5-8-1964

Board of Trustees Meeting Minutes 1964-05-08

Bowling Green State University

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Proposal for Revision of Charter of University Faculty in Conformity with Recommendations of the Faculty Study Report of February 1, 1963

Mr. Brown moved, Mr. Bachman seconded, that the following resolution be adopted. The following members voted "aye": Bachman, Brown, Donnell, Ernsthausen, Schwyn, Simmons, and Ward. Motion carried.

WHEREAS, The Board of Trustees believes that sound operation and growth of the University can be promoted by full and cooperative participation of faculty representatives in the consideration and solution of university problems, and

WHEREAS, The primary function of university governance is to create an intellectual climate characterized by growth and vitality and by a questing for truth and understanding to the end that learning can flourish among students, teacher-scholars, and all those associated with the University, and

WHEREAS, The cultivation of an intellectual atmosphere is primarily a matter of accepting in a spirit of understanding and of fair play such guiding principles of communications, organization and governance as those outlined in the Introduction of the Faculty Study Report;

NOW THEREFORE BE IT RESOLVED, That the Board of Trustees accepts and, upon recommendation of the President, approves this revised Charter of the University Faculty including the delegation to the University Faculty of the authority to establish a representative Faculty Senate with policy-making powers in the specific areas listed and with power to make studies and offer recommendations and advisory opinions to administrative officers and to the Board of Trustees on any matter germane to the academic welfare of Bowling Green State University, provided that all actions of the Faculty Senate are subject to the right of the University Faculty to review, approve, amend, or reject.

AND BE IT FURTHER RESOLVED, That acceptance and approval of this revised charter by the Board of Trustees is made with the understanding that any delegation of powers by the Trustees is consistent with their duties and responsibilities under Chapter 3341 of the Revised Code of Ohio;

AND BE IT FURTHER RESOLVED, That powers granted to the University Faculty under this charter may be revoked only by the Board of Trustees.

Other

President Jerome reported that WBGU-TV, Channel 70 - the new television station - was inaugurated on February 10, 1964, and has been in operation since that time; that WTOL-TV had presented a well-received, one-half hour documentary program about the University; that a team from the National Council for Accreditation of Teacher Education would review the teacher education program in the College of Education on March 16, 17, and 18, which was a part of a regular plan of periodic review for which the staff had conducted a year long self study and submitted a pre-visit report; that the latest Bowling Green State University Magazine gives a good picture of a University on the move; that the basketball team was undefeated at home this year; and that Howard Komives, a senior on the team, was chosen to try out for the U. S. Olympic team.

There being no further business, Mr. Schwyn adjourned the meeting at 3:30 p.m.

Alva U. Bachman
Secretary

Bowling Green, Ohio
May 8, 1964

After due notice had been given, the Trustees met in the Board Room of the Administration Building on May 8, 1964. The following members were present: Carl Schwyn, President; Alva Bachman, Secretary; Delmont D. Brown, Donald G. Simmons, John F. Ernsthausen, Mrs. Anita Ward, and Dudley White, Jr. Absent were Sumner Canary and James Donnell II.

Also present at the meeting were President Jerome, Mr. Kreischer, Dr. Leedy, and Ashel Bryan, President of the Bowling Green Board of Education.

Mr. Schwyn, President of the Board, called the meeting to order at 2:15 p.m.

Mr. Schwyn asked that the minutes of the meeting of the Board of Trustees of March 6, 1964, be considered for approval. Mrs. Ward suggested a change be made in the form of a correction in the resolution concerning the revision of the Charter of University Faculty as follows:

(1) In the first line of the Resolution, delete the following:

"On the recommendation of President Jerome"

(2) In paragraph 4 of the same resolution, immediately preceding the word "approves," insert the following:

"upon recommendation of the President"
Mr. Bachman moved, Mrs. Ward seconded, that the minutes of the meeting of the Trustees of March 6, 1964 be approved as corrected. All members voting "aye," motion carried.

Report on use of Bowling Green Public Schools for laboratory experiences.

President Jerome reported to the Board of Trustees the status of the contract between the University and the Bowling Green City Schools for providing laboratory experiences for University students in the College of Education. He directed the Board's attention to the background information relative to the student teacher program and its relationship with the Bowling Green City Schools. Since 1957, the University has been making available to the City School System the amount of $70,000 per year by direct payment to teachers or under a formal contract which has been in existence for the past several years. In an attempt to negotiate a contract for the academic year 1964-65, the City Board of Education had expressed a desire to have this amount increased from $70,000 to $130,000, with other benefits accruing to the teachers at a cost to the University of approximately an additional $20,000. Through negotiations with the Superintendent of Schools and members of the Board of Education, it appears that the best contract that can be negotiated at this time from the information available would stipulate the amount of $89,000 for the next academic year.

President Jerome discussed with the trustees the terms and conditions of the proposed contract and called attention to the stipulation that a committee, having representatives both from the University and the Board of Education, study the problem and prepare a basis for fees to be paid in subsequent years for some or all of the specific services covered in the contract. Ashel Bryan, President of the Board of Education for the Bowling Green Public Schools, commented that he was pleased to have such a committee appointed and that they would be happy to work with the University in the development of a more readily administrable contract for subsequent years.

Mr. Bachman inquired if this contract were approved, would it be subject to review by any state board or committee. President Jerome stated that it should be understood by both boards that the State Board of Education, and perhaps the State Board of Regents and Controlling Board, might review this agreement; such an agreement was reviewed in the past and could be again.

Following a discussion by several members of the Board, Mrs. Ward moved, Mr. Brown seconded, that the agreement between the Board of Education and Bowling Green State University be approved and that President Jerome be authorized to sign this agreement on behalf of the University.

All members voting "aye," motion carried.

AGREEMENT WITH BOWLING GREEN PUBLIC SCHOOLS

This agreement between the Board of Education of the Bowling Green Public Schools, hereinafter referred to as the Board of Education, and the Board of Education of Bowling Green State University, hereinafter referred to as the University provides:

(1) That during the 1964-65 academic year the Public Schools of the City of Bowling Green shall serve as a laboratory school system for Bowling Green State University and shall be available to faculty members and students in the College of Education on the following basis: (a) Student teaching - 4/5 of the teachers station shall be available for 3/4 of the school year each (b) Student observation shall not exceed four at any one time per station, and the Board and the University shall continue a study of TV close (sic) circuit facilities for use as quickly as practical (c) Junior experience student assigned to a teaching station at any one time.

(2) That the Board of Education and the University shall jointly employ Harvalene Day, Carl Garber, Harland Lehtomaa, John Parlette, Bernice Sima, and Robert Board, their successors or others authorized to carry on these duties, to serve as principals and/or supervisors or members in the Public Schools and to serve at least half time as supervisors of student teachers assigned to the Bowling Green Public Schools by the University.

(3) That members of the regular teaching staff, after one year experience in the Bowling Green City Schools, who are also qualified by training, experience, and professional interest, may be assigned jointly by the Superintendent of Schools and the College of Education as supervising teachers for University students; that observation, participation, and student teaching experience for assigned students shall be provided in the respective classrooms under the guidance of said supervising teachers; that each bowling Green City teacher shall receive extra compensation from the University for such services;

(4) That the professional staff members referred to in paragraphs (2) and (3) above shall serve under the direction of the Director of Student Teaching in cooperation with the Superintendent of the Bowling Green School System.

(5) That the University shall transmit to the Board of Education $89,000.00 -- $44,500 each semester to provide the individuals named in paragraph (2) above and provide members of the regular teaching staff of the Bowling Green City Schools for services in connection with the laboratory school program of Bowling Green State University as described in paragraph (1), (2), (3) and (4) above.

The Board of Education shall provide for academic improvement of teachers through:

(a) Awards of an amount equal to the charges for fees and/or tuition for six semester hours of courses at an approved university each summer, and
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(b) conducting workshops designed for improvement of teaching during the school year as an in-service training.

The University agrees to cooperate in both (a) and (b) to the fullest extent possible in keeping with the mutual interest of improvement of public education in the City of Bowling Green.

The University and the Board of Education shall each appoint representatives to meet promptly to prepare a basis for fees to be paid in subsequent years for some or all of the specific services to be performed under paragraph 1 above.

This committee shall also make recommendations concerning the extent that the facilities of the Board of Education can be made available to the University for the services listed in paragraph 1 above consistent with quality education in the City's schools and the training of superior teachers in the University's College of Education.

BOARD OF EDUCATION
BOWLING GREEN PUBLIC SCHOOLS

May 5, 1964
Date of Authorization

By /s/ Ashel G. Bryan
Authorized to sign for the Board

BOARD OF TRUSTEES
BOWLING GREEN STATE UNIVERSITY

May 8, 1964
Date of Authorization

By /s/ W. T. Jerome
Authorized to sign for the Board

Mr. Bachman read the following resolution:

Resolved by Mr. Bachman, seconded by Mr. Simmons, that Mr. Ervin J. Kreischer, in view of his long, diligent, and exemplary service, be granted the title of Vice President of Finance.

All members voting "aye," motion carried.

Mr. Bachman pointed out that portraits for all past Presidents of the University, except Dr. McDonald, are in the halls of the University. He thereupon presented the following resolution:

Resolved by Mr. Bachman, seconded by Mr. Brown, that the President be authorized to negotiate for the commissioning of an artist to paint the portrait of Dr. Ralph W. McDonald, President of the University from 1951 to 1961.

All members voting "aye," motion carried.

Status of negotiations for purchase of additional land

Mr. Kreischer reported on the status of land acquisition. Official appraisals were expected for this meeting, but it appeared now that they would not be available before June 1, 1964. This should provide sufficient time to file a request to purchase with the State Board of Regents and Controlling Board. The desired land is located at the northeast corner of Poe and Mercer Roads. The minimum acreage would be approximately 222 acres with a maximum of 360 acres. Funds for the purchase of this land would be Dormitory Surplus Funds, since the area to be acquired will be used as sites for residential, dining, and related activities.

Report on Capital Improvements and Long Range Planning Study

President Jerome referred to the reports (see below) on the status of capital improvements and the long-range planning study. He expressed concern regarding the delays being incurred on three projects for which funds have already been appropriated - the addition to the heating plant, life sciences building, and the library. Bids have been taken for the heating plant, but contracts cannot be awarded nor can the work be performed on the plans for the other two projects because of the pending taxpayers suit questioning the constitutionality of the $250,000,000 Bond Issue. Because of the delay, it is apparent now that the addition to the heating plant will not be available for use during the heating season of 1964-65.

The President reported that Caudill-Rowlett-Scott, consultants for long-range planning, have been working with the University administration seeking information required for developing the long-range plan. As soon as all information is provided, a team will come to the campus to consult with faculty and staff preliminary to preparing the long-range plan for the University.

PROJECTS IN PLANNING STAGE

The following three capital improvement projects included in S.B. 370 financed from funds to be derived from the sale of $250,000,000 bonds approved by the voters in November have been delayed pending the outcome of the taxpayers suit now before the Supreme Court of Ohio:

Addition to the Heating Plant

Bids for the addition to the Heating Plant were taken on March 12, 1964. This project consisted on an addition to the present building, addition of a 100,000 pound coal-fired boiler, all necessary coal and ash handling equipment, and a 250 foot stack. The sum of the low bids for the entire project is $618,909. Funds appropriated for the Heating Plant amounted to $483,500; the bids therefore exceeded the availability of funds
by $137,250, which includes a project contingency of $1,841. Requests are pending before the State Controlling and Emergency Boards for permission to proceed with this project, the release of appropriated funds, and a request for emergency funds in the amount of $137,250. No action was taken by the Controlling Board because of the taxpayers suit challenging the legality of the Bond Issue. Normally, bids become invalid one month after the taking of bids. However, Mr. Bents, the State Architect, has received from each of the low bidders an extension of one month. If the pending suit is not settled prior to May 12, and if Mr. Bents is unsuccessful in receiving a further extension of the low bids, it will be necessary to re-advertise this project.

This addition is urgently needed, it was felt that we should have it completed for a test during late summer, or at the very latest during Christmas recess. It appears now that it will be necessary to operate during the entire heat season next year with our present facilities.

Addition to the Library

In this case too, because of the pending taxpayers suit, the development of complete plans has been substantially delayed. The plans are being developed by the staff in the State Architect's office; they are continuing with the development of floor plans and building design. If the pending taxpayers suit is resolved soon, it is possible that this building can be advertised by late summer or early fall.

Life Sciences Building

Work on the development of plans for this project has practically ceased because of the directive that no work should be done by architects as a result of the taxpayers suit. The architects, however, are giving some time to the faculty committee in developing the program needs for this facility. It appears now that this project cannot be advertised for bids until sometime in 1965; approximately six months after approval of preliminary plans.

Proposed Residential Center

The development of plans for this project, which are basically a duplication of the residence center now under construction, are progressing satisfactorily and it appears that bids can be taken by August of this year. The project is financed entirely from dormitory surplus funds and revenue bonds.

University Health Center

The architectural firm of Hunger, Hunger and Associates of Toledo, Ohio, has been assigned by the Director of Public Works to prepare the plans and specifications for the new 100-bed University Health Center.

The State Architect's office has been invaluable to our staff during the past year in assisting us to program and to provide pre-preliminary layout plans for this facility. University staff and the architects are studying several potential sites before proceeding with the preliminary plans.

RESUME OF CAPITAL IMPROVEMENTS

Athletics Facilities Area

In spite of the adverse weather conditions during the past few weeks, a great deal of progress has been made toward the completion of the first phase of the Athletic Facilities program.

During the late fall, construction and planting was completed on the nine golf greens. This was followed by the planting of the first group of approximately 200 deciduous trees. Presently under way in this area is the installation of special tiling and fairway watering system, the planting of approximately 1,000 trees and shrubs along the fairways, and the final leveling and seeding of the fairway area. It is our estimate that these items will be accomplished during the next three weeks.

Varsity Baseball Fields

During the winter and early spring, the installation was completed on the backstops, the outfield fences surrounding the diamond, the electrical scoreboard. In spite of the very wet spring, the varsity baseball team has been able to play several games on the new diamond. Final grading and seeding of the approach areas to the diamond will be completed in the near future.

Varsity Football Field

This field went through the winter season without any apparent damage to the new turf. With one more growing season, it is quite apparent that this field will be ready for varsity use.

Campus Landscaping

Bids were opened and awarded on Thursday, April 9, 1964, for the planting of approximately 1,500 trees and shrubs in the main campus area. The major areas affected by this beautification program are Hanna Hall area, New Commons and Kohl Hall area, and the inner-campus area. The successful contractors are now planting these trees and shrubs.

New Equipment for the University Laundry

Bids were opened and awarded on Thursday, April 9, 1964, for the purchase of new laundry equipment for the University Laundry. This equipment will be delivered and installed into the new Laundry area, located in the basement of the Commons Dining Hall, during the month of June, 1964.

The old Laundry area, located in the basement of the Women's Gymnasium, will be remodeled during the summer months into offices and classrooms for the Women's Health and Physical Education Department.

Williams Hall

Plans have been completed and materials ordered for the conversion of Williams Hall from dormitory usage to that of faculty offices. Construction will begin by the University staff on June 9, 1964. This conversion will provide 60 new faculty offices on the upper two floors of the building and will provide for an International Student Center, located in the west wing of the ground floor.
Renovation of Prout Hall Lounges

Plans are under way and specifications are being written for the purchase of new lounge furniture for each of the lounges in Prout Hall. This project will be completed and ready for use by the residents of this dormitory at the beginning of the fall semester of 1964.

In answer to questions relative to the Library, President Jerome reported that the library plans were now at a stage where basic decisions are required to assure a building which would combine desired library functions, a pleasing appearance, and economical construction. Mr. Brown indicated that he would like to go over the plans in more detail with Mr. Sents, the State Architect. President Jerome stated that he would advise Mr. Brown and other members of the Board when Mr. Sents will be on campus and would invite them to participate in the discussion of library plans before the architects start the working drawings.

Naming of residence center

President Jerome called attention to the Board's action at the July 22, 1961, meeting naming the women's residence center McDonald Quadrangle and the residence center now under construction Harshman Quadrangle. He suggested that McDonald quadrangle be dedicated at summer commencement and that Harshman Quadrangle be dedicated at Homecoming.

He also called attention to the fact that South Hall has not been named, and that work would be starting soon on the Health Center and the next residence hall, as well as the life science building and the Library. He suggested that the Board consider how these buildings should be named and that he would entertain any ideas from students, faculty, or any interested group. He recommended that any building for which twenty per cent of the cost was subscribed by any given donor might appropriately bear the name of that donor.

Development Program

A progress report (included in the agenda material) to the Trustees from Charles Perry, Director of Development, listed several plans that are being developed as a means of raising funds for the University:

1) On May 15, 1964, we are beginning a Charter Member Drive for the Bowling Green State University Parents Club. This organization will have in its membership the parents of students now enrolled at the University. The funds received from the 1964-65 Parents Club will go to the new University Library for rare book collections, works of art, research materials, new books, etc. Future gifts from the annual Parents Club Drive could be earmarked for scholorships, research grants, faculty travel allowance, special equipment and other similar areas.

2) In the near future an organization to be known as the Presidents Club will be instituted. This club will have a $10,000 minimum cash gift, or a $15,000 minimum will bequest or insurance beneficiary gift, required for membership. Several persons, most of whom are alumni, have been approached and have already accepted an invitation for membership. The Presidents Club will enable persons of above average means to invest in the future of the University. In addition, members of the Presidents Club will help promote the University's advancement by giving dynamic leadership and financial support to properly meet our future responsibilities.

3) In order to improve and foster community and campus relations there will be a Community and Campus Society established in the fall of this year. This will be a combination "fund" raising and "friend" raising program. Membership in the Society will consist of the business and professional people from the City of Bowling Green.

4) Another project is the Library Gift Campaign that will begin immediately after plans have been finalized. This program is designed to provide funds, in addition to State Issue #1 revenue, for the new Library. The campaign will include an all-out drive to obtain monetary gifts and items of aesthetic and cultural value to create a library on the campus that will be a tremendous asset to our total academic program.

5) By July 1, 1964, we hope there will be a Development Fund Board established to guide and direct our fund raising efforts. Its membership will include outstanding alumni, interested businessmen of Ohio and the nation, and members of the University Board of Trustees.

Personnel Changes

Mr. Simmons suggested that it would be in order to recognize the retirees listed in the agenda and moved, Mrs. Ward seconded, that they be sent a letter of appreciation from the secretary of the Board.

All members voting "aye," motion carried.

Following a discussion by President Jerome relative to personnel changes in which he gave the background of a number of the new appointees, it was moved by Mr. Brown, seconded by Mrs. Ward, that the personnel changes as listed be approved.

All members voting "aye," motion carried.

Resignations

Administration

Jerry Fischer, Assistant Sports Information Director, effective April 1, 1964
Frances Rutledge, Office Assistant, Office of Dean of Students, effective July 1, 1964
Evans F. Urbaner, Assistant News Editor, effective July 1, 1964

Faculty

Name Department Effective Date
Charles Ameringer History End of 2nd summer session
S. Elwood Bohn Mathematics End of 1st summer session
Louis Brown Education End of 1st summer session
Jacob Cohen Economics End of 2nd summer session
Werner Frank Accounting End of academic year
Faculty Resignations cont'd

Name | Department | Effective Date
--- | --- | ---
James P. Latham | Geography | End of academic year
Harold L. McConnell | Geography | End of academic year
Robert J. Nichols | Health & Physical Education | April 15, 1964
Frances Povsic | Instructor-Librarian | July 1, 1964
Maxine Schneider | Speech | End of academic year
Charles B. Smith | Business Education | End of 2nd summer session
Jacob Verduin | Biology | End of 1st summer session
Harvey Weeden | Music | End of academic year
Ernest Works | Sociology | End of 1st summer session

New Appointments

Name | Title | Salary | Beginning Date | Type Contract
--- | --- | --- | --- | ---
Roy G. Clark, Jr. | Assistant Registrar (Replaces W. Misaomore) | $6,600 | 6-15-64 | Term
Don E. Cook | Asst. Director, Admissions (Replaces T. Colaner) | 8,100 | 7-1-64 | "
Ada Huffman * | Institutional Research and Planning Officer and Assistant to the President, with faculty rank of Associate Professor | 4,600 | 6-15-64 | Probationary
Donald C. Lelong | Administrative Assistant (Duplicating Services) | 15,625 | 6-15-64 | Probationary
Paul E. Moyer | Administrative Assistant, Business Office | 10,000 | 7-1-64 | Term
L. Edward Shank | Director, Student Activities with faculty rank of Associate Professor | 12,500 | 7-1-64 | Probationary
Colen C. Wyatt | University Horticulturist and Assistant to Director of Maintenance Services | 8,580 | 7-1-64 | Term
**Ruth Sutton | Mgr. , University Union Guest Rooms | 3,900 | 7-1-64 | Letter of Intent
**Harry Dick | Project Supervisor, Buildings and Facilities | 5,400 | 7-1-64 | "
**Ray McCabe | Administrative Assistant, Buildings and Facilities | 6,600 | 7-1-64 | "

*Transferred from Civil Service Payroll
**Letter of Intent - Not included in University's Group Insurance Program (Transferred from Civil Service Payroll)

Promotions

Administration
William M. Misamore From Assistant Registrar to Director of Electronics Data Processing Center
A. Robert Rogers From Acting Director to Director of University Library

Faculty

From Associate Professor to Professor
Frank Baldanza, Jr., Department of English
Gabriel F. Caselli, Department of Economics
Harvey E. Donley, Department of Accounting
Louis C. Graue, Department of Mathematics
Robert N. Guion, Department of Psychology
William E. Harrington, Department of Education
Melvin Byman, Department of Speech
William B. Jackson, Department of Biology
Howard H. Kane, Department of Accounting
F. Lee Niesie, Department of Speech
Karl G. Rebherr, Department of Business Administration
Benjamin G. Rosenberg, Department of Psychology
Brian Sutton-Smith, Department of Psychology
Warren C. Waterhouse, Department of Business Administration

From Assistant Professor to Associate Professor
J. Robert Bashore, Jr., Department of English
Edgar Daniels, Department of English
David G. Ellis, Department of Education
Emerson C. Ehr, Department of Accounting
John E. Exner, Jr., Department of Psychology
Robert P. Goodwin, Department of Philosophy
John T. Greene, Department of Psychology
Richard D. Hoare, Department of Geology
Peggy Hurst, Department of Chemistry
Laura D. Kivlin, Department of Home Economics
Norman J. Meyer, Department of Chemistry
Walter D. Morris, Department of German and Russian
Paul E. Farnell, Department of English
Allen V. Wiley, Department of Economics
Fred Williams, Department of Education
Warren J. Wolfe, Department of Romance Languages

From Instructor to Assistant Professor
Charles R. Boughton, Department of Speech
Melvin E. Brodt, Department of Health and Physical Education
Jerome A. Clast, Department of History
Robert N. Gibson, Department of Health and Physical Education
Harold L. Hasselshwurt, Department of Art
Promotions continued

From Instructor to Assistant Professor cont’d
William G. Mallory, Department of Health and Physical Education
Ralph B. Nelson, Department of Industrial Arts
Richard C. Neumann, Department of Accounting
Daniel B. Ramsdell, Department of History
Victor E. Repp, Department of Industrial Arts
Karl M. Schurr, Department of Biology
J. Conrad Schwarz, Department of Psychology
Vernon Wolcott, Department of Music
Richard A. Young, Department of Health and Physical Education

In addition to above, Dr. George Herman will become Assistant Dean of the College of Liberal Arts (beginning July 1, 1964); Mr. Richard Neumann will become Director of the Computer Center (beginning June 15, 1964); and Dr. Warren C. Waterhouse will become Assistant Dean of the College of Business Administration beginning July 1, 1964.

Leaves of Absence
Allen Bushong, for the second semester of the 1964-65 academic year, to be Visiting Professor of Geography at the University of Wisconsin.
Eva-Maria Gabor, for the first semester of the 1964-65 academic year, to continue graduate study at the University of Michigan.
David Glasmire, for the academic year 1964-65, to complete a year’s residence at the University of Iowa for completion of doctorate.
Mary Hissong, for academic year 1964-65.
Walter Morris, for second semester of 1964-65 academic year, to travel in Germany and Scandinavia conducting research on the teaching of foreign languages.

Retiring
Leon E. Fauley, Professor of Music
Helen Henderson, Professor of Home Economics
Laura Heston, Professor of Home Economics
Ruby King, Associate Professor-^Librarian
Samuel H. Lowrie, Professor of Sociology
Warren Steller, Professor of Health and Physical Education

President Jerome presented to the Board, for information only, a suggested change in the Student Court: Changing the name to "The Student Judiciary Bodies" and the establishment of "an appellate board consisting of a representative of the Faculty Senate, a representative of Student Council and a University Administrative Official (outside the area of Student Personnel) appointed by the President and, as a final appeal, to the President of the University."

The President commented that this change permits two judiciary bodies, one to handle disciplinary cases and one to handle traffic violations. The President further stated that within the authority already granted the administration, he would send letters to members of the student government indicating this change and further stating that they are authorized to work within this framework.

Graduate School Program

President Jerome called attention of the Board to a report filed by Dean Helms pertaining to the Graduate School Program:

One of the major tasks of the Graduate School this year has been that of preparing for inspection by representatives of the North Central Association of Colleges and Secondary Schools. The objective is that of securing preliminary accreditation of our Ph.D. program in English and the Ed.S. programs in School Administration and Mathematics Supervision. We have supplied NCA and the visitation team with a great deal of information regarding many phases of University activity and programs. Our special effort was our "Self-Study" report which was completed by the end of 1963.

Four representatives of NCA will be on our campus from May 11 through May 14. The visitation team will make a thorough inspection of the University with special attention to our two advanced degree programs. The report of the visitation team will be filed with the office of the North Central Association. This report will be studied by the Executive Board of NCA at its meeting late in June. "The president of the institution examined and the chairman of the examining team are invited to appear before the Executive Board. The institution is notified of the Executive Board's action after the conclusion of the meeting."

It should be emphasized that early in 1961 we employed Dr. Algo Henderson, Director of the Center for Higher Education of the University of Michigan, as our consultant to guide us in our preparations for the NCA visitation. Dr. Henderson filed a report with NCA last year recommending that we be accredited in English to the Ph.D. level and in School Administration and in Mathematics Supervision to the Ed.S. level.

While preparation for inspection by the visitation team has been a major task this year, we have also been studying the possibility of doctoral programs in Speech, Education, and Psychology. We employed Dr. Kenneth Hance, Director of Graduate Studies in Speech at Michigan State University, to evaluate our readiness to begin doctoral work in Speech. He filed a comprehensive report in which he recommended that we begin a doctoral program in Speech with concentrations in Speech Pathology and Audiology, Theatre, and Public Address. This program has been approved by the Doctoral Committee and by the Graduate Council and is being considered by the Academic Council.

The Doctoral Committee, a subcommittee of the Graduate Council, has considered and approved a doctoral program in Education with concentration in School Administration. We have employed Dr. Roald Campbell of the University of Chicago as our consultant in this. He will be on our campus May 19 and will file his report shortly thereafter.
The Doctoral Committee is considering a proposal by the Psychology Department for a program leading to the Ph.D. degree. Dr. Sherman Ross, Executive Secretary of the American Psychological Association, has been employed as our consultant. He is on campus today, May 8, and we hope to have a report from him in the near future.

On the master's level, the Graduate Council is considering a proposal from the School of Music for a program leading to the degree of Master of Music in the areas of Music Education and Applied Music. The Department of Geography earlier submitted a proposal for a master's program. This proposal is being reworked and I expect to receive it soon.

Within the next few years, I anticipate that we will receive proposals for master's degrees from such areas as Philosophy, Political Science, Economics, Physics, and Home Economics. It may also be desirable to consider master's programs in Accounting, Marketing, and Management in addition to our present integrated MBA program.

On the doctoral level, the Department of Biology should be qualified to offer work leading to the Ph.D. degree when the first unit of the Science Research Complex is completed. I hope Chemistry will, within a few years, also move to a doctoral program. The chief difficulty we face in moving into doctoral work in the sciences is that the cost is high. I think we must face up to the real need for scientists trained to the Ph.D. level and decide whether we can financially meet this need.

I feel that graduate work and research must in the future play a more significant role in the life of Bowling Green State University. I do not see how we can adequately serve northwestern Ohio, the state, and the nation as we should serve unless we develop stronger graduate and research programs. Graduate work and research are closely related. We cannot develop one adequately without developing the other. The Graduate School should be vitally and closely involved in policy determination with reference to research programs. I believe that we should secure a Director of Research Services to develop research more adequately in our institution. The Director of Research Services should work under the direction of one of the top academic administrators, such as the Provost or the Dean of the Graduate School.

Enrollment in the Graduate School has been growing at the rate of approximately 20% per annum and has more than doubled in the past four years. The pressure to obtain at least one graduate degree has greatly increased in virtually all areas. An analysis of enrollment this semester is attached.

It has been interesting to observe the increase in the number of students coming from many other states. The Departments of English and Speech have been especially successful in attracting out-of-state students. Many of our graduate students with master's degrees, as well as those who have completed the doctorate, have been employed by colleges and universities. These students have been influential in directing their students to Bowling Green State University for master's level work. The demand for our doctoral students in English greatly exceeds the supply. Our doctoral graduates are obtaining excellent positions. I am confident that expansion of doctoral work in other areas will greatly enhance our reputation as a quality Graduate School.

Respectfully submitted,
/s/ Lloyd A. Helms
Dean

President Jerome informed the Board that plans for the inauguration are proceeding satisfactorily. He further reported that Commencement will be held on June 7 at 3 p.m., the format being changed at the request of the students. Each senior will have individual recognition by having his name read by the Dean of his college and he will walk across the stage to accept his degree. There will be no outside speaker, the deans of the three colleges will be asked to talk for not more than four minutes. The President indicated that he would also speak for a few minutes. He stated that there would be no honorary degrees awarded at this commencement.

Attention of the Board was also called to the fact that with the construction of the new library some of the parking area in front of the Fine Arts Building will be eliminated, which will necessitate finding new areas for parking spaces. One area along Ridge street is being considered and another where the future athletic facilities are to be constructed.

The President further reported that the Association of Governing Boards would be meeting on May 10, and inquired if any Board members were planning to attend this meeting. It was indicated that none planned to do so.

Board members were informed that the Department of Health, Education and Welfare had made a grant to the University for just under $100,000 for expanding TV facilities. The President told the trustees that this grant was the result of aggressive and hard work on the part of Dr. McFall and Dr. Tucker.

Mr. Simmons inquired as to the possible use of the former President's home at 816 East Wooster Street as an Alumni House. After a lengthy discussion, a committee consisting of Mr. Simmons, President Jerome, and Mr. Kreischer was appointed to investigate locations for the Alumni House.

There being no further business, Mr. Bachman moved, Mr. Simmons seconded, that the meeting be adjourned.

All members voting "aye," motion carried. Meeting adjourned at 3:45 p.m.