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## Monitor Newsletter March 23, 1998

Bowling Green State University

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# MONITOR

VOL. 22 NO. 30 ◆ MARCH 23, 1998

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## Maine researcher named new dean

Steven Ballard, director of the Margaret Chase Smith Center for Public Policy at the University of Maine, has been named vice provost for research and dean of the Graduate College, Charles Middleton, provost and vice president for academic affairs, announced March 18.

Ballard, who will begin his new duties July 1, succeeds Louis Katzner, who announced last summer his intention to return to teaching in the philosophy department.

"Bowling Green has attracted an academic leader who has a proven record in developing university research programs; something he has done at both the University of Maine and the University of Oklahoma," Middleton said.

"Dr. Ballard has a firm understanding of the importance of research and its place at Bowling Green. Under his direction, President Ribeau and I are confident Bowling Green's research performance will greatly increase in all areas of study," Middleton added.

Indeed it was the University's reputation among state and land grant universities that attracted Ballard to Bowling Green. "A lot of people I talked with have a high regard for Bowling Green," he said. "After visiting the campus I came away with the feeling that Bowling Green is a university with a sense of direction and is a leader in what a public university can be and should be," Ballard added.

"I'm very excited about coming to Bowling Green. It's a good fit with my background and I'm looking forward to contributing to Bowling Green's mission and working with the faculty and staff," Ballard said.

At Maine, Ballard was the founding director in 1989 of the Margaret Chase Smith Center for Public Policy, which conducts applied research, technical assistance and training for the state and northern New England. He has also directed a statewide partnership program working with public-sector groups to better serve the state. These have included

partnerships in mental health, natural resources and energy policy.

Working with faculty from various disciplines, Ballard noted that "the quality and competitiveness of Maine's research had been substantially upgraded," and that there had been an "increased amount of sponsored external research" opportunities.

Ballard, who teaches courses in public sector leadership and institutional change earned master's and doctoral degrees from The Ohio State University in

1973 and 1976, respectively.

He started his academic career in the science and public policy program at the University of Oklahoma and was director from 1987-89.

An active researcher himself, Ballard has obtained nearly \$4 million in external funding during his career. He has co-authored six books and published numerous articles in professional journals and publications.

He is also editor of the *Maine Policy Review*, which is devoted to improving discussion of public affairs issues in New England. ◆

## Letterhead printing moves in-house soon

As of April 1, all official University letterhead, business cards and envelopes will be printed in-house through printing services in the Park Avenue Warehouse, Cheryl Purefoy, director of materials handling, announced.

Previously, the Hubbard Company of Defiance printed these items. Switching to an in-house system won't affect prices (see box for examples), but it is expected to offer other advantages, Purefoy said.

Turn-around time is expected to be reduced from four weeks to two-to-three weeks, at most.

Also, billing for paper stock and printing will be consolidated. Previously, the University sold paper and envelopes to Hubbard, and offices were billed separately.

Last year, offices throughout the University ordered

398,100 sheets of letterhead, 692,000 envelopes and 59,250 business cards.

To help meet increased demand for service, staff have been cross-trained, additional equipment has been acquired, including a paper cutter, and an offset press that had been in storage is now ready to run, Purefoy said.

"The staff are excited," she added. "They have been working hard to get positioned to do an excellent job."

"This will be great for the BGSU community."

To place an order for letterhead, business cards and/or envelopes, contact printing services at 2-2216. Arrangements will be made to pick up and deliver your order. For more information, contact Purefoy at [purefoy@bgnet.bgsu.edu](mailto:purefoy@bgnet.bgsu.edu) or 2-0521. ◆

### Printing Services Price List (Examples)

(Pricing can be given on any quantity.)

#### Letterhead:

500 sheets for \$29.25; 1,000 for \$40.50; 2,000 for \$62; 3,000 for \$81.50; 5,000 for \$118.50; 10,000 for \$223.

#### Business cards:

250 cards for \$24; 500 for \$29; 1,000 for \$35

#### Envelopes:

Plain: 500 for \$27.50; 1,000 for \$37; 2,000 for \$54.30; 3,000 for \$69.87; 5,000 for \$101; 10,000 for \$188.

Textured: 500 for \$34.25; 1,000 for \$50.50; 2,000 for \$81.30; 3,000 for \$110.37; 5,000 for \$168.50; 10,000 for \$332.20.

Window (STND): 500 for \$28.75; 1,000 for \$39.50; 2,000 for \$59.30; 3,000 for \$77.37; 5,000 for \$113.50; 10,000 for \$213. ◆

"Your point is well made, but..."



"The world is a diverse place, becoming smaller and smaller each moment. It is necessary to have a global perspective."

"An educated person should focus on similarities."

"I've grown more from taking an ethnic studies course than from any other experience in my life. We need to stop fearing the unknown."

Does multicultural education merely emphasize differences and segregation? Should students be forced to complete a course on multiculturalism in order to graduate? Whose culture should be studied? And what exactly is an "educated person" anyway?

Co-sponsored by the Office of Diversity Initiatives and the Faculty Senate, about 23 faculty, staff and students gathered Feb. 17 for a debate on the question, "Is multicultural awareness a prerequisite criterion for being an educated person?" The debate was moderated by Lorna Gonsalves-Pinto, diversity initiatives (standing in back).

Two groups were formed arbitrarily and each "took a side" on the issue, purely for the purpose of exploring the question. Selected spokespersons presented either a "pro" or "con" viewpoint, not necessarily their own personal beliefs or opinions.

A discussion following the debate raised issues about the quality and content of multicultural education, the role the institution plays in promoting cultural sensitivity and whether a multicultural course or courses should be required or be optional.

### Recommendation for 1998-99

## Classified staff seek 3.5 percent pay raise

The Salary Compensation Committee of the Classified Staff Council recommends that the Board of Trustees approve a 3.5 percent across-the-board increase for all full- and part-time classified staff in 1998-99. The recommendation statement also requests that classified staff be completely reimbursed for any increase in health care premium costs.

The recommendation states in part:

"We are asking for only a modest increase. With significant reductions in the classified work force, classi-

fied staff have absorbed additional duties without additional pay.

"We have consistently assisted in the University's ongoing initiatives of increasing enrollment and retaining students. However, as enrollment and retention of students increase, we would expect to share equally in the increased revenue realized by the University.

"With this request, the classified staff reaffirms its commitment to making BGSU the premier learning institution it can become." ◆

### Monitor schedule reduced temporarily

Due to a staff resignation, *Monitor* will be published on a reduced schedule. Editor Suzanne Kashuba, public relations, has resigned as of March 23 to accept a communications position at Buffalo State College in Buffalo, N.Y. Therefore, *Monitor* will not be published March 30, but will resume April 6, and continue every other Monday until a new editor is hired. ◆

### The classified staff Web page is coming

Any classified staff who have suggestions for content and/or links should send them to Chris Cooperrider, admissions, at [ccooper@bgnet.bgsu.edu](mailto:ccooper@bgnet.bgsu.edu) or 2-9869. ◆

## in brief

**Part-time faculty issues discussed**

As of spring 1997, slightly more than 10 percent of BGSU faculty taught part-time. The Faculty Senate Ad-hoc Committee on Part-time Employees at BGSU will sponsor two campus-wide forums for discussing issues pertinent to this small but significant group.

The forums will take place from 3:30-5:30 p.m., Monday, March 23 and from 7-9 p.m. Thursday, March 26. Both will be held in 1007 Business Administration Building.

Participants are invited to suggest ways to improve long-term conditions for part-time faculty, including possible tradeoffs. The discussions will constitute an important part of the committee's report to the Faculty Senate.

According to a committee statement, "Although aspects of the part-time faculty employment situation do need to improve, in other ways conditions for our part-time faculty are quite positive." Statistics compiled by the committee show that BGSU compares favorably in many categories to other universities in the state regarding the treatment of part-time faculty.

Future issues that may be addressed include job stability, communication issues and promotion/merit. ♦

**BGSU sponsors Anne Frank events**

The University will participate in "Anne Frank in the World, 1929-1945," a national exhibit headquartered at the University of Toledo Center for the Performing Arts.

From April 1-21, Jerome Library will present "Visions of Anne," a multi-media exhibit based on Anne Frank's diary in the first-floor exhibit area.

On April 2, a panel discussion, "Anne Frank: the Person and the Symbol," will take place at 7:30 p.m. in the Pallister Conference Room, Jerome Library, moderated by Elizabeth Heineman, history and women's studies. The discussion will examine Frank as an historical figure and as a symbol of the Holocaust, and consider the role her legend has played in recent discussions about the meaning of the Holocaust and the lessons it holds for our time.

At the Toledo site, events include speakers, music and theatre presentations and a candlelight vigil. Among the speakers are Author Chaim Potok and Hannah Pick-Goslar, a childhood friend of Frank. For information, call 419-241-9389 or write P.O. Box 8135, Sylvania, Ohio, 43560. ♦

**White House journalist to speak**

As a broadcast journalist for National Public Radio, Mara Liasson has covered the White House, Congress and the aftermath of the Gulf War. She also appears on the PBS-TV series, "Washington Week in Review."

On March 31, Liasson will share her experiences during a 7:30 p.m. presentation in the Lenhart Grand Ballroom of the Student Union. A reception will follow the free presentation.

The event is sponsored by the journalism department. ♦

**Classified staff award nominations sought**

April 3 is the deadline to nominate a classified employee for the 1998 Outstanding Service Award. Contact Judy Foos, bursar, at 2-2815 or 2-0505 (voice mail). ♦

**Classified staff meeting****Collaboration aids all campus groups**

The University's constituent groups "have come out of an adversarial climate and into a communicative climate, with several collaborative projects" ongoing, noted Faculty Senate Chair Veronica Gold, special education.

"I see the beginning of a camaraderie developing," said Duane Whitmire, computer services, chair of Administrative Staff Council.

Both were guests during the March 17 Classified Staff Council meeting, and both cited several joint initiatives that are bringing staff and faculty together.

Gold cited several examples accomplished through the Constituent Groups Caucus. The caucus involves leadership from all five constituent groups—faculty, staff and student—who meet about once each month to discuss issues of common concern.

Among the successful joint initiatives, Gold counts the University's Family and Medical Leave Act (FMLA) policy and a recommended expansion of the President's Panel to include additional staff representatives. The recommendation will go before the Faculty Senate in April, she said.

Gold called a revision of the undergraduate suspension and forgiveness policy "one of the neat things that the caucus has done in the last year-and-a-half." The effort was chaired by Faith Olson, education and human development, and CSC chair. Gold said the former policy was viewed as "mean-spirited." The revised policy is now before the Faculty Senate's Committee on Academic Affairs, she said.

Whitmire and two other members of the ASC leadership team (Deb Boyce, University relations, and Judy Donald, continuing education) also mentioned the successful development of the Employee Enrollment Initiative. This initiative involved the staff councils, a few academic department chairs, and the human resources and admissions offices. Donald said so far eight staff intend to register

**"When you let the problem see the light of day, sometimes that is enough to get that person to back off."**

— Veronica Gold

for computer or communication courses on Saturday mornings next fall through the initiative.

In addition, Whitmire said the ASC's successful scholarship fund raiser—a "work day" at Cedar Point—could be expanded in the future to include other employee groups.

"Classified staff have been very instrumental in bringing some of these common issues to the forefront," Olson noted. "We have been involved from conception through implementation."

Olson asked Gold what can be done about instances of ill treatment of classified staff by faculty.

"The University does have an harassment policy," Gold said. "There are some faculty whose behavior could be described as arrogant and lacking in good interpersonal skills ... people ought to step up and file complaints."

Gold said there are also grievance policies in the academic charter "and I think some people ought to be using them."

Taking such a step often is difficult, she said, "but when you let the problem see the light of day, when you put someone on notice, sometimes that is enough to get that person to back off. And that doesn't just apply to faculty and staff—I've been treated rudely by some faculty."

Gold said that administrators, faculty and staff "work much better together now and even meet on a social level, so that we're able to resolve differences of opinion in a reasonable way."

Creation of an ombudsman's office, now in the planning stage, would be a big help in that area, Gold said. "I think people would choose that as an option."

Olson announced that the ombudsman, once hired, would report directly to President Sidney Ribeau and not a middle manager. This was recommended by the Constituent Groups Caucus to help insure objectivity in the position.

Olson acknowledged that "the classified staff is not without our own sin, when you see the BG News giving 'thumbs down' to classified

staff for the way they treat students. I also see our need to work more cooperatively and kindly with the students."

Gold said she would propose that the caucus give awards to groups undertaking collaborative projects.

In other business, Olson informed classified staff about a proposed Facilities Services Review Team, through which front-line employees could provide input into renovation and construction projects, as well as general facility operations. The proposal has been presented and forwarded to the Building Process Committee, chaired by Mark Gromko, vice provost for academic affairs.

The committee is expected to review and prepare a final proposal for implementation, and forward it to Charles Middleton, provost and vice president for academic affairs, by the end of March.

The team would include both rank-and-file and supervisory employees from all the trade areas. Members would meet regularly to assess the impact of construction project changes, for example, and help monitor the work of outside contractors. The team could also begin evaluating the needs of all campus buildings and developing a strategic, campus-wide maintenance plan.

According to CSC leadership, the review team process would also help to increase morale and a sense of "ownership" for classified staff. ♦

**Canada to be highlighted in films**

This week, Canadian Film Week events offer those interested in cinema and Canada the opportunity to see five Canadian-made movies that are rarely available in the United States. All films are free and will be shown at 7:30 p.m. in the Gish Film Theater in Hanna Hall. Seating is limited to the first 150 people.

Filmmakers involved in the production of the films and other invited guests will be on hand each evening to speak with audiences about their films and the Canadian film industry.

The week's schedule is as follows:

**Tuesday, March 24:** "Bordertown Cafe," with director Norma Bailey, a producer/director from

Winnipeg. The movie explores the sometimes comic ups-and-downs of parental and romantic love among members of a three-generation family set against the backdrop of a small cafe owned by the family.

**Wednesday, March 25:** two films with writer/producer Kevin Tierney from Montreal:

— In "Dancing on the Moon," set in rural Quebec, a young girl comes of age with the help of her unconventional aunt.

— In "Land of Hope," a documentary style is used to tell the story of Canadian immigrants.

**Thursday, March 26:** "The Sweet Hereafter," with cinematographer Paul Sarossy from Toronto. In this

film, a small community is torn apart by a tragic accident that kills most of the children. One injured girl finds the courage to heal the town. The film won a Genie for Best Achievement in Cinematography.

**Friday, March 27:** "The Boys in Company C."

Nominated for a Golden Globe, this war drama follows the lives of five young Marine inductees from boot camp to Vietnam. Following the movie, director Sidney Furie will discuss the Hollywood system and his experiences working in major Hollywood studios. Canadian film critic Gerald Pratley will speak also.

For reservations or information, call 2-2457 or email lsnyder@cba.bgsu.edu. ♦

**MONITOR**

Published for faculty and staff of Bowling Green State University

**University Vision Statement:**

Bowling Green State University aspires to be the premier learning community in Ohio and one of the best in the nation. Through the interdependence of teaching, learning, scholarship and service we will create an academic environment grounded in intellectual discovery and guided by rational discourse and civility.

BGSU is an AA/EEO educator and employer.

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## 'More than a checklist': Good advising takes many forms at BGSU

Required advising sessions ... hot cider and cookies ... a knowledgeable secretary ... professional connections.

These are just a few of the creative ideas and "best practices" that are contributing to effective advising at BGSU.

Jack Taylor, coordinator of undergraduate advising initiatives, said University-wide efforts are underway to assess and improve the effectiveness of advising. In addition to a new brochure, an advising Web page is now up and running (visit [www.bgsu.edu/offices/advising/index.html](http://www.bgsu.edu/offices/advising/index.html)) and professional development workshops have been conducted for advisers and faculty.

A recent survey conducted by Taylor's office reveals that a variety of efforts are helping to improve advising at the college and departmental levels as well.

In the College of Technology, Naomi Lee and 17 faculty advisers make use of both the personal touch and the latest technology. An email message may lead to a one-on-one chat between a student and an adviser. A follow-up phone call seeks to determine if further assistance is needed. And several events each year bring together groups of students and faculty for interaction and dialogue.

About 650 technology majors receive email messages each week from Lee, often about "little things"—perhaps an invitation to stop by the college office for a snack or information about upcoming deadlines.

"Students are paying attention to that," she said. "We have a good track record as far as students coming in," she said.

The college also sponsors receptions for different groups of students: dean's list honorees, graduation candidates and summer freshmen, as well as a welcome week breakfast and an all-freshmen meeting.

Communication also takes place over the phone through an annual phone-a-thon. New students are called to see how they're adjusting: Are they registered for classes? Did they see their adviser? Are they happy? "We let them know we're concerned," said Lee.

Another initiative is a new student handbook called "Passport to Success," which helps students track

progress on their academic "journey." The booklet includes space to list courses, as well as basic catalog information, policies and resource lists.

The college's posters and brochures carry out the passport theme.

New students are also encouraged to get involved in the recruitment process. They can have full-color posters produced with their pictures on them to bring back to their high schools.

The activity promotes a sense of ownership in the college and provides recognition for the students, Lee noted.

"My philosophy is that it's most important to focus on retention, keep people we have here happy," she said, noting that the college's retention rate is about 86 percent, above the University average.

Advanced technology is also helping to "open new doors," said Lee.

For example, advisers now have access to focused reports, such as the GPA list from the registrar's office.

Also, through the Degree Audit Review System (DARS), on-line degree audits are available to students who meet with their advisers. (Business administration and technology are now fully on-line with DARS.)

The DARS printout is a type of comprehensive "road map" or progress report toward degree requirements. It lists current classes along with University requirements, indicating whether or not they have been completed.

The reports have received "good responses from students," Lee said.

Senior survey comments have also been very positive about advising, Lee added. "Faculty are doing a great job."

In the journalism department, faculty learned they, too, are advising well in students' eyes. A survey was conducted last year, in part because faculty believed "some students were falling through the cracks, and not seeing their advisers," said Jim Foust, who coordinates advising for the department's seven faculty members.

"We found the perceptions were overblown, that not many slip through," said Foust.

Most of the 280 journalism students said advisers did a good job, although



During an advising session at last summer's Orientation and Registration, incoming freshman Lisa Prybyliski of Van Wert, Ohio, and her mother, Gwen, discuss options with Dale Klopfer, psychology. Across the University, advising is taking on a higher profile. A new advising Web page is on-line (see [www.bgsu.edu/offices/advising/index.html](http://www.bgsu.edu/offices/advising/index.html)).

they cited differences among advisers.

This year, Foust conducted a workshop to go over some problem areas.

The department also expanded the "advisers signature" requirement for entry into all skills classes, which would affect most sophomores, juniors and seniors. (Signatures were previously required for only the basic journalism writing class.)

"We made it clear to both faculty and students that this is to be done only after an

department's efforts have focused on creating a one-stop shop for advising with a team of knowledgeable professionals.

The department's 500 majors can't miss the undergraduate advising office. "It's the first thing anyone sees, the first door when you walk in," said Russ Veitch, psychology, who sees about 10-15 advisees each week.

The secretary is there to direct students to the appropriate place or person, and beyond her desk, a lounge area provides a comfortable

leave [the office] without talking to a faculty member if they want to."

Email has definitely been a boon for advising, Veitch noted.

The type of information that used to be disseminated through posters—notices about speakers, jobs, graduate exams, meetings or classes, for example—is now distributed directly to students electronically.

"The students like getting mail and they are likely to read it," Veitch said, unlike posters, which often are not read.

In the English department, Bonnie Fink stresses the connection between the students' education and future profession.

She is the academic adviser for more than 100 majors and minors in scientific and technical communication. She is also adviser for the Society for Technical Communication—the largest professional organization in the field—and serves as the local chapter's employment manager.

Viewing advising as "more than checklists," Fink provides as many opportunities as possible to help students "see where they're going, where they want to go." This makes the act of choosing classes more meaningful, she noted.

Recently, for example, an event on campus featured a panel of speakers discussing writing opportunities in the biological and medical sciences. An April 4 conference will feature participants from Netscape, Marathon and Rockwell, attracting both students and professionals.

In addition, Fink's advisees benefit from "electronic mentoring."

They can post a question via email to any one of about 60 participating professionals in the field, including many BGSU alumni.

Students might ask about what courses or computer software packages are helpful in the "real world," for example.

The process lends credibility to the advice because "it's not just me giving information," said Fink.

Advisers could do a better job "if they had more time," said Fink, who has worked on the campus-wide training team developed to assist advisers.

Although the role needs to be respected more, "a lot of people love advising," she added. "They see that it makes an incredible difference in students' lives."

Foust agrees. As a new faculty member four years ago, the advising function "seemed so foreign," he said. Now, "I enjoy advising and wish I had more time to do it." ♦

### Solutions ... for reducing high-risk alcohol use in the college community

Join the experts for a free, live teleconference from 2-4 p.m. March 30 in 113 Olscamp Hall.

The program features:

- Michael P. Haines, coordinator of health enhancement services, Northern Illinois University;
- Sandra Hoover, deputy director for "A Matter of Degree: Reducing Binge Drinking Among College Students;"
- Dennis McBee, coordinator of alcohol and drug services, University of Vermont (the institution presenting the program);
- Nancy Schulte, director of drug and health promotion services at George Mason University; and
- Joel Epstein, consulting attorney to the Higher Education Center for Alcohol and Drug Prevention.

The teleconference is sponsored by the offices of student and residence life, Television Learning Services and Student Health Services.

For more information, contact Kimberly Saving, residence life, 2-2465 or Chris Hageman, health services, 2-8302. ♦

### Upcoming advising activities

March 26-27: advisers from throughout the University will gather to discuss how to assist transfer students.

Spring semester 1998: Before the end of the semester, undergraduates will be surveyed in an effort to assess their perceptions of the advising function. The survey will be distributed to students and available on the Web. In part, students will be asked if their adviser is: available, friendly, interested in the student's goals, informative, realistic, helpful, willing to discuss personal concerns

August: The 2nd Annual Advising Summit will take place to build on the success of last year's meeting. ♦

actual advising session," said Foust. And the new policy appears to be working. "I've seen a couple [students] I hadn't seen before," said Foust.

Other activities include:

- a pizza party held at the beginning of the semester, which featured prizes and representatives from student media, and

- a new student handbook for freshmen, which explains the students' expected role in the advising process, "dispelling the notion that advising is a one-way thing," said Foust.

The psychology

setting for advising meetings, Veitch explained.

In addition to the physical set-up, faculty and staff work together to insure that students leave with an answer and do not get the run-around, Veitch said.

Four faculty advisers, with a combined 60-70 years of advising experience, serve like "emergency room doctors on call," Veitch explained.

Secretary Kathryn Baltz, who Veitch said "works hard at being knowledgeable" will "call down the list," if needed.

"Not often will a student

Who's turning **40?**

## The Student Union. Come celebrate!

What? A special Spirit Day/Birthday Party  
When? 11 a.m.-2:30 p.m., March 27  
Where? (Where else but the Student Union?)

**Free birthday cake**

Cake-cutting ceremony at 11:15 a.m. The cake will be cut by Dave Crooks, director of the Student Union, and Kathleen Cookson, a 40-year employee of the Student Union. Cake will be available in the Lenhart Grand Ballroom and in the Falcon's Nest.

**Luncheon**

- 11 a.m.-2 p.m., Lenhart Grand Ballroom
- \$2.50 lunch combo - Soup (garden vegetable); sandwich (Texas Tommy hotdog w/cheese and bacon, tuna, turkey or egg salad); and salad (fruited jello, pasta or potato), plus canned soda (50 cents)

**Special 'fun foods':**

- funnel cakes or nachos with cheese for \$1,
- cotton candy or caramel corn for 50 cents)

**Entertainment:**

- Caricature artists, 11 a.m.-2:30 p.m., Lenhart Grand Ballroom
- Balloon sculptures, noon to 1:30 p.m., first floor
- Musicians from the College of Musical Arts

**Specials in the Falcon's Nest:**

- 25-cent hamburgers, 35-cent cheeseburgers & 5-cent 12-oz. fountain sodas

**Campus Bowling & Billiards:**

- 3/\$1 bowling games; 25-cent shoe rental
- \$1/table/hour billiards; (8 a.m.-midnight)

**Little Shop:**

- 20 percent off BGSU items and apparel

**Video:**

"The BGSU Student Union: Past, Present & Future"

**Display of Union memorabilia****job postings.....****FACULTY**

(Unless otherwise noted, all faculty positions are for assistant professors, although candidates at other ranks who possess exceptional and unique background and skills will be considered.)

Accounting (MIS) - Three instructors, two temporary; one one-year terminal. Call 2-8351. Deadline: April 8.  
Applied statistics and operations research - Instructor, one-year terminal. Call 2-2363. Deadline: April 10.

Economics - instructor, one-year terminal. Call 2-2646. Deadline: April 17.  
Economics & Statistics/Firelands College - Tenure-track position. Call 2-0623. Deadline: March 30.

Instructor/executive-in-residence - marketing. Non tenure-track position. Call 2-2041. Deadline: March 30.  
Marketing - instructor, one-year terminal. Call 2-2041. Deadline: April 17.

Assistant professor/instructor - political science (comparative politics and international relations). One-year position. Call 2-2921.

Deadline: April 30.

Contact human resources, 2-8421, for information regarding the following:  
**CLASSIFIED**  
Posting expiration date for employees to apply: noon, Friday, March 27.  
Publication specialist I (3-27-1) - Philosophy Documentation Center. 12-month, part-time position. Pay grade 8.

**ADMINISTRATIVE**  
Assistant director of student activities (V-022) - student activities/student life. Pay grade 14. Deadline: April 24.  
Coordinator of Mid-American Center for Contemporary Music Operations - musical arts. Pay grade 13. Deadline: March 31.  
Counselor (V-020) - multicultural and academic initiatives. Pay grade 12. Deadline: March 27.  
Quality assurance and purchasing coordinator (M-019) - dining services. Pay grade 12. Deadline: March 27.  
Senior systems programmer (M-021) - University computer services. Pay grade 16. Deadline: April 23.

**campus calendar.....****Monday, March 23**

Computer seminar, "Intro to Microsoft Excel (Mac)," 10:30 a.m.-12:30 p.m., Hayes Hall. Sponsor: University Computer Services. Registration: 2-2911. Free.

**Tuesday, March 24**

Mud Hens ticket sales, 11 a.m.-2 p.m., foyer, Student Union. Cost: \$4/ticket (can be used for any game). Sponsor: Sport Management Alliance.

Financial workshops, "Tax-Deferred Annuities," 11:30 a.m.-12:30 p.m., 1:30-2:30 p.m., 3-4 p.m., Taft Room, Student Union. Free. Sponsor: Teachers Insurance and Annuity Association/College Retirement Equities Fund (TIAA-CREF).

Forum for International Students, noon-2 p.m., Halstead Conference Room, Education Building. Sponsor: education and human development.

Workshop, "Sex Equity in the College Classroom," 3-4:30 p.m., Faculty Lounge, Student Union. Sponsor: affirmative action and disability resources. Free.

Presentation, "Current Perspectives on ADHD (Attention Deficit Hyperactivity Disorders)," by Jaak Panksepp, psychology, 7-8:30 p.m., Bowling Green High School library, 530 W. Poe Rd. Sponsors: Bowling Green Grade Schools and the BGSU Institute for the Study of Culture and Society.

Jazz Guitar Ensemble, 8 p.m., Bryan Recital Hall, Moore Musical Arts Center. Free.

Play, "Eaten Alive," an entertaining production designed to promote awareness of eating disorders, 8 p.m., Lenhart Grand Ballroom, Student Union. Sponsor: University Activities Organization.

Quiz Bowl match between the University's award-winning Quiz Bowl Team and a faculty squad of quiz experts, featuring quick wits and quick tongues, refreshments served, 8 p.m., Pallister Conference Room, Jerome Library.

**Wednesday, March 25**

Forum, "How Purchasing Functions," refreshments served, 10-11:30 a.m., Club 57, Founders Hall. Sponsor: purchasing staff.

Computer seminar, "Intro to PowerPoint (IBM)," 3-5 p.m., 128 Hayes Hall. Sponsor: University Computer Services. Registration: 2-2911. Free.

Women's History Month presentation, "Clipped Wings: WASPs of WWII," video, presentation and book signing with Molly Merryman, Kent State University, director, Women's Resource Center, 7:30 p.m., 117 Olscamp Hall. Books will be available for \$28.58.

Poetry reading with Don Bogen, 7:30 p.m., 219 Olscamp Hall. Sponsor: creating writing.

Faculty Artist Series, featuring the Bowling Green String Quartet, the resident faculty string ensemble at the College of Musical Arts, 8 p.m., Bryan Recital Hall, Moore Musical Arts Center. Free.

Wednesday Film Series, "All Over Me," part of a series focusing on issues surrounding identity and sexuality, 9 p.m., 213 Olscamp Hall. Sponsors: American Culture Studies 230 and VISION.

Concert by Third Wish, 9 p.m., Lenhart Grand Ballroom, Student Union. Admission: \$4 in advance or \$5 at the door. (\$1 from each ticket benefits Children's Miracle Network through the BGSU Dance Marathon.) Sponsor: University Activities Organization.

**Thursday, March 26**

Workshop, "Preventing Sexual Harassment," 9-11 a.m., Taft Room, Student Union. Sponsor: affirmative action and disability resources. Free.

French horn concert by guest artist Andrew Van Driessche, Royal Conservatory of Music, Brussels, Belgium, noon, Bryan Recital Hall, Moore Musical Arts Center. Free.

Dissertation defense, "The Self-Reported Attitudes, Behaviors, Extent and Types of Academic Dishonesty at Selected Community Colleges in a Midwestern State," by Robert L. Callaway, higher education, 1 p.m., 444 Education Building.

"Books, Books, Books" series, "Fantastic Realism and Democratic Culture," with Robert Lesser, 4 p.m., Pallister Conference Room, Jerome Library.

Tuba/Euphonium Ensemble, 8 p.m., Bryan Recital Hall, Moore Musical Arts Center. Free.

**Friday, March 27**

Women's Tennis hosts Akron, 1 p.m., Keefe Courts.  
Softball hosts Marshall (DH), 2 p.m., BGSU Softball Field.  
Annual American Culture Studies Forum, "Cultural Studies Roundtable: Visions of Cultural Studies," an open discussion among faculty and students, moderated by Ellen Berry, English, and led by Rachel Buff, history, Michael Martin, ethnic studies, and Vida Penezic, popular culture, 6-8 p.m., Alumni Room, Student Union. Sponsor: American culture studies. Information: Mary Thompson, English, 2-7565 or mthomps@bgnnet.bgsu.edu.

Alumni event, "It's Friday," featuring music, appetizers and cash bar, 6:30-9 p.m., (6-6:30 check-in Herrick Lobby), Toledo Museum of Art, 2445 Monroe St. Cost: \$4/ person. Sponsor: Greater Toledo Alumni Chapter.

UAO Film, "Dirty Dancing," 8 p.m. and 11 p.m., 111 Olscamp Hall. Admission \$2. Sponsor: University Activities Organization. (Repeated March 28.)

Annual conference, "Enhancing Learning Through Emphasis on Critical Thinking Skills," Olscamp Hall. Cost: \$50 or \$35 for graduate students. Information/registration: continuing education, 2-8181. Sponsor: economics.

**Saturday, March 28**

Baseball hosts Eastern Michigan (DH), 1 p.m., Steller Field.

Softball hosts Ohio (DH), 1 p.m., BGSU Softball Field.

**Sunday, March 29**

Baseball hosts Toledo (DH), 1 p.m., Steller Field.

Bowling Green Philharmonia, 3 p.m., Kobacker Hall, Moore Musical Arts Center. Free.

World Student Association Banquet with entertainment, 7-11 p.m., Lenhart Grand Ballroom, Student Union.

**Monday, March 30**

Tuition Raffle ticket sales, prizes free tuition, three \$200 book scholarships and 100 large Pisanello's pizzas, 10 a.m.-5 p.m., foyer, Student Union. Sponsor: Honors Student Association.

Board of Trustees meeting, 10 a.m., Firelands campus.

Computer seminar, "Intro to Microsoft Excel for Windows (IBM)," 10:30-12:30 p.m., 128 Hayes Hall. Sponsor: University Computer Services. Registration: 2-2911. Free.

Jazz Week 98 opener, featuring Jazz Lab Band II, 8 p.m., Kobacker Hall, Moore Musical Arts Center. Free.

International Film Series, "Antonia's Line," 8:15 p.m., Gish Film Theater. Free.

**Continuing Events****March 1-25**

Annual Undergraduate Art and Design Exhibitions, Dorothy Uber Bryan and Willard Wankelman Galleries. Sponsor: Alumni Association.

**March 17-April 24**

Planetarium Show, "Alphabet Universe: The Best of Space from A to Z," 8 p.m., Tuesdays and Fridays; 7:30 p.m. Sundays; 2 p.m. Saturdays, Feb. 21 and March 21. \$1 donation.

**March 23-27**

Tie Dye and Jewelry Sale, 10 a.m.-5 p.m., Education Building steps. Sponsor: University Activities Organization.

WellAware Week, fitness testing and wellness information for faculty, staff and students, Muscle Monday, Trim Tuesday, Heart Healthy Wednesday, Stress Relief Thursday and Flexible Friday, noon-5 p.m., Fitwell Center, Student Recreation Center. Free.

**March 25-28**

Play, "Waiting for Godot," by Samuel Beckett, 8 p.m. (plus 2 p.m. show Saturday), 411 South Hall.

**March 28-29**

BGSU Dance Marathon, 32-hour fundraising event benefiting the children at the Medical College of Ohio Hospital through the Children's Miracle Network, 10 a.m. Saturday-6 p.m. Sunday, Student Recreation Center. Information: 2-0530.