Board of Trustees Meeting Minutes 1950-06-14

Bowling Green State University

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The following members of the Board of Trustees were present for the special meeting called by President Prout: Mr. Bachman, Mr. Rodgers and Mr. Schwyn. The minutes of the previous meeting held on June 23, 1950, were read and approved.

President Prout reported that subsequent to the meeting of June 23rd the Director of Public Works informed Mr. Kreischer that he felt the bids for Williams Hall were not good bids. The work was to be done in two stages, and President Prout suggested that if at all possible we attempt to award the contract. Mr. Kreischer and Mr. Raney contacted Mr. Skilken of Skilken Brothers and Mr. Emmett, the low electrical contractor, in Mr. Allen’s office in Columbus. The result of this meeting was that the original plans and specifications would not be followed because of the type of pan construction for the third floor. Mr. Skilken suggested that flexior floor construction be used. He further stated that he could not complete the building by the specified time unless flexior was to be used. In computing the changes necessary to use this type of flooring Skilken Brothers requested $4,000.00 in addition to their contract and $500.00 more for electrical and heating extras. It also appeared that there would be extra orders after the execution of the contract because of the work being performed on an old building and that there might be a number of changes which were unforeseen at this time. In view of these extra amounts before the execution of the contract Mr. Allen agreed with us that it would be advisable to start construction of the building at this time.

President Prout further reported that Women’s Cottage #7, which Mr. Raney has been working on for some time, is now completed and could be put out for bids within the next week or so. This building would house 36 girls at an estimated cost of $100,000.00. President Prout further suggested that we request the Board of Control to transfer the $107,000.00 originally made available for Williams Hall into another account for Cottage #7. He requested that the Board decide whether or not he should proceed with Women’s Cottage #7 in lieu of the third floor of Williams Hall. It was moved by Mr. Bachman, seconded by Mr. Schwyn that President Prout be authorized to proceed immediately with the necessary transfer of funds and other preliminaries for taking bids for Women’s Dormitory #7 at an estimated amount of $100,000.00.

All members voted aye.

Motion carried.

President Prout reported that we had proceeded with the remodeling of one bathroom on the first floor north wing of Shatzel Hall at a cost of $3,218.47. All bathrooms in Shatzel Hall are in very bad condition. This one bathroom was done to see whether or not we could come out good. The work was done during the second semester with very little inconvenience to the girls. It was further proposed that we should proceed immediately with the renovation of the second floor bathroom on the north wing. The figures for this will be put somewhat lower, approximately $3,400.00, if this work can be done at this time. Both of these alteration projects should be charged against the reserve for depreciation of the building.

It was moved by Mr. Bachman, seconded by Mr. Schwyn, that the work for the first bathroom in the amount of $3,218.47 be approved and that work proceed immediately on the second floor bathroom in Shatzel Hall at an estimated cost of $3,400.00 and that both projects be charged against Shatzel Hall reserve for building depreciation.

Voting aye: Mr. Bachman, Mr. Rodgers, Mr. Schwyn.

Motion carried.

President Prout reported that we have been attempting to make our $35,000.00 a year payment to the State of Ohio from emergency Dorm, Dorms R and Dorms W. At the present time our bond retirement schedule for Dorms R and W has been unusually high in our attempt to retire the $80,000.00 in outstanding bonds next October. The next payment of $37,500.00 is due before the 20th of June; however, Mr. Kreischer reports that we have our $9,000.00 in that account at this time and that we have a $12,000.00 red balance in Dorms W because of the purchase of bonds from time to time. He therefore proposed the following transfer of funds to take care of our payment to the State of Ohio and to clear the Dorm R account prior to the end of June:

<table>
<thead>
<tr>
<th>FROM:</th>
<th>TO:</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Apartments</td>
<td>Emergency Dorm</td>
</tr>
<tr>
<td>Ivy Dorm</td>
<td>Dorms R</td>
</tr>
</tbody>
</table>

$15,000.00 | $8,000.00 |
$15,000.00 | $12,000.00 |
$30,000.00 | $20,000.00 |

It is hoped that is the original issue of $80,000.00 of bonds to supplement State appropriations for the construction of Dorms R and W has been unusually high in our attempt to retire the $80,000.00 in outstanding bonds next October. The next payment of $37,500.00 is due before the 20th of June; however, Mr. Kreischer reports that we have our $9,000.00 in that account at this time and that we have a $12,000.00 red balance in Dorms W because of the purchase of bonds from time to time. He therefore proposed the following transfer of funds to take care of our payment to the State of Ohio and to clear the Dorm R account prior to the end of June:

It was moved by Mr. Schwyn, seconded by Mr. Rodgers, that President Prout instruct Mr. Kreischer to make the following transfers to dormitory funds effective immediately.

<table>
<thead>
<tr>
<th>FROM:</th>
<th>TO:</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Apartments</td>
<td>Emergency Dorm</td>
</tr>
<tr>
<td>Ivy Dorm</td>
<td>Dorms R</td>
</tr>
</tbody>
</table>

$15,000.00 | $8,000.00 |
$12,000.00 | $12,000.00 |
$27,000.00 | $20,000.00 |

All voted “aye” on roll call.

Motion carried.

President Prout reported that Mr. Weygandt from the legal department of the New York Central Railroad in Cleveland called Mr. Kreischer and stated that it would be necessary for the Board of Trustees to enter into contract with the New York Central for the installation of the switch and portion of track to
point of clearance for the railroad siding to be installed on University-owned property for the servicing of the central heating plant. It was further requested that this contract should be dated April 18, 1950, the date of verbal agreement between Mr. Fisher, division superintendent, and Mr. Kreischer. President Prout further requested that the Board authorize Mr. Kreischer to enter into this contract in the name of the Board of Trustees.

Mr. Schwy n moved, Mr. Bachman seconded, that Mr. Kreischer be authorized to sign the contract with the New York Central Railroad in the name of the Board of Trustees of Bowling Green State University, that said contract shall grant permission to the New York Central Railroad for the installation of a switch and track to "point of clearance" on University-owned property to provide a siding for the servicing of the central heating plant.

Voting aye: Mr. Schwy n, Mr. Bachman, Mr. Rodgers.

Motion carried.

Following a general discussion of administrative vacancies for the coming academic year it was moved by Mr. Bachman, seconded by Mr. Schwy n, that President Prout be instructed to direct Dr. Thomas R. Hamilton, Vice President of Pennsylvania College for Women and his wife to visit the campus to be interviewed by the members of the board of Trustees and other administrative officers with the view in mind of appointing him to an administrative position at Bowling Green State University. Furthermore, that necessary steps be taken to reimburse Dr. and Mrs. Hamilton for their travel expenses inasmuch as their visiting Bowling Green is at our direction.

All members voted "aye." Motion carried.

President Prout requested that the Board of Trustees approve the increase of orientation fee for all incoming students from $1.00 to $1.50 effective with the fall semester. This increase of 50¢ is to cover the cost of a banner to be worn by all new students during orientation week. This program has in the past been sponsored by the Student Senate; however, they have encountered considerable difficulty in encouraging all new students to wear these caps.

It was moved by Mr. Schwy n, seconded by Mr. Bachman, that the proposed payroll increases be approved effective July 1st.

All members voted aye.

Motion carried.

President Prout requested that a leave of absence be granted Miss Eileen Collier for one year. Miss Collier has received notification from the State Department of United States that she has been awarded a Fulbright scholarship to France for the next academic year. This leave of absence should be conditioned that her position will be available only if the 1951-52 enrollment conditions call for her services.

It was moved by Mr. Schwy n, seconded by Mr. Bachman, that Miss Eileen Collier be granted the leave of absence for one year and that her reinstatement is conditioned on adjustment based on the 1951-52 enrollment.

All members voted aye.

Motion carried.

President Prout reported to the Board of Trustees that the last session of the legislature passed a bill which would standardize and equalize salaries for all civil service employees in the state. The universities and Agricultural Experiment Station were excluded from the bill. However, it stated that we should comply as nearly as possible with the intent of the act. Because of inadequacy of funds it is impossible to make all adjustments at this time. However, we should make a partial adjustment now and another adjustment later in the year, which would bring our civil service people up to what the Business Manager considers to be the minimum salary level. It is hoped that the Civil Service Commission will make a study some time next year so that all Civil Service employees of all the universities will be on the same basis as employees in other departments and divisions of the State.

President Prout presented the following suggested list of increases to be effective July 1st.

It was moved by Mr. Bachman, seconded by Mr. Schwy n that the proposed payroll increases be approved effective July 1st.

All members voted aye.

Motion carried.

<table>
<thead>
<tr>
<th>Name</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexander, Betty</td>
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<td>Current, Ann</td>
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<td>Dick, Harry</td>
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<tr>
<td>McGeough, Elias</td>
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</tbody>
</table>
President Prout then submitted a list of payroll changes made effective for the month of June.

It was moved by Mr. Schwyn, seconded by Mr. Bachman that the following changes on the Civil Service payroll for the month of June be approved. All members voted aye.

Motion carried.

Changes on the Civil Service Payroll for the month of June:

**New Employees:**
- Geraldine Barnes, stenographer, started June 9, 1950, at $118.00
- Jacqueline Maglott, Laboratory Technician, started June 8, 1950, salary $1599.17 per year, $133.26 per month

**Resignations:**
- Fred Eschedor will retire from payroll as of June 20, 1950
- Jean Kahil resigned June 6, 1950
- John Inargz resigned June 10, 1950
- Shirley Melone will retire from payroll as of June 30, 1950
- Alice Moore resigned June 9, 1950
- Ruth Sargent resigned June 15, 1950
- Shirley Semmelhack resigned June 23, 1950
- Anne-Kari Thai resigned June 27, 1950

**Leave of Absence:**
- Goldie Hansen, leave of absence for 3 months started June 9, 1950
- Josephine Krieger, leave of absence for 3 months started June 7, 1950
- Zola Mercer, leave of absence for 3 months started June 21, 1950
- Karie Sekinger on leave of absence for 2 weeks during June

**Change in Salary:**
- Betty Hill changed from full time to half time effective June 11, 1950
- Pat Lamborn changed from full time to half time effective June 11, 1950

Changes on the Administrative Payroll for the month of June:

**On Payroll for Nine Months’ Period:**
- Helen B. Rhonehouse, 9 months started Sept. 19 and ended June 19
- Christine Wahl, 9 months started Sept. 15 and ended June 15
- Minahel Brown, 9 months started Sept. 1 and ended June 1

**Leave of Absence:**
- Florence Currier, leave of absence for three months effective June 15, 1950

**Change in Salary:**
- Evalyn Kaiser changed from half time to full time effective June 1, 1950, until September 1, 1950, total salary $1600.00 per year.
Resigned:
Clara Hambright resigned effective June 15, 1950

Leave of Absence:
Genevieve Whitaker, on leave of absence for two months effective July 1, 1950

Supplemental Report (Changes in Civil Service Payroll for May, 1950):
Donna Knaggs resigned May 9, 1950, instead of May 31, 1950, as previously reported.
Mildred Rupp, Cook at hospital, started May 11, 1950, at $144.00 per year.

There being no further business the Board of Trustees adjourned subject to call.

Attest:

President  

Secretary  

Bowling Green, Ohio  

July 19, 1950  

The Board of Trustees met on the above date. All members present except Mr. Donnell. The minutes of the previous meeting were read and approved.

The resignation of Mr. Herstner as a member of the Board was presented and ordered filed. Mr. Schwyn moved that Mr. Donnell be elected treasurer of the Board succeeding Mr. Herstner. Mr. Bachman seconded, all voting yes on roll call.

President Prout read the appointment from Governor Lausche appointing Frazier Reams, Toledo, Ohio, for the unexpired term of Mr. Herstner:

IN TESTIMONY WHEREOF: I have hereunto subscribed my name and caused the Great Seal of the State of Ohio to be affixed, at Columbus, this 14th day of June, in the year of Our Lord, One Thousand Nine Hundred and Fifty.

(Signed) Frazier Reams

Sworn to and subscribed before me, a Notary Public in and for the County of Lucas this 27th day of June, 1950.

(Signed) Josephine Siler  

Notary Public  

(Stamp)