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## Monitor Newsletter August 17, 1998

Bowling Green State University

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# MONITOR

VOL. 23 NO. 4 ♦ AUGUST 17, 1998

## Ribeau to discuss six priorities on opening day

Editor's note: The following is from the president's office.

Each fall, faculty and staff at colleges and universities across the country gather to hear the institutional charge for the upcoming academic year, as delivered by the university's chief executive.

President Sidney Ribeau will deliver that message to the University next Monday (Aug. 24) at 9:30 a.m. in the Lenhart Grand Ballroom of the Student Union.

After consultation with the Legions advisory group and the President's Cabinet, six priorities have been set for 1998-99.

Spirited efforts by faculty and staff in meeting these priorities will aid the University in achieving specific outcomes and in so doing will contribute not only to supporting, but also living the vision statement and core values of the institution.

1. Celebrating recruitment success and keeping this issue on the forefront of our priorities means understanding that everyone should be involved in the recruitment effort. Continual collaboration among faculty and staff working on this priority will contribute to uninterrupted success in this area.

2. Retention efforts are vital to the future lifeblood of the institution. With approximately 300 additional students on campus this fall, we, as a learning community, are charged with providing these individuals with the best experience in and out of the classroom. This experience must be one that helps them to succeed, and in so doing, continue on to graduation.

Alexander Astin's 1984 involvement theory indicates: "the greater the student's involvement in college, the greater will be the amount of student learning and personal development." For educators, this means realizing that "the effectiveness of any educational policy or practice is directly related to the capacity of that policy or practice to increase student involvement."

Engaging students academically and developmentally, and involving them in the University community contributes to a positive BGSU experience where students go away feeling good about the institution.

3. The future of BGSU depends to a significant extent on our ability to maintain a competitive compensation program that allows us to recruit and retain high quality faculty and staff. This is essential to reach-

ing our aspiration to be the premier learning community in the state of Ohio and one of the best in the nation.

4. While we as an institution care intensely about undergraduate education, we also deeply value graduate education and research. This means doing all that we can to ensure that the quality of the experience that graduate students receive is first rate. This also means ensuring that the skills graduate students are developing at BGSU are what's needed in the external environments found in the 21st century.

Today's society is both knowledge-based and information-driven, and it's our obligation as an institution of higher learning to prepare our graduates for work in that kind of environment. With this in mind, it is also essential that we maximize the generative qualities of research by providing our graduate students with the opportunity to participate with faculty in creative activities that will serve as a springboard to discovering new knowledge and original scientific insights.

5. Training and development programs for faculty and staff are essential as we continue to foster in our employees the

skills necessary to meet the needs of our students. In focusing on training and development, we will be cultivating an "educational environment that develops culturally literate, self-assured, technologically sophisticated, productive citizens who are prepared to lead, to inspire and to preserve the great traditions of our democracy."

6. Assessing our academic and non-academic programs and the way in which faculty and staff deliver these programs is critical to our continued growth as an institution of higher learning. Through assessment, we will be able to target goals and achieve specific outcomes with a high degree of accountability.

In focusing our efforts on these six priorities for the 1998-1999 year, BGSU will indeed be modeling the core values of our premier learning community: cooperation, respect for one another, creative imaginings, intellectual and spiritual growth and pride in a job well done.

At 9 a.m. Monday, prior to the president's address, faculty and staff are invited to the Grand Ballroom to enjoy coffee and fellowship.

The shuttle service will be available to and from the union for the address. ♦

## Smith named interim VP

J. Douglas Smith, director of development and associate vice president for University advancement, has been named interim vice president for University advancement.

Smith, who will begin his new duties immediately, replaces John Moore, who has served as interim vice president for the last two years and is retiring.

Making the announcement, President Sidney Ribeau said "I am very pleased that Mr. Smith has agreed to assume this important leadership role for Bowling Green. He brings to the position a litany of experience which will aid the institution in setting the course for the future direction of University advancement."

In his new position, Smith will be responsible for supervising the areas of alumni affairs, development, the Bowling Green State University Foundation and



J. Douglas Smith public relations. Collectively, those areas have more than 40 employees and an operating budget in excess of \$2 million.

"I am pleased and honored that the president would offer me the position. It is a tremendous responsibility, which I am eager to undertake," Smith said.

He came to BGSU in June 1997 from the Leukemia Society of America. ♦

## Many jobs to be filled as fall semester nears

A different kind of three Rs is helping keep the human resources office busier than usual with job searches as fall semester nears.

The addition of restructuring to retirements and other replacements provides some explanation why 65 classified and administrative positions remained unfilled three weeks before the start of classes.

That number was 44 at the same time last year, said Patricia Patton, human resources. While the "domino effect" created by internal hiring could also have a bearing on the increase, Patton said human resources staff have been working with other departments on reorganization, including rewriting of job descriptions. "New" positions have been created where restructuring has changed job duties, she said.

Vicki Henson, human resources, noted that 72 administrative jobs were filled in calendar year 1997, but by early August, the office was already up to number 65 for 1998.

She said it seems that people who joined the staff in recent years generally aren't staying as long as those who came 20 years ago. Desire to advance more quickly than possible at BGSU may have something to do with that, Patton added.

Among recent openings have been a number in athletics, dining services and information technology services (the former computer services), as well as custodial positions.

The 65 classified and administrative openings that still existed earlier this month were in different phases of the search process, Henson said. That

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**in brief**

**New Faculty Conference Introduced**

New faculty members' orientation to the University will include a three-day conference Thursday through Saturday morning.

The conference is among new initiatives aimed at giving faculty who are new to the University a forum for discussing and implementing innovative ideas relative to teaching and learning.

The conference will focus on design of an "assignment-centered" course, meaning that active and participatory learning are incorporated into the syllabus and teaching. Participants will design a course syllabus for possible use this fall or next spring.

Interactive workshops and panel discussions are also part of the conference, which is sponsored by the provost's office and the Center for Teaching, Learning and Technology. ♦

**Women's soccer benefit set**

The women's soccer program will be the beneficiary of a Sept. 5 show featuring the music and comedy of the Villagers.

Preceding the 8 p.m. performance will be cocktails at 6 p.m. and dinner at 7 p.m., all in 101 Olscamp Hall. Tickets are \$30 per person for dinner and the show, or \$15 for the show only. Also scheduled is a raffle drawing for prizes. All proceeds will support the second-year women's soccer program.

For more information, call the women's soccer office at 2-9602. ♦

**Wellness center has new name**

The Center for Wellness and Prevention, the health education and promotion department of Student Health Services, has changed its name to Wellness Connection.

The office will be moving next month from College Park Office Building Room 20 to the first floor of the Health Center. ♦

**Human resources hours extended**

Human resources office hours are being extended this week for staff submitting health care coverage election forms.

Hours will be 7 a.m.-6:30 p.m. today-Thursday and 7 a.m.-5 p.m. Friday. The deadline for returning forms to the human resources office is 5 p.m. Friday. ♦

**Printer for sale**

The Philosophy Documentation Center is offering an HP DeskJet 1200C color printer to campus departments for \$200. For more information, contact Cindy Richards at 2-0299. ♦

**job postings.....**

Contact human resources at 372-8421 for information regarding the following:

**CLASSIFIED**

Deadline for employees to apply is noon Friday (Aug. 21).

**Cashier 1 (8-21-1)**—Dining Services. Nine-month, part-time position (posted on and off campus simultaneously). Pay grade 3.

**Cook 1 (8-21-2, 3 and 4)**—Dining Services. Three nine-month, full-time positions. Pay grade 3.

**Food Service Worker (8-21-5 and 6)**—Dining Services. Two nine-month, part-time positions (posted on and off campus simultaneously). Pay grade 1.

**Maintenance Repair Worker 1 (8-21-7)**—Firelands-Plant Operations and Maintenance. Nine-month, full-time position. Pay grade 6.

**Secretary 1 (8-21-8)**—Center for Teaching, Learning and Technology. One-year, full-time appointment. Pay grade 6.

**Secretary 1 (8-21-9)**—Sponsored Programs and Research. Pay grade 6.

**Secretary 2 (8-21-10)**—Environmental Health and Safety. Pay grade 7.

In filling these positions, the University seeks to identify enthusiastic team players committed to serving the institution's faculty, staff and students in a manner consistent with the vision and core values of Bowling Green State University.

**Continuing ed seeks computer trainers**

The continuing education office is seeking part-time computer trainers.

Applicants must be able to teach Office Suite products and Internet topics. Knowledge of Macintosh and occasional daytime availability are pluses. Resumes and references should be sent to the Computer Training Centers coordinator, 40 College Park Office Building.

BGSU is an AA/EEO educator and employer.

**Many jobs**

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includes everything from preparation of a job description and advertising to sending out-of-consideration letters to applicants who aren't moving on in the search, she said.

Patton said human resources staff have been working extra hours to make sure advertisements get put together. But at this point, it's first-come, first-served with job descriptions,

and clients have been receiving estimates of when the position will be ready for recruitment, Henson said.

While everyone looking for staff gets a checklist to follow once they go to the human resources office, it would be worth a phone call first to ask about proper procedures, Henson suggested.

Patton said input on ways to improve recruitment procedures is welcome. Her email address is pipatto@bgnet.bgsu.edu. ♦

**campus calendar...**

**Monday, August 17**

**Adobe After Effects Workshop**, 8 a.m.-5 p.m., Media 100 Lab, 232 Technology Building. Class meets again Tuesday. Fee. For more information or to register, call continuing education, 2-8181.

**Desktop Skills for PC/Windows 95**, 9 a.m.-noon. Free. For more information, call 2-7872 or email carl@bgnet.bgsu.edu.

**Desktop Skills for Macintosh**, 1-4 p.m. Free. For more information, call 2-7872 or email carl@bgnet.bgsu.edu.

**W. Heinlen Hall Lecture Series**, 3-4 p.m., 123 Overman Hall. Kurt Schaffner will speak on "Self-Assembly of Bacteriochlorophylls in vivo and in vitro: Structural and Functional Aspects."

**Plan Your Own Web Site**, 6-9 p.m., 2 College Park Office Building. Fee. For more information, call 2-7872 or email carl@bgnet.bgsu.edu.

**Tuesday, August 18**

**Internet Use for Macintosh**, 1-4 p.m. Free. For more information, call 2-7872 or email carl@bgnet.bgsu.edu.

**W. Heinlen Hall Lecture Series**, 3-4 p.m., 123 Overman Hall. Kurt Schaffner will speak on "Self-Assembly of Metallochloirins in vitro: Molecular Devices with Photoactive Functions."

**BGSU Fall Evening Student Orientation**, 6 p.m., Lenhart Grand Ballroom, Student Union.

**Introduction to Front Page 98**, 6-9 p.m., 2 College Park. Fee. For more information, call 2-7872 or email carl@bgnet.bgsu.edu.

**Wednesday, August 19**

**Macromedia Director 6**, 8 a.m.-5 p.m., Media 100 Lab, 232 Technology Building. Class meets through Friday (Aug. 21). Fee. To register or for more information, call continuing education, 2-8181.

**Classified Staff Council meeting**, 9 a.m., Room 210 B, Jerome Library.

**W. Heinlen Hall Lecture Series**, 3-4 p.m., 123 Overman Hall. Kurt Schaffner will speak on "Phytochrome—Part II: Transients of the Photochromic Transformation."

**BGSU Fall Evening Student Registration**, 6 p.m., Lenhart Grand Ballroom, Student Union. For more information, call evening credit programs, 2-8181.

**Thursday, August 20**

**Nontraditional Evening Student Orientation**, 7 p.m., 112 Life Sciences Building. Full- and part-time students who have had at least a one-year break in their education since high school, are attending evening classes or are adult daytime students are invited to attend. For more information, call evening credit programs, 2-8181.

**Continuing Events**

**August 28-29**

Bowling Green Summer Theatre presents "My Fair Lady," 8 p.m. each evening, Kobacker Hall, Moore Musical Arts Center. For ticket information, call 2-8171.

**August 18-21**

Graduate College Professional Development Program, 8:30 a.m., various campus sites. Computer sessions and seminars on teaching/instructional, research, personal and professional development. Required for all incoming graduate assistants and open to continuing graduate students and faculty. Check-in today from 8-10 a.m., 101 Olscamp Hall, or 2-4:30 p.m., 104 Olscamp Hall.