The following salary changes, resignations, etc. were presented:

**Faculty Payroll changes for the month ending March 31, 1949.**

**Resignations:**
- Ella Jane Oyer - effective February 28, 1949
- Fred Marsh - effective March 4, 1949

**Increases:**
- Maurice Nielsen - $200.00 for second semester
- Allen Wiley - $285.00 for second semester for extension courses

**New Assistant Teacher:**
Louise Winters replaced Mary M. Buchanan at Ridge Street School

**Civil Service changes for the month ending March 31, 1949.**

**New Employees:**
- Melvin D. Avery, starting March 1, 1949, total yearly salary $1909.59
- Patricia Sanborn, starting March 1, 1949, total yearly salary $1410.96

**Leave of Absence:**
- Virginia Chamberlain, leave without pay 3-21-49 thru 3-31-49

**Resignations:**
- Maxine Graham, resigned at the end of working day, 3-1-49
- Velma Mercer, resigned at the end of working day, 3-31-49
- Marilyn Cadwell changed name to Mrs. Marilyn Maples (married)

**Civil Service changes for the month ending April 30, 1949.**

**New Employees:**
- Harold Lombard, started April 1, 1949, total yearly salary $2599.08
- James Mueser, started April 1, 1949, total yearly salary $2001.50
- John Ruele, started April 1, 1949, total yearly salary $1900.92

**Decreases:**
- Jean Orr, to be employed half time, total yearly salary $716.37
- Mary J. Thomson, number of working hours reduced, total yearly salary $1390.21

**Resignations:**
- Mildred Dunn, resigned at end of working day 3-31-49
- Roy W. Wiseman, resigned at end of working day 3-31-49

**Faculty Payroll changes for the month ending April 30, 1949.**

**Increase:**
- James Wright, $285.00 for the second semester

Mr. Schwyn moved that the above changes be approved. Mr. Kershner seconded.

All voted yes on roll call.

There being no further business, the Board adjourned.

---

**Attest:**

[Signature]

President

[Signature]

Secretary

May 6, 1949

The Board of Trustees met on the above date, all members present. Minutes of the previous meeting were read and approved.

The honorary degree of Doctor of Humane Letters was approved for Joe E. Brown, to be awarded at the June, 1949, Commencement. It was moved by Mr. Bachman and seconded by Mr. Rodgers that this honorary degree be awarded. On roll call, all voted yes.

The President presented the low bids for services to East Campus as follows as recommended in a letter of May 4 from Director of Public Works George B. Sowers:

**ITEM 1. GENERAL CONTRACT**
(Transformer Room and Utility Bldg.)

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Address</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fred J. Hildebrand Heating &amp; Plumbing</td>
<td>912 Starr Avenue</td>
<td>$4,850.00</td>
</tr>
</tbody>
</table>

**ITEM 2. EXCAVATION AND BACKFILL**
(For Heating and Plumbing only)

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Address</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fred J. Hildebrand Heating &amp; Plumbing</td>
<td>912 Starr Avenue</td>
<td>$6,170.00</td>
</tr>
</tbody>
</table>

**ITEM 3. PLUMBING CONTRACT**
(Gas and Water Service Extension)

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Address</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Johnson Plumbing &amp; Heating Co.</td>
<td>1510 Montcalm Street</td>
<td>$2,274.00</td>
</tr>
</tbody>
</table>
The Board assembled on the above date. All members were present. The minutes of the previous meeting were read and approved.

The President presented the following low bids for Science Building equipment:

<table>
<thead>
<tr>
<th>Group</th>
<th>Item</th>
<th>Bidder</th>
<th>Address</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Laboratory Furniture</td>
<td>Kewanee Manufacturing Company</td>
<td>14,311.00</td>
<td></td>
</tr>
<tr>
<td>II</td>
<td>Laboratory Furniture</td>
<td>Kewanee Manufacturing Company</td>
<td>21,998.00</td>
<td></td>
</tr>
<tr>
<td>III</td>
<td>Laboratory Furniture</td>
<td>Kewanee Manufacturing Company</td>
<td>7,249.30</td>
<td></td>
</tr>
<tr>
<td>IV</td>
<td>Laboratory Furniture</td>
<td>Kewanee Manufacturing Company</td>
<td>13,046.94</td>
<td></td>
</tr>
<tr>
<td>V</td>
<td>Laboratory Furniture</td>
<td>Kewanee Manufacturing Company</td>
<td>5,638.37</td>
<td></td>
</tr>
<tr>
<td>VI</td>
<td>Laboratory Furniture</td>
<td>Kewanee Manufacturing Company</td>
<td>2,705.47</td>
<td></td>
</tr>
<tr>
<td>VII</td>
<td>Laboratory Furniture</td>
<td>Kewanee Manufacturing Company</td>
<td>4,383.37</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>$134,331.53</td>
<td></td>
</tr>
</tbody>
</table>

Mr. Kershner moved that the above bids be accepted and the necessary contracts awarded. Mr. Schwyn seconded. On roll call: Mr. Kershner, yes; Mr. Schwyn, yes; Mr. Bachman, yes; Mr. Donnell, yes; Mr. Rodgers, yes.

The President presented the low bids received on May 24 for the building of the Heating Plant and Tunnels. A long discussion immediately followed as to the advisability of substituting oil burners for coal burners. Mr. Bachman moved and Mr. Donnell seconded that the President request a contract be entered into according to the recommendations made by the Director of Public Works. All members voted yes. Motion carried. Director Sowers' letter, with the recommendation, is as follows:

May 24, 1949

Dear Sir:

Bids were received in the office of the Division of State Architect and Engineer on May 24, 1949 for the above project.

After a careful examination of the bids received on the above, I wish to make the following recommendation:

<table>
<thead>
<tr>
<th>Contract Type</th>
<th>Bidder</th>
<th>Address</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. GENERAL CONTRACT</td>
<td>The Watts Construction Co.</td>
<td>1235 Miami Street</td>
<td>$92,175.00</td>
</tr>
<tr>
<td>II. BOILERS, STOKERS, AUXILIARIES &amp; PIPING</td>
<td>The Robert Carter Company</td>
<td>125 South Erie</td>
<td>$133,169.00</td>
</tr>
<tr>
<td>III. PLUMBING CONTRACT</td>
<td>Johnson Plumbing &amp; Heating Co.</td>
<td>1510 Montcalm Avenue</td>
<td>$9,735.00</td>
</tr>
<tr>
<td>IV. ELECTRICAL CONTRACT</td>
<td>Einheit Electric Const. Co.</td>
<td>5041 Pearl Road</td>
<td>$9,092.00</td>
</tr>
</tbody>
</table>