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Board of Trustees Meeting Minutes 1951-06-02

Bowling Green State University

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It was moved by Mr. Schwyn, seconded by Mr. Donnell that the Business Manager be authorized and instructed to proceed immediately with the necessary building alterations and repairs on a time and material basis and to install linoleum or asphalt tile in each of the rooms. Total estimated cost for East and West Hall not to exceed $8,000. All members voting "aye". Motion carried.

The following payroll changes were approved:

Changes on the Civil Service payroll for the one half month ending May 31, 1951

New Employees:
- Clyde Koontz, effective May 16, Accountant I; $3,600.00 per year, $300.00 per month.
- Phyllis L. Haffling, Typist, effective May 16, $125.00 per month, $1,500.00 per year.
- Edward J. Sandwisch, effective May 16, Janitor, $1,900.00 per year, $158.34 per month.
- Grover Kerlill, effective May 16, Fireman's Helper, $2,100.00 per year; $175.00 per month.

Resignations:
- Marie Sekinger, effective May 16
- Lois Roblin, effective May 17
- Margaret Foraker, effective May 21
- Betty Alexander, effective May 23
- Dorothy Skirlets, effective May 16
- Gladys Rollenbacher, effective May 1
- Celestine Palguta, effective May 21

Leave of Absence:
- June Aller for one half month effective May 16, 1951

Supplemental Civil Service Payroll for the one half month period ending April 15, 1951

Resignations:
- Harry Dick resigned April 7 instead of April 16, as previously reported.

Changes on the Supplemental Faculty Payroll for the one month period ending June 3, 1951
- Gladys Cook - substitute for Miss Hruby for one month at $150.00 a month.

The Board assembled on the above date. Members present: Mr. Rodgers, Mr. Schwyn, Mr. Bachman, Mr. Reams. Mr. Donnell was out of the state so was not present at the meeting.

The minutes of the previous meeting were read and approved.

The request of Robert Richey for a leave of absence for the academic year 1951-52 was presented and approved.

The resignation of Eileen Collier was accepted.

The President reported that he has an opportunity to invest some of the Moseley estate funds in 14% mortgages. However, to make such an investment it will be necessary to sell $20,000 Dorm S revenue bonds. President Prout reported that in checking with Mr. Kreischer the local dormitory account can purchase these bonds and hold them as an investment. He therefore requested permission for the University to purchase $20,000 Dorm S revenue bonds from the Kohl Hall cash account and that such bonds be carried as an investment.

It was moved by Mr. Schwyn, seconded by Mr. Reams that the University purchase from the Edwin L. Moseley estate $20,000 Bowling Green State University Dorm S revenue bonds from the Kohl Hall funds. All members voted "aye". Motion carried.

The Board then asked Dr. and Mrs. Ralph McDonald to appear before them to discuss the presidency of this institution. After a lengthy interview Dr. and Mrs. McDonald expressed an interest in the position. Mr. Bachman moved that Dr. McDonald be elected the President of the University for a period of five years at a salary of $13,000 per year, the term to begin effective September 1, 1951. Mr. Schwyn seconded. On roll call: Mr. Bachman, yes; Mr. Schwyn, yes; Mr. Reams, yes; Mr. Rodgers, yes. The President reported that in the morning he had talked with Mr. Donnell in Montana, and Mr. Donnell expressed the wish that he be counted as approving the selection of Dr. McDonald, thus making the Board action unanimous. Dr. and Mrs. McDonald thanked the Board for their action and assured them of their acceptance.
The Board explained that the President has full responsibility and authority for directing and managing University affairs, under broad policies laid down by the Board. It was agreed that Dr. McDonald shall serve as President under continuing contract which shall be self-extending at the expiration of each five-year term until his retirement, after which he shall become president emeritus for the remainder of his life at an annual salary equal to half his last year's salary as President. The Board indicated its intention that the President's salary be at least as much as any of the three comparable State Universities. Dr. and Mrs. McDonald shall have use of the President's Home, with maintenance and household service, meals when desired in University dining halls, and such other provisions as the Board may deem appropriate.

There being no further business the Board adjourned.

Meeting on the above date. Members present: Mr. Bachman, Mr. Schwyn and Mr. Rodgers.

Minutes of previous meeting were read and approved.

President Prout reported to the Board that in order to comply with the requirements of the American Association of University Women we must take immediate steps toward providing food service in all women's residence halls, in addition to having a survey made by an architectural firm. He also presented the oath of Mr. Reams, executed at Toledo, Ohio, on June 1, 1951.

It was moved by Mr. Schwyn, seconded by Mr. Bachman that the Business Manager be directed to borrow money in the name of Kohl Hall from the Commons dining room or any other local account at the rate of 3% per annum. Said note shall be for a period of twenty years and shall be secondary to Dorms 8 & 9 bonds for which the revenue of Kohl Hall is pledged for retirement. All members voting aye. Motion carried.

It was moved by Mr. Bachman, seconded by Mr. Schwyn that the Business Manager be authorized and directed to proceed immediately with the purchasing of all equipment and supplies incidental to the operation of Kohl Hall kitchen and dining room and that where necessary to insure delivery by Fall such orders may be placed without competitive bids. All members voting aye. Motion carried.

President Prout further stated that we should have table service in both Kohl Hall and Williams Hall for at least the dinner meal. If this is done we should increase the board rate to $8.50 per week. If this proves inadequate it may be necessary to raise the rate another 50¢ after we have had an operating expense record. It was moved by Mr. Schwyn, seconded by Mr. Bachman that the board rate for Kohl Hall kitchen for a total estimated cost of between twenty-five and thirty thousand dollars which will include new kitchen and dining room equipment, re-conditioning service lines and existing equipment, providing storage for staples in the storage and receiving building, and the purchase of a panel truck. It appears at this time that most equipment can be delivered by the middle of September. However, because of the critical situation in stainless steel, motors and electrical fittings we may not be able to have the kitchen ready by the opening of the fall term, in which case it would be necessary to continue serving in the Commons for a period of time. If it would be desirable to go ahead with this program the Board should take the following action: first, to permit the purchasing of equipment immediately without bids where necessary; second, to borrow money from the Commons or any other local funds which are not now pledged for bond retirement. Such a loan would have to be made junior to bonds for Dorms 8 & 9 because Kohl Hall revenues are pledged for the retirement of these bonds.

It was moved by Mr. Bachman, seconded by Mr. Schwyn that the Business Manager be authorized to attempt to start food service in Shatzel Hall at this time because of a necessity for major alterations and repairs and a complete outfit of new equipment. It is felt, however, that we can start Kohl Hall kitchen for a total estimated cost of between twenty-five and thirty thousand dollars which will include new kitchen and dining room equipment, re-conditioning service lines and existing equipment, providing storage for staples in the storage and receiving building, and the purchase of a panel truck. It appears at this time that most equipment can be delivered by the middle of September. However, because of the critical situation in stainless steel, motors and electrical fittings we may not be able to have the kitchen ready by the opening of the fall term, in which case it would be necessary to continue serving in the Commons for a period of time. If it would be desirable to go ahead with this program the Board should take the following action:

The Board explained that the President has full responsibility and authority for directing and managing University affairs, under broad policies laid down by the Board. It was agreed that Dr. McDonald shall serve as President under continuing contract which shall be self-extending at the expiration of each five-year term until his retirement, after which he shall become president emeritus for the remainder of his life at an annual salary equal to half his last year's salary as President. The Board indicated its intention that the President's salary be at least as much as any of the three comparable State Universities. Dr. and Mrs. McDonald shall have use of the President's Home, with maintenance and household service, meals when desired in University dining halls, and such other provisions as the Board may deem appropriate.

Attest:

President

Secretary

Bowling Green, Ohio
June 27, 1951

New Employees:

Gus L. Bushman, $2,460.00 per year, $205.00 month, painter, effective 6/1/51

Dorine Householder, $150.00 month, clerk, $1,800.00 per year effective 6/1/51

Leave of Absence:

Mary Margaret Gei, June 14

Returned from Leave Absence:

Jane Aller, effective June 1, 1951

Assignments:

Joan Brachmacher, June 12

Frances Whittaker, June 2

Ruth Cocklin, June 12

Marjorie Carberry, June 15

Increases and Changes of Classification:

Christine Miller, Custodian Supervisor, effective June 1, $2,980.00 per year, $240.00 per month

James H. Musser, Plumber, effective June 1, $2,780.00 per year, $231.66 per month