6-27-1951

Board of Trustees Meeting Minutes 1951-06-27

Bowling Green State University

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Meeting on the above date. Members present: Mr. Bachman, Mr. Schwyn and Mr. Rodgers.

Minutes of previous meeting were read and approved.

President Prout reported to the Board that in order to comply with the requirements of the American Association of University Women we must take immediate steps toward providing food service in all women's residence halls. It is after having a survey made by an architectural firm that it seemed advisable to attempt to start food service in Shatzer Hall at this time because of a necessity for major alterations and repairs and a complete outfit of new equipment. It is felt, however, that we can start Kohl Hall kitchen for a total estimated cost of between twenty-five and thirty thousand dollars which will include new kitchen and dining room equipment, re-conditioning service lines and existing equipment, providing storage for staples in the storage and receiving building, and the purchase of a panel truck. It appears at this time that most equipment can be delivered by the middle of September. However, because of the critical situation in stainless steel, motors and electrical fittings we may not be able to have the kitchen ready by the opening of the fall term, in which case it would be necessary to continue serving in the Commons for a period of time. If it would be desirable to go ahead with this program the Board should take the following action: first, to permit the purchasing of equipment immediately without bids where necessary; second, to borrow money from the Commons or any other local funds which are not now pledged for the retirement of these bonds.

It was moved by Mr. Bachman, seconded by Mr. Schwyn that the Business Manager be directed to proceed immediately with the purchasing of all equipment and supplies incidental to the operation of Kohl Hall kitchen and dining room and that where necessary to insure delivery by fall such orders may be placed without competitive bids. All members voting aye. Motion carried.

It was moved by Mr. Schwyn, seconded by Mr. Bachman that the Business Manager be directed to borrow money in the name of Kohl Hall from the Commons dining room or any other local account at the rate of 2½% per annum. Said note shall be for a period of twenty years and shall be secondary to Dorms 8 & 9 bonds for which the revenue of Kohl Hall is pledged for retirement. All members voting aye. Motion carried.

President Prout further stated that we should have table service in both Kohl Hall and Williams Hall for at least the dinner meal. If this is done we should increase the board rate to $8.50 per week. If this proves inadequate it may be necessary to raise the rate another 50¢ after we have had an operating expense record. It was moved by Mr. Schwyn, seconded by Mr. Bachman that the board rate for Kohl Hall shall be $8.50 per week effective September 1951. All members voting aye. Motion carried.

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The President read the commission from Governor Frank J. Lausche appointing Frazier Reams to membership on this Board of Trustees for a period of five years from May 18, 1951 to May 17, 1956. He also presented the oath of Mr. Reams, executed at Toledo, Ohio, on June 1, 1951.

The following payroll changes were approved by unanimous vote of the membership of the Board.

**New Employees:**
- Gus L. Bushman, $2,460.00 per year, $205.00 month, painter, effective 6/1/51
- Mary Margaret Gee, $1,800.00 per year effective 6/1/51
- Eunice Householder, $1,500.00 per year, clerk, $125.00 month, effective 6/1/51
- Joan Brechmacher, June 12
- Frances Whittaker, June 2
- Ruth Cocklin, June 12
- Mary Jane McArthur, June 15
- Marjorie Carberry, June 15

**Leaves of Absence:**
- Joan Brechmacher, June 12
- Frances Whittaker, June 2
- Ruth Cocklin, June 12
- Marjorie Carberry, June 15

**Increases and change of classification:**
- Christie Miller, Custodian Supervisor, effective June 1, $2,600.00 per year, $216.66 per month
- James E. Mussell, Plumber, effective June 1, $2,780.00 per year, $231.66 per month
Changes on the Civil Service Payroll for the one half month ending June 30, 1951.

New Employees:
- Janet L. Waggoner, effective June 16, Typist, $125.00, $1,500.00 per year.
- Marlene Tavernier, effective June 16, Typist, $125.00, $1,500.00 per year.

Leave of Absence:
- Zulu Mercer, effective June 21
- Goldie Hansen, effective June 16

Resignations:
- Irma Mayor effective June 28
- Lois U. Pry effective June 20
- Kathryn F. Fout effective June 22
- Mary Hoesch effective June 22

Changes on the Administrative Payroll for the one month period ending June 30, 1951.

New Employees:
- Jane S. Swagger, effective June 1, Catalog Ass't., $1,600.00 per year, $133.33 per month.

Leave of Absence:
- Clara Hambright, effective June 15, 1951, without pay not to exceed 3 months.
- Florence Gurrier effective June 15, 1951, without pay not to exceed 3 months.
- Genevieve Whittaker, effective June 30, 1951 without pay not to exceed 2 months.
- Mrs. Everett C. Myers, effective June 30, 1951 without pay not to exceed 2 months.

On payroll for 9 months period:
- Mary S. Howey: 9 months started September 1, 1950, ended June 1, 1951.
- Winshop H. Brown: 9 months started September 1, 1950, ended June 1, 1951.

The Board assembled on the above date. Members present: Mr. Schwyn, Mr. Bachman, Mr. Donnell. The minutes of the previous meeting were read and approved.

The President presented a summary of receipts and scholarships from the Moseley Fund for the academic year 1950-51.

MOSELEY FUND
Scholarship Gifts 1950-51

<table>
<thead>
<tr>
<th>Name</th>
<th>Gift Amount</th>
</tr>
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<tbody>
<tr>
<td>Richard Doll</td>
<td>$100.00</td>
</tr>
<tr>
<td>Elisabeth Kos</td>
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<tr>
<td>Donna Walker</td>
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<tr>
<td>John Karagakes</td>
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<tr>
<td>Carol Rickel</td>
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<tr>
<td>Joan Pias</td>
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<tr>
<td>Eugene Aldrich</td>
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<tr>
<td>Ella Young</td>
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<tr>
<td>Illo Faye Pryzinger</td>
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<tr>
<td>Ambrose Embry</td>
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<tr>
<td>Alice Gassard</td>
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<tr>
<td>Pat Beckburger</td>
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<tr>
<td></td>
<td>not claimed</td>
</tr>
</tbody>
</table>

Interest income 1950-51

$2,444.60 gross
$1,584.60 from int
$860.00 net

Estate value as of this date—$71,665.99

Attest:

[Signature]
President

[Signature]
Secretary

Bowling Green, Ohio
August 10, 1951