5-23-1950

Board of Trustees Meeting Minutes 1950-05-23

Bowling Green State University

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Changes on the Civil Service Payroll for the month of March:

**New Employees:**
- Marjorie Carberry, stenographer, started March 1, 1950, at $118.00 per month, $1416.00 per year
- Betty Secor, clerk, started March 1, 1950, at $118.00 per month, $1416.00 per year
- Laura McKay, clerk, started March 1, 1950, at $118.00 per month, $1416.00 per year
- Jean Kahl, typist, started March 1, 1950, on part-time basis at $80.00 per month, $960.00 per year

**Resignations:**
- Marian Wood, resigned at the end of February, 1950
- Mary Miller, last working day was March 4, 1950
- Charlotte Kongs, last working day was March 14, 1950

**Increases:**
- Jacqueline Willard, salary increased to $136.85 per month, $1642.20 per year

**Additions:**
- Mary J. Thomson resigned at the end of the working day, March 14, 1950

**Extension Payments**

The following faculty have been assigned extension classes since the previous report. Payments should be distributed over the balance of the academic year.

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Rank</th>
<th>Payment</th>
<th>Travel and Meals</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miss McClelland</td>
<td>Asst. Professor</td>
<td>$300.00</td>
<td>$75.00</td>
<td>$375.00</td>
</tr>
<tr>
<td>Mr. Stinson</td>
<td>Instructor</td>
<td>$270.00</td>
<td>125.00</td>
<td>$395.00</td>
</tr>
<tr>
<td>Mr. Blackburn</td>
<td>Asst. Professor</td>
<td>$285.00</td>
<td></td>
<td>$285.00</td>
</tr>
<tr>
<td>Mr. Jordan</td>
<td>Assoc. Professor</td>
<td>300.00</td>
<td></td>
<td>300.00</td>
</tr>
</tbody>
</table>

*Add only $85.00 to present salary.

**New Employees:**
- Joyce Smith, stenographer (music), started April 1, 1950, $118.00 per month, $1416.00 per year
- Margery Jenkins, nurse, started April 1, at $125.00 per month, $1500.00 per year
- Roberta Whitacre, clerk, started April 1, at $118.00 per month
- Robert Reynolds, janitor, started April 12, at $118.00 per month
- Walter Sworlein, general maintenance man, started April 3, 1950, $2000.00 total per year, $166.67 per month

**Resignation:**
- Virginia Balogh, resigned at the end of the working day, March 31, 1950

**Fired:**
- Edgar Hart, effective March 31, 1950, dismissed

**Transferred:**
- John N. Heifer transferred to Local Payroll due to change in jobs effective April 15, 1950

Changes on the Administrative Payroll for the month of April, 1950:

**New Employees:**
- Hugh A. Simpson, started April 1, 1950, at $24.00 per month, $288.00 per year

**Deductions in other R. O. T. C. employees from $30.00 per month to $24.00 per month:**
- John Deen
- Lewis Keyho
- William Schmuck
- Howell Taylor

There being no further business, the meeting adjourned.

djs

Attest:

E. T. Adkins

President

Alva W. Bachman

Secretary

Bowling Green, Ohio
May 23, 1950

The Board of Trustees met on the above date. Members present were: Mr. Rodgers, Mr. Bachman, and Mr. Schwyn. Minutes of the previous meeting were read and approved.

The president presented the list of merit raises for the faculty. Mr. Schwyn moved that these merit increases be approved. Mr. Bachman seconded, all voted "yes" on roll call. President Prout stated that the new pay schedule would be applied on the September payroll and the list presented at that time because of resignations and replacements.

The bids for the construction of a third floor on Williams Hall were received. The President pointed out that November 1 was the date for the completion of the building and it would be quite impossible to take care of the two hundred young women between the opening of school and November 1. Mr. Bachman
moved that the bids be rejected and the project be postponed till early next fall. Mr. Schwyn seconded, all voted "yes" on roll call.

Bids were opened for stage switchboard equipment for the Speech Building on May 4th as follows:

<table>
<thead>
<tr>
<th>Company</th>
<th>Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. T. Emmett</td>
<td>$4,866.00</td>
</tr>
<tr>
<td>Port Clinton</td>
<td></td>
</tr>
<tr>
<td>Electrical Engineering &amp; Supply Co.</td>
<td>$5,530.00</td>
</tr>
<tr>
<td>Bowling Green</td>
<td></td>
</tr>
<tr>
<td>Preeter Electric Company</td>
<td>$4,391.69</td>
</tr>
<tr>
<td>Toledo</td>
<td></td>
</tr>
</tbody>
</table>

All bids were in order. It is recommended that the award be made to the Preeter Electric Company of Toledo. Funds are available in our appropriation for equipment for new buildings.

It was moved by Mr. Bachman and seconded by Mr. Schwyn that the award be made to the Preeter Electric Company of Toledo. All voted "aye." Motion carried.

Requests for leaves of absence by Harold Obee, Speech Department; Hadley Yates, Music Department; and Wayne Bohrmstedt, Music Department, were presented by President Prout. Mr. Schwyn moved the requests be approved. Mr. Bachman seconded, all voted "yes" on roll call.

President Prout reported that it has been the policy of the University bookstore to sell University textbooks and some supplies at cost plus ten to fifteen per cent. At a recent meeting at which university bookstore managers were present, it was discovered that most university bookstores were selling their books to students at list price. President Prout suggested that we should follow this policy of other universities and suggested that all textbooks and supplies be sold at list or competitive prices.

It was moved by Mr. Schwyn that the University bookstore revise its prices to list or competitive prices effective the summer session of 1950. Mr. Bachman seconded the motion. All voted "aye."

Motion carried.

The following changes in payroll were presented. Mr. Bachman moved they be accepted. Mr. Schwyn seconded, and all voted yes on roll call.

Changes on the Faculty Payroll for the month ending May 3, 1950:

- **Resigned:**
  - Lulu Fischer, Graduate Assistant, resigned effective April 3, 1950

- **Increases:**
  - Winifred K. Klein, Graduate Assistant, increased $100.00 per month for three months, effective April 3, 1950
  - Ada Knepper, Graduate Assistant, increased $150.00 per month for three months, effective April 3, 1950
  - William Wagner, Assistant Professor, increased $50.00 per month for three months, effective April 3, 1950
  - Charles Young, Associate Professor, Increased $50.00 per month for three months, effective April 3, 1950

- **Leave of Absence:**
  - Mae A. Tindall on leave of absence for balance of academic year, effective April 3, 1950

Changes on the Civil Service Payroll for the month of May, 1950:

- **New Employees:**
  - Albert Brodersen, Laborer, started May 1, 1950, at $1,200.00 per year
  - Doris Cole, Clerk, started May 1, 1950, at $1,876.37 per year

- **Resignations:**
  - Joan Houeisher, resigned May 29, 1950
  - Donna Knaggs, resigned May 31, 1950
  - Alma Moore, resigned May 1, 1950
  - Robert Shondell, resigned May 6, 1950

- **Increase:**
  - Ralph Brown increased $10.00 per month, $120.00 per year, effective May 1, 1950, to $1,920.33 per year.

Changes on the Administrative Payroll for the month of May, 1950:

- **New Employee:**
  - Joseph Loomis started May 1, 1950, at $2,300.00 per year as Chemistry Department mechanician

There being no further business the Board adjourned.

Attest:

President

Secretary