Monitor Newsletter December 20, 1999

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Psychology department heading home over the holidays

Equipment has already been moved, and beginning next week, about 35 faculty, 10 staff members and 120 graduate students are expected to follow.

And by the time students return for the start of a new semester Jan. 10, the psychology department should be operating again from its own building.

The department has been housed for more than a year in Conklin Hall while the Psychology Building has undergone a roughly $4 million overhaul.

As of last week, however, the remaining work was concentrated on the first floor, and it was to be done by Christmas Eve. That's the same day an occupancy permit is expected to arrive, said Ray Buckholz, design and construction.

The project wound up entailing more than originally planned, Buckholz said. The original thrust was asbestos abatement, which was more extensive than had been expected, he said.

Considerable renovation of the building's mechanical system was included when cost estimates indicated that the budget would allow it, and roof replacement was added as well.

The roof work, plus plumbing repairs, should take care of the source of a problem that still required intensive work on the first floor last week, Buckholz said.

Moisture had been found in walls on the south end of the floor, and drywall was being repaired, he said.

Also part of the 31-year-old building's facelift was a "big cosmetic package" which included new ceilings, lighting, floor finishes, painting and wall coverings, he said. In addition, some labs and office layouts have been reconfigured, and restroom renovation has been done to comply with the Americans with Disabilities Act, he said.

Dec. 1 was the hoped-for completion date, initially, but two, two-week delays caused by the asbestos portion of the project, and a labor strike created a similar setback, Buckholz said.

"When you consider we've probably had about six weeks' worth of unpredictable delays, and we're about three weeks behind the original construction completion date, we're in pretty good shape," he said. "Schedule-wise, it's a successful project."

With the psychology department returning to its home, renovations at Conklin will ready that building for use again as a residence hall.

Space allocations going high tech

Need to schedule a room with audiovisual equipment for 25 people for two hours? Through the University's new Resource 25 technology, a phone call to the Office of Space Assignments will give you an answer almost immediately.

Resource 25 is one component in a three-part technology package that BGSU is implementing, transforming the previously manual, paper-based process of allocating space into a computerized one. It is already in place in capital planning and registration and records, as well as in space assignments.

Along with Schedule 25, which allows classroom scheduling to be done almost automatically, Resource 25 is the product of teamwork, planning and execution by the project team, said Carla Blinn, a Bowling Green consultant who has facilitated the process. "Having the right people on the team was a key to our success. And it really was a working team," she stressed.

Team members are Lisa Konecny and Robert Waddle from capital planning; Laura Waggoner and Rebecca Gromko from the Information Technology Services; Doris Rahe and James Tregere from space assignments; William Gerwin and Don Schumacher from information technology services, and Mark Gromko from the provost's office. Joining the team recently were Kevin Treeger and Julie Baker from instructional media services, as that area begins to interface with Resource 25.

The goals of the project ultimately were to increase efficiency, productivity and customer satisfaction. Having all the information in one place also streamlines the Higher Education Information report process, Blinn said.

Resource 25 has made life easier for space assignments staff and their customers, according to Tregere. The Windows-based system unifies the management of events, rooms, equipment, staff and related services.

The registration and records staff also appreciates the speed with which room assignments can be made. In one pass, the Schedule 25 Resource 25

Recognized University Holidays in 2000

Dates recognized by the University as holidays in 2000 actually begin in 1999, with the observance of New Year's Day (a Saturday) on Friday, Dec. 31. Here are the other recognized holidays next year:

- Monday, Jan. 17: Martin Luther King Jr. Day
- Monday, May 29: Memorial Day
- Tuesday, July 4: Independence Day
- Friday, Nov. 10: Veterans Day observed
- Thursday, Nov. 23: Thanksgiving Day
- Friday, Nov. 24: Reassignment of Presidents' Day
- Monday, Dec. 25: Christmas Day
- Tuesday, Dec. 26: Reassignment of Columbus Day

(Continued on page 3)

Academic honesty revisited by Faculty Senate committee

Faculty Senate's Committee on Academic Affairs is revisiting the University's academic honesty policy this year at the request of the Senate Executive Committee.

It hopes to get the feelings of the whole community on this important issue, according to CAA Chair Judy Adams, who said the committee's goals are to make the student handbook more "user-friendly" and to educate faculty about their rights in the matter.

"Faculty often do not feel comfortable and knowledgeable in terms of academic honesty. They are not really sure where they stand and often find themselves wondering if their chair and dean would support them if they took action against a student who has cheated," Adams said.

"We want to make it clear to all that the University will not tolerate academic dishonesty, and that faculty have the authority to deal with students." Adams said.

Academic honesty has become a more complex matter over the years, she said, particularly with the expansion of the Internet.

With papers and class notes readily available on-line, it has become more difficult to police plagiarism. This is a topic that has not been dealt with specifically in University policy.

"We are fortunate to have CAA members who are very technologically literate to help with this aspect of policy," Adams said.

The issue also encompasses academic honesty on the part of faculty, Adams added. The committee plans to provide more faculty education on this matter, she said.

The work on revising University policy was begun in 1995-96 by a subcommittee charged by the CAA with reviewing the student policy and making it simpler and easier to follow. The policy, which ran to more than 10 pages and covered both undergraduate and graduate codes of ethics, was "pretty inclusive," Adams said.

The current student handbook has penalties spelled out in tables and also includes a section on post-graduate penalties for cheating. Violations discovered both before and after graduation are covered, with penalties ranging from loss of credit for an exam or course through suspension, expulsion and revocation of a degree. Levels of authority within the University and the lengthy appeals process are also detailed.

After a literature review, the committee came up with a document and a brochure that clarified what constitutes cheating, Adams said.

In the fall of 1996, the work was forwarded to the Senate Executive Committee, but because of other events at the time, it was never reviewed or approved by Faculty Senate.

The issue was raised again in January when past subcommittee member Roger Thibault, biological sciences, asked then-senate chair Veronica Gold, vice-chair Henry Garrity, and secretary Adams to consider revising the work the subcommittee had done.

As a result, CAA members are now conducting a new literature review and examining what was produced in the past. "We feel the overall content is probably good," Adams said.

(Continued on page 2)
**Space allocations**

(Continued from page 1) software system can schedule a whole set of classrooms, Schumacher explained.

"What used to take us three to four weeks now takes one week," Waggoner said. "And now, if faculty are unhappy with a classroom, we can easily see what else is available. It's big plus for us."

She added that Schedule 25 has already revealed a greater demand for classroom technology than BGSU can accommodate.

Resource 25 also allows users to see in real-time the availability of rooms ordinarily scheduled by departments so that, in an emergency, they can approach the department with respect to a classroom.

The new, streamlined system did not come about easily, however, Blinn noted. Before it could be put into operation, an inventory of nearly every classroom was completed — including characteristics such as dimensions, seating capacity, available equipment and technology — and entered into the database. The resulting Schedule 25 database was then transferred to the space assignment system for Resource 25. Team members traveled to Portland, Ore., last March for training in establishing databases and the system.

"It was short-term pain for long-term gain," Blinn said.

The result, Waddle said, is the most complete record that capital planning has ever had, which can pay off in ways besides efficiency and productivity on campus.

Showing efficient space utilization can mean additional state dollars for the University, particularly when funds are requested for expansion and renovation projects, Waddle said.

He also noted that the inventory system is responsible for BGSU being the lead state university in submitting its space utilization reports on time and in the most complete fashion. She credits key ITS employees, particularly Schumacher and Elaine Gerweck, for their help in establishing the databases.

A part of the project's second phase involves the eventual implementation of Model 25, a forecasting and analysis tool for space planners.

"This will allow us to plan 'what if' games," Blinn said, "such as what if we enrolled 300 additional students, where would we handle them?"

The software for Model 25 has been purchased, but no timetables for implementation have been set.

Also in Phase 2, the team hopes to have the space-availability information accessible on the BGSU Web site as a planning tool for the University community.

**Academic honesty**

(Continued from page 1) Vincent Corrigan, musical arts, who chaired the Committee on Academic Honesty for two years, is a "valuable resource to the committee," Adams said, because of his familiarity with the issue.

The committee is committed to taking into consideration the concerns of all involved, Adams said. The CAA has a good rapport with student groups and includes representatives from the graduate and undergraduate councils, he added.

"CAA wants to be fair to both faculty and students. A student who's cheating is hurting not only themselves but the rest of the class, too. It comes down to what is a fair degree versus what is not," Adams said.

Adams said the committee has become concerned that many students today do not fully understand the importance of academic honesty and may not realize the serious consequences of cheating. "A suspension or expulsion will follow that student the rest of his or her academic career and in his job search as well," she said.

Faculty have increasingly found themselves in the perplexing situation of observing a student cheating on an exam, usually by looking at a classroom network, only to have the student, when confronted, protest that he or she didn't mean to cheat. Students seem to expect that because their intentions were good, they should not be held accountable, Adams said.

"It's important to have these discussions in-depth the rights and responsibilities of faculty in these situations, she said.

The committee has discussed the advisability of faculty providing a short statement at the beginning of each course about what constitutes cheating and what the penalty will be if found guilty.

The CAA generally meets once a month fall semester and two to three times a month spring semester.

Because the existing policy is reasonably well suited to the situation, the committee has decided to make the necessary minor adjustments to the existing policy immediately. Subsequently, it will address any issues of academic honesty and technology and hopes to forward a proposed addition to the General Counsel Nancy Footer before the end of this academic year, Adams said.
Provost finalists

Dobb looks to University's future

"What's Up BG?" was the theme of provost finalists Linda Dobb's presentation at an open forum Dec. 8.

Much is new at BGSU and more is to come, Dobb told the audience. This is a time of huge change for the University—in faculty and staff, in buildings being built or renovated, in partnerships with the community and business, and in how members of the campus community work with one another, she said. Technology is a part of this, she said, even extending to possible alliances with telecommunication and cable enterprises.

A major development she foresees is expansion into new markets. "We've just about capped out our enrollment, thanks to everyone's hard work, but now we can look at using our buildings and campus better and at increasing our distance learning opportunities," she said.

"College Around the Clock" is one direction the University might go in the future, she said, perhaps with weekend classes for traditional or non-traditional students and on-line course offerings. The improved "connectivity" the campus will enjoy as a result of the upcoming technology infrastructure project will make it possible to reliably do more operations on the Web, in both the administrative and classroom realms.

"Not all students will want to do that," she said.

Communicating and infusing the University's core values into new faculty and students both on- and off-site will be an important task in the coming months, Dobb said.

"The new faculty are going to be the lifeblood and life-generating force of this University. How well we incorporate them with our values will make a big difference to our future," she said. Along with the 89 new faculty BGSU will hire next year will be new deans and the new provost. All these people will have "a tremendous impact on our thought and ways of behaving here at the University," Dobb said.

The core values are an important part of BGSU culture, she said, and upcoming initiatives like community time will help to infuse them even though sometimes change can be difficult. "Does it mean we value community the way we live and work here on campus? Is something that we all have to ask ourselves," Dobb said.

For continued success in the future, she feels that focus must be put on raising BGSU's national profile, which will not only generate more revenue for the University but will also give "a renewed sense of pride and vigor in our daily approach to our work," she said.

Shared governance is an integral part of how a University runs, she said in answer to questions from faculty and administrative staff members. More regular meetings should be held between the president and provost and constituent groups, and there is a need for more communication to the campus of what issues are facing the University, she said.

Students need to be better prepared for college, and colleges could help by better communicating what's needed to be prepared, the last of five provost finalists said Dec. 9.

Speaking at an open forum, John Folkins of the University of Iowa responded to comments by Donald Deters, biological sciences, who asked if a new Iowa writing initiative de­signed by Folkins is needed because students can't write as well as in the past. Deters added his opinion that universities are accepting students who aren't as well-prepared in general.

Saying there's "enough blame to go around" for U.S. students' lack of preparation in comparison to their peers in other developed nations, Folkins called for higher expectations to be more engaged with its K-12 counterparts.

Students, and their parents, must understand the need for preparation "at the front door," he said. They should forget what's necessary for admission and focus on what's necessary to be prepared. He stressed, citing chemistry, physics and four years of math among other examples.

The state universities in Iowa sent out their course requirements for prospective students in 1995, he said.

Folkins, an associate provost at Iowa since 1993, also said he doesn't care as much about standards for students coming in as about the standards for getting them through school. A university "can't bring them in and let them flounder," he said, adding that he would like to see Bowling Green's first-year retention rate—78.3 percent this fall—go higher.

Grades are only a small part of the retention equation, he continued, saying that universities must get students involved.

Also asked for his thoughts on how to maintain quality at a time of rising enrollment, Folkins said that "however you manage enrollment, you don't sacrifice quality." Universities should try to attract students who will "bring up the level" for everyone, he said.

He said, too, that an institution must measure what it can do and do well.

The same is true with graduate education, he added later, saying that because it "can't cover everybody," a university has to pick what to do well and identify "premium areas" it's most proud of in graduate studies.

On other topics, Folkins:

* Put communication at the beginning of a description of his management style. A provost should come up with different ways to communicate, trying to get people involved and not just letting them know about something that's happening, he said.

* Emphasized on what he called the need to empower others, he listed "delegate" ("Decentralized decisions are the best decisions") and "inspire" as other words describing his style. Having a vision is essential, as is looking at the big picture and framing it in a way that "people can get their arms around," he said.

* Said not every faculty member can achieve the same balance of teaching, research and service, but teaching comes first, and if effective teaching can't be demonstrated, "you don't need to go on to the other two.

Folkins has been at Iowa since 1977, as a faculty member and, ultimately, chair of speech pathology and audiology before moving to the provost's office in 1993.
It's that time of year again ... 

Winter weather has yet to hit, but assuming it will, here's a reminder of the University's response. 

The severe weather policy says that any decision to close the University will be communicated by the Office of Marketing and Communications, which will notify Fact Line (2-2443), WBGU-FM (88.1), WFAI-AM (680), WFOB, WOHQ, WCWA, WLQR-FM, WRON-FM, WFPM and WGTE. In addition, WBGU-TV (Channel 27) and three Toledo television stations (channels 11, 13 and 24) will be notified. 

Every effort will be made to notify these media by 6:30 a.m. on the day of closing. 

Whenever a severe weather emergency occurs, there is some confusion regarding radio/television announcements. Employees should confirm the announcement by listening to more than one radio/television station, or by directing questions to a University answering service number (2-SNOW).

The University closes only in times of emergency. If weather or other conditions warrant limiting University activities, a decision will be made either to operate classes and offices or close them both. If closure is determined, only designated emergency employees are expected to report to work. Designated emergency employees are those individuals who have been issued ID cards identifying them as such. Designated emergency classified staff specifically advised in advance or called in specifically for the emergency will be paid two-and-one-half times their hourly rate of pay for all hours worked during the emergency. Administrative staff will receive time off at the rate of two hours off for each hour worked during the emergency. 

During periods of severe weather when no emergency is declared, employees are expected to make every effort to report to work. Employees who report at a reasonable time during their workday will be compensated for the entire day. Those employees who because of individual circumstances are unable to report, may use accrued vacation, compensatory time or personal leave for that day to complete a four-hour workweek, or the day may be accounted for as leave without pay.

If the University is not closed, but local police authorities declare a Level 3 emergency and roads are closed for safety reasons, it is expected that employees who live in the affected area, or must drive through it, will report to work as soon as the emergency has been lifted. If less than two hours work time remain at the time the emergency is lifted, employees will not be required to report. Under this circumstance, employees will be paid for the entire day. In all other cases, employees who do not report at a reasonable time will be required to use vacation, personal leave, compensatory time, or leave without pay to cover those scheduled work hours which were missed.

Firelands College will generally comply with these rules and procedures but may modify them to meet a specific need in its area. If a weather emergency is declared during regular work hours, employees may be dismissed only after an announcement by each area vice president or his/her designee. Individual areas or departments cannot dismiss employees without authorization.

If an early release announcement by the area VP/designee is made during the working day, University employees then on the job and released from work will be paid for the remainder of the shift. Employees who desire to leave work before the early release announcement is made may request this from their immediate supervisor. If approved, these employees may use accrued vacation, compensatory time, personal leave or leave without pay to complete the working day.

Staff who are required to work beyond their normal shift during an emergency will be paid accordingly.

Alaska awaits for takers of summer tour/course 

Now that the frost is off the ground and the days are longer, the University of Alaska Fairbanks is responding to the wishes of students and others by offering a course to the last frontier: Alaska. 

The course, "Alaska Experience: Field Study of Alaska," is being advertised to students, alumni and faculty to explore Alaska; for either undergraduate or graduate credit. 

Alumni may audit the class. Students will join Rudinger for a 12-day journey into south central and interior Alaska to experience its geography, folklore, wildlife, and flora. The group will travel by motor home, cruise boats and the Alaska railroad and explore the flatchats, glaciers and mountains. Participants will take a sled-dog ride, go on a whale-watching cruise and visit Denali National Park. Urban life will also be explored, with visits to Seward and Anchorage. Rudinger's daughter, Jennifer, the executive director of the Alaska ACLU, will speak to the group about controversial native issues, while Alaska natives will also give lectures and demonstrations.

"Since much of the daily life in Alaska is bound by the land and myth, part of the fun of the course will be to uncover for ourselves how much native influence exists," Rudinger notes in a course description. 

Participants will be asked to assemble an annotated photo and interview journal of the trip. Graduate students will also be asked to do a paper on some aspect of their experience. Background reading will be assigned. Two preliminary informational meetings will be held Jan. 14 at Firelands and Jan. 21 in the College Park Office Building, both at 7 p.m.

Rudinger lived in Alaska in the 1960s, working for four years in the interior as a hunting guide and packer in the Alaskan Range and the Juneau area and then earning his master's degree in English from the University of Alaska in Fairbanks. He made two more trips to the state in 1990, when he conceived the idea of setting up an Alaskan course for BGU.

Last summer, he led the first group of students to Alaska for a tour. Notes from the trip paint a vivid picture of the experience. After the whale-watching cruise out of Seward, Rudinger wrote, "We had seen a whale, seals, sea otters, puffins, bald eagles, gulls and other marine life. At one point, the ship slipped quietly through a sea of white jellyfish and the next thing we knew we were at the edge of a long, blue glacial field sloping into the water."

During the trip through Denali, the group saw brown bears, caribou, a herd of Dall sheep, mar­mots and golden eagles, as well as fields of wild­flowers. Back in Anchorage, they visited the Alaska Native Culture Center.

Next year's course is set for July 10-23. The cost is $1,998 plus tuition and food on site. Trip details can be seen on Rudinger's Web site at www.firelands.bgufg.edu. Check "Faculty, Rudinger." More information can be found at 2-0673 or email rudding@bignet.bgufg.edu. The deadline to register for the trip with a deposit is Feb. 18.

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job postings

Contact human resources at 372-8421 for information regarding the following:

CLASSIFIED
Deadline for employees to apply is noon, Dec. 28.
Account Clerk 2 (C-216-V)—Bursar's Office.
Pay grade 6.

Clerical Specialist (C-215-S)—Student Health Service.

Delivery Worker 1 (C-214-V)—Inventory Management/Central Stores.
Pay grade 4.

ADMINISTRATIVE
Assistant Coach, Men's and Women's Swimming (M-119)—Intercollegiate Athletics. Deadline: Dec. 23.
Director (M-112)—Animal Research Facilities.

Administrative grade level 15.
Deadline: Jan. 3.
Director, Government Contract Assistance Center (M-116)—Libraries and Learning Resources. Administrative grade level 14.
Deadline: Jan. 3.

Major Gift Officer (M-120)—Development. Administrative grade level 16.
Deadline: Jan. 3.

Associate Director of Residence Life for Greek Affairs (M-115)—Residence Life. Administrative grade level 15.
Deadline: Jan. 7.

Assistant Volleyball Coach (M-118)—Intercollegiate Athletics. Deadline: Jan. 7.


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campus calendar

Monday, Dec. 20
Cheap Skate, noon-2 p.m., Ice Arena.
Women's basketball hosts Washington State, 7 p.m.

Anderson Arena.

Tuesday, Dec. 21
Cheap Skate, 1:30-4:15 p.m., Ice Arena.

Wednesday, Dec. 22
Men's basketball hosts Urbana, 7 p.m., Anderson Arena.
Public skating, 8-10 p.m., Ice Arena.

Thursday, Dec. 23
Recognized holiday, University closed.
Public skating, noon-2 p.m. and 8:45-10:30 p.m., Ice Arena.

Friday, Dec. 24
Recognized holiday, University closed.

Sunday, Dec. 26
Public skating, 3:30-5:30 p.m. and 7-9 p.m., Ice Arena.

Monday, Dec. 27
Public skating, 12:30-2:30 p.m., Ice Arena.

Tuesday, Dec. 28 and Thursday, Dec. 30
Public skating, noon-2 p.m., Ice Arena.

Friday, Dec. 31
Recognized holiday, University closed.

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Public skating, 2:15-4:15 p.m., Ice Arena.

Sunday, Jan. 2
Women's basketball hosts Kent, 1 p.m., Anderson Arena.
Men's basketball hosts Marshall, 3:30 p.m., Anderson Arena.

Wednesday, Jan. 5
Men's basketball hosts Northern Illinois, 7 p.m., Anderson Arena.

Thursday, Jan. 6
Administrative Staff Council, 1:30 p.m., Pallister Conference Room, Library.

Saturday, Jan. 8
Women's basketball hosts Buffalo, 2 p.m., Anderson Arena.
Hockey hosts Miami, 7:35 p.m., Ice Arena.

Monday, Jan. 10
Spring semester classes begin.

Continuing events
Through Feb. 7
Exhibits, "30th Annual Faculty/Staff Exhibition," Bryan Gallery, and "Expanding Expressions: Contemporary Master Prints," Wankelman Gallery, Fine Arts Building. Hours for both galleries are 10 a.m.-4 p.m. Tuesday-Saturday and 1-4 p.m. Sundays.