6-14-1950

Board of Trustees Meeting Minutes 1950-06-14

Bowling Green State University

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The following members of the Board of Trustees were present for the special meeting called by President Prout: Mr. Bachman, Mr. Rodgers and Mr. Schwyn. The minutes of the previous meeting held on Apr 23, 1950, were read and approved.

President Prout reported that subsequent to the meeting of Apr 23rd the Director of Public Works informed Mr. Kreischer that the bids for Williams Hall had come in favorably. The work at all possible to award the contract. Mr. Kreischer and Mr. Haney contacted Mr. Skilken of Skilken Brothers and Mr. Emmett, the low electrical contractor, in Mr. Allen's office in Columbus. The result of this meeting was that the original plans and specifications would not be followed because of the type of pan construction for the third floor. Mr. Skilken suggested that flexi-floor construction be used. He further stated that he could not complete the building by the specified time unless flexi-floor was to be used. In computing the changes necessary to use this type of flooring Skilken Brothers requested $1,000.00 in addition to their contract and $500.00 more for electrical and heating extras. It also appeared that there would be extra orders after the execution of the contract because of the work being performed on an old building and that there might be a number of changes which were unforeseen at this time. In view of these extra amounts before the execution of the contract Mr. Allen agreed with us that it would be inadvisable to start construction of the building at this time.

President Prout further reported that Women's Cottage #7, which Mr. Haney has been working on for some time, is now completed and could be put out for bids within the next week or so. This building would house 36 girls at an estimated cost of $20,000.00. President Prout further suggested that we request the Board of Control to transfer the $107,000.00 originally made available for Williams Hall into another account for Cottage #7. He requested that the Board decide whether or not he should proceed with Women's Cottage #7 in lieu of the third floor of Williams Hall. It was moved by Mr. Bachman, seconded by Mr. Schwyn that President Prout be authorized to proceed immediately with the necessary transfer of funds and other preliminaries for taking bids for Women's Dormitory #7 at an estimated amount of $100,000.00.

All members voted aye.

Motion carried.

President Prout reported that we had proceeded with the remodeling of one bathroom on the first floor north wing of Shatzel Hall at a cost of $3,915.47. All bathrooms in Shatzel Hall are in very bad condition. This one bathroom was done to see whether or not we could come out favorably. The work was done during the second semester with very little inconvenience to the girls. It was further proposed that we should proceed immediately with the renovation of the second floor bathroom on the north wing. The figures for this will be put somewhat lower, approximately $3,400.00, if this work can be done at this time. Both of these alteration projects should be charged against the reserve for depreciation of the building.

It was moved by Mr. Bachman, seconded by Mr. Schwyn, that the work for the first bathroom in the amount of $3,915.47 be approved and that work proceed immediately on the second floor bathroom in Shatzel Hall at an estimated cost of $3,400.00 and that both projects be charged against Shatzel Hall reserve for building depreciation.

Voting aye: Mr. Bachman, Mr. Rodgers, Mr. Schwyn.

Motion carried.

President Prout reported that we have been attempting to make our $35,000.00 a year payment to the State of Ohio from emergency dorms, dorms R and dorms W. At the present time our bond retirement schedule for dorms R and W has been unusually high in our attempt to retire the $80,000.00 in outstanding bonds next October. The next payment of $17,500.00 is due before the 20th of June; however, Mr. Kreischer reports that we have our $9,000.00 in that account at this time and that we have a $12,000.00 red balance in dorms R because of the purchase of bonds from time to time. We therefore proposed the following transfer of funds to take care of our payment to the State of Ohio and to clear the Dorm R account prior to the end of June:

<table>
<thead>
<tr>
<th>FROM:</th>
<th>TO:</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Apartments</td>
<td>Emergency Dorm</td>
</tr>
<tr>
<td>Ivy Dorm</td>
<td>$8,000.00</td>
</tr>
<tr>
<td>Dorms R</td>
<td>12,000.00</td>
</tr>
</tbody>
</table>

It is hoped that is the original issue of $80,000.00 of bonds to supplement State appropriations for the construction of dorms R and W will retire that the income from these three dormitories will be adequate to meet the payment of $35,000.00 to the State against the $300,000.00 loan.

It was moved by Mr. Schwyn, seconded by Mr. Rodgers, that President Prout instruct Mr. Kreischer to make the following transfers to dormitory funds effective immediately:

<table>
<thead>
<tr>
<th>FROM:</th>
<th>TO:</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Apartments</td>
<td>Emergency Dorm</td>
</tr>
<tr>
<td>Ivy Dorm</td>
<td>$8,000.00</td>
</tr>
<tr>
<td>Dorms R</td>
<td>12,000.00</td>
</tr>
</tbody>
</table>

All voted "aye" on roll call.

Motion carried.

President Prout reported that Mr. Weygandt from the legal department of the New York Central Railroad in Cleveland called Mr. Kreischer and stated that it would be necessary for the Board of Trustees to enter into contract with the New York Central for the installation of the switch and portion of track.
point of clearance for the railroad siding to be installed on University-owned property for the servicing of the central heating plant. He further requested that this contract should be dated April 18, 1950, the date of verbal agreement between Mr. Fisher, division superintendent, and Mr. Kreischer. President Prout further requested the Board authorize Mr. Kreischer to enter into this contract in the name of the Board of Trustees.

"Mr. Schwen moved, Mr. Bachman seconded, that Mr. Kreischer be authorized to sign the contract with the New York Central Railroad in the name of the Trustees of Bowling Green State University, that said contract shall grant permission to the New York Central Railroad for the installation of a switch and track to "point of clearance" on University-owned property to provide a siding for the servicing of the central heating plant.

Voting aye: Mr. Schwen, Mr. Bachman, Mr. Rodgers.

Motion carried.

Following a general discussion of administrative vacancies for the coming academic year it was moved by Mr. Bachmann, seconded by Mr. Schwen, that President Prout be instructed to direct Mr. Thomas S. Hamilton, Vice President of Pennsylvania College for Women and his wife to visit the campus to be interviewed by the members of the board of Trustees and other administrative officers with the view in mind of appointing him to an administrative position at Bowling Green State University. Furthermore, that necessary steps be taken to reimburse Dr. and Mrs. Hamilton for their travel expenses inasmuch as their visiting Bowling Green is at our direction.

All members voted "aye." Motion carried.

President Prout requested that the Board of Trustees approve the increase of orientation fee for all incoming students from $1.00 to $1.50 effective with the fall semester. This increase of 50¢ is to cover the cost of a bonnet to be worn by all new students during orientation week. This program has in the past been sponsored by the Student Senate; however, they have encountered considerable difficulty in encouraging all new students to wear these caps.

It was moved by Mr. Schwen, seconded by Mr. Bachman, that the orientation fee be increased from $1.00 to $1.50 effective with the first semester of the calendar year 1950-51.

All members voted aye.

Motion carried.

President Prout requested that a leave of absence be granted Miss Eileen Collier for one year. Miss Collier has received notification from the State Department of United States that she has been awarded a Fulbright scholarship to France for the next academic year. This leave of absence should be conditioned that her position will be available only if the 1951-52 enrollment conditions call for her services.

It was moved by Mr. Bachman, seconded by Mr. Schwen, that Miss Eileen Collier be granted the leave of absence for one year and that her reinstatement is conditioned on adjustification based on the 1951-52 enrollment.

All members voted aye.

Motion carried.

President Prout reported to the Board of Trustees that the last session of the legislature passed a bill which would standardize and equalize salaries for all civil service employees in the state. The universities and Agricultural Experiment Station were excluded from the bill. However, it stated that we should comply as nearly as possible with the intent of the act. Because of inadequacy of funds it is impossible to make all adjustments at this time. However, we should make a partial adjustment now and another adjustment later in the year, which would bring our civil service people up to what the Business Manager considers to be the minimum salary level. It is hoped that the Civil Service Commission will make a study some time next year so that all civil service people of the universities will be on the same basis as employees in other departments and divisions of the State.

President Prout presented the following suggested list of increases to be effective July 1st.

It was moved by Mr. Bachman, seconded by Mr. Schwen that the proposed payroll increases be approved effective July 1.

All members voted aye.

Motion carried.

<table>
<thead>
<tr>
<th>Name</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexander, Betty</td>
<td>$2092.41</td>
<td>$2150.00</td>
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<tr>
<td>Avery, Jane</td>
<td>1530.91</td>
<td>1656.00</td>
</tr>
<tr>
<td>Avery, Melvin</td>
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<td>1980.00</td>
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<tr>
<td>Avery, Alta</td>
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<td>1656.00</td>
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<tr>
<td>Baldwin, Edwin</td>
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<tr>
<td>Bankey, Wilbur</td>
<td>2014.35</td>
<td>2062.00</td>
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<tr>
<td>Blair, George</td>
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<td>2162.00</td>
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<tr>
<td>Bordner, Leonard</td>
<td>2059.81</td>
<td>2112.00</td>
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<tr>
<td>Cling, Charles</td>
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<td>1656.00</td>
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<tr>
<td>Current, Ann</td>
<td>1812.56</td>
<td>1920.00</td>
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<tr>
<td>Davenport, Helen</td>
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<td>1656.00</td>
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<tr>
<td>Dick, Harry</td>
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<td>2640.00</td>
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<tr>
<td>Flowers, Imogene</td>
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<td>1656.00</td>
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<tr>
<td>Franks, Ernest</td>
<td>2058.33</td>
<td>2112.00</td>
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<tr>
<td>Geahlin, Lawrence</td>
<td>1939.33</td>
<td>2016.00</td>
</tr>
<tr>
<td>Guy, Harley</td>
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<td>2602.00</td>
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<tr>
<td>Harrison, George</td>
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<td>2046.00</td>
</tr>
<tr>
<td>Heath, Richard</td>
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<td>1980.00</td>
</tr>
<tr>
<td>Henrik, Karl</td>
<td>2324.08</td>
<td>2520.00</td>
</tr>
<tr>
<td>K Kra, Roland</td>
<td>2328.75</td>
<td>2100.00</td>
</tr>
<tr>
<td>Leebard, Harold</td>
<td>2599.08</td>
<td>2640.00</td>
</tr>
<tr>
<td>Lorenzen, Helen</td>
<td>1530.91</td>
<td>1656.00</td>
</tr>
<tr>
<td>McNeil, Elias</td>
<td>2803.33</td>
<td>2880.00</td>
</tr>
</tbody>
</table>
President Rout then submitted a list of payroll changes made effective for the month of June.

It was moved by Mr. Schwyn, seconded by Mr. Bachman that the following changes on the Civil Service payroll for the month of June be approved. All members voted aye.

Motion carried.

Changes on the Civil Service Payroll for the month of June:

**New Employees:**
- Geraldine Barnes, stenographer, started June 9, 1950, at $118.00 per month
- Jacqueline Maglott, Laboratory Technician, started June 8, 1950, salary $1599.17 per year, $133.26 per month

**Resignations:**
- Fred Eschedor will retire from payroll as of June 20, 1950
- Jean Kahil resigned June 1, 1950
- Burley McCone will retire from payroll as of June 30, 1950
- Alice Moore resigned June 9, 1950
- Anne-Marie Thai resigned June 27, 1950

**Leave of Absence:**
- Goldie Hansan, leave of absence for 3 months started June 5, 1950
- John Annas resigned June 1, 1950
- Shirley Kelone will retire from payroll as of June 30, 1950
-ница Мейер resigned June 9, 1950
- Ruth Sargent resigned June 1, 1950
- Shirley Semmelhack resigned June 23, 1950
- Anne-Marie Thai resigned June 27, 1950

**Change in Salary:**
- Evalyn Kaiser changed from half time to full time effective June 1, 1950, until September 1, 1950, total salary $1600.00 per year

Changes on the Administrative Payroll for the month of June:

**On Payroll for Nine Months’ Period:**
- Helen B. Rhonehouse, 9 months started Sept. 19 and ended June 19
- Christina Wahl, 9 months started Sept. 15 and ended June 15
- Minopio Brown, 9 months started Sept. 1 and ended June 1

**Leave of Absence:**
- Florence Currier, leave of absence three months effective June 15, 1950

**Changes in Salary:**
- Evelyn Kaiser changed from full time to full time effective June 1, 1950, until September 1, 1950, total salary $1600.00 per year
Proceedings, Trustees Bowling Green Normal College State

Resigned:
Clara Hambright resigned effective June 15, 1950

Leave of Absence:
Genevieve Whittaker, on leave of absence for two months effective July 1, 1950

Supplemental Report (Changes in Civil Service Payroll for May, 1950):
Donna Knaggs resigned May 9, 1950, instead of May 31, 1950, as previously reported
Mildred Rupp, Cook at hospital, started May 11, 1950, at $140.00 per year

There being no further business the Board of Trustees adjourned subject to call.

djs
Attest:
President


Secretary
Bowling Green, Ohio
July 19, 1950

The Board of Trustees met on the above date. All members present except Mr. Donnell. The minutes of the previous meeting were read and approved.

The resignation of Mr. Hershner as a number of the Board was presented and ordered filed. Mr. Schwyn moved that Mr. Donnell be elected treasurer of the Board succeeding Mr. Hershner. Mr. Bachman seconded, all voting yes on roll call.

President Prout read the appointment from Governor Lausche appointing Frazier Reams, Toledo, Ohio, for the unexpired term of Mr. Hershner:

State of Ohio
EXECUTIVE DEPARTMENT
Office of the Governor
Columbus

I, Frank J. Lausche, Governor of the State of Ohio, do hereby appoint Frazier Reams, Toledo, Lucas County, Ohio, as a member of the Board of Trustees of the Bowling Green State University, for a term to begin June 11, 1950, and to end May 17, 1951.

IN TESTIMONY WHEREOF:
I have hereunto subscribed my name and caused the Great Seal of the State of Ohio to be affixed, at Columbus, this 14th day of June, in the year of Our Lord, One Thousand Nine Hundred and Fifty.

GOVERNOR

STATE OF OHIO } ss.
COUNTY OF } ss.

I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully discharge the duties of the office of member of the Board of Trustees of the Bowling Green State University to which I have been appointed, and otherwise, according to the best of my ability, promote the interest of the State, so far as the same may be lawfully in my power.

(Signed) Frazier Reams
Sworn to and subscribed before me, a Notary Public in and for the County of Lucas this 27th day of June, 1950.

(Signed) Josephine Siler
Notary Public
(Stamp)