Board of Trustees Meeting Minutes 1949-10-19

Bowling Green State University

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the necessary equipment in the kitchen would be approximately $2300.00. He requested that if this meets the approval of the Board that a change order will be issued for the necessary changes. It was moved by Mr. Schoppy, seconded by Mr. Keramer, that an extra order be issued the contractor for the completion of a kitchen and dining room in #8 similar to that done in #9 at an estimated cost of approximately $2300.00.

All members voted aye.

Motion carried.

President Prout reported that of the $30,000.00 bond issue for Dorms R & W the University could call between $20,000.00 and $25,000.00 on October 1st. Furthermore, that some additional bonds could be purchased from accumulated cash. President Prout as trustee for the Roseley estate reported that he was planning to purchase the $40,000.00 revenue notes for Dorm S and will be willing to sell back to the University an approximate amount of bonds for Dorms R and W. It was moved by Mr. Bachman, seconded by Mr. Rodgers, that the University call and retire approximately $20,000.00 to $25,000.00 of Dorms R and S and that it purchase whatever bonds it could from surplus funds and that Dorm S notes be sold to the Edwin L. Roseley estate.

All members voted aye.

Motion carried.

President Prout reported to the Board that there are two changes in the catalog which are to be acted upon by the Board of Trustees so that the catalog may be considered official and correct in every respect. The changes are as follows:

101 Orientation - 0 credit
Required of all freshmen and transfer students, personality development and personal adjustment to college environment.
Laboratory fee of $1.00.

101 General Geology
The description was correct but the $1.00 laboratory fee was omitted. This was an error in printing the catalog.

It was moved by Mr. Schoppy and seconded by Mr. Dormoll that the above corrections be made and that the catalog may be considered official and correct in every respect. All members voted aye.

Motion carried.

The President indicated that the enrollment prospects were for about 4400 students.

There being no further business, the Board adjourned.

President Prout recommended that in view of the above bids the Director of Public Works should be instructed to prepare contracts to the Mosser Construction Company, E. W. File Company, the Steinley Wolfe Company, the Geist Company, the Watts Construction Company, the E. W. File Company, Lima, Ohio, the Hildebrand Company, Toledo, Ohio, the Einheit Electric Company, the A. T. Emmett, Inc., the Bowling Electric Company, Lima, Ohio, and that the necessary equipment in the kitchen would be approximately $2300.00. He requested that if this meets the approval of the Board that a change order will be issued for the necessary changes. It was moved by Mr. Schoppy, seconded by Mr. Keramer, that an extra order be issued the contractor for the completion of a kitchen and dining room in #8 similar to that done in #9 at an estimated cost of approximately $2300.00.

All members voted aye.

Motion carried.

President Prout reported that of the $30,000.00 bond issue for Dorms R & W the University could call between $20,000.00 and $25,000.00 on October 1st. Furthermore, that some additional bonds could be purchased from accumulated cash. President Prout as trustee for the Roseley estate reported that he was planning to purchase the $40,000.00 revenue notes for Dorm S and will be willing to sell back to the University an approximate amount of bonds for Dorms R and W. It was moved by Mr. Bachman, seconded by Mr. Rodgers, that the University call and retire approximately $20,000.00 to $25,000.00 of Dorms R and S and that it purchase whatever bonds it could from surplus funds and that Dorm S notes be sold to the Edwin L. Roseley estate.

All members voted aye.

Motion carried.

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Motion carried.

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There being no further business, the Board adjourned.

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All members voted aye.

Motion carried.

President Prout reported that of the $30,000.00 bond issue for Dorms R & W the University could call between $20,000.00 and $25,000.00 on October 1st. Furthermore, that some additional bonds could be purchased from accumulated cash. President Prout as trustee for the Roseley estate reported that he was planning to purchase the $40,000.00 revenue notes for Dorm S and will be willing to sell back to the University an approximate amount of bonds for Dorms R and W. It was moved by Mr. Bachman, seconded by Mr. Rodgers, that the University call and retire approximately $20,000.00 to $25,000.00 of Dorms R and S and that it purchase whatever bonds it could from surplus funds and that Dorm S notes be sold to the Edwin L. Roseley estate.

All members voted aye.

Motion carried.

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It was moved by Mr. Schoppy and seconded by Mr. Dormoll that the above corrections be made and that the catalog may be considered official and correct in every respect. All members voted aye.

Motion carried.

The President indicated that the enrollment prospects were for about 4400 students.

There being no further business, the Board adjourned.

President Prout recommended that in view of the above bids the Director of Public Works should be instructed to prepare contracts to the Mosser Construction Company, E. W. File Company, Lima, Ohio, the Hildebrand Company, Toledo, Ohio, the Steinley Wolfe Company, Fremont, Ohio, the Geist Company, Columbus, Ohio, the Watts Construction Company, Toledo, Ohio, and that the necessary equipment in the kitchen would be approximately $2300.00. He requested that if this meets the approval of the Board that a change order will be issued for the necessary changes. It was moved by Mr. Schoppy, seconded by Mr. Keramer, that an extra order be issued the contractor for the completion of a kitchen and dining room in #8 similar to that done in #9 at an estimated cost of approximately $2300.00.

All members voted aye.

Motion carried.

President Prout reported that of the $30,000.00 bond issue for Dorms R & W the University could call between $20,000.00 and $25,000.00 on October 1st. Furthermore, that some additional bonds could be purchased from accumulated cash. President Prout as trustee for the Roseley estate reported that he was planning to purchase the $40,000.00 revenue notes for Dorm S and will be willing to sell back to the University an approximate amount of bonds for Dorms R and W. It was moved by Mr. Bachman, seconded by Mr. Rodgers, that the University call and retire approximately $20,000.00 to $25,000.00 of Dorms R and S and that it purchase whatever bonds it could from surplus funds and that Dorm S notes be sold to the Edwin L. Roseley estate.

All members voted aye.

Motion carried.

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The description was correct but the $1.00 laboratory fee was omitted. This was an error in printing the catalog.

It was moved by Mr. Schoppy and seconded by Mr. Dormoll that the above corrections be made and that the catalog may be considered official and correct in every respect. All members voted aye.

Motion carried.

The President indicated that the enrollment prospects were for about 4400 students.

There being no further business, the Board adjourned.

President Prout recommended that in view of the above bids the Director of Public Works should be instructed to prepare contracts to the Mosser Construction Company, E. W. File Company, Lima, Ohio, the Hildebrand Company, Toledo, Ohio, the Steinley Wolfe Company, Fremont, Ohio, the Geist Company, Columbus, Ohio, the Watts Construction Company, Toledo, Ohio, and that the necessary equipment in the kitchen would be approximately $2300.00. He requested that if this meets the approval of the Board that a change order will be issued for the necessary changes. It was moved by Mr. Schoppy, seconded by Mr. Keramer, that an extra order be issued the contractor for the completion of a kitchen and dining room in #8 similar to that done in #9 at an estimated cost of approximately $2300.00.
be authorized to instruct the Director of Public Works to prepare contracts to the low bidders and that $6,000.00 be transferred from Federal Rotary to cover the excess cost.

All voted aye on roll call.

Motion carried.

The following payroll changes and salaries for Extension Instructors were presented. Mr. Kershner moved that these changes and salaries be approved, Mr. Schmick seconded, on roll call all voting aye.

Changes on the Civil Service Payroll for the month of September, 1949:

New Employees:
- Harriette Sheridan, typist, started September 1, 1949, total yearly salary $1,547.47.
- J. Robert Blackmun, practical nurse, started September 12, 1949, total yearly salary $1,895.00.
- William J. Rohrs, university Policeman, started September 12, 1949, salary $4,000.00.
- Ruth C. Sargent, Medical Technician, started September 1, 1949, salary $1,599.17.

Restrimations:
- Jane Patterson, resigned at end of working day, September 16, 1949.
- Mildred Hooper, resigned at end of working day, August 31, 1949.
- Betty Nicholson, resigned at end of working day, September 10, 1949.
- Lucy Delora, resigned at end of working day, September 21, 1949.

Returning from Leave of Absence:
- Charmaine Ringer, returned to work on September 12, 1949.
- Goldie Hansen, returned to work on September 1, 1949.

Change of Name:
- Virginia (Lindemeyer) Meek, married.

Increases:
- Carolyn Frye, automatic increase, $10.00 per month, total yearly salary $1,530.91.
- Ruth Simon, automatic increase, $10.00 per month, total yearly salary $1,520.91.
- Mary J. Thomson resumed her full time schedule, September 1, so returning to old salary of $1,642.21 per year.

Changes on the Administrative Payroll for the month of September, 1949:

New Employees:
- Dr. James W. Halfhill, University Physician, started September 1, 1949, total yearly salary $6,000.00.
- J. Robert Blackburn, Assistant Professor, started September 1, 1949, total yearly salary $4,500.00.
- Page Harrison Rose, Assistant Bookroom Manager, started September 15, 1949, total yearly salary $1,920.00.

Increases:
- Ralph Geer, increased $200.00 per year, total yearly salary $4,200.00.
- Genevieve Whittaker placed on payroll for ten months at $1,704.20.

New employees on the Civil Service Payroll during the month of September, all on the yearly salary of $1,410.91:

- Corinne Blakeman, started work on September 15, 1949.
- Joan Brehm.
- Betty J. Hill.
- Jean Householder.
- Josephine Krueger.
- Patricia Lamborn.
- Mary Jane Pearce.
- Shirley Sommelhae.
- Gaynelle Smith.
- Janice Swinford.
- Zula Mercer returned from a leave of absence for 28 months.

Changes on Civil Service Payroll for month of October:

New Employees:
- Virginia Balogh, Nurse’s Aid, started October 1, 1949, total yearly salary $1,410.91.
- Patricia Schaffey, typist, started October 1, 1949, total yearly salary $1,410.91.
- Mary Zuck, clerk, started October 1, 1949, total yearly salary $1,410.91.
- Alice Earle Thal, typist, started October 1, 1949, total yearly salary $1,410.91.
- Jane Peterson, typist, started October 6, 1949, total yearly salary $1,410.91.

Restrimations:
- Charlotte Alkin, resigned at end of working day, October 31, 1949.
- Charmaine Ringer, resigned at end of working day, September 30, 1949.
- Vivian Miller, resigned at end of working day, September 30, 1949.
- Robert Brouse, resigned at end of working day, September 30, 1949.

Transferred from Administrative payroll to Civil Service Payroll:
- Theresa Stocker.

Increases:
- Minnie Harris, increase of $60.00 per year.
- Alice McNeil, increase of $120.00 per year.
- Helen Loomis, increase of $120.00 per year.
Changes on the Administrative Payroll for month of October 1949:

**New Employees:**
- Alice Craft, Assistant to the Dean of Women, started October 1, 1949, total yearly salary $1500.00
- Florence Currier, Dean of Women, started September 15, 1949, total nine months salary $3600.00
- Christiana Wahl, Assistant to the Dean of Women, started September 15, 1949, total nine months salary $2700.00
- Clara Hamblin, Assistant to the Dean of Women, started October 16, 1949, total nine months salary, $585.00
- Helen Romehouse, returned on payroll September 15, 1949, total nine months salary, $900.00

**Change of Name:**
- Ruth Wales, Van Wormer, married

Changes on Faculty Payroll on payroll dated November 3:
- Herbert Oyer — reduction in salary from $2500.00 to $1760 for the academic year
- Herman Dennis — change in salary from $180.00 per semester to $250.00 per semester (5 months)
- Marion Hill — should receive $740.00 (not $740.00) — error in typing
- Idna Gramley, Graduate Assistant, on faculty payroll for the academic year 1949-50, total ten months salary $1112.75
- Charlotte Earl, graduate assistant, total salary $790.00
- Mark Hummelberger, graduate assistant, total salary $760.00
- Robert Anderson, Part-Time Instructor, first semester, $250.00
- Robert Jones, Part-Time Instructor, first semester, $75.00
- Helen Honehouse, returned on payroll September 15, 1949, total nine months salary, $900.00

**Resignation:**
- Jean Brecht, resigned at end of working day, October 22, 1949

Salaries for Extension Work:

<table>
<thead>
<tr>
<th>NAME</th>
<th>INSTRUCTIONAL RATE</th>
<th>INSTRUCTIONAL COST</th>
<th>TRAVELLING EXPENSES</th>
<th>TOTAL ADDITION TO SALARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Martha Sealing</td>
<td>$95. per hour</td>
<td>$285.00</td>
<td>$60.00</td>
<td>$315.00</td>
</tr>
<tr>
<td>Isabel Barker</td>
<td>90. per hour</td>
<td>270.00</td>
<td>10.00</td>
<td>380.00</td>
</tr>
<tr>
<td>Charles Young</td>
<td>100. per hour</td>
<td>300.00</td>
<td>170.00</td>
<td>470.00</td>
</tr>
<tr>
<td>Earl Hackathar</td>
<td>95. per hour</td>
<td>285.00</td>
<td>110.00</td>
<td>405.00</td>
</tr>
<tr>
<td>Robert Blackburn</td>
<td>95. per hour</td>
<td>190.00</td>
<td>180.00</td>
<td>470.00</td>
</tr>
<tr>
<td>Adeline McElday</td>
<td>95. per hour</td>
<td>285.00</td>
<td>180.00</td>
<td>465.00</td>
</tr>
</tbody>
</table>

*Expenses to be taken from the Kellogg Foundation.

There are approximately 160 students registered in extension with an income of approximately $2400.00 to pay for the above salaries.

There being no further business, the Board adjourned.

President

Secretary

Bowling Green, Ohio
November 11, 1949

All members present. Minutes of the previous meeting were read and approved.

President Root called a special meeting of the Board to discuss the offer made by B. H. Urschel and Lillian Urschel to the University for the purchase of their home, four family apartment and approximately five acres of land. This property was appraised by the University Architect at replacement value of $159,000.00 as follows: Apartment, $92,000.00; Residence, $50,000.00; Lands, $10,000.00; Drives and Improvements, $7,000.00; total, $159,000.00. The drives and improvements undoubtedly have been appraised at a low figure as Mr. Urschel informed us he had over $5,000.00 invested in shrubbery alone which leaves only $53,000.00 for the drives, sewers, water line, fences, which have been installed and constructed on the premises.