Board of Trustees Meeting Minutes 1949-11-11

Bowling Green State University

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Changes on the Administrative Payroll for month of October 1949:

**New Employees:**
- Alice Craft, Assistant to the Dean of Women, started October 1, 1949, total yearly salary $1800.00
- Florence Currier, Dean of Women, started September 15, 1949, total nine months salary $3000.00
- Christa Wahl, Assistant to the Dean of Women, started September 15, 1949, total nine months salary $2700.00
- Clara Hambright, Assistant to the Dean of Women, started October 16, 1949, total nine months salary $985.00
- Helen Rinehouse, returned on payroll September 15, 1949, total nine months salary, $900.00

**Change of Name:**
- Ruth (Wales) Van Wormer, married

Changes on Faculty Payroll on payroll dated November 3:

- Herbert Oyer — reduction in salary from $2500.00 to $1760 for the academic year
- Herman Dennis — change in salary from $180.00 per semester to $250.00 per semester (5 months)
- Marion Hill — should receive $740.00 (not $740.00) - error in typing
- Idna Gramley, Graduate Assistant, on faculty payroll for the academic year 1949-50, total ten months salary $1115.75

**New Employees:**
- Charlotte Ward, graduate assistant, total salary $740.00
- Mark Hummelberger, graduate assistant, total salary $740.00
- Robert Anderson, Part-Time Instructor, first semester, $250.00
- Robert Jones, Part-Time Instructor, first semester, $75.00
- Helen Honehouse, returned on payroll September 15, 1949, total nine months salary $900.00

**Supplementary List to Faculty Payroll:**
- Donald Christofer, student assistant, one semester, $100.00
- James Roan, student assistant, one semester, $70.00

**Supplementary Civil Service Payroll:**

**New Employees:**
- Ralph Brown, custodian, started October 1, total yearly salary $1800.00
- Howard Long, custodian, started October 1, total yearly salary $1800.00
- Elsie Moore, cook at hospital, started September 1, 1949, total yearly salary $1440.60
- Robert Shondell, laborer, started October 1, $1700.00 per year.
- Brigid Muldivey, typist, started October 19, total yearly salary $1110.00

**Resignation:**
- Joan Brecht, resigned at end of working day, October 21, 1949

Salaries for Extension Work:

<table>
<thead>
<tr>
<th>NAME</th>
<th>INSTRUCTIONAL RATE</th>
<th>INSTRUCTIONAL COST</th>
<th>TRAVELING EXPENSES</th>
<th>TOTAL ADDITION TO SALARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Martha Sealing</td>
<td>$95.00 per hour</td>
<td>$285.00</td>
<td>$60.00</td>
<td>$315.00</td>
</tr>
<tr>
<td>Isabel Barker</td>
<td>90.00 per hour</td>
<td>270.00</td>
<td>110.00</td>
<td>480.00</td>
</tr>
<tr>
<td>Charles Young</td>
<td>100.00 per hour</td>
<td>300.00</td>
<td>170.00</td>
<td>470.00</td>
</tr>
<tr>
<td>Earl Harkatha</td>
<td>95.00 per hour</td>
<td>285.00</td>
<td>110.00</td>
<td>405.00</td>
</tr>
<tr>
<td>Robert Blackburn</td>
<td>95.00 per hour</td>
<td>190.00</td>
<td>180.00</td>
<td>665.00</td>
</tr>
<tr>
<td>Adeline McClelland</td>
<td>95.00 per hour</td>
<td>285.00</td>
<td>180.00</td>
<td>665.00</td>
</tr>
</tbody>
</table>

*Expenses to be taken from the Kellogg Foundation.

There are approximately 160 students registered in extension with an income of approximately $2400.00 to pay for the above salaries.

There being no further business, the Board adjourned.

President

Secretary

Bowling Green, Ohio
November 11, 1949

All members present. Minutes of the previous meeting were read and approved.

President Frout called a special meeting of the Board to discuss the offer made by B. H. Urschel and Lillian Urschel to the University for the purchase of their home, four family apartment and approximately five acres of land. This property was appraised by the University Architect at replacement value of $159,000.00 as follows: Apartment, $90,000.00; Residence, $50,000.00; Lands, $10,000.00; Drives and Improvements, $7,000.00; total, $159,000.00. The drives and improvements undoubtedly have been appraised at a low figure as Mr. Urschel informed us he had over $5,000.00 invested in shrubbery alone which leaves only $2,000.00 for the drives, sewers, water line, fences, which have been installed and constructed on the premises.
Mr. Urschel stated that last week he had an offer of $150,000.00 for the purchase of this property. He has been considering for some time the advisability of selling it inasmuch as it is too much for them to care for. They are reluctant, however, to have this property ever fall in private hands to be used for commercial purposes. He therefore offered the entire area with the buildings for $75,000.00; however, he requested that for all publicity purposes the sale price should be $150,000.00 and that a gift was being made to the University of $75,000.00.

President Prout reported that this property could be purchased from Federal Rotary account which would leave approximately a $200,000.00 balance at the end of the current academic year after all bills have been paid by the Veterans Administration for the second semester of the current year.

The President informed the Board that we should request the Board of Control to transfer funds from the Federal Rotary to G-1 Land account and that they would have to approve the purchase of the land.

Motion by Mr. Schwyn, seconded by Mr. Bachman, that President Prout proceed immediately with the necessary steps for the procurement of this property and that the Board of Control be requested to transfer the necessary funds and approve the purchase of the property.

All voted aye on roll call.

Motion carried.

President Prout reported that on August 19, 1947, $20,000.00 was borrowed by the Commons from the Student Union account, this was to provide working capital for the purchase of equipment and in getting the Commons started. Mr. Kreischer reports that there is sufficient money in the Commons account to repay the Student Union the $20,000.00 plus a little over two years interest. It will be recalled that when the Student Union was built there was an accumulation of $10,000.00 in the Student Activity account. This accumulation arose over a period of years under President Williams' administration. The Auditor of State at the time the Student Union was built informed us when the request was made to use it for the construction of the Student Union, the money should be used in some manner whereby the entire student body and alumni could benefit from it. It appeared at that time that the Student Union would qualify; however, during the years the Student Union has been in operation they have been able to build up a sufficient reserve to now pay this money back to the Student Activity account.

President Prout requested that the $10,000.00 plus one-half the interest received from the Commons be transferred from the Student Union account to the Music Hall equipment account and that the money be used to equip the Chapel and Music Practice Building. In this way the accumulated Student Activity funds will be spent in such a manner whereby the entire student body and alumni can enjoy the benefits derived from it.

Motion made by Mr. Donnell, seconded by Mr. Kershner, that when the Commons pays the note to the Student Union in the amount of $20,000.00 plus accrued interest, $10,000.00 plus one-half the accrued interest be transferred to the Music Hall Equipment account and to be used for the equipping of the Chapel and Music Practice Building. Any unused balance is to be returned to the Student Activity reserve account.

All voted aye on roll call.

Motion carried.

The following payroll changes and fee changes were presented. Mr. Bachman moved that these changes be approved, Mr. Schwyn seconded, on roll call all voting yes.

Changes on the Civil Service Payroll for the month of November:

Increases:
- Jane Avery, salary increased $120.00 per year
- Rita Avery, salary increased $120.00 per year
- Virginia Balogh's salary was changed to $1500.95 per year, effective October 1, 1949

Changes of Title:
- Goldie Hansen — stenographer to clerk
- Betty Jo Jackson — typist to clerk
- Donna Knaggs — typist to clerk
- Virginia Waltz — typist to clerk

Changes on the Administrative Payroll for the month of November:

Increases:
- J. Robert Blackburn, salary increased $190.00 per academic year

Changes on the Faculty Payroll for the month of November:

Graduate Assistant, new:
- Phyllis A. Jenkins, Speech, $740.00 per academic year

Leave of Absence:
- Robert Litzinger, leave of absence for three months due to injuries

Increases due to overload caused by Litzinger's illness:
- Aileen Collier, salary increased $219.99 for three months ($73.33 per month)
- Florence Baier, salary increased $181.00 for three months ($61.00 per month)
- Anthony Baynard, salary increased $231.51 for three months ($77.17 per month)
- J. V. Naggard, salary increased $181.00 for three months ($61.11 per month)
- Willard Vankelma— salary increased $335.00 per semester for extension work during first semester

Fee Changes by Departments:

Industrial Arts

<table>
<thead>
<tr>
<th>Course</th>
<th>Old Fee</th>
<th>New Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>$2.00</td>
<td>$4.00</td>
</tr>
<tr>
<td>111</td>
<td>$2.00</td>
<td>$3.00</td>
</tr>
</tbody>
</table>
The Board assembled on the above date, all members present.

The minutes of the previous meeting were read and approved.

President Prout reported a recommendation by the Executive Committee for the granting of the degree ofMaster of Education with no thesis required. It was moved by Mr. Kershner, seconded by Mr. Rodgers, that the university adopt a policy which will permit the granting of the degree of Master of Education without the thesis requirement.

All members voted aye.

Motion carried.

The following list of fee changes was submitted by President Prout upon recommendation of the Executive Committee. He requested Board action.

Increases in Rental Fees for Music

<table>
<thead>
<tr>
<th>Instrument</th>
<th>RENTAL PERIOD</th>
<th>FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Piano (1 credit hour)</td>
<td>6 hours a week</td>
<td>$5.00 a semester</td>
</tr>
<tr>
<td>Piano (2 credit hours)</td>
<td>12 hours a week</td>
<td>$8.50 a semester</td>
</tr>
<tr>
<td>Piano (each additional</td>
<td></td>
<td></td>
</tr>
<tr>
<td>credit hour)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Woodwinds</td>
<td>6 hours a week</td>
<td>$3.50 each credit hour</td>
</tr>
<tr>
<td>Brasses</td>
<td>6 hours a week</td>
<td>$5.00 a semester</td>
</tr>
<tr>
<td>Strings</td>
<td>6 hours a week</td>
<td>$5.00 a semester</td>
</tr>
<tr>
<td>Two manual organ</td>
<td>6 hours a week</td>
<td>$15.00 a semester</td>
</tr>
<tr>
<td>(1 credit hour)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two manual organ</td>
<td>12 hours a week</td>
<td>$25.00 a semester</td>
</tr>
<tr>
<td>(2 credit hours)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two manual organ</td>
<td>1 hour</td>
<td>$10.00 each credit hour</td>
</tr>
<tr>
<td>(each additional credit</td>
<td></td>
<td>.50 an hour</td>
</tr>
<tr>
<td>hour)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Four manual organ</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Main Auditorium)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The present fees, as listed on page 216 of the 1949-50 catalog are as follows:

FEES — A fee of $20.00 per semester is charged for each course in Applied Music except courses designated "class." A fee of $3.00 per semester for use of piano six hours per week, and a fee of $5.00, each per semester for brass wind, woodwind, and stringed instruments is charged when provided by the University. Fees for organ practice are $10 per semester for six hours a week for University students taking organ credit, 25 cents per hour of practice for all others.