3-4-1966

Board of Trustees Meeting Minutes 1966-03-04

Bowling Green State University

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The President indicated that this has been a difficult item to handle because of the limited time available. He said, "I would feel disappointed if we had not done everything possible to bring such a center to Northwestern Ohio. The center would be valuable to the University and to the whole area and could be another outlet of growth for the community. Governor Rhodes has said the center will not be located on any university campus."

Naming of Buildings

President Jerome reminded Board members that the University as yet does not have a procedure for naming buildings. The University Relations Council has been asked to recommend a policy for naming buildings. "Some of the residence halls have been named after University presidents....the only president for whom a building has not been named is Dr. Offenhauer."

Budget Planning

The President called attention to the work sheet on the budget which earlier had been sent for study relating to the need to increase fees.

Evaluation--College of Education

Dr. Wesley Erbe, Professor of Education, reviewed briefly the policies and procedures for professorial evaluation recently approved by the College of Education and emphasized that student evaluations would be focused on "course experience" rather than on student opinions concerning professors. A committee of faculty members is working on a specific means for carrying out the plan of evaluation.

President Jerome said, "This is perhaps the most exciting academic development that has happened since I came to Bowling Green. It is important to involve students in the evaluative process and I am delighted that this is being handled in a systematic way." He added that the College of Liberal Arts is studying the problem of evaluation and probably will approach it differently than did the College of Education.

Dean Schmelz informed the trustees that the College of Business Administration had already completed a fairly exhaustive survey on the attributes that should be taken into account in evaluating faculty members by their peers. It has not up to this time involved students formally in the evaluation process.

Other

Dr. Lelong gave a report and slide presentation of the master plan and the study being made by Caudill, Rowlett, and Scott.

There being no further business, the Chairman declared the meeting adjourned at 4:25 p.m.
as this area's share of the expense involved in the establishment of a Tri-County Branch of Bowling Green State University. Attached to this letter is a preliminary report of the Fund Drive Committee showing the extent to which this drive was successful.

The Officers and members of the COED, Inc. organization now stand ready to assist you and the Ohio Board of Regents in any manner which might be needed to expedite the establishment of a Tri-County Branch of Bowling Green University in this area.

May we, on behalf of the citizens of Erie, Huron and Ottawa Counties, express our sincere thanks and appreciation for your very valuable assistance in this effort. Your guidance and counsel was in large measure responsible for the successful Tri-County effort.

Sincerely,

Theodore D. Wakefield, Chm.
Steering Committee

William R. Brown, Vice-Chm.
Steering Committee

Dr. Richard A. Jeffrey, President
COED, Inc.

Dale Olsen, Treasurer
COED, Inc.

J. Roy Seidel, Secretary
COED, Inc.

Mr. Olsen, as Treasurer of COED, reported that as of March 3, 1966, $1,166,655 had been pledged of which $917,056.56 was in cash, and that 16 banks in the tri-county area had agreed to guarantee that $462,500 would be loaned, with the pledges as collateral, to be available when required for issuing of contracts for the building.

Dr. Jeffrey reported that COED had one prospective site under option and three others under negotiation.

Mrs. Ward expressed appreciation of the trustees to the representatives of COED for their reports and congratulated them for their outstanding achievement in carrying this fund drive to a successful conclusion.

President Jerome expressed high praise to the citizens of the tri-county area in rising to the emergency and added, "This is an investment in education that is an investment in the future."

Mr. Brown moved, Mr. Ernsthausen seconded, that the following resolution be adopted:

RESOLUTION

WHEREAS, the General Assembly of the State of Ohio has appropriated funds for the development of university branches, of which $1,800,000 has been authorized by the Ohio Board of Regents for the construction of a permanent facility for the expansion of the Sandusky Branch of Bowling Green State University, and

WHEREAS, the Committee on Educational Development representing Erie, Huron, and Ottawa Counties, completed a fund raising campaign to provide at least 25% of the development costs of the capital facilities for the Tri-County Branch.

NOW, THEREFORE, BE IT RESOLVED, that upon receipt by the University from the Committee on Educational Development (C.O.E.D.), of a certification to the availability of at least 25% of the development costs for the Tri-County Branch, the President and other appropriate University officials, working in cooperation with the various State officials and agencies, be authorized to engage an architectural firm to assist in the development of plans and specifications, the taking of bids, the awarding of construction contracts, and to do any and all things necessary to insure the successful programming and planning for the completion and implementation of said project, and

FURTHERMORE, to authorize the President and other appropriate University officials to file requests with the appropriate Federal agencies for participating funds which may be available to supplement the above State appropriations, and to do any and all things necessary or required by such Federal agencies incidental to the filing of requests, execution of contracts, and expenditure of funds.

All members present voting "aye," the motion was unanimously carried. Resolution adopted.

Recommendation of subcommittee concerning fee increases.

Mr. Dorfmeyer reported that the committee appointed by the Board (on November 19, 1965) to study the need for an increase in the registration fee had received detailed data related to income and expenditures, had met with the President on February 4, had examined in detail the schedule of income and expenses for the next year, and had concluded that an increase in fees was necessary. President Jerome added that an increase is necessary because current operating expenditures for 1966-67 are projected to be $14,771,775, thereby exceeding income--at present fee and state support levels--by $1,610,756. The increase in expenses includes anticipated costs for 47 F.T.E. (full-time equivalent) new faculty members (ratio 1 to 20 for 992 added F.T.E. students); mandated salary increases for Civil Service employees; custodial and maintenance expenses for the new Library and the Life Sciences Building; faculty salary increases; professional staff for the new Library; increased costs of essential equipment and supplies for existing programs; and a continuation of various new programs at the upper division and graduate levels, including television and electronic data processing.

Mr. Dorfmeyer then moved, Mr. Ernsthausen seconded, that the following resolution be adopted:
RESOLUTION

WHEREAS, the Board of Trustees of Bowling Green State University at its November 19, 1965 meeting appointed an ad hoc Committee to review and study the proposed 1966-67 Budget of the University to determine the need, if any, to increase registration fees, and

WHEREAS, said Committee at a special meeting held on February 4, 1966, did review and study in detail the proposed 1966-67 Budget as submitted by the President and other top University administrators, and

WHEREAS, the Committee, after giving serious consideration to the many important issues involved in the aggressive and the expanding operation of the University, concluded that an increase in registration fees was necessary.

NOW, THEREFORE, BE IT RESOLVED, that the registration fee per semester shall be increased $60 for Ohio residents and $135 for non-Ohio residents effective with the beginning of the 1966-67 Fall Semester, and that the registration fees for the 1967 Summer Session be increased proportionately with such increased registration fee.

AND BE IT FURTHER RESOLVED, that the increased fees shall remain in effect until changed by order of the Board of Trustees of Bowling Green State University.

All members present voting "aye," the motion was carried unanimously. Resolution adopted.

Preliminary E & G Budget

President Jerome presented the preliminary budget for 1966-67 which had been prepared following the meeting of the subcommittee that had studied the proposed fee increase and recommended that it be approved.

After a discussion of details it was moved by Mrs. Stranahan, seconded by Mr. Brown, that the following preliminary budget for educational and general expenses for 1966-67 be approved:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Liberal Arts</td>
<td>$3,003,161</td>
<td>$3,375,041</td>
<td>$371,880</td>
</tr>
<tr>
<td>College of Business Administration</td>
<td>1,197,097</td>
<td>1,266,582</td>
<td>69,485</td>
</tr>
<tr>
<td>College of Education</td>
<td>1,907,728</td>
<td>2,016,250</td>
<td>108,522</td>
</tr>
<tr>
<td>Summer School Salaries</td>
<td>437,782</td>
<td>512,782</td>
<td>75,000</td>
</tr>
<tr>
<td>Salary Increases for Faculty and Staff</td>
<td>(Distributed)</td>
<td>291,000</td>
<td>291,000</td>
</tr>
<tr>
<td>Academic Administration - Provost</td>
<td>98,950</td>
<td>160,408</td>
<td>61,458</td>
</tr>
<tr>
<td>Honors Program</td>
<td>39,025</td>
<td>17,140</td>
<td>(21,884)</td>
</tr>
<tr>
<td>Office of Research Services</td>
<td>11,526</td>
<td>24,705</td>
<td>13,181</td>
</tr>
<tr>
<td>Departmental Research</td>
<td>18,400</td>
<td>59,500</td>
<td>41,100</td>
</tr>
<tr>
<td>Graduate School - Office of the Dean</td>
<td>44,796</td>
<td>50,657</td>
<td>5,861</td>
</tr>
<tr>
<td>Special Academic Programs</td>
<td>42,616</td>
<td>42,936</td>
<td>340</td>
</tr>
<tr>
<td>Off-Campus Instruction</td>
<td>253,177</td>
<td>280,997</td>
<td>27,820</td>
</tr>
<tr>
<td>Library</td>
<td>436,416</td>
<td>524,776</td>
<td>88,360</td>
</tr>
<tr>
<td>Audio-Visual Services</td>
<td>53,118</td>
<td>59,254</td>
<td>6,136</td>
</tr>
<tr>
<td><strong>TOTAL INSTRUCTION AND RELATED SERVICES (Excluding Retirement listed below)</strong></td>
<td><strong>$7,543,785</strong></td>
<td><strong>$8,660,048</strong></td>
<td><strong>$1,116,263</strong></td>
</tr>
</tbody>
</table>

| II. STUDENT SERVICES                | 1,454,458       | 1,564,458      | 110,000 |
| III. GENERAL EXPENSE                | 912,375         | 1,214,859      | 302,484 |
| IV. PLANT OPERATION AND MAINTENANCE | 1,681,660       | 1,831,660      | 150,000 |
| V. GENERAL ADMINISTRATION           | 412,263         | 439,500        | 27,237  |
| VI. RETIREMENT, WORKMEN’S COMPENSATION AND UNALLOCATED CIVIL SERVICE INCREASES | 806,250         | 961,250        | 155,000 |
| VII. GENERAL CONTINGENCY            | 100,000         | 100,000        | --      |
| **TOTAL (Excluding research and travel abroad)** | **$12,910,791** | **$14,771,775** | **$1,860,984** |
| **TOTAL ESTIMATED AVAILABLE FUNDS** | **$12,976,810** | **$14,788,000** | **$1,811,190** |
| **ENDING BALANCE PROJECTED**        | $66,019         | $16,225        | (49,794) |

(1) The 1965-66 Budgets shown in Column 1 reflect a reduction of $163,875 from the $13,074,666 originally approved by the Board of Trustees. This reduction was necessary because enrollments were below estimates; therefore, income from student fees and state appropriations was reduced proportionately.

All members present voting "aye," the motion was carried unanimously.
Procedure for selecting names for buildings.

President Jerome told trustees he would welcome suggestions. After a discussion of the need for establishing a procedure for naming new buildings, Mrs. Ward appointed Delmont Brown, Chairman, Virginia Stranahan, and John Ernsthausen as a committee to recommend at the next meeting a procedure for naming buildings.

Request to Board of Regents for reallocation of funds appropriated for capital improvements.

After a discussion of the availability of funds for construction of the Psychology Building and establishment of the need to supplement funds now allocated for this purpose, Mr. Ernsthausen moved, Mrs. Stranahan seconded, that the following resolution be adopted:

RESOLUTION

WHEREAS, an appropriation has been made for an Industrial Technology Building in the amount of $810,000 in Amended House Bill No. 949, and

WHEREAS, after careful study by a programming committee, it has been determined that the amount of $810,000 would be inadequate to provide a structure which would meet the minimum needs of this area, and

WHEREAS, the projected appropriation of $1,250,000 for a Psychology Building, known as Phase III of the Science Research Complex, is presently considered inadequate after careful programming analysis,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes the President and other appropriate University officials to cooperate with the various State agencies in obtaining authorization to transfer the $810,000 appropriated for the Industrial Technology Building to the Science Research Complex Phase III (Psychology Building) to supplement the original appropriation, and

FURTHERMORE, the President and other appropriate University officials, working in cooperation with the various State and Federal agencies, are authorized to obtain permission to transfer approximately $140,000 of available funds from the Science Research Complex Phase I (Biology Building) to Science Research Complex Phase III (Psychology Building), thereby providing for the total project cost of $2,200,000 for the Psychology Building which is deemed to be adequate by the Programming Committee, and

FURTHERMORE, that said University officials are authorized to file a request with the appropriate Federal agencies for any participating Federal grants which may be available to supplement the State appropriation for the Psychology Building.

All members present voting "aye," the motion was carried unanimously. Resolution adopted.

New Student Services Building.

The following recapitulation of 1965 Student Facilities Project Costs and Available Funds was reported by President Jerome:

<table>
<thead>
<tr>
<th>CONSTRUCTION COSTS (Includes Equipment and Architects Fees)</th>
<th>Projected Estimate as of 7-22-65</th>
<th>Contract Award</th>
<th>Over the Estimate of 7-22-65</th>
</tr>
</thead>
<tbody>
<tr>
<td>STADIUM Awarded 10-1-65</td>
<td>$3,036,000</td>
<td>$3,326,000</td>
<td>$290,000</td>
</tr>
<tr>
<td>HEALTH SERVICE Awarded 1-10-66</td>
<td>1,450,000</td>
<td>1,470,000</td>
<td>20,000</td>
</tr>
<tr>
<td>ICE ARENA Awarded 12-1-65</td>
<td>1,790,000</td>
<td>1,837,000</td>
<td>47,000</td>
</tr>
<tr>
<td>UTILITY TUNNEL Awarded 1-14-66</td>
<td>0</td>
<td>135,000</td>
<td>135,000</td>
</tr>
<tr>
<td>TOTAL CONSTRUCTION COSTS</td>
<td>$6,276,000</td>
<td>$6,768,000</td>
<td>$492,000</td>
</tr>
<tr>
<td>ADD: Contingencies, Capitalized Interest, Legal, Printing, Etc.</td>
<td>285,000</td>
<td>285,000</td>
<td>0</td>
</tr>
<tr>
<td>TOTAL (Exclusive of Parking)</td>
<td>$6,561,000</td>
<td>$7,053,000</td>
<td>$492,000</td>
</tr>
<tr>
<td>ADD: Parking</td>
<td>420,000</td>
<td>562,500</td>
<td>142,500</td>
</tr>
<tr>
<td>TOTAL PROJECT COSTS (Stadium, Health Services and Ice Arena)</td>
<td>$6,981,000</td>
<td>$7,615,500</td>
<td>$634,500</td>
</tr>
</tbody>
</table>

1 Estimate based on 2,500 parking spaces.
2 Cost of 4,000 parking spaces. Additional spaces obtained by bid price per space being lower than estimated.
Recapitulation of 1965 Student Facilities Projects Costs and Available Funds (continued)

<table>
<thead>
<tr>
<th>AVAILABLE OF FUNDS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue Bonds</td>
<td>$7,500,000</td>
</tr>
<tr>
<td>Equity (Local Capital Facility Funds)</td>
<td>800,000</td>
</tr>
<tr>
<td>Dormitory Capital Improvement Funds</td>
<td>600,000</td>
</tr>
<tr>
<td>Estimated Revenue from $25 Student Facilities Fee to June 1, 1967</td>
<td>1,000,000</td>
</tr>
<tr>
<td>Less: Total Project Costs (Stadium, Health Service, and Ice Arena)</td>
<td>$7,615,500</td>
</tr>
<tr>
<td>Less: Project Cost of Student Services Building</td>
<td>$2,284,500</td>
</tr>
<tr>
<td>Remaining funds Available</td>
<td>$2,075,000</td>
</tr>
</tbody>
</table>

Personnel Changes

In recommending the personnel changes, President Jerome discussed the leaves of absence, changes in ranks, in salaries, and in administrative assignment. He called attention to the recommendation of the faculty in the Department of Business Administration, endorsed by Dean W. F. Schmeltz and Dr. Paul F. Leedy, Provost, that Lewis F. Manhart (retired January 28, 1966) be appointed Professor Emeritus of Business Administration.

Mr. Dorfmeyer moved, Mrs. Stranahan seconded, that the following personnel changes be approved:

ADMINISTRATION

Resignations

Kurt Zimmerman, Program Director for Men's Residence Halls - effective March 15, 1966.

New Appointments

Marjorie Schaefer, Office Assistant in Admissions Office, beginning 2-1-66 $6200 Term (Fiscal yr. rate)

Helen Russell, Second Assistant Manager, Falcon's Nest, University Union beginning 1-23-66 (transferred from Civil Service) 300 mo. Letter of Appointment

Salary Adjustments

Russell H. Meister, Administrative Assistant in Business Office, from $7800 to $8000 (fiscal year rate) effective 1-1-66.

Harold Junk, Assistant Director of Maintenance Services, from $7000 to $7600 (fiscal year rate) effective 2-1-66.

John W. Martin, Admissions Counselor, from $7500 to $7800 (fiscal year rate) effective 2-1-66; increase upon completion of M.E. degree.

ACADEMIC AREA

Leaves of Absence

Jerome Clubb, Assistant Professor of History, leave of absence from second semester, 1965-66 through academic year, 1966-67 instead of for only second semester, 1965-66 as previously reported.

John R. Coash, Director of Research and Assistant to the Provost, leave of absence from April 1 through August 31, 1966, to serve as chief administrator in India for AID sponsored summer institutes in science.

Melvin Hyman, Professor of Speech, granted a leave with pay for the first summer term of 1966 as compensation for his duties as Chairman of the Senate.

Bruce R. Vogeli, Associate Professor of Mathematics, on leave this academic year, granted a two-year extension of leave of absence to serve in Washington under the National Science Foundation.

Resignations

Eleanor V. Attinello, Instructor in Library, effective February 28, 1966.

Arthur D. Austin, Assistant Professor of Business Administration, effective August 19, 1966.

Joanne Campbell, Library Assistant, effective May 16, 1966.

Rollin G. Eakins, Instructor in Speech, effective September 1, 1966.

Helen Gertsen, Instructor in Education, effective June, 1966.

Elizabeth Noonan, Office Assistant in Graduate School Office, effective February 5, 1966.
by acclamation:

All members present voting "aye," the motion was unanimously carried.

The following letter to Mr. E. J. Kreischer from Donald G. Simmons, Secretary, was read and endorsed by acclamation:

March 4, 1966

Mr. Ervin J. Kreischer
915 Lambert Drive
Bowling Green, Ohio

Dear Ervin:

Since you joined our staff in 1937 as the chief business and financial officer, your achievements have been truly outstanding—not only in your official capacity but also as a leader in community and state affairs, as an innovator in financing procedures, and as an adviser to each of the Presidents of the University.

As the University has grown, you have grown with it, always performing at a level much above that which could be expected of any individual.

All of higher education has benefited and will continue to benefit from your innovations in the area of financing of local auxiliaries. Your interest in, loyalty for, and enthusiasm about our University is legend on the campus.

As you turn your efforts to other interests, the Board of Trustees unanimously expresses its deep appreciation for the valuable services faithfully given your alma mater and extends its best wishes to you and to Mrs. Kreischer for many years of continued happiness and success.

Cordially,

Donald G. Simmons
Secretary, Board of Trustees
Academic Long Range Planning

attention to the following three proposals which were made by a subcommittee that had been asked to make specific recommendations of new colleges and schools looking to reorganization of the collegiate structure of the University:

Copies of two letters were included in the agenda book - one from Paul Moyer to Mayor F. Gus Skibbie setting forth certain conditions in relation to maintenance and operation of the fire station, and one from the Attorney General stating that Bowling Green University can lawfully pay the City of Bowling Green $10,000 annually for sharing the cost of furnishing fire protection to the University:

Following discussion of the procedures for improving fire protection for the University buildings and facilities and a review of Attorney General's Opinion No. 66-028 dated February 1, 1966, it was moved by Mr. Brown, seconded by Mrs. Stranahan, that the President, or other appropriate University officials designated by him, be authorized to do any and all things necessary to enter into an agreement with the City of Bowling Green for an annual payment by Bowling Green State University to the general fund of the City of Bowling Green an amount equal to approximately two-thirds of the manpower cost of adding an additional fire station to be located on the east side of the New York Central Railroad tracks in the said City of Bowling Green. The authority for this action may be found in the Attorney General's Opinion No. 66-028 dated February 1, 1966. The estimated annual payment by the University to the City of Bowling Green is to be approximately $10,000.00, and shall be paid from funds which may be lawfully used for this purpose.

All members present voting "aye," the motion was unanimously carried.

Annual Meeting of Association of Governing Boards of State Universities and Colleges.

Mr. Brown moved, Mr. Ernsthausen seconded, that the dues to the Association of Governing Boards of State Universities and Colleges be paid. All members voting "aye," the motion was unanimously carried.

Mrs. Stranahan indicated that she planned to attend the annual meeting of the association to be held at the University of Kentucky, Lexington, May 1 to May 3, 1966.

Residential College

Dr. Lelong presented the report of recommendations of the Residential College Committee, copies of which had been distributed. These recommendations had been forwarded to the University Senate through the Executive Committee for discussion at the meeting to be held March 15. Following receipt of the Senate recommendations a report will be given to the members of the Board of Trustees.

President Jerome in discussing the housing of fraternities and sororities on campus reviewed the response of these groups to civil rights legislation, adding that fraternities and sororities by their nature are selective bodies. He recommended that a committee be established to review the future housing of fraternities and sororities in relation to the earlier trustee action requiring that discriminatory clauses in fraternity and sorority charters must be removed.

The President recommended that the committee which should represent segments of society—both on and off campus—study the problem and added that a recommended pattern of committee membership would be developed for discussion at the May meeting.

Academic Long Range Planning

Dr. Leedy, Provost, reviewed a tentative report of the Academic Long-Range Planning Council and called attention to the following three proposals which were made by a subcommittee that had been asked to make specific recommendations of new colleges and schools looking to reorganization of the collegiate structure of the University:

1. A University College which would be an advising structure only.
2. The School of Applied and Continuing Education (which would include the Sandusky operation).
3. The Experimental College which could be tied in with the Residential College.

Capital Improvements

The following resume of major capital improvements, prepared by F. E. Beatty, was presented:

1966 Residential Center

Manpower shortages in the skilled crafts such as plumbers, steam fitters and electricians have slowed the progress of this building. Contractors at the present time, are requesting the State Architect to give a contract extension of thirty days. Although every effort is being made to improve the situation, it appears at this time, that this will be granted and that there is some question if the complete building will be available for use by the university by September 1, 1966. The university is working very closely with the architects and contractors to expedite in every conceivable manner the completion of the project. Contracts have been awarded for all movable equipment for the complete operation of the building and will be on hand so that movement into the building can be carried out as expeditiously as possible.

Stadium

Inclement weather has continued to delay the construction schedule on the Stadium, however, there appears to be no cause for alarm that this structure will not be ready for its primary use at the time of the first football game—October 1, 1966.

Library

Construction continues at a rapid pace on the new Library and it is anticipated that completion of the building will be somewhat in advance of the contract completion date of March 1, 1967. Specifications and drawings are being processed and will soon be ready for advertising in order to assure that all movable equipment will be on the site prior to the time of building completion.
Addition to the Central Heating Plant

Many problems continue to plague the full operation of the new one hundred thousand pound per hour steam boiler. University officials, the Department of Public Works and the boiler and stoker manufacturers are making every effort to eliminate the problems which have prevented the boiler from reaching its full capacity. Fortunately mild weather has prevented any serious problems with the heat supply to the physical plant.

Life Science Building - Phase I

Continued progress is being made on the construction of this building and while completion may be slightly delayed, plans have been made by the assigned departments (Biology and Science Education) to occupy the building at the time it is completed whether or not this date is prior to the opening of school in September 1966. At present it appears that the move will be made in October, which is agreeable to the departments involved.

Student Health Center

Since much of the preliminary work on this structure has been below grade, cold weather had little effect on its schedule. Progress may be slowed somewhat in the next few months due to the lack of skilled craftsmen.

Ice Arena

Underground construction, pouring of grade beams, piling and this type of operation have continued in spite of the site conditions which have been created by excess snow and water. It appears that this structure will remain on schedule and be ready for operation during the winter of 1966-67.

Science and Research Complex - Phases II and III

Pre-preliminary plans are nearing the completion stage and preliminary plans should be available for university inspection and approval within the next month. It is hoped that construction can get under way on these structures during October of this year.

Student Services Building

Bids were opened in Columbus on Thursday, February 24, 1966 for this structure and the general, plumbing and elevator bids are under the estimates. Heating, ventilating and electrical work were over the estimates. Redvertising of these two has been accomplished and bids were opened at 1:00 p.m. on Thursday, March 3, 1966, in Columbus. A separate report will cover this total structure.

Tunnel Extensions

The Mosser Construction Company has been making excellent progress on the installation of the North/South tunnel extending northward from the Library to the Student Health Center. The work is approximately fifty percent completed and should present no problems in the final connections to the structures that it serves.

Miscellaneous Tunnel and Utility Improvements

The engineering firm of Kramer, Comer & Passe has been assigned by the Department of Public Works to prepare plans and specifications for major improvements in the utility service within our existing tunnels. Preliminary investigations have been made and the first phase of this work should be ready for university acceptance and advertising during the month of April. Other phases of the work will follow in the sequence required by the nature and location of the work.

Tri-County Branch Campus

Preliminary contacts have been made with the Director of Public Works for the interviewing and assignment of an architectural firm for this project. It is our hope that the assigned architectural firm can begin work on the project within the next few weeks.

Faculty Study Report

President Jerome reviewed the report of the ad hoc committee which made the annual evaluation of the faculty and distributed copies. The evaluation committee confined its efforts to areas that seemed to be controversial...and identified the need for added study of the procedure for evaluation of faculty members as related to promotions.

Enrollment

A detailed report of enrollment by classes, by colleges, by resident and nonresident student, by sex, and by marital status was distributed. In presenting this President Jerome stated that discussions were in progress with the Chancellor of the Board of Regents about procedures to be followed if the number of students called to the armed services was so large as to cause substantial reduction in income.

Faculty Appointment and Tenure

In presenting a recommendation from the Faculty Senate for revisions of the University Policy on Faculty Appointment and Tenure, President Jerome stated that since the statement had not been forwarded to each trustee in advance of the meeting he was not asking for appropriate action until the next meeting of the Board. He added, "There are at least two items in this revision that I am questioning and therefore I cannot recommend this with unqualified endorsement." He suggested that a committee of the Board be appointed to meet with representatives of the Senate to review these revisions. (The presiding officer stated that the appointment of such a committee would be referred to the President of the Board.)

Promotional Program for Stadium and other University Activities

President Jerome discussed preliminary plans for the stadium dedication on October 1, 1966, and reported that "Doyt Perry, Director of Athletics, and James Lessig, Assistant Director of Development, have met with the President's Advisory Council, representatives of the Student Government and the University Athletic Committee to discuss seating plans and ticket prices."
He added that "to serve our faculty, students and staff, the new stadium will provide an opportunity for the University to be of greater service to the citizens of Northwestern Ohio," and emphasized that "the promotion plans related to ticket sales for the football stadium will be combined with an effort to inform our various publics about the University in general. We wish to emphasize the ever-increasingly important community service role which this University has an opportunity to fulfill."

He reported that special boxes, including 12 seats each, will be sold for $1,000 each for the season.

President Jerome informed the trustees that he had attended the Institute for Academic Deans as a Case Leader, held in Chicago on March 2 and 3 and sponsored by the American Council on Education.

There being no further business Mrs. Ward announced that the next meeting of the Board will be Friday, May 6, and declared the meeting adjourned at 4:10 p.m.

gd
Attest:
President

Secretary

Bowling Green, Ohio
May 6, 1966

After due notice the trustees met in the Board Room of the Administration Building on May 6, 1966, with the following members present: Delmont Brown, Sumner Canary, Robert Dorfmeyer, Donald Simmons, Virginia Stranahan, Anita Ward, and Dudley White, Jr. Mr. John E. Ernsthausen was absent Also present at the meeting were President Jerome, Dr. Leedy, Dr. McFall, Mr. Moyer and Mr. Ringer.

Mr. Canary, President, called the meeting to order at 2:20 p.m.

In review of the minutes of the March 4, meeting, Mrs. Ward asked that a sentence be added to the section on faculty appointment and tenure as follows: "the presiding officer stated that the appointment of such committee would be referred to the President of the Board." Mrs. Ward then moved, Mr. Brown seconded, that, with this correction, the minutes be approved. All members present voting "aye," the motion was passed.

After discussion of the Educational and General Operating Budget for 1966-67, particularly as to the inadequacy of library support, Mrs. Stranahan moved and Mr. Simmons seconded, that the Educational and General Operating Budget for 1966-67 as listed below be approved. All members voted "aye" and the motion was passed.

**SUMMARY OF EDUCATIONAL AND GENERAL OPERATING BUDGET 1966-67**

BOWLING GREEN STATE UNIVERSITY

(Listing prepared in accordance with the Revised State Chart of Accounts)

<table>
<thead>
<tr>
<th>Department</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Liberal Arts</td>
<td>$ 3,351,088</td>
</tr>
<tr>
<td>College of Business Administration</td>
<td>1,103,867</td>
</tr>
<tr>
<td>College of Education</td>
<td>1,932,451</td>
</tr>
<tr>
<td>General Academic Administration</td>
<td>387,990</td>
</tr>
<tr>
<td>Summer School Salaries</td>
<td>512,782</td>
</tr>
<tr>
<td><strong>SUB-TOTAL DEPARTMENTAL INSTRUCTION - ON-CAMPUS</strong></td>
<td><strong>$ 7,288,178</strong></td>
</tr>
<tr>
<td>Off-Campus Branches and Centers</td>
<td>281,122</td>
</tr>
<tr>
<td>Other Off-Campus Programs</td>
<td>31,347</td>
</tr>
<tr>
<td><strong>SUB-TOTAL OFF-CAMPUS INSTRUCTION</strong></td>
<td><strong>312,469</strong></td>
</tr>
<tr>
<td>Instructional Services</td>
<td>352,895</td>
</tr>
<tr>
<td>Library</td>
<td>537,536</td>
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<tr>
<td>Student Services</td>
<td>1,134,354</td>
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<tr>
<td>General Expense</td>
<td>655,419</td>
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<tr>
<td>Plant Operation and Maintenance</td>
<td>1,831,660</td>
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<tr>
<td>General Administration</td>
<td>635,323</td>
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<tr>
<td><strong>TOTAL INSTRUCTION AND GENERAL BUDGETS ABOVE</strong></td>
<td><strong>$12,767,834</strong></td>
</tr>
<tr>
<td>Research (Excluding Sponsored Research Grants)</td>
<td>74,455</td>
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<tr>
<td>Public Services - Institutes and Workshops</td>
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<tr>
<td>Other Public Services</td>
<td>21,550</td>
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<tr>
<td>Employer's Retirement Contribution and State Workmen's Compensation</td>
<td>961,250</td>
</tr>
<tr>
<td>General Contingency</td>
<td>100,000</td>
</tr>
<tr>
<td><strong>TOTAL EDUCATIONAL AND GENERAL BUDGET</strong></td>
<td><strong>$13,943,310</strong></td>
</tr>
</tbody>
</table>