2-5-1971

Board of Trustees Meeting Minutes 1971-02-05

Bowling Green State University

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Mr. Shanklin suggested that the statement, with the roster of students serving on University and faculty committees, be circulated so that students can have it available and know the correct committee to contact—recognizing that committee assignments will change from time to time.

Mr. White moved, Mrs. Ward seconded, that the recommendations be accepted and also that the administration and students take every possible method of circulating the information to the students and of keeping it up to date. All members voting "aye," the motion carried unanimously.

Roger Coate said the statement would be mimeographed and be available in the Student Activities Office and also that the B-G News would carry the statement.

Mr. Bryan commended the committee and students for their work in this matter. He suggested that the student elected to represent the student body at meetings of the trustees—in speaking to student groups—speak only on items on the agenda, listen to student opinions and bring those to the Board—not just his own personal opinion.

Mr. Simmons thanked the committee for bringing its recommendations to the Board.

Mr. Winzeler suggested that this document be circulated to all newspapers in the area. He said, "This statement reflects what we have tried to do here at Bowling Green to open channels of communication between the Board of Trustees and the students that have seemed to be closed to them in the past."

Other Business

It was suggested that the Board consider changing the day of the week for holding Board meetings so that the B-G News would have the coverage of the meetings as soon as the newspapers—when meetings are held on Fridays the B-G News is scooped by the local papers. Mr. Simmons stated this matter would be acted on at the next meeting of the trustees on February 5 at the Firelands Campus.

There being no further business, Mrs. Ward moved and the meeting was adjourned at 3:25 p.m.

Chairman

Secretary
Mr. White moved, Mr. Brown seconded, that the proposal to offer the degree of Bachelor of Science in Economics, effective beginning in January, 1971, be approved. All members present present voting "aye," the motion carried unanimously.

**Specialist in Applied Biology**

Chairman Simmons called attention to the proposal to offer a new degree of Specialist in Applied Biology by referring to the following:

Authorisation is requested to offer a post-master's degree of Specialist in Applied Biology, to be effective January 1971. To qualify for the degree a student must complete 95 to 100 hours of post-baccalaureate work, including a research thesis, certain specified courses, and requirements for professional certification in specialized area.

A principal purpose of the Specialist program is to develop personnel who have exceptionally high levels of skill and competence in relatively narrow, defined specialties. Ever increasing technical sophistication has led, to the development of certification standards by various professional societies to assure certain levels of competence by the holders of the certificate. The Specialist program will incorporate the successful completion certification requirements where this is appropriate.

Approval is sought for the specialty of IMMUNOHEMATOLOGY. Possible future areas of specialty are Medical Technology, Environmental Biology, Bioinstrumentation, etc. Separate approvals will be requested for each specialty as programs are developed. The Specialist program in Immunohematology is being offered in conjunction with the Blood Transfusion Division of the U.S. Army Medical Research Laboratory at Fort Knox, Kentucky.

**MASTER'S PROGRAM**

Blood Banking Fellows (commissioned officers of the Medical Service Corps, Medical Department, U.S. Army) at the U.S. Army Medical Research Laboratory possess baccalaureate and Master's degrees in the biological sciences. The Fellows will be the principal source of students in the program. Those possessing baccalaureate degree will apply to meet the standard requirements of the department and the graduate school to be accepted as graduate students on regular status. In other respects, the Fellows would meet all departmental requirements for the degree. They would be in residence at Bowling Green for three (or four) quarters and carry 12 to 15 hours of graduate work each quarter (total of 45 hours). A non-thesis program is authorized for the Fellows because a two-year program is envisaged which would culminate in a Specialist Degree requiring 45 to 50 additional hours of work utilizing a research thesis, if the latter is not completed as part of the Master's program.

**SPECIALIST PROGRAM**

After completing the year of work at BGSU, the Fellows would return to Fort Knox to complete their obligation to the U.S. Army Blood Bank Certification Program, and simultaneously to accomplish the requirements for the proposed degree of Specialist in Applied Biology. At Fort Knox, they would complete 25 hours of credit in formal course work conducted by an adjunct faculty possessing the Master's, Ph.D., or M.D. degree and earn approximately 30 hours of credit in field service, internships in management of blood banks, in thesis research. The research work by the students would be supervised jointly by the adjunct faculty at Fort Knox and appropriate member(s) of the faculty from BGSU. The Specialist program would require 90 to 100 hours of work beyond the baccalaureate degree.

Dr. Coffman said the cost of the program to BGSU involving the Blood Bank Fellows is minimal. Except for that related to the joint supervision of Master's theses, no direct costs to the University are involved.

In answer to questions from the trustees concerning whether this program would be only for military personnel, Dr. Coffman stated that it would be restricted to military personnel at this time.

Mrs. Ward said she knew the program was allied to a medical field but didn't realize it was so restrictive. She asked if the program could be set up at a "purely medical school." Dr. Coffman answered that perhaps it could be sometime. He said the program is limited to army personnel because the arrangements for the program were worked out with U.S. Army representatives and that he feels there is nothing wrong in the restriction as it is carried.

Mr. Brown asked how many students will be included in the program in the next two years. Dr. Coffman indicated this will be up to the Army.

Mr. Winzeler moved that the recommendation to offer the degree of Specialist in Applied Biology effective beginning in January 1971, be approved. Mr. Bryan seconded. The following members voted "aye": Messrs. Brown, Bryan, Shanklin, Simmons, White, Winzeler. Mrs. Ward abstained. The Chairman declared the motion carried.

**Fraternity and Sorority Housing**

Chairman Simmons stated that President Moore has recommended that the policy on Fraternity and Sorority Housing--discussed and tabled at the January 8 meeting--be approved. He added it was his opinion that the Board should come to some agreement at this meeting. He said the Greek organizations need to make plans and that certainly the University needs to.

Dr. Bond told the trustees that approval of this policy would bring the University more in line with the wishes of the Greek organizations. He indicated that no new requests from fraternities for permission to move off campus had been received for several months. The Beta Theta Pi fraternity was given permission...
Mr. Brown suggested that perhaps this item should be tabled again.

Mr. Simmons said that there are two outside groups that have pressure on the fraternities—their national organizations and the alumni. Not all fraternities have strong national organizations but all fraternities do have strong alumni. There is a financial tie to the national and alumni organizations and a continuing interest between them. He added that he did not think this particular item should be tabled but should be acted on in order to give the fraternities, should they desire to move, time to notify the University. He indicated that he felt it was imperative to take some action on this item.

Mr. Bryan moved, Mrs. Ward seconded, that the Policy on Fraternity and Sorority Housing, as recommended by President Hollis A. Moore, Jr., be approved. Voting "aye," were Mr. Bryan, Mr. Shanklin, Mr. Simmons, Mrs. Ward, Mr. White, and Mr. Winzeler. Mr. Brown voted "no." Chairman Simmons declared the motion carried.

POLICY ON FRATERNITY AND SORORITY HOUSING

Each recognized fraternity and sorority may select either to remain in its on-campus house or move into a new off-campus facility. The University believes that fraternities and sororities are an important element in the student body structure as a whole and, consequently, should remain as close to the campus as possible. Therefore, the University is not now and has no present plans to actively encourage Greek-letter organizations to move away from their on-campus accommodations and will not discourage fraternity and sorority participation in the University's programs and operations. However, a recognized fraternity or sorority may choose to move into off-campus housing facilities in accordance with the items listed below:

1. The University will continue to make available housing facilities for recognized fraternities and sororities on the campus as long as these organizations desire to utilize them. However, this provision is made in accordance with, and will be consistent with, and subject to, the availability of campus housing and the continuation of a policy of nondiscrimination.

2. Any recognized fraternity or sorority currently occupying an on-campus house and wishing to move into an off-campus facility may do so providing that the University is notified of the intention, in writing, by March 1 when a move is planned for the beginning of the next academic year. A move from the campus into an off-campus facility may only occur during the summer months. It is expected that during this period the fraternity or sorority will give ample thought to the continued healthy operation of the chapter in the new situation.

3. The University will maintain housing regulations for students; i.e., at present freshmen and sophomores, unless twenty-one (21) years of age, are expected to reside on campus. The University cannot make exceptions for a student belonging to Greek-letter organizations.

4. A recognized fraternity or sorority will maintain its University recognition simply by continuing to operate its chapter to the best of its ability and in accord with University's policies, regulations, and activities.

5. Fraternities and sororities moving into off-campus facilities are encouraged to utilize the services of a housemother. However, any financial obligation will be the responsibility of the group.

6. If at any time a private corporation should develop plans for construction of special housing for Greek-letter organizations, the University will review each development consistent with the policies outlined in this memorandum.

7. The University will make vigorous efforts to provide maintenance and repair for the houses on campus and will try to reduce conditions of overcrowding.

8. The policy expressed here must, as a matter of legal necessity, be subject to the authority of the Board of Trustees to alter such policy from time to time, as appropriate in its judgment. This policy is also subject to trust commitments of the University with regard to occupancy and use of its housing and dining facilities, although it is not presently anticipated that such commitments will require variation from this policy statement.

Dates for meetings of Board

Mr. Simmons noted that at the January 8 meeting it was recommended that consideration be given to the selection of a day other than Friday on which to hold meetings. This change would give the B-G News the opportunity to cover the meetings at the same time as the newspapers. It was the consensus that action should be taken to set the date for the March meeting only.
Mr. Brown moved, Mr. White seconded, that the March meeting be held on the 11th at 9:00 A.M. All members present voting "aye," the motion carried unanimously. (Note: By telephone canvas of members this date was later changed to March 10.)

Personnel Changes

The following personnel changes were reported:

**PERSONNEL CHANGES**

**ADMINISTRATION**

Harriet Ackerman, Assistant Dining Hall Manager - Resigned effective January 31, 1971

Louise Butech, Residence Hall Director - Resigned effective January 31, 1971

Eugene R. Wilson, Director of Development and Assistant to the President - Resigned effective March 31, 1971

**New Appointments**

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Effective Date</th>
<th>Fiscal Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ruth Friend, Assistant Dining Hall Manager</td>
<td>1-18-71</td>
<td>$8,700</td>
</tr>
<tr>
<td>Marcia Koberna, Assistant Dining Hall Manager</td>
<td>1-15-71</td>
<td>$6,120</td>
</tr>
<tr>
<td>Kathleen Hancock, Dining Hall Manager</td>
<td>2-1-71</td>
<td>$9,500</td>
</tr>
</tbody>
</table>

**ACADEMIC AREA**

**Resignations**

Louis DuChane, Engineer/Custodian at Firelands Campus, effective January 31, 1971

John Harbaugh, Instructor and Assistant Football Coach, Men's H.P.E., effective January 7, 1971

**Promotions and Changes in Assignments**

Kathleen H. Morrow, from Instructor to Assistant Professor of Political Science, completion of doctoral requirements - from $10,165 to $11,065 academic yr. rate

Thomas Hall, Asst. Prof. of Economics - from $12,050 to $12,850 academic yr. rate

Leland R. Miller, from Instructor to Assistant Professor of Computer Science, completion of doctoral requirements - from $12,000 to $14,000 academic yr. rate

**NEW APPOINTMENTS, FACULTY**

**Department of Education**

Penny Boussoulas, Instructor - $6,000 winter and spring quarters

Richard Cummings, Pt-time Instructor - $1,000 winter quarter

Donald Frickeys, Pt-time Instructor - $1,000 winter quarter

Dallas Gardner, Pt-time Instructor - $900 winter quarter

Marilyn Koutstaal, Pt-time Instructor - $850 winter quarter

Mary Habry, Instructor - $6,000 winter and spring quarters

**Department of Computer Science**

John T. H. Cheng, Pt-time Instructor - $900 for winter quarter

Harold F. Eckel, Pt-time Instructor - $900 for winter quarter

**Department of Education**

William Beausay, Pt-time Instructor - $900 for winter quarter

Ellenise Collins, Pt-time Instructor - $900 for winter quarter

Burdette Corthell, Instructor - $6,000 for winter and spring quarters

Marvalee L. Day, Instructor - $3,000 for winter quarter

Robert Jackson, Pt-time Instructor - $850 for winter quarter

Betty McMillin, Pt-time Instructor - $800 for winter quarter

Margaret Pigge, Pt-time Instructor - $1,500 for winter quarter

Charlotte Scherer, Instructor - $6,000 for winter and spring quarters

Wes Wellg, Instructor, pt-time, - $1,800 for winter quarter

**Geology Department**

Jack C. Floyd, Instructor - $6,450 for winter and spring quarters

**Home Economics Department**

Carolyn C. Gaither, Instructor - $2,975 for winter quarter

**School of Journalism**

William Day, Pt-time Visiting Lecturer - $800 for spring quarter

**School of Music**

Anna Belle Bognar, Pt-time Instructor - $800 for winter and spring quarters
Chairman Simmons stated that on the recommendation of members of the appropriate departments, with the approval of the Deans of the several colleges and/or Area Head, the Committee on Honorary Degrees, the Vice President for Academic Affairs, and with the endorsement of President Hollis A. Moore, the following members of the faculty of Bowling Green State University were recommended to appointment with emeritus status—subject to approval by the Board of Trustees:

Doyle L. Perry, Professor Emeritus of Health and Physical Education
Dr. Leland S. Van Scoyoc, Professor Emeritus of Economics
Miss Margaret Yocom, Professor Emeritus and Librarian

Mr. Winzeler moved, Mr. Brown seconded, that the faculty members be appointed to emeritus status as listed in the recommendation. All members present voting "aye," the motion carried unanimously.

Mr. Brown left the meeting at 2:45 p.m.

Study of Administrative Positions

Mr. Bryan gave a progress report on the study of administrative positions. He stated that, thanks to the preliminary work of the committee, we expect next month to have the first step toward the final report relative to the salaries and positions in administration and added we have been helped considerably by our consultant to develop a new system. This is not to be a final report. It has not been fully studied and can still be referred back to the committee. The final report will include job classifications for each of the positions in administration in the University, including all employees that are not academic nor classified—not just supervisors. The committee, working with many people, will need to think about each salary and about who should be under contract, who should be under classified service, and whether more than we now have should be under contract.

The committee is also deeply concerned with how overtime pay should be handled. Specific information for administrative level positions and the payroll has already been furnished. The majority of University employees are in a range of salaries comparable to other universities throughout the United States. Using a scale similar to that used by AAUP for faculty salaries, we find that the majority of employees are being properly paid. The committee found this interesting because members want to convey to the Board of Trustees that there are some areas of the report with which they would disagree. There is unrest in some of the areas, but this is not a general thing. The exact idea the committee wants to convey to the Board of Trustees is that we are fair in our salary program.

The consultant will assist the committee to develop a range of salaries with guidelines related to job descriptions. If some persons have salaries above the range, it is not anticipated that these should be reduced. Salaries not falling within the range should be studied to ascertain why and what can be done about it.

Plan for developing 1971-72 budget

Dr. Owens spoke concerning the plan for developing the 1971-72 budget. He said the Preliminary Planning Programming Budgeting System Document (copy of which was given to each trustee) is the result of two years of effort and work which has gone into its development. He said the Firelands Branch Campus will be developed first as a guideline model since the Firelands Campus is less complex than the main campus. "Sometime before you are faced with approving of the budget, modest funding amounts will be loaded into the computerized budget system for the beginning of the fiscal year July 1. Full implementation of PPBS is anticipated about December 1, 1971."

Chairman Simmons invited questions from the trustees.

Mr. Shanklin asked, "Is this the document you are going to proceed with?"

Dr. Owens replied, "Yes, we will proceed along these guidelines consistent with the specific goals and objectives as developed for each program. This document will then be the guideline used to work with departmental chairman and budget supervisors."
Mr. Bryan inquired, "Do they agree with the Board of Regents?"

Dr. Owens replied, "Yes, they encompass the Board of Regents requirements. In addition, most of the Western Interstate Commission for Higher Education's PPBS documentation is included."

Admission of new students for fall 1971

The trustees received the following information concerning admission of new students for fall 1971:

As of February 1, applications for admission to the fall freshman class on the Bowling Green State University main campus totaled 5,165—up slightly from a year ago, when 5,148 applications had been received. The total number of new freshmen actually admitted is also up slightly and stands at 4,379 compared with 4,351 a year ago.

Applications from transfer students are up 8.3% over a year ago (312 compared with 288 last year). The number of transfer students admitted stands at 117—an increase of 46.2% over a year ago. We are especially pleased that 70% of the transfer students admitted are upper-division students, compared to 40% a year ago. The number of transfer students admitted and enrolled last fall was 522. This number will undoubtedly increase slightly next September.

At Firelands, the number of new freshmen admitted as of February 1 of this year was 95. This represents a net increase of 7 students over the previous year. As in earlier years, admissions to Firelands ordinarily come later in the year than on the main campus, and it is yet too early to predict trends. We anticipate, however, that the number of new freshman at Firelands next fall will exceed the 302 enrolled for fall 1970.

Admission of new freshmen at the three academic centers (Bryan, Fostoria, and Fremont) is running slightly ahead of last year—a total of 53 compared with 41 a year ago.

Employment for graduates

President Moore made the following statement to the Board:

One of my serious concerns at the moment in the area of student welfare is the overall employment for the graduates of 1971. Teaching positions are in especially short supply and many industries are cutting back their employment lists. In addition, the prospect for summer employment for some of our students is rather bleak making continuing college next year problematical.

In my view the University has an obligation to make every reasonable effort to assist students with future preparation and with placement. We simply must keep abreast of the changing manpower picture. This may mean adjustments in curriculum, in counseling, and in institutional contacts. Such adjustments may be necessary even in this current academic year. If we fail as a University to respond to these problems we could cause serious difficulties for our students.

I am haunted by the prospect that the class of '71 after four years of preparing for a job will, in June, face unemployment or at best serious under-employment. I am not sure what we can do to prevent such an occurrence so late in the year, but we must not sit idly by without exploring all reasonable solutions. Surely there are some appropriate efforts we can make as an institution which will aid in alleviating the problem.

Our staff and faculty will continue to keep the manpower picture in mind as decisions are made within the University. However, the situation is near-crisis proportions and we need a special investigation of the problem as it relates particularly to Southern Michigan and Northern Ohio. I am therefore appointing a special blue ribbon panel of representatives from the faculty, the student body and the general public—including representatives of industry, labor and government—to analyze the problem as it exists for Bowling Green State University and to suggest action which we can take both immediately and in the long run. I hope that deliberations will take no more than three weeks and that a report can be submitted to me before the end of February.

Composition of the panel will be complete before this weekend is over, but some acceptances have already been received. I am asking James Galloway, Director of Bowling Green State University Placement Services to chair the panel. Already appointed to serve with him are:

John Ellis, Superintendent of Schools, Lakewood, Ohio
David Martin, Assistant Executive Director, Ohio School Board Association
James Barney, President, Retail Clerks Local AFL-CIO, Mansfield
Richard Berry, Vice President for Personnel Administration, Owens-Illinois
Harry Lasher, Assistant Dean, College of Business Administration, Bowling Green State University
William Harris, Director of Student Teaching, College of Education, Bowling Green State University
Mary Cunningham, Senior, College of Education
Glenn Waggoner, Senior, School of Journalism
Jeff Sherman, Sophomore, College of Arts and Sciences
James Hof, Director of University Relations, Bowling Green State University

Robert G. Wingerter, President, Libby-Owens-Ford

Dr. Bond suggested it might be possible to prepare some type of one-year program so that graduates could return to the University and take courses that would qualify them to enter the fields that are lacking in personnel.

President Moore stated that Bowling Green will have a summer program this year but how much can be accomplished is questionable.

Mr. Simmons said the employment crisis cannot be underestimated, but the downturn of business could possibly change and the demand begin to swing back the other way. He agreed that a real attempt to help graduates find work opportunities should be made.

Other Business

Mr. Simmons inquired if there were any other matters to be brought before the Board.

Mr. Shanklin stated that business handled at the last meeting concerning student representation to the Board of Trustees needed to be qualified. He recalled that there was a statement read and approved, prepared by members of the Board and members of Student Council, which related to opportunities for students to participate in the affairs of the University.

That statement clearly states that Student Council—within the framework of a resolution approved by the Board of Trustees on January 9, 1970, according to its Bill of October 26, 1970—will "designate a Student Representative to the Board of Trustees to review and suggest items of student interest for the Board's agenda; receive information that is transmitted to Board members regarding all agenda items; supply information to the President's office for transmittal to Board members regarding any agenda items; attend all meetings of the Board; be prepared to present the various viewpoints of the students on agenda items; and be available to all students or student groups to discuss the actions of the Board of Trustees or matters that perhaps should be brought to their attention.

"The Student Council has determined that it will designate the Student who is elected to such position by the student body. Any student may apply for the position. Through screening conducted by the Student Body Organization, three candidates will be selected to run in a three-day election to elect the Student Representative to the Board of Trustees whose term shall be one year."

There has been some misunderstanding and apparently the statement was misread. The Board of Trustees did not say how the student representative was to be selected. The Student Council is to determine this and any student may apply for the position. Three candidates will be selected from which one representative to the Board of Trustees is to be chosen for a term of one year.

Mike Sprague and Miss Fortney, students, informed the trustees that the election procedure was a failure. Ballots were sent to all students, but the response was not good. Another election will be held in the near future, but the date is not set. Students have been looking into the problem to correct mistakes made. There has been a lack of communication and over-zealous reporting.

Mr. Simmons indicated that Roger Coate, President of Student Body, can under existing procedures attend meetings. He told the students that they should see than an accurate statement of the action taken in January is distributed to all students and faculty.

Firelands

Mr. White stated there has been a move to make the branch campuses independent four-year schools. He presented the following resolution and moved that it be accepted:

No. 32-71

The Bowling Green State University reaffirm their desire to continue the existing excellent relationship between the main campus and the Firelands Branch of the University. We are gratified with the progress and growth of the Firelands Branch and recognize that these accomplishments are in a large part the product of local effort and generous support from citizens in this region of the state. We look forward to years of continued close working arrangements with Firelands as an integral part of the Bowling Green State University.

Mrs. Ward seconded the motion. All members present voting "aye," the motion carried unanimously.

There being no other business, the meeting was adjourned and members of the Board were escorted on a tour of the Firelands Campus by students.