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Board of Trustees Meeting Minutes 1962-03-22

Bowling Green State University

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WHEREAS, his acts and deeds have shown him to be a friend, sponsor, counsellor and financial assistant of many young men and women seeking that education, and

WHEREAS, as presiding officer of this Board, he has guided the course of this University with such fairness, firmness and farsightedness that he has won our respect, admiration and affection, and

WHEREAS, ill health has forced him to curtail his activities, to relinquish many of his responsibilities and especially to withdraw from this Board by resignation;

NOW, THEREFORE, it is proper that the members of this Board, while regretting his retirement, recognize the good works of this former fellow Board member and express our appreciation and thanks for a duty well done by passing an appropriate resolution to that effect.

NOW, THEREFORE, BE IT RESOLVED that this Board regrets that circumstances beyond his control forced E. Tappan Rodgers to withdraw from this Board.

BE IT FURTHER RESOLVED that this Board convey to him our highest commendation and thanks for service so efficiently rendered.

BE IT FURTHER RESOLVED that this Board hopes and prays that many more years of fruitful activities coupled with serenity, satisfaction and good health shall be his lot.

AND, FINALLY, BE IT RESOLVED that this Resolution be spread upon their official minutes and a copy thereof be sent to our former fellow trustee and now our valued friend.

Mr. Bachman moved, seconded by Judge Bronson, that the above resolution be adopted. The motion carried, the following members voting "aye": Bachman; Bronson; Schwyn; Ward.

It was moved by Judge Bronson, seconded by Mr. Bachman, that the appointment of Dr. Ralph G. Harshman as President be made retroactive to September 1, 1961, and that the residence maintained by and for the convenience of the University for the President be made available for occupancy by Dr. Harshman as soon as possible. The motion carried, the following members voting "aye": Bachman; Bronson; Schwyn; Ward.

It was moved by Judge Bronson, seconded by Mrs. Ward, that the study of salaries of University personnel for the past five years, together with recommendations for 1962-63, be approved as submitted to the Board, and that the President of the University be authorised to offer contracts for the year 1962-63 in accordance therewith. The motion carried, the following members voting "aye": Bachman; Bronson; Schwyn; Ward.

The following personnel changes were reported to the Board:

**Appointments:**
June M. Shrider, Office Assistant, Vice President's Office, effective March 1, 1962.

**Resignations:**
Howard O. Brogan, Professor of English, effective August 31, 1962
Merle Fifield, Assistant Professor of English, effective June 3, 1962
Morris Golden, Assistant Professor of English, effective June 3, 1962

**Leave of Absence:**
Patricia Gangwer, Inst. Research Officer, from February 5, 1962, through February 18, 1962

It was moved by Mr. Bachman, seconded by Mrs. Ward, that the Board hold a special meeting at 2:00 p.m. on Friday, March 23, 1962. The motion carried.

After due notice had been given the following Trustees met in the Board Room at 2:00 p.m., March 22, 1962: Carl Schwyn, President; Summer Canary, Vice President; Alva Bachman, Secretary; Mrs. Anita Ward and Messrs. John Bronson, James C. Donnell, and John Ernsthausen. Also present were Dr. Ralph G. Harshman, Dr. K. H. McFall, and Mr. E. J. Kreischer.

It was moved by Mr. Ernsthausen and seconded by Mrs. Ward that the minutes of the meeting of March 7, 1962, be approved. The motion was unanimously carried.

The Summer School Salary Schedule was presented to the Board.

**Summer School Salary Schedule**

<table>
<thead>
<tr>
<th>Description</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty member with doctorate teaching full time in one term of the summer school</td>
<td>$1,200</td>
</tr>
<tr>
<td>Faculty member with terminal preparation, such as master's degree plus C.P.A.</td>
<td>1,100</td>
</tr>
<tr>
<td>Master of Music plus special preparation, Master of Fine Arts, Master of Business Administration, etc., teaching full time in one term of the summer school</td>
<td>$1,000 or 1,100, dependent upon other qualifications</td>
</tr>
<tr>
<td>Faculty member with master's degree, with minimum additional preparation</td>
<td>900</td>
</tr>
</tbody>
</table>
For extra duties, over and beyond the regularly assigned teaching load, the administration of the University may adjust salaries upward by an amount not exceeding $250.

The above scale does not apply to visiting professors who are considered outstanding authorities in the field. Such individuals are appointed at the salary needed to attract one or more outstanding authorities to the summer faculty.

The motion carried, the following members voting "aye": Bachman; Bronson; Canary; Donnell; Ernsthausen; Schwyn; Ward.

The Salary Scale for Branch and Extension Teaching was presented to the Board.

It was moved by Mr. Canary, seconded by Mr. Bachman that the following salary scale be approved:

Salary Scale for Branch and Extension Teaching

The salary scale of a full-time member of the regular University faculty for teaching in the University branches or extension courses is as follows:

(1) For teaching a three-semester-hour course, the salary will be one-twelfth of the individual's regular academic-year salary; provided, however, that the maximum shall be $900.

(2) For teaching a course carrying more or less than three semester hours of credit, the salary shall be proportionate.

The salary scale of an off-campus teacher for teaching in University branches or extension courses shall be negotiated, but in no instance should it exceed the maximum allowed a member of the regular University faculty.

All branch and extension instructors will be reimbursed for travel on a mileage basis. They will also be reimbursed for meals as allowed by the state.

The motion carried, the following members voting "aye": Bachman; Bronson; Canary; Donnell; Ernsthausen; Schwyn; Ward.

Mr. Kreischer reported that, as a result of a conference with the State Architect and Engineer, it was deemed desirable that preliminary plans for the addition to the Library and the addition to the Central Heating Plant be prepared to arrive at a realistic cost estimate for each of these projects for the Capital Improvements request to be filed with the 105th General Assembly, and to expedite the preparation of working drawings as soon as funds for these projects are made available.

It was moved by Judge Bronson, seconded by Mr. Bachman, that the following resolution be adopted:

BE IT RESOLVED

That the Director of Public Works for the State of Ohio be requested to prepare, or have prepared, preliminary plans for the addition to the Library and the addition to the Central Heating Plant, and that the President and Treasurer of the University be authorized and directed to make funds available for said services from the Local Capital Improvements Fund.

The motion carried, the following members voting "aye": Bachman; Bronson; Canary; Donnell; Ernsthausen; Schwyn; Ward.

Dr. Harshman advised the Board that the Inter-University Council of Ohio had approved three amendments to the Constitution and stated that they had been submitted to the Boards of Trustees of the state universities for their approval.

It was moved by Mr. Canary, seconded by Judge Bronson, that the following amendments to the Constitution of the Inter-University Council of Ohio be approved:

Amendment #1

That Article III, Section 1 of the Constitution of the Inter-University Council of Ohio be amended to read as follows:

"Section 1. Membership

The Council shall at any time consist of the President and one Trustee of each of the following: Bowling Green State University, Central State College, Kent State University, Miami University, Ohio State University, and Ohio University."

and further, that:

Article IV, Section 1 of the Constitution of the Inter-University Council of Ohio be amended to read as follows:

"Section 1. Officers

Officers of the Council shall be: Chairman, Vice-Chairman, and Executive Secretary. Following the order established in Article III, Section 1, the office of Chairman shall be rotated yearly among the presidents of the six institutions, provided that no one shall be eligible who has not served a minimum of two years as president of his institution. The institutional president next succeeding to Chairmanship of the Council shall serve as Vice-Chairman. The Executive Secretary shall be employed by the Council and shall serve at its pleasure."

Amendment #2

That Article II, Section 2 of the Constitution of the Inter-University Council of Ohio be amended to read as follows:

"Section 2. Means

Through the Council the State-assisted institutions of higher education in Ohio shall cooperate closely, placing common goals above conflicting institutional preferences yet preserving maximum recognition of the independence and existing diversity in the individuality and traditions of each institution."

Amendment #3

That Article IV, Section 1 of the Constitution of the Inter-University Council of Ohio be amended to read as follows:

"Section 1. Officers

Officers of the Council shall be: Chairman, Vice-Chairman, and Executive Secretary. Following the order established in Article III, Section 1, the office of Chairman shall be rotated yearly among the presidents of the six institutions, provided that no one shall be eligible who has not served a minimum of two years as president of his institution. The institutional president next succeeding to Chairmanship of the Council shall serve as Vice-Chairman. The Executive Secretary shall be employed by the Council and shall serve at its pleasure."

Amendment #4

That Article II, Section 2 of the Constitution of the Inter-University Council of Ohio be amended to read as follows:

"Section 2. Means

Through the Council the State-assisted institutions of higher education in Ohio shall cooperate closely, placing common goals above conflicting institutional preferences yet preserving maximum recognition of the independence and existing diversity in the individuality and traditions of each institution."

Amendment #5

That Article IV, Section 1 of the Constitution of the Inter-University Council of Ohio be amended to read as follows:

"Section 1. Officers

Officers of the Council shall be: Chairman, Vice-Chairman, and Executive Secretary. Following the order established in Article III, Section 1, the office of Chairman shall be rotated yearly among the presidents of the six institutions, provided that no one shall be eligible who has not served a minimum of two years as president of his institution. The institutional president next succeeding to Chairmanship of the Council shall serve as Vice-Chairman. The Executive Secretary shall be employed by the Council and shall serve at its pleasure."

Amendment #6

That Article II, Section 2 of the Constitution of the Inter-University Council of Ohio be amended to read as follows:

"Section 2. Means

Through the Council the State-assisted institutions of higher education in Ohio shall cooperate closely, placing common goals above conflicting institutional preferences yet preserving maximum recognition of the independence and existing diversity in the individuality and traditions of each institution."

Amendment #7

That Article IV, Section 1 of the Constitution of the Inter-University Council of Ohio be amended to read as follows:

"Section 1. Officers

Officers of the Council shall be: Chairman, Vice-Chairman, and Executive Secretary. Following the order established in Article III, Section 1, the office of Chairman shall be rotated yearly among the presidents of the six institutions, provided that no one shall be eligible who has not served a minimum of two years as president of his institution. The institutional president next succeeding to Chairmanship of the Council shall serve as Vice-Chairman. The Executive Secretary shall be employed by the Council and shall serve at its pleasure."

Amendment #8

That Article II, Section 2 of the Constitution of the Inter-University Council of Ohio be amended to read as follows:

"Section 2. Means

Through the Council the State-assisted institutions of higher education in Ohio shall cooperate closely, placing common goals above conflicting institutional preferences yet preserving maximum recognition of the independence and existing diversity in the individuality and traditions of each institution."

Amendment #9

That Article IV, Section 1 of the Constitution of the Inter-University Council of Ohio be amended to read as follows:

"Section 1. Officers

Officers of the Council shall be: Chairman, Vice-Chairman, and Executive Secretary. Following the order established in Article III, Section 1, the office of Chairman shall be rotated yearly among the presidents of the six institutions, provided that no one shall be eligible who has not served a minimum of two years as president of his institution. The institutional president next succeeding to Chairmanship of the Council shall serve as Vice-Chairman. The Executive Secretary shall be employed by the Council and shall serve at its pleasure."

Amendment #10

That Article II, Section 2 of the Constitution of the Inter-University Council of Ohio be amended to read as follows:

"Section 2. Means

Through the Council the State-assisted institutions of higher education in Ohio shall cooperate closely, placing common goals above conflicting institutional preferences yet preserving maximum recognition of the independence and existing diversity in the individuality and traditions of each institution."
Amendment #3

That Article VII of the Constitution of the Inter-University Council of Ohio be amended to read as follows:

" Financing

The financing of the Secretariat provided in Article IV, of the biennial evaluations required by Article VI, of appropriate exercises of jurisdiction under Article V, and any other expenditures receiving Council approval shall be by yearly assessments laid upon the six institutions in proportion to their respective State tax appropriations for operating expense."

The motion carried, the following members voting "aye": Bachman; Bronson; Canary; Donnell; Ernsthausen; Schwyn; Ward.

The following personnel changes were reported to the Board:

Resignations:

Patricia Gangwer, Institutional Research Officer, effective April 12, 1962.

Lael Jay Woodbury, Assistant Professor of Speech, effective June 3, 1962.

It was moved by Mrs. Ward, seconded by Mr. Bachman, that the resignations of Miss Gangwer and Dr. Woodbury be accepted. The motion carried, the following members voting "aye": Bachman; Bronson; Canary; Donnell; Ernsthausen; Schwyn; Ward.

Mr. Kreischer reported briefly on the meeting of the Legislative Committee on Capital Improvements which was held in the Board Room of the Administration Building on March 21, 1962.

At the request of Dr. Harshman it was agreed that there would be no formal inauguration. The Board commended Dr. Harshman for this action, since it would be a considerable saving to the University financially.

It was moved by Mrs. Ward, seconded by Judge Bronson, that the President's Office be directed to send to learned societies, colleges, and universities announcements in the name of the Board of Trustees that Dr. Ralph G. Harshman has been appointed President of the University, effective September 1, 1961. The motion was unanimously passed.

President Harshman stated that he would be moving into the President's House soon and extended an invitation to the members of the Board of Trustees and representatives of the press to have a tour of the home following the next meeting of the Board which is scheduled for May 4, 1962.

There being no further business, Mr. Schwyn declared the meeting adjourned.

After due notice had been given the following Trustees met in the Board Room at 2:00 p.m., May 4, 1962:

Carl Schwyn, President; Sumner Canary, Vice President; Alva Bachman, Secretary; Mrs. Anita Ward, and Messrs. John Bronson, and John Ernsthausen. James C. Donnell II was absent. Also present were Dr. Ralph G. Harshman, Dr. K. H. McFall, Mr. E. J. Kreischer, and Dr. Paul F. Leedy.

It was moved by Mr. Canary, seconded by Mrs. Ward that the minutes of the meeting of March 22, 1962 be approved. The motion was unanimously carried.

Mr. Kreischer, upon the request of President Harshman, presented the following progress report on capital improvements:

Addition to Fine Arts Building - The architects have established the date for the final inspection of the building about May 23, 1962. The total cost of this project was $416,304.

Women's Residence Center - The work is now ahead of schedule. The date for final inspection of the west wing will be about June 1, the north wing July 1, and the east wing July 15, 1962. It is hoped that the dining facilities will be available for final inspection between August 1, and September 1, 1962.

Parking Lots - The parking lot at Ridge Street and North College will be extended north one-half block at an estimated cost of $10,000. Buildings on Thurstin Avenue will be razed for a parking lot and three lots on Hombs Avenue will be converted into parking lots to be used by University employees.

Administration Building - Progress is very slow on the building. The brick masons are working, but the steel workers are picketing the area. It was hoped that the building could be completed by January 1, 1963, but the building will probably not be completed until at least March, 1963.

Food Service Building - The final plans have been approved. Bids open June 14, 1962. The estimated construction time is ten months.

Urechel Apartments - The facility had been used for fraternity housing and is now being reconverted into apartments for rental to faculty members. The state architect will open bids onThursday, June 7, 1962.

Kohl Hall - Advertising for bids for the addition should start in September, 1962.

Athletic Facilities - Advertising for bids on phase one probably will not begin until July, 1962. The type of soil in the area has created drainage problems.