7-29-1955

Board of Trustees Meeting Minutes 1955-07-29

Bowling Green State University

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This University hereby guarantees to the depository the payment of all checks, drafts and notes which may at any time be deposited without the endorsement of the University appearing on such items and the certification of these resolutions by an officer of this University shall bind it upon this guaranty.

5. The foregoing powers and authority shall continue until written notice of the revocation thereof shall have been lodged with and receipted for by The Toledo Trust Company.

(The resolution adopted April 15, 1955, referred to in the above resolution and made a part thereof, is set forth in the minutes of the April 15, 1954, meeting, and indicates general policies regarding meetings of the Board and functions and powers of the President and Business Manager. Following is a copy of the certification of a resolution adopted by the Board of Trustees on April 15, 1954, referred to in the foregoing resolution and made a part thereof:

CERTIFICATION IS HEREBY MADE that the following is a true and correct statement concerning the officers and general policies regarding meetings of the Board of Trustees of Bowling Green State University, and the President and Business Manager of the University:

1. The officers of the Board of Trustees are the President, Vice President, Secretary, and Treasurer, elected at the first meeting of the Board after a member has been appointed or reappointed by the Governor and confirmed by the Ohio Senate, and continuing in office until their respective successors have been elected by the Board.

2. The officers of the Board of Trustees at this time are: E. T. Rodgers, President; Carl H. Schwyn, Vice President; Alva W. Bachman, Secretary; J. C. Donnell, Treasurer, and the officers of the University are: Ralph W. McDonald, President, and E. J. Kreischer, Business Manager.

3. The Board meets at the call of the President of the Board, or of the Vice President of the Board when the President of the Board is not in position conveniently to issue such a call. When a meeting is called by one of these officers, notice of the meeting is communicated by the President of the University to other members of the Board. All members of the Board who are available in the State of Ohio must be notified in advance of the meeting.

4. A majority of the membership (three) constitute a quorum for the conducting of any business of the Board.

5. It is the policy of the Board of Trustees to conduct all University affairs in accordance with its responsibilities and powers under the Constitution and laws of the State of Ohio; and in the parliamentary conduct of its meetings the Board is guided by Robert's Rules of Order.

6. The President of the University is charged with full responsibility and authority for directing and managing University affairs, under broad policies laid down by the Board.

7. The Business Manager of the University is authorized and directed to sign vouchers on state and local funds of the University, and has full authority to sign and endorse checks, bills, vouchers, or orders of any kind for the deposit, transfer, or expenditure of any funds of the University and to establish funds provided for by bond resolutions (including the Bond Resolution adopted March 13, 1954 with respect to Dormitory Revenue Bonds of 1954) and effect deposits therein and withdrawals therefrom, and to perform such other duties and functions with respect to the financial and business affairs of the University as shall be delegated to him by the Board of Trustees or by the President of the University under policies laid down by the Board.

Duly adopted
April 15, 1955

Alva W. Bachman /s/
Secretary, Board of Trustees

Attest:
J. C. Donnell /s/
Member of the Board

Attest:

E. T. Rodgers /s/
President

Alva W. Bachman
Secretary

Bowling Green, Ohio
July 29, 1955

The Board of Trustees met at 1:15 p.m. on Friday, July 29, 1955. The following members were present: E. T. Rodgers, President; Carl H. Schwyn, Vice President; Alva W. Bachman, Secretary; Frazier Reams.

Mr. Schwyn presided during the election of the President of the Board for 1955-56.

It was moved by Mr. Bachman, seconded by Mr. Reams, and unanimously voted that the Board re-elect E. T. Rodgers as President for the ensuing year 1955-56 and until a successor is elected by the Board.

It was moved by Mr. Rodgers, seconded by Mr. Bachman, and unanimously voted that the Board of Trustees express to Mrs. McDonald their kindest regards, love, and best wishes following her recent illness.

Mr. Rodgers then assumed the chair.
It was moved by Mr. Reams, seconded by Mr. Bachman, and unanimously agreed that the Board re-elect the present officers for the year 1955-56 and until their successors are elected. The following officers were re-elected: Carl H. Schwyn, Vice President; Alva W. Bachman, Secretary; J. C. Donnell II, Treasurer.

The President reported that bids on the University Union were opened in the Office of the Division of State Architect and Engineer of the State Department of Public Works in Columbus on July 26, 1955. Tabulations of all bids were studied by the Board.

It was moved by Mr. Schwyn and seconded by Mr. Bachman that the State Director of Public Works be requested immediately to enter into contract with the following low bidders for the items of construction indicated for the University Union:

Knowlton Construction Company, Bellefontaine, Ohio (General Contract)

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Base Bid</td>
<td>$959,000</td>
</tr>
<tr>
<td>15</td>
<td>G-1 Additional width of Ballroom</td>
<td>25,200</td>
</tr>
<tr>
<td>17</td>
<td>G-3 Asphalt tile, Guest Rooms</td>
<td>1,700</td>
</tr>
<tr>
<td>19</td>
<td>G-5 Terrazzo floor and base in Bookstore</td>
<td>6,000</td>
</tr>
<tr>
<td>20</td>
<td>G-6 Vinyl tile in Rooms 224, 225, 226, and 227</td>
<td>2,100</td>
</tr>
<tr>
<td>23</td>
<td>G-8 Site Improvements</td>
<td>16,300</td>
</tr>
<tr>
<td>24</td>
<td>G-10 Modifications of Alt. G-9</td>
<td>500</td>
</tr>
<tr>
<td>25</td>
<td>G-11 Steel Lockers</td>
<td>2,000</td>
</tr>
<tr>
<td>27</td>
<td>G-13 Bowling Alley Equipment</td>
<td>41,500</td>
</tr>
<tr>
<td></td>
<td>Total General Contract</td>
<td>$1,061,000</td>
</tr>
</tbody>
</table>

H. W. File & Son Plumbing & Heating Company, Lima, Ohio (Plumbing Contract)

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Base Bid</td>
<td>$106,339</td>
</tr>
<tr>
<td>13</td>
<td>Service Piping Contract-Base Bid</td>
<td>21,676</td>
</tr>
<tr>
<td>30</td>
<td>P-2 Plumbing for Ballroom extension</td>
<td>363</td>
</tr>
<tr>
<td>31</td>
<td>P-3 Lavoratories for Barbershop</td>
<td>278</td>
</tr>
<tr>
<td></td>
<td>Total Plumbing Contract</td>
<td>$128,774</td>
</tr>
</tbody>
</table>

Huffman-Wolfe Company, Columbus, Ohio (Heating and Ventilating Contract)

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Base Bid</td>
<td>$439,000</td>
</tr>
<tr>
<td>32</td>
<td>Alt. H.V. 1 Heating &amp; Ventilation for Ballroom extension</td>
<td>2,200</td>
</tr>
<tr>
<td></td>
<td>Total Heating &amp; Ventilating Contract</td>
<td>$441,200</td>
</tr>
</tbody>
</table>

Einheit Electric Construction Company, Parma, Ohio (Electrical Contract)

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Base Bid</td>
<td>$150,200</td>
</tr>
<tr>
<td>94</td>
<td>E-1 Electrical for Ballroom extension</td>
<td>635</td>
</tr>
<tr>
<td>37</td>
<td>E-2 Master T. V. Antenna</td>
<td>2,000</td>
</tr>
<tr>
<td>38</td>
<td>E-3 Snow removal system</td>
<td>1,850</td>
</tr>
<tr>
<td></td>
<td>Total Electrical Contract</td>
<td>$155,675</td>
</tr>
</tbody>
</table>

Utility Line Construction Company, (Electrical Service Contract)

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>14</td>
<td>Service Contract</td>
<td>22,200</td>
</tr>
</tbody>
</table>

Nash, Cadmus & Voelker, New York, New York (Incinerator Contract)

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Service Contract</td>
<td>18,360</td>
</tr>
<tr>
<td>7</td>
<td>Service Contract</td>
<td>9,739</td>
</tr>
<tr>
<td></td>
<td>Total Immediate Construction Contracts</td>
<td>$1,885,566</td>
</tr>
</tbody>
</table>

Commercial Kitchen Suppliers, Lafayette, Indiana (Kitchen Equipment Contract)

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>Dishwasher</td>
<td>$9,100</td>
</tr>
<tr>
<td>11</td>
<td>Refrigeration Equipment</td>
<td>5,000</td>
</tr>
<tr>
<td>12</td>
<td>Miscellaneous Equipment</td>
<td>30,090</td>
</tr>
<tr>
<td>30</td>
<td>EH-2 Stainless Steel on Miscellaneous Equipment</td>
<td>2,615</td>
</tr>
<tr>
<td>31</td>
<td>EH-3 Stainless Steel on Refrigeration</td>
<td>600</td>
</tr>
<tr>
<td></td>
<td>Total Immediate Kitchen Equipment Contract</td>
<td>$47,566</td>
</tr>
</tbody>
</table>

The motion carried, the following members voting aye: Schwyn, Reams, Bachman, Rodgers.

It was moved by Mr. Reams and seconded by Mr. Bachman that the State Director of Public Works be requested to readvertise, at appropriate dates in relation to the progress on the Union, the following items, with revised specifications and/or revised estimates as may appear desirable and necessary:

- Passenger Elevator Kitchen Equipment—Items 8 and 9
- Ballroom Balcony Seating—General Item 26 Alt. G-12
- Barbershop Equipment—General Item 28 Alt. G-14
Proceedings, Trustees Bowling Green State University

July 29, 1955

The motion carried, the following members voting aye: Schuy, Reams, Bachman, Rodgers.

It was moved by Mr. Bachman and seconded by Mr. Schuy that University officials be authorized and directed, at appropriate dates in relation to the progress on the Union, to readvertise, receive bids, and award contracts for the following items, provided the low bid in each instance is less than $3,000.00:

- Ice Machine—Kitchen Equipment Item 40 KE-2
- Porcelain Finish on Toilet Partitions (portion of toilet rooms only)—General Item 16 Alt. C-2

The motion carried, the following members voting aye: Schuy, Reams, Bachman, Rodgers.

The motion carried, the following members voting aye: Schuy, Reams, Bachman, Rodgers.

The motion carried, the following members voting aye: Schuy, Reams, Bachman, Rodgers.

It was moved by Mr. Reams and seconded by Mr. Schuy that University officials be authorized and directed to study the following items for possible revision of specifications; then to request the State Director of Public Works, at appropriate dates in relation to progress on the Union, to readvertise, receive bids, and award contract for these items:

- Soda Fountain—Kitchen Equipment Item 8
- Miscellaneous Kitchen Equipment—SE Item 9

The motion carried, the following members voting aye: Schuy, Reams, Bachman, Rodgers.

The President gave a progress report on the acquisition of properties in the three blocks lying north of the campus between North College Drive and Thurstin Street.

The motion carried, the following members voting aye: Schuy, Reams, Bachman, Rodgers.

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It was moved by Mr. Schuy and seconded by Mr. Reams that University officials be authorized and directed to request the State Director of Public Works to enter into condemnation proceedings to secure for the University the property located at 703 Ridge Street, being at the northeast corner of Ridge Street and North College Drive, belonging to Mrs. Clifton Falls, Leon Smith having a life interest in the property; and to cooperate in every way possible with the State Director of Public Works and the office of the Attorney General in securing possession of said lot at reasonable cost to facilitate the necessary development of the educational plant of the University.

The motion carried, the following members voting aye: Schuy, Reams, Bachman, Rodgers.

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The motion carried, the following members voting aye: Schuy, Reams, Bachman, Rodgers.

It was moved by Mr. Schuy and seconded by Mr. Bachman that the Board of Trustees adopt the following resolution:

RESOLVED, that The Ohio Citizens Trust Company, of Toledo, Ohio, be and hereby is designated as a depository of this corporation and that officers or agents of this corporation be and hereby are and each of them hereby is authorized to deposit any of its funds in said The Ohio Citizens Trust Company; and

RESOLVED, that funds of this corporation deposited in said The Ohio Citizens Trust Company be subject to withdrawal upon checks, notes, drafts, bills of exchange, acceptances, endorsements, or other orders for the payment of money when made, signed, drawn, accepted, endorsed or otherwise on behalf of this corporation by the following officers and persons, to-wit:

E. J. Kreischer, Business Manager

The President of the University may from time to time designate other officers to sign in lieu of the Business Manager. The attached certification of a resolution adopted by the Board of Trustees on April 15, 1954, establishing the organization and general policies of the Board of Trustees is hereby made a part of this resolution.

RESOLVED, that The Ohio Citizens Trust Company is hereby authorized to pay any such instruments and also to receive the same from the payee or any other holder without inquiry as to the circumstances in which the same was deposited to the proceeds thereof are in conformity with the charter and by-laws of the corporation.

RESOLVED, that The Ohio Citizens Trust Company and the Ohio Citizens Trust Company and receive thereof acknowledged in writing by The Ohio Citizens Trust Company shall be indemnified and saved harmless from any loss suffered or liability incurred by it in continuing to act in pursuance of these resolutions after such change without such notice.

RESOLVED, that these resolutions be communicated to The Ohio Citizens Trust Company, and remain in full force until notice in writing of their rescission or modification has been received by The Ohio Citizens Trust Company and receipt thereof acknowledged in writing by The Ohio Citizens Trust Company, and that the Secretary or any other officer of this corporation be and hereby is authorized to certify to The Ohio Citizens Trust Company the foregoing resolutions, and that the provisions thereof are in conformity with the charter and by-laws of the corporation.

The motion carried, the following members voting aye: Schuy, Reams, Bachman, Rodgers.

The President of the University reported the sudden death of Professor Waldo E. Steidtmann, one of the ablest and most respected members of the University faculty, who had served with great distinction as Professor of Biology and Chairman of his Department, on June 22, 1955. The Board expressed its regret and sense of loss in the passing of Dr. Steidtmann and directed that the Board's sympathy and good wishes be extended to Mrs. Steidtmann and the family.

Resignations of the following members of the faculty and administrative staff were also reported by the President:

Richard L. Barnes, Assistant Director of Appointments, effective September 1, 1955
Elizabeth L. Blackburn, Assistant Professor of Business Education, effective July 18, 1955
Mylen E. Fitzwater, Associate Professor of Psychology, effective August 25, 1955
Kathryn L. Hansen, Assistant Professor of Education, effective July 22, 1955
Mary A. Morrow, Instructor in Psychology, effective June 2, 1955.
It was moved by Mr. Bachman, seconded by Mr. Schoyn, and carried by the aye votes of Schoyn, Beams, Bachman, and Rodgers, that the payrolls of the University for the year 1955-56 be approved and confirmed as presented by the President of the University, including the following new appointments and promotions in the administrative staff and faculty:

New Appointments for 1955-56

Elden T. Smith, formerly Professor of Speech and Chairman of the Department of Speech, as Director of Student Life and Services, a new administrative post of high responsibility, effective September 1, 1955

William R. Gibbon, as Assistant in Publications and News Service, effective August 15, 1955

Anna Pauline Mack, as Food Service Officer, effective September 1, 1955

Richard L. Creger, as Intern Instructor in Psychology

Robert Dudley, as Assistant in Health and Physical Education and Assistant Football Coach

Milford S. Lougheed, as Assistant Professor of Geology

Bernard Habin, as Assistant Professor of Education

Benjamin Rosenberg, as Assistant Professor of Psychology

Louis C. Rau, as Instructor in English

Emma Whiteford, as Associate Professor of Home Economics and Chairman of the Department

Richard L. Williamson, as Assistant Professor of Accounting.

Emeritus Appointment

Arch E. Conklin, to become Emeritus Dean of Students and to continue in active responsibilities as Dean of Men, effective September 15, 1955

Administrative Promotions, effective September 15, 1955

Kenneth H. McFall, from Dean of the College of Liberal Arts to Provost, succeeding to the duties of former Dean of Faculties J. Robert Overman

Emerson C. Shuck, from Dean of the Graduate School to Dean of the College of Liberal Arts, succeeding Dean McFall

Lloyd A. Helms, from Professor of Economics and Secretary of the Faculty to Dean of the Graduate School and Secretary of the Faculty, succeeding Dean Shuck in the Graduate School administration

Promotions in Faculty Rank, effective with the beginning of the academic year 1955-56

Ralph L. Beck, from Associate Professor to Professor of Education

John R. Coash, from Assistant Professor to Associate Professor of Geology

Samuel M. Cooper, from Associate Professor to Professor of Health and Physical Education

Ralph E. Geer, from Assistant Professor to Associate Professor of Education

Robert M. Gilson, from Instructor to Assistant Professor of Psychology

Joseph E. Himmel, from Assistant Professor to Associate Professor of Music

Lowry E. Karnes, from Associate Professor to Professor of Geography

Donald C. Klehrer, from Assistant Professor to Associate Professor of Speech

Charles Lakofsky, from Assistant Professor to Associate Professor of Art

Lewis P. Mianhart, from Associate Professor to Professor of Business Administration

Otto O. Otvirk, from Instructor to Assistant Professor of Art

Robert E. Stinson, from Instructor to Assistant Professor of Art

Harold E. Tinnappel, from Assistant Professor to Associate Professor of Mathematics

James C. Wright, from Assistant Professor to Associate Professor of Psychology

It was moved by Mr. Schoyn and seconded by Mr. Beams that the regular salary of the President of the University be increased to $19,000.00 per year, effective July 1, 1955, and that the payment of $4,500 a year from local funds as a general expense allowance be continued. Motion carried, the following voting aye: Schoyn, Beams, Bachman, and Rodgers.

President McDonald expressed his deep appreciation to the Board for their generous appraisal of his efforts and their continuous support, and said he will do everything in his power to justify the Board’s confidence and to build the University into an institution of which he hoped they can be increasingly proud.

It was moved by Mr. Schoyn and seconded by Mr. Bachman that the President’s appointment of Ralph G. Harshman as Vice President of the University, effective September 15, 1955, be confirmed. Motion carried, the following members voting aye: Schoyn, Beams, Bachman, and Rodgers.
The Board discussed at length the matter of compensation for University employes of outstanding ability whose
tireless efforts and valuable services are so much greater than their salaries. Board members unanimously agreed
that the University should do everything reasonably possible to provide salaries in keeping with the abilities and
services of our highly capable administrative officers and faculty members.

The President stated that the full support given him by the Board had made it possible during the past four
years to bring Bowling Green salaries from the bottom among the State universities of Ohio to a level fairly close
to the average of salaries paid in the ranking universities of the country. Salary increases here have been pro-
portionately larger than the increase in State appropriations, due to major changes in the University's internal
operations and financial management. These changes have been instituted gradually by the President over the four-
year period. One result has been to increase the amount of available funds to raise administrative and faculty
salaries.

The higher salaries now being paid at Bowling Green have become a cause for concern on the part of the com-
parable State universities, however, and the other presidents have requested as a matter of cooperation that the
President here hold the top administrative and professorial salaries in line with the salaries paid in similar
positions and ranks at Kent, Miami, and Ohio.

The Board of Trustees recognized the importance of working cooperatively with the other State universities
of Ohio. The Board also recognized the right and the responsibility of each of the State universities to operate
in accordance with the policies and plans considered best by its own board and administration. Therefore, the
Board decided unanimously as a matter of policy that the President of the University shall establish and provide
salaries for highly qualified and competent persons in the administration and faculty at an adequate levels as can
be arranged on a sound administrative basis within the available funds.

The minutes of the meeting of July 29, 1955, were approved.

The President reported that the pressure for admission to Bowling Green State University seems to be increasing
at an accelerating rate. As of February 1, 1956, the number of applicants already officially admitted for
September, 1956, was 33% higher than the comparable figure for the preceding year.

The President reported that construction of Founders Quadrangle is considerably behind schedule. University
officials have requested the general contractor, the Knowlton Construction Company, to give prior attention to the
completion of this building by September 1, 1956, even though the completion of the Music Building and the Union
may thereby be somewhat delayed.

The President announced that a scale model of the University Union, constructed by Eldon Stahl, of Monroe,
Michigan, had been received and that it would be ready for inspection by members of the Board following the
meeting. Mr. Stahl is also building a model of the main campus.

A progress report on the acquisition of properties since the last meeting of the Board was given by the Presi-
dent. The properties acquired which were reported at this meeting are as follows:

<table>
<thead>
<tr>
<th>Seller</th>
<th>Description</th>
<th>Purchase Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wayne</td>
<td>N. 42' of S. 8th of Lots #3599, 3600, 3601</td>
<td>$11,000.00</td>
</tr>
<tr>
<td></td>
<td>(431 N. College Drive)</td>
<td></td>
</tr>
<tr>
<td>Algia</td>
<td>Lots #3775, 3577, 3587 (60% Home)</td>
<td>16,000.00</td>
</tr>
<tr>
<td>Chamberlain</td>
<td>Lot #1705 (640 K. Merr)</td>
<td>14,000.00</td>
</tr>
<tr>
<td>Denniz and Margaret Russell</td>
<td>Lots #3905, 3608, J. H. Lincoln's Addition</td>
<td>15,000.00</td>
</tr>
<tr>
<td>Rev. W. H. Cone</td>
<td>Outlot 83 - E. 410' S. 340' of Outlot 83 (815 Ridge)</td>
<td>40,000.00</td>
</tr>
<tr>
<td>Alma</td>
<td>Outlot 84, Block 41, North Reed's Addition (215 Thurston)</td>
<td>19,000.00</td>
</tr>
<tr>
<td>Leedom</td>
<td>and Augusta Sutter</td>
<td></td>
</tr>
<tr>
<td>Howard and Mary Alice Rutter</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Acquisition of the following properties had been previously reported by the President at the meeting on July 29,
1954:

<table>
<thead>
<tr>
<th>Seller</th>
<th>Description</th>
<th>Purchase Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edith</td>
<td>Lot #607 - 50' x 152.5' (611 Ridge Street)</td>
<td>$13,750.00</td>
</tr>
<tr>
<td>Swartz</td>
<td></td>
<td></td>
</tr>
<tr>
<td>George</td>
<td>Outlot 1701 and 1702</td>
<td>1,000.00</td>
</tr>
<tr>
<td>H. Emmitt</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The critical need for housing for married students was discussed. It was agreed that the question of the ex-
tent of the University's obligation to provide housing for married students is a matter of general public policy
which should be determined at a later meeting of the Board of Trustees.

It was moved by Mr. Donnell and seconded by Mr. Ross that the President be authorized to investigate the
possibility of acquiring additional land in the Urschel area; that the President report to the Board the terms on
which such property might be acquired. The motion carried, the following members voting aye: Bachman, Donnell,
Ross, Rodgers, and Schwyn.