1-28-1955

Board of Trustees Meeting Minutes 1955-01-28

Bowling Green State University

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Mr. Donnell moved, seconded by Mr. Schwyn, that the President be directed to proceed with the necessary steps with the Director of Public Works for the condemnation and appropriate disposal of the West. The motion carried unanimously.

It was moved by Mr. Schwyn, seconded by Mr. Donnell, and unanimously voted that the Ohio Citizens Trust Company be designated as a depository for the construction and debt-service funds in connection with the University Union.

President McDonald reported that preliminary steps have been taken looking toward the construction of additional dormitory space for women.

Mr. Donnell moved, seconded by Mr. Schwyn, that:

1. The Business Manager be authorized and directed to call and retire, as of the next call date in each instance, all outstanding bonds in the Dormitory 8 and 9 issue of $350,000 and the Dormitory 5 issue of $40,000, the source of funds needed beyond the available balances in the sinking funds for these bonds to be reserves for building and building equipment depreciation excluding Dormitories R and W;

2. The President be authorized and directed to request the State Architect and State Director of Public Works to select and enter into a contract with an architectural firm to begin immediately on the plans for the new women's residential center to be located in the area west of the Library;

3. The President be authorized and directed to request the Attorney General to assist the University in retaining the firm of Squire, Sanders & Dempsey to serve as bond counsel in connection with the financing of the new residential center for women;

4. The President be authorized and directed to take any further steps that may be desirable or necessary to bring about the construction, equipping, and furnishing of the new residence center for 450 or more women students at the earliest possible moment, with September 1, 1956, as the target date for occupancy.

The motion carried unanimously.

It was moved by Mr. Schwyn, seconded by Mr. Donnell, and unanimously voted that the Business Manager be authorized, with the approval of the President, to invest inactive reserves and other funds in dormitory and other local funds of the University, in securities of the Federal Government or any of its agencies, or in outstanding bonds of the University when such investment seems prudent.

Mr. Rodgers expressed his appreciation to the members of the Board of Trustees for the honor bestowed upon him in designating the new residential center for men as the Rodgers Quadrangle.

The Board of Trustees met at noon on Friday, January 28, 1955. The following members were present: Carl H. Schwyn, Vice-President; Alva W. Bachman, Secretary; Frazier Reams.

The minutes of the August 18, 1954, meeting were approved.

It was moved by Mr. Bachman, seconded by Mr. Reams, and unanimously voted that the President of the University and the Secretary of the Board of Trustees be authorized and directed to execute the following "Agreement to Purchase Dormitory Revenue Bonds":

AGREEMENT TO PURCHASE DORMITORY REVENUE BONDS

This agreement entered into this 28th day of January, 1955, between the Board of Trustees of Bowling Green State University, Bowling Green, Ohio, hereinafter called the Trustees, and the STATE TEACHERS RETIREMENT SYSTEM OF OHIO, hereinafter called the System.

1. In consideration of the provisions and terms to be mutually agreed upon and described in a resolution of the Trustees, said Trustees agree to sell to said System 3 1/8% Dormitory Revenue Bonds in an aggregate amount not in excess of $2,500,000, dated March 1, 1955.

2. This System agrees to purchase such bonds at a price of par and accrued interest.

3. The Trustees agree to deliver all bonds for payment April 1, 1955.

THE BOARD OF TRUSTEES OF THE
BOWLING GREEN STATE UNIVERSITY:

By President of the University

THE STATE TEACHERS RETIREMENT
SYSTEM OF OHIO:

By Executive Secretary

Secretary of the Board of Trustees

President McDonald reported that a faculty committee had been making a study of group insurance for faculty and administrative officers of the University, such a program to be financed by authorized deductions from the salaries of those who might elect to participate.

It was moved by Mr. Reams, seconded by Mr. Bachman, and voted that the President of the University be authorized to (1) enter into a group insurance contract on behalf of the University for the benefit of such
It was moved by Mr. Bachman, seconded by Mr. Reans, and voted that transfers of funds from the cash balance of the University's local dormitory accounts to the Bowling Green Housing Commission, to cover the purchases listed below, be ratified and confirmed:

<table>
<thead>
<tr>
<th>Date</th>
<th>Seller</th>
<th>Description</th>
<th>Purchase Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/28/54</td>
<td>Arlo D. Boggs</td>
<td>Parcel - 41' x 151'</td>
<td>$9,600.00</td>
</tr>
<tr>
<td>10/27/54</td>
<td>Harley D. &amp; Nellie C. Guy</td>
<td>Lots 3602-03 - 115' x 125.3'</td>
<td>14,000.00</td>
</tr>
<tr>
<td>10/30/54</td>
<td>Harold Johnston</td>
<td>Parcel 40' x 151'</td>
<td>1,290.00</td>
</tr>
<tr>
<td>10/27/54</td>
<td>Wood Co. Realty Co.</td>
<td>Lots 3582-81 - 100' x 120'</td>
<td>2,850.00</td>
</tr>
<tr>
<td>12/19/53</td>
<td>Harold &amp; Gladys Johnston</td>
<td>Parcel 82'</td>
<td>2,500.00</td>
</tr>
<tr>
<td>1/22/54</td>
<td>Charles &amp; Constance Konieze</td>
<td>Lots 3589-89 - 100' x 123.7'</td>
<td>7,500.00</td>
</tr>
<tr>
<td>2/16/54</td>
<td>Leander &amp; Ruth Kathryn</td>
<td>Parcel - 135 x 456'</td>
<td>4,850.00</td>
</tr>
<tr>
<td>7/22/54</td>
<td>Frank &amp; Mae Coen &amp; William</td>
<td>Parcel 3579 - 50' x 120'</td>
<td>1,100.00</td>
</tr>
<tr>
<td>9/8/54</td>
<td>Mabel E. Genin</td>
<td>Lots 3582 &amp; 3611 - 95.6' x 120'</td>
<td>6,500.00</td>
</tr>
<tr>
<td>10/15/54</td>
<td>Norman D. &amp; Rose Spitzer</td>
<td>Parcel - 40.3' x 150.3'</td>
<td>12,500.00</td>
</tr>
<tr>
<td>10/25/54</td>
<td>Frank &amp; Mae Coen &amp; William</td>
<td>Parcel 3578 - 50' x 120'</td>
<td>1,130.00</td>
</tr>
<tr>
<td>12/8/54</td>
<td>Frank C. &amp; Jane Arnold</td>
<td>Lots 3506 - 52' x 125.3' &amp; 3597 - 50' x 120'</td>
<td>33,000.00</td>
</tr>
<tr>
<td>1/18/55</td>
<td>Virginia Hurt</td>
<td>Lot 3598 - 50' x 120' plus 5' of</td>
<td>1,180.75</td>
</tr>
</tbody>
</table>

It was moved by Mr. Reans, seconded by Mr. Bachman, and voted that the President of the University be authorised and directed to arrange through the office of the State Director of Public Works for letting construction contracts to restore the Graphic Arts Building in accordance with the laws of the State of Ohio.

President McDonald reported that it is necessary to extend the University tunnel system for distribution of heat and other services to meet the needs of the Music Building and Residential Center for Women on which it is expected contracts will be let this spring.

It was moved by Mr. Bachman, seconded by Mr. Reans, and voted that the President of the University be authorised and directed to take the necessary steps for the construction and installation of the tunnel and service lines, in accordance with the laws of the State of Ohio, transferring an amount not to exceed $40,000, from the cash balance of the University's local dormitory accounts to the Bowling Green Housing Commission, to fund the extension of the tunnel system from its present terminus adjacent to the Music Building, as indicated in the architect's drawings, to be named the Alice Prout Residence Hall.

It was moved by Mr. Bachman, seconded by Mr. Reans, and unanimously voted that (1) the Board of Trustees express its appreciation to the faculty and administrative officers for the pledges and contributions they have made toward the cost of building and furnishing the Union, and that others may make such contributions later.

It was moved by Mr. Bachman, seconded by Mr. Reans, and unanimously voted that (1) the Board of Trustees express its appreciation to the faculty and administrative officers for the pledges and contributions they have made toward the cost of constructing and furnishing the Union; (2) the Board of Trustees accept these contributions to be deposited directly into the Union Construction and Equipment Account; (3) an appropriate space in the Union, as directed by the Board of Trustees, be set aside as a faculty lounge or social center to be used under the direction of a Faculty Club having as eligible charter members the faculty members and administrative officers who have made such voluntary contributions to the cost of the Union if they desire to form such a Club; (4) the vice president of the Board of Trustees, in the absence of the President, be authorized to enter into a formal agreement with such a Faculty Club in fulfillment of the provisions of this action of the Board.

It was moved by Mr. Bachman, seconded by Mr. Reans, and unanimously voted that the new Residence Hall for Women now under construction, expected to be opened next fall, be named The Alice Prout Residence Hall.

The President reported that the bid of $775 (to be paid to the University), submitted by Portage Legion Post No. 275, for the removal of the Falcon's Nest from the campus had been accepted. The Legion will permit the University to defray the costs of said construction and installation, including architects' and engineers' fees and other expenses incident to the planning and completion of the work.

President McDonald reported that the bid of $575 (to be paid to the University), submitted by Portage Legion Post No. 275 for the removal of the Falcon's Nest from the campus had been accepted. The Legion will permit the University to defray the costs of said construction and installation, including architects' and engineers' fees and other expenses incident to the planning and completion of the work.

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Mr. Bachman turned the chair back over to Mr. Reans. It was moved by Mr. Reans, seconded by Mr. Bachman, and unanimously voted that the new Residence Hall for Women now under construction, expected to be opened next fall, be named The Alice Prout Residence Hall.

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Mr. Bachman turned the chair back over to Mr. Reans. It was moved by Mr. Reans, seconded by Mr. Bachman, and unanimously voted that the new Residence Hall for Women now under construction, expected to be opened next fall, be named The Alice Prout Residence Hall.

It was moved by Mr. Bachman, seconded by Mr. Reans, and unanimously voted that the following changes in fees be approved and that the respective fees be levied for the purposes indicated and become effective on the dates indicated, respectively:
ART 205, 206--Drawing from Life--increase in laboratory fee from $4.00 to $6.00 per semester, effective September, 1955
ART 345--Art Appreciation--laboratory fee of $2.00, effective September, 1955
ART 349, 359--History of Art--laboratory fee of $5.00, effective September, 1955
ART STUDY HOURS--$4.00 per semester, for extra, supervised use of designated studios in Art Department after school hours, effective beginning the second semester, 1954-55
BIOLOGY 201--Field Botany--laboratory and transportation fee of $1.00, effective September, 1955
BIOLOGY 276--Animal morphology and transportation fee of $2.00, effective September, 1955
BIOLOGY 416--Wildlife Conservation--laboratory and transportation fee of $2.00, effective September, 1955
BIOLOGY 439--Morphology of Vascular Plants--reduce laboratory fee from $3.00 to $2.00 per semester, effective September, 1955
BIOLOGY 470--Fresh-Water Algae--laboratory fee of $2.00, effective September, 1955
CHARGE OF REGISTRATION FEE--$4.00 charged for any change of schedule after registration, unless waived by the dean of the college in which the student is enrolled, effective September, 1955
EDUCATION 331, 332, 381, 382--Student Teaching--laboratory fee of $3.00 per semester hour, effective September, 1955
ENGLISH 246--Children's Literature--laboratory fee of $1.00, effective September, 1955
EXTENSION FEE--change the official designation of the extension course charge by discontinuing the registration fee of $7.50 per credit hour and the separate extension fee of $2.50 per credit hour for students enrolled in extension courses; substitute therefor an extension fee of $10.00 per credit hour, effective beginning the second semester, 1954-55.
HEALTH AND PHYSICAL EDUCATION 101, 100, 201, and 202--Service Courses--increase in laboratory fee from $1.50 to $2.00 per course, effective September, 1955
MUSIC 125 to 285--Instrumental Class Instruction--$4.00 laboratory fee, replacing present rental fee for instruments, effective September, 1955
PROFICIENCY EXAMINATIONS IN TYPING AND SHORTHAND--fee of $5.00 collected for special examinations administered by members of the Business Education staff for persons seeking to qualify for civil service or other positions, effective immediately.
SPEECH 421--Clinical Practice in the Public School Speech Clinic--subject to laboratory fee listed for EDUCATION 321 ($4.00 per semester hour) when student is assigned for practice in one of the cooperating schools, effective September, 1955
SUMMER SESSION INCIDENTAL FEE--$12.00 per session combined fee to cover a proportionate share of the cost of certain services such as the Library, Health Service, and University Union, effective Summer 1955, replacing Summer Activity Fee of $10.00 per session.

The President reported that, pursuant to action of the Board of Trustees at the meeting on April 15, 1954, a full investigation had been made pertaining to the conversion of the Research and Development Committee to a permanent fund or foundation. He stated that if this fund should be incorporated, it would pass out from under the basic control of the Board of Trustees, because, under the laws of Ohio, a corporation once established cannot have its trustees or directors named or designated by a group outside the corporation itself. He stated further that incorporation was not necessary in order to qualify for tax exemption under the Internal Revenue laws of the United States and the laws of the State of Ohio.

It was moved by Mr. Bachman, seconded by Mr. Reams, and unanimously voted that the Bowling Green State University Foundation not be incorporated as previously intended; that the official name be the Bowling Green State University Fund; that the membership be extended from the present five to a total of seven, the two additional members to be appointed by the members of the Committee administering the fund, together with any future amendments to such constitution, be presented to the Board of Trustees for ratification; that upon the ratification of such a constitution the Bowling Green State University Fund succeed to all of the resources, obligations, functions, responsibilities and duties of the members of the Committee administering the Fund, until the ratification of such a constitution the Bowling Green State University Fund succeed to all of the resources, obligations, functions, responsibilities and duties of the members of the Committee administering the Fund.

APPOINTMENTS AND OTHER PAYROLL CHANGES

FACULTY

New Appointment for 1954-55 (Full Time):
Mary A. Morrow, Instructor in Psychology, $4700

Leaves of Absence:
Herbert E. Muns, Assistant Professor of English, leave of absence for second semester 1954-55, for graduate study
Dorothy E. Moulton, Assistant Professor of English, leave of absence for academic year 1955-56, for graduate study
Elfreda Rusher, Instructor in Business Education, leave of absence effective beginning June 5, 1955, and extending through a period no later than September 1, 1957, with the understanding that when she returns to her position with the University under this leave she shall have completed the requirements for the doctorate and shall have received the Ph.D. degree.
Francis F. Wilcox, Instructor in Music, leave of absence effective beginning January 3, 1955, and extending through June 5, 1955, for graduate study

ADMINISTRATIVE

Appointments:
Richard L. Barnes, Assistant to the Director of Admissions, $3840 per year, effective November 1, 1954
Eula Buford, assistant in the University Publications and News Service, $3600 per year, effective September 23, 1954
Dorothy C. Chamberlin, University Physician, $7500 per year, effective September 1, 1954
Marie A. Peterson, assistant in the University Publications and News Service, $2500 for the period beginning September 10, 1954, and ending June 10, 1955
Robert G. Roper, assistant to the Business Manager, $6500 per year, effective January 1, 1955
Maurice Smith, Food Service Officer, $6500 for the ten months beginning September 1, 1954
Herbert Trumbore, Food Service Officer, $7700 for the ten months beginning September 1, 1954
Ken White, part-time special assistant to the President (designing and furnishing new Residence Center), $300.00 per month effective February 1, 1955, through August, 1956

Temporary Employees:
Edward H. Lawson, University Physician, $9000 per year, employed September 15, 1954, to December 10, 1954

Resignations:
Phyllis Neckathom, Assistant to the Registrar, effective November 1, 1954
Resignations (Continued):

F. F. Heege, Assistant to the Director of Residential and Plant Operations, effective September 30, 1954

Attest:

President

Secretary

Bowling Green, Ohio
April 23, 1955

The Board of Trustees met at 10:00 a.m. on Saturday, April 23, 1955. The following members were present:

E. T. Rodgers, President; Carl H. Schwyn, Vice-President; Alva W. Bachman, Secretary; Frazier Reams. Mr. J. C. Donnell II was unable to attend the meeting because of important previous commitments.

The minutes of the January 28, 1955, meeting were approved.

It was moved by Mr. Reams, seconded by Mr. Bachman, and unanimously voted that the President be authorized and directed:

1. to request the State Director of Public Works to enter into contract with the following contractors and companies for the items indicated in the construction of the new classroom building:

   Knowlton Construction Company
   General construction $471,600.00
   Walks, curbs, and drives 1,600.00
   Asphalt tile floor in practice rooms 690.00
   Wood paneling in recital hall 5,000.00
   Terraza stair treads 300.00
   Plastic corridor tile 1,200.00

   Otis Elevator Company
   Elevator 13,198.00

   The Gesling Company
   Plumbing 25,750.00

   Einheit Electric Construction Company
   Electrical 39,100.00

2. to confer, together with the Business Manager of the University and any members of the Board of Trustees they may choose, with the State Architect and the State Director of Public Works, and arrive at a decision on behalf of the Board of Trustees as to whether to request issuance of a contract on the basis of the lowest present bid or to readvertise the heating for new bids; in the event the heating should be readvertised, then to request that a contract be entered into with the lowest bidder under the readvertising, if recommended by the State Architect.

It was moved by Mr. Schwyn, seconded by Mr. Reams, and unanimously voted by the Board that the following actions be approved and executed, and that the President of the University be authorized and directed to have these actions carried out:

1. to arrange for the transfer of $6000 from the 1953 appropriated item G-32, for equipping new buildings, to the item G-2, in order to cover the excess of the above bids and additional architects' fees over the presently available funds in G-2, which is the construction account for the new classroom building;

2. to arrange for a contract to be issued on behalf of the University to the lowest bidder on the organ for the recital hall, when bids for this purpose shall have been received and studied;

3. to give priority in the expenditure of any new funds that may be appropriated by the 1955 Legislature for equipping new buildings to the purchase of additional equipment needed in the new classroom building by the time it is available for use in 1956-57;

4. to give the new classroom building the official name of "The School of Music."

President McDonald stated that the acquisition of a parcel of land at the corner of Ridge Street and North College Drive, just across the street from the main campus, is immediately essential in the plans for the necessary development and expansion of the educational plant of Bowling Green State University. Efforts to purchase this property from Mr. Leon Smith and Mrs. Pearl A. Falls have to date been unsuccessful. It was moved by Mr. Bachman, seconded by Mr. Reams, and unanimously voted that further efforts be made to secure this property before the next meeting of the Board of Trustees; and that official action as to condemnation proceedings be deferred until the next meeting of the Board.

It was moved by Mr. Bachman, seconded by Mr. Schwyn, and unanimously voted that the President of the University be authorized and directed to arrange for the transfer from the Federal Rotary Account of $40,952.50 to the Bowling Green University Housing Commission to cover the actual cost of six parcels of property purchased by the Housing Commission for the University in the two blocks of land bounded on the south by Ridge Street, on the west by North College Drive, on the north by East Merry Avenue, and on the east by Park Avenue and the cemetery, and to arrange for the transfer of $115 of these properties from the Bowling Green University Housing Commission to the State of Ohio for use by the University in the development of its educational plant.

It was moved by Mr. Schwyn, seconded by Mr. Bachman, and unanimously voted that: