Board of Trustees Meeting Minutes 1954-04-15

Bowling Green State University

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The Board of Trustees met on Thursday, April 15, 1954, with the following members present: Carl H. Schwy, Vice-President; Alva W. Bachman, Secretary; James C. Donnell II, Treasurer. Mr. Schwy presided.

The minutes of the March 15 meeting were approved.

Members of the Board were presented with copies of bids submitted on the Dormitory Revenue Bonds. Mr. Bachman moved, Mr. Donnell seconded the motion, and it was unanimously voted that the following resolution accepting the bid of Shields & Company, Columbus, Ohio, be adopted:

RESOLUTION

Accepting the highest bid or bids for $2,350,000 principal amount of Dormitory Revenue Bonds of 1954 of Bowling Green State University based upon the lowest net interest cost to maturity to the University and authorizing issuance and sale of the respective bonds to the successful bidders.

WHEREAS, bids for Series "A" and "B" bonds aggregating $2,350,000 have been received pursuant to the official Notice of Sale after advertisement as directed by Section 2 of the Bond Resolution passed March 13, 1954, and

WHEREAS, the lowest total net interest cost to the University after deducting premium, if any, has been found to be $1,989,285 resulting from the respective bids as follows:

<table>
<thead>
<tr>
<th>Series A Bonds</th>
<th>Series B Bonds</th>
</tr>
</thead>
<tbody>
<tr>
<td>$31000 due 7-1-57, 4% per annum</td>
<td>$56000 due 7-1-70, 3-1/2% per annum</td>
</tr>
<tr>
<td>$25000 due 7-1-60, 4% per annum</td>
<td>$61000 due 7-1-77, 3-1/2% per annum</td>
</tr>
<tr>
<td>$35000 due 7-1-63, 4% per annum</td>
<td>$63000 due 7-1-79, 3-1/2% per annum</td>
</tr>
<tr>
<td>$54000 due 7-1-66, 4% per annum</td>
<td>$65000 due 7-1-79, 3-1/2% per annum</td>
</tr>
<tr>
<td>$35000 due 7-1-61, 4% per annum</td>
<td>$68000 due 7-1-80, 3-1/2% per annum</td>
</tr>
<tr>
<td>$26600 due 7-1-65, 5% per annum</td>
<td>$70000 due 7-1-81, 3-1/2% per annum</td>
</tr>
<tr>
<td>$5000 due 7-1-55, 5% per annum</td>
<td>$72000 due 7-1-82, 3-1/2% per annum</td>
</tr>
<tr>
<td>$2500 due 7-1-56, 5% per annum</td>
<td>$75000 due 7-1-83, 3-1/2% per annum</td>
</tr>
<tr>
<td>$4200 due 7-1-66, 5% per annum</td>
<td>$78000 due 7-1-84, 3-1/2% per annum</td>
</tr>
<tr>
<td>$4500 due 7-1-67, 5% per annum</td>
<td>$80000 due 7-1-85, 3-1/2% per annum</td>
</tr>
<tr>
<td>$4500 due 7-1-69, 5% per annum</td>
<td>$83000 due 7-1-86, 3-1/2% per annum</td>
</tr>
<tr>
<td>$4600 due 7-1-71, 5% per annum</td>
<td>$86000 due 7-1-87, 3-1/2% per annum</td>
</tr>
<tr>
<td>$4900 due 7-1-75, 5% per annum</td>
<td>$89000 due 7-1-88, 3-1/2% per annum</td>
</tr>
<tr>
<td>$5100 due 7-1-77, 5% per annum</td>
<td>$92000 due 7-1-89, 3-1/2% per annum</td>
</tr>
<tr>
<td>$5300 due 7-1-79, 5% per annum</td>
<td>$95000 due 7-1-90, 3-1/2% per annum</td>
</tr>
<tr>
<td>$5500 due 7-1-81, 5% per annum</td>
<td>$98000 due 7-1-91, 3-1/2% per annum</td>
</tr>
<tr>
<td>$5700 due 7-1-83, 5% per annum</td>
<td>$102000 due 7-1-92, 3-1/2% per annum</td>
</tr>
</tbody>
</table>

and

WHEREAS, said successful bidders have duly complied with all the bidding terms;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Bowling Green State University, Bowling Green, Ohio, that:

Section 1. The foregoing bonds be and hereby are awarded to the successful bidders set forth in the resolutions of this resolution in accordance with the terms of the respective bids, of the notice of sale and of the resolution authorizing the issuance and sale of the bonds adopted by this Board of Trustees of Bowling Green State University on March 13, 1954 (herein called the Bond Resolution). Said Bonds shall be dated January 1, 1954, shall be of the denomination of $1,000 each, shall be numbered in the order of their respective maturities from A-1 to A-2250 inclusive in the case of the Series A Bonds, and from B-1 to B-100 inclusive in the case of the Series B Bonds, shall bear interest payable semi-annually on January 1 and July 1 of each year beginning July 1, 1954 at the rates specified in the resolutions to this resolution, shall mature as provided in the Bond Resolution, shall be in coupon form and unregistered as to principal except as the Purchaser may otherwise request by writing addressed to the Business Manager of the University and delivered prior to issuance but shall be registered as to principal on the terms provided in the Bonds and shall be subject to redemption and payable as provided in the Bond Resolution.

Section 2. That the President of the University and the Business Manager of the University, or either of them, are authorized forthwith to cause said Bonds to be printed, executed and delivered in accordance with the terms or the aforesaid bond resolution adopted March 13, 1954, and in accordance with the terms of the bids referred to above, upon payment of the purchase price in the amount paid above, and to prepare and furnish a transcript and any and all documents necessary or proper in connection with the issuance and sale of said Bonds.

Section 3. The President of the University, the Business Manager of the University, the President, the Vice-President, Secretary, and Treasurer of the University are authorized to deliver Bond Certificates to the successful bidders, and each of them, is authorized to sign and affix the Seal of the University to such Bond Certificates as may be necessary and proper in connection therewith.

April 15, 1954
Bowling Green, Ohio

Carl H. Schwy
Vice-President
Mr. Donnell moved, Mr. Bachman seconded the motion, and it was unanimously voted that the following resolution suggested by our bond attorneys be adopted:

WHEREAS, it is advised by Squire, Sanders & Dempsey, bond attorneys, that the Secretary of the Board provide a certificate, countersigned by another member of the Board, as to the officers of the Board and general policies regarding meetings and rules of the Board;

BE IT RESOLVED: That the following be adopted and confirmed as an official statement of the organization and general policy of the Board of Trustees of Bowling Green State University and shall be in place of any other by-laws or regulations:

1. The officers of the Board of Trustees are the President, Vice President, Secretary, and Treasurer, elected at the first meeting of the Board after a member has been appointed or reappointed by the Governor and confirmed by the Ohio Senate, and continuing in office until their respective successors have been elected by the Board.

2. The officers of the Board of Trustees at this time are: E. T. Hodges, President; Carl H. Schwyn, Vice President; Alm W. Bachman, Secretary; J. C. Donnell II, Treasurer, and the officers of the University are Ralph W. McDonald, President, and E. J. Kreischer, Business Manager.

3. The Board meets at the call of the President of the Board, or of the Vice President of the Board when the President is not in position conveniently to hold a meeting. When a meeting is called by one of these officers, notice of the meeting is communicated by the President of the University to other members of the Board. All members of the Board who are available in the State of Ohio must be notified in advance of the meeting.

4. A majority of the membership (three) constitute a quorum for the conducting of any business of the Board.

5. It is the policy of the Board of Trustees to conduct all University affairs in accordance with its responsibilities, powers, and duties under the Constitution and laws of the State of Ohio, and in the parliamentary conduct of its meetings the Board is guided by Robert's Rules of Order.

6. The President of the University is charged with "full responsibility and authority for directing and managing University affairs, under broad policies laid down by the Board."

7. The Business Manager of the University is "authorized and directed to sign vouchers on state and local funds of the University, and is a full authority to sign and endorse checks, bills, vouchers, or orders of any kind for the deposit, transfer, or expenditure of any funds of the University and to establish funds provided for by bond resolutions (including the Bond Resolution adopted March 13, 1954, with respect to Dormitory Revenue Bonds of 1954) and effect deposits therein and withdrawals therefrom, and to perform such other duties and functions with respect to the financial and business affairs of the University as shall be delegated to him by the Board of Trustees or by the President of the University under policies laid down by the Board."

Mr. Bachman moved, Mr. Donnell seconded the motion, and it was unanimously voted that Stranahan, Harris & Company be paid $2350 plus such additional out-of-pocket expenses as seem appropriate for consultative services in accordance with the foregoing bids, and the bond resolution, and to do any and all things necessary to carry out the terms of the bond resolution, the notice of sale of the bonds, and the bids of the successful bidders, including without implied limitation the execution of the bonds in accordance with the aforesaid bond resolution in the form therein provided with such changes therein as the same shall be advisable and consistent with the intention of said bond resolution and the terms of the sale of said bonds.

Mr. Donnell moved, Mr. Bachman seconded the motion, and it was unanimously voted that the personnel and payroll changes as made and reported by the President be confirmed.
Appointments (1954-1955):

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Salary</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>William G. Daum</td>
<td>Business Adm.</td>
<td>$450.00</td>
<td>(2nd sem.)</td>
</tr>
<tr>
<td>Vernon J. Damm</td>
<td>Psychology</td>
<td>$450.00</td>
<td>(2nd sem.)</td>
</tr>
<tr>
<td>Robert Burton Cummings</td>
<td>Sociology</td>
<td>$450.00</td>
<td>(2nd sem.)</td>
</tr>
<tr>
<td>Marvin Crosten</td>
<td>Health and Phys. Ed.</td>
<td>$450.00</td>
<td>(2nd sem.)</td>
</tr>
<tr>
<td>Milan Cobble</td>
<td>Engr. Draw., Physics, &amp; Math.</td>
<td>$450.00</td>
<td>(2nd sem.)</td>
</tr>
<tr>
<td>Joseph Balogh</td>
<td>Assoc. Prof.</td>
<td>Music</td>
<td>$450.00</td>
</tr>
<tr>
<td>Ralph Webb</td>
<td>Assoc. Prof.</td>
<td>Sociology</td>
<td>$450.00</td>
</tr>
<tr>
<td>Garth Rischholz</td>
<td>Instructor</td>
<td>Education</td>
<td>$150.00</td>
</tr>
<tr>
<td>Dale Haven</td>
<td>Assoc. Prof.</td>
<td>Music</td>
<td>$450.00</td>
</tr>
<tr>
<td>William C. Jordan</td>
<td>Assoc. Prof.</td>
<td>Education</td>
<td>$450.00</td>
</tr>
<tr>
<td>Donald Longworth</td>
<td>Assoc. Prof.</td>
<td>Sociology</td>
<td>$450.00</td>
</tr>
<tr>
<td>S. M. Hayfield</td>
<td>Professor</td>
<td>Geology</td>
<td>$500.00</td>
</tr>
<tr>
<td>John E. Wenrick</td>
<td>Professor</td>
<td>Psychology</td>
<td>$500.00</td>
</tr>
<tr>
<td>Phillip Wieg</td>
<td>Asst. Prof.</td>
<td>Art</td>
<td>$400.00</td>
</tr>
</tbody>
</table>

Appointments for On-Campus Teaching as Extra Services (Second Semester):

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>Salary</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>George J. Howell</td>
<td>Asst. Prof.</td>
<td>Engl. Drawing</td>
<td>$200.00</td>
<td></td>
</tr>
<tr>
<td>Howard E. Kane</td>
<td>Assoc. Prof.</td>
<td>Bus. Adm.</td>
<td>$400.00</td>
<td></td>
</tr>
<tr>
<td>Charles E. Winton</td>
<td>Instructor</td>
<td>Bus. Adm.</td>
<td>$400.00</td>
<td></td>
</tr>
<tr>
<td>William Schmeltz</td>
<td>Assoc. Prof.</td>
<td>Bus. Adm.</td>
<td>$500.00</td>
<td></td>
</tr>
</tbody>
</table>

Increases in Salary:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department</th>
<th>Salary</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. Lemon Hill</td>
<td>Assoc. Prof.</td>
<td>Ind. Arts</td>
<td>$6700.00</td>
<td>$6000.00</td>
</tr>
<tr>
<td>Harry Mathes</td>
<td>Assoc. Prof.</td>
<td>Math</td>
<td>$450.00</td>
<td>$4800.00</td>
</tr>
<tr>
<td>Robert McKay</td>
<td>Asst. Prof.</td>
<td>Physics</td>
<td>$640.00</td>
<td>$6700.00</td>
</tr>
<tr>
<td>William Schmeltz</td>
<td>Assoc. Prof.</td>
<td>Bus. Adm.</td>
<td>$8700.00</td>
<td>$8000.00</td>
</tr>
<tr>
<td>Margaret Buhrer</td>
<td>Speech</td>
<td>Speech Clinic</td>
<td>$1200.00</td>
<td>(June 21 to July 9)</td>
</tr>
<tr>
<td>Kathryn Dusek</td>
<td>Workshop on Dynamics of Behavior</td>
<td>$1300.00</td>
<td>(July 2 to July 9)</td>
<td></td>
</tr>
<tr>
<td>Elizabeth Fuller</td>
<td>Workshop on Slow-Learning Child</td>
<td>$1200.00</td>
<td>(July 26-Aug. 27)</td>
<td></td>
</tr>
<tr>
<td>Katie L. Hanson</td>
<td>Workshop on Slow-Learning Child</td>
<td>$1300.00</td>
<td>(July 14-July 23)</td>
<td></td>
</tr>
<tr>
<td>Jean Kesley</td>
<td>Workshop on Slow-Learning Child</td>
<td>$1300.00</td>
<td>(Aug. 21-23)</td>
<td></td>
</tr>
<tr>
<td>James MacConnell</td>
<td>Workshop on School Plant Planning</td>
<td>$1300.00</td>
<td>(Aug. 12-23)</td>
<td></td>
</tr>
<tr>
<td>Jay C.auled</td>
<td>Workshop on Improvement of Public Education</td>
<td>$1300.00</td>
<td>(Aug. 12-23)</td>
<td></td>
</tr>
<tr>
<td>Frances Triggs</td>
<td>Workshop on Slow-Learning Child</td>
<td>$1300.00</td>
<td>(July 14-July 23)</td>
<td></td>
</tr>
<tr>
<td>Helen Trouth</td>
<td>Workshop on Slow-Learning Child</td>
<td>$1300.00</td>
<td>(July 14-July 23)</td>
<td></td>
</tr>
<tr>
<td>Max Weber</td>
<td>Art Workshop</td>
<td>$1200.00</td>
<td>(July 14 to July 10)</td>
<td></td>
</tr>
</tbody>
</table>

Extention of Leave of Absence:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>Salary</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howard Hultman, Asst. Prof.</td>
<td>of Bus. Adm.</td>
<td>$200.00</td>
<td>(1-1-54)</td>
<td></td>
</tr>
</tbody>
</table>

Appointments (1955-1956):

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department</th>
<th>Salary</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Margaret Buhrer</td>
<td>Speech</td>
<td>Speech Clinic</td>
<td>$1200.00</td>
<td></td>
</tr>
<tr>
<td>Vivian L. Crosten</td>
<td>Health and Phys. Ed.</td>
<td>$450.00</td>
<td>(2nd sem.)</td>
<td></td>
</tr>
<tr>
<td>Robert Burton Ommings</td>
<td>Sociology</td>
<td>$900.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>William G. Daum</td>
<td>Business Adm.</td>
<td>$450.00</td>
<td>(1st sem.)</td>
<td></td>
</tr>
<tr>
<td>Linda S. Himmel</td>
<td>Health and Phys. Ed.</td>
<td>$1200.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doris A. Himmel</td>
<td>Psychology</td>
<td>$300.00</td>
<td>(2nd sem.)</td>
<td></td>
</tr>
<tr>
<td>Joseph R. Reavis</td>
<td>Business Administration</td>
<td>$450.00</td>
<td>(2nd sem.)</td>
<td></td>
</tr>
</tbody>
</table>

Appointments for Part-Time, Not Previously Reported:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Salary</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>James C. Wright</td>
<td>Psychology</td>
<td>$300.00</td>
<td>(July and Aug.)</td>
</tr>
</tbody>
</table>
Appointments (Continued):

Barbara S. Fujimoto
Russell S. Grandstaff
Paul D. Guthrie
Wilma F. Hall
James William Higgins
Daniel J. Hudak
Charles L. Johnson
Arnold Kaufman
James Gordon Kelly
Joseph H. Kelly
Della Lee Medall
Margaret Nelson
Erik Smith
Hagar Palarea
Lee Roy Fate
Margorie M. Peters
Mary Louise Poorman
Edward Carl Pusey
Marilyn Lindsey
William Cunningham
Nancy Lash
Donald Hammerstrom
Robert C. Jorgenson
Donald Baginski
Paul H. Vossick
Richard Straight
Gretchen Van Brunt
Bette Rider
Ralph V. McKinney, Jr.
Charles Leidy
Mary Humphries
Ted H. Hahne
Carol Wortman
Gaylene Keaten
Joan McCarthy
Joyce Henson
Robert Churoh
Donald Brenner
Margaret Bratton
Mary Lou Preble
Marilyn Mawhorter
Melvin Winters
Robert Schmunk
Raymond Biore
Margaret Reitinger
Robert Abel
Jeanne Faye
Joan Devlin
William C. Rager
Lee A. Johnson
Robert C. Jorgenson
Donald Brenner
Margaret Bratton
Mary Lou Preble
Marilyn Mawhorter
Melvin Winters
Robert Schmunk
Raymond Biore
Margaret Reitinger
Robert Abel
Jeanne Faye
Joan Devlin
William C. Rager

Resignations:

Betty Bellerire
Robert Church
Gaythorn Eaton
Lois Everett
Joyce Henson
Robert Lockwood
Marilyn Hainster
Joan McCarthy
Kathryn McEly
Fred Montayne
Albert Pickett
Roberta Schmunk
Richard Strickland
Carol Mortman
Bernice Wright

Adjustments in Salary (1953-54):

Rosemary Carter
William Cunningham
ADMINISTRATIVE

Increases in Salary:

Patricia Szymanski, Adm. Asst. to President, salary increased from $4100 to $4400, effective January 1, 1954
Stuart H. Greene, Coordinator of Student Activities, salary increased from $4400 to $4600, effective January 1, 1954
Mary Jane Gustin, Editor, Alumni Magazine, and Asst. in Special Services, salary increased from $3240 to $3600, effective January 1, 1954
Herschel Litherland, Dean, College of Education, salary increased from $10,200 to $10,500, effective January 1, 1954
Kenneth H. McFall, Dean, College of Liberal Arts, salary increased from $9600 to $10,200, effective January 1, 1954
B. L. Pierce, Dean, College of Business Administration, salary increased from $9480 to $9900, effective January 1, 1954
E. G. Ringer, Comptroller, salary increased from $6480 to $6900, effective February 1, 1954

CIVIL SERVICE

New Employees:

Thelma P. Clark, Attendant II, $2,640.00 per year, effective March 16, 1954
Amelia B. Collins, Clerc I, $1,824.00 per year, effective January 4, 1954
Carol DeWalt, Clerk Stenographer I, $2,016.00 per year, effective January 16, 1954
Marlene Kelly, Clerk Stenographer I, $2,016.00 per year, effective February 1, 1954
William Kelly, Groundskeeper, $2,000.00 per year, effective February 2, 1954
Donald McIlwain, Painter, $2,000.00 per year, effective March 9, 1954
Carolyn Turf, Clerk Stenographer II, $2,304.00 per year, effective February 15, 1954
Marlene Kelly, Clerk Stenographer I, $2,016.00 per year, effective January 16, 1954

Resignations:

Joanne UuBois, Clerk Stenographer I, $2,016.00 per year, effective January 31, 1954
Kathryn Grolle, Clerk Stenographer I, $.88 per hour, effective December 15, 1953
Marjorie R. Kame, Laboratory Assistant, effective April 8, 1954
Norma J. Moore, Clerk Stenographer II, effective March 5, 1954
Robert Norris, Custodial Worker I, effective January 29, 1954
Jean L. Rogers, Clerk Stenographer I, effective February 1, 1954

Retired:

James Ford, Painter, effective March 5, 1954

Change of Name:

Geneva Avery to Geneva Strausbaugh, due to marriage, effective Dec. 1, 1953

Change in Classification:

George Dachenhaus, from Groundskeeper at $2,520.00 per year, to Custodial Worker I at $2,304.00 per year, effective February 18, 1954
Robert R. Reynolds, from Painter at $3,168.00 per year, to Custodial Worker I at $2,400.00 per year, effective April 1, 1954
Carl Stanley, from Plant Maintenance Supervisor at $6,300.00 per year, to Plant Maintenance Engineer III at $5,760.00 per year, effective January 1, 1954

Promotions:

Virginia Awad, from Clerk I at $2,112.00 per year, to Clerk Stenographer I at $2,304.00 per year, effective November 1, 1953
Ernest Frank, from Truck Driver at $2,880.00 per year, to Maintenance Repairman I at $3,024.00 per year, effective November 1, 1953
Ray E. McCabe, from Truck Driver at $2,880.00 per year, to Maintenance Repairman II at $3,024.00 per year, effective November 1, 1953

Leaves of Absence:

Aletha Avery, Domestic Worker II, effective January 1, 1954, through January 6, 1954, and for an indefinite time, effective April 12, 1954
Robert Bushman, Painter, effective January 16, 1954, for an indefinite time, effective January 1, 1954, for an indefinite time
June Gibson, Clerk Stenographer III, effective November 16, 1953, through November 26, 1953
Marjorie Kame, Nurse I, effective January 1, 1954, through January 8, 1954
Kathryn Hubert, Clerk Typist II, effective January 1, 1954, through January 6, 1954
Marjorie Kame, Laboratory Assistant, effective January 1, 1954, through January 6, 1954
Marie Kame, Clerk II, for an indefinite time, effective March 10, 1954
George Kiger, Maintenance Repairman I, effective February 1, 1954, through February 8, 1954
Robert Norris, Custodial Worker I, effective January 18, 1954, through January 24, 1954
Ruth Putnam, Nurse I, effective January 1, 1954, through January 6, 1954

Returned from Leave of Absence:

June Gibson, Clerk Stenographer III, effective February 12, 1954

Attest:

E. T. Rodger, President

Alva W. B. Bachman, Secretary