6-9-1949

Board of Trustees Meeting Minutes 1949-06-09

Bowling Green State University

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ITEM 4. HEATING CONTRACT
Johnson Plumbing and Heating Co.
1510 Montcalm Street
Toledo, Ohio
For the sum of ......... $30,484.00
ALTERNATE S-2 (Feed Water Storage Tank)
Add, for the sum of ......... 2,101.00
Total, for the sum of ......... $33,185.00

ITEM 6. ELECTRICAL CONTRACT
Gustav Hirsch Organization, Inc.
310 W. Broad Street
Columbus, Ohio
For the sum of ........ $11,740.00

The President was directed to notify Mr. George B. Sowers, Director of Public Works, of the acceptance of the low bids listed above and to ask him to authorize contracts for same. The motion was seconded and passed.

There being no further business the Board adjourned.

Attest:

President
Secretary
Bowling Green, Ohio
June 9, 1949

The Board assembled on the above date. All members were present. The minutes of the previous meeting were read and approved.

The President presented the following low bids for Science Building equipment:

Group I. Laboratory Furniture
Kewaunee Manufacturing Company
$67,282.45

Group II. Kewaunee Manufacturing Company
$11,311.00

Group III. Kewaunee Manufacturing Company
$21,598.00

Group IV. Kewaunee Manufacturing Company
$7,249.30

Group V. Laboratory Furniture
$13,046.94

Group VI. Laboratory Furniture
$2,705.47

Group VII. Berger Manufacturing Company
$5,638.37

TOTAL $134,331.53

Mr. Kershner moved that the above bids be accepted and the necessary contracts awarded. Mr. Schwynd seconded. On roll call: Mr. Kershner, yes; Mr. Schwyn, yes; Mr. Bachman, yes; Mr. Donnell, yes; Mr. Rodgers, yes.

The President presented the low bids received on May 24 for the building of the Heating Plant and Tunnels. A long discussion immediately followed as to the advisability of substituting oil burners for coal burners. Mr. Bachman moved and Mr. Donnell seconded that the President request a contract be entered into according to the recommendations made by the Director of Public Works. All members voted yes. Motion carried. Director Sowers' letter, with the recommendation, is as follows:

May 24, 1949

Board of Trustees
Bowling Green State University
Bowling Green, Ohio

Attn: Dr. F. J. Prout, President

Dear Sir:

Bids were received in the office of the Division of State Architect and Engineer on May 24, 1949 for the above project.

After a careful examination of the bids received on the above, I wish to make the following recommendation:

ITEM 1. GENERAL CONTRACT
The Watts Construction Co.
1235 Miami Street
Toledo 5, Ohio
For the sum of ........ $92,175.00

ITEM 2. BOILERS, STOKERS, AUXILIARIES & PIPING
The Robert Carter Company
125 South Erie
Toledo, Ohio
For the sum of ........ $133,169.00

ITEM 3. PLUMBING CONTRACT
Johnson Plumbing & Heating Co.
1510 Montcalm Avenue
Toledo 7, Ohio
For the sum of ........ $9,735.00

ITEM 4. ELECTRICAL CONTRACT
Einheit Electric Const. Co.
5041 Pearl Road
Parma 9, Ohio
For the sum of ........ $9,092.00
Mr. Bachman moved that the President be directed to confer at once with the State Architect, Director of Public Works, and Mr. John Paul Jones relative to the possibility of altering this heating proposition so that we could use fuel oil instead of coal. Mr. Donnell seconded. On roll call, all voted yes.

The President presented the following new regulations for automobiles, effective next September first:

I. Unmarried women students in the University are not permitted to make use of an automobile in any manner except upon special permission of the Dean of Students.

II. To operate an automobile in Bowling Green, men students in the University, as a condition of enrollment, must establish at the office of the Dean of Students a just need for it, secure a permit for its operation, and complete a registration of it. To secure a permit a student must furnish evidence that he, and any driver with his permission, is covered by approved insurance including Bodily Injury and Property Damage Liability and Medical Payments. A minimum late registration fee of $5.00 must be paid if the registration is not made on or before the regular registration days or within one day after the automobile is brought to Bowling Green.

III. Transportation is the only recognized need for an automobile. To use it for any other purpose is not permissible. One who aids another to violate any provision herein will be considered equally at fault. A student's permit for the operation of an automobile may be revoked at any time upon evidence that he has no real need for a car, or for a flagrant violation.

IV. It will be assumed, until evidence indicates otherwise, that members of the following groups have a justifiable need:

A. Married students.
B. Commuters. A commuter is defined as a student living outside the city limits of Bowling Green who is driving back and forth regularly to classes.
C. Disabled students whose disability necessitates the use of a car.
D. Men students 21 years of age on or before the first day of the semester. A student who becomes 21 during the semester may apply the following semester. Satisfactory evidence of age, such as a birth certificate, must be submitted.
E. Students presenting exceptional and extraordinary cases. As illustrative, but not inclusive, of decisions which will be made under this provision are the following:

1. Students who need a car to drive home or to work on weekends will be granted a permit for this purpose but, in these cases, the car must be stored during the week at a designated place and not used.
2. Students who have an office which requires the use of an automobile will be granted a permit but the automobile can be used only for this purpose.
3. Students doing student teaching in Bowling Green schools will not, for this reason alone, be considered as having a justifiable need.

V. It is expected that one who secures a permit to operate an automobile will ordinarily be the only one to drive it. To a limited extent, and for a justifiable need, other students herein eligible to receive a permit may drive the automobile, but a student to whom a permit is granted is charged with the responsibility to see, first, that no student ineligible for a permit drives the automobile, and second, that in its use no University regulation is violated.

VI. Students who live at home with parents in Bowling Green will be considered under parental supervision. Such students are not subject to these rules, except when participating in University functions and they may not operate an automobile on University property without a permit.

VII. Any violation of the above regulations will constitute grounds for disciplinary action by the administration which will include (a) requiring assurance from the student that he will cease operating an automobile in Bowling Green, or (b) a required withdrawal from the University.

VIII. The responsibility rests on every student who operates an automobile to become familiar with University automobile traffic and parking regulations. In the absence of extenuating circumstances, upon a student's third violation in any year of these traffic and parking regulations, the student's permit to operate an automobile will be revoked.

Mr. Schwyn moved that the above regulations be approved. Mr. Donnell seconded. On roll call, all voted yes.
The following changes in personnel were presented:

**PAYROLL CHANGES FOR THE MONTH ENDING MAY 31, 1949.**

**Civil Service**

**Resignations:**
- Lenore Clawson, resigned at end of working day 5-14-49
- Elaine Ladlaw, resigned at end of working day 5-11-49
- Edythe Wall, resigned at end of working day 4-30-49

**New Employees:**
- Virginia Lindemeyer, started May 1, 1949, total yearly salary $1410.00
- Ada M. Marti, started May 1, 1949, total yearly salary $1420.00
- Otto F. Williams, started May 1, 1949, total yearly salary $1749.45

**Administrative Payroll**

**New Employees:**
- Lewis M. Haybow, started May 1, 1949, total yearly salary $360.00
- Barbara Provoost, Student Assistant, 2nd semester - total salary $100.00

**Resignations:**
- Sgt. Norman E. LaSater, resigned at end of working day 5-13-49
- Helen Bright, resigned at end of working day 5-7-49

**Payroll Changes (Faculty) for the Month Ending June 30, 1949 - Effective June 3, 1949.**

**Leave of Absence:**
- Robert Dashore, Instructor in English (academic year 1949-50)
- Martha Gesling, Assistant Professor of Education (2nd semester)
- Wanda Pitman, Instructor in Music (first semester 1949-50)
- Margaret Shaddix, Instructor in the University School (1st semester 1949-50)
- Frederick Walsh, Associate Professor of Speech

**Resignations:**
- Miss Audrey Kenyon Wilder, Dean of Women
- Miss Cornelia Menges, Assistant Professor of Art
- Paul Harding, Instructor in Biology
- A. B. Nielsen, Associate Professor of Business Administration
- John Abernathy, Associate Professor of Chemistry
- Howard Sammetinger, Instructor in Chemistry
- Mary L. Gabel, Instructor in Chemistry
- William Miller, Assistant Professor of Economics
- Lois E. Bart, Instructor in English
- Evelyn Hart, Instructor in English
- Clara Williams, Instructor in English
- Frances Oakey, Instructor in Foreign Language
- Virgil Baker, Assistant Professor of Geography
- Lee R. Newcomer, Assistant Professor of History
- Ernestine Balmat, Instructor in Home Economics
- Clyde Parker, Assistant Professor of Journalism
- Irving Gaskill, Instructor in Mathematics
- Theodore Tietema, Instructor in Mathematics
- Barbara Watts, Instructor in Music
- Doralyn Newcomer, Instructor in Physical Education
- Jack Usora, Instructor in Sociology
- Eve Nacek, Instructor in Sociology
- Dorothy Zietz, Assistant Professor of Sociology
- John Nagy, Instructor in Speech
- Helen Lloyd, Instructor in the University School
- Betty Twyman, Instructor in the University School
- Velma Bishop, Instructor in Education
- Made Doane, Supervisor, University School (temporary appointment expired)

Mr. Bachman moved that these resignations, appointments, and changes be approved. Mr. Kershner seconded. On roll call: Mr. Bachman, yes; Mr. Schwyn, yes; Mr. Kershner, yes; Mr. Donnell, yes; Mr. Rodgers, yes.

President Prout reported that bids were taken in the office of State Architect and Engineer on June 8th for the alterations to Williams Hall. The only bid under the estimate was that from the Johnson Plumbing and Heating Company, Toledo, Ohio, in the amount of $5,950.00 covering the Plumbing and Heating Contract. He requested that the Board approve entering into contract in this amount with The Johnson Plumbing & Heating Company. President Prout further reported that the one bid received for the General Contract was over the estimate and the wide discrepancy in bids for floor covering indicated that revision should be taken on plastic floor covering instead of asphalt tile. Furthermore, there were no bids received for electrical work. President Prout requested that the Board of Trustees approve re-advertising for a period of ten days for the general floor covering and electrical services.

The letter from Director Sowers regarding the low bid is as follows:

June 15, 1949

The Board of Trustees
Bowling Green State University
Bowling Green, Ohio

Att: Dr. F. J. Prout, President

Re: Alterations to Williams Hall
Bowling Green State University
Bowling Green, Ohio

Bids were received in the office of the Division of State Architect and Engineer on June 8,
1949, for the above project.

After a careful examination of the bids received on the above, I wish to make the following recommendation:

**ITEM 3. PLUMBING AND HEATING CONTRACT**

The Johnson Plumbing & Heating Company
1510 Montcalm Street
Toledo, Ohio

For the sum of .................. .................. .................. $5,950.00

I recommend the above as being the lowest and best bid received.

General Contract and other Items are rejected, and permission has been received from Controlling Board for ten (10) day re-advertising.

Upon receipt of approval of the above recommendation, I will prepare Contract with the above Contractor in the stated amount.

Kindly issue encumbrance estimate to cover the above and send to the office of Division of State Architect and Engineer as soon as possible.

Yours very truly

DEPARTMENT OF PUBLIC WORKS

(Signed)

GEORGE B. Sowers
DIRECTOR

The motion was made by Mr. Bachman and seconded by Mr. Schwyn that contract be entered into with The Johnson Plumbing & Heating Company, Toledo, Ohio, in the amount of $5,950.00 for the Plumbing & Heating Contract and that the other items be re-advertised for a ten day period and that President Prout be instructed to enter into contract with these firms if the bids are under the revised estimate. Voting Aye: Mr. Bachman, Mr. Rodgers, Mr. Schwyn, Mr. Kershner, and Mr. Donnell. Motion carried.

President Prout further reported that he contemplated paying for this project from Federal Rotary funds due to the fact that Williams Hall was used extensively during the war training period and that the Federal Government reimbursed the University for deferred maintenance and operation which funds were deposited in the Federal Rotary account in Columbus. The members of the Board concurred with President Prout’s request and instructed that all of the contracts be written against Federal Rotary account on deposit in Columbus.

President Prout reported to the Trustees that work had begun on Dorms for Men 8 and 9. He explained that the original specifications called for asphalt tile flooring because we thought that was the best and cheapest flooring available at the time the specification was written. Since advertising the job, however, the Chemistry Department has been running tests on various types of plastic flooring. The contractor was requested to submit the amount he would charge in addition if we substituted Plastile and Floorlife flooring for asphalt tile. The amount reported by Steinle-Wolfe was $7,900.00 for Plastile in building No. 8 and Floorlife in building No. 9. It was further reported that there were a number of changes on the plans due to relocation of outside doors which amounted to $43,08 additional for the two buildings. He requested the Trustees to act on these proposed change orders. It was moved by Mr. Schwyn and seconded by Mr. Donnell that extra orders in the amount of $7,900.00 and $24,108 be approved. All members voting aye. Motion carried.

President Prout reported to the Trustees that figures were being taken for the completion of the basement in the Science Building and other changes for the first and second floor of the building which are deemed advisable to make the building more functional. He reported that the Architect’s estimate for these changes would be about forty-seven to forty-eight thousand dollars. He explained in some detail the type of changes necessary and recommended that the Board authorize the entering into contracts if the sum of all extra orders did not exceed forty-eight thousand dollars. It was moved by Mr. Kershner and seconded by Mr. Bachman that President Prout be instructed to approve extra orders for the changes in the Science Building if the total involved does not exceed forty-eight thousand dollars. All voted aye. Motion carried.

Tabulation of extra orders to the various contractors as approved by the Trustees:

<table>
<thead>
<tr>
<th>Contract Type</th>
<th>Contractor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL CONTRACT</td>
<td>Watts Construction Co.</td>
<td>$24,995.00</td>
</tr>
<tr>
<td>PLUMBING CONTRACT</td>
<td>E. W. File Plumbing and Heating Co.</td>
<td>$5,993.00</td>
</tr>
<tr>
<td>HEATING AND VENTILATING</td>
<td>E. W. File Plumbing and Heating Co.</td>
<td>$10,295.00</td>
</tr>
<tr>
<td>ELECTRICAL AC CONTRACT</td>
<td>Einheit Electrical Construction Co.</td>
<td>$3,930.00</td>
</tr>
<tr>
<td>ELECTRICAL DC CONTRACT</td>
<td>A. T. Emmett Inc.</td>
<td>$594.00</td>
</tr>
<tr>
<td>TOTAL FOR ALL CHANGE ORDERS</td>
<td></td>
<td>$14,614.00</td>
</tr>
</tbody>
</table>

There being no further business, the Board adjourned.