3-7-1962

Board of Trustees Meeting Minutes 1962-03-07

Bowling Green State University

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Miss Phyllis Rowley.

Mrs. Ward indicated her concurrence in the viewpoint expressed by Mr. Canary.

Green City Schools for the academic year 1962-63: which makes it unlawful to duplicate state college or university keys contrary to any regulations respecting duplication of keys adopted by the board of trustees of such college or university.

Mr. Ernsthausen was ill and consequently unable to attend the meeting. Mr. Donnell and Mr. Canary were out of the country.

The Board unanimously approved the minutes of the meeting of January 12, 1962, first amending them to include the following statement after the motion of Judge Bronson with respect to Dr. Harshman's election as President:

Mr. Canary stated that he had requested that the motion be separated into two parts so that he could vote for Dr. Harshman as President of the University but because the request was not accepted and in view of his belief that the last portion of the motion would terminate the activities of the Screening Committee, he felt that it was necessary to vote 'Nay.'

Mrs. Ward indicated her concurrence in the viewpoint expressed by Mr. Canary.

It was moved by Mr. Bachman, seconded by Mrs. Ward, and unanimously voted that Jan Hunter, president of the Union Activities Organization, be appointed to membership on the Trustees' Committee on Student Affairs, replacing Miss Phyllis Rowley.

It was moved by Judge Bronson, seconded by Mr. Bachman, that the following resolution be adopted:

BE IT RESOLVED

That the motion be carried, the following members voting "aye": Bachman; Bronson; Schwyn; Ward.

Attention of the Board members was directed to legislation passed at the last session of the General Assembly which makes it unlawful to duplicate state college or university keys contrary to any regulations respecting duplication of keys adopted by the board of trustees of such college or university.

Mr. Bachman moved the adoption of the following resolution:

WHEREAS, it is deemed in the interest of Bowling Green State University to control the security of all University buildings to protect against the loss of University property and the personal effects of students, faculty, and other employees of said University, and

WHEREAS, the security for such buildings is contingent in part upon the issuance of keys, and

WHEREAS, the General Assembly of Ohio has enacted into legislation Section 3345.13 relative to the duplication of keys of state colleges and universities, and Section 3345.99 defining the penalty for violation of the above section;

NOW, THEREFORE, BE IT RESOLVED, that the president of the University designate an administrative officer or officers of the University who shall be responsible for the issuance of all University keys, the purchase and duplication of keys for any building, laboratory, facility, or room under the custody or control of this Board of Trustees; and that any keys issued, purchased, ordered, or duplicated by any person other than such duly authorized officer of the University shall be in violation of University regulations.

The motion was seconded by Judge Bronson. Upon roll call vote, the following members voted 'aye': Bachman; Bronson; Schwyn; Ward.

It was moved by Mrs. Ward, seconded by Mr. Bachman, that the President of the University be authorized, on behalf of the Board of Trustees, to enter into the following agreement with the Board of Education of the Bowling Green City Schools for the academic year 1962-63:

This agreement between the Board of Education of the Bowling Green Public Schools, hereinafter referred to as the Board of Education, and the Board of Trustees of Bowling Green State University, hereinafter referred to as the University, provides:

1. That during the 1962-63 academic year the Public Schools of the City of Bowling Green shall serve as a laboratory school system for Bowling Green State University and shall be available to faculty members and students in the College of Education for observation, participation, and student teaching, as well as limited experimentation (subject to the approval of the University) related to the University's program for the education of students and teachers;

2. That the Board of Education and the University shall jointly employ Marvalene Day, Gari Garber, Harland Lehtomaa, John Pariette, James Shunkler, and Bernice Sim, their successors or others authorized to carry on these duties, to serve half time as principals and/or supervisors in the Public Schools and to serve half time as supervisors of student teachers assigned to the Bowling Green Public Schools by the University.
(3) That members of the regular teaching staff of the Bowling Green City Schools who are qualified by training, experience, and professional interest may be assigned by the College of Education as supervising teachers for University students; that observation, participation, and student teaching experience for assigned students shall be provided in the respective classrooms under the guidance of said supervising teachers; that each Bowling Green City teacher shall receive extra compensation from the University for such services;

(4) That the professional staff members referred to in paragraphs (2) and (3) above shall serve under the direction of the Director of Student Teaching (Mr. Lorrene Ort, Bowling Green State University) in the observation, participation, and student teaching program of the University and shall provide such services in accordance with the policies of the College of Education and the standards of the National Council of Accreditation of Teacher Education;

(5) That the University shall transmit to the Board of Education $70,000--$35,000 each semester to provide half-time compensation to the individuals named in paragraph (2) above and extra compensation to members of the regular teaching staff of the Bowling Green City Schools for services in connection with the laboratory school program of Bowling Green State University as described in paragraph (3) above; that the Board of Education shall inform each principal, supervisor, or teacher as to the amount of his individual compensation provided by the University; that the Board of Education shall provide the University with a list of the individuals receiving such compensation and the amount received by each; provided, however, that a proportionate amount of the $70,000 to cover the employer's contribution to the State Teachers Retirement System shall be reserved and used by the Board of Education for that purpose.

The motion carried, the following members voting "aye": Bachman; Bronson; Schwyn; Ward.

It was moved by Mr. Bachman, seconded by Mrs. Ward, that the Board of Trustees approve the payment of a membership fee of $350 for the calendar year 1962 in the Association of Governing Boards of State Universities and Allied Institutions, with the understanding that a decision to continue membership in that organization will be reviewed at the end of 1962. The motion carried, the following members voting "aye": Bachman; Bronson; Schwyn; Ward.

Mr. Kreischer reviewed briefly the progress on the following capital improvement projects: Residence Center for Women; Addition to the Fine Arts Building; Administration Building; Athletic Facilities; Dining Facilities; proposed 1962 Residential Center for Men.

It was reported that the Heinz Company is reluctant to place any price on the two warehouse buildings described at the last meeting of the Board. University officials have been informed that the valuation on each of the buildings for insurance purposes, which valuations were developed by an industrial appraisal firm, are $62,000 for the south building and $121,000 for the north building.

Mr. Kreischer advised the Trustees that Rossford Ordnance facilities will be put up for sale in the near future. At the suggestion of Congressman Latta, University officials have visited Rossford Ordnance and have made a preliminary review of all facilities. A committee of faculty and administrative officers will visit the site in the near future to give further study to the feasibility of utilization of any of the buildings for educational purposes. A further report will be made to the Board at a later date.

Board members were apprised that the State Architect and Engineer has designated the consulting firm of Britsch, Macelwane & Associates of Toledo as architects for the addition to the east wing of Kohl Hall, which is designed to accommodate 172 to 180 additional men students.

Mr. Kreischer explained that all cottage-type residence halls for women, Alice Prout Residence Hall, and the University Union have individual gas meters. To minimize existing hazards and take advantage of a lower gas rate, it is proposed that a six-inch gas line be installed starting at the meter house directly south of the Central Heating Plant east on Pike Avenue to Thurston, north to Cottage #4, at which point it will tie in with an existing gas line which will serve nine cottages, the University Health Service building, Alice Prout Residence Hall, and the University Union. The estimated cost of this project is $7,300.

It was moved by Judge Bronson, seconded by Mrs. Ward, that the Board approve the report of progress on capital improvements as transmitted to the Board; that specific approval be given the preliminary plans and preliminary estimate of construction costs in the amount of $600,000 for the proposed addition to the east wing of Kohl Hall, further that the President and Treasurer of the University be authorized and directed to proceed with said project, to be financed from appropriate funds; that the proposed installation of the six-inch gas line be approved, and that the President and Treasurer be authorized to proceed with the taking of bids for this project, to be financed from appropriate local funds. The motion carried, the following members voting "aye": Bachman; Bronson; Schwyn; Ward.

Mr. Bachman introduced the following resolution:

WHEREAS, E. Tappan Rodgers has served as a member of the Board of Trustees of Bowling Green State University for 23 years and has been its president for the last 16 years, and

WHEREAS, during these periods he has given unselfishly of his time, thoughts, efforts and resources in developing and strengthening this university, thereby proving himself a true friend of this institution and an ardent supporter of higher education, and

The motion carried, the following members voting "aye": Bachman; Bronson; Schwyn; Ward.

Proceedings, Trustees Bowling Green State University
March 7, 1962
WHEREAS, his acts and deeds have shown him to be a friend, sponsor, counsellor and financial assistant of many young men and women seeking that education, and

WHEREAS, as presiding officer of this Board, he has guided the course of this University with such fairness, firmness and farsightedness that he has won our respect, admiration and affection, and

WHEREAS, ill health has forced him to curtail his activities, to relinquish many of his responsibilities and especially to withdraw from this Board by resignation;

NOW, THEREFORE, it is proper that the members of this Board, while regretting his retirement, recognize the good works of this former fellow Board member and express our appreciation and thanks for a duty well done by passing an appropriate resolution to that effect.

NOW, THEREFORE, BE IT RESOLVED that this Board regrets that circumstances beyond his control forced E. Tappan Rodgers to withdraw from this Board.

BE IT FURTHER RESOLVED that this Board convey to him our highest commendation and thanks for service so efficiently rendered.

AND, FINALLY, BE IT RESOLVED that this Resolution be spread upon their official minutes and a copy thereof be sent to our former fellow trustee and now our valued friend.

Mr. Bachman moved, seconded by Judge Bronson, that the above resolution be adopted. The motion carried, the following members voting "aye": Bachman; Bronson; Schwyn; Ward.

It was moved by Judge Bronson, seconded by Mr. Bachman, that the appointment of Dr. Ralph G. Harshman as President be made retroactive to September 1, 1961, and that the residence maintained by and for the convenience of the University for the President be made available for occupancy by Dr. Harshman as soon as possible. The motion carried, the following members voting "aye": Bachman; Bronson; Schwyn; Ward.

It was moved by Judge Bronson, seconded by Mrs. Ward, that the study of salaries of University personnel for the past five years, together with recommendations for 1962-63, be approved as submitted to the Board, and that the President of the University be authorised to offer contracts for the year 1962-63 in accordance therewith. The motion carried, the following members voting "aye": Bachman; Bronson; Schwyn; Ward.

The following personnel changes were reported to the Board:

Appointments:
June M. Shrider, Office Assistant, Vice President's Office, effective March 1, 1962.

Resignations:
Howard O. Brogan, Professor of English, effective August 31, 1962
Merle Fifield, Assistant Professor of English, effective June 3, 1962
Morris Golden, Assistant Professor of English, effective June 3, 1962

Leave of Absence:
Patricia Gangwer, Inst. Research Officer, from February 5, 1962, through February 18, 1962

It was moved by Mr. Bachman, seconded by Mrs. Ward, that the Board hold a special meeting at 2:00 p.m. on Friday, March 23, 1962. The motion carried.

The Summer School Salary Schedule was presented to the Board.

The following salary schedule for summer school be approved:

Summer School Salary Schedule

<table>
<thead>
<tr>
<th>Position Description</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>For faculty member with doctorate teaching full time in one term of the summer school</td>
<td>$1,200</td>
</tr>
<tr>
<td>For faculty member with terminal preparation, such as master's degree plus C.P.A., Master of Music plus special preparation, Master of Fine Arts, Master of Business Administration, etc., teaching full time in one term of the summer school</td>
<td>$1,100</td>
</tr>
<tr>
<td>For faculty member with M.A. plus 30 hours</td>
<td>1,000 or</td>
</tr>
<tr>
<td>For faculty member with master's degree, with minimum additional preparation</td>
<td>900</td>
</tr>
</tbody>
</table>

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Attest:
President

Secretary

Bowling Green, Ohio
March 22, 1962

After due notice had been given the following Trustees met in the Board Room at 2:00 p.m., March 22, 1962: Carl Schwyn, President; Summer Canary, Vice President; Alva Bachman, Secretary; Mrs. Anita Ward and Wessars. John Bronson, James C. Donnell, and John Ernsthausen. Also present were Dr. Ralph G. Harshman, Dr. K. H. McFall, and Mr. E. J. Kreischer.

It was moved by Mr. Ernsthausen and seconded by Mrs. Ward that the minutes of the meeting of March 7, 1962, be approved. The motion was unanimously carried.

The Summer School Salary Schedule was presented to the Board.

It was moved by Mr. Bachman, seconded by Mrs. Ward that the following salary schedule for summer school be approved:

Summer School Salary Schedule

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