Board of Trustees Meeting Minutes 1955-06-17

Bowling Green State University

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Extension of Leave of Absence:
Karl Richards, Assistant Professor of Art, for the academic year 1955-56, to continue graduate study at Ohio State University

Resignation:
Mervin J. Schlosser, Instructor in Health and Physical Education and Assistant Football Coach, effective March 15, 1955

ADMINISTRATIVE
Appointment:
Walter Holtkamp, special consultant, $500.00 per month for the months of March, April, and May, 1955.

Resignations:
Jane D. Igou, Administrator, University Health Service, effective June 15, 1955
Nancy Stolly, Library Assistant, effective April 15, 1955.

Attest:

President

Secretary

Bowling Green, Ohio
June 17, 1955

The Board of Trustees met at 2:00 p.m. on Friday, June 17, 1955. The following members were present: E. T. Rodgers, President; Carl H. Scheyn, Vice-President; Alva W. Bachman, Secretary; James C. Donnell II, Treasurer.

The minutes of the April 23, 1955, meeting were approved.

The President reported that, after careful consideration of a number of names submitted, the Faculty Committee on Honorary Degrees had recommended and a heavy majority of the faculty had voted that the following persons be awarded honorary degrees:

Dr. Joseph E. Duty
Dr. William Terry Wickham

Doctor of Laws
Doctor of Laws

It was unanimously agreed that honorary degrees be awarded Dr. Duty and Dr. Wickham, as recommended by the Faculty Committee on Honorary Degrees.

The President reported to the Board that the improvement and reduced occupancy of houses now occupied by fraternities on the campus had produced an increasing disparity in quality of housing between the fraternities now housed on the campus and other fraternities recognized by the University. As the residential facilities on campus are improved still more in the next few years, the relative position of the fraternities not provided with University housing will be increasingly difficult. Only one off-campus fraternity, the Sigma Alpha Epsilon, is in a position to provide an adequate house of its own for its members anytime in the years immediately ahead.

It was moved by Mr. Bachman, seconded by Mr. Donnell, and unanimously voted by the Board that the President be authorized to make plans for the construction of additional houses of good quality on the campus of the University, to be made available to fraternities recognized by the University.

President McDonald reported that, in accordance with the directive of the Board at the April 23 meeting, University officials had decided to request the State Director of Public Works to readvertise the heating construction (including air conditioning) for the Music Building. The Gesling Company was the low bidder for the heating (including ducts for air conditioning) less deductive alternates covering the refrigeration units and tower, with a bid of $151,800. The State Director of Public Works, at our request, has entered into a contract with the Gesling Company for this work.

It was moved by Mr. Donnell, seconded by Mr. Bachman, and unanimously voted that the President be authorized, at a time that he deems appropriate, to take the necessary steps to secure the refrigeration units with related mechanisms and tower necessary to complete the air conditioning of the building; the purchase to be made from the lowest bidder following competitive bidding as required under the laws of Ohio; that the funds required for purchasing and installing these items be derived from the 1955-57 appropriation to the University for additions and betterments.

President McDonald reported that bids were received in the office of the State Architect and Engineer on Tuesday, June 20, for construction of Founders Quadrangle. Since bids for the general construction and kitchen equipment were in excess of the architects' estimates, University officials have asked the State Director of Public Works to enter immediately into readvertising for the general construction contract, with a revised estimate of cost as submitted by Britsch and Munger.

It was moved by Mr. Donnell, seconded by Mr. Scheyn, and unanimously voted

(1) That the State Director of Public Works be requested to enter into contracts with the lowest bidders for the plumbing, heating, electric work, and elevators for Founders Quadrangle, as follows:

<table>
<thead>
<tr>
<th>Company</th>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>E. W. File and Son</td>
<td>Plumbing</td>
<td>$131,170</td>
</tr>
<tr>
<td></td>
<td>Heating</td>
<td>133,330</td>
</tr>
<tr>
<td>Bigley Electric Supply</td>
<td>Electric</td>
<td>$174,700</td>
</tr>
<tr>
<td></td>
<td>Alternate E-3 (extra receptacles) Add</td>
<td>200</td>
</tr>
<tr>
<td></td>
<td>Substitution (Fixtures) Deduct</td>
<td>1,683</td>
</tr>
<tr>
<td></td>
<td></td>
<td>173,217</td>
</tr>
<tr>
<td>Haughton Elevator Company</td>
<td>Elevators</td>
<td>72,524</td>
</tr>
</tbody>
</table>

(2) That in the event the lowest bid on the general construction following readvertising
is found to be below the architects' revised estimate of cost, the State Director of Public Works be requested to enter into contract with the lowest bidder for the general construction of Founders Quadrangle; (3) That at an appropriate later date, while the building is in progress, but in time for the kitchen installation to be completed before the Quadrangle is opened, the State Director of Public Works be requested to readvertise for bids on kitchen equipment, and to enter into contract with the lowest bidder following re-advertising, provided the low bid is under the architects' revised estimate of cost.

Mr. Schwyn reported on the results of his efforts to secure the property at 703 Ridge Street. It was moved by Mr. Bachman, seconded by Mr. Schwyn, and unanimously voted that University authorities be authorised to enter into an agreement or agreements for the purchase of the property at 703 Ridge Street at a total price of not to exceed $10,000, such authorization to extend to October 1, 1955.

It was moved by Mr. Bachman, seconded by Mr. Donnell, and unanimously voted

A. That the President of the University be authorized and directed to retain architects through the office of the State Architect and Engineer, and to proceed with all necessary preparatory steps for:
1. The construction of a residential center for women in the area north of Ridge Street and west of College Drive just as soon as the University Housing Commission has acquired title to the lands needed for this residence center;
2. The improvement of Dorms R to provide more adequate residential facilities at increased capacity in those houses;
3. The construction of additional housing for men in the general area where men's permanent dormitories are now located;

B. That plans for the financing and construction of such additional residential facilities be laid before the Board of Trustees for consideration and action in accordance with the needs of the University's expanding enrollment.

It was moved by Mr. Donnell, seconded by Mr. Bachman, and unanimously voted that appointments and other personnel changes presented by the President be confirmed.

APPOINTMENTS AND OTHER PERSONNEL CHANGES

FACULTY

New Appointments:
William L. Gunlock, Assistant Instructor in Health and Physical Education and Assistant Football Coach, $460.00 per month, effective March 1, 1955
Doyt L. Perry, Associate Professor of Health and Physical Education and Head Football Coach, $750.00 per month, effective March 1, 1955
Edward Schembechler, Instructor in Health and Physical Education and Assistant Football Coach, $460.00 per month, effective March 1, 1955

Leaves of Absence:
Howard B. Huffman, Assistant Professor of Business Administration, extension of leave of absence through 1955-56, to continue work toward doctorate at Ohio State University
Helen Lakorsky, Instructor in Music, leave of absence for academic year 1955-56

Resignations:
W. A. Howe, Assistant Professor of Accounting, effective June 5, 1955
Gerald McLaughlin, Assistant Professor of Music, effective June 5, 1955
Dorothy Matthews, Assistant Instructor in Speech, effective April 15, 1955
Eugene D. Schmiedl, Instructor in Education, effective June 5, 1955

ADMINISTRATION

New Appointment (Part-Time):
Eldon H. Stahl, part-time member of administrative staff, to construct architectural model of the campus, $3500.

Note: The following resolution was unanimously voted upon motion by Mr. Bachman, seconded by Mr. Schwyn, as an amendment to the minutes of the June 17, 1955, meeting, to be entered upon the record of the minutes of that meeting:

RESOLVED, that,
1. The Toledo Trust Company, of Toledo, Ohio, be and it hereby is, designated as a depository of the funds of this University, and
2. Until otherwise ordered, the said funds shall be subject to be withdrawn on the checks, drafts, notes or orders of this University signed by any of its following named officers, to-wit:

E. J. Kreischer—Business Manager
The President of the University may from time to time designate other officers to sign in lieu of the Business Manager.

The attached certification of a resolution adopted by the Board of Trustees on April 15, 1954, establishing the organization and general policies of the Board of Trustees is hereby made a part of this resolution.

3. Said depository of the funds of this University is hereby authorised to pay such checks, drafts, notes or orders and also to receive the same for the credit of or in payment from the payee or any other holder, when so signed, without inquiry as to the circumstances of their issue or the disposition of their proceeds whether drawn to the individual order of or tendered in payment of individual obligations of the said above named persons or other officers of this Corporation or otherwise, and
This University hereby guarantees to the depository the payment of all checks, drafts and notes which may at any time be deposited without the endorsement of the University appearing on such items and the certification of these resolutions by an officer of this University shall bind it upon this guaranty.

The foregoing powers and authority shall continue until written notice of the revocation thereof shall have been lodged with and receipted for by The Toledo Trust Company.

CERTIFICATION IS HEREBY MADE that the following is a true and correct statement concerning the officers and general policies regarding meetings of the Board of Trustees of Bowling Green State University, and the President and Business Manager of the University:

1. The officers of the Board of Trustees are the President, Vice President, Secretary, and Treasurer, elected at the first meeting of the Board after a member has been appointed or reappointed by the Governor and confirmed by the Ohio Senate, and continuing in office until their respective successors have been elected by the Board.

2. The officers of the Board of Trustees at this time are: E. T. Rodgers, President; Carl H. Schwyn, Vice President; Alva W. Bachman, Secretary; J. C. Donnell II, Treasurer, and the officers of the University are: Ralph W. McDonald, President, and E. J. Kreischer, Business Manager.

3. The Board meets at the call of the President of the Board, or of the Vice President of the Board when the President of the Board is not in position conveniently to issue such a call. When a meeting is called by one of these officers, notice of the meeting is communicated by the President of the University to other members of the Board. All members of the Board who are available in the State of Ohio must be notified in advance of the meeting.

A majority of the membership (three) constitute a quorum for the conducting of any business of the Board.

5. It is the policy of the Board of Trustees to conduct all University affairs in accordance with its responsibilities and powers under the Constitution and laws of the State of Ohio; and in the parliamentary conduct of its meetings the Board is guided by Robert's Rules of Order.

6. The President of the University is charged with full responsibility and authority for directing and managing University affairs, under broad policies laid down by the Board.

7. The Business Manager of the University is authorized and directed to sign vouchers on state and local funds of the University, and has full authority to sign and endorse checks, bills, vouchers, or orders of any kind for the deposit, transfer, or expenditure of any funds of the University and to establish funds provided for by bond resolutions (including the Bond Resolution adopted March 13, 1954 with respect to Dormitory Revenue Bonds of 1954) and effect deposits therein and withdrawals therefrom, and to perform such other duties and functions with respect to the financial and business affairs of the University as shall be delegated to him by the Board of Trustees or by the President of the University under policies laid down by the Board.

The Board of Trustees met at 1:15 p.m. on Friday, July 29, 1955. The following members were present: E. T. Rodgers, President; Carl H. Schwyn, Vice President; Alva W. Bachman, Secretary; Frazier Reams.

Mr. Rodgers then assumed the chair.

The Board of Trustees met at 1:15 p.m. on Friday, July 29, 1955. The following members were present: E. T. Rodgers, President; Carl H. Schwyn, Vice President; Alva W. Bachman, Secretary; Frazier Reams.

Mr. Schwyn presided during the election of the President of the Board for 1955-56.

It was moved by Mr. Bachman, seconded by Mr. Reams, and unanimously voted that the Board re-elect E. T. Rodgers as President for the ensuing year 1955-56 and until a successor is elected by the Board.

It was moved by Mr. Rodgers, seconded by Mr. Bachman, and unanimously voted that the Board of Trustees express to Mrs. McDonald their kindest regards, love, and best wishes following her recent illness.

Mr. Rodgers then assumed the chair.