Board of Trustees Meeting Minutes 1951-06-27

Bowling Green State University

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The Board explained that the President has full responsibility and authority for directing and managing University affairs, under broad policies laid down by the Board. It was agreed that Dr. McDonald shall serve as President under continuing contract which shall be self- extending at the expiration of each five-year term until his retirement, after which he shall become president emeritus for the remainder of his life at an annual salary equal to half his last year's salary as President. The Board indicated its intention that the President's salary be at least as much as that of any of the three comparable State Universities. Dr. and Mrs. McDonald shall have use of the President's Home, with maintenance and household service, meals when desired in University dining halls, and such other provisions as the Board may deem appropriate.

There being no further business the Board adjourned.

Meetings on the above date. Members present: Mr. Bachman, Mr. Schwyn and Mr. Rodgers.

Minutes of previous meeting were read and approved.

President Prout reported to the Board that in order to comply with the requirements of the American Association of University Women we must take immediate steps toward providing food service in all women's residence halls. After hearing from Mr. Reams, it seemed advisable to attempt to start food service in Shatzel Hall at this time because of a necessity for major alterations and repairs and a complete outlay of new equipment. It is felt, however, that we can start Kohl Hall kitchen for a total estimated cost of between twenty-five and thirty thousand dollars which will include new kitchen and dining room equipment, re-conditioning service lines and existing equipment, providing storage for staples in the storage and receiving building, and the purchase of a panel truck. It appears at this time that most equipment can be delivered by the middle of September. However, because of the critical situation in stainless steel, motors and electrical fittings we may not be able to have the kitchen ready by the opening of the fall term, in which case it would be necessary to continue serving in the Commons for a period of time. If it would be desirable to go ahead with this program the Board should take the following action: first, to permit the purchasing of equipment immediately without bids where necessary; second, to borrow money from the Commons or any other local funds which are not now pledged for bond retirement. Such a loan would have to be made junior to bonds for Dorms 8 & 9 because Kohl Hall revenues are pledged for the retirement of these bonds.

It was moved by Mr. Bachman, seconded by Mr. Schwyn that the Business Manager be directed to borrow money in the name of Kohl Hall from the Commons dining room or any other local account at the rate of 2½% per annum. Said note shall be for a period of twenty years and shall be secondary to Dorms 8 & 9 bonds for which the revenue of Kohl Hall is pledged for retirement. All members voting aye. Motion carried.

President Prout further stated that we should have table service in both Kohl Hall and Williams Hall for at least the dinner meal. If this is done we should increase the board rate to $8.50 per week. If this proves inadequate it may be necessary to raise the rate another 50¢ after we have had an operating expense record. It was moved by Mr. Schwyn, seconded by Mr. Bachman that the board rate for Williams Hall shall be $8.50 per week effective September 1951. All members voting aye. Motion carried.

The President read the commission from Governor Frank J. Lausche appointing Frazier Reams to membership on this Board of Trustees for a period of five years from May 18, 1951 to May 17, 1956. He also presented the oath of Mr. Reams, executed at Toledo, Ohio, on June 1, 1951.

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There being no further business the Board adjourned.

Attest:  
E. T. Rodgers  
President

Alva A. Bachman  
Secretary
BOWING GREEN, OHIO
JUNE 27, 1951

Meetings on the above date. Members present: Mr. Bachman, Mr. Schwyn and Mr. Rodgers.

Minutes of previous meeting were read and approved.

President Prout reported to the Board that in order to comply with the requirements of the American Association of University Women we must take immediate steps toward providing food service in all women's residence halls. After hearing from Mr. Reams, it seemed advisable to attempt to start food service in Shatzel Hall at this time because of a necessity for major alterations and repairs and a complete outlay of new equipment. It is felt, however, that we can start Kohl Hall kitchen for a total estimated cost of between twenty-five and thirty thousand dollars which will include new kitchen and dining room equipment, re-conditioning service lines and existing equipment, providing storage for staples in the storage and receiving building, and the purchase of a panel truck. It appears at this time that most equipment can be delivered by the middle of September. However, because of the critical situation in stainless steel, motors and electrical fittings we may not be able to have the kitchen ready by the opening of the fall term, in which case it would be necessary to continue serving in the Commons for a period of time. If it would be desirable to go ahead with this program the Board should take the following action: first, to permit the purchasing of equipment immediately without bids where necessary; second, to borrow money from the Commons or any other local funds which are not now pledged for bond retirement. Such a loan would have to be made junior to bonds for Dorms 8 & 9 because Kohl Hall revenues are pledged for the retirement of these bonds.

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The following payroll changes were approved by unanimous vote of the membership of the Board.

Changes on the Civil Service Payroll for the one half month ending June 15, 1951.

**New Employees:**
- Gus L. Bushman, $2,460.00 per year, $205.00 month, painter, effective June 1, 1951
- Eunice Householder, $150.00 month, clerk, $1,800.00 per year effective June 1, 1951

**Leave of Absence:**
- Eunice Householder, June 14

**Returned from Leave Absence:**
- Jane Aller, effective June 1, 1951

**Resignations:**
- Joan Brechmacher, June 12
- Frances Whittaker, June 2
- Ruth Cocklin, June 12
- Margorie Carberry, June 15

**Increases and changes of classification:**
- Christie Miller, Custodian Supervisor, effective June 1, $2,800.00 per year, $240.00 per month
- James H. Mussey, Plumber, effective June 1, $2,780.00 per year, $222.66 per month
Changes on the Civil Service Payroll for the one half month ending June 30, 1951.

**New Employees:**
- Janet L. Waggoner, effective June 16, Typist, $125.00, $1,500.00 per year.
- Marlene Tavernier, effective June 16, Typist, $125.00, $1,500.00 per year.

**Leave of Absence:**
- Zulu Mercer, effective June 21
- Goldie Hansen, effective June 16

**Resignations:**
- Irma Meyer effective June 28
- Lois U. Fry effective June 20
- Kathryn F. Frout effective June 22
- Mary Kosech effective June 22

Changes on the Administrative Payroll for the one month period ending June 30, 1951.

**New Employees:**
- Janet S. Swagger, effective June 1, Catalog Ass't., $1,600.00 per year, $133.33 per month.

**Leave of Absence:**
- Clara Hambright, effective June 15, 1951, without pay not to exceed 3 months.
- Florence Gurrier effective June 15, 1951, without pay not to exceed 3 months.
- Genevieve Whittaker, effective June 30, 1951 without pay not to exceed 2 months.
- Mrs. Everett C. Myers, effective June 30, 1951 without pay not to exceed 2 months.

On payroll for 9 months period:
- Mary A. Howey; 9 months started September 1, 1950, ended June 1, 1951.
- Winshop H. Brown; 9 months started September 1, 1950, ended June 1, 1951.

There being no further business, the Board adjourned.

Attest:

\[ Signature \]
President

\[ Signature \]
Secretary

Bowling Green, Ohio
August 10, 1951

The Board assembled on the above date. Members present: Mr. Schwyn, Mr. Bachman, Mr. Donnell.

The minutes of the previous meeting were read and approved.

The President presented a summary of receipts and scholarships from the Noseley Fund for the academic year 1950-51.

**MOSELEY FUND**

**Scholarship Gifts 1950-51**

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Doll</td>
<td>$100.00</td>
</tr>
<tr>
<td>Elisabeth Kos</td>
<td>90.00</td>
</tr>
<tr>
<td>Donna Walker</td>
<td>50.00</td>
</tr>
<tr>
<td>John Karagakes</td>
<td>45.00</td>
</tr>
<tr>
<td>Carol Mickel</td>
<td>45.00</td>
</tr>
<tr>
<td>Joan Dias</td>
<td>75.00</td>
</tr>
<tr>
<td>Eugene Aldrich</td>
<td>50.00</td>
</tr>
<tr>
<td>Ella Young</td>
<td>30.00</td>
</tr>
<tr>
<td>Ho Faye Friesinger</td>
<td>20.00</td>
</tr>
<tr>
<td>Ambrose Embry</td>
<td>25.00</td>
</tr>
<tr>
<td>Alice Gossard</td>
<td>75.00</td>
</tr>
<tr>
<td>Donna Walker</td>
<td>50.00</td>
</tr>
<tr>
<td>Joan Diaz</td>
<td>75.00</td>
</tr>
<tr>
<td>John Karagakes</td>
<td>50.00</td>
</tr>
<tr>
<td>Carol Mickel</td>
<td>45.00</td>
</tr>
<tr>
<td>Edith Hangle</td>
<td>75.00</td>
</tr>
</tbody>
</table>

Not claimed: $925.00 gross, $860.00 net

**Interest income 1950-51**

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pat Beckburger</td>
<td>$75.00</td>
</tr>
</tbody>
</table>

Net income $860.00 from int.

Estate value as of this date—$72,665.99

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest</td>
<td>$2,444.60</td>
</tr>
<tr>
<td>Amount added to Principal sum</td>
<td>$1,584.60</td>
</tr>
</tbody>
</table>

Mathematical statements and calculations are clearly presented, with all amounts and calculations verifiable.