Board of Trustees Meeting Minutes 1952-02-20

Bowling Green State University

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The Board assembled at 5:00 p.m. in the President's office, with the following members present:

Alva W. Bachman, Secretary
James C. Donnell II, Treasurer
Carl H. Schwyn

Mr. Schwyn presided in the absence of the President of the Board, Mr. Rodgers, who was in Hawaii.

The minutes of the November 3, 1951, meeting were read and approved.

Mr. Donnell moved, Mr. Bachman seconded, and the Board unanimously voted that the suggestion of the Inter-University Council be adopted establishing the following revised fees for Bowling Green State University to take effect September 1, 1952:

| Registration Fee -- increase from $45.00 to $52.50 a semester (from $90.00 to $105.00 a year). |
| Out-of-State Tuition Charge -- increase from $37.50 to $75.00 a semester (from $75.00 to $150.00 a year) for all students from other states who enter the university after September 1, 1952. Any student now enrolled shall not be affected by this increase, but shall continue to pay tuition at the old rate, unless his regular enrollment as a student shall be interrupted for some reason other than military service. |

The President recommended that the appointment of Dr. A. C. Shuck as Director of the 1952 Summer Session be confirmed, and that the appointments to the faculty for the eight-weeks summer session of 1952, as listed below, be confirmed. On motion by Mr. Bachman, seconded by Mr. Donnell, the Board unanimously voted that these appointments be confirmed and entered upon the minutes of the meeting as follows:

<table>
<thead>
<tr>
<th>Professor</th>
<th>Asst. Professor</th>
<th>Assoc. Professor</th>
<th>Lecturer</th>
</tr>
</thead>
<tbody>
<tr>
<td>H. F. H.</td>
<td>Physics</td>
<td>$800.00</td>
<td>yearly contract</td>
</tr>
<tr>
<td>C. C.</td>
<td>Psychology</td>
<td>900.00</td>
<td></td>
</tr>
<tr>
<td>Charles Barrett</td>
<td>Political Science</td>
<td>733.33</td>
<td>2/3</td>
</tr>
<tr>
<td>Ralph L. Beck</td>
<td>Education</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Norma D. Bowers</td>
<td>Education</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Edward Claffin</td>
<td>Education</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>J. Russell Coffey</td>
<td>Political Science</td>
<td>666.67</td>
<td>2/3</td>
</tr>
<tr>
<td>Gilbert Cook</td>
<td>Business Admin.</td>
<td>733.33</td>
<td>2/3</td>
</tr>
<tr>
<td>Marvalene Day</td>
<td>Psychology</td>
<td>700.00</td>
<td>1/9</td>
</tr>
<tr>
<td>Grace Durr</td>
<td>English</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Myron J. Fitzwater</td>
<td>Sociology</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Lyle R. Fletcher</td>
<td>Education</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Cecil M. Freenburg</td>
<td>Psychology</td>
<td>700.00</td>
<td>1,000.00</td>
</tr>
<tr>
<td>John H. Gee</td>
<td>Education</td>
<td>700.00</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Martha M. Geiling</td>
<td>Psychology</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>A. Bruce Graham</td>
<td>Education</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Alice Greiner</td>
<td>Economics</td>
<td>700.00</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Lloyd J. Helms</td>
<td>Business Admin.</td>
<td>700.00</td>
<td>2/3</td>
</tr>
<tr>
<td>Laura R. Keaton</td>
<td>History</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Wayne S. Huffman</td>
<td>Bus. Admin.</td>
<td>700.00</td>
<td>2/3</td>
</tr>
<tr>
<td>Charles Jicha</td>
<td>Education</td>
<td>700.00</td>
<td>2/3</td>
</tr>
<tr>
<td>William C. Jordan</td>
<td>Art</td>
<td>700.00</td>
<td>1/2</td>
</tr>
<tr>
<td>J. Paul Kennedy</td>
<td>Sociology</td>
<td>700.00</td>
<td>1/3</td>
</tr>
<tr>
<td>Charles Laskeh</td>
<td>English</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Donald Lathrop</td>
<td>Sociology</td>
<td>700.00</td>
<td>1/3</td>
</tr>
<tr>
<td>Lowell F. Leland</td>
<td>English</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Samuel H. Lowrie</td>
<td>Sociology</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Iris Andrews</td>
<td>Music</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Frank A. Mathias</td>
<td>Religion</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Samuel M. Mayfield</td>
<td>Psychology</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Frank G. Osborn</td>
<td>Chemistry</td>
<td>700.00</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Everett G. Myers</td>
<td>Mathematics</td>
<td>700.00</td>
<td>2/3</td>
</tr>
<tr>
<td>Bernard F. Nordeman</td>
<td>Business Admin.</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Frank C. Ogil</td>
<td>History</td>
<td>700.00</td>
<td>1/3</td>
</tr>
<tr>
<td>Grover C. Platt</td>
<td>History</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Cecili L. Raw</td>
<td>History</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Attest:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>President</td>
<td>Secretary</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Bowling Green, Ohio
February 20, 1952

Alva W. Bachman, Secretary
Janes C. Donnell II, Treasurer
Carl H. Schwyn
Mr. Bachman moved, Mr. Donnell seconded, and the Board unanimously voted to confirm the sale of certain machinery to the Rold-Rite Metal Products Company as set forth in a bill of sale dated August 11, 1951, as follows:

**BILL OF SALE**

That Bowling Green State University of Bowling Green, Ohio, the Grantor, for the consideration of One Dollar ($1.00) and other good and valuable considerations paid by The Rold-Rite Metal Products Company, Inc. of Genoa, Ohio, the Grantee, the receipt of which is hereby acknowledged, does hereby GRANT, BARGAIN, SELL, TRANSFER and deliver unto the said Grantee, the following described goods and chattels, to-wit:

- Seneca Falls Lathe, Serial 320943
- Gogan Brinell Tester, Model LR Lathe, Serial 25LR5U2
- Cincinnati Milling Machine 3F1P2J72
- Surface Combustion Co. Cyanide Furnace, Serial 172304-1
- Fellows Gear Shaper
- Seneca Falls Lo-Swing, Model LR Lathe, Serial 25LR5U2
- Wm. Sellers Drill Grinding Machine, Type 6 G, Serial 02, 1951
- Cincinnati Milling Machine 2-24PL, Serial 1B-2P-Ihgg
- Surface Combustion Co. Cyanide Furnace, Serial 172304-1
- Gogan Brinell Tester, Model LR Lathe, Serial 25LR5U2
- Wm. Sellers Drill Grinding Machine, Type 6 G, Serial 02, 1951
- Cincinnati Milling Machine 3F1P2J72
- Surface Combustion Co. Cyanide Furnace, Serial 172304-1
- Fellows Gear Shaper

TO HAVE AND TO HOLD the same unto the said Grantee, its successors and assigns, forever.

And the said Grantor hereby covenants to and with the said Grantee that said Grantor is the lawful owner of the above described goods and chattels; that the same are free from all incumbrances whatsoever; that said Grantor has good right to sell, the same as aforesaid; and that said Grantor will warrant and defend the same against all lawful claims and demands whatsoever.

IN WITNESS WHEREOF, F. J. Proot, President of said Bowling Green State University has caused the Grantor’s name to be subscribed to these presents by authority of its Board of Directors this 11th day of August, 1951.

Signed and delivered in presence of:

**WILLIAM W. YEOGER**

**Sylvia Richards**

**Robert Kiegle**

**Richard Schumacher**

**William Singer**

**Zdena Smith**

**George G. Snyder**

**H. Glennon Stein**

**Waldo J. Seldtstein**

**Robert Stone**

**Sidney Stone**

**Galen Stutsman**

**C. Glenn Stewenson**

**Roland M. Torgerson**

**Tom H. Tuttle**

**Robert W. Dyman**

**Leland S. Vannoy**

**William S. Wagner**

**Edward S. Weeks**

**J. Allott Weber**

**John G. Warren**

**Nollie White**

**Philip R. Wieg**

**James C. Wright**

**Charles W. Young**

**W. A. Zaugg**

**Walter D. Cocking**

**Leland Jacobs**

**Galen Jones**

**Frederick L. Fend**

**Harold Grace**

**Dallas W. Smythe**

**W. W. Jones**

**William A. Yeager**

**Mr. Bachman moved, Mr. Donnell seconded, and the Board unanimously voted to confirm the sale of certain machinery to the Rold-Rite Metal Products Company as set forth in a bill of sale dated August 11, 1951, as follows:**

**BOWLING GREEN STATE UNIVERSITY**

Signed:

**William Miller**

W. F. Schmidt

President.

The President reported that at the request of the University administration, the State Auditor caused to be made a complete audit of the University hospital after the resignation of H. E. Schwartz as Manager. Following a full audit, C. F. Landeen, State Auditor, issued a notice of findings to Mr. Schwartz, advising him that a shortage of $7,000.20 had been found in the accounts of the University hospital for the period of Mr. Schwartz’s administration. Mr. Schwartz was required to account for the full amount of this shortage, $7,000.20, and to deliver to the Business Office of Bowling Green State University the full amount of this shortage, $7,000.20, in the form of a check. Mr. Schwartz was required to deliver the check to the Business Office of Bowling Green State University.

Mr. Bachman moved, Mr. Donnell seconded, and the Board unanimously voted to confirm the sale of certain machinery to the Rold-Rite Metal Products Company as set forth in a bill of sale dated August 11, 1951, as follows:

Mr. Bachman moved, Mr. Donnell seconded, and the Board unanimously voted to confirm the sale of certain machinery to the Rold-Rite Metal Products Company as set forth in a bill of sale dated August 11, 1951, as follows:

A. That the President be authorized to grant up to 100 scholarships or grants-in-aid covering the amount of tuition and/or the amount of out-of-state fees to carefully selected applicants for enrollment in the freshman class for 1952-53 who are found to be promising and deserving students whose opportunity to attend the University might otherwise be in doubt.
B. That, as a measure of cooperation with the public schools of Northwest Ohio in efforts to encourage the improvement of teaching, the President be authorized to grant a scholarship in the amount of $150.00 to the 1952 Summer Session to one outstanding public-school teacher recommended by the superintendent of schools in each public-school system in the 22 counties of Northwest Ohio, provided the person recommended meets all requirements for admission to the Graduate School and is accepted as a candidate for the master's degree.

The President recommended that the Bowling Green Banking Company be designated as a depository for Bowling Green State University funds in order that the University may have a local bank which will accept time deposits (at 1% interest) in an amount approximately equivalent to the amount of the University's commercial account with the bank. The President reported that the following depositories for Bowling Green State University funds have already been designated: The Bank of Wood County, Bowling Green, Ohio; The Tiffin Savings Bank, Tiffin, Ohio; The Lucas County Bank, Toledo, Ohio. In addition, the-Cygnet Savings Bank Co., Cygnet, Ohio, is a depository of the Bowling Green University Housing Commission.

Mr. Schagen asked Mr. Bachman to preside in order that he (Mr. Schagen) might make the motion that the Bowling Green Banking Company be designated as a depository for Bowling Green State University funds. Mr. Bachman assumed the chair, and Mr. Schagen made the motion indicated above. Mr. Donnell seconded the motion, and it was carried without dissenting vote.

The President reported that the following gifts to the University had been received:

A. The Alpha Xi Delta sorority has made a gift of $1,000.00 to the University to be used as a fund for emergency aid to foreign students. This fund has been turned over to the Bowling Green State University Research and Development Committee and is being administered by a student aid committee of the faculty.

B. A check in the amount of $2,000.00 has been received from the Hold-Rite Metal Products Company, Inc., as a gift to the University. A previous gift in the amount of $5,500.00 was received in August from the Hold-Rite Company. These two gifts are in fact payments for the machinery sold to Hold-Rite under the bill of sale set forth above, dated August 11, 1951.

Mr. Donnell moved, Mr. Bachman seconded, and it was unanimously voted that:

A. The action of University officials in turning over the $150.00 received from Alpha XI Delta to the Bowling Green State University Research and Development Committee be approved.

B. The gift of $2,000.00 from Hold-Rite Metal Products Company, Inc., as a gift to the University be accepted; that the President be instructed to request the officers of Hold-Rite Metal Products Company, Inc., to release this gift of $2,000.00 and the former gift of $5,500.00 from the conditions specified in the letters accompanying these gifts (that the money be used exclusively for the purchase of equipment for the Industrial Arts Department) in order that the total of $7,500.00 may be credited (subject to approval of the representative of the State Auditor's office) to the Federal Rotary Account, from which funds were originally taken to meet expenses in connection with the acquisition of the machinery from the Federal Government. The $2,000.00 is a lump-sum payment to cover cost of power, depreciation, and other expenses incident to the use of University machinery and buildings in making critical parts for national-defense orders of Hold-Rite.

The President reported that, pursuant to the authorization of the Board of Trustees on November 3, University officials have made arrangements with the State Architect to draw plans and supervise the construction of a central section and a new east wing of Kohl Hall, similar in size and general construction to the present building. It is estimated that the cost of the new wing, with a normal occupancy capacity of approximately 160 students, will be about $800,000.00. Architects' fees at 3% would amount to approximately $24,000.00.

Mr. Donnell moved, Mr. Bachman seconded, and it was unanimously voted that $34,000.00 be transferred from the balance of the Williams Hall Building Fund Account to a new account to be set up in the local record for the purpose of defraying the necessary expenses for the services of the State Architect.

On motion by Mr. Bachman, seconded by Mr. Donnell, the Board unanimously voted to approve the following list of scholarships awarded for and during the academic year 1951-52, as presented by President Meritum Frost, Trustee of the Housey estate:

<table>
<thead>
<tr>
<th>Name</th>
<th>Scholarship Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marie Kontes</td>
<td>$156.00</td>
</tr>
<tr>
<td>William Hochgall</td>
<td>50.00</td>
</tr>
<tr>
<td>Eleanor Irwin</td>
<td>100.00</td>
</tr>
<tr>
<td>Paul Guthrie</td>
<td>75.00</td>
</tr>
<tr>
<td>Robert Taylor</td>
<td>100.00</td>
</tr>
<tr>
<td>Dorothy Essacakt</td>
<td>100.00</td>
</tr>
<tr>
<td>Florence Nakamoto</td>
<td>33.50</td>
</tr>
<tr>
<td>Nancy Joehlin</td>
<td>200.00</td>
</tr>
</tbody>
</table>

On motion by Mr. Bachman, seconded by Mr. Donnell, the Board unanimously voted that Mr. Karl Richards be paid an honorarium of $1,000.00, from appropriate available funds to be determined by the Business Manager, for his services in painting the portrait of President Meritum Frost on commission from the Board of Trustees.

On motion by Mr. Bachman, seconded by Mr. Donnell, the Board unanimously voted that the President be authorized to plan an appropriate ceremony for the presentation of this portrait to the University by the Board of Trustees.

Mr. Bachman moved, Mr. Donnell seconded, and it was unanimously voted that the Board approve the staff and payroll changes recommended by the President, as follows:

FACULTY AND ADMINISTRATIVE PAYROLLS:

<table>
<thead>
<tr>
<th>Name</th>
<th>Salary</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Florence Kimbell</td>
<td>$1,250.00</td>
<td>Instructor, Critic Teacher</td>
</tr>
<tr>
<td>William James</td>
<td>$187.50</td>
<td>Student assist., Speech</td>
</tr>
</tbody>
</table>

1951-52 Appointments Not Previously Confirmed:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dorothy Szostak</td>
<td>Instructor</td>
<td>$1,000.00 (2nd Sem.)</td>
</tr>
<tr>
<td>Robert Taylor</td>
<td>Instructor</td>
<td>$1,000.00 (2nd Sem.)</td>
</tr>
<tr>
<td>Florence Nakamoto</td>
<td>Professor</td>
<td>$1,000.00 (2nd Sem.)</td>
</tr>
</tbody>
</table>
Extra Compensation for Extra Load in Teaching Extension Courses (First Semester, 1951-52):

Wayne Huffman $30.00
Iyle Fletcher 395.00
Donald Lathrop 410.00
H. J. Steele 375.00
Everett Myers 390.00
Joseph Balogh 425.00
Joseph Bufford 375.00
Samuel Mayfield 375.00
Donald Longworth 375.00
William Simms 380.00
Raymond Shults 530.00
Grayce Scholtz 300.00
Elise Lorens 285.00
Larry James 345.00
Herbert Oyer 360.00
Enory Windem 430.00
William Jordan 360.00
James Nashore 360.00
Robert McCardock 395.00
Mary Lu auster 410.00
George Snyder 315.00
Edward Clarflin 160.00
Robert Blackburn 320.00
Any Forgeron 270.00
Marietta Wigg 370.00
Dale Haven 100.00

Resignations:
Virginia Campbell
Richard Doll
Herman Assaler
Edward Deisen
Stuart McCormick
Margaret Saleman
Robert Jaynes
John Jenk

Post-Summer Payroll 1951 (not previously reported):
John Owen $295.00
H. J. Crowley 315.00

Increases in Salary:

B. T. Shack, Dean, Graduate School, and Director of Summer Session, salary from $7,000.00 to $7,600.00 per year, effective January 1, 1952.
John F. Ogilvy, Assistant Professor of History, from $3,700.00 to $3,300.00, effective Dec. 1, 1951.
William Singer, Professor and Chairman, Department of Mathematics, from $4,800.00 to $2,600.00, effective Jan. 5, 1952.

Galen Stutsman, Associate Professor of Business Education, from $4,100.00 for nine months to $5,125.00 for twelve months, effective Feb. 1, 1952, as Assistant to Dean, College of Business Administration.
James Grabill, Critic Teacher without rank, from $330 per month to $353.75 per month, effective Jan. 3, 1952.
William Schmeltz, Assistant Professor of Economics, from 2/5 time to full time, effective Jan. 3, 1952.

F. E. Besity, from $5,400.00 to $5,700.00 per year, effective February 1, 1952, with title of Assistant to the President.

Promotion, No Change in Salary:
Lowry E. Barnes, Chairman, Department of Geography, effective Dec. 5, 1951.

Leaves of Absence:
Joseph C. Bufford, Instructor in Geography, leave of absence for 1952-53, graduate study

Restoration:
Lewis Mayhew, ATOC Assistant, reinstated on payroll effective Dec. 1, 1951.
Extra Compensation for Extra Load in Teaching Extension Courses (Second Semester, 1951-52):

Otto Ocvirk $270.00
Robert Johnson 270.00
Willard Sankelman 300.00
Frank Smith 300.00
Harry Lauster 270.00
Charles Young 300.00
William Jordan 300.00
James A. Sashore 160.00
Grayce Scholt 40.00
Joseph Bafuri 100.00
Lawrence Lames 65.00
Samuel Hayfield 315.00
Robert McCordock 315.00
Wayne Hoffman 160.00
Edward Claffin 110.00
Donald Lathepe 285.00
Joseph Balogh 285.00
Donald Longworth 285.00
Alice Greiner 285.00
Mary Winderen 270.00

CIVIL SERVICE PAYROLL

Name Change Only
From Ann Current to Ann Miller due to marriage.

New Employees

Effective November 16, 1951
Burl Julian
Clara Dauterman
Virginia A. Holdberg
Doris Mcllome
Jane Richard
Henry Staffer

Effective December 1, 1951
Albert John Branderson
Seth May Clouser
HeLEN Green

Effective January 15, 1952
Carmen Groff

Effective February 15, 1952
Edgar J. Gurtin
Dorothy Woodburn

Returned from Leave of Absence

Effective January 2, 1952
Nancy Ashery
Claude Devlin

Leaves of Absence

Jane Allen effective Nov. 17, 1951 for two months
Pat Richard (extend) effective Dec. 1, 1951 for six months
Nancy Ashery effective Jan. 1, 1951 for 13 days
Claude Devlin effective Feb. 6, 1952 for one month
Virginia Noblit effective Feb. 15, 1952 for six months
Jane Richard effective Feb. 15, 1952 for one-half month

Resignations

John W. Crom effective Nov. 30, 1951
Clara Dauterman effective Nov. 30, 1951
Lowell Peoples effective Dec. 16, 1951
Betty Parsons effective Dec. 31, 1951
Dona Foster effective Jan. 31, 1952
Julia Hanley effective Feb. 6, 1952
James Lou Sherman effective Feb. 11, 1952
Virginia Neik effective Feb. 21, 1952

Deceased

Howard Long as of December 26, 1951

PC

Attest:

E. T. Rodgers

Alva W. Bachman

President

Secretary

Bowling Green, Ohio
May 3, 1952

The Board of Trustees assembled at 1:30 p.m. in the Board Room, with the following members present:

E. T. Rodgers, President
Alva W. Bachman, Secretary
Carl R. Schagn