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Board of Trustees Meeting Minutes 1951-04-02

Bowling Green State University

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The Board assembled on the above date. Members present; Mr. Rodgers, Mr. Bachman, and Mr. Schwyn. Mr. Beam was unavoidably absent because of attendance at the House of Representatives, Washington, D. C. and Mr. Donnell was out of the state.

Minutes of the previous meeting were read and approved.

The Board proceeded to a reorganization. Mr. Bachman moved that Mr. Rodgers continue as President of the Board of Trustees. Mr. Schwyn seconded. On roll call: all voting "yes".

Mr. Schwyn moved that Mr. Bachman be continued as secretary. Mr. Rodgers seconded. On roll call: all voting "yes".

Mr. Bachman moved that Mr. Schwyn be Vice President. Mr. Rodgers seconded. All voting "yes" on roll call.

Mr. Bachman moved that Mr. Donnell be continued as Treasurer. Mr. Schwyn seconded. All voting "yes" on roll call.

Mr. Bachman moved that the Director of Public Works be authorized to proceed at once in the securing of this demolition work, Mr. Schwyn seconded the motion, all voting "yes" on roll call.

The President reported that the Director of Public Works recommended that steps be taken as early as possible to demolish the smokestack because of its unsafe condition. Mr. Bachman moved that the Director of Public Works be authorized to proceed at once in the securing of this demolition work. Mr. Schwyn seconded the motion, all voting "yes" on roll call.

The President presented a resolution authorizing the entering into an agreement with the H. J. Heinz Company for the sale of steam to that company during the canning season. The Board carefully read the provisions of agreement. Mr. Schwyn moved that the agreement be duly adopted this second day of April, 1951. Said motion was seconded by Mr. Bachman. On roll call: Mr. Rodgers, yes; Mr. Bachman, yes; Mr. Schwyn, yes. Motion carried.

RESOLUTION BY THE BOARD OF TRUSTEES
BOWLING GREEN STATE UNIVERSITY
BOWLING GREEN, OHIO

WHEREAS, the United States Government is engaged in a rearmament program for defense and they have called upon all groups of citizens to cooperate toward accomplishing that objective, among such groups are all food processing firms, and

WHEREAS, the H. J. Heinz Company, Pittsburgh, Pennsylvania, operating a tomato processing plant in Bowling Green, Ohio, is desirous of purchasing steam from Bowling Green State University to be generated in the newly constructed heating plant, and

WHEREAS, the H. J. Heinz Company has been called upon by the United States Government to increase their pack for the ensuing year and possibly several years to come, and

WHEREAS, it is not feasible for the H. J. Heinz Company to install at this time additional steam generating equipment because of the difficulty in purchasing steam generating equipment which is critical and to construct a building to house such equipment, and

WHEREAS, it is to the interest of the State of Ohio and Bowling Green State University to sell such steam because there is little or no demand for steam by the University during the period of time the H. J. Heinz Company would be using steam, to wit, August 15th to October 1st and the University has adequate facilities to provide such steam without jeopardizing in any way the operation of the University and such sale of steam would enable the University to charge off some of its fixed charges during the period of time the plant would normally be shut down or on limited operations.

NOW THEREFORE BE IT RESOLVED that the Bowling Green State University Board of Trustees does hereby agree to deliver steam to the H. J. Heinz Company for a period of four years under the following terms and conditions:

1. There shall be no capital outlay of any nature whatsoever on the part of Bowling Green State University for the construction of steam transmission lines, condensate return lines, pumps, meters, valves, water softerener equipment, and any other equipment deemed necessary for the transmission of said steam.

2. The sale of steam is to be limited to an approximated period of time between August 15th and October 1st in each year.

3. The H. J. Heinz Company agrees to maintain all equipment installed by them and to return to the University heating plant treated make-up water to compensate for that lost through leaks and the use of raw steam.

4. The rates to be applied for sale of steam shall be computed as follows per 1,000 pounds of steam metered at the steam generating plant:

<table>
<thead>
<tr>
<th>Description</th>
<th>Rate per 1,000 pounds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fuel</td>
<td>(0.47)</td>
</tr>
<tr>
<td>Based on coal price</td>
<td>(0.02)</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>(\text{per ton } \text{ delivered F.O.B. the Univ. siding})</td>
<td>(\text{water softener equipment})</td>
</tr>
<tr>
<td>Electricity (estimated)</td>
<td>(\text{0.015})</td>
</tr>
<tr>
<td>Chemicals and supplies (estimated)</td>
<td>(\text{0.03})</td>
</tr>
</tbody>
</table>

Total direct costs\(=\)\(0.53\)

Add: Supervision 5%

Handling 5%

Profit 106

Total 120

Rate to be charged per each 1,000 pounds of metered steam\(=\)\(0.628\)
Proceedings, Trustees Bowling Green State University

The escalator clause shall apply to the cost of fuel if the delivery price increases or decreases 5% or more, however, there shall be written notice given ten days prior to the effect of such increase in rate. In addition to the above rate the following fixed charges are to be charged for the period of time from August 15th to October 1st, regardless of the quantity of steam delivered:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct labor cost</td>
<td>$4,312.77</td>
</tr>
<tr>
<td>Plant depreciation</td>
<td>2,833.60</td>
</tr>
<tr>
<td><strong>Total fixed fees</strong></td>
<td><strong>$7,146.37</strong></td>
</tr>
</tbody>
</table>

The direct labor cost is based on prevailing wages March 1, 1951. Any change in the individual salaries which comprise this figure shall be under an escalator agreement and the contract rate shall be adjusted ten days prior to the effect of such change.

5. Payment - The payment of the fixed charges shall be made on September 15th of each year. Payment for the delivered quantity of steam will be made upon an invoice rendered by Bowling Green State University to the H. J. Heinz Company at the conclusion of steam consumption for the year.

6. Reciprocal agreement - That at any time during the normal heating season for the University they should be confronted with a shortage of steam the H. J. Heinz Company will furnish steam to the University upon request on the same basis as the University charged for steam delivered to the H. J. Heinz Company.

7. Tax Contingency - That if at any time property taxes should be imposed upon the University for any portion of its equipment utilized in generating steam for the H. J. Heinz Company and as a result of the sale of such steam the said company shall assume responsibility for the payment of such taxes.

FURTHERMORE, that Bowling Green State University, its Trustees, and officers and/or any officers of the State of Ohio shall be held free and harmless from any liability resulting from damages and/or claims of any nature whatsoever resulting from equipment and/or lines installed by the H. J. Heinz Company or of any nature resulted by the sale or use or as a result of the sale of steam to Bowling Green State University to provide delivery of the necessary steam.

NOW THEREFORE BE IT RESOLVED that this resolution be and is hereby duly adopted this 2nd day of April, 1951, upon motion made by Mr. Schwyn, seconded by Mr. Bachman, with the following members voting aye: Mr. Schwyn, Mr. Bachman, Mr. Rodgers. Motion carried.

It was then moved by Mr. Bachman and seconded by Mr. Schwyn that the Business Manager of the University be authorized to enter into agreement with the H. J. Heinz Company in accordance with the terms and conditions cited in the above mentioned resolution. On roll call: Mr. Rodgers, yes; Mr. Bachman, yes; Mr. Schwyn, yes.

The President reported that under the Hinkle Bill in the legislative season of 1947 a million dollars was ear-marked for dormitories or student union for Bowling Green State University, and was to be available if and when said money is released by the Governor of the State. The President asked the Board to decide the future use of that money. In view of the urgent need for fireproof housing it was moved by Mr. Schwyn and seconded by Mr. Bachman that the above mentioned money, when available, be used to build future dormitories for men on the same plan as Dormitory 8, and one Dormitory for Alpha Delta Pi sorority, said plan being the same as is now being used for the construction of the Delta Zeta sorority, this last dormitory to cost approximately $105,000.00. On roll call: Mr. Rodgers, yes; Mr. Bachman, yes; Mr. Schwyn, yes.

The program of reorganization of the colleges was presented to the Board. They expressed a wish to study the project and take action later.

Mr. Schwyn stated that he thought the salary for the President of Bowling Green State University should be on the same basis as the Presidents of Ohio University and Miami University and that President Prout's salary should be so adjusted immediately. There was a unanimous expression that such a change should be made immediately.

Mr. Schwyn moved that the salary of President Frank J. Prout be increased to $15,000.00 per year effective April 1, 1951 and that this salary shall remain in effect until his date of retirement. Mr. Bachman seconded. On roll call: Mr. Schwyn, yes; Mr. Bachman, yes; Mr. Rodgers, yes.

Mr. Bachman moved, and Mr. Schwyn seconded, that since President Frank J. Prout has asked to be retired from his present duties as of August 31, 1951 the following resolution be accepted:

WHEREAS, Frank J. Prout wishes to retire from the duties of President of this University, and

WHEREAS, it is desirable that the benefits of his experience as a member of the Board of Trustees and as President of the University be retained to the University, and

WHEREAS, under Section 11 of the University Enabling Act, the Board of Trustees is empowered to do any and all things that are for the benefit of the University, THEREFORE

Be it resolved that from the date of September 1, 1951 for the duration of his natural life, the said Frank J. Prout be made President Emeritus of this University with duties and salary as follows:

Duties:

1. The said Frank J. Prout as President Emeritus shall be counselor and advisor to the President of this University and to its Board of Trustees when such counsel and advice is desired.

2. Frank J. Prout shall be in charge of the floral landscaping of the University grounds.

3. He shall administer the proceeds of the Moseley estate, in accordance with the provision of the will of the late Dr. E. L. Moseley.
4. He shall prepare a historical record of the outstanding and significant developments of the University from 1933 to September 1, 1951. This upon completion shall be placed in the archives of the University Library.

5. At the request of the President of the University he shall have supervision of the maintenance of the dormitories.

Salary:

The annual salary for the above shall be $7500.00 per year. On the above motion, all voted "yes" on roll.

Changes on the Civil Service Payroll for the month period ending February 15, 1951:

New Employees:
- Sally Hoseclaw, typist, $125.00 per month, $1500.00 per year, effective February 1, 1951.
- Molly Rider, clerk, $125.00 per month, $1500.00 per year, effective February 1, 1951.
- Ruth Putnam, registered nurse, $167.92 per month, $2015.04 per year, effective February 1, 1951.
- Florence Wasilowski, clerk, $125.00 per month, $1500.00 per year, effective February 1, 1951.

Resignations:
- Mary C. Zark, effective February 5, 1951.
- Janice Swineford, effective February 7, 1951.
- Roberta Whitacre, effective December 31, 1950.
- Josephine Kriger, effective January 31, 1951.

Changes on the Civil Service Payroll for the month period ending February 28, 1951:

New Employees:
- Mary Margaret Gee, temporary clerk, $125.00 per month, $1500.00 per year, effective February 1, 1951.
- Gordon Spencer, janitor (local board appointment), $158.34 per month, $1900.00 per year, effective February 1, 1951.
- Joan Brechmacher, temporary typist, $125.00 per month, $1500.00 per year, effective February 1, 1951.

Change of Name:
- Alice Hanman to Alice Gonyer, marriage.

Changes and additions in Faculty Payroll:
- Mrs. Dorothy Abell, part-time instructor in English, $400.00 for the semester.
- Herman Dennis, part-time instructor in Music, $250.00 for the semester.
- Claude Vito, lecturer in Business Administration, $600.00 for the semester.
- Robert Riegle, Lecturer in Business Administration, $600.00 for the semester.
- Zola Buford, Department of Geography and Geology, is carrying an overload. Add $270.00 for this semester to her salary.

George Nuallich, Department of Health and Physical Education, is to receive an additional $50.00 per month, February through June inclusive.

Changes on Faculty Payroll for the month ending March 3, 1951:

Resignations:
- Robert C. Hanzer, effective February 3, 1951.
- Margaret I. Hess, effective December 31, 1950.
- Andres Bermudes, effective February 3, 1951.

Change of Name:
- Carol Hochfelder to Carol McCollum, marriage.

Changes on the Civil Service Payroll for the first half of March, ending March 15, 1951:

New Employees:
- Beverly Walter, $125.00 per month, clerk, effective March 1, 1951.
- Gladys M. Hollopeter, $125.00 per month, clerk, effective March 1, 1951.
- Dana Hull, $125.00 per month, clerk, effective March 1, 1951.
- Celestine Palguta, $125.00 per month, typist, effective March 1, 1951.
- Burla Callan, effective March 1, 1951, local board appointment, janitor, $1000.00 per year, $195.34 per month.

Resignations:
- Lelia May Fernbaugh, effective March 9, 1951.
- Lela Groot, effective March 1, 1951.
- Madonna Carty, effective March 6, 1951.
- D. C. Priest, effective February 28, 1951.

Leave of Absence:
- Alice Gonyer, effective March 7, 1951, two months.

Changes on the Civil Service Payroll for the one-half month period ending March 31, 1951:

New Employees:
- Charles Tuttle, Fireman's Helper, effective March 1, 1951. $2360.00 per year, $196.66 per month.
- Transferred from hourly to regular.

Resignations:
- Mary Avery, effective March 27, 1951.
- Arthur Berren, effective March 15, 1951.
Changes on the Administrative Payroll for the one month period ending March 31, 1951:

Increases:
Donald Cunningham, increase of $50.00 per month for remainder of semester due to overload.

Resignations:
Alta Cording, effective March 26, 1951

Changes on the Faculty Payroll for the one month period ending April 3, 1951.

Increases:
E. O. Windrem — increase in salary of $98.75 per month for remainder of semester due to teaching of extension classes.

Decreases:
Richard Fox is not carrying an overload as reported last month. He has been returned to his original salary of $300.00 per month.
John Davidson is not carrying an overload as reported last month. He has been returned to his original salary of $330.00 per month.

The changes in payroll were presented and approved.

There being no further business, the meeting was adjourned.

Attest:

E. T. Rodgers
President

Alva W. Bachman
Secretary

Bowling Green, Ohio
April 27, 1951

Board assembled on above date. Members present: Mr. Rodgers, Mr. Bachman, Mr. Schwyn, Mr. Donnell and Mr. Reams.

Minutes of the previous meeting were read and approved.

The bids for the alterations to the fraternity houses were presented and also the recommendations of the State Director of Public Works relative to these bids. The Director recommended that the Watts Construction Company bids be approved as follows:

ITEM 1. GENERAL CONSTRUCTION, PLUMBING, HEATING, ELECTRICAL WORK (1 Building)
Material, for the sum of . . . . . . . . . . $2,630.00
Labor, for the sum of . . . . . . . . . . . . 2,630.00
Total, for the sum of . . . . . . . . . . . . $5,260.00

ITEM 2. GENERAL CONSTRUCTION, PLUMBING, HEATING, ELECTRICAL WORK (6 additional buildings)
Material, for the sum of . . . . . . . . . . $2,630.00
Labor, for the sum of . . . . . . . . . . . . 2,630.00
Total, for the sum of . . . . . . . . . . . . $5,260.00 x 6 = $31,560.00

TOTAL CONTRACT, for the sum of . . . . . . . . $38,820.00

Mr. Donnell moved that the above recommendation be approved. Mr. Schwyn seconded, all voting "yes" on roll call.

Requests for leaves of absences were presented by Charles Cording and Dr. Lewis E. Miller. Both have been assigned to positions in the armed services. The Board unanimously approved these leaves of absences.

There being no further business, the Board adjourned.

Attest:

E. T. Rodgers
President

Alva W. Bachman
Secretary