
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REAPPOINTMENTS, FACULTY

<table>
<thead>
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</thead>
<tbody>
<tr>
<td>Wayne Graham</td>
<td>Pt-time Instr. in English</td>
<td>950</td>
<td>Term</td>
<td>spring quarter</td>
</tr>
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<td>Richard A. Hogan</td>
<td>Instr. in Philosophy</td>
<td>3,000</td>
<td>Term</td>
<td>spring quarter</td>
</tr>
<tr>
<td>Maurice Newburger</td>
<td>Pt-time Visiting Lecturer in Psych.</td>
<td>1,800</td>
<td>Term</td>
<td>spring quarter</td>
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No. 39-71

Mrs. Stranahan moved, Mr. Winzeler seconded, that the personnel changes as reported be approved. All members voting "aye," the chairman declared the motion carried unanimously.

Administrative Reorganization

Chairman Simmons stated that President Moore wished to make an announcement regarding administrative reorganization.

President Moore stated that in trying to anticipate the major needs in the future it is necessary to establish an organizational pattern that will be flexible and which will enhance the purpose of the institution and its academic program. He presented an organizational chart and made the following statement:

This reorganization is an effort to clarify relationships and to reduce as much as possible overlapping administrative authority and diffused responsibility. It is my hope that this will enhance the probability of good planning, effective decision making and coordination. Particularly do we need an administrative organization which gives prominence to the academic undertakings of the institution and promotes instructional innovation. The organization has the following features:

1. The entire academic area of the University--involving both faculty and students--is to be coordinated under a Provost, clearly the academic administrator of the University. The deans of the undergraduate colleges will report directly to the Provost as will four Vice Provosts: faculty affairs, student affairs, research and graduate studies, and continuing education.

2. All nonacademic functions of the institution including those related to services, business management, and finance are to be coordinated under a Vice President for Operations. At the present time, three of our four vice presidents have responsibility for some aspect of these nonacademic areas. Some of the chief administrators in the operations area are the business manager, treasurer, director of buildings and facilities, director of auxiliary services, director of purchasing and procurement, and director of the University Union.

3. There are several areas which relate in general to so-called "external affairs" reporting now to the President but which clearly should be coordinated and should have an administrator with direct responsibility for their budget development and daily operation. I am therefore recommending a Vice President for Public Service who would have responsibility for our press relations, development, alumni affairs, publications and athletics.

4. In order to facilitate more effective work of the Board of Trustees and communication with various units of the University and the Trustees, I am recommending the creation of the office of Vice President and Secretary to the Board. This vice president would also have some liaison responsibilities with the Board of Regents and would be responsible for employee relations and would administer programs relating to all personnel in the University not directly appointed by the Board. He would also be available for certain special projects growing out of Board decisions and deliberations.
5. There is an obvious need at the University for long-range planning relating both to academic programs and to finance. Much of the current literature in higher education supports this view generally across the country, and of course the Warren King report for Ohio was quite clear in this regard. My recommendation is for this function to be assigned to a new staff person who will serve as Coordinator of Planning and Budgeting. I prefer that this be a staff rather than line officer and that he report directly to the President. He will also serve as a resource to all of the University administrative officers.

This plan, in addition to bringing coordination of functions, will also serve to give impetus to certain present goals of the University, such as our interest in expansion of public services to the state, our dedication to improved business management and efficiency of operations, and our increase in attention to continuing education. Moreover, it brings presently separated "student affairs" and "academic affairs" under single administrative leadership, enhancing efforts to mesh student services with instructional programs.

The position of dean of the Graduate School is abolished in favor of the Vice Provost for Research and Graduate Studies, thereby giving us a structure which will permit us to grow in terms of research. This chart reduces considerably the number of persons reporting directly to the President. There are a number of questions of "who reports to whom" which will need to be worked out within the next few weeks at other levels of the administrative structure.

Overall, it gives prominence to the academic mission of the University and places the three colleges and the School of Music at the heart of the enterprise, with important staff assistance in faculty affairs, student affairs, continuing education and research and graduate study.

The President recommended appointment of Dr. K. H. McFall, Vice President for Administration, to the new position of Vice President and Secretary to the Board of Trustees. Personnel Services will continue to be responsible to Dr. McFall.

President Moore said he hoped soon to announce who would be appointed to the new positions. In regard to the position of Provost, he said he is establishing a committee to recommend candidates for this position from which he will make a determination. Dean Theodore Jenson will chair the committee and serving with him will be Dr. Allen Kopke, Chairman of the Faculty Senate. The Academic Council is to choose two faculty members and two students to serve on the committee. The committee would look for candidates within our institution primarily, but "I am not limiting the committee to this."

President Moore said that any plan has to be put to a test. "I believe this one will work, and it is my recommendation" He indicated the plan is to become effective.

In answer to a question concerning the Athletics Department, President Moore said the arrangement to make this department responsible to the Vice President for Public Services will remove it from any formal connection with the academic area. He said appointments of coaches in the future may not carry academic rank. He indicated that Dr. Robert Bell, Director of Intercollegiate Athletics, has seen the chart and he believes it will work.

The trustees by consensus indicated their support for President Moore's organizational plan.

The trustees also indicated they were pleased with the appointment of Dr. McFall as Vice President and Secretary to the Board.

Capital Facilities

Chairman Simmons called attention to an updated chart in the agenda book which indicated progress on capital facilities under construction and capital improvements since the February meeting of the trustees.

Dr. McFall informed the trustees that the bidding on the College of Business Administration building apparently came in well under estimates. He said the University is trying to get federal help on equipping laboratories in the technical education building.

Dr. Owens reported that operation of the Cardinal Room in the Union has been very successful.

F. M. Cobb, Director of the Union, stated that the Cardinal Room has a high rate of utilization and that the Falcon's Nest operation shows no decrease as the result of the opening of the Cardinal Room.

Fraternity Housing for 1971-72

Dr. Bond reported that since the policy on fraternity and sorority housing was approved at the February 5 meeting of the Board, two requests for permission to move off campus had been received from fraternities but that one request had subsequently been withdrawn. The Theta Chi fraternity has indicated that it will move off campus.

President Moore said one house being vacated will be used for a French House, where students majoring in the language will live, speaking only French. The house will include a library. Other changes, such as assigning men and women to live in adjoining rooms, may be made.

President's Advisory Panel on Student Employment

James Galloway, Director of Placement and chairman of the President's Advisory Panel on Student Employment, reviewed a detailed written report of the committee's activities which he had submitted to the Board.

Mr. Galloway said the Committee held three lengthy meetings to analyze the problem of employment for graduates and to suggest action to be taken immediately and in the long run. A comprehensive study of the present employment market was made. It appears that the economy is beginning to pick up slowly and that the current job problem for business graduates is a temporal one. The need for graduates in industry
and government will probably accelerate late in 1971 and in 1972. However, the supply of graduates will be more than adequate in many areas in the immediate future. Employers can and are being selective in hiring. Students with average grades and those in overcrowded fields will be forced to seek employment in alternate areas. While the business outlook appears more favorable in the future, projections indicate that the oversupply of teachers will be long range.

A great number of immediate and long-range problems were identified. Some of these problems can be remedied, others not.

After members of the Committee discussed and studied the complexity, seriousness, and ramifications of the situation, a number of recommendations and suggested solutions were proposed. These were divided into immediate and long-range suggestions. It was recommended that appropriate study, action, and attention be given this report by President Moore, the Board of Trustees, faculty, and students. It was also suggested that a permanent committee be established to keep abreast of employment trends, to study methods of attacking problems, and to advise the University community of possible new approaches to the needs of graduates and employers.

Mr. Galloway stated that crash programs should be instituted immediately: Placement Services is sending one or two staff members out into the field to try to "seek positions and sell our graduates." Also, he said, students are being urged to "aggressively hunt their own jobs."

Mr. Simons suggested that Mr. Galloway instruct applicants on how to properly prepare a resume and how to correctly fill out an application as this is the first impression that an employer gets of an applicant.

President Moore said the report was excellent and that the ultimate effect can be very substantial. Students are more aware now than if a committee had not been appointed.

Mr. Galloway indicated that December, March, and June graduates are being encouraged to come back and take graduate work that will make them more marketable.

Mr. Simons said that in assuming leadership in this area the University is helping to make students at Bowling Green and people in general aware of this problem and suggested that the committee follow up with more meetings and more reports to the Board.

Greek Village

Dr. McFall reported that the Board of Directors of the Greek Village has had two recent meetings. It has been decided to take option on the Heyman property. After a developer has prepared designs of the proposed Village, representatives from each sorority and fraternity—both student and alumni—will be called together to decide if the project should be completed. Ray Clarke has reported that assurance has been received that financing will be available.

Progress in changing from Channel 70 to Channel 57 under Ohio ETV Network Coverage

Dr. Duane Tucker, Director of Broadcasting, reported as follows on progress in changing from Channel 70 to Channel 57 under Ohio ETV Network Coverage:

On July 8, 1970, the Ohio ETV Network Commission filed a Petition for Rulemaking with the Federal Communications Commission which requested that Channel 27 be relocated from Bryan, Ohio to Bowling Green, Ohio.

On October 29, 1970, the Ohio ETV Network Commission filed an application for a construction permit to build a new transmitter which would broadcast on Channel 27 under license to BGSU. It was the intention of Bowling Green State University to abandon the use of its present Channel 70 broadcasting facility as soon as the new WBGU-TV transmitter is operational. The new 600,000-watt transmitter would be located south of Deshler, Ohio, and provide coverage for areas of northwestern Ohio now receiving programming from an ETV station.

These two proposals were part of the state-wide ETV coverage plan formulated by the Ohio ETV Network Commission and the Ohio ETV Affiliates and adopted by the Ohio Board of Regents at its meeting February 20, 1970.

Dr. Tucker stated that the reassignment of Channel 70 to Channel 27 was protested by WGTU-TV, Channel 30 (Toledo) because of apprehension about the possible difficulty viewers would have in distinguishing between Channel 30 (WGTU-TV) and Channel 27 (WBGU-TV) in the city of Toledo. The representatives of WGTU-TV proposed an alternative plan. They suggested that Channel 57, an unused, noncommercial, educational channel assigned to Lima, be substituted for Channel 70.

Dr. Tucker further stated that the engineering consultants to the Ohio ETV Network Commission studied the feasibility of this substitution and reported that Channel 57 could be utilized at the transmitter site proposed for WBGU-TV, but only if a city grade signal could be provided over both Lima and Bowling Green.

Bowling Green State University and the Ohio ETV Network Commission agreed to the proposal that the petition for rulemaking be amended to seek reassignment of Channel 57 to Bowling Green.

It is hoped that soon after the P.C.C. renders its decision on the assignment of Channel 57 to Bowling Green it will grant a construction permit to the Ohio ETV Network Commission for the new WBGU-TV transmitter. WBGU-TV presently covers a radius of approximately 12 miles from the antenna. The new facility will cost an estimated $600,000, which is part of the appropriation by the Ohio General Assembly of $5,575,800 for the implementation of a state-wide educational television network.
Study of Administrative Positions

Mr. Bryan gave a progress report on the study of administrative positions. He said the committee now has a way of weighing various positions and that some guidelines have been set. The consultant has assisted the committee to develop salary ranges with guidelines related to job descriptions which now permit the committee to make a recommendation.

Mr. Bryan moved and Mr. Winzeler seconded, that these guidelines and salary ranges be accepted and be used by the administration in setting contracts. All members present voting "aye," the chairman declared the motion carried unanimously.

Mr. Bryan indicated that a job description manual is still to be received.

There being no further business, the meeting adjourned at 12:25 p.m.

Proceedings, Trustees Bowling Green State University

March 10, 1971

May 20, 1971

President

Bowling Green, Ohio
May 20, 1971

Secretary

After due notice the Board of Trustees met on May 20, 1971, in the Alumni Room of the University Union with the following members present: Donald Simmons, Chairman; Anita Ward, Vice Chairman; Ashel Bryan, Robert Dorfmoyer, Charles Shanklin, Virginia Stranahan, Dudley White, and Robert Winzeler. Delmont Brown, secretary, was not present, his term having expired on May 17, 1971.

Also attending the meeting were President Moore, Vice Presidents Coffman and McFall; Dr. Richard C. Carpenter, Chairman of the Faculty Senate; Mark Kruse, newly-elected student representative to the Board, and John Dunipace, assistant student representative; Dean John Eriksen and Assistant Dean Donald Ragusa, of the College of Arts and Sciences; Dean Raymond Whittaker; Dr. Wm. B. Jackson, Director of the Environmental Studies Center; William Pitts, Assistant Director of the Student Development Program; Jerry Fischer, Director of University Publications; members of the press and several spectators.

Chairman Simmons called the meeting to order at 9:45 a.m.

Mr. Bryan introduced Mark Kruse, Student Representative to the Board, and Assistant Student Representative John Dunipace, both recently elected by the student body to serve as liaison between the Board of Trustees and students.

Motor Vehicle Regulations

A recommendation submitted by the University Parking Committee, with President Moore's approval, concerning Motor Vehicle Regulations for 1971-72 was discussed by Dr. McFall.

He said the regulations basically were much the same as for 1970-71 with the exception of an increase for overtime parking violations at meters from 25¢ to $1.00; a change in the refund schedule for students withdrawing prior to the beginning of the winter and spring quarters, and a change in the amount of registration fee charged as follows: